

Regular Meeting

Board of Trustees Coast Community College District

District Board Room – 6:30 p.m.

May 7, 2008

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on May 7, 2008, in the Board Room at the District Office.

1. Call to Order

Board President Armando Ruiz called the meeting to order at 6:34 p.m.

2. Pledge of Allegiance

Trustee Moreno led the Pledge of Allegiance to the Flag of the United States of America.

3. Roll Call

Trustees Present: Mary Hornbuckle, Jim Moreno, Jerry Patterson, Armando Ruiz, Walt Howald and Paul Bunch

Trustees Absent: None

Others in attendance were: Staff – K. Yglesias, C. Brahmhatt, J. Quarles, R. Bachmann, J. Black, W. Bryan, J. Craig, D. Currie, L. Dahnke, S. Dumont, J. Eriksen, B. Fey, J. Houlihan, B. Kerwin, D. Mancina, C. Marchbank, K. McElroy, L. Miller, S. Murray, R. Pagel, B. Price, S. Stewart, C. Teeter, S. Worden; Students – M. Battistone, J. Brown, H. Dorash, A. Nguyen, T. Le, L. Riddle, C. Svir; Other – M. Pfeiffer.

It was moved by Mr. Ruiz and seconded by Mr. Bunch to move the General Information Report Items 11, *Opportunity to Conduct Annual Policy Review of Student Representative, Board of Trustees* and 12, *Opportunity for Board of Trustees' Review and Discussion of Student Representative Selection Process* for discussion immediately following Item 5, *Adopt Agenda*, to accommodate students wishing to speak to the topic.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Ruiz; Abstain – Mr. Moreno.

Coastline Community College (CCC) President Ding Jo Currie introduced Marcia Pfeifer, President of St. Louis Community College, Florissant Valley, who is job-shadowing with Dr. Currie.

4. Public Comment

There were no requests from the public to address the Board during Public Comment.

5. Adopt Agenda

Amendments to the Agenda were presented. It was then moved by Ms. Hornbuckle and seconded by Mr. Howald to adopt the Agenda, including the Consent Calendar, as amended.

Trustee Moreno requested that the Consent Calendar be held for discussion. He discussed the relationship between reassigned time and the 50% law, and inquired regarding the impact of approving the items in the Consent Calendar. Mr. Moreno also asked what would happen to the District if its faculty to staff ratio fell below 50%.

Vice Chancellor Brahmbhatt reassured Trustee Moreno that approval of the Consent Calendar would not cause any additional burden on the District in complying with the 50% law. He noted that he would send a detailed memo to the Board explaining the process if the District did not meet the 50% law, and emphasized the fact that the District has not ever been in that situation.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

The Trustees reviewed Items 11 and 12 as agreed upon:

General Information and Reports

11. Opportunity to Conduct Annual Policy Review of Student Representative, Board of Trustees

Trustee Patterson commented that Student Trustee Paul Bunch had an amendment to this item, and invited Mr. Bunch to speak to the item.

Trustee Bunch provided a proposed amendment to Policy 010-2-14, *Student Representative, Board of Trustees*. He commented that California Education Code 72023.5, allows for the Student Trustee to participate in certain Closed Sessions, and suggested that the Board consider amending the policy to allow the Student Trustee to attend the Closed Session meetings.

It was moved by Mr. Bunch and seconded by Mr. Patterson that the Board adopt the proposed revised Policy 010-2-14, *Student Representative, Board of Trustees*, as attached to and a part of the Minutes of the May 7, 2008 Board Meeting.

Trustees discussed the possible reasons for meeting in Closed Session and what issues would preclude the Student Trustee from attending.

President Ruiz expressed concern that this amendment was not provided for the Board's review prior to the meeting, and requested that this item be brought back at a later date.

A substitute motion was made by Mr. Patterson and seconded by Mr. Howald to refer this item to the Chancellor, the District Student Council and each college student government for their comments, and brought back for Board review in October 2008.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

12. Opportunity for Board of Trustees' Review and Discussion of Student Representative Selection Process

Trustee Patterson discussed the proposed revision to Policy 010-2-14.1, *Student Representative Selection Process*, as presented in the May 7, 2008 Agenda, and requested additional changes to the item, that were not included in the Agenda. He added language to the fifth line of the first paragraph, under "Manner of Election of Student Trustee," reading "applicants meeting minimum qualifications, along with a summary of their qualifications and their applications, shall be submitted to the Student Council." Mr. Patterson also proposed additional language to the second paragraph under "Manner of Election of Student Trustee," reading "Student Trustee applicants must follow the procedures reviewed and approved annually by the district Student council and by the advisors, which have been approved by the Board of Trustees as a policy." Mr. Patterson then requested a deletion of language under "Additional Qualifications for Election as Student Trustee," deleting the following language from the fifth line of the first paragraph to read: "...office; ~~a minimum number of units taken each semester while in office in addition to the minimum required by law.~~"

Trustees discussed the proposed revisions and raised issues of concern, such as how this change would affect current applicants for the 2008-2009 Student Trustee position, and whether the procedures referenced in the policy had been amended to comply with the proposed revisions in the policy.

Student Trustee Bunch commented that there was a procedure in place that provided a timeline for the selection process. He confirmed that if the policy revision was approved, the committee would use the revised policy in developing the selection process for 2008/2009. Mr. Bunch further noted that the only effect the proposed revision would have on the current policy would be related to establishing a quorum and voting in open session.

Martha Parham concurred with Mr. Bunch's clarification, noting that the major change in the process would be holding the vote in public.

President Ruiz expressed concern that students who had applied for the position could have looked at the selection process prior to submitting their applications, and that making changes to that process for 2008/2009 would not be fair to the current applicants.

It was moved by Mr. Moreno and seconded by Mr. Patterson to approve the proposed revised Policy #010-2-14.1, *Student Representative Selection Process*, including the additional changes noted above.

Trustees discussed the importance of reviewing and updating all policies and mentioned the past practice of developing a committee to take that charge.

Speaking to the topic:

Tahnee Lee, President, Associated Students of Golden West College (ASGWC), reported that this issue was raised at the District Student Council Meeting, and students were concerned about receiving the information so late. She requested that the Board wait to approve the amended policy until the student governments at each college have the opportunity to discuss it.

Lynne Riddle, President, Associated Students of Orange Coast College (ASOCC), reported that the ASOCC discussed this issue and concurred with the ASGWC's concern that policy changes affecting students should include student involvement early on to provide the time necessary for adequate review.

Golden West College President Wes Bryan commented that due to the posting regulations of the *Brown Act*, the ASGWC was prohibited from placing this item on its Agenda for discussion.

President Ruiz noted that the only legally mandated change is revising the vote from secret ballot to an open ballot.

A substitute motion was made by Mr. Ruiz and seconded by Mr. Bunch that Policy 010-2-14.1, *Student Representative Selection Process*, be amended to change the policy, removing the words "by secret ballot," and replacing them with "in open public session," as noted in Paragraph 4 of the proposed revised policy, and that the remainder of the proposed amendments be forward to the 2008/2009 student governments and District Student Council for review.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, and President Ruiz.
Nay – Mr. Moreno, and Mr. Patterson.

Continuation of Procedural Matters

6. Public Hearing - Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794 Initial Proposal to Reopen Negotiations between the Coast Federation of Classified Employees (CFCE) and the Coast Community College District

The Public Hearing was open to input from the audience and public regarding the proposal made by the Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT) on April 2, 2008 to reopen negotiations between the Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT) and the Coast Community College District.

There being no input, the Public Hearing was closed.

7. Public Hearing - Coast Community College District's Initial Proposal Not to Reopen Any Articles During the Negotiations Process Between the Coast Community College District and Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794

The Public Hearing was open to input from the audience and public regarding the proposal made by the Coast Community College District on April 2, 2008 not to exercise its option to reopen any

articles during the negotiations process between the Coast Community College District and the Coast Community College Association/California Teachers Association-National Educators Association (Coast CCA/CTA-NEA).

There being no input, the Public Hearing was closed.

8. Approval of Minutes

Student Trustee Paul Bunch requested a correction to the Special Meeting (Tour) of March 19, 2008, noting that he was present.

It was then moved by Mr. Howald and seconded by Mr. Patterson to approve the Minutes of the Regular Meeting of March 5, 2008, and the Special Meetings of March 5, 2008, March 19, 2008 (Tour), March 19, 2008 (Workshop), and April 16, 2008, including the correction noted above.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

9. Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

Faculty

Murray, Sharon, GWC, Instructor, Nursing, retirement effective 06/02/08.

Snedeker, Mary, GWC, Instructor, Cosmetology, retirement effective 05/26/08.

Classified

Anadio, Domenick T., DIST, Payroll Technician, retirement effective 03/20/08.

