

# Regular Meeting

## Board of Trustees Coast Community College District

District Board Room

5:00 p.m. Closed Session 6:30 p.m. Regular Meeting

December 10, 2008

### MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on December 10, 2008 in the Board Room at the District Office.

#### **1. PROCEDURAL MATTERS**

##### **1.01. Procedural Matters**

##### **1. Call to Order**

Board Vice President Mary Hornbuckle called the meeting to order at 5:00 p.m.

##### **2. Roll Call**

Trustees Present: Mary Hornbuckle, Walter Howald, Jim Moreno, Jerry Patterson, and Lorraine Prinsky

Trustees Absent: Michael Battistone\*

\*Student Trustee Battistone arrived at 6:30 p.m. for the Re-convening of the Regular Meeting of the Board of Trustees.

Others in Attendance were: **Staff** – K. Yglesias, J. Black, J. Quarles; K. Allen, P. Arfsten, C. Babler, J. Blair, W. Bryan, J. Craig, D. Demillo, H. Dorosh, S. Dumont, B. Fey, R. Forsberg, R. Foster, S. Francus, M. Hart, A. Holliday, K. Kahn, N. Kelsey, M. Kennedy, B. Kerwin, C. Marchbank, K. McElroy, V. Meneses, J. Merriam, L. Miller, J. Mitchell, M. Nish, K. Plaia, B. Price, D. Restelli, T. Snyder, N. Sprague, C. Stewart, D. Waldfogel, **Students** – P. Bunch, K. Cutting, D. Lopez, A. Rodriguez; **Other** – D. Apodoca, B. Conley, F. Dubich, L. Gallup, E. Smith, J. Van Tilborg, L. Van Tilborg,

### **3. Public Comment (Closed Session)**

Dean Mancina, President, Coast Federation of Educators (CFE) addressed the Board regarding a CFE dispute with the District on a personnel matter in which arbitration is currently in abeyance.

It was moved by Mr. Patterson and seconded by Mr. Moreno to advance Agenda Item 4.04 Authorization to Enter Agreement – District, No. 2. Authorization to Enter Agreement with Burke, Williams & Sorensen for the Provision of a General Legal Counsel to the Board of Trustees for discussion at that time on the calendar.

Motion carried with the following vote: Aye - Mr. Moreno, Mr. Patterson, and Dr. Prinsky; Nay – Ms. Hornbuckle and Mr. Howald.

#### **4.04 Authorization to Enter Agreement – District**

##### **2. Authorization to Enter Agreement with Burke, Williams & Sorensen for the Provision of a General Legal Counsel to the Board of Trustees**

It was moved by Mr. Patterson and seconded by Mr. Moreno to adopt the retainer agreement employing Dr. Jack Lipton of Burke, Williams & Sorensen as General Counsel.

Motion carried with the following vote: Aye - Mr. Moreno, Mr. Patterson, and Dr. Prinsky; Nay – Ms. Hornbuckle and Mr. Howald.

**Fiscal Impact:** \$4,500 per month for the first 20 hours of legal services per month. Thereafter, hourly legal rates as designated.

### **Continuation of Procedural Matters**

#### **4. Recess to Closed Session**

The Board recessed to Closed Session at 5:15 p.m. to discuss the following items:

- a. Conference with Labor Negotiator (pursuant to Section 54957.6)

Agency Negotiator: Dr. Joseph Quarles, Vice Chancellor of Human Resources  
Employee Organization: Coast Federation of Classified Employees/ (CFCE), CFE/AFT Coast Federation of Educators/American Federation of Teachers, CCA-CTA/NEA Coast Community College Association./California Teachers Association/National Education Association

#### **5. Reconvene Regular Meeting**

The Board reconvened to Open Session at 6:30 p.m.

Christian Teeter, Manager of Board Operations/Assistant to the Chancellor, reported that the Board met with labor negotiators to discuss personnel issues and that the Board voted unanimously to have its General Legal Counsel Dr. Jack Lipton work with staff on a personnel matter and report back to the Board at the January 21, 2009 Board of Trustees Meeting.

## **6. Pledge of Allegiance**

Trustee Lorraine Prinsky led the Pledge of Allegiance of the United States of America.

## **7. Oath of Office**

### **a. Trustee Prinsky**

The Honorable Lynne Riddle, U.S. Bankruptcy Judge (Retired), administered the Oath of Office to Lorraine Prinsky.

### **b. Trustee Hornbuckle**

Chancellor Kenneth D. Yglesias administered the Oath of Office to Mary Hornbuckle.

