

**Regular Meeting**  
**Board of Trustees**  
**Coast Community College District**

District Board Room

5:00 p.m. Closed Session 6:30 p.m. Regular Meeting

April 1, 2009

**MINUTES**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on April 1, 2009 in the Board Room at the District Office.

**1.0 PROCEDURAL MATTERS – 5:00 p.m. CLOSED SESSION**

**1.00 Call to Order**

Board President Jim Moreno called the meeting to order at 5:00 p.m.

**Roll Call**

Trustees Present: Mary Hornbuckle, Walter Howald, Jim Moreno and Jerry Patterson

Trustees Absent: Lorraine Prinsky, Michael Battistone\*

Student Trustee Battistone arrived at 6:30 p.m. for the re-convening of the Regular Meeting of the Board of Trustees.

**1.01 Public Comment**

There were no requests to speak during Public Comment.

## 1.02 Closed Session

The Board recessed to Closed Session at 5:02 p.m. to discuss the following items:

- a. Public Employment (pursuant to Section 54957(b)(1))
  1. Faculty Special Assignments
  2. Substitute Faculty
  3. Full-Time Faculty
  4. Part-Time Faculty
  5. Classified Staff
    - a. Staff Aide
    - b. Admissions and Records Specialist
    - c. Child Care Center Supervisor
    - d. Staff Assistant, Senior
  6. Classified Temporary Assignments
  7. Hourly Staff
  8. Substitute Classified
  9. Student Workers
  10. Professional Experts

- b. Conference with Legal Counsel: Existing Litigation (pursuant to sub-section "a) of Section 54956.9)2

*Morganstern v. Orange Coast College et al.*, Orange County Superior Court Case No. 30-2008-00109222  
*Zandieh v. Coast Community College District*, Orange County Superior Court Case No. 30-2008-00108991  
*Orellana v. Coast Community College District*, Orange County Superior Court Case No. 30-2008-00114631  
*Lewis v. Coast Community College District et al.*, Orange County Superior Court Case No. 30-2008-00114263  
*Steidinger v. Coast Community College District*, Orange County Superior Court Case No. 30-2008-00109197  
*Nguyen v. Coast Community College District* (CFE Arbitration) (Arbitration No. 08-01)  
*Coast Federation of Educators v. Coast Community College District*, PERB Case No. LA-CE-5056-E  
*Coast Federation of Educators v. Coast Community College District* (Arbitration No. 08-02)

- c. Conference with Legal Counsel – Anticipated Litigation

Potential initiation of litigation pursuant to sub-section (c) of Government Code Section 54956.0 (1 Potential Case)

## 1.03 Reconvene Public Meeting

The Board reconvened in Open Session at 6:30 p.m. to report on action taken during Closed Session.

It was reported by Christian Teeter, Manager of Board Operations/Assistant to the Chancellor that on a motion by Mr. Patterson and seconded by Ms. Hornbuckle, the Board voted to approve all Public Employment Appointments as listed in section 1.02(a) of the Agenda. Mr. Teeter stated that a copy of the Public Employment items was available for public review. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

## 1.04 Pledge of Allegiance

Trustee Hornbuckle led the Pledge of Allegiance to the United States of America.

## 1.05 Public Comment (Open Session – Items on Agenda)

Mr. Teeter introduced Tracey Sanders to the Board, and announced that Ms. Sanders would be joining the Board Office as Staff Assistant, Senior effective April 2, 2009. There were no other requests to address the Board.

## **1.06 Acceptance of Retirements**

It was recommended that the following retirements of employees with 10 or more years of service to the District be accepted:

Yeargain, Frank L., GWC, Instructor, Auto Body, retirement effective 06/01/09.

Dees, Robert V., OCC, President, retirement effective 06/30/09.

Revision to Previous Board action

Richey, Ardith, DIST, Director of Facilities & Planning, revise retirement effective date from 05/01/09 to 05/30/09.

It was moved by Mr. Howald and seconded by Mr. Patterson to accept these retirements and the revision to the previous Board action. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

## **2.0 GENERAL INFORMATION AND REPORTS**

### **2.00 Reports**

#### **1. Informational Presentation on Executive Recruitment**

Dr. Narcisa Polonio, Vice President of Education, Research, and Board Services, Association of Community College Trustees (ACCT) presented the Board of Trustees with an Informational presentation on recruitment options for Executive Management positions.

