

Regular Meeting

**Board of Trustees
Coast Community College District**

District Board Room

5:00 p.m. Closed Session 6:30 p.m. Regular Meeting

January 21, 2009

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on January 21, 2009 in the Board Room at the District Office.

1. PROCEDURAL MATTERS

1.01. Procedural Matters

1. Call to Order

Board President Jim Moreno called the meeting to order at 5:03 p.m.

2. Roll Call

Trustees Present: Mary Hornbuckle, Walter Howald, Jim Moreno, Jerry Patterson and Lorraine Prinsky.

Trustees Absent: Michael Battistone*

*Student Trustee Battistone arrived at 6:30 p.m. for the Re-convening of the Regular Meeting of the Board of Trustees.

3. Public Comment

There were no requests to speak during Public Comment.

4. Recess to Closed Session

The Board recessed to Closed Session at 5:04 p.m. to discuss the following items:

- a. Public Employee Discipline/Dismissal/Release (pursuant to Section 54957)

- b. Conference with Labor Negotiator (pursuant to Section 54957.6)
Agency Negotiator: Dr. Joseph Quarles, Vice Chancellor of Human Resources
Employee Organization: Coast Federation of Classified Employees (CFCE)
- c. Conference with Labor Negotiator (pursuant to Section 54957.6)
Agency Designated Representative: Board President, Jim Moreno
Unrepresented Employee: Acting Chancellor
- d. Conference with Legal Counsel – Existing Litigation (pursuant to Section 54956.9 (a))
Name of Case: Coast Federation of Educators vs. Coast Community College District,
PERB Case No. LA-CE-5056-E
- e. Public Employment (pursuant to Section 54957)
Position: Acting Chancellor
- f. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (pursuant to Section 54956.8)
Property: 1527-1533 Monrovia Avenue, Newport Beach, CA
Agency Negotiators: Ding-Jo Currie, Ph.D., President, Coastline College
Patrick Strader, District Land Development Consultant
Toliver Morris, WM Commercial Real Estate

Negotiating Parties: Eric C. Smyth, Michael A. Hefner, VOIT Commercial Brokerage
Under Negotiation: Price and Terms
- g. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (pursuant to Section 54956.8)
Properties: 1505 and 1515 Monrovia Avenue, Newport Beach, CA

Agency Negotiators: Ding-Jo Currie, Ph.D., President, Coastline College
Patrick Strader, District Land Development Consultant
Toliver Morris, WM Commercial Real Estate

Negotiating Parties: Kirstin Emershaw, Monrovia Avenue, LLC
Under Negotiation: Price and Terms

5. Reconvene Regular Meeting

The Board reconvened to Open Session of the Meeting at 6:35 p.m.

6. Pledge of Allegiance

Vice President Lorraine Prinsky led the Pledge of Allegiance to the United States of America.

7. Public Hearing - Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794 Initial Proposal to Reopen Negotiations between the Coast Federation of Classified Employees (CFCE) and the Coast Community College District

There were no requests to address the Board during the Public Hearing.

8. Public Hearing - Coast Community College District's Initial Proposal to Reopen Negotiations Between the Coast Community College District and Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794

There were no requests to address the Board during the Public Hearing.

1.02 Approval of Minutes

It was moved by Mr. Patterson and seconded by Mr. Howald to approve the Minutes of the Regular Meetings of November 19, 2008, December 10, 2008 and January 7, 2009. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

1.03 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retiree with 10 or more years of service to the District:

Ouellette, Harriet, OCC, Staff Assistant, Classified Unit, retirement effective 12/31/08. Unused vacation to be paid in lump sum.

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to accept these retirements. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

1.04 Public Comment

There were no requests to address the Board during Public Comment at this time.

2. GENERAL INFORMATION AND REPORTS

2.01 Reports

1. Report from the Chancellor

Acting Chancellor Joseph Quarles had no report.

2. Reports from the Presidents

The following college presidents provided brief reports to the Board:

Wes Bryan, President, Golden West College (GWC)
Ding-Jo Currie, President, Coastline Community College (CCC)
Bob Dees, President, Orange Coast College (OCC)

3. Reports from the Officers of Student Government Organizations

The following representatives provided reports on behalf of the student government organizations:

Kris Cutting, Student Senate, OCC
David Lopez, President, ASGWC
Jack Acosta, Student Advisory Council (SAC), CCC

4. Reports from the Academic Senate Presidents

The following Academic Senate Presidents provided brief reports to the Board:

Cheryl Stewart, Academic Senate President, CCC
Eduardo Arismendi-Pardi, Academic Senate President, OCC

5. Reports from Employee Representative Groups

A report was presented by Barbara Price, President, Coast Community College Association/California Teachers Association National Education Association (CCA/CTA-NEA)

6. Reports from the Board of Trustees

Board members provided individual reports.