### **c. Trustee Patterson**

Trustee Jim Moreno administered the Oath of Office to Jerry Patterson.

## **8. Consideration of Policy Amendments to OFFICERS (010-2-3), ELECTION OF OFFICERS (010-2-3.1) and ANNUAL ORGANIZATIONAL MEETING (010-2-13)**

It was moved by Mr. Patterson and seconded by Mr. Moreno to adopt the policy revisions to *Officers* (010-2-3), *Election of Officers* (010-2-3.1) and *Annual Organizational Meeting* (010-2-13), with an amendment to Policy #010-2-3.1, removing the first paragraph.

Motion carried with the following vote: Aye – Mr. Howald, Ms. Hornbuckle, Mr. Moreno, Mr. Patterson, and Dr. Prinsky.

## **9. Board Officers Election**

### **a. Election of President, Board of Trustees**

It was moved by Mr. Patterson and seconded by Mr. Howald that Trustee Jim Moreno be President of the Board.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and Dr. Prinsky.

### **b. Election of Vice President, Board of Trustees, and Board Clerk**

It was moved by Mr. Patterson and seconded by Mr. Moreno to elect Lorraine Prinsky as Vice President of the Board. Motion carried with the following vote: Aye – Mr. Howald, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, and President Moreno.

It was moved by Dr. Prinsky and seconded by Mr. Patterson to elect Trustee Jerry Patterson as the Board Clerk. Motion carried with the following vote: Aye – Mr. Howald, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, and President Moreno.

#### **10. Recess for Reception to Honor Newly Elected Trustees and Officers**

The Board called a brief recess to honor newly elected Trustees and Officers.

#### **11. Reconvene Board with New Officers and Trustee in place at Dais**

The Board reconvened the Regular Board Meeting.

#### **12. Opportunity for Public Comment**

Dean Mancina, President, Coast Federation of Educators (CFE) addressed the Board regarding midyear budget cuts.

Kris Cutting, Student Senator, Orange Coast College (OCC), addressed the Board to welcome newly elected Trustees.

Chuck Whitchurch, Coordinator, Honors Program, Golden West College (GWC), thanked the Board for support of the Honor's Program.

Marilyn Kennedy, discussed the travel authorization process at OCC.

Jack Price, Chief Negotiator and Grievance Officer, CCA/CTA-NEA, discussed parity pay.

#### **13. Adopt Agenda**

Amendments to the Agenda were presented. The Board discussed the issue of items on the Addendum.

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to advise administration that the Board will not approve Addendum items beginning January 2009, unless there is indication that the item came to the District's attention within the 72 hour posting, and the need for immediate action is substantiated.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

#### **14. Creation of 2009 Board Committees and Other Assignments**

President Moreno advanced *Policy Implementation #1, Adoption of Policy on Board of Trustees' Land Development Committee* shown on page 129 of the Action section of the Agenda, to be considered at this time.

##### **1. Adoption of Policy on Board of Trustees' Land Development Committee**

It was moved by Dr. Prinsky and seconded by Mr. Howald to adopt the Policy on the Board of Trustee's Land Development Committee, as presented in the December 10, 2008 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

#### **Continuation of Item 14, Creation of 2009 Board Committees and Other Assignments**

**a. Appointment of Trustee to serve on Nominating Committee for Orange County on School District Organization**

President Moreno appointed Trustee Prinsky to serve on the Nominating Committee for Orange County on School District Organization. Trustee Prinsky accepted the appointment.

**b. Appointment of Trustee to Serve on the Orange County School Board's Political Action Group Effort**

President Moreno appointed Trustee Patterson to serve on the Orange County School Board's Political Action Group Effort. Trustee Patterson accepted the appointment.

**c. Land Development Committee**

President Moreno appointed Trustee Howald and Trustee Patterson to serve on the Land Development Committee. Trustee Howald and Trustee Patterson accepted the appointments.

**d. Consider a new Career and Technical Education Committee and appoint members.**

President Moreno appointed himself and Trustee Howald to serve on the new Career and Technical Education Committee. Trustee Howald accepted the appointment.

**e. Consider a new Accreditation Committee and appoint members.**

President Moreno appointed Trustee Hornbuckle and Trustee Prinsky to serve on the new Accreditation Committee. Trustee Hornbuckle and Trustee Prinsky accepted the appointments.

It was moved by President Moreno and seconded by Mr. Howald that the appointments and acceptances by the Trustees to these committees be approved by the Board.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

#### **15. Approval of Minutes**

It was moved by Mr. Patterson and seconded by Mr. Howald to approve the Minutes of the Regular Meeting of October 15, 2008. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

#### **1.02 Acceptance of Retirements**

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District.