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that these retirements be accepted.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

General Information and Reports, continued

1. Report from the Chancellor

Chancellor Yglesias announced that Richard Pagel (OCC), Diane Colvin (OCC), Maria Lerma (OCC), Lisa Lee (CCC), Vince Rodriguez (CCC), and Martha Parham (District) were accepted into the Doctoral Program at California State University, Long Beach. He commended these faculty and staff members for their achievements and for investing in their leadership education. He noted that

Christian Teeter, Manager of Board Operations/Assistant to the Chancellor, is also in a Doctoral Program through the University of Southern California. ■ Dr. Yglesias reported that the mascots for the three colleges and Public Affairs advisors went to Sacramento to lobby for community colleges.

President Ruiz expressed his wishes for success to all faculty and staff participating in educational programs and commented on the importance of supporting faculty and staff in furthering their education.

2. Reports from the Officers of Student Government Organizations

Justin Brown, Vice President Elect, Student Advisory Council (SAC), Coastline Community College (CCC), announced the 2008-2009 newly elected officers as follows: Penny Mains, President; Chelsea Svir, Treasurer; and Janine Beckett, Secretary. ■ He reported on events hosted by SAC in April, including an e-waste event, fundraising for student ID cards, and a beach cleanup day. ■ Mr. Brown also announced the Blood Drive scheduled for May 8, 2008.

Lynne Riddle, President, Associated Students of Orange Coast College (ASOCC), reported on Congress to Campus Day April 21, 2008, commenting that students had the opportunity to meet members of Congress. ■ She shared that the ASOCC approved the 2008-2009 budget, and indicated that the students allocated \$1,479,300 from Bookstore proceeds to fund student programs.

Tahnee Le, Associated Students of Golden West College (ASGWC), reported that five students attended the General Assembly in Los Angeles, including the new Student Council members. ■ She mentioned upcoming events, including the Environmental Sustainability conference, Teacher Appreciation Brunch, end-of-year Hawaiian Bash, and Midnight Studies. ■ In closing, Ms. Le reported that the Pass the Gavel transition dinner was scheduled for May 21, 2008.

3. Reports from the Academic Senate Presidents

CCC Academic Senate President Cheryl Stewart announced that she was re-elected as Coastline's Academic Senate President. She noted that the Senate revised its Bylaws, splitting the vice presidency position into two positions. Ms. Stewart announced the new Vice Presidents--Lisa Lee, Coordinator of Committees; and Phyllis Lempke, Legislative Coordinator. ■ She mentioned that the Senate was involved in a fundraising event providing parking at the Strawberry Festival. ■ Ms. Stewart acknowledged faculty for their participation in the Visionary Awards Gala. ■ In closing, she commended Ann Holiday for her commitment toward environmental sustainability.

GWC Academic Senate President Stephanie Dumont reported on the Senate's initiative to recognize faculty, commenting that on May 13 the Senate honored Jim Reck, Teacher of the Year, and the other nominees.

OCC Academic Senate President Georgie Monahan reported that OCC had its accreditation visit. She commended faculty for their contributions with the accreditation process. ■ Ms. Monahan commented on the Plenary Session, which focused on building alliances and increasing and improving relationships. She noted that the Senate formed a relationship with the Accrediting Commission for Community & Junior Colleges (ACCJC) and the Accreditation Team. ■ Ms. Monahan commended faculty for their increased participation at the State level. ■ In closing she announced the newly elected Academic Senate leaders, reporting that Eduardo Arismendi-Pardi was

elected President, with Robbie Foster as Vice President, Rob Schneiderman as Secretary, and Darryl Isaac as Parliamentarian.

Recess

President Ruiz called a recess at 8:32 p.m.

Reconvene Regular Meeting

The Board reconvened the Regular Meeting at 8:40 p.m.

CONSENT CALENDAR

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that the amended Consent Calendar be approved.

President Ruiz noted a correction to the travel authorization for attendance at the ACCT 2008 Leadership Congress in New York, changing the travel day from “October 27” to “October 23” to cover the days he was traveling prior to the conference.

Richard Kudlik, Director, Internal Audit, responded to Trustee inquiry regarding what dates to put on the Conference Authorization Form when combining personal travel with business travel. He clarified that for liability issues, the date on the form should reflect the actual travel dates, regardless of the date of the event.

Chancellor Yglesias also confirmed that when traveling on business, the Conference Authorization Form should indicate if the funding is by a sponsoring organization, when it isn’t being paid by the District.

Trustee Patterson requested that **Personnel Item 4k. Authorization for Independent Contractors**, be removed from the remainder of the Consent Calendar for a separate discussion and vote. He inquired regarding the proper placement of items on the Agenda, and suggested that the Board develop a policy indicating the criteria for placing items as part of the Consent Calendar or as Action Items.

Trustee Moreno inquired regarding discussion of personnel items during Closed Session. He asked Dr. Quarles to research the issue to determine what distinguishing element would require personnel items to be discussed in Closed session instead of on the Consent Calendar.

Speaking to the Topic:

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCA/CTA-NEA) expressed concern regarding incorrect funding sources on travel authorizations in the Consent Calendar and requested that the funding sources be corrected before the Board voted.

President Ruiz requested that Dr. Price provide the corrected information to Christian Teeter, Manager of Board Operations/Assistant to the Chancellor.

Substitute motion was made by Mr. Patterson and seconded by Mr. Howald to approve the amended

Consent Calendar excluding Personnel Item 4k, *Authorization for Independent Contractors*.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz. (Note: All background reports were included with the May 7, 2008 Agenda and are available on request.)

1. Curriculum Approval

a. Approval of New Courses

Authorization was given for the approval of new courses, course revisions, program option revisions, course retirements, program/option suspensions, and General Education/Graduation Requirements, as presented in the May 7, 2008 Agenda.

2. Travel Authorization

a. Authorization for Attendance at Meetings and/or Conferences – Board and Staff Members

Authorization was given for members of the Board and/or faculty/staff to attend the listed meetings and/or conferences as presented in the May 7, 2008 Agenda.

b. Authorization for Student Trips

Authorization was given for the following student trips:

Debra Barrett, Instructor/Special Programs and Services for the Disabled and four instructional aides, (CCC) to accompany approximately six students from Fairview Developmental Center's SPED456 class to various community sites during the Summer 2008 semester, as listed below. Bus transportation will be provided by Fairview.

June 9	Mile Square Park, Fountain Valley
June 16	Bella Terra Mall, Huntington Beach
June 23	Huntington Beach Pier, Huntington Beach
June 30	Main Place Mall, Santa Ana
July 7	Bolsa Chica State Park, Huntington Beach
July 14	Heisler Park, Laguna Beach
July 21	Westminster Mall, Westminster
July 28	Balboa Pier, Balboa Peninsula

Jody Hollinden, Instructor/Special Programs and Services for the Disabled and two instructional aides (CCC) to accompany approximately six students from Fairview Developmental Center's SPED456 class to various community sites during the Summer 2008 semester, as listed below. Bus transportation will be provided by Fairview.

June 20	Huntington Beach Pier, Huntington Beach
June 27	Huntington Central Park, Huntington Beach
July 11	Prentice Park Zoo, Santa Ana
July 18	Fashion Island, Newport Beach

July 25	South Coast Plaza, Santa Ana
Aug 1	Irvine Regional Park, Orange

Diane Ryan, Instructor/Social Studies/Emeritus (CCC) to accompany approximately 45-50 students (Ticket Numbers 91848, 91027) to the Banning Residence Museum and Drum Barracks Museum in Wilmington on May 3, 2008. Students will use District transportation. (Revision is to reflect a change in date from April 3 to May 3, 2008. Prior Board Approval: 4/2/08; Administrative Approval: 4/16/08)

Otto Richter, Instructor/Astronomy/Credits for College (CCC) to accompany approximately eight students to visit the UCI Observatory in Irvine on May 8, 2008, from 6:30 to 9:30 p.m. Students will use District transportation.

Candace Leuthold, Instructor/Biology/ECHS (CCC) to accompany approximately 80 students (Ticket Number RY308-020) to the Newport Aquatic Center in Newport Beach on May 9, 2008. Students will use District transportation.

Jeanette Ellis, Instructor/Parent Education (CCC) to accompany approximately 50 students (Ticket Number 71172) to Tanaka Farms in Irvine on June 12, 2008. Students will use District transportation.

Jeanette Ellis, Instructor/Parent Education (CCC) to accompany approximately 50 students (Ticket Number 71172) to the Newport Back Bay Interpretive Center in Newport Beach on June 19, 2008. Students will use private vehicles.

Jeanette Ellis, Instructor/Parent Education (CCC) to accompany approximately 50 students (Ticket Number 71172) to the Shipley Nature Center in Huntington Beach on June 26, 2008. Students will use private vehicles.

Jeanette Ellis, Instructor/Parent Education (CCC) to accompany approximately 50 students (Ticket Number 71172) to Brewbakers Family Brewery in Huntington Beach on July 3, 2008. Students will use private vehicles.

Jody Hollinden, Instructor/Special Programs and Services for the Disabled and two instructional aides (CCC), to accompany approximately five students from Fairview Developmental Center's SPED456 class to various community sites during the Summer 2008 Semester, as listed below. Transportation by van will be provided by the district.