It was moved by Mr. Patterson and seconded by Mr. Howald to request a proposal for services from Dr. Polonio to provide the Coast Community College District (CCCD) with recruitment services in the selection of permanent Chancellor of CCCD and President of Orange Coast College (OCC). Further, as part of the motion, ACCT was asked to provide a proposal for recruiting and selection services for the Interim CCCD Chancellor and Interim OCC President. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

Following discussion concerning ambiguity within the language of the previous motion to distinguish the difference in asking ACCT to provide a proposal for services and a Request For Proposal (RFP), it was moved by Mr. Moreno and seconded by Ms. Hornbuckle to reconsider the previous vote. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

With passage of the vote to reconsider, it was moved by Mr. Patterson and seconded by Mr. Howald to ask ACCT to provide the Coast Community College District with a proposal for services for recruitment and selection of both the permanent CCCD Chancellor and President of Orange Coast College positions and also that ACCT would assist the Board of Trustees with the

selection process of both the Interim Chancellor and Interim President of Orange Coast College.  
Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

## **2. Report from the Chancellor**

Acting Chancellor Ding-Jo Currie provided a report to the Board.

## **3. Reports from the Presidents**

The following college presidents provided brief reports to the Board:

Wes Bryan, President, Golden West College (GWC)  
Ding-Jo Currie, President, Coastline Community College (CCC)  
Bob Dees, President, Orange Coast College (OCC)

## **4. Reports from the Officers of Student Government Organizations**

The following representatives provided reports on behalf of the student government organizations:

Kris Cutting, Student Senate, OCC  
Reema Chand, CCC  
Lorena Ortega, GWC  
David Lopez, Associated Students of Golden West College

## **5. Reports from the Academic Senate Presidents**

The following Academic Senate Presidents provided brief reports to the Board:

Diane Restelli, Golden West College (GWC) Academic Senate President  
Eduardo Arismendi-Pardi, Orange Coast College (OCC) Academic Senate President  
Phylis Lembke, Coastline Community College (CCC) Academic Senate, Vice President of Legislative Issues

## **6. Reports from Employee Representative Groups**

Reports were presented by:

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCA/CTA-NEA)  
Dean Mancina, President, Coast Federation of Educators

## **7. Reports from the Board of Trustees**

Board members provided individual reports.

## **8. Consideration of Association of Community College Trustees (ACCT) and California Community Colleges League (CCLC) Meetings and Conferences**

The Board reviewed the meeting dates listed for the ACCT and CCLC.

## **9. Review of Board Meeting Dates**

The Board reviewed the scheduled Board Meeting dates presented in the April 1, 2009 Agenda.

## **10. Opportunity for the Board to Review the Board Directives Log**

The Board reviewed the Board Directives Log.

## **11. Opportunity for Board of Trustees' Discussion of the District's Diversity Report.**

Trustees reviewed a report on Diversity from Dr. Joseph Quarles, Vice Chancellor of Human Resources. After review and discussion, it was moved by Ms. Hornbuckle and seconded by Mr. Howald to accept the Diversity Report while keeping it on the Board Directives Log, and further and to accept three recommendations concerning Diversity made by Acting Chancellor Ding-Jo Currie. The recommendations as follows:

- i. That the Board of Trustees continues the discussion with regard to the District's Diversity Reports and place a special focus on the Latino population.
- ii. That the Board of Trustees identify goals related to Diversity
- iii. That the Board authorizes Dr. Currie to establish a District Blue Ribbon Diversity Team.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

It was further requested by Mr. Patterson that Dr. Currie to provide more detail on the proposed Blue Ribbon Diversity Team at a future Board meeting.

## **12. Opportunity for the Board of Trustees' Discussion of the Policy 50-1-17; Search and Selection of the Coast Community College District Executive Management Employees**

The Board reviewed the proposed revision to the existing policy and, after some discussion, it was requested that this item be reviewed by General Counsel and be placed on the Action section agenda for the April 15, 2009 Board of Trustees Meeting.

### **2.01 Review of Buildings and Grounds Reports**

The Board reviewed the Buildings and Grounds Reports as presented in the April 1, 2009 Agenda.

### **2.02 Review of Material Fees**

The Board received material fees information which will be brought back to the May 6, 2009 Board of Trustees Meeting agenda for adoption.

