

## Regular Meeting

### Board of Trustees Coast Community College District

District Board Room – 4:00 p.m.

July 16, 2008

## MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on July 16, 2008 in the Board Room at the District Office.

#### **1. Call to Order**

Board President Armando Ruiz called the meeting to order at 4:09 p.m.

#### **2. Pledge of Allegiance**

Trustee Walt Howald led the Pledge of Allegiance to the Flag of the United States of America.

#### **3. Roll Call**

Trustees Present: Mary Hornbuckle, Walt Howald, Jim Moreno, Jerry Patterson, and Armando Ruiz

Trustees Absent: Michael Battistone

Others in Attendance were: **Staff** – K. Yglesias, J. Black, C. Brahmhatt, J. Quarles, W. Bryan, J. Craig, L. Dahnke, L. Danziger, R. Dills, S. Dumont, B. Fey, R. Foster, M. Jasser, B. Kerwin, R. Kudlik, C. Marchbank, V. Maneses, L. Miller, G. Monahan, D. O’Neal, R. Pagel, B. Price, J. Price, A. Reynolds, A. Richey, C. Stewart, S. Tamanaha, C. Teeter, A. Wheeler, S. Worden

#### **4. Public Comment**

There were no requests to address the Board during Public Comment.

## **5. Adopt Agenda**

Amendments to the Agenda were presented. It was then moved by Ms. Hornbuckle, and seconded by Mr. Howald that the Agenda, as amended, be adopted. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

## **Recess to Closed Session**

It was moved by Mr. Moreno and seconded by Mr. Howald that the following item(s) be discussed in Closed Session:

- a. Public Employee Performance Evaluation (pursuant to Section 54957)  
Title: Chancellor

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

## **Reconvene Regular Meeting**

The Board reconvened in Open Session at 6:30 p.m.

## **Report of Action in Closed Session**

There was no action reported from Closed Session.

## **Buildings and Grounds Over \$10,000**

Per the Addendum, Buildings and Grounds Item 6 was moved ahead on the Agenda for discussion:

### **6. Recommendation to Accept the Most Responsive Proposal to CCCD RFP #1951, a Request for Proposals to Enter Into a Ground Lease of Approximately 3.73 Acres at the Northwest Corner of Adams Avenue and Pine creek Drive (“District Site”)**

Vice Chancellor of Administrative Services C.M. Brahmbhatt reported that Sunrise Assisted Living submitted the only proposal received for the Request for Proposals (RFP) to enter into the ground lease of 3.73 acres at the District site. He invited a representative from Sunrise Assisted Living to address the Board.

Efriam Miranda, Sunrise Assisted Living, discussed the plan for the proposed assisted living development, including parking issues, and the potential for a three or four story building.

President Ruiz expressed concern regarding the potential of a four-story building, and requested that the Board have the opportunity for input on the proposed plans. ■ Vice Chancellor Brahmbhatt assured the Board that he would bring the plans to the Board when they are ready to be presented to City Council.

It was moved by Mr. Moreno and seconded by Mr. Howald to accept the proposal received from Sunrise Senior Living, Inc. in response to the Request for Proposals (RFP No. 1951) for development of approximately 3.73 acres at the northwest corner of Adams Avenue and PineCreek Drive ("District site").

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to negotiate remaining proposal details and be authorized to sign all agreements or leases necessary pursuant to the Request for Proposal.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** The District will receive initial annual rent of \$600,000 per year, with rental increases of 10% commencing on the fifth year anniversary of the commencement of the lease, and every fifth year thereafter, with a FMV adjustment on the 25<sup>th</sup> and 50<sup>th</sup> years of the lease term. The Proposer shall also be required to pay a refundable deposit in the sum of \$125,000, less District administrative costs of \$15,000, which is due within 72 hours of award of the lease.

## **6. Public Comment**

Tim Bundy, Bundy-Finkel Architects, addressed the Board, saying it was a pleasure to be involved with the development of the District Administration building. Felicia Hyde, Heidi Hendy Associates, presented the District with a bowl made by a local artist, to thank the District for the opportunity to participate in this development project.

## **7. Approval of Minutes**

It was moved by Ms Hornbuckle and seconded by Mr. Howald to approve the Minutes of the Regular Meetings of April 30, 2008, May 7, 2008 and Special Meetings of May 7, 2008, and May 21, 2008, with the correction to the April 30<sup>th</sup> minutes indicating that all trustees were in attendance and that there was a pledge of allegiance.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson (abstained from voting for May 21, 2008), and President Ruiz.

## **8. Acceptance of Retirements**

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

Classified

Maldonado, Frank M., GWC, Campus Security Officer Lead, Classified Unit, retirement effective 07/17/08.

Outwater, John, OCC, Maintenance Skilled, Classified Unit, retirement effective 06/30/08.

Timmons, Nancy E., OCC, Staff Assistant Senior, Classified Unit, retirement effective 07/17/08.

It was moved by Mr. Moreno and seconded by Mr. Howald to accept these retirements. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

## **General Information and Reports**

### **1. Report from the Chancellor**

Chancellor Yglesias announced that the Statewide Educational Wrap-Up Program (SEW-UP) awarded C.W. Driver with the Safety Award for outstanding safety and loss prevention efforts by a contractor, for their work on the OCC Learning Resource Center. He introduced members of the SEW-UP Team, John Rodriguez, and Alisa Hawkins from Keenan and Associates, and noted that an additional Team member, Rocky Bonura, El Camino College Director of Safety & Risk Services, was not able to attend.

John Rodriguez mentioned challenges faced in the construction process of the Learning Resource Center at OCC, involving schedule, budget and safety issues. He reported that with the oversight and coordination of C.W. Driver, and hard work of the trade contractors, the project exceeded its goal of safety, resulting in a compensation claim ratio of 9.02%. He commended C.W. Driver and the District for the outstanding performance, and presented the Safety Award, on behalf of the Board of Directors, to Mike Winkleman, Superintendent of C.W. Driver. He also presented the award to the District for display at the OCC Learning Resource Center.

Chancellor Yglesias discussed Career Technical Education (CTE) in the District, stating that the Coast Community College District and the three colleges support the state and District CTE efforts. He commented on a recent publication related to the CTE issue from Vice Chancellor José Millán's office, which referenced the Coast Community College District, including Susan Coleman, retired Dean and faculty member, and Raine Hambly, Education Services Coordinator. Chancellor Yglesias shared the current grant process that the District follows at the campus and District levels, including research, proposals, follow-up efforts, and submission for approval.

### **2. Reports from the Officers of Student Government Organizations**

David Lopez, President, Associated Students of Golden West College (ASGWC) reported that three advisors and seven students will be attending an Environmental Sustainability Conference in San Luis Obispo July 30 through August 3, 2008. ■ He noted that the students were finalizing the 2008/2009 calendar of events. ■ Mr. Lopez stated that ASGWC Activities Commissioner Amelia Cole had expressed interest in participating on the hiring committee of the Associate Dean of Cosmetology. ■ In closing, he reported that the Student Council received training relating to their roles on the Council, as well as the *Brown Act*, parliamentary procedures, and leadership.

Trustee Moreno gave his regards to Monte Perez, who left his position as Vice President of Student Services at GWC to be President of Moreno Valley Community College.

### **3. Reports from the Academic Senate Presidents**

Orange Coast College (OCC) Academic Senate President Eduardo Arismendi-Pardi reported on his attendance at the Faculty Leadership Institute, commenting that the theme was building alliances,

with discussion of a common mission, common goals and gaining understanding of each others roles within a district. He commented that he is working on Resolutions relating to fiscal responsibility, civility, and counselors and librarians. Dr. Arismendi-Pardi distributed a card to each Board member outlining ten items that he would like to address at the Academic Senate Meetings throughout the year.

Chancellor Yglesias commented that Dr. Arismendi-Pardi led the charge for common course numbering in the OCC Math Department.

Golden West College (GWC) Academic Senate President Diane Restelli thanked the Board for the opportunity to be part of the process for the next two years. She commended former president Stephanie Dumont for doing an outstanding job as Academic Senate President. Dr. Restelli also thanked Jaima Bennett, GWC Faculty member, for her work as the Chair of Curriculum Committee. In closing, Dr. Restelli expressed appreciation to the Board, Administration and Union for working diligently on the contract issues, and stated that she looks forward to wonderful things for the new year.

Coastline Community College (CCC) Academic Senate President Cheryl Stewart announced that Coastline ranked number 68 of the top 100 colleges in the country to distribute AA Degrees, as reported in *College Week* magazine. ■ She reported that Coastline received notification from Western Association of Schools and Colleges (WASC) that its one-year report had been accepted. ■ Ms. Stewart reported that enrollment is up at CCC. ■ She noted that over 120 people signed up for the Summer Technology Institute to be held July 31 and August 1, 2008 at the Garden Grove Center. ■ Ms. Stewart announced that the Sustainability Committee is being developed at Coastline. ■ She commented on the Curriculum Institute, noting that teams from each of the campuses participated.