June 21	Huntington Beach Pier, Huntington Beach
June 28	Huntington Central Park, Huntington Beach
July 5	Downtown Disney, Anaheim
July 12	Prentice Park Zoo, Santa Ana
July 19	Fashion Island, Newport Beach
July 26	South Coast Plaza, Santa Ana
Aug 2	Irvine Regional Park, Orange

Mary Avalos, Mi Casa Club Advisor, (GWC) and 15 students to hold an Ice Skating End of Semester Fundraiser, May 24, 2008, Westminster, CA. Travel by personal cars.

Valerie Venegas, Director, Student Activities (GWC) and eight students to attend the Statewide Student Senate General Assembly, May 2-4, 2008, Los Angeles. Travel by personal cars and District transportation. (Trip received prior Administrative Approval)

Valerie Venegas, Director, Student Activities, Karen Funk, Vida Martin, and J. Lim, ASGWC staff, (GWC) and up to 50 students to attend the ASGWC Year-End Banquet, May 16, 2008, Fountain Valley, CA. Travel by personal cars.

Michelle Sambrano, Chip Marchbank, and Sima Patel, EOPS/CARE Club Advisors (GWC) and 19 students to visit Knott's Berry Farm, May 30, 2008. Travel by personal cars.

Valerie Venegas, Director, Student Activities, Candace Brenner and Travis Vail, staff, (GWC) and eight students to attend the UC/CSU/CCC Sustainability Conference, July 31 – August 3, 2008, San Luis Obispo, CA. Travel by personal cars and/or District transportation.

Matthew Wells and Alex Gimenez, Faculty (GWC) and 50 students to participate in a Men's and Women's Soccer Team Game and Training Trip, August 21-24, 2008, at Kings Canyon National Park, CA.. Travel by District transportation.

Orange Coast College to offer the following credit class during summer 2008 session: Geography 292AD-Directed Studies (Learning Contract) 2 units, an approved summer 2008 course, to conduct a two-week course covering landform regions and ecosystems of California. Transportation by District vans. Instructor Kris Jones will be in charge of the class.

Orange Coast College Hotel, Travel & Tourism program students to attend a class field trip on May 30-June 1, 2008, on the Royal Caribbean, Monarch of the Seas ship departing Los Angeles and stopping in Ensenada, Mexico. Bus transportation will be provided for the students and instructor(s) to and from OCC.

Orange Coast College Associated Students to host an ASOCC Leadership Conference for students and staff at the Kellogg West Conference Center in Pomona, CA during fall, 2008 semester. Travel by district transportation.

Orange Coast College Extended Opportunity Programs and Services and Cooperative Agencies Resources for Education (EOPS and CARE) to host 60 EOPS/CARE students and two staff to attend the Vietnamese Student Association dinner and dance fundraising event on June 6, 2008, in Santa Ana, CA.

Orange Coast College Sierra Club to attend Backpacking 101: Overnight Backpacking in the Big Bear National Forest, CA May 27-29, 2008. Transportation to be provided by students and/or district transportation. An advisor will be present for the entire event.

Orange Coast College Sierra Club sponsored an Alternative Spring Break volunteer trip to Sequoia National Forest and/or Yosemite National Forest March 22-29, 2008. Transportation by personal vehicles or District transportation. An advisor will be present at all times.

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3. General Items

a. Authorization for Special Projects

Authorization was given for the following special projects:

Coastline Community College

Coastline Community College, Credits for College Scholarship Program to sponsor an Awards Ceremony and Reception, on May 9, 2008, from noon to 2:30 p.m. at the Westminster Rose Center.

Coastline Community College Art Gallery to host a panel discussion entitled "Tips on How to Succeed as an Artist", May 9, 2008, at the Art Gallery, 10156 Adams Avenue, Huntington Beach.

Coastline Community College/Orange County One-Stop Center to host a One-Stop Center Partner Appreciation Event, June 3, 2008, 5:30 to 7:00 p.m. at the Orange County One-Stop Center in Westminster.

Coastline Community College/Orange County One-Stop Center to participate in the Irvine Family Fun Fair, May 17, 2008, 9:00 a.m. to 1:00 p.m. at the Irvine City Hall in Irvine.

Coastline Community College Student Advisory Council and approximately 30 guests to attend the Installation Banquet May 8, 2008, at the Riviera Fireside Restaurant, 13950 Springdale Street, Westminster. Students to use personal transportation.

Golden West College

Golden West College to hold UC Davis Transfer Admission Guarantee (TAG) Training, May 8, 2008, to train TAG contacts, Transfer Center Directors, and Deans from Southern California about their role in the TAG process.

Golden West College to hold a Student Services Retreat, May 9, 2008, in the Student Center as a team-building workshop.

Golden West College to hold a Christian Club Band Concert, May 12-16, 2008, in the Student Center.

Golden West College to hold a Dance Department Studio Concert, May 13-14, 2008.

Golden West College to hold Financial Aid Day, May 14, 2008 to promote Financial Aid programs.

Golden West College to hold a Political and Social Status in Palestine, Israel, and the Occupied Territories Presentation, May 15, 2008 to educate students, staff, and community on the Middle East crisis.

Golden West College to hold a Peace Club Education Conference on Activism, May 9, 2008, Forum I.

Golden West College Foundation to hold the 2009 Gala Fundraiser, March 21, 2009 at the Hilton Waterfront Beach Resort, Huntington Beach.

Orange Coast College

Orange Coast College Technology Division to host the Ninety-Nines “Flying Companion Seminar” scheduled for April 19, 2008, in the OCC Technology Room 161. The event is open to Ninety-Nine members and Aviation students.

Orange Coast College Photography Department to sponsor world-renowned photographer, David Hume Kennerly, as a guest speaker on May 9, 2008, in the Giles T. Brown Forum. In conjunction with this event, Canon USA representatives will provide an equipment demonstration in Art Center 208.

Orange Coast College School of Allied Health Professions Honors Award Ceremony and dinner to be held May 21, 2008, in the OCC Student Center.

Orange Coast College School of Allied Health Professions Pinning Ceremony to be held May 21, 2008, at the Robert B. Moore Theatre.

Orange Coast College Foundation and Visual and Performing Arts division to host the Festival dia de la Raza On October 12, 2008, in the OCC Library quad.

Orange Coast College Foundation and Timeless Learning LLC to host the Orange County Children’s Book Festival on October 5, 2008, on the OCC campus.

Orange Coast College Emeritus Institute to host various meetings and events between July 1, 2008, and June 30, 2009.

Orange Coast College Music Department to sponsor an Instrumental Festival, conducted by Dr. Ricardo Soto, for Newport Mesa School District on May 28, 2008, in the Robert B. Moore Theatre.

Orange Coast College Spirit of Ability Club to host an end-of-the-year meeting at Huntington State Beach in Huntington Beach, Ca on May 8, 2008.

Orange Coast College TEACH 3/Service Learning program to host meetings, workshops, and events, including Community Science Night, during the 2008-2009 school year.

Orange Coast College *Orange Coast Review* to host a publication gala on May 8, 2008, in the OCC Arts Center and Arts Pavilion Atrium. Davi Loren, OCC Professor of English, will be in charge of the event.

Orange Coast College Theater Department to present “A Midsummer Night’s Dream” on June 27-29 and July 5-6, 2008, in the OCC Amphitheatre.

Orange Coast College Theater Department to present “Little Shop of Horrors” on August 1-10, 2008, in the OCC Drama Lab.

Orange Coast College Consumer & Health Sciences to host a Neurodiagnostic Technology program site visit on May 2, 2008.

Orange Coast College Math & Sciences Division to host a retirement party for Ann Harmer in the OCC Horticulture Gardens on April 25, 2008.

Orange Coast College Academic Senate to host various meetings and events from July 1, 2008, through June 30, 2009.

Orange Coast College Vietnamese Student Association to sponsor a three day conference for Vietnamese language teachers to include teachers from the United States and Canada. The conference will be held August 8-10, 2008. Club advisors Phu Vu and Dr. Hue Pham will be present at all times.

The Orange Coast College Vietnamese Student Association to host a dinner and dance fundraising event for scholarships to support Vietnamese students at OCC. The event is scheduled for June 6, 2008, and will be open to all students and community members. Club advisors Phu Vu, Jessica Nguyen, and Dr. Hue Pham will be present at all times.

Orange Coast College Architecture Club to sponsor a portfolio workshop featuring previous architecture alumni on May 9, 2008, in the Technology Center.

Orange Coast College Puente Project to host a Puente Student Dinner and Performance Event for 58 OCC students and coordinators on May 28, 2008, at the OCC Captain's Table and "Taking Steps" at South Coast Repertory.

Orange Coast College Puente Project to host an end-of-the-year Puente Banquet on May 15, 2008, at Avila's El Ranchito restaurant.

Orange Coast College Math and Sciences Division Professor Riki Kuchek hosted a Film Makers Breakfast on April 26, 2008.

Orange Coast College and Sciences Division to host meetings, workshops, and special events during the 2008-2009 fiscal year.

Orange Coast College President's Office to host a campus planning workshop on May 16, 2008, at the Ayres Hotel, Costa Mesa, CA.