Classified Management

Anthony D. Salas, OCC, Director, Computer Services, Classified Management, retirement effective 12/01/08.

Classified

Scott Steidinger, GWC, Multimedia/Sound Specialist, Classified Unit, retirement effective 11/20/08.

It was moved by Mr. Howald and seconded by Dr. Prinsky to accept these retirements. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

**2.01 Reports**

**1. Report from the Chancellor**

Chancellor Yglesias had no report.

**2. Reports from Officers of Student Government Organizations**

The following Student Government representatives presented reports:

David Lopez, President, Associated Students of GWC (ASGWC)  
Kris Cutting, Student Senator, OCC  
Ariana Rodriguez, Student Council, Coastline Community College (CCC)

**3. Reports from the Academic Senate Presidents**

The following Academic Senate Presidents presented reports to the Board:

GWC Academic Senate President Diane Restelli  
CCC Academic Senate President Cheryl Stewart  
OCC Academic Senate President Eduardo Arismendi-Pardi

**3 CONSENT CALENDAR**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to approve the amended Consent Calendar as presented in the December 10, 2008 Agenda. (Note: The Consent Calendar is attached to the Meeting Minutes. All background reports were included with the December 10, 2008 Agenda and are available on request.)

**4. ACTION ITEMS**

**4.01 Authorization to Enter Agreements - Coastline Community College**

#### 4. *Action Items continued*

**1. Authorization to Approve a Standard Agreement with the City of Huntington Beach and Coast Community College District (Coastline Community College) to provide Customer Service Academy Courses to City Employees**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to approve a Standard Agreement with the City of Huntington Beach and Coast Community College District (Coastline Community College) to provide Customer Service Academy courses to City employees.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

**Fiscal Impact:** Gross income of \$1,200 per class

**2. Authorization to Approve an Amended Agreement with The McGraw-Hill Companies and the Coast Community College District (Coastline Community College) to Publish the Third Edition of the Telecourse Student Guide for Concepts in Marketing**

It was moved by President Moreno and seconded by Mr. Howald that authorization be given to approve an Amended Agreement with The McGraw-Hill Companies and the Coast Community College District (Coastline Community College) to publish the Third Edition of the Telecourse Student Guide for Concepts in Marketing.

A substitute motion was made by Mr. Howald and seconded by President Moreno to approve an Amended Agreement with the McGraw-Hill Companies and the Coast Community College District (Coastline Community College) to publish the Third Edition of the Telecourse Student Guide for Concepts in marketing.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this Agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

**Fiscal Impact:** Coastline to receive \$7,500 grant from publisher

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to amend the language of the remainder of the Action Items to change the word "authorization to "motion." Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

**3. Motion to Enter into an Agreement with Novell, Inc. and Coast Community College District (Coastline Community College) to conduct Novell Practicum Testing**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve an Agreement with Novell, Inc. and Coast Community College District (CCC) to conduct Novell Practicum testing.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

**Fiscal Impact:** Initial: \$295.00 per year. On-going: Agreement provides the College with the opportunity to charge testing fees to recoup operating costs.

#### 4. Action Items continued

##### 4. Motion to Enter into Teaming Arrangements with Central Texas College (CTC) and Coast Community College District (Coastline Community College) for Delivery of Distance Learning Courses, Programs, and Services in the Navy College Program for Afloat Education (NCPACE)

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to enter into teaming Agreements with Central Testing College (CTC) and Coast Community College District (CCC) for delivery of Distance Learning course, programs and services in the Navy College Program for Afloat Education (NCPACE).

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

**Fiscal Impact:** The NCPACE Program generated more than \$3 million in gross income in 2007/08. Revenue projections under the new contract, if awarded, are expected to remain consistent with prior years.

#### 4.02 Authorization to Enter Agreements - Golden West College

None.

#### 4.03 Authorization to Enter Agreements - Orange Coast College

##### 1. Motion to Enter Into a Non-Standard Agreement between Coast Community College District (Orange Coast College) and Newport Mesa Unified School District (NMUSD) to Work Collaboratively to Provide Instruction for Students in College Classes Taught at the High School Site

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to enter into a Non-Standard Agreement between Coast Community College District (Orange Coast College) and Newport Mesa Unified School District (NMUSD) to work collaboratively to provide instruction for students in college classes taught at the high school site

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

**Fiscal Impact:** Cost dependent on number of classes offered; OCC agrees to pay faculty salaries and miscellaneous support costs.