## CONSENT CALENDAR

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that the amended Consent Calendar be approved. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz. (Note: All background reports were included with the July 16, 2008 Agenda and are available on request.)

### 1. Curriculum Approval

Authorization was given for approval of new courses, new program/options, and course revisions, as presented in the July 16, 2008 Agenda. (A copy of the curriculum report is on file with the July 16, 2008 Agenda and is available on request.)

### 2. Travel Authorization

#### a. Authorization for Attendance at Meetings and/or Conferences – Board and Staff Members

Authorization was given for the members of the Board and/or Faculty/Staff to attend the meetings and/or conferences listed in the July 16, 2008 Agenda.

**b. Authorization for Student Trips**

Authorization was given for the following student trips:

Christy Nguyen, EOPS Counselor and Cristina Arellano, EOPS/CARE Recruitment Technician, (CCC) to accompany approximately eight Cooperative Agencies Resources for Education (CARE) students to attend the Region VIII 9th Annual CARE Conference at the Holiday Inn in Buena Park, on Friday, November 14, 2008. Personal transportation will be used.

Jody Hollinden, Instructor in Special Programs and Services for the Disabled and two instructional aides (CCC) to accompany approximately five students from Fairview Developmental Center to various community sites during the Fall 2008 Semester, as listed below. Students will use District transportation.

Sept 6	T Winkle Park, Costa Mesa
Sept 13	Huntington Beach Pier, Huntington Beach
Sept 20	Fashion Island, Newport Beach
Sept 27	Huntington Central Park, Huntington Beach
Oct 4	Prentice Park Zoo, Santa Ana
Oct 11	Downtown Disney, Anaheim
Oct 18	Irvine Park, Museum and Zoo, Orange
Oct 25	Irvine Spectrum, Irvine
Nov 1	Main Place Shopping Center, Santa Ana
Nov 8	Mile Square Park, Fountain Valley
Nov 15	Westminster Mall, Westminster
Nov 22	Fountain Bowl, Fountain Valley
Dec 6	Bowers Museum, Santa Ana
Dec 13	T Winkle Park, Costa Mesa
Jan 10	Irvine Park, Museum and Zoo, Orange
Jan 17	Santa Ana Zoo, Santa Ana

Jody Hollinden, Instructor in Special Programs and Services for the Disabled and four instructional aides (CCC) to accompany approximately six students from Fairview Developmental Center to various community sites during the Fall 2008 Semester, as listed below. Transportation by bus will be provided by Fairview.

Sept 3	Irvine Park and Museum, Orange
Sept 10	Huntington Beach Pier, Huntington Beach
Sept 17	Fashion Island, Newport Beach
Sept 24	Huntington Central Park, Huntington Beach
Oct 1	Prentice Park Zoo, Santa Ana
Oct 8	Downtown Disney, Anaheim
Oct 15	Irvine Park, Museum and Zoo, Orange
Oct 22	Irvine Spectrum, Irvine
Oct 29	Main Place Shopping Center, Santa Ana
Nov 5	Mile Square Park, Fountain Valley
Nov 12	Westminster Mall, Westminster
Nov 19	Fountain Bowl, Fountain Valley
Nov 26	South Coast Plaza, Santa Ana
Dec 3	Bowers Museum, Santa Ana

Dec 10	T Winkle Park, Costa Mesa
Jan 7	Irvine Park, Museum and Zoo, Orange
Jan 14	Santa Ana Zoo, Santa Ana

Jody Hollinden, Instructor in Special Programs and Services for the Disabled and four instructional aides (CCC) to accompany approximately six students from Fairview Developmental Center to various community sites during the Fall 2008 Semester, as listed below. Transportation by bus will be provided by the Fairview.

Sept 12	Huntington Beach Pier, Huntington Beach
Sept 19	Fashion Island, Newport Beach
Sept 26	Huntington Central Park, Huntington Beach
Oct 3	Prentice Park Zoo, Santa Ana
Oct 10	Downtown Disney, Anaheim
Oct 17	Irvine Park, Museum and Zoo, Orange
Oct 24	Irvine Spectrum, Irvine
Oct 31	Main Place Shopping Center, Santa Ana
Nov 7	Mile Square Park, Fountain Valley
Nov 14	Westminster Mall, Westminster
Nov 21	Fountain Bowl, Fountain Valley
Dec 5	Bowers Museum, Santa Ana
Dec 12	T Winkle Park, Costa Mesa
Jan 9	Irvine Park, Museum and Zoo, Orange
Jan 16	Santa Ana Zoo, Santa Ana

Ann Holliday, Student Advisory Council Advisor, (CCC) to accompany approximately three students to attend the 7th Annual UC/CSU/CCC Sustainability Conference, July 30 – August 3, 2008, in San Luis Obispo (California Polytechnic State University), California.

Albert Gasparian, (GWC) Dean, Health, Physical Education and Athletics, and the following coaches to attend overnight Athletics trips for the Fall 2008 semester.

Women's Volleyball (Coaches - TBA)

Thur-Sun, September 4-7, 2008, Las Vegas, NV

Thur-Sun, December 4-7, 2008, Pasadena, CA

Men's and Women's Soccer (Coaches Matt Wells, Alex Gimenez, Miguel Ruiz, Brianne Wells, Robert Castellano)

Thur-Sun, Aug 21-24, 2008, Visalia, CA

Thur-Mon, Dec 4-8, 2008 TBA

Cross Country (Coaches Matt Simpson, Don Turnbull)

Fri-Sun, Nov 21-23, 2008, Fresno, CA

Men's Water Polo (Coaches Scott Taylor, Bernice Orwig, Danny Johnson, and Ken Hamdorf)

Thur-Sun, Sept 11-14, 2008 Cuesta, CA

Thur-Sun, Sept 25-28, 2008, Sacramento, CA

Wed-Sun, Nov 19-23, 2008 Merced, CA

Women's Water Polo (Coaches Kyle Kopp, Cassandra Agnew, Danny Johnson, Bernice Orwig)

Thur-Sun, Sept 4-7, 2008, Sacramento, CA

Thur-Sun, Sept 25-28, 2008, Cuesta, CA

Thur-Sun, Nov 20-23, 2008, Merced, CA

Peggy Conley, Javier Alcala, Janelle Leighton, and Thu Pham, International Students Program Staff (GWC) to sponsor Fall 2008-09 International Student Off Campus Day Trips to include trips to a local university, sporting and cultural events, a picnic, end of semester dinner/recognition, an amusement park, and a trip to the movies. Travel by district transportation when applicable.

The Orange Coast College cheerleaders will travel to Las Vegas, NV for an NCA Summer Camp July 29-31, 2008. They will be staying at the University of Nevada, Las Vegas. They will use school transportation and both head coach Mike Reynolds and assistant coach Dan Sapp will be traveling with the team.

The Orange Coast College dance team will travel to the University of California, Santa Barbara for a camp/competition August 8-10, 2008. They will be staying in campus housing located on the University of California, Santa Barbara campus.

The Orange Coast College cheer & dance teams will travel to Big Bear, CA for a football prep camp August 20-22, 2008.

Orange Coast College Men's and Women's Cross Country Teams to participate in a Cross Country Running Camp in Mammoth Lakes, CA from August 13-20, 2008. District vehicles will be used for transportation. Coaches John Knox, Marco Ochoa and Dave Fier will be traveling with the teams.

Associated Students of Orange Coast College students to attend the UC/CSU/CCC Sustainability Conference in San Luis Obispo, CA from July 31 – August 3, 2008.

Associated Students of Orange Coast College students to attend the University of California, Irvine Team Up! Program on August 22, 2008.

Associated Students of Orange Coast College student, Ahmed Ali, to serve as the Region 8 delegate to the Student Senate for California Community Colleges (SSCCC) and attend monthly meetings in Sacramento, CA during August 2008 – July 2009.

Associated Students of Orange Coast College to sponsor Student Government Representative to serve as California Community Colleges Student Senate representative for Region 8 and attend local meetings held during July 2008 – June 2009. Transportation by personal vehicle.

Associated Students of Orange Coast College/Student Government officers to attend the California Community Colleges Student Affairs Association Fall Leadership Conference in San Diego, CA on October 17 – 19, 2008.

Associated Students of Orange Coast College/Student Government officers to attend the Fall 2008 Student Senate General Assembly in San Jose, CA on October 24 – 26, 2008.