7. Consideration of Association of Community College Trustees (ACCT) and California Community Colleges League (CCLC) Meetings and Conferences

The Board reviewed the meeting dates listed for the ACCT and CCLC.

8. Review of Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates presented in the January 21, 2009 Agenda.

9. Report from Community Member

Dr. Towers provided a report to the Board regarding the acceptance of transfer credits between colleges.

10. Opportunity for the Board to Review the Board Directives Log

The Board reviewed the Board Directives Log.

11. District Agenda

Reports were given by the following District and campus representatives relating to providing full, helpful, and District-wide coordinated customer services, including course registration, support services, counseling for rapid program completion, technology, and assistance with transfers throughout the District:

Joyce Black, Interim Associate Vice Chancellor of Education Services
Jess Craig, Vice President of Student Services, OCC

Stan Francus, Interim Vice President of Student Services, GWC
Vangie Meneses, Vice President of Student Services and Economic Development, CCC
Dr. Shalaman Duke, Dean, Counseling and Special Programs, CCC
Michael Battistone, Student Trustee
David Lopez, President, ASGWC
Jack Acosta, SAC, CCC

12. Opportunity for Board of Trustees' Discussion of Faculty Hiring Policy

The Board reviewed and discussed the hiring policy for faculty and staff.

Speaking to the Topic:

Dean Mancina, President Coast Federation of Educators (CFE)

13. Presentation and Adoption of Accountability Reporting for Community Colleges

Acting Chancellor Joseph Quarles noted that the ARCC is our report to the legislature as required by AB1417 and developed by the State Chancellor's Office as a result of law passed in 2004. The purpose of ARCC is to evaluate college performance on the State's educational outcome priorities, give a fair picture of college performance, provide colleges and districts with information to help them improve their programs, and provide consistency in reporting structure across the colleges. He added that the data comes from information that is provided to the System Office from our own MIS data. The System Office then compiles the report and sends the results to the colleges. The colleges then provide a one-page sheet with information about their college and programs. Dr. Quarles indicated that a copy of the data and self assessment for each of the colleges, a copy of the ARCC Guidelines from the League office; a copy of Executive Summary and Introduction to the ARCC, as presented by the System office to the legislature was attached to the Agenda; a full copy of the report is available from Educational Services and/or the Public Affairs Office. The College Presidents were also available to answer questions from the Board regarding individual college reports. Dr. Quarles added that staff would be happy to provide further information or report to the Board at a future meeting should more information be requested. The college presidents at this point could at least provide information with regards to, or make a statement, with regards to their college's report.

OCC President Dees reported that essentially, OCC has a pretty good record in most of the categories here, in comparison to colleges that are considered to be our equivalents across the state. President Dees explained to the Board that for ESL (English as a Second Language), there are reports for GWC and CCC but not for OCC under Basic Skills because OCC numbers their courses differently. Additionally, OCC courses have transfer credit so they are not considered Basic Skills. President Dees further explained that when the ARCC guidelines were set up statewide they had difficulty with ESL because programs differ around the state so much, and our three campuses differ a bit in that particular category. But as far as completion and overall success and retention, President Dees indicated that he felt OCC has done very well and has a good record.

Trustee Howald asked President Dees if the report in comparison with the college's peer group was helpful. He also asked which category or area he felt needed improvement.

President Dees responded that he thought the report was accurate, or helpful, in the sense that the colleges that he's personally aware of could draw immediate comparison with our own campus and the populations. He added that he didn't know if there were equivalents or how that was determined at the colleges he isn't aware of. He indicated OCC had some areas to improve on, such as retention.

President Moreno commented that he understood that some reference of these reports needed to be in the Minutes, and asked how this would be presented on the Agenda so the Board could address the issues they wanted discussed in this accountability reporting.