### **3.0 CONSENT CALENDAR**

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson to approve the Consent Calendar in its entirety. (Note: The Consent Calendar and all background reports were included with the April 1, 2009 Agenda and are available on request in the Board of Trustees Office.) Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

### **4.0 ACTION ITEMS**

#### **4.01 Approval of Agreements – Coastline Community College**

**a. Approve Agreement between SureFire, LLC and the Coast Community College District for Vocational English as a Second Language (ESL) Assessment and Training Services**

It was moved by Ms. Hornbuckle and seconded by President Moreno to approve the Agreement between SureFire, LLC and the Coast Community College District for Vocational English as a Second Language (ESL) Assessment and Training Services. The Board further authorized the Board President, or designee, to sign the Agreement and any related documents, indicating approval by the Board of Trustees. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

**Fiscal Impact:** Gross income of \$7,200

**b. Approve Agreement between Academic Institutions (listed below) and the Coast Community College District (Contract No. CCC2004.NCPACE.1001) in support of the Subcontract Agreement between Central Texas College District (CTC) and CCCD, and U.S. Government Contract N00140-04-D-0007 (NCPACE) issued to CTC on January 1, 2004**

It was moved by Ms. Hornbuckle and seconded by President Moreno to approve the Agreement between Academic Institutions (listed above) and the Coast Community College District (Contract No. CCC2004.NCPACE.1001) in support of the Subcontract Agreement between Central Texas College District (CTC) and CCCD, and U.S. Government Contract N00140-04-D-0007 (NCPACE) issued to CTC on January 1, 2004. The Board further authorized the Board President, or designee, to sign the Agreement and any related documents, indicating approval by the Board of Trustees. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

**Fiscal Impact:** All operational and subcontractor costs incurred by Coastline as the primary contractor for the delivery of the NCPACE distance learning program are covered by contract income, with a net revenue of approximately \$200,000 per year.

**c. Approve Agreement between M.E./D. E. Supply Company and the Coast Community College District to Distribute Coast Learning Systems Video Programs by DVD throughout the United States**

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson to approve the Agreement between M.E./D.E. Supply Company and the Coast Community College District to Distribute Coast Learning Systems Video Programs by DVD throughout the United States. The Board further authorized the Board President, or designee, to sign the Agreement and any related documents, indicating approval by the Board of Trustees. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

**Fiscal Impact:** Projected revenue unknown, dependent upon sales.

**d. Approve Agreement between Central Texas College and the Coast Community College District whereby Coastline serves as integrator in support of the Navy College Program for Afloat Education (NCPACE) (Reference US Government Contract No N00140-04-D-0007) for the Delivery of all Distance Learning Services and Courses Described in the CTC Alternate Technical Proposal in Response to Government Solicitation No. N00140-03-R-2735**

It was moved by Mr. Patterson and seconded by Ms. Hornbuckle to approve the Agreement between Central Texas College and the Coast Community College District whereby Coastline serves as integrator in support of the Navy College Program for Afloat Education (NCPACE) (Reference US Government Contract No N00140-04-D-0007) for the Delivery of all Distance Learning Services and Courses Described in the CTC Alternate Technical Proposal in Response to Government Solicitation No. N00140-03-R-2735. The Board further authorized the Board President, or designee, to sign the Agreement and any related documents, indicating approval by the Board of Trustees. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

**Fiscal Impact:** No fiscal impact

**e. Approve Agreement between SM-H Co-location (SMHC) and the Coast Community College District for the Coastline Community College Co-location for College Network Servers**

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson to approve the Agreement between SM-H Co-location (SMHC) and the Coast Community College District for the Coastline Community College Co-location for College Network Servers for the period of April 2, 2009 through April 1, 2010. The Board further authorized the Board President, or designee, to sign the Agreement and any related documents, indicating approval by the Board of Trustees. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

**Fiscal Impact:** \$24,768.00 annually, with a one-time set up fee of \$980.

**f. Approve Agreement between the City of Newport Beach and Coast Community College District in regards to the Preparation of Environmental Documentation related to the Development of Property Located on Monrovia Avenue at 15<sup>th</sup> Street in Newport Beach, California**

It was moved by Mr. Howald and seconded by President Moreno to approve the Agreement between the City of Newport Beach and Coast Community College District in regards to the Preparation of Environmental Documentation related to the Development of Property located on Monrovia Avenue at 15<sup>th</sup> Street in Newport Beach, California. The Board further authorized the Board President, or designee, to sign the Agreement and any related documents, indicating approval by the Board of Trustees. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

**Fiscal Impact:** Payments made to EIR consultant through the City of Newport Beach will be between \$72,000 and \$124,250 contingent upon scope of work. In addition the City will bill the District for direct administrative expenses.