Orange Coast College Fall 2008/OCC Overnight Athletic Trips:



Men's Basketball, Coach: Steve Spencer

Assistant Coaches: Duy Tran, Amir Kermani, Alex Arredondo, Mark Olivieri

November 6-10, 2008                      Ventura Tournament, Ventura

December 26-30, 2008                      San Jose City Tournament, San Jose

March 11-16, 2008                      State Championships, TBA

Women's Basketball, Coach: Mike Thornton

Assistant Coaches: Steve Popovich, Gregg Savage, Teeya Fernandez

November 6-10, 2008                      Santa Barbara Tournament, Santa Barbara

December 3-7, 2008                      Cuesta Tournament, San Luis Obispo

December 27-31, 2008                      Ventura Crossover, Ventura

March 12-16, 2008                      State Championships, Fresno

Men's & Women's Cross Country, Coach: Marco Ochoa

Assistant Coaches: John Knox, David Fier, Larry Knuth

September 12-14, 2008                      Fresno Invite, Woodward Park/Fresno

November 21-23, 2008                      State Championships, Woodward Park/Fresno

Football, Coach: Mike Taylor

Assistant Coaches: Carl Doug Smith, Stephen Fullmer, Matt Mitchell, Scott Orloff, Joel Wittenberg, Joe Kauo, John Young, Vince Strang, Faasamala Tagaloa, Keola Asuega

November 21-23, 2008                      Bowl Playoff Weekend, TBA

November 28-30, 2008                      Bowl Playoff Weekend, TBA

December 5-7, 2008                      Bowl Playoff Weekend, TBA

December 12-14, 2008                      State Championships, TBA

Men's Soccer, Coach: Laird Hayes

Assistant Coaches: Glenn Strachan, Brandon Futagaki

December 11-15, 2008                      State Championships, TBA

Women's Soccer, Coach: Kevin Smith

Assistant Coaches: Alyson Spencer

August 27-30, 2008                      Ventura Tournament, Ventura

December 11-15, 2008                      State Championships, TBA

Women's Volleyball, Coach: Chuck Cutenese

Assistant Coaches: Adrian Delgado, Adam Cutrell, Dodi Drozd, Drew Ginther

December 4-8, 2008                      State Tournament, TBA

Men's Water Polo, Coach: Monte McCord

Assistant Coach: Julian Gonzalez

October 9-12, 2008                      Cuesta Tournament, San Luis Obispo

November 20-24, 2008                      State Championships, TBA

Women's Water Polo, Coach: Anthony Iacopetti

Assistant Coach: Mikal Marchbanks, Jason Wilson, Adam Lee

September 25-28, 2008                      Cuesta Tournament, San Luis Obispo

November 20-24, 2008                      State Championships, TBA

Orange Coast College Students to participate in a research cruise in the Long Beach Marine Institute in Long Beach, CA on July 15, 2008. Transportation by bus. Karen Baker, instructor of Marine Science will be present.

### 3. General Items

#### a. Authorization for Special Projects

Authorization was given for the following special projects:

##### Miscellaneous

CCC, GWC, OCC, and District Office to administratively schedule volunteers to assist in college and district related activities for the academic school year.

##### District

District Student Council to provide food and refreshments for student council meetings throughout the 2008-2009 fiscal year.

District Environmental Health and Safety department to provide food and refreshments for training sessions hosted throughout the 2008-2009 fiscal year.

##### Coastline Community College

Coastline Community College Art Gallery to host a jewelry-making workshop entitled "Introduction to Metal Clay Jewelry Making", August 7, 2008, and August 15, 2008, at the Coastline Art Gallery located at 10156 Adams Avenue in Huntington Beach.

Coastline Community College, Special Programs and Services for the Disabled, to host an Acquired Brain Injury Ice Cream Social Graduation Event, May 27, 2009, at the Costa Mesa Center. Ice cream will be served at 10:00 a.m. and the program will begin at 11:00 a.m.

Coastline Community College Student Services to host a University Transfer Event on Monday, September 29, 2008, at the Garden Grove Center.

Coastline Community College Extended Opportunity Programs & Services (EOPS) and Cooperative Agencies Resources for Education (CARE) to host various meetings, workshops, and outreach events throughout the 2008-09 fiscal year. Events include, but are not limited to, high school students and alternative programs such as Oakview Community Center, Lincoln Center (ROP), Orange County One-Stop Center, Tiger Woods Learning Center, Latino Educational Attainment (LEA) Initiative, Orange County Juvenile Hall, Hispanic Scholarship Fund.

Coastline Community College Extended Opportunity Programs & Services (EOPS) and Cooperative Agencies Resources for Education (CARE) to host special events to include, but not limited to: EOPS Family Holiday Party, EOPS Student Orientations, EOPS/CARE student workshops, various meeting and events throughout the 2008-09 fiscal year.

Coastline Community College Extended Opportunity Programs & Services (EOPS) to host the Eighth Annual EOPS Student Awards Breakfast to be held on May 1, 2009, at Mile Square Banquet Center in Fountain Valley.

Coastline Community College Extended Opportunity Programs & Services (EOPS) and Cooperative Agencies Resources for Education (CARE) to host EOPS/CARE Advisory Committee Meeting, April 10, 2009, 8:00 – 10:00 a.m., at Mimi's Restaurant in Fountain Valley.

Coastline Community College to host an all-day Management Planning Workshop on August 5, 2008, at the St. Regis Hotel in Dana Point.

Coastline Community College Art Gallery will host a workshop entitled "Mixed Media with Chris Sullivan". This two-day workshop by part-time Coastline instructor, Chris Sullivan, will take place at the Coastline Art Gallery located at 10156 Adams Avenue, Huntington Beach on Saturday, July 19, and Sunday, July 20, 2008.

Coastline Community College Student Services Department to host a Student Services Managers' Meeting on Monday, July 21, 2008, at the Rancho Capistrano, San Juan Capistrano.

#### **Golden West College**

Golden West College Foundation to hold Miscellaneous Foundation Meetings and Events for the 08-09 academic year. Cost NTE \$1,000 for food, printing, and supplies.

Golden West College to hold a Police Academy Class 135 Graduation, July 25, 2008, at the Rose Center Theater in Westminster.

Golden West College Peace, Mind, and Body Club to hold an International Week of Peace/Concert, September 17-21, 2008, on campus.

Golden West College to hold the Courtyard of Honor Ceremony, October 29, 2008 to recognize donors and alumni.

Golden West College Regional Health Occupations Resource Center (RHORC) to hold a Nurse Assistant Curriculum Revision Project, July 1, 2008 – June 30, 2009; location TBA.

Golden West College (RHORC) to hold meetings as follows:

Orange County RHORC Advisory Meetings (3 per year)

Dates: September, 2008, January 2009, May 2009

Location: OCC or GWC

Inland Empire RHORC Advisory Fall Meeting

Dates: October, 2008

Location: Riverside Workforce Development

Inland Empire RHORC Advisory Meetings (2 per year)

Dates: January and May 2009

Location: Riverside Workforce Development or San Bernardino Hilton

RHORC Sub-Committee/Specialty Meetings (up to 6 per year)

Dates: STBA

Location: OCC or GWC

Inland Empire Online Clinical Placement Project Meetings (up to 4 per year)

Dates: TBA

Location: TBA

Golden West College to hold a Financial Aid Day, May 14, 2008 to promote the Financial Aid Program. Revision to previous Board action of 5/7/08 to increase cost.

### **Orange Coast College**

Orange Coast College Physical Education & Athletics Division to co-sponsor district feeder high school soccer, swimming, water polo, baseball, and track events on the OCC campus during the 2008-2009 year.

Orange Coast College cheerleading advisor Mike Reynolds to hold cheerleading "Goodbye Show" performance fundraisers in the OCC gym between July 17, 2008, and June 30, 2009. Approximately 400 people will attend each event.

Orange Coast College Physical Education & Athletics Division to sponsor National Junior Basketball games in the OCC Gymnasium from July 17, 2008, through June 30, 2009.

Orange Coast College Physical Education & Athletics Division to sponsor United States Volleyball Association games in the OCC Gymnasium from July 17, 2008, through June 30, 2009.

Orange Coast College Physical Education & Athletics Division to sponsor Costa Mesa Waves/South County Connie Mac baseball league practices and games on the OCC baseball field from July 17, 2008, through June 30, 2009.

Orange Coast College Physical Education & Athletics Division to sponsor United States Tennis Association tournaments on the OCC tennis courts between July 17, 2008, and June 30, 2009.

Orange Coast College Physical Education & Athletics Division to sponsor Vanguard University track and field workouts on the OCC track between July 17, 2008, and June 30, 2009.