Trustee Hornbuckle noted that her brief research revealed that the Board of Trustees needed to interact with this report. She assumed that meant the Board should hear the report, and the assessment, and then ask any questions they had. She felt it did need to be reflected in the minutes in more detail than just the board voted to receive and file. Trustee Hornbuckle added that she had found some examples of the Board of Trustees interactions, which ranged from one paragraph to two or three pages, and provided that information to the Manager of Board Operations/Assistant to the Chancellor. She noted that in this particular case, the Board may want more detail in the actual Minutes, rather than just that the Board received and filed.

President Moreno noted that unofficial copies of the Minutes would be acceptable, so that with the action items, we could expand a little more where this report is discussed. He indicated that he would take lead from the college presidents on how those would be presented for discussion so the Board could cover the items of concern.

Trustee Patterson said it appeared to him that the Board needed an oral report from each college president, to which the Board would react. He asked if the Board was supposed to act on this report by approving it, and where the report would be sent.

Acting Chancellor Quarles responded that a form would need to be resubmitted, with a copy of the minutes attached, reflecting the statement Trustee Hornbuckle had made.

Trustee Patterson inquired regarding who filled in the statistical data, and Acting Chancellor Quarles responded that the System office provided the data.

Trustee Patterson confirmed that the System Office provided the data; the colleges reviewed it and provided the self-assessment. He asked the college presidents if they saw anything in the data, such as things they did or did not do well.

OCC President Dees noted one thing was missing in this report. He commented it was enlightening to know what's going on in colleges across the state, but what was missing was the conversation district-wide, regarding how our students are doing. The last count at OCC showed 600 students also enrolled in other institutions. He indicated he had always thought one thing we needed to do with this data was to see the strengths or weaknesses district-wide. For example, if students are not persisting at a high enough rate across the district, or at any one campus, he felt we needed to address that. President Dees added that the presentation tonight by Student Services showed strength as a district; that we have some very good programs and services in place district-wide so no matter where students go in the District they have access to the same basic services. He also indicated that he didn't believe there had been discussion on this data that could provide a format district-wide relating to curriculum success or persistence rate for students, and felt that would be beneficial.

Trustee Howald noted that he had spoken with Vice Chancellor Perry from the Systems Office, who developed the original ARCC, and that was why he asked President Dees questions relating to the broader perspective, in looking at colleges in his peer group and discussion within the three colleges. He indicated that, for the record on the minutes, each college president should present a short report and the same questions would be asked of each. He added that he was glad that President Dees had added retention as an area to look at in the future, and noted that the Board would like a follow up on this issue, to see how the college is doing in one year, and two years from now.

President Moreno pointed out that AB1417 passed in 2004. He commented that, in looking at reports that had been done, he didn't see this information for 2006-2007. He asked when this item had come to the Board previously.

President Currie responded that this was provided to the Board in a report last year, and she didn't believe there was an interactive session involved.

Trustee Hornbuckle indicated that she had gathered from reading the website, that initially a few districts experimented with the process and that's where the examples of the Board interactions came from. This is the first year that all districts were required to do it.

CCC President Currie reported that this report was a helpful tool for the college. She said that the first time they saw the data, they noted that there were a lot of errors, and they worked with the District and Chancellor's Office to dissect the data and understand how the data was reported. They still are in the process of correcting the coding. For example, the state coding for ESL has four levels; Coastline's ESL has nine levels. President Currie noted that the system did not allow that customization; however, because of this discussion from the college level to the District to the State Chancellors' level, the State had changed the coding to nine levels. She commented that there were improvements but the data was still not accurate, which she believes is because other areas of coding are still in process of making improvements. President Currie commented that these indicators at the college level are generic and that Coastline uses them as a peripheral indicator on how the college is doing year to year, as well as in comparison to peer institutions. At Coastline, what this did for institutional effectiveness documentation and continuous research, was cause them to dig a little deeper. She added that, for example, for persistence rates, they would go further finding their own data and looking at the strongest predictors of success within a generic set of predictors. They also look at disproportional studies – identifying barriers of particular student populations and looking at measures to mitigate those barriers. For Coastline, it was a stimulus to go into depth and breadth of more indicators of the college and effectiveness in serving students.

President Moreno asked if the assessment was prepared by the colleges.

President Currie responded that the self-assessment was prepared by the college, but noted that it was restricted by the current coding structure at the District. She added that the data was not exactly perfect but it was still used as an indicator.