**4.02 Approval of Agreements – Golden West College**

**a. Approve Agreement with Respondus, Inc. for Software License**

It was moved by Mr. Patterson and seconded by Ms. Hornbuckle to approve the Agreement with Respondus, Inc. for Software License for the period of August 1, 2009 through July 31, 2010. The

Board further authorized the Board President, or designee, to sign the Agreement and any related documents, indicating approval by the Board of Trustees. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

**Fiscal Impact:** \$690; paid from General Funds.

**b. Approve Agreement with Respondus, Inc. for Software License**

It was moved by Mr. Patterson and seconded by Ms. Hornbuckle to approve the Agreement with Respondus, Inc. for Software License for the period of August 1, 2009 through July 31, 2010. The Board further authorized the Board President, or designee, to sign the Agreement and any related documents, indicating approval by the Board of Trustees. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

**Fiscal Impact:** \$2,395; paid from General Funds.

**c. Approve Agreement with Katella Training Facility for Use of Facilities**

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to approve the agreement with Katella Training Center for use of facilities for Criminal Justice SWAT class training, from May 1, 2009 through May 1, 2013. The Board further authorized the Board President, or designee, to sign the Agreement and any related documents, indicating approval by the Board of Trustees. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

**Fiscal Impact:** Based on actual participants and fee structure.

**d. Approve Agreement with Institute of Reading Development (IRD) for Community Services.**

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson to approve the Agreement with Institute of Reading Development (IRD) for Community Services. The Board further authorized the Board President, or designee, to sign the Agreement and any related documents, indicating approval by the Board of Trustees. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

**Fiscal Impact:** The IRD will remit 10% of the gross tuition revenues to GWC Community Services.

**e. Approve Agreement with Streaming Media Hosting for Online Instructional Materials.**

It was moved by Ms. Hornbuckle and seconded by President Moreno to approve the Agreement with Streaming Media Hosting for Online Instructional Materials for the period of April 16, 2009 through April 15, 2010. The Board further authorized the Board President, or designee, to sign the Agreement and any related documents, indicating approval by the Board of Trustees. Motion carried with the following vote:



Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

**Fiscal Impact:** \$4,619.40; paid from General Funds.

#### **4.03 Approval of Agreements – Orange Coast College**

##### **a. Approve Agreement between the Coast Community College District and SEIU UHW - West & Joint Employer Educational Fund Company for the purpose of offering instruction in Chemistry A110 “Introductory Chemistry”**

It was moved by Mr. Patterson and seconded by Ms. Hornbuckle to approve the Agreement between the Coast Community College District and SEIU UHW - West & Joint Employer Educational Fund Company for the purpose of offering instruction in Chemistry A110 “Introductory Chemistry” for the period of August 31, 2009 through December 20, 2009. The Board further authorized the Board President, or designee, to sign the Agreement and any related documents, indicating approval by the Board of Trustees. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

**Fiscal Impact:** OCC Extended Education to receive \$18,900 revenue for this contract.  
**NET PROCEEDS:** OCC Extended Education office to receive net proceeds of this program.

##### **b. Authorization to Enter Into a Standard Agreement between the Coast Community College District and SEIU UHW - West & Joint Employer Educational Fund Company for the purpose of offering instruction in English A099 “Fundamentals of Composition”**

It was moved by President Moreno and seconded by Ms. Hornbuckle to approve authorization to enter into a Standard Agreement between the Coast Community College District and SEIU UHW - West & Joint Employer Educational Fund Company for the purpose of offering instruction in English A099 “Fundamentals of Composition” for the period of August 31, 2009 through December 20, 2009. The Board further authorized the Board President, or designee, to sign the Agreement and any related documents, indicating approval by the Board of Trustees. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

**Fiscal Impact:** OCC Extended Education to receive \$10,800 revenue for this contract.  
**NET PROCEEDS:** OCC Extended Education office to receive net proceeds of this program.