Orange Coast College Physical Education & Athletics Division to co-sponsor a Rep 1 Sports Group Character & Leadership Conference for current OCC students and incoming high school students on June 28-29, 2008, on the OCC campus. Mike Taylor, head football coach, and Doug Smith, assistant football coach, will be in charge of the event.

Orange Coast College Physical Education & Athletics Division to co-sponsor a California Community College Football Coaches Association meeting on July 11, 2008, on the OCC campus. Mike Taylor, head football coach, will be in charge of the event.

Orange Coast College President's Office to host meetings during the 2008-2009 fiscal year.

Orange Coast College Associated Students to sponsor a variety of vendors at the Orange Coast College Commencement on May 22, 2008.

Orange Coast College Foundation to sponsor a fireworks booth to be operated by the OCC Men's and Women's basketball teams July 1-July 4, 2008.

Orange Coast College President's Office to host a campus workshop at Temecula Creek Inn, Temecula, CA during spring semester, 2008.

Orange Coast College Title III Grant Project to sponsor a variety of site visits, workshops, conferences, and other grant related activities, in state and out of state, throughout the 2007-2008 fiscal year pertaining to the Title III grant and its components: Activity One, Activity Two, and Project Management and Evaluation. (Revision to Previous Board Action to revise source of funding. Previous Board approval 11/19/07.)

Orange Coast College President's Office to host a campus workshop at the Westin South Coast Plaza Hotel, Costa Mesa, CA on February 21-22, 2008, to work on the accreditation report and the campus master plan. (Revision to Previous Board Action to increase expense amount. Previous Board approval 2/20/08.)

Orange Coast College Foundation and Ceramics Mudslingers Club to hold a sale of donated ceramic molds in the OCC Boat Yard on June 7, 2008.

Orange Coast College Fashion 225 class to host an Industry Presentation/Fashion Show in the OCC Horticulture Gardens on May 13, 2008. Christina Amaral and Erin Bianchi, Instructors in Fashion, will be in charge of the event.

b. Authorization to Apply for Funded Programs and/or Projects

Authorization was given to apply for the following funded programs and/or projects and to participate, if funded, as outlined below. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign any related documents as appropriate.

1. Coast Community College District has been awarded funding for the California Community Colleges Chancellor's Office Career Technical Education grant titled **"Equipment for Nursing and Allied Health Program"**. The purpose of these funds is to add video capability to the human simulation nursing skills lab at Golden West College (GWC) and to purchase a multi platform ultrasound machine to serve the Diagnostic Medical Sonography (DMS) and Cardiovascular (CVT) scanning labs at Orange Coast College (OCC).

Fiscal Impact: Coast Community College District has been awarded \$163,700 between April 1, 2008, to and including November 30, 2009. No matching funds required.

2. Coastline College has applied for funding for the American Association of Community Colleges (AACC) – Plus 50 Initiative grant titled **"Mentor College – Plus 50 Initiative Program"**. Coastline College will serve as a mentor college assisting two "demonstration colleges" to build their Plus 50 program. In addition, Coastline Community College in a partnership with the California Council on Gerontology (CCGG), SCAN Health Plan, and the Orange County One-Stop Centers, will create a Plus 50 Job Posting service and modify three Career Technical Programs resulting in placement of one hundred Plus 50 students.

Fiscal Impact: If funded Coastline Community College will receive \$70,000 over three years from AACC Grant. Matching funds are for \$228,250 of in-kind match.

3. Coastline College has applied for funding for the California Department of Education (CDE) grant titled **“EL Civics and Section 231 English as a Second Language (ESL)”**. Coastline College seeks annual support for its Citizenship Preparation, Civic Participation, and other English as a Second Language services.

Fiscal Impact: This grant is formula driven, based on the number served the previous year and the Federal Budget allocation for Adult Education. Final allocation for 2008-2009 will be received in fall 2008.

4. Golden West College has applied for the California Community College Chancellor’s Office grant titled **“Enrollment Growth for Associate Degree Nursing (RN) Programs.”** The grant funding will be used to increase nursing enrollments by 10 additional students. In addition, the grant funding will be used to monitor the readiness of accepted applicants for enrollment in registered nursing coursework and provide retention management for “at-risk” and remediation students.

Fiscal Impact: If funded Golden West College will receive \$325,150 between July 1, 2008, to and including August 31, 2010. No matching funds required.

5. Golden West College has received the California Community Colleges Chancellor’s Office for a Career Technical Education: Associate Degree Nursing – Registered Nurse (RN) Program Enrollment Growth and Retention Program grant titled **“Associate Degree Nursing – Registered Nurse (RN) Program”**. The grant funding will be used to monitor the readiness of accepted applicants for enrollment in registered nursing coursework, to initiate a Retention Coordinator who will case manage the “at-risk” and remediation students, and to decrease the size of the clinical groups in the first semester. **(Previous Board Approvals: August 1, 2007)**

Fiscal Impact: Golden West College will receive \$560,826 between June 1, 2007, to and including January 31, 2010. No matching funds required. **This grant has received an augmentation of \$155,321 to increase the grant from \$560,826 to \$716,147.**

6. Orange Coast College has been awarded the California Department of Education, Child Development Division grant titled **“Harry & Grace Steele Children’s Center General Child Care Center Grant”**. The Children’s Center has been receiving funds to subsidize childcare for low-income student-parents since 1978. Orange Coast College provides comprehensive child development services that include: quality childcare for student-parents enrolled at Orange Coast College, a food and nutrition program, parent enrichment and resource/referral services. **(Previous Board Approvals: February 7, 2008 and July 18, 2007)**

Fiscal Impact: Orange Coast College will receive \$379,850 between July 1, 2007, to and including June 30, 2008. This grant has received an augmentation of \$17,207, which increases the grant from \$379,850 to \$397,057. No matching funds required. This revision is to increase the Harry & Grace Steele Children Center’s operational days from 216 days to 224 days. The Harry & Grace Steele Children Center has added the following days to their 2007-2008 fiscal year calendar: December 17 & 18; January 3 & 4; and June 6, 13, 20, & 27.

Since the California Department of Education, Child Development Division bases funding on days of operation, a board resolution is required to accept these additional operational days.

The following resolution was adopted in order for the agreement to be accepted by the State:

RESOLUTION

WHEREAS, the Board of Trustees of the Coast Community College District has read the proposed agreement entitled Certification of Application for Fiscal Year 2007-2008, Child Development Division, Child Development Program and the Coast Community College District (Orange Coast College), and said Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said agreement,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize Kenneth D. Yglesias, Chancellor; Kim Allen, Administrative Director of Fiscal Affairs, or Chandulal M. Brahmabhatt, Vice Chancellor of Administrative Services, of the Coast Community College District on behalf of the organization to sign and execute said agreement and all amendments thereto, except to increase the financial liability of said organization.

c. Authorization for Disposal of Surplus Materials and/or Equipment

Authorization was given for the disposal of the furniture items such as desks, file cabinets, etc. that are remaining following the move to the new District Administration building and which are no longer of value to the using departments; disposal to be made by John Eriksen, Director of Purchasing, in such a way as to conform to the law and District policy and to bring the best possible return to the District.

Further authorization was given for the disposal of the surplus materials and/or equipment which are no longer of value to the using departments; disposal to be made by John Eriksen, Director of Purchasing, in such a way as to conform to the law and District policy and to bring the best possible return to the District.

d. Authorization to Enter into Standard Agreements for Distribution of Telecourses – Coastline Community College

Authorization was given to enter into standard agreements for the lease of telecourses for the terms and conditions listed in the agreements (copies of the telecourse agreements are on file in the Board Office.)

e. Approval of Clinical Contracts

Authorization was given to enter into clinical contracts with the following institutions in connection with the various Allied Health programs which are a part of the Coast Community College District curriculum.

GOLDEN WEST COLLEGE

RENEWAL

St. Joseph Hospital

Standard Affiliation Agreement

ORANGE COAST COLLEGE

NEW

Dr. Kevin Franks, DDS
Huntington Beach, CA

Standard Clinical Affiliation Agreement

Drs. Karamardian, Brooks, Kroll, Flora and White
Newport Beach, CA

Standard Clinical Affiliation Agreement

Nautilus Healthcare Management Group, LLC
Newport Beach, CA

Non-Standard Clinical Affiliation Agreement

UCLA-School of Dentistry
Los Angeles, CA

Non-Standard Clinical Affiliation Agreement

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign such agreements.