##### 2. Motion to Enter Into a Non-Standard Agreement between Coast Community College District (Orange Coast College) and Credentials, Inc. to Continue Online Transcript Request Service as Implemented in December, 2000, and Discontinue Online Verification Service Which was Replaced by National Student Clearing House (Board approved 9/17/08)

It was moved by Mr. Patterson and seconded by Mr. Howald to approve the Agreement between the Coast Community College District (Orange Coast College) and Credentials, Inc.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign this agreement.



#### **4. Action Items continued**

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

**Fiscal Impact:** No cost to the District.

#### **3. Motion to Enter Into a Standard Student Field Placement Agreement between Coast Community College District (Orange Coast College) and University of La Verne**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to enter into a standard student field place Agreement between Coast Community College District (OCC) and University of LaVerne.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

**Fiscal Impact:** None

#### **4. Motion to Enter Into a Non-Standard Agreement between Coast Community College District (Orange Coast College) and the 32<sup>nd</sup> District Agricultural Association for Reciprocal Use of Parking Lots and the Use of the Pacific Amphitheatre for the Orange Coast College Commencement on May 29, 2009**

It was moved by President Moreno and seconded by Mr. Howald to approve the Agreement between the Coast Community College District (OCC) and the 32<sup>nd</sup> District Agricultural Association for reciprocal use of parking lots and the use of the Pacific Amphitheatre for the OCC Commencement on May 29, 2009.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

**Fiscal Impact:** None

#### **5. Motion to Enter Into a Room Rental Agreement between the Coast Community College District (Orange Coast College) and Newport Seabase for the Purpose of Providing Classroom Space for the U.S. Coast Guard Captains' Licensing Course from January 12 - February 17, 2009**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to enter into a room rental Agreement between the Coast Community College District (OCC) and Newport Seabase for the purpose of providing classroom space for the U.S. Coast Guard Captains' licensing course from January 12 – February 19, 2009.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

#### 4. Action Items continued

**Fiscal Impact:** The rental fee of \$1,616.00 to be paid from Sailing Center Funds at no cost to the District.

#### 4.04 Authorization to Enter Agreement – District

**1. Motion to Retain the Services of Lynne Davis, Partner with Employment Matters Counseling & Consulting LLP**

It was moved by Mr. Patterson and seconded by President Moreno to continue this item to the January 21, 2009 Board Meeting.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

**2. Authorization to Enter Agreement with Burke, Williams & Sorensen for the Provision of a General Legal Counsel to the Board of Trustees**

This item was adopted previously in the meeting.

#### 4.05 Buildings and Grounds

**1. Authorization to Employ Keenan E. Smith, AIA dba City Lights Design Alliance; Orange Coast College Maritime Training Center**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to employ Keenan E. Smith, AIA dba City Lights Design Alliance; OCC Maritime Training Center.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

**Fiscal Impact:** \$94,040  
Master Plan Approved Project  
OCC Foundation Funds

**2. Authorization for Change Orders No. 10; District Administration Building, Bid No. 1934**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve Change Order No. 10; District Administration Building, Bid No. 1934.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

**Fiscal Impact:** <\$6,008.00> (Measure C - General Obligation Bond)  
Master Plan Approved Project  
Replacement of District Temporary Structures  
District Administrative Office Building

#### **4. Action Items continued**

### **3. Bid Tabulations and Award of Contract: Orange Coast College Child Care Classroom; Bid No. 1957**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve the contract for OCC Child Care Classroom; Bid No. 1957, and that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign the contract documents.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

**Fiscal Impact:** \$729,000 (OCC Foundation)  
Master Plan Approved Project  
OCC Child Care Classroom

#### **4.06 General Items of Business**

##### **Moratorium on Out-of-District Travel**

It was moved by President Moreno and seconded by Ms. Hornbuckle to defer this item to the Vice Chancellor Human Resources to meet with unions regarding specifics of agreements and to see areas that can be decided in the future, including which items don't come to the Board.

Speaking to the Topic:

CCC Academic Senate President Cheryl Stewart addressed the Board on the travel issue.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

#### **4.07 Resolutions**

##### **Resolution #9, Resolution of the Board of Trustees of Coast Community College District Appointing the Secretary of the Board**

It was moved by Mr. Patterson and seconded by Dr. Prinsky to adopt Resolution #9, appointing Christian Teeter, Secretary of the Board, and Nancy A. Hill, Secretary Pro Tem.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

#### **4.08 Policy Implementation**

##### **1. Adoption of Policy on Board of Trustees' Land Development Committee**

This policy was adopted previously in the meeting.