##### **c. Authorization to Enter Into a Facility Rental Agreement between the Coast Community College District and the City of Newport Beach for the Purpose of Providing Fire Safety Training Facilities for the Professional Mariner’s Class/MARA 153 from April 2, 2009, through December 31, 2009**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to approve authorization to enter into a Facility Rental Agreement between the Coast Community College District and the City of Newport Beach for the purpose of providing Fire Safety Training Facilities for the Professional Mariner’s Class/MARA 153 from April 2, 2009, through December 31, 2009. The Board further authorized the Board President, or designee, to sign the Agreement and any related documents, indicating approval by the Board of Trustees. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None

Absent: Dr. Prinsky

**Fiscal Impact:** Facilities provided at no cost to the District.

#### 4.04 Authorization to Enter Agreement – District

None.

#### 4.05 Buildings and Grounds

##### **a. Approve Change Order No. 2; Orange Coast College ABC Building Site Preparation; Bid No. 1961**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve Change Order No. 2; Orange Coast College ABC Building Site Preparation; Bid No. 1961. The Board further authorized the Board President, or designee, to sign the Agreement and any related documents, indicating approval by the Board of Trustees. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno

No: None

Absent: Dr. Prinsky

These changes are necessary for the following reasons:

##### U.S. Demolition – Category A – Demolition

1. Unused Allowance Dollars <\$29,446>

Contract Amount: \$138,000 (C.O. 2: 21.3% Decrease)

Total Change Orders: <\$29,446> (21.3% Decrease)

**Fiscal Impact:** <\$29,446> (Measure C – General Obligation Bond Fund)  
Master Plan Approved Project  
OCC Science Facilities  
OCC New Consumer Health & Lab Science Building (ABC)

##### **b. Bid Tabulations and Award of Contract: Orange Coast College Softball Field; Bid No. 1964**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that a contract be awarded to the lowest qualified base bid in Categories D, F, G, and H as shown below. The Board further authorized the Board President, or designee, to sign the contract documents.

	<u>Base Bid</u>
<u>Category D – Landscaping/Irrigation</u>	
1. Jeff Tracy Inc. dba Land Forms Landscape Construction, Laguna Niguel, CA 92677	\$ 183,250.00
2. Belaire-West Landscape, Inc., Buena Park, CA 90622	\$ 250,000.00
3. Nature Tech Landscaping, Inc., Riverside, CA 92507	\$ 255,470.00
4. American Landscape, Inc. 7949 Deering Avenue, Canoga Park, CA 91304	\$ 281,237.00
5. Sierra Landscape Company, Palm Desert, CA 92211	\$ 327,650.00
6. Mariposa Landscapes, Inc., Irwindale, CA 91706	\$ 393,464.00
7. America West Landscape, Chino, CA 91710	\$ 409,584.73
8. Mega Lighting, Inc. dba Mega Way Enterprises, Pomona, CA 91766	\$ 429,000.00
9. Bennett Landscape, Harbor City, CA 90710	\$ 437,124.00
10. DMA Greencare Contracting, Inc., Anaheim, CA 92806	\$ 513,771.00

11. Y & M Construction, Inc., Gardena, CA 90248 \$1,158,000.00

Note: The first three bidders did not list a specialty subcontractor required by the bid documents, altered the bid form and/or did not submit the OCIP (Owner Controlled Insurance Program) enrollment documents required at the time of bid resulting in their bids being non-responsive.

Category F – Electrical

1. Mel Smith Electric Inc., Stanton, CA 90680	\$ 94,000.00
2. Brewster Electric Inc., Calimesa, CA 92320	\$ 97,635.00
3. Ace Electric Inc. P.O. Box 601071, San Diego, CA 92160	\$ 124,500.00
4. Reskey Electric Corporation dba Integrity Electric, Anaheim, CA 92806	\$ 132,800.00
5. F.E.C. Electric, Inc., Redlands, CA 92373	\$ 134,000.00
6. Gilbert & Stearns, Inc., Santa Ana, CA 92702	\$ 143,000.00
7. Far West Marine Electric, Tustin, CA 92780	\$ 148,543.00
8. RDM Electric Co., Inc., Chino, CA 91710	\$ 160,000.00
9. TSJ Electric & Communications, Inc. dba Masters Electric, Riverside, CA 92504	\$ 181,000.00
10. Mackenzie Electric Inc., Highland, CA 92346	\$ 186,000.00
11. MDE Group Inc., Riverside, CA 92503	\$ 205,000.00

Note: The first two bidders sent documentation to the District of a clerical error in their bids.