Trustee Howald confirmed that assessments were for each college, not the District, and that each college was compared to a different peer group so they weren't compared with each other.

President Currie responded that statewide, each college community and population is different; Coastline has a large percentage of students enrolled in distance learning courses, which traditionally have a much higher attrition rate than regular courses. She indicated that the bottom line was that this was useful data for them to use as a self-evaluation tool and to look at how they're doing from year to year. Comparing to peers is nice but sometimes it's like comparing apples to oranges, because the type of students being served was very diverse.

Trustee Howald asked if the report was helpful and what areas President Currie felt could be improved for Coastline.

President Currie responded that this report was extremely helpful if the focus was not on the numbers alone, and Coastline had used it as a starting point to further their discovery about student success. They had used a few measures and changed some things they were doing. She noted that Coastline could always do better with student retention and the persistence rate because it's more cost effective to serve continuing students. President Currie noted that community colleges have been criticized for being "revolving doors" so she thinks this is an area we should pay attention to.

GWC President Wes Bryan reported that many of the indicators were part of Partnership for Excellence, so GWC began to look at themselves in relation to projects and the success of those projects on these indicators at the state level. He indicated that his process helped define those more clearly and provided the comparison groups. He said he was fairly happy with GWC's report which showed consistent progress in terms of student achievement and transfer, and felt they had made small but steady gains in those areas, as well as the annual success rate of completion of students in vocational courses. President Bryan indicated that there was concern in terms of completion rates of credit vocational courses, which was at 76% and credit Basic Skills courses at 60%. He felt GWC was doing some good things in those areas, but had concerns relating to ESL, which is an area of instruction that isn't coordinated well in this District and has the greatest learning challenges. The statistics showed some progress, but it bothered him that ESL improvement rate was 30%, where Basic Skills improvement rate was 54%. President Bryan felt the Basic Skills program itself had shown improvement, and that they had made progress in one area, but there was still some work to be done.

Trustee Howald noted that statewide, ESL has the most unreliable statistics.

President Bryan responded that ESL is the greatest challenge because it involves so many different languages and classrooms and teaching strategies. Additionally, they were not dealing with someone with just a language issue; usually there were other skill issues as well, as age variations. President Bryan indicated it was the biggest challenge in this multi-cultural state.

President Dees commented on the difficulty in tracking ESL students, and noted that students who began as ESL students moved into Basic Skills courses and succeeded, but left a different track record in ESL. He added that it's hard to place those students because their skills are all over the board; some of them are proficient orally, but their grammar or writing is very poor or vice versa; or their reading skills are different than their writing skills. President Dees indicated it was hard to put that type of student in a category, and that's why the statistics vary so much in every program.

Interim Associate Vice Chancellor Joyce Black noted that this report is a cluster analysis. She commented that OCC and GWC have a more traditional population and CCC has more distance education and an older cluster. Therefore, persistence is much lower at CCC because the students come and go more commonly. She indicated that it was an important consideration when looking at the numbers.

Jack Lipton, Legal Counsel, informed the Board that this item should come back to the Board to review and adopt.

Trustee Patterson indicated that he would like each of the college presidents to report back at the next Board meeting, regarding how this report helps them in helping the students or where it may lack, or if it told them something they didn't know. He asked them to report if it was a learning experience, if the data was incorrect, and/or if the data is being input improperly, and requested some feedback or critique from each college president for the Board to interact with.

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that this item return to the Agenda of the February 18, 2009 Board Meeting for the Board to ask additional questions, and that tonight's interchange be recorded more verbatim so that it is included in the Minutes.

CCC Academic Senate President Cheryl Stewart pointed out that on each of the indicators, the peer group was different for each item. It's not one peer group for the whole list of items. She said that each item had a specific range of educational institutions that our college is being compared to. She discussed one way that the colleges, faculty and administrators could use this report, since the institutional challenges are so unique. When she looked at GWC's

improvement rate and saw the highest peer group indicator was 79%, we could contact that institution's Basic Skills coordinator or program director and find out what they were doing. Ms. Stewart indicated that, in addition to providing us information, this report provided the opportunity to make connections for finding different approaches to address areas of concern.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: None

Recess

President Moreno called a short recess at 9:06 p.m.

Reconvene Regular Meeting

The Board reconvened at 9:15 p.m.