#### **5. Continuation of General Information and Reports**

##### **5.01 Reports Continued**

#### **4. Action Items continued**

##### **1. Reports from the Employee Representative Groups**

The following individuals reported on behalf of the employee representative groups:

Dean Mancina, President, CFE  
Barbara Price, President, Coast Community College Association/California Teachers  
Association- National Education Association (CCA/CTA-NEA)  
Neal Kelsey, Executive Director Coast Federation of Classified Employees (CFCE)

##### **2. Reports from the Presidents**

The following college presidents reported to the Board:

GWC President Wes Bryan  
CCC President Ding-Jo Currie  
OCC President Bob Dees

##### **3. Reports from the Board of Trustees**

Board members provided individual reports.

##### **4. Consideration of Association of Community College Trustees (ACCT) and California Community Colleges League (CCLC) Meetings and Conferences**

The Board reviewed the dates listed for the ACCT and CCLC meetings and conferences.

##### **5. Opportunity for the Board to Review the Board Directives Log**

The Board reviewed the Board Directives Log and made adjustments to the Log where necessary.

It was moved by Mr. Patterson and seconded by Mr. Hornbuckle to continue Board Log Item No. 7, *Revisit Participatory Governance Policies and Procedures* be continued to February 18, 2009.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

##### **6. Review of Board Meeting Dates**

The Board reviewed the scheduled Board Meeting dates presented in the December 10, 2008 Agenda.

It was moved by Mr. Patterson and seconded by President Moreno to schedule a Board Meeting on January 7, 2009.

After discussion, Trustee Patterson withdrew the motion.

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson to change the Board Meeting scheduled for September 30, 2009 to October 7, 2009. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

#### **4. Action Items continued**

It was moved by Mr. Patterson and seconded by Mr. Howald to add January 7, 2009 as a Regular Board Meeting, with Closed Session at 5:30 p.m. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

#### **7. Consideration of Material Fees**

The Board reviewed the proposed material fees. This item will return to the Board as an Action Item.

#### **5.02 Additional Informative Discussion Topics**

##### **1. Receive Initial Proposal from the Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794 to Reopen Negotiations between the Coast Federation of Classified Employees (CFCE) and the Coast Community College District**

The Board received the Initial Proposal from the Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794 to reopen negotiations

##### **2. Receive Initial Proposal from Coast Community College District to Reopen Negotiations between the District and Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794**

The Board received initial proposal from Coast Community College District to reopen negotiations between the District and Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794.

##### **3. Opportunity for Board of Trustees' Discussion of Classified Hiring Practices**

The Board discussed the Classified Hiring Procedure.

It was moved by Mr. Patterson and seconded by Mr. Howald that this item be continued to the January 7, 2009 Board Meeting for consideration of the Policy and Procedures for the Classified Hiring.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

##### **4. Request for Contracts of Educational Administrators**

It was moved by Mr. Patterson and seconded by Mr. Howald that this item be continued on the January 7, 2009 Board Meeting during Closed Session, and that Vice Chancellor of Human Resources provide copies of educational administrator contracts.

Motion carried with the following vote: Aye - Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno; Nay – Ms. Hornbuckle.

#### **4. Action Items continued**

#### **5.03 Review of Buildings and Grounds Reports**

The Board reviewed the Buildings and Grounds reports.

#### **5.05 Review of Quarterly Financial Status Report**

It was moved by Mr. Patterson and seconded by Mr. Howald to receive and file the Quarterly Financial Status Report for the period ending September 30, 2008.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

**Fiscal Impact:** No fiscal impact.

#### **5.06 Recess to Closed Session**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that the Board discuss the following items in Closed Session:

- a. Conference with Labor Negotiator (pursuant to Section 54957.6)  
Agency Negotiator: Dr. Joseph Quarles, Vice Chancellor of Human Resources  
Employee Organization: Coast Federation of Educators/American Federation of Teachers (CFE/AFT)
- b. Public Employee Performance Evaluation (pursuant to Section 54957)  
  
Position: Chancellor  
Position: Vice Chancellor  
Position: Associate Vice Chancellor  
Position: President  
Position: Vice President  
Position: Dean
- c. Public Employee Discipline/Dismissal/Release (pursuant to Section 54957)

#### **Reconvene Regular Meeting**

The Board reconvened in Open Session at 12:30 a.m. on December 11, 2008. to report on action taken in Closed Session. There was no action reported.

#### **6. Adjournment**

There being no further business, it was moved by President Moreno and seconded by Mr. Patterson that the meeting be adjourned. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

The meeting was adjourned at 12:38 a.m. on December 11, 2008.

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Secretary of the Board