Orange Coast College Physical Education & Athletics Division faculty members to teach American Red Cross Community CPR Certification classes as needed throughout the 2008-2009 school year to re-certify faculty and staff in the OCC Physical Education & Athletics Division.

Orange Coast College Physical Education and Athletics Division to host various athletic team banquets and gatherings, including team meals, on and off campus throughout the 2008-2009 school year.

Orange Coast College athletic teams to host and/or participate in events at other colleges and sites throughout the 2008-2009 year.

Orange Coast College coaches to attend coaches meetings throughout the 2008-2009 school year. Orange Coast College Physical Education and Athletics Division to host various coaches meetings, division meetings, and press conferences throughout the 2008-2009 school year.

Orange Coast College Physical Education & Athletics Division to hire various support staff to assist athletic events throughout the 2008-2009 school year.

Orange Coast College Physical Education & Athletics Division to hire hourly/temporary para/professionals to assist coaches throughout the 2008-2009 school year.

Orange Coast College Physical Education & Athletics Division to hire independent contractors as support staff to assist athletic events throughout the 2008-2009 school year.

Orange Coast College Career Education to host various functions and meetings for the 2008-2009 school year.

Orange Coast College Financial Aid Office to participate in college fairs during 2008-2009.

Orange Coast College Financial Aid Office to sponsor three Financial Aid Awareness Days during 2008-2009 (fall, spring, and April for Student Financial Aid Awareness Month).

Orange Coast College Financial Aid Office to host four student financial aid staff training activities during 2008-2009.

Orange Coast College Financial Aid Office to host multiple student budget workshops during 2009-2009.

Orange Coast College Financial Aid Office to host two staff professional development activities (October, 2008, and April, 2009).

Orange Coast College Community Relations Office to conduct a student recruitment advertising campaign through June 30, 2009, targeting 28 area high schools.

Orange Coast College Technology Division to host various functions and meetings for the 2008-2009 academic year.

Orange Coast College to sponsor the Orange County Kiwanis Club Annual Key Club Officer Training Conference on July 26, 2008, on the OCC campus.

Orange Coast College Work-Based Learning Collaborative Grant to coordinate the activities of the Work-Based Learning Collaborative as outlined in the Grant Agreement from the California Community College Chancellor's Office during 2008-2009.

Orange Coast College Career Education will receive a total of \$100,000 from the California Community Colleges Regional Consortia to provide ongoing development, organization, and marketing of Career Development Statewide Technical Workshops and all supporting web sites and materials during 2008-2009.

Orange Coast College Office of Career Education to coordinate the Career Development Statewide Advisory Committee under contract from the Community College Chancellor's Office during 2008-2009.

Orange Coast College Career Education to host various functions and meetings for the 2008-2009 school year.

Orange Coast College office of Career Education will coordinate the activities of the Family and Consumer Sciences Statewide Advisory Committee under contract from the Community College Chancellor's Office during 2008-2009.

Orange Coast College office of Career Education will provide the administration of the FLASH Newsletter and other graphic arts/promotional materials as part of an Industry Collaborative for Family and Consumer Sciences Grant from Mt. San Antonio College.

Orange Coast College CareerLink/Tech Prep Consortia will coordinate the activities of the Tech Prep Consortia as outlined in the Grant Agreement from the Community College Chancellor's Office during 2008-2009.

Orange Coast College Career Education to coordinate the activities of the Tech Prep Regional Coordination Project as outlined in the Grant Agreement from the California Department of Education from April 1, 2007 through June 30, 2008.

Orange Coast College office of Career Education will coordinate the activities of the Work Based Learning Statewide Advisory Committee under contract from the Community College Chancellor's Office during 2008-2009.

Orange Coast College Associated Students/Student Government to hold various student government training meetings during August, 2008.

Orange Coast College Associated Students/Student Government to hold Student Service Fairs during September, 2008, and February, 2009, on the OCC campus.

Orange Coast College Associated Students/Student Government to sponsor end of semester parties in December, 2008, and May, 2009, on the OCC campus.

Orange Coast College Associated Students/Student Government to sponsor Transition Ceremony in May, 2009, on the OCC campus.

Orange Coast College Associated Students/Student Government to hold various meetings during the 2008 – 2009 academic year to discuss issues related to student government initiatives, planning, and event coordination.

Orange Coast College Associated Students/Student Government to host various Region 8 meetings for the Student Senate of the California Community Colleges during July 2008 – June 2009.

Orange Coast College Office of Instruction to host meetings and events throughout the 2008/2009 academic year for the UCI Internship program.

Orange Coast College Office of Instruction to host meetings and events throughout the 2008/2009 academic year.

Orange Coast College Office of Instruction to host a luncheon for the tenure-track faculty becoming tenured at the close of the Spring 2009 semester. The date and location are to be determined.

Orange Coast College Technology Division to host various functions and meetings for the 2008-2009 academic year.

Orange Coast College to host meetings and events with Newport Mesa Unified School District throughout the 2008-2009 school year as part of the collaborative partnership programs.

Orange Coast College Outreach and Recruitment program to fund bus charges transporting high school students to the college from Newport Mesa Unified School District throughout the 2008-2009 academic year.

Orange Coast College Consumer & Health Sciences Division to host various events, including but not limited to, Industry Advisory Committee meetings, campus functions, on-campus events, and meetings throughout the 2008-2009 school year. Expenses to be paid from ASOCC, ancillary, and Community Education funds.

Orange Coast College Architecture Club to sponsor a portfolio workshop featuring previous architecture alumni on May 9, 2008, in the Technology Center. Revision to Board approved item of 5/7/08 to increase reimbursement amount.

**b. Authorization to Apply for Funded Programs and/or Projects**

Authorization was given to apply for the following funded programs and/or projects and to participate, if funded, as listed below. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign any related documents as appropriate.

1. Coastline College has applied for funding for the United States Department of Education (USDE) grant titled **“Emergency Management for Higher Education.”**

**Fiscal Impact:** If funded Coastline Community College will receive approximately \$60,000 during the 2008-2009 fiscal year. No matching funds required.

2. Orange Coast College has applied to the California Community Colleges Chancellor’s Office for the renewal of the grant titled **“CareerLink/Tech Prep.”**

**Fiscal Impact:** If funded Orange Coast College will receive \$244,215 between July 1, 2008, to and including August 31, 2009. No matching funds required.

3. Orange Coast College has applied to the California Community Colleges Chancellor’s Office for the grant titled **“Industry-Driven Regional Collaborative – Solar Technology Training.”**

**Fiscal Impact:** If funded Orange Coast College will receive \$446,554 between July 1, 2008, to and including August 31, 2010 with an in-kind match from the college and business partners of \$461,527. Orange Coast College will receive \$220,764 during the first year (July 1, 2008 through August 31, 2009) and \$225,790 during the second year (July 1, 2009 through August 31, 2010) of the project.

4. Orange Coast College has applied to the California Community Colleges Chancellor’s Office for the renewal of the grant titled **“Middle College High School (MCHS) Grant.”**

**Fiscal Impact:** If funded Orange Coast College will receive \$121,846 between July 1, 2008, to and including August 31, 2009 with matching in-kind services of \$661,790 from both Orange Coast College and Newport-Mesa Unified School District.

5. Orange Coast College has applied to the California Community Colleges Chancellor's Office for the renewal of the grant titled "**Work-Based Learning Collaborative Grant.**"

**Fiscal Impact:** If funded Orange Coast College will receive \$100,000 between July 1, 2008, to and including August 31, 2009. No matching funds required.

6. Orange Coast College has received the California Department of Education, Child Development Division grant titled "**Harry & Grace Steele Children's Center General Child Care Center Grant.**" (Previous Board Approval: March 5, 2008)

**Fiscal Impact:** Orange Coast College will receive \$380,000 between July 1, 2008, to and including June 30, 2009. This grant will allow Orange Coast College to serve approximately 50 full-time equivalent children of low-income families while the students' parents attend classes and work. This grant has received an augmentation of \$17,057, which increases the grant from \$380,000 to \$397,057. No matching funds required. **This revision is due to an increase in the Harry & Grace Steele Children Center's operational days. During the 2008-2009 fiscal year, the Harry & Grace Steele Children Center has added four days in December/January and Fridays from the last week in May through August 14<sup>th</sup>. Since the California Department of Education, Child Development Division bases funding on days of operation, a board resolution is required to accept these additional operational days.**

A resolution was adopted as an agreement of the terms of the "Harry and Grace Steele Children's Center General Child Care Center Grant," as presented in the July 16, 2008 Agenda.

**c. Authorization for Disposal of Surplus Materials and/or Equipment**

Authorization was given for the disposal of the listed surplus materials and/or equipment which are no longer of value to the using departments; disposal to be made by John Eriksen, Director of Purchasing, in such a way as to conform to the law and District policy and to bring the best possible return to the District.