14. Opportunity for Board of Trustees Discussion of "The American Recovery and Reinvestment Act of 2009"

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that this item be returned as a Resolution for adoption on the February 4, 2009 Agenda. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

2.02 Review of Buildings and Grounds Reports

The Board reviewed the Buildings and Grounds Reports as presented in the January 21, 2009 Agenda.

3. CONSENT CALENDAR

Trustee Patterson asked that *3.04 Personnel Items, 9. Authorization for Temporary Out of Class and Special Assignments, Classified Staff, Management - Out of Class in Salary Grade*, listed on page 124 of the Agenda, be removed from the Consent Calendar for separate discussion and vote. He also requested that *3.05.03 Authorization for Independent Contractors – OCC, \$10,000 and Over, Brailsford & Dunlavey*, listed on page 132 of the Agenda, be removed from the Consent Calendar for separate discussion and vote.

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson to approve the Consent Calendar, with the exception of the two items on pages 124 and 132 of the Agenda, listed above. (Note: The Consent Calendar is attached to the Meeting Minutes. All background reports were included with the January 21, 2009 Agenda and are available on request.)

The motion was amended by Ms. Hornbuckle and seconded by Mr. Patterson to include clarification that the Instructional Unit Assistants are paid for the period of time listed at the rate of pay listed and the others are paid hourly at the rate of pay listed.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

ITEMS REMOVED FROM THE CONSENT CALENDAR

3.04 Personnel Items

9. Authorization for Temporary Out of Class and Special Assignments, Classified Staff

Management – Out of Class in Salary Grade:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Richey, Ardith	DIST	Director, Facilities & Planning	G-28	G-30	07/01/08	12/31/08

It was moved by Mr. Patterson and seconded by Dr. Prinsky, that this item be referred for discussion in Closed Session. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

3.05.03 Authorization for Independent Contractors – Orange Coast College

\$10,000 AND OVER

Brailsford & Dunlavey to perform a Student Housing Feasibility Study beginning January 22, 2009, through June 30, 2009, to be paid \$57,000 from ancillary funds.

It was moved by Mr. Patterson and seconded by Ms. Hornbuckle to continue this item to the February 4, 2009 Board Meeting to be placed as an Action Item on the Agenda.

4. ACTION ITEMS

4.01 Authorization to Enter Agreements – Coastline Community College

1. Approve Agreement between Chevron Products Company and Coast Community College District (Coastline Community College) for the Development and Hosting of Five Online Courses

It was moved by Mr. Patterson and seconded by Mr. Howald to approve the Agreement between Chevron Products Company and Coast Community College District (Coastline Community College) for the development and hosting of five online courses.

The Board further authorized the President of the Board of Trustees, or designee to sign the Agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: Gross income of \$101,510

2. Approve a Memorandum of Understanding with Commander, Navy Region Southeast and the Coast Community College District (Coastline Community College) to Acquire and Operate a National Test Center for College-Level Examination Program® (CLEP® eCBT) and Internet-based DSST® Testing Programs at Naval Air Station Pensacola, Florida

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to approve a Memorandum of Understanding with Commander, Navy Region Southeast and the Coast Community College

District (Coastline Community College) to Acquire and Operate a National Test Center for College-Level Examination Program® (CLEP® eCBT) and Internet-based DSST® Testing Programs at Naval Air Station Pensacola, Florida

The Board further authorized the President of the Board of Trustees or designee to sign this MOU.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: Expenses NTE \$15,000. A standard test administration fee of \$20 per test shall be paid for each test administered.

3. Approve a Distribution Agreement with MMI Corporation and the Coast Community College District (Coastline Community College, Coast Learning Systems) to Distribute Coast Learning Systems Video Programs by DVD throughout the United States

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to approve a Distribution Agreement with MMI Corporation and the Coast Community College District (Coastline Community College, Coast Learning Systems) to distribute Coast Learning Systems Video Programs by DVD throughout the United States .

The Board further authorized the President of the Board of Trustees, or designee, to sign this Agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: Projected revenue unknown, dependent upon sales.

4.02 Authorization to Enter Agreements - Golden West College

None

4.03 Authorization to Enter Agreements - Orange Coast College

None

4.04 Authorization to Enter Agreement – District

1. Authorization to Retain the Services of Lynne Davis, Partner with Employment Matters Counseling & Consulting LLP

It was moved by Mr. Moreno and seconded by Mr. Patterson to continue this item to the February 4, 2009 Agenda.