Category G – Plumbing

1. Kincaid Industries Inc., Thousand Palms, CA 91176	\$ 34,800.00
2. Verne's Plumbing Inc. 8561 Whitaker Street, Buena Park, CA 90621	\$ 44,650.00
3. Empyrean Plumbing Inc., Riverside, CA 92504	\$ 48,485.00
4. Interpipe Contracting Inc., Santee, CA 92071	\$ 48,870.00
5. American Plumbers, Seal Beach, CA 90740	\$ 58,000.00
6. HPL Mechanical Inc., Santa Ana, CA 92701	\$ 65,937.00

Note: The first bidder made a clerical error concerning the allowance for this bid.

Category H – Specialties

1. MJ Contractors, Inc., Lake Forest, CA 92630	\$ 390,000.00
2. USS Cal Builders Inc. 8051 Main Street, Stanton, CA 90680	\$ 392,000.00
3. Unified Sports dba Jaypro, Waterford, CT 06385	\$ 637,688.00

Note: First bidders did not list required subcontractors resulting in this bid being non-responsive.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno

No: None

Absent: Dr. Prinsky

**Fiscal Impact:** \$842,387 (Measure C – General Obligation Bond Fund)  
Master Plan Approved Project  
OCC Upgrade Health/Wellness Facilities  
OCC Upgrade Softball Field

**c. Bid Tabulations and Award of Contract: Orange Coast College Special Services Building Renovation; Bid No. 1966**

It was moved by Mr. Howald and seconded by Mr. Patterson that a contract be awarded to The MSH Construction Co. dba The Moss Co. with the lowest qualified base bid of \$432,325 as shown below. The Board further authorized the Board President, or designee, to sign the contract documents.

	<u>Base Bid</u>
1. The MSH Construction Co., dba The Moss Co. 15301 Graham Street, Huntington Beach, CA 92649	\$432,325.00
2. Avaco Construction, Inc., Moreno Valley, CA 92553	\$443,000.00
3. Abeam Construction, Inc., Covina, CA 91723	\$447,600.00
4. Cal Select Builders, Inc., Yorba Linda, CA 92887	\$449,730.70
5. Craig Warren Inc. dba Sandalwood Construction, Cerritos, CA 90703	\$464,000.00
6. Sauers Lopez Construction, Lake Forest, CA 92630	\$470,917.00
7. DLS Builders, Orange, CA 92865	\$478,230.00
8. Exclusive Construction, Glendora, CA 91741	\$488,000.00
9. Werner Tile Co., Inc., Woodland Hills, CA 91364	\$489,500.00
10. Macerich Construction, Inc., Orange, CA 92865	\$490,000.00
11. Kerry Contractors, Huntington Beach, CA 92649	\$499,000.00
12. MJ Contractors, Lake Forest, CA 92630	\$500,000.00
13. RH Construction Company, Inc., Tustin, CA 92780	\$512,184.00
14. DF Perez Construction, Inc., Anaheim, CA 92806	\$515,490.00
15. Hanan Construction Co., Inc., Pomona, CA 91767	\$530,000.00
16. General Consolidated Constructors, Inc., Corona, CA 92881	\$539,000.00
17. Fast-Track Construction Corp., Culver City, CA 90230	\$565,000.00
18. Lehman Construction, Inc., Tustin, CA 92781	\$578,748.00
19. Adams/Mallory Construction Co., Inc., Placentia, CA 92870	\$611,297.00
20. Copper Top Enterprises, Inc., Costa Mesa, CA 92627	\$611,374.72
21. Unique Performance Construction, Inc., Costa Mesa, CA 92627	\$614,000.00
22. Omari Construction Co., Arcadia, CA 91007	\$689,736.20
23. Axis Construction, Inc., Glendale, CA 91205	\$790,000.00
24. 3D Construction, Inc., Escondido, CA 9202	\$839,660.00

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

**Fiscal Impact:** \$432,325 (Measure C – General Obligation Bond Fund)  
Master Plan Approved Project  
OCC Upgrade Student Services  
OCC Special Services Building