**d. Authorization to Enter into Standard Agreements for Distribution of Telecourses – Coastline Community College**

Authorization was given to enter into the standard agreements for the lease of telecourses for the terms and conditions listed in the agreements. (Copies of the telecourse agreements are on file in the Board Office.)

**Fiscal Impact:** No direct cost to the District. Projected revenue unknown, depending on utilization of the telecourses by the lessees and number of students enrolled in the courses.



**e. Approval of Clinical Contracts**

Authorization was given to enter into clinical contracts with the following institutions in connection with the various Allied Health programs which are a part of the Coast Community College District curriculum.

**GOLDEN WEST COLLEGE**

**RENEWAL**

Silverado Senior Center	Standard affiliation agreement
-------------------------	--------------------------------

**NEW**

California State University Dominguez Hills (Masters of Social Work Program)	Nonstandard affiliation agreement
--	-----------------------------------

**ORANGE COAST COLLEGE**

**NEW**

Dr. Connie Khanh Nguyen, MD Westminster, CA	Standard Clinical Affiliation Agreement
--	---

Magella Medical Group, Inc. dba Ultrasonix Long Beach, CA	Non-Standard Clinical affiliation Agreement (See Attachment 3)
--	---

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign such agreements.

**Fiscal Impact:** The District shall provide professional liability insurance and Worker's Compensation insurance for each student participating in clinical rotation. (For field experience agreements, the District provides only Worker's Compensation insurance.) These coverages are in effect while the student is on-site at facility. However, District saves money by utilizing off-campus clinical and field experience training facilities.

**f. Authorization for Purchase of Institutional Memberships**

Authorization was given for the following renewals of institutional memberships:

**District**

California Community College Athletic Association (CCCAA) – July 1, 2008 through June 30, 2009 - \$18,380.00

Community College League of California (CCLC) Policy and Procedure Services – July 1, 2008 through June 30, 2009 - \$1,500.00

California Community College Online Collective Bargaining Database – Subscription from July 1, 2008 – June 30, 2009 – \$2,500.

**Coastline Community College**

California Community Colleges Chief Instructional Officers (CCCCIO) - July 1, 2008 through June 30, 2009- \$300

California Workforce Association (CWA) - July 1, 2008 through June 30, 2009 - \$800

California Placement Association (CPA) - July 1, 2008 through June 30, 2009 - \$100

National Institute for Staff and Organizational Development (NISOD) - July 1, 2007 through June 30, 2008- \$995

**Golden West College**

California Community College Council for Staff and Organizational Development – July 1, 2008 – June 30, 2009 - \$125

Research and Planning Group – July 1, 2008 – June 30, 2009 - \$350

**Orange Coast College**

California Community Council for Staff and Organizational Development (4CSD) - \$125.00 – July 1, 2008 – June 30, 2009

National Association of Student Financial Administrator's Association - \$2,461.00 – 2008-2009

NAFSA: Association of International Educators - \$1,090.00 – July 1, 2008 – June 30, 2009

Community College Leadership Development Initiatives – 2008-2009 - \$2,000.00

**g. Community Activities – Orange Coast College**

Authorization was given for not-for-credit classes to be advertised and offered by the Community Education Office during the period of July 17, 2008 – June 30, 2009, as presented in the July 16, 2008 Agenda.

**h. Sailing Program – Orange Coast College**

Authorization was given for non-credit classes to be offered by the Marine Programs Office during the period of July 17, 2008 – August 31, 2009, as presented in the July 16, 2008 Agenda.

**4. Personnel Items**

Authorization was given to approve the Personnel Items listed in the July 16, 2008 Agenda, as amended.

## **5. Financial Approvals**

### **a. Approval of Purchase Orders**

The Board approved purchase orders listed in the amount of \$44,348,838.33. (A copy of the report is on file with the July 16, 2008 Agenda, and is available on request.)

### **b. Ratification/Approval of Checks**

The Board ratified/approved the warrants for previously approved purchase orders listed in the amount of \$5,496,854.52. (A copy of the report is on file with the July 16, 2008 Agenda, and is available on request.)

### **c. Check List for General Obligation Bond Fund**

The Board ratified/ approved the warrants for the General Obligation Bond Fund in the amount of \$4,992,699.95. (A copy of the report is on file with the July 16, 2008 Agenda, and is available on request.)

### **d. Bond Project Legend**

The Bond Code Legend was approved as referenced.

### **e. Authorization for Special Payments**

Authorization was given for the following special payments:

Payment of \$750 for the 2008-2009 Accreditation Self-Study Review Program fee to the "Committee on Accreditation for Respiratory Care."

## **6. Buildings and Grounds Items Under \$10,000**

### **a. Authorization for Addendum No. 4 Bundy-Finkel Architects; District Administrative Building**

Authorization was given to accept Addendum No. 4 for additional architectural services for the District Administrative Building.

The scope of service is to include the following tasks:

- |                                     |         |
|-------------------------------------|---------|
| 1. Additional reimbursable expenses | \$5,130 |
|-------------------------------------|---------|

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the addendum to the agreement.

**Fiscal Impact:** \$5,130 (General Obligation Bond Fund/Measure C)  
Master Plan Approved Project  
Replacement of District Temporary Structures  
District Administrative Office Building

**b. Authorization for Addendum No. 2 for Taylor Architects; Orange Coast College Child Care Center After-School Classroom**

Authorization was given to accept Addendum No. 2 for Taylor Architects for architectural and engineering services for the Orange Coast College Child Care Center After-School Classroom.

The scope of service is to include the following tasks:

- |    |                                  |         |
|----|----------------------------------|---------|
| 1. | Additional reimbursable expenses | \$4,000 |
|----|----------------------------------|---------|

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

**Fiscal Impact:** \$4,000 (OCC Capital Funds)

**c. Authorization to File Notice of Completion**

Authorization was given to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the District is authorized to pay fees due, accepting all work and/or materials as satisfactorily completed by the contractors. In the event of a dispute between the District and the Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

GWC Energy Upgrade; Refurbishment of Library Air Handlers/Replacement of Fan Coils  
Contractor: Southland Industries  
Buildings: Music/Forum 2/Fine Arts Gallery

**Action Items**

**Agreements**

**1. Authorization to Enter into an Agreement Between the Joint Forces Training Base and the Coast Community College District (Coastline Community College) to Provide Services at the Veteran's Service Center located at the Los Alamitos Joint Forces Training Base**

It was moved by Mr. Howald and seconded by Mr. Patterson that authorization be given to enter into an Agreement between the Joint Forces Training Base and the Coast Community College District (Coastline Community College) for the period of July 1, 2008 to June 30, 2010, to provide services to

recently separated veterans and their spouses including training opportunities, supportive services and job search services. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this Agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** Not to exceed \$30,000 paid by the Veteran's Grant.

**2. Authorization to Approve a Standard Memorandum of Understanding Between Holloman Air Force Base, 49th Fighter Wing and Coast Community College District (Coastline Community College) to Provide the Guidelines for Acquiring and Operating a National Test Center for College-Level Examination Program® (CLEP® eCBT) and Internet-based DSST® Testing Programs at Holloman Air Force Base**

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno that authorization be given to approve the Standard MOU between Holloman Air Force Base, 49th Fighter Wing and Coast Community College District (Coastline Community College) to provide the guidelines to operate a "restricted" national test center for CLEP® eCBT and Internet-based DSST® testing programs to military and civilian personnel at Holloman Air Force Base. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this MOU.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** Expenses not to exceed \$15,000; A standard test administration fee of \$20 per test shall be paid for each test administered.

**3. Authorization to Enter into a Memorandum of Agreement (MOA) Between the Department of the Navy and the Coast Community College District (Coastline Community College) to Provide Educational Support Services to Personnel of the United States Armed Forces**

It was moved by Mr. Howald and seconded by Mr. Moreno that authorization be given for the Coast Community College District (Coastline Community College) to enter into a Memorandum of Agreement (MOA) with the Department of the Navy to provide on-site educational support services to active duty personnel, reservists, retired military personnel, Department of Defense employees, adult family members of the aforementioned categories and other eligible civilians at Naval Air Station Corpus Christi, Texas. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the Agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** Projected Income to District \$86,000 based on enrollments of 200 or more annually.