Fiscal Impact: The District shall provide professional liability insurance and Worker's Compensation insurance for each student participating in clinical rotation. (For field experience agreements, the District provides only Worker's Compensation insurance.) These coverages are in effect while the student is on-site at facility. However, District saves money by utilizing off-campus clinical and field experience training facilities.

f. Authorization for Purchase of Institutional Memberships

Authorization was given for the following renewals of institutional memberships:

District

American Council on Education. (ACE) –October 1, 2008 – September 30, 2009 - \$1,347.00

Association of Community College Trustees (ACCT), July 1, 2008 – June 30, 2009 - \$5,245.00

League for Innovation in the Community College (League Membership) - July 1, 2008 – June 30, 2009 - \$825.00

Orange County Business Council (OCBC), July 1, 2008 – June 30, 2008 - \$5,000.00

National Council for Workforce Education (NCWE) - April 21, 2008 through April 20, 2009 - \$415

Coastline Community College

Consortium of Southern California Colleges and Universities (CSCCU) - July 1, 2008 through June 30, 2009 - \$250

Southern California Intersegmental Articulation Council (SCIAC) - July 1, 2008 through June 30, 2009 - \$75

South Coast Higher Education Council (SCHEC) – July 1, 2008 through June 30, 2009 - \$50

Transfer Center Directors Association (TCDA) - July 1, 2008 through June 30, 2009 - \$50

Golden West College

Southern California Intersegmental Articulation Council – 2008 – 2013 - \$375

Western Regional Honors Council – March 1, 2008 – March 1, 2009 - \$50

Orange Coast College

Accrediting Commission for Community and Junior Colleges - \$19,514.00 – Fiscal Year 2008-2009

Recording for the Blind & Dyslexic (RFB&D) - \$350.00 – April 1, 2008 – March 31, 2009

Authorization was given for the purchase of the following new institutional memberships:

Orange Coast College

National Association of Community College Teacher Education Programs (NACCTEP) - \$300.00 – July 1, 2008 – June 30, 2009

g. Authorization for Community Activities

Golden West College

Authorization was given for non-ADA generating Community Services activities, seminars, workshops, lecture series and/or cultural events and for appointment of lecturers and presenters at Golden West College throughout summer 2008, fall 2008, and spring 2008, as presented in the May 7, 2008 Agenda.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign any applicable agreements.

4. Personnel Items

Authorization was given to approve the Personnel Items listed in the May 7, 2008 Agenda, as amended, excluding Item k, *Authorization for Independent Contractors*, as noted above.

5. Financial Approvals

a. Approval of Purchase Orders

The Board approved purchase orders listed in the amount of \$3,654,929.76. (A copy of the report is on file with the May 7, 2008 Agenda, and is available on request.)

b. Ratification/Approval of Checks

The Board ratified/approved the warrants for previously approved purchase orders listed in the amount of \$12,910,209.91. (A copy of the report is on file with the May 7, 2008 Agenda, and is available on request.)

c. Check List for General Obligation Bond Fund

The Board ratified/ approved the warrants for the General Obligation Bond Fund in the amount of \$10,244,898.88. (A copy of the report is on file with the May 7, 2008 Agenda,, and is available on request.)

d. Bond Project Legend

The Bond Code Legend was approved as referenced.

e. Authorization for Special Payments

Authorization was given for the following special payments:

Payment of \$800 to the American Dental Association for the annual accreditation fee for 2008-2009 for the Orange Coast College CDA-accredited program.

Payment of \$1,113.15 to the Accrediting Commission for Community and Junior Colleges for expenses incurred during the Accreditation Progress Visit to Orange Coast College on April 15, 2008.

6. Buildings and Grounds Items Under \$10,000

a. Authorization for Addendum No. 2 to C.W. Driver; District Administration Building

Authorization was given to accept Addendum No. 2 for additional construction management services for the District Administration Building.

The scope of services is to include the following:

- | | |
|-------------------------------------|---------|
| 1. Additional Reimbursable Expenses | \$9,900 |
|-------------------------------------|---------|

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Fiscal Impact: \$9,900 (General Obligation Bond Fund/Measure C)
Master Plan Approved Project
Replacement of District Temporary Structures
District Administrative Office Building

ITEM REMOVED FROM THE CONSENT CALENDAR:

4. Personnel Items

k. Authorization for Independent Contractors

Moss & Associates, Inc. to serve as an Independent Contractor pursuant to the District's standard independent contractor agreement, to complete Conditional Use Permit at La Habra Heights Tower, July 1, 2007 to June 30, 2008, for a fee NTE \$61,000 to be paid from General Funds. (Revision is to increase contract amount from \$35,000 to \$61,000. Prior Board Approval: 12/12/07).

Trustee Patterson expressed concern that this item was on the Consent Calendar instead of the Action pages, noting the large fee of \$61,000. He requested that this item be deferred to the Action section of the Agenda, or that the Board receive a thorough report at this time.

Vice Chancellor C.M. Brahmbhatt clarified that KOCE would no longer be using the La Habra Heights Tower, and the District would be developing the Tower to be utilized as a source of revenue. He noted that the large amount for the Conditional Use Permit for the City of La Habra was due to delays associated with concerns raised from local neighborhoods. Mr. Brahmbhatt offered to prepare a written report to the Board.

President Ruiz commented on different ways of providing information on Board Agendas, and suggested that the Board direct staff to investigate options, and work with the Board to develop an Agenda that everyone is comfortable with.

It was then moved by Ms. Hornbuckle and seconded by Mr. Howald that Personnel Item 4k, *Authorization for Independent Contractors*, be approved.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

It was then moved by Mr. Patterson and seconded by Mr. Howald to have staff identify the

criteria for determining whether items would be placed in the Action section or the Consent Calendar of the Agenda and report back to the Board.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Agreements

1. Authorization to Renew Lease Agreement between Class Leasing Inc., and the Coast Community College District (Coastline Community College) for the Purpose of Using a Relocatable Classroom at the Costa Mesa Center

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given to renew the Lease Agreement between Class Leasing Inc. and Coast Community College District (Coastline Community College) for use of a 36' x 40' relocatable classroom at the Costa Mesa Center, effective July 1, 2008 through June 30, 2010.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: Annual rent of \$4,000

2. Authorization to Approve Memorandum of Understanding between the United States Navy and Coast Community College District (Coastline Community College) to Provide Educational Support Services to Personnel of the United States Armed Forces

It was moved by Mr. Patterson and seconded by Mr. Howald that authorization be given to approve the agreement between the United States Navy and Coast Community College District (Coastline Community College) to provide on-site educational support services to personnel of the United States Armed Forces.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: No cost to District

3. Authorization to Enter Into an Agreement between the County of Orange and the Coast Community College District (Coastline Community College) to Operate the Orange County One-Stop Center - North

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to enter into an agreement between the County of Orange and the Coast Community College District

(Coastline Community College) for the period of July 1, 2008 through June 30, 2009, to provide continued operation of the Orange County One-Stop Center – North.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: The County of Orange will reimburse Coastline Community College \$2,479,746 for operation of these programs.

4. Authorization to Enter Into an Agreement between the County of Orange and the Coast Community College District (Coastline Community College) to Operate the Orange County One-Stop Center - South

It was moved by Mr. Patterson and seconded by Ms. Hornbuckle that authorization be given to enter into an agreement between the County of Orange and the Coast Community College District (Coastline Community College) for the period of July 1, 2008 through June 30, 2009, to provide continued operation of the Orange County One-Stop Center – South.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this agreement

President Ruiz inquired regarding a reduction in funding from the County of Orange, and how it would impact the One Stop Centers. ■ CCC President Ding Jo Currie responded to Mr. Ruiz's inquiry, noting that the college dealt with the reduction in funding through staff attrition and dismissal of some 160-day hourly staff. ■ President Ruiz further commented on the District's commitment to full-time employees, and thanked Dr. Currie for working through that issue.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: The County of Orange will reimburse Coastline Community College \$2,393,761 for operation of these programs.

5. Authorization to Enter Into an Amended Agreement between Academic Institutions (listed below) and the Coast Community College District (Coastline Community College) (Contract No. CCC2004.NCPACE.1001) in Support of the Subcontract Agreement between Central Texas College District (CTC) and Coast Community College District (CCC), and U.S. Government Contract N00140-04-D-0007 (NCPACE) Issued to CTC on January 1, 2004

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given for the Coast Community College District (Coastline Community College) to enter into an Amended Agreement with the Institutions listed below who respectively serve as subcontractors in support of the DL-NCPACE program designed for Sailors assigned full-time to Navy sea-duty.

Institutions: These institutions range from (CCC2004.NCPACE.1001-1009): Dallas Community College District (CCC2004.NCPACE.1001); ECPI College of Technology (CCC2004. NCPACE.

1002); Governors State University (CCC2004.NCPACE.1003); Old Dominion University (CCC2004.NCPACE.1004); Thomas Edison State University (CCC2004.NCPACE.1005); University of Oklahoma (CCC2004.NCPACE.1006); Vincennes University (CCC2004.NCPACE.1007); and St. Leo University (CCC2005.NCPACE.1009).

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the Amendment.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: All operational and subcontractor costs incurred by Coastline as the primary contractor for the delivery of the NCPACE distance learning program are covered by contract income, with a net revenue of approximately \$200,000 per year.

