

# Special Meeting

## Board of Trustees Coast Community College District

Golden West College Student Center – 6:00 p.m.

May 21, 2008

### MINUTES

A Special Meeting of the Board of Trustees of the Coast Community College District was held on May 21, 2008, in the Student Center at Golden West College.

#### **1. Call to Order**

Board President Armando Ruiz called the meeting to order at 6:20 p.m.

#### **2. Pledge of Allegiance**

President Ruiz led the Pledge of Allegiance to the Flag of the United States of America.

#### **3. Roll Call**

Trustees Present: Mary Hornbuckle, Jim Moreno, Walt Howald, Armando Ruiz, and Paul Bunch

Trustees Absent: Jerry Patterson

President Ruiz announced that Trustee Patterson had knee surgery Monday, May 5, and is recovering well.

#### **4. Opportunity for Public Comment**

There were no requests to address the Board under Public Comment.

#### **5. Adopt Agenda**

Amendments to the Agenda were presented. It was then moved by Ms. Hornbuckle, and seconded by

Mr. Howald that the Agenda, as amended, be adopted. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, and President Ruiz.

**6. Authorization for Student Trip**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given for the following student trip:

Orange Coast College Phi Theta Kappa/Beta Mu Alpha Chapter to send one advisor and two students to the 2008 Honors Institute June 16-21, 2008, at San Francisco University, San Francisco, CA.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, and President Ruiz.

**7. Authorization for Special Payment**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given for the following special payment:

Payment of \$400 to the National Association for the Education of Young Children (NAEYC) for the annual accreditation fee for the Orange Coast College Harry & Grace Steele Children's Center.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, and President Ruiz.

**8. Authorization for Special Project**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given for the following special projects:

Orange Coast College Extended Opportunity Programs and Services and Cooperative Agencies Resources for Education (EOPS & CARE) to host a Girl's Inc. Program for summer participants and their parents on June 12, 2008, and June 17, 2008.

Orange Coast College Physical Education & Athletics to co-sponsor American Amateur Baseball games on the OCC baseball field between the dates of June 1, 2008, and December 31, 2008.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, and President Ruiz.

**9. Appointment of Academic Staff**

It was moved by Mr. Moreno and seconded by Mr. Howald that authorization be given for the appointment of academic staff as presented in the May 21, 2008 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, and President Ruiz.

**10. Appointment of Special Category, Hourly Staff**

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that authorization be given for the appointment of special category, hourly staff, as presented and amended in the May 21, 2008 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, and President Ruiz.

**11. Golden West College Service Fee Increase**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given for the Golden West College Service fee increase of \$12 to \$15, effective Fall 2008.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, and President Ruiz.

**12. Bid Tabulations and Award of Contract: Golden West College Learning Resource Center; Bid No. 1936**

It was moved by Mr. Moreno and seconded by Mr. Howald that the Board adopt the Resolution rejecting all bids submitted for the Golden West College Learning Resource Center; Bid No. 1936, as presented in the May 21, 2008 Addendum to the Agenda.

Trustee Moreno inquired regarding the recommendation to reject all bids for this project, commenting on multiple documents he received. ■ Vice Chancellor of Administrative Services C.M. Brahmbhatt clarified that the first three bidders on this project were non-responsive in the submission of their documents, as was discussed in a memo to the Board. He then explained that since the time of that memo, it had been brought to the District's attention that there may be ambiguous or unclear questions posed to the bidders in the bid documents. Therefore, it was recommended that all of the bids be rejected and that the process begin again with stronger language in the documents to prevent any ambiguity.

Vice Chancellor Brahmbhatt responded to Trustee inquiry confirming that reference checks are completed on all bidders prior to going to the Board for approval.

Trustees commented that the use of multiple prime contractors had been successful in previous projects, and could be successful in this project. ■ Vice Chancellor Brahmbhatt confirmed that the use of multiple prime contractors would be considered, but also noted that time is a factor to be considered.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, and President Ruiz.

### **13. Opportunity for the Board to Discuss Meeting Location Alternatives for the June 18 Board Meeting**

President Ruiz reported that the electronics will not be completed in the new Board Room in time for the June 18, 2008 Board meeting. Trustees discussed options for that meeting and came to consensus that the meeting would still be held in the new Board Room on June 18, 2008.