A substitute motion was made by Ms. Hornbuckle and seconded by Mr. Howald to authorize payment to Employment Matters Counseling & consulting LLP with the understanding that work was performed with Lynne Davis acting as an investigator.

The Board further authorized the President of the Board of Trustees, or designee, to sign any Agreements or documents related to these services.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Dr. Prinsky, and President Moreno; Nay – Mr. Patterson.

Fiscal Impact: Fees to be paid from funds budgeted for legal services, depending on the number of harassment investigations assigned.

4.05 Buildings and Grounds

1. Authorization to File Notice of Completion

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the District is authorized to pay fees due, accepting all work and/or materials as satisfactorily completed by the contractors. In the event of a dispute between the District and the Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Bid No. 1950; OCC Student Center Chiller Replacement
Contractor: Refrigerated Air Mechanical Systems, Inc.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

2. Bid Tabulations and Award of Contract: Golden West College Learning Resource Center, Phase IV; Bid No. 1963

It was moved by Mr. Patterson and seconded by Ms. Hornbuckle that a contract be awarded to the lowest qualified base bid in Categories G, and J as shown below, and that the President of the Board of Trustees, or designee, be authorized to sign the contract documents.

	<u>Base Bid</u>
<u>Category G – Glass & Glazing</u>	
Best Contracting Services, Inc. 19027 S. Hamilton Avenue, Gardena, CA 90248	\$2,548,000.00
<u>Category J – Asphalt, Site Concrete & Paving</u>	
Landmark Site Contractors, Perris, CA 92570 314 E. Third Street, Perris, CA 92570	\$ 780,800.00

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: \$3,328,800.00 (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
GWC Learning Resource Center

3. Approve Agreement with P2S Engineering; Orange Coast College Controls Upgrades in Three Buildings

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to approve the Agreement with P2S Engineering for engineering services for Orange Coast College Controls upgrades in three buildings.

The scope of service is to include the following tasks:

1.	Technology (Building 114, 115)	\$18,000
2.	Literature and Language (Building 70)	\$23,300
3.	Administration (Building 1)	\$17,000

The Board further authorized the President of the Board of Trustees, or designee, to sign the agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: \$58,300 (07/08 State Scheduled Maintenance 50%/District 50%)
Master Plan Approved Project

4. Approve Change Order No. 1; Golden West College Learning Resource Center; Bid No. 1953

It was moved by Mr. Patterson and seconded by Ms. Hornbuckle to approve Change Order No. 1; Golden West College Learning Resource Center Bid No. 1953. The Board further authorized the President of the Board of Trustees, or designee, to sign the Change Order and any related documents.

These changes are necessary for the following reasons:

SMC Construction – Category A – Demolition and Underground Utilities

1. Removal of Additional Concrete Slab \$ 9,415
The depth and thickness of the existing concrete sidewalks to be demolished for the project were not detailed on the plans and drawings. After the demolition began, it was observed that the existing sidewalk was eighteen inches thick with the curbs being three feet deep. Typically, sidewalk concrete is not this thick and deep. It was determined that the contractor could not have known at bid time the additional concrete to be demolished and removed so the College has agreed to pay for a portion of the additional concrete removal.
2. Reroute the Irrigation Lines \$ 7,777
While excavating for the installation of new underground site utilities, it was determined that no design was provided to supply the irrigation water to the west parking lot planters, the north California garden area or the south campus landscaped areas. The contractor had to reroute irrigation water lines to these areas.
3. Pothole the Existing Gas Line \$ 391
During excavation, the contractor found unknown gas line. The gas line was active and serving the GWC Security Building. The gas line was not indicated on any as-built drawings for the campus and had to be potholed to determine what building it fed and where the line exited the project site.
4. Sewer Elevation Clarification Survey \$ 1,750

While excavating for the new sewer line, it was determined that the civil drawings had a discrepancy regarding the slope. An additional survey was required to determine the proper elevation for the sewer line.