6. Authorization to Enter Into an Amended Subcontract Agreement between Central Texas College (CTC) and the Coast Community College District (Coastline Community College) whereby Coastline Serves as Integrator in support of the Navy College Program for Afloat Education (NCPACE) (Reference US Government Contract No. N00140-04-D-0007) for the Delivery of all Distance Learning Services and Courses Described in the CTC Alternate Technical Proposal in Response to Government Solicitation No. N00140-03-R-2735

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson that authorization be given for the Coast Community College District (Coastline Community College) to enter into an Amended Subcontract Agreement with Central Texas College to extend the term of the subcontract to April 30, 2009, to increase tuition rates withheld by CTC for delivery of the distance learning CTC courses approved by Coastline, and to incorporate price increases for undergraduate and graduate courses delivered during the period May 1, 2008 through April 30, 2009.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this agreement

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: Projected Gross Income to District: \$2.73 million

7. Authorization to Approve a New Nonstandard Agreement between the Coast Community College District (Golden West College) and Southland Industries for Preventive Maintenance of the Central Plant

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to approve a new nonstandard agreement between Southland Industries and the Coast Community College District (Golden West College) for preventive maintenance of the central plant. The agreement is effective 02/02/08 – 01/31/11.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: \$20,000 per year NTE \$60,000 for three years

8. Authorization to Approve a Renewal Standard Agreement between the Coast Community College District (Golden West College) and StreamingMedia Hosting for the P.O.S.T. Case Law Today Series

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given to approve a renewal standard agreement between StreamingMedia Hosting and the Coast Community College District (Golden West College) for videostreaming of Peace Officers Standards and Training (P.O.S.T.) Case Law Today series. The agreement is effective 07/01/08 – 06/30/09.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: Monthly cost of \$8,555.40 is funded by P.O.S.T. through the New Media Center Auxiliary funds

9. Authorization to Renew the Use of a Facilities Agreement between Coast Community College District (Orange Coast College and Golden West College) and Orange County Superintendent of Schools/Special Schools Program

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that authorization be given to renew the Use of Facilities Agreement with the Coast Community College District (Orange Coast College and Golden West College) and the Orange County Superintendent of Schools/Special Schools for the period beginning July 1, 2008, and ending June 30, 2010 to utilize District facilities to conduct a transition class for special education students age 18-22 years of age.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: None

10. Authorization to Enter Into a Standard Agreement between the Coast Community College District (Orange Coast College) and SEIU UHW – West & Joint Employer Educational Fund, for the Purpose of Offering Instruction in Math N008 “Pre-Algebra”

It was moved by Mr. Moreno and seconded by Mr. Patterson that authorization be given to enter into a standard agreement between the Coast Community College District (Orange Coast College) and SEIU UHW – West & Joint Employer Educational Fund for the purpose of offering instruction in Math N008 “Pre-Algebra” as requested by the company from August 25, 2008, through December 31, 2008.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: OCC Extended Education to receive \$8,100.00 revenue for this contract. OCC Extended Education office to receive net proceeds of the program.

11. Authorization to Enter Into a Non-Standard Agreement between Coast Community College District (Orange Coast College) and the Ardell Investment Company dba as Ardell Marina, Inc. for the Purpose of Providing Additional Weekend Parking for OCC Sailing Students

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given to enter into a non-standard agreement between the Coast Community College District (Orange Coast College) and Ardell Investment Company dba as Ardell Marina, Inc. for the purpose of providing additional weekend parking for OCC Sailing Students from March 1, 2008, through March 1, 2009.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: A monthly fee in the amount of \$500.00 to be paid from Sailing Center Funds.

12. Authorization to Amend Agreement with Fieldstone Consulting Services, Inc., for Consulting Services to the Board of Trustees

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to amend Agreement with Fieldstone Consulting Services, Inc., for consulting services to the Board of Trustees, and that the Vice Chancellor of Administrative Services, or designee, be authorized to execute the Agreement.

Board members discussed the increased charges and offered different opinions on whether or not they should be paid. Some indicated that the Agreement was for \$15,000 and the Board didn't request anything additional, so the increased charges should not be paid. Others expressed the opinion that although they are not pleased with the increased charges, the services were received and the District is obligated to the additional charge. Trustee Howald recommended that in the future staff provide parameters to the Board when necessary, and to add one sentence in contracts stating that any changes must be provided in writing, in order to prevent situations like this one.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, and President Ruiz. Nay – Mr. Moreno and Mr. Patterson.

Fiscal Impact: \$7,500, for a total of \$22,500 in FY 2007-08.

13. Authorization for Orange Coast College to Enter Into an Agreement with CAPA Travel Contractor for a Summer 2008 Short-term Study Abroad Program in Madrid, Spain

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that authorization be given to enter into a standard travel contractor agreement to conduct a short-term Study Abroad program during summer 2008. Jeff Brown, Orange Coast College, will serve as faculty.

The Board further authorized the Chancellor or the Vice Chancellor, Administrative Services and the Associate Vice-Chancellor, Educational Services to sign the agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: No replacement costs for faculty assigned to the program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to CCCD for the total cost of the trip.

14. Authorization to Enter Into an Agreement between the County of Orange and the Coast Community College District/Coastline Community College to Provide Specialized Services to Recently Separated Veterans at the Orange County One-Stop Centers

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to enter into an agreement between the County of Orange and the Coast Community College District (Coastline Community College) March 1, 2008 through February 28, 2010, to provide employment services and assistance to Recently Separated Veterans in the Orange County area through the Orange County One-Stop Centers.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: The County of Orange will reimburse Coastline Community College \$315,000 for operation of this program.

15. Approval of First Amendment to Agreement Between the Coast Community College District and Presidium Learning to Provide Online Helpdesk Support Services for the District and all Colleges for FY 2008/2009

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to amend the initial annual agreement between the Coast Community College District and Presidium Learning to provide 24/7 online help desk support services for the District and all colleges for FY 2008/2009.

The Board further authorized the Chancellor or Vice Chancellor, Administrative Services to sign this agreement.

Student Trustee Bunch expressed concern regarding reports he received from students stating that they did not receive timely help through this service.

Vice Chancellor Brahmbhatt reported that he received input from the three campuses to help determine the best way to serve students at each campus, and would continue to monitor.

Bob Dees commented that data received through tracking of the calls received at Presidium indicated a pattern of more complicated questions at the end of the semester that had to be referred back to the Campus. He noted that to meet student needs, OCC established a campus Call Center to address questions that Presidium can't answer.

Speaking to the Topic:

Jack Price, Part-time faculty member, commented that this service is a link to the campus for the part-time faculty. He expressed concern that he recently called the service and had to wait 35 minutes to get through and then was transferred to three or four people before receiving an answer to his question.

Dean Mancina, President, Coast Federation of Educators (CFE), stated that full time faculty were also concerned about the quality of support students receive, and he indicated that he had received complaints about the service. He shared his experience calling the service, noting that it took 22 minutes to determine they could not answer his question. His question was answered the following day by a GWC staff member. Mr. Mancina noted that when he called a GWC staff member again for an issue, he was referred back to Presidium.

Trustees discussed the issue, raising inquiries regarding controls, parameters, and warranty in the Contract. They requested, based on comments from faculty and student representatives, a report outlining the warranty and guarantee providing protection for the District.

Student Trustee Bunch inquired regarding receiving a call center report to indicate the call volume at each campus. ■ Vice Chancellor Brahmbhatt stated that he could provide a monthly call center report to the Board.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: \$457,350 for FY 2008/2009, based upon anticipated call volume at each campus at \$8.25 per/support request. Support requests in excess of anticipated call volume shall be paid at \$9.08 per/support request. Total costs may be reduced by up to 25% upon implementation of SIMS software enhancement package currently being developed.

Buildings and Grounds Items Over \$10,000 and Change Order Items

1. Bid Tabulations and Award of Contract: Orange Coast College Stadium Sidewalk Renovation; Bid No. 1949

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that a contract be awarded to Sturgeon General Inc. as lowest qualified base bid of \$130,000 as shown below, and that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign the contract documents.

Base Bid

2. **Sturgeon General Inc.** **\$130,000**
2519 W. Woodlawn Drive, Anaheim, CA 92801

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: \$130,000 (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
OCC College-Wide Landscape Project

2. Bid Tabulations and Award of Contract: Orange Coast College Student Center Chiller Replacement; Bid No. 1950

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that a contract be awarded to Refrigerated Air Mechanical Systems Inc. as lowest qualified base bid of \$758,000 as shown below, and that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign the contract documents.

Base Bid

1. **Refrigerated Air Mechanical Systems, Inc.** **\$758,000**
2050 S. Loara Street, Anaheim, CA 92802

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: \$758,000 (Measure C – General Obligation Bond Fund and 2006/2007 State Scheduled Maintenance)
Master Plan Approved Project
OCC Upgrade Student Services
OCC Student Center
OCC Upgrade & Replace HVAC for Administration Building/
Student Center

3. Authorization for Change Order No. 6; District Administration Building, Bid No. 1920

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given for Change Orders No. 6 to the District Administration Building, Bid No. 1920 as described in the Change Order document.

These changes are necessary for the following reasons:

GCI Construction – Package B – Underground Utilities

1. Additional Vent Line at Fountain and Misc. Changes **\$7,265**

The City Inspector required the District to install a vent line, supply line and backflow device for the fountain. Facilities requested an additional water line for a hose bib at the north end of the parking lot to be used to wash down the photovoltaic system.