**4. Authorization to Approve an Agreement with the County of Orange and the Coast Community College District (Coastline Community College) to Provide Workforce Investment Act Approved Training**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to approve the Agreement between County of Orange and Coast Community College District (Coastline Community College) to provide Workforce Investment Act (WIA) services to eligible participants as determined through the Orange County One-Stop Delivery Center, for the term of July 1, 2008 to June 30, 2010. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this Agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** None

**5. Authorization to Approve a Standard Agreement Between Business Empowerment, Inc (DBA Dale Carnegie Training of Orange County) and the Coast Community College District (Coastline Community College) to Provide Dale Carnegie Training**

It was moved by Mr. Howald and seconded by Mr. Patterson that authorization be given to approve the standard Agreement between Business Empowerment, Inc. (DBA Dale Carnegie Training of Orange County) and the Coast Community College District (Coastline Community College) to provide Dale Carnegie Leadership and Development Programs. The term of this Agreement shall be from July 17, 2008 to June 30, 2009. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services be authorized to sign this Agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** Income to District \$165-215 per enrolled student.

**6. Authorization to Approve an Amended Standard Agreement Between the Coast Community College District (Golden West College) and Respondus for Software Application of the Course Management System**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to approve an amended standard agreement between Respondus and the Coast Community College District (Golden West College) for software application that enhances the assessment capabilities of the GWC course management system, effective 08/01/08 – 07/31/09. (Revision to previous Board action of 3/5/08 to increase the fiscal impact.)

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** Annual fee based on FTES of \$2,395

**7. Authorization to Approve an Amended Standard Agreement Between the Coast Community College District (Golden West College) and the Mariposa Center to Provide an Intern Therapist for the Student Health Center Mental Health Program**

It was moved by Mr. Moreno and seconded by Mr. Howald that authorization be given to approve an amended standard agreement between the Mariposa Center and the Coast Community College District (Golden West College) to strengthen the mental health program at the GWC Student Health Center by providing an intern therapist, effective 07/17/08 – 06/30/11.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** Annual cost approximately \$4,080; hourly costs increased from \$28 to \$34/hour

**8. Authorization to Approve a Nonstandard Agreement Between the Coast Community College District (Golden West College) and California State University Dominguez Hills/Masters of Social Work Program to Use Student Interns in the GWC Student Health Center**

It was moved by Mr. Howald and seconded by Mr. Patterson that authorization be given to approve a new nonstandard agreement between California State University Dominguez Hills/Masters of Social Work Program and the Coast Community College District (Golden West College) to use Graduate Student Interns in the GWC Student Health Center, effective 08/27/08 – 06/30/11.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** The program will serve as a field placement site for social work graduate student interns for up to 32 hours of unpaid labor per week.

**9. Authorization to Enter Into an Agreement Between the Coast Community College District (Coastline Community College, Golden West College, and Orange Coast College) and Sallie Mae Business Office Solutions, a division of Sallie Mae, Inc. for the Purpose of Providing eDisbursement Service for Student Financial Aid Funds**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given to renew the agreement between the Coast Community College District (Coastline Community College, Golden West College, and Orange Coast College) and Sallie Mae Business Office Solutions, a division of Sallie Mae, Inc. for the purpose of providing disbursement service for student financial aid funds in accordance with federal and state regulations for July 1, 2008, through June 30, 2009.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** Approx. \$10,000 from categorical funds.

**10. Authorization to Enter Into an Agreement Between Coast Community College District (Orange Coast College, Golden West College, and Coastline Community College) and the College Central Network, Inc. for the Purpose of Allowing the Job Placement Center to Generate Reports**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to enter into an agreement with the Coast Community College District (Orange Coast College, Golden West College, and Coastline Community College) and College Central Network, Inc. for the purpose of providing a portal for students, alumni, and the community to search jobs and post resumes and providing a mechanism for employers to recruit students and interns and post jobs for the period of July 1, 2008 through June 30, 2009.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

It is further recommended that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign this agreement.

**Fiscal Impact:** NTE \$1,200.00 yearly to be paid from Job Placement ASOCC funds.

**11. Authorization to Enter Into an Agreement Between “Trustwave” Information, Security, & Compliance and Coast Community College District (Orange Coast College) to Provide Compliance Validation Services for the Payment Card Security (PCI) Standard at Orange Coast College**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given to enter into an agreement between Coast Community College District (Orange Coast College) and “Trustwave” Information, Security & Compliance to provide compliance validation services for the Payment Card Security (PCI) standard at OCC.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** \$12,000 to be paid from ancillary funds.

**12. Authorization to Enter Into an Agreement Between the Coast Community College District (Orange Coast College) and the University of LaVerne for the Purpose of Placing a Student Intern**

It was moved by Mr. Moreno and seconded by Mr. Howald that authorization be given to enter into an Agreement between Coast Community College District (Orange Coast College) and the University of LaVerne for the field placement of a University of LaVerne student to serve as a counseling intern for the period August 1, 2008, through May 30, 2009.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

It is further recommended that the Chancellor or the Vice Chancellor of Administrative Services be authorized to sign this agreement.



**Fiscal Impact:** None

**13. Authorization to Amend Independent Contractor Agreement with Cambridge West Partnership, LLC**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given for the Coast Community College District to amend Independent Contractor Agreement with Cambridge West Partnership, LLC, for Joyce Black to serve as Interim Associate Vice Chancellor of Educational Services April 30, 2008 to June 30, 2008 and increase dollar amount in the sum of \$24,000 for a total contract amount of \$124,800. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this agreement.

Trustees discussed the item, inquiring about the reason for the increase and retroactive payment to Cambridge West Partnership, LLC.

Vice Chancellor Brahmbhatt stated that this item is retroactive because it was overlooked that the contract ended April 30, 2008 instead of June 30, 2008. He noted that it is being extended into 2008/2009 because decision had not been made regarding hiring a permanent replacement for this position. At the Trustees' request, Mr. Brahmbhatt agreed to provide the Board with information on Cambridge West Partnership, LLC.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Ruiz. Abstain – Mr. Moreno.

**Fiscal Impact:** \$24,000, for a total contract amount NTE \$124,800 for FY 2007-2008.

**14. Authorization to Enter into an Agreement Renewal between Coast Community College District and Mandate Resource Services to Provide Claim Preparation Services**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given for renewal of Mandate Resource Services Agreement to provide mandated cost claim preparation services for fiscal year 2008-2009.

The Board further authorized the Vice Chancellor of Administrative Services to sign the necessary documents.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** The cost of this service is \$8,000 and is fully reimbursable.

**15. Authorization to Accept Grant Funding from the Consortium for Mathematics and its Applications (COMAP)**

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson that authorization be given to accept a seventy-five thousand dollar (\$75,000) grant from the Consortium for Mathematics and its Applications (COMAP) or the production of a series of applets to accompany an algebra text produced by COMAP for the project known as College Algebra. The Board further authorized the

Chancellor or Vice Chancellor of Administrative Services to sign any documents related to this grant project.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** \$75,000

**16. Authorization to Approve an Agreement between Chevron Products Company and Coast Community College District (Coastline Community College) for the Development and Hosting of Five Online Courses**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given to approve the Agreement between Chevron Products Company and Coast Community College District (Coastline Community College) for the development and hosting of five online courses. It is further recommended that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign this Agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** \$49,605 revenue to District

**17. Approval of Agreement between the Coast Community College District and the Law Firm of Liebert Cassidy Whitmore**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that Coast Community College District enter into an agreement with the law firm of Liebert Cassidy Whitmore to serve as an Independent Contractor to provide special training and consulting personnel services to the District as part of the Southern California Community College District Employment Relations Consortium.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** \$2,500.00 for the 2008-2009 fiscal year.

**18. Authorization to Enter into an Agreement Between Waterfall Mobile, Inc. and Coast Community College District to Provide Alert U Mass Notification System Services**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to enter into an agreement with Waterfall Mobile, Inc. for their AlertU emergency notification system for District-wide use.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** None. Waterfall Mobile Inc. will provide the AlertU platform at no cost for a period of two years with a mutual option to renew at term end.

### **Buildings and Grounds Items Over \$10,000 and Change Order Items**

#### **1. Authorization for Addendum No. 1 for AEPC Group, LLC; Orange Coast College Student Center**

It was moved by Mr. Patterson and seconded by Mr. Howald that authorization be given to accept Addendum No. 1 for AEPC Group, LLC for architectural and engineering services for the Orange Coast College Student Center.

The scope of service is to include the following tasks:

- |    |  |          |
|----|--|----------|
| 1. | Additional plumbing, electrical and structural drawings.       | \$57,700 |
|    | Storage area changed per Health Department permit requirements |          |

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** \$57,700 (General Obligation Bond Fund/Measure C)  
Master Plan Approved Project  
OCC Upgrade Student Services  
OCC Student Center

#### **2. Bid Tabulations and Award of Contract: Golden West College Library MDF Room Renovation; Bid No. 1952**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that a contract be awarded to Tadros & Youssef Construction dba T&Y Construction as lowest qualified base bid of \$895,000 as shown below, and that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign the contract documents.