### **14. District Agenda Workshop**

Trustees discussed the Board Agenda and confirmed that revisions and additions could be incorporated. ■ Trustees shared individual opinions regarding the roles of the Chancellor and the Board. One Trustee expressed the opinion that the Board's primary role is to represent the community, and act as a bridge between the colleges and the community. It was noted that the Board receives feedback from the community and relies on information provided from the Chancellor and staff. One Trustee expressed the opinion that the Board's role, based on collaboration with the Chancellor, staff and Academic Senate, is to set priorities through goals, and provide the Chancellor with the direction the District should go. ■ Some would like the Chancellor to take a more directive role, and be responsible for the negotiation process. It was noted that the Chancellor already delegates this responsibility through the Vice Chancellor of Human Resources, and it could be included as part of the Chancellor's Evaluation. It was recommended that the Chancellor receive feedback from the colleges through District-wide committees.

Chancellor Yglesias provided a presentation summarizing the opinions of executives, in relation to the priority of the District Agenda items. ■ He noted that succession planning was a significant issue at the District and requested direction from the Board. ■ Dr. Yglesias commented on the fiscal situation of the District, noting that the District needs to have a structured plan. ■ He discussed issues involved with college autonomy versus centralization, and the Vision 2020 plan, bringing all three campuses into a District plan. ■ Dr. Yglesias requested the Board's direction, stating that he needed to know what the Board feels is the Chancellor's role, and what outcomes it wants for the district.

Student Trustee Paul Bunch inquired regarding student representation on committees. Chancellor Yglesias expressed support of that if it is what the Board wants, but noted the challenges associated with it.

Trustees expressed agreement with the Chancellor and staff regarding the importance of district and college relationships. It was suggested that the Board prioritize the items so that it can concentrate on them one at a time at Board Meetings. Trustees commented that common course numbering and vocational education were important issues to act on. The issue of common course numbering was further addressed, as Trustees emphasized the value it would be to students. They commented that employers don't have time to analyze course descriptions from all different colleges when hiring.

Coastline College Academic Senate President Cheryl Stewart commented that the Senates have made recommendations in the form of Resolutions in the past. She shared that the Senate would like to see a District-wide committee created to address budget and finance matters, Career Technical Education (CTE), and equivalency, and make recommendations to the Board. Ms. Stewart noted that the campuses like autonomy but are also eager for collaboration with the District.

Chancellor Yglesias and Trustees challenged the Academic Senates to make a commitment to work together toward action on common course numbering. Trustees encouraged the Academic Senates to

commit to working toward this issue and provide a status report to the Trustees at a future Board meeting.

Orange Coast College Academic Senate President Georgie Monahan noted that common course numbering was accomplished for the Math and English courses. She suggested that the faculty who worked on that project be consulted and help motivate faculty in another discipline to complete common course numbering. Ms. Monahan could make the commitment to work with the faculty involved in the Math and English projects, and move toward another discipline. She noted that faculty are feeling burdened with Student Learning Outcomes.

GWC and OCC College Presidents commented that the faculty workload is at a maximum as they are involved with the Student Learning Outcomes.

Vice Chancellor Brahmbhatt noted that the District has responded to Board concerns throughout the years, which has led to improvements in services for students. He discussed the District's fiscal health, and labor relations. Mr. Brahmbhatt emphasized the value of input from the Board in providing direction for the District to best serve students.

Golden West College Academic Senate President Stephanie Dumont applauded the Board for having the courage to move in a different direction. She indicated that she was hopeful about the process and future opportunities for the District. Ms. Dumont commented that, in addition to Ms. Stewart's recommendations, she would like the District to develop a District assessment philosophy to evaluate what it is doing toward institutional effectiveness. She also expressed concern that the District needs to take a collaborative approach in providing guidance on how the colleges and District would respond to threat assessment.

## **15. Recess to Closed Session**

It was moved by Mr. Howald and seconded by Mr. Moreno to discuss the following items in Closed Session:

### **Conference with Labor Negotiator (pursuant to Section 54957.6)**

Agency Negotiator: Dr. Joseph Quarles, Vice Chancellor of Human Resources

Employee Organizations: Coast Federation of Educators/American Federation of Teachers, Local 1911 and the Coast Community College District

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, and President Ruiz.

## **Reconvene Regular Meeting**

The Board reconvened in Open Session at 9:25 p.m. to report on action taken in Closed Session.

There was no action reported from Closed Session.

## **16. Adjournment**

There being no further business, it was moved by Mr. Howald and seconded by Ms. Hornbuckle that the meeting be adjourned. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, and President Ruiz.

The meeting was adjourned at 9:28 p.m.

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Secretary of the Board