**d. Authorization to File Notice of Completion**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the District is authorized to pay fees due, accepting all work and/or materials as satisfactorily completed by the contractors. In the event of a dispute between the District and the Contractor,

the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

CCC Center Elevator Modernization; Bid No. 1929

Contractor: Reliable Elevator

GWC MDF Library Room Renovation; Bid No. 1952

Contractor: Tadros & Youssef Construction, Inc. dba T & Y Construction

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno

No: None

Absent: Dr. Prinsky

#### **4.06 General Items of Business – Coastline Community College**

##### **a. Transfer Center/Articulation Plan for 2009-2010**

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson that the 2009-10 Articulation and Transfer Center Plan be approved which includes the Articulation and Transfer Center Activities and Services provided to students as required by the California Code of Regulations, to meet Title 5 Section 51027 standards. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno

No: None

Absent: Dr. Prinsky

#### **4.07 General Items of Business – Golden West College**

None.

#### **4.08 General Items of Business – Orange Coast College**

None.

#### **4.09 General Items of Business - District**

##### **a. Authorization to Purchase Equipment Software and Services as well as a Maintenance Agreement from ROI Networks to Upgrade Golden West College's Telephone Switch using CMAS Contract 3-06-70-1163A**

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson to approve authorization to Purchase Equipment Software and Services as well as a Maintenance Agreement from ROI Networks to Upgrade Golden West College's Telephone Switch using CMAS Contract 3-06-70-1163A. The Board further gives authorization for the Director of Purchasing to issue a purchase order to ROI Networks, an authorized Avaya business partner, to perform the upgrades using CMAS contract number 3-06-70-1163A and any applicable fees and authorize the Board President, or designee, to sign the Agreement and any related documents, indicating approval by the Board of Trustees. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno

No: None

Absent: Dr. Prinsky

**Fiscal Impact:** \$249,044.49 (General Funds)

#### **b. Adoption of Budget Calendar for 2009-2010**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that the following budget calendar for 2009-2010 be adopted:

##### **COAST COMMUNITY COLLEGE DISTRICT BUDGET CALENDAR 2009-2010**

<b>APRIL</b>	Initiate 2009-2010 Budget Process.
<b>MAY</b>	Colleges and District Administrative Services continue 2009-2010 input. Budget input for Tentative Budget due from colleges.
<b>JUNE</b>	2009-2010 Tentative Budget adopted by Board of Trustees.
<b>JULY</b>	Budget input for Adopted Budget due from colleges.
<b>AUGUST</b>	2009-2010 Adopted Budget reviewed by Chancellor's Cabinet. Adopted Budget available for public inspection and review prior to public hearing and adoption in District Office, Building A (Front Lobby).
<b>SEPTEMBER</b>	2009-2010 Adopted Budget presented for public hearing and adoption by Board of Trustees. 2009-2010 Adopted Budget filed with the County Department of Education.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

#### **c. Consideration of Candidates for the California Community College Trustees (CCCT) Board of Directors - 2009**

President Moreno continued this item to the April 15, 2009 Board of Trustees Meeting.

#### **4.10 Resolutions**

##### **a. Coast Community College District Board of Trustees Resolution #09-19 Adoption of Resolution Authorizing Payment to Trustee Absent from Board Meeting**

It was moved by Mr. Patterson and seconded by Mr. Howald to adopt Resolution #09-19 authorizing payment to Trustee Prinsky for absence from the April 1, 2009 Board Meeting due to hardship, as presented in the April 1, 2009 Agenda. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

#### **4.11 Approval of Minutes**

It was moved by Mr. Patterson and seconded by President Moreno to approve the Minutes of the Regular Meeting of March 18, 2009, the Special Meeting of March 18, 2009, and the Special Meeting of March 25, 2009. Motion carried with following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno  
No: None  
Absent: Dr. Prinsky

#### **4.12 Approval of Revised Standard Agreements**

President Moreno continued this item to a future Board of Trustees Meeting.

#### **5.0 PUBLIC COMMENT**

There were no requests from the public to address the Board.

#### **6.0 ADJOURNMENT**

There being no further business, it was moved by Ms. Hornbuckle and seconded by Mr. Howald that the meeting be adjourned. Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, and President Moreno

No: None

Absent: Dr. Prinsky

The meeting was adjourned at 10:00 p.m.

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Secretary of the Board