5. Reinstall Temporary Fence \$ 191
A twenty foot section of the construction fence had to be removed in order for the College to have access to the communication lines to the Security Building. The contractor had to reinstall the fence after the work was completed.
6. Cap Existing Security Building Sewer Line \$ 870
While excavating for the new water line, the contractor discovered an existing sewer line not shown on any as-built drawings. The existing sewer line fed the GWC Security Building and had to be capped off.
7. Reroute Existing 6 Inch Sewer Line \$10,775
During excavation, the contractor found an unforeseen sewer line. The College determined that the sewer line needed to be kept active and requested the contractor to reroute the line away from the new building utility system.
8. Remove 14 Foot Section of Transite Storm Drain Pipe \$ 6,647
While removing the existing storm drain pipe, the contractor discovered that the existing pipe was transite and had to be removed as a hazardous material. Fourteen feet of pipe was removed by a certified hazardous removal firm.
9. Repair Existing 2 Foot Domestic Water Line \$ 3,105
While removing tree trunk root balls at the northeast corner of project, the contractor hit an unforeseen water line. The College determined this water line was active and needed to be kept in service so the contractor repaired the line.
10. Removal of Existing Water Transite Pipe \$ 2,001
While excavating, the contractor found an unknown transite water line. This line had to be removed by a certified hazardous removal firm.
11. Addition of Three Gates to the Construction Site \$ 3,645
After the project began, it was determined that the construction site could not be accessed by all the trades unless additional gates were installed.
12. Additional Storm Drain Catch Basin System \$13,471
After start of construction, it was determined that the existing drainage system for the GWC parking lot would flow back into the construction site. To remediate this problem, the contractor had to install a new catch basin system and connect it to the storm drain manhole.

Contract Amount: \$870,000 (C.O. 1: 6.9% Increase)

Total Change Orders: \$60,038 (6.9% Increase)

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: \$60,038 (Measure C - General Obligation Bond)

Master Plan Approved Project

GWC Learning Resource Center

4.06 General Items of Business – District

1. Approval of Material Fees

It was moved by Mr. Howald and seconded by Dr. Prinsky to approve the Materials Fees listed in the January 21, 2009 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

2. Approval to Process Voluntary FY 2009 Special Budget Advocacy Assessment from the Community College League of California

It was moved by Mr. Howald and seconded by Mr. Patterson that approval be given to process a voluntary FY 2009 special budget advocacy assessment from the CCLC.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: \$8,800.00 from District general funds

4.07 Resolutions

1. Adoption of Resolution #10 to Approve Nonresident Tuition Fee, 2009/2010

It was moved by Mr. Patterson and seconded by Mr. Howald to adopt Resolution #10, to Approve Nonresident Tuition Fee, 2009/2010, as presented in the January 21, 2009 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: \$9.00 per unit increased revenue.

4.08 Policy Implementation

1. Adoption of Policy 010-2-6.1, "Delineation of Authority to District Chancellor and College Presidents"

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to adopt Policy #010-2-6.1, "Delineation of Authority to District Chancellor and College President," as presented in the January 21, 2009 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Dr. Prinsky, and President Moreno; Nay – Mr. Patterson

5. PUBLIC COMMENT

Jack Price, Chief Negotiator and Grievance Officer, CCA/CTA-NEA, discussed parity pay.
Lynne Riddle, OCC Student, addressed the Board regarding the OCC Student Health Center

Recess to Closed Session

The Board recessed to Closed Session at 10:42 p.m.

Reconvene Regular Meeting

The Board reconvened to Open Session at 1:19 a.m. January 22, 2009 to report on action taken during Closed Session.

Christian Teeter, Manager of Board Operations/Assistant to the Chancellor, reported that on a motion by Trustee Howald and seconded by Trustee Hornbuckle, the Board of Trustees unanimously selected Coastline Community College President Ding-Jo Currie as Acting Chancellor to enable Vice Chancellor of Human Resources Joseph Quarles to return to his full-time duties in that capacity. This is effective January 22, 2009. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Mr. Teeter reported that it was moved by Mr. Howald and seconded by Ms. Hornbuckle to approve the out of class salary for Ardith Richey from G-28 to G-30 from June 30, 2008 through April 30, 2009, to correct a clerical error, as listed on page 124 of the January 21, 2009 Agenda. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Mr. Teeter reported that on a motion by Mr. Patterson and seconded by Dr. Prinsky that the Board denied an appeal to a discrimination complaint filed by a former full-time employee. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

6. ADJOURNMENT

There being no further business, it was moved by Mr. Moreno and seconded by Mr. Howald that the meeting be adjourned.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Dr. Prinsky, Mr. Patterson, and President Moreno.

The meeting was adjourned at 1:23 a.m. January 22, 2009.

Secretary of the Board