Contract Amount: \$739,850 (C.O. 6: 1% increase)

Total Change Orders: \$7,265 (1%)

Superior Wall Systems – Package K – Drywall/Plaster/Framing/Fireproofing

1. Added Wood Insets, Drywall Revision and Door Soffit \$5,902

It was necessary to add wood insets for the backing to the board room projection screen due to a change in the size of the screen. There was also a drywall change to one of the conference rooms due to a conflict in the plans. A soffit was added at one of the doors due to a design clarification.

Contract Amount: \$2,567,000 (C.O. 1: .4% Increase; C.O. 2: .1% Decrease; C.O. 3: .01% Increase; C.O. 4: .7% Increase; C.O. 5: .8% Increase; C.O. 6: .2%)

Total Change Orders: \$54,610 (2.1% Increase)

CT Georgiou Painting – Package M – Painting

1. Additional Painting at Trash Enclosure and Storage Yard \$9,008

Additional painting required at trash enclosure, storage yard and all exterior canopies.

Contract Amount: \$154,375 (C.O. 4: 4% Increase; C.O. 6: 5%)

Total Change Orders: \$15,437 (9%)

R & S Floor Covering – Package N – Floor Coverings

1. Install Server Room Grommets \$8,500

DIS requested floor grommets for the server room equipment and added floor supports.

Contract Amount: \$413,322 (C.O. 3: .9% Decrease; C.O. 6: 2%)

Total Change Orders: \$4,909 (1.2%)

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: \$30,675 (Measure C - General Obligation Bond)
Master Plan Approved Project
Replacement of District Temporary Structures
District Administrative Office Building

4. Authorization for Addendum No. 1 for AEPC Group, LLC; Orange Coast College Special Services Building

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to accept Addendum No. 1 for AEPC Group, LLC for architectural and engineering services for the Orange Coast College Special Services Building.

The scope of service is to include the following tasks:

- | | | |
|----|---|----------|
| 1. | Additional architectural and engineering services.
Remodel the Special Services area within Building 10 and DSA approvals. | \$11,000 |
| 2. | Reimbursable expenses. | \$ 500 |

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: \$11,500 (General Obligation Bond Fund/Measure C)
Master Plan Approved Project
OCC Upgrade Student Services
OCC Special Services Building

5. Authorization for Change Order No. 1; Golden West College Health Science Building; Bid No. 1925

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given for Change Order No. 1 to Golden West College Health Science Building as described in the Change Order document.

These changes are necessary for the following reasons:

- | | | |
|----|--|----------|
| 1. | Grade Beams and Pile Caps Reinforcement
The grade beams and pile caps reinforced steel bars had workability and spacing difficulties at intersections and corners after being installed by the Contractor in the field. The Engineer reviewed the grade beam submittal from the Contractor, made rebar readjustments and obtained DSA approval for the changes. | \$34,461 |
| 2. | Grade Beam Rebar Adjustment (Time Extension)
The grade beam rebar adjustments and associated work increased the contract duration by 11 work days, claimed by the Contractor. The delay claim was reviewed and approved by the District. The contract duration is 386 calendar days. The new contract completion date is July 28, 2008. | 11 Days |
| 3. | Rebar Adjustments
The rebar adjustments in the grade beams and pile caps required adjustments in the structural steel column anchor bolt base plates, which are 2" thick and were already fabricated. The base plate slotting was performed by plasma | \$23,139 |

- | | | |
|----|---|----------|
| | cutting. | |
| 4. | HVAC Penetrations in the Second Story Slab
The second level slab did not show HVAC penetrations required for the return air flow. There were ten structural slab penetrations. The change included twelve additional combination fire smoke dampers required for the system. | \$16,875 |
| 5. | Increase to the Depth of Concrete Piles
The verbiage of the contract documents called for embedment into five feet of dense sand. The soil under the building slab is water logged, therefore, the Contractor drilled and installed all reinforced concrete piles at a 60 foot depth where dense soil was previously encountered per the soils report. | \$26,268 |
| 6. | Additional Structural Steel Hanger for Operable Wall
The Contract Documents inadvertently missed one structural steel hanger for the operable walls on the third level and required a change in location for another steel header to make the operable wall system fit. | \$31,625 |
| 7. | Removal of Exterior Surface Step
The south west portion of the building, facing Edinger Avenue, was designed and built with an inconsistent step in the exterior surface plane which did not match with the remainder of the exterior surface. This step was eliminated for consistency. | \$19,729 |
| 8. | Change to the Slab on Deck
The slab on deck, level 2, along the exterior walkway at the north face of the building extended beyond the edge of slab on grade. The fix was to change the finish from the thicker CMU block to veneer. | \$24,885 |

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: \$176,982 (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
GWC Health Science Building

6. Authorization for Change Order No. 12; Orange Coast College Learning Resource Center

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson that authorization be given for Change Order No. 12 to Orange Coast College Learning Resource Center as described in the Change Order document.

These changes are necessary for the following reasons:
SWC Contracting Corporation (Package C – Steel)

- | | |
|---------------------|-----------|
| 1. Final Settlement | \$110,000 |
|---------------------|-----------|

SWC claimed additional monies due to changes to the structural detail by the architect and claims against other project contractors. It was agreed by all parties that the District did receive added value to the project from the changes completed by SWC. District Facilities, Risk Services, Orange Coast College representative and C. W. Driver met with SWC regarding the claims and were able to reduce the claims from \$170,000 down to \$110,000.

Contract Amount: \$4,395,000 (C.O. 1: .2% Decrease; C.O. 2: .01% Decrease; C.O. 3: .03% Increase; C.O. 12: 2.5% Increase) Total Change Orders: \$111,453 (2.5% Increase)

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: \$110,000 (Measure C - General Obligation Bond)
Master Plan Approved Project
OCC Learning Resource Center

General Items of Business

1. Authorization to Purchase Office and Instructional Furniture for Golden West College Health Science Building, Using the U.S. Communities Volume Contracts

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to purchase office and instructional furniture for the GWC Health Science Building, using the U.S. Communities Volume Contract No. RQ07-87957-20A.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: NTE \$700,000 (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
GWC Health Science Building

2. Authorization to Increase Coastline's Military Contract Education Distance Learning Tuition Fees

It was moved by Mr. Howald and seconded by Mr. Moreno that authorization be given to increase Coastline's Military Contract Education Distance Learning tuition fees by 6% to cover rising program delivery and administrative costs, effective June 1, 2008.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services be authorized to sign any related documents as appropriate.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

3. Recommendation for Rejection of Claim for Damages against Coast Community College District for Personal Injury

It was moved by Mr. Howald and seconded by Mr. Patterson that responsibility be denied and the claim for damages be rejected in the case of the claimant who allegedly suffered personal injury after slipping in the OCC Student Center on October 22, 2007.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

4. Authorization to Conduct a Short-term Study Abroad Program in History in London, England, June 27 – July 27, 2009

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to enter into a standard travel contractor agreement to conduct a Study Abroad Program in History in London, England from June 27 – July 27, 2009.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: No cost to the District. No replacement cost for faculty assigned to the program. All payments by trip participants for travel services shall be made to the service provider who shall account to CCCD for the total cost of the trip as well as the faculty's salary.

5. Authorization to Conduct a Short-term Study Abroad Program in Paris, France During Summer, 2009

It was moved by Mr. Moreno and seconded by Mr. Patterson that authorization be given to enter into a standard travel contractor agreement to conduct a Study Abroad Program in France during summer, 2009.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: No cost to the District. No replacement costs for faculty assigned to the program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to Coast Community College District for the total cost of the trip.

6. Authorization to Contract with Troxell Communications, Inc for Classroom Audio Visual Equipment for Golden West College and Coastline Community College Using the California State Universities Contract # 05020505-CSU

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given to contract with Troxell Communications, Inc., for classroom audio visual equipment for GWC and Coastline, using the California State Universities contract # 05050505-SCU.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: \$185,000.00 (General Funds)

7. Appointments to Citizens' Oversight Committee to Fill Vacant Positions

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that the following re-appointments be approved to serve on the Citizens' Oversight Committee:

- (1) Keith Parker, Taxpayer Association representative, ending March 2010.
- (2) Ed Romeo, Senior Citizen Representative, March 2010.

(3) Sharon Sunda, Business Organization representative, March 2010.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: None

8. Authorization to Contract with Follett Higher Education Group to Provide Bookstore Management for Orange Coast College. RFP#1946

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to contract with Follett Higher Education, as the most financially advantages bidder, to provide bookstore management for OCC.

The Board further authorized the Vice Chancellor of Administrative Services to sign the contract documents.