- |    |  | <u>Base Bid</u> |
|----|--|-----------------|
| 1. | Tadros & Youssef Construction, Inc. dba T&Y Construction<br>1221 E. 8 <sup>th</sup> Street, Upland, CA 91786 | \$ 895,000.00   |

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** \$895,000 (Measure C – General Obligation Bond Fund)  
Master Plan Approved Project  
GWC Learning Resource Center

**3. Bid Tabulations and Award of Contract: Golden West College Learning Resource Center, Phase I; Bid No. 1953**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that a contract be awarded to the lowest qualified base bid in Categories A, B and D as shown below, and that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign the contract documents.

	<u>Base Bid</u>
<u>Category A – Demolition/Underground Utilities</u>	
1. <b>Chegini Enterprises, Inc. dba SMC Construction Co.</b> 20 Morgan, Suite 100, Irvine, CA 92618	\$ 870,000
<u>Category B – Concrete/Piles</u>	
1. <b>T.B. Penick &amp; Sons, Inc.</b> 9747 Olson Drive, San Diego, CA 92121	\$6,537,632
<u>Category D – Electrical</u>	
1. <b>Vector Resources, Inc.</b> 3530 Voyager Street, Torrance, CA 90503	\$3,280,923

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** \$10,688,555 (Measure C – General Obligation Bond Fund)  
Master Plan Approved Project  
GWC Learning Resource Center

**4. Authorization for Change Order No. 4; Orange Coast College East/West Campus Utility Renovations**

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that authorization be given for Change Order No. 4 to Orange Coast College East/West Campus Utility Renovations as described in the Change Order document.

These changes are necessary for the following reasons:

Phase I Bid – Closeout

Minako dba Minco Construction (Bid Package B)

- |  |          |
|--|----------|
| 1. Final Contract Closeout   | \$22,761 |
| C. W. Driver has been negotiating final pricing for additional work completed by contractor for the change to high voltage and communication lines at the southwest portion of the campus. |          |

Contract Amount: \$2,797,000 (Closeout: .8% Increase)  
Total Change Orders: \$21,716 (.8% Increase)

Phase II Bid

GCI Construction, Inc. – Bid Package A

1. Additional Manhole and Storm Drain Connection \$13,443  
During construction, it was determined that an additional manhole was needed in order for a temporary time as other work was done. After completion of Phase I work the contractor had to go back and made a permanent connection to the campus storm drain.

Contract Amount: \$1,651,500 (C.O. 4: .8% Increase)

Total Change Orders: <\$14,041> (.8% Decrease)

Atlas-Allied, Inc. – Bid Package B

1. Credits for Allowances and Relocation of Reclaimed Water Lines  
<\$15,848>

Contract Amount: \$685,720 (C.O. 4: 2.3% Decrease)

Total Change Orders: <\$45,848> (6.7% Decrease)

SCW Contracting – Bid Package C

1. Additional Bollards and Supports \$6,000  
The College requested the bollards be removable bollards. Additional steel posts for required for the gate at the electrical houses.

Contract Amount: \$297,000 (C.O. 4: 2% Increase)

Total Change Orders: \$6,000 (2% Increase)

Gamma Builders - Bid Package F

1. Credit for Allowances <\$1,257>

Contract Amount: \$243,395 (C.O. 4: .5% Decrease)

Total Change Orders: \$20,762 (8.5% Increase)

Liberty Climate – Bid Package H

1. Credit for Allowances <\$11,310>

Contract Amount: \$29,847 (C.O. 4: 37% Decrease)

Total Change Orders: <\$11,310> (37% Decrease)

Continental Plumbing – Bid Package I

1. Credit for Allowances <\$11,083>

Contract Amount: \$94,351 (C.O. 4: 11% Decrease)

Total Change Orders: <\$11,083> (11% Decrease)

Alcal Arcade Contracting, Inc. – Bid Package J

1. Credit for Allowances <\$16,675>

Contract Amount: \$134,159 (C.O. 4: 12% Decrease)  
Total Change Orders: <\$16,675> (12% Decrease)

C.T. Georgiou Painting – Bid Package K

1. Credit for Allowances <\$11,700>

Contract Amount: \$74,000 (C.O. 4: 15% Decrease)  
Total Change Orders: <\$11,700> (15% Decrease)

Marina Landscape – Bid Package L

1. Credit for Allowances <\$88,580>

Contract Amount: \$475,000 (C.O. 4: 18% Decrease)  
Total Change Orders: <\$88,580> (18% Decrease)

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** <114,249> (Measure C – General Obligation Bond Fund)  
Master Plan Approved Project  
OCC Upgrade Utility Infrastructure  
OCC East/West Campus Utility

**5. Authorization to Employ Cambridge West Partnership, LLC; Orange Coast College, Golden West College and Coastline College Building/Facilities Program Implementation**

It was moved by Mr. Moreno and seconded by Mr. Howald that authorization be given to employ Cambridge West Partnership, LLC for planning and implementation services for Orange Coast College, Golden West College and Coastline College.

The scope of service is to include the following tasks:

1. State Reporting/Long Range Planning and Development
  - a. Formulation and submittal of required state reports \$49,500
    1. Five-Year Capital Construction Plan
    2. Report 17 – Summary and Capacity of ASF/OGSF
  - b. Completion of the Golden West College Resource and Facility Plan \$19,060  
(Funding carried forward from 2007/2008 Year)
  - c. Long-Range Planning and Facilities Development Support \$49,500
    1. Completion of educational/facilities planning Coastline College

2. Update of Orange Coast College Resource/Facilities Plan
3. District support for planning/financial matters related to State Chancellor's Office

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** Not to Exceed \$118,060 (District Funds)

**6. Recommendation to Accept the Most Responsive Proposal to CCCD RFP #1951, a Request for Proposals to Enter Into a Ground Lease of Approximately 3.73 Acres at the Northwest Corner of Adams Avenue and Pine Creek Drive ("District Site")**

This item was moved to the beginning of the Agenda for discussion and vote.

**General Items of Business**

**1. Authorization to Utilize Academic Marketing Services for Coast Community College District CareerFocus Magazine Creation and Content Management, Utilizing Public Contract Code Section 20304, Sole Sourcing Provision**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given for the use of Academic Marketing Services for the creation and content management of the District CareerFocus magazine. The Board further authorized the Vice Chancellor of Administrative Services, or designee, to execute the agreement with the Academic Marketing Services, on behalf of the Board of Trustees.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** \$100,000.00 (District-Wide Advertising Fund)

**2. Authorization to Purchase Office and Instructional Furniture for Orange Coast College, Lewis Center for Applied Science Building, using the (CMAS) California Multiple Award Schedule and the U.S. Communities Volume Contracts. (Revision to March 5, 2008 Board)**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given to purchase office and instructional furniture for OCC, Lewis Center for Applied Science Building, using the (CMAS) California Multiple Award Schedule and the U.S. Communities Volume Contracts, with the following revisions to March 5, 2008 Board approval.

1. Correction to CMAS Contract No. to read 4-01-01-0060A
2. Add Tangram Dealer; Steelcase E & I Contract No. CNR01146

**Fiscal Impact:** None (Measure C – General Obligation Bond Fund)  
Master Plan Approved Project  
OCC Science Facilities  
OCC Upgrade Lewis Center for Applied Science

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

## **Personnel Action Items**

### **1. Ratification of the Negotiated Memorandum of Understanding Between the Coast Community College District and the Coast Federation of Educators/American Federation of Teachers - Local 1911 (CFE/AFT) Extending the Collective Bargaining Agreement and Incorporating Articles Tentatively Agreed Upon During the 2007-2008 Negotiation Sessions**

It was moved by Mr. Moreno and seconded by Mr. Patterson to ratify the negotiated Memorandum of Understanding between the District and the Coast Federation of Educators/American Federation of Teachers – local 1911 (CFE/AFT), extending the collective bargaining agreement and incorporating articles tentatively agreed upon during the 2007-2008 negotiation sessions.

Speaking to the Topic:

Dean Mancina, President, Coast Federation of Educators (CFE) shared that this contract agreement was the result of a lot of hard work, and was overwhelmingly approved by CFE members.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** The estimated fiscal impact for July 1, 2008 through June 30, 2011 will be presented each year as Budget information becomes available.

## **Resolutions**

### **1. Adoption of Resolution Authorizing Payment to Trustee Absent from Board Meetings**

It was moved by Mr. Howald and seconded by Mr. Patterson to adopt the Resolution authorizing payment to Student Trustee Michael Battistone for absence from the Board of Trustee Meetings July 16, 2008 and August 6, 2008, determining that his absence was due to hardship, as presented in the July 16, 2008 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

### **2. Adoption of Resolution Establishing Appropriation Limit, Gann Initiative for 2008-2009**

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to adopt the Resolution establishing the Gann Initiative limit for 2008-2009 at \$247,278,800, as presented in the July 16, 2008 Agenda.



Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

#### **4. Adoption of Resolution for Transportation Assistance**

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to adopt the Resolution requesting transportation assistance from the Orange County Transportation Authority (OCTA) as presented in the July 16, 2008 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** None

#### **5. Adoption of Resolution of Budget Transfers March - June 2008**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to adopt the Resolution of Budget Transfers March – June 2008, as presented in the July 16, 2008 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

#### **6. Adoption of Resolution to Increase Income and Expenditure Budget for 2007-2008**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to adopt the Resolution to increase income and expenditures Budget for 2007-2008, as presented in the July 16, 2008 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

### **Continuation of General Information and Reports**

#### **1. Reports from Employee Representative Groups**

Dean Mancina, President, CFE, commented on the state budget, noting that the CFE set up a telephone tree system through the state affiliate, to encourage resolution of the state budget as soon as possible. ■ He announced that the welcoming breakfast for full-time faculty is August 14, 2008.

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCA/CTA-NEA), responded to inquiry, stating that Assembly Bill 906 (AB906) (increasing the ratio required for payment of classroom instructors from 50% of District expenses to 53%) was in limbo. ■ She reported on the passing of Assembly Bill 591 (AB591) which allows part-time faculty to teach 67% of a full-time load, to be in effect January 1, 2009. ■ Dr. Price commented on her attendance at the NEA Conference where discussion included the approval to provide private preschool employees to become members of NEA, and unanimously voted to back Barack Obama as President of the United States.

Neal Kelsey, Executive Director, Coast Federation of Classified Employees (CFCE), commented that he served on a committee that crafted the original resolution which led to AB 591. He reported that he received training through the Union Leadership Institute at UCLA.

## **2. Reports from the Presidents**

OCC President Bob Dees reported that the campus finished its first summer session and was beginning the second session. He commented that he met with the Academic Senate President Eduardo Arismendi-Pardi and would continue with planning for the new year.

CCC President Ding-Jo Currie thanked Trustees Howald and Hornbuckle for visiting Coastline during the summer. ■ She reported that Coastline received its 16<sup>th</sup> Emmy Award for its anthropology course series. ■ Dr. Currie noted that the College Board would be visiting from New York to look at the language program for Spanish and Chinese native speakers being developed at Coastline through the use of gaming technology.

Golden West College President Wes Bryan reported that summer is in full swing on campus, and the construction of the Health Science Building is progressing well. ■ He reported that GWC would begin planning for the Learning Resource Center project, and the HVAC project is halfway to completion.

## **3. Reports from the Board of Trustees**

Trustee Jim Moreno commented that he had concerns regarding the budget. He expressed interest in the CTE report referred to by Chancellor Yglesias, and stated the importance of utilizing resources in the best possible way for students.

Trustee Jerry Patterson shared that he was glad to be back after his surgery and expressed appreciation for the reports he received while he was out. ■ He was also pleased with the collective bargaining agreement with CFE. ■ Mr. Patterson commented on the new building, noting that the glitches were being worked out. He expressed concern regarding the height of the dais and inquired about the cost to lower it to a reasonable level.

Trustee Mary Hornbuckle thanked Dr. Currie for the tour and for the information about Coastline's anthropology courses. ■ Regarding the dais, she suggested that it might be less expensive to elevate the floor or add a step rather than reduce the height of the dais.

Trustee Walt Howald shared that he enjoyed his visit to Coastline campus, and noted that he has received positive comments regarding the military programs offered. ■ He mentioned the California Community College Trustees (CCCT) Board meeting where the budget was discussed. ■ Mr. Howald mentioned the diverse population of the community and expressed the importance of diversity in hiring. ■ He discussed the goal of common course numbering and shared that he would be glad to meet with faculty regarding that issue.

Board President Armando Ruiz welcomed Diane Restelli and Eduardo Arismendi-Pardi as the new Academic Senate Presidents, and wished them success. ■ He gave kudos to all involved for their hard work toward the finalization of the collective bargaining agreement.

#### **4. Review of Buildings and Grounds Reports**

The Board reviewed the Buildings and Grounds reports.

#### **5. Consideration of Proposals, Recommendations, Resolutions, and Actions by the California Community Colleges Board of Governors**

The Board reviewed the upcoming meeting dates as scheduled by the Board of Governors.

Trustee Howald commented on the list of scheduled meetings in the July 16, 2008 Agenda, noting that the Board of Governors would not be meeting on November 4, 2008 due to the election.

#### **6. Opportunity to Review the Board Directives Log**

Trustees reviewed the Board Directives Log and submitted updates.

#### **7. 2008/2009 Budget Update**

Vice Chancellor Brahmbhatt distributed a memo from State Vice Chancellor of Fiscal Policy Eric Skinner regarding the 2008-2009 Budget, noting that the entire budget is not approved. Mr. Brahmbhatt discussed the highlights relating to the budget, which at that time included a 2.43% COLA for 2008-2009, 2% growth allocation, continuance of the \$20 per unit student fee, and no reduction to categorical programs. He indicated that even after the budget is adopted, there is a potential for mid-year budget cuts and the District should be prepared. Mr. Brahmbhatt stated that he would have more updated information to present at the Budget Presentation on September 3, 2008. He then invited Rich Pagel, Vice President of Administrative Services, OCC to provide an overview of the OCC allocation model.

Mr. Pagel presented an overview of the OCC Planning structure, including the membership of planning bodies, and highlights for 2007-2008. Trustees thanked Mr. Pagel for the presentation and expressed appreciation for the opportunity to understand the process on the campus.

Mr. Brahmbhatt agreed to provide presentations on allocation models from the other two campuses at future meetings.

#### **9. Opportunity for Board of Trustees' Discussion of Golden West College Academic Senate Resolution Advocating for Participatory Governance**

Trustees discussed the GWC Academic Senate Resolution advocating for participatory governance, as presented in the July 16, 2008 Agenda.

Cheryl Stewart noted that the Academic Senate at Coastline adopted a similar Resolution in spring 2008 relating to Participatory Governance. She noted that the three college Senates discussed this issue, and although they didn't want to give up their autonomy, they saw a value in having district-wide committees for some areas, such as Budget and Planning and CTE. She further clarified that the Senate would like to participate in the decision making process for issues such as allocation of one-time funds when available.

President Ruiz commented on district-wide committees for Planning and Budget and CTE. He questioned whether District-wide committees were necessary when each college followed a different planning process involving participatory governance. For clarification, he asked the Academic Senate Presidents for input on the allocation models and planning processes at the campuses.

Academic Senate Presidents each briefly discussed the process for Budget and Planning issues at their campus, including faculty input and recommendations through the Senate. Although each college had a different process, all made mention of participatory governance.

Chancellor Yglesias expressed the opinion that the District must consider decentralization versus centralization before addressing the issue of district-wide committees. He mentioned the current process of providing funding to the colleges based on FTE's and giving them decision-making authority for allocating those funds on the campus. Dr. Yglesias commented on the CTE issue of a district-wide committee, expressing the opinion that such a committee would not support the current college-driven process for grant efforts.

Vice Chancellor Brahmbhatt also commented that the District's policy of providing the funds for the campuses, and allowing them to allocate them in the best way for their college has been effective.

Trustee Moreno expressed concern regarding a district-wide CTE model, and commented that the current CTE Task Force was effective. He commented that he is supportive of a coordination of grant efforts throughout the district in order to serve students.

Trustees inquired about potential duplication in programs, commenting on the Solar Technology grant at OCC and the program at GWC. ■ Trustee Howald suggested a discussion forum to share information between the three colleges and prevent duplication.

Interim Associate Vice Chancellor of Education Services Joyce Black commented on the CTE issue, noting that it is just a part of the whole curriculum issue. She reported that she was working on setting up meetings with the College Vice Presidents to discuss coordination of efforts among the three colleges. She asked that the Board allow two months to get organized and report back with a recommendation on how the curriculum needs could be organized and coordinated through all three colleges.

It was moved by Mr. Howald and seconded by Mr. Moreno to refer this issue to Associate Vice Chancellor Joyce Black for the purpose of visiting with the College Vice Presidents and Senate Presidents to discuss coordination of curriculum, and bring a recommendation back to the Board.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

## **10. Review of Board Meeting Dates**

The Board reviewed the scheduled Board meeting dates for the months July through December 2008.

## **Adjournment**

It was moved by Mr. Patterson and seconded by President Ruiz to adjourn the meeting.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson and President Ruiz.

The meeting adjourned at 9:41 p.m.

---

Secretary of the Board