1. Follett Higher Education Group	\$750,000.00
1818 Swift Drive, Oak Brook, IL 60523	

OCC President Dees noted that although the bid was not the lowest bid, it provided the largest commission. Jess Craig also noted that the markup price was also lower with Follett Education than with the lowest bidder.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: None. Minimum commissions of \$750,000.00

9. Authorization to Contract with Wide Area Rapid Notification (W.A.R.N.) to Provide a Mass Notifications System for Coast Community College District, Utilizing University of California Davis RFP#01-010934987AL

This Item was removed per the Addendum

Policy Implementation

1. Adoption of the Retention and Destruction of Records Policy (040-7-1)

It was moved by Mr. Howald and seconded by Mr. Patterson to adopt the revised Retention and Destruction of Records Policy, No. 040-7-1, as presented in the May 7, 2008 Agenda.

Trustee Patterson inquired regarding the determination of document classification for the purposes of this policy. Vice Chancellor Brahmhatt agreed to send details of the classification of documents as outlined in Title 5.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Resolutions

1. Resolution Proclaiming May 12-16, 2008 as “Classified Employees Appreciation Week”

It was moved by Mr. Patterson and seconded by Mr. Moreno to adopt the Resolution proclaiming May 12 – 16, 2008 as “Classified Employees Appreciation Week.”

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

2. Resolution and Order of Biennial Trustee Election and Specifications of the Election Order

It was moved by Mr. Howald and seconded by Mr. Moreno to adopt the Resolution and Order of Biennial Trustee Election and specifications of the Election Order, as presented in the May 7, 2008 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

3. Resolution Requesting Proposals to Lease 3.73 Acres of District Property

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to adopt the Resolution requesting proposals to lease 3.73 acres of District property, as presented in the May 7, 2008 Agenda.

Trustee Moreno offered to develop a draft land use policy and send it to the Land Development Committee.

Trustees discussed the provisions of the RFP in comparison with the RFP that was sent out previously. Bill Kerwin, Manager, Risk Services, and Vice Chancellor Brahmbhatt provided clarification on the RFP for the Trustees.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

General Information And Reports, continued

1. Reports from Employee Representative Groups

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCA/CTA-NEA), reported that the CCA/CTA-NEA held its spring conference and was recognized for increasing its membership. ■ Dr. Price reported that she was evaluated by the CCA/CTA-NEA and will continue as president another year. ■ She announced that two CCA/CTA-NEA board members had been accepted into the leadership academy sponsored by CCA/CTA-NEA. ■ Dr. Price invited the Trustees to a social event May 30th, and distributed copies of the current Newsletter.

Neal Kelsey, Executive Director, Coast Federation of Classified Employees (CFCE) reported that three delegates attended the California Federation of Teachers (CFT) Annual Meeting in Oakland, noting that the CFCE won first place for its newsletter and received an honorable mention for its website. ■ He expressed appreciation to the District for consideration of employee co-pays and looked forward to working with the District on the health benefits.

2. Reports from the Presidents

GWC President Wes Bryan thanked the Board members for attending the Community Forum on April 30, 2008. He commented on the new faculty hires and shared that he is impressed with the quality of applicants. Mr. Bryan referred the Board to an article in the GWC Wavelength summarizing events at GWC.

CCC President Ding Jo Currie thanked the Board members for attending Coastline's recent events. ■ She reported that Coastline's Training Department, directed by Joycelyn Groot, was recognized at the Statewide Workforce Development Conference for increasing sales 15 percent and above. ■ In closing she welcomed the Board members to attend many of the events at Coastline, noting that Graduation was May 18, 2008.

OCC President Bob Dees reported that about 130 Emeritus faculty and staff attended OCC's Emeritus Luncheon. He thanked Dr. Yglesias for attending.

3. Reports from the Board of Trustees

Trustee Howald reported on his attendance at the Community College League of California (CCLC) Annual Conference in Palm Springs, where he moderated a panel on increasing private donations for community colleges. ■ Mr. Howald also commented on the donation to California Community Colleges by Bernard Osher of \$70 Million, the largest donation of any kind to community colleges in the nation.

Student Trustee Paul Bunch stated that he enjoyed the college gala events, and the Congress to Campus activities that occurred in April 2008. He thanked students and staff for their work on Congress to Campus.

Trustee Moreno reported on his attendance at the CCLC Conference meeting, noting that he attended Vice Chancellor Brahmbhatt's presentation, as well as the presentation by Emerald Data Solutions on the capabilities of BoardDocs.

Trustee Patterson reported that he enjoyed the CCC "Visionary of the Year" Gala. He complimented GWC on the Community Forum. ■ Mr. Patterson noted that he would be having surgery and would not be at the May 21, 2008 Board meeting.

Trustee Hornbuckle reported that she enjoyed attending the galas for OCC and CCC, and that she had a very good time at the OCC Honors night.

Board President Ruiz commented on District outreach efforts in terms of new hires, and wanted more information on outreach activities conducted to reach out to potential new candidates.

4. Review of Buildings and Grounds Reports

The Board reviewed the Buildings and Grounds Reports.

5. Consideration of Proposals, Recommendations, Resolutions, and Actions by the California Community Colleges Board of Governors

The Board reviewed the upcoming meeting dates as scheduled by the Board of Governors.

6. Opportunity to Review the Board Directives Log

The Board reviewed the Board Directives Log.

7. Review Proposed Revision to District Fee Schedule – Policy 030-1-5

The Board reviewed the proposed revision to the District Fee Schedule, Policy #030-1-5, as presented in the May 7, 2008 Agenda. The item will be returned to the June 18, 2008 agenda for action by the Board.

8. Consideration of Instructional Material Fees

The Board reviewed the consideration of Instructional Material Fees as presented in the May 7, 2008 Agenda.

9. Review of Internal Audit Report

On a motion by Trustee Howald and seconded by Trustee Hornbuckle, the Board directed Richard Kudlik, Director of Internal Audit Services, to submit the Internal Audit Report to the Board of Trustees' Audit Committee prior to bringing the report to the full Board of Trustees.

Motion carried the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Mr. Moreno and President Ruiz.

10. Opportunity for Board of Trustees' Review of Occupational and Vocational Certificate Programs (All Three Colleges)

The Board reviewed the Occupational and Vocational Certificate Programs submitted by the three colleges, as attached to the May 7, 2008 Agenda.

11. Opportunity to Conduct Annual Policy Review of Student Representative, Board of Trustees

This item was moved for discussion immediately following the Adoption of the Agenda.

12. Opportunity for Board of Trustees' Review and Discussion of Student Representative Selection Process

This item was moved for discussion immediately following the Adoption of the Agenda.

13. Review of Board Meeting Dates

The Board reviewed the Board meeting dates listed in the May 7, 2008 Agenda.

Recess to Closed Session

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to discuss the following item in Closed Session:

1. Conference with Labor Negotiator (pursuant to Section 54957.6)

Agency Negotiator: Dr. Joseph Quarles, Vice Chancellor of Human Resources

Employee Organizations: Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT, Local 4794 and the Coast Community College District)

Coast Federation of Educators/American Federation of Teachers, Local 1911 and the Coast Community College District

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Reconvene Regular Meeting

The Board reconvened in Open Session at 12:15 a.m. to report on action taken in Closed Session.

There was no action reported from Closed Session.

Adjournment

There being no further business, it was moved by Mr. Patterson and seconded by Ms. Hornbuckle to adjourn the meeting.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

The meeting was adjourned at 12:18 a.m.

Secretary of the Board

**Proposed Revision to Policy #010-2-14 submitted by Student Trustee Paul Bunch
at the May 7, 2008 Board Meeting**

INTRODUCTION
(Board of Trustees)

010-2-14
Adopted 12/14/83
Revised 02/17/99
Revised 08/16/06

STUDENT REPRESENTATIVE, BOARD OF TRUSTEES

There shall be included within the membership of the Board of Trustees a non-voting student who shall be selected and shall serve in accordance with procedures established by the Board and set forth in Section 010-2-9.1. The Student Trustee of the Coast Community College District shall meet these minimum qualifications:

1. The District Student Trustee shall be enrolled in, and complete at least five units per semester, as a student of the Coast Community College District in both the Fall and Spring semesters of his/her term of office. In addition, the following requirements shall be met:
 - a) Hold at least a 2.0 cumulative GPA when applying for the position.
 - b) Maintain at least a 2.0 GPA during the term of office.
2. The Student Trustee may not have been on academic probation or under disciplinary sanction from a Coast Community College District college during the academic year prior to the term of office being sought or during the term of office as Student Trustee.
3. The Student Trustee must be at least 18 years of age before assuming office.
4. Student Trustee acts as a representative voice for students in the Coast Community College District.
5. Student Trustee shall chair District Student Council Meetings.

Student members are authorized to make and second motions at Board meetings. Student members may further designate for the record their support or opposition to any matter prior to the official Board vote. This designation, however, shall not be counted in the official vote. A designation shall be recorded in the Board meeting minutes. Such student shall have the right to attend all meetings of the Governing Board, **including closed sessions, other than closed sessions on personnel matters or collective bargaining matters, at the discretion of the governing board, unless** ~~except those meetings~~ prohibited by Education Code 72023.5(a)(2) or when the Board is in closed session. Such student member shall serve only one term commencing June 1 and ending May 31 of each year and shall not be eligible to succeed himself/herself.

Education Code 72023.5