

Regular Meeting
Board of Trustees
Coast Community College District

District Board Room

5:00 p.m. Closed Session, 6:30 p.m. Regular Meeting

July 15, 2009

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on July 15, 2009 in the Board Room at the District Office.

1.00 Procedural Matters

1.01 Call to Order

Board President Jim Moreno called the meeting to order at 5:00 p.m.

1.02 Roll Call

Trustees Present: Jim Moreno, Jerry Patterson, Mary Hornbuckle, Walter Howald,
Lorraine Prinsky and Student Trustee Robert Lane

Trustees Absent: None

1.03 Public Comment (Open Session – Items on Agenda)

There were no requests to address the Board during Public Comment.

1.04 Recess to Closed Session

The Board recessed to Closed Session at 5:04 p.m. to discuss the following items:

1.04.01 Public Employment (Pursuant to Government Code 54957 (b)(1))

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Classified Staff
 - a. Registered Nurse Lead
 - b. Registered Nurse
 - c. Military/Contract Education Tech III
 - d. Workforce Specialist
6. Classified Temporary Assignments
7. Hourly Staff
8. Substitute Classified
9. Student Workers
10. Interim Administrator

1.04.02 Conference with Labor Negotiator (Pursuant to Government Code 54957.6)

Agency Negotiator: Dr. Joseph Quarles, Vice Chancellor of Human Resources
Employee Organizations: Coast Federation of Classified Employees (CFCE),
Coast Community College Association - California Teachers Association/
National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

1.04.03 Conference with Legal Counsel: Existing Litigation (Pursuant to sub-section "a" of Government Code Section 54956.9)

Morgenstern v. Orange Coast College et al, Orange County Superior Court Case No. 30-2008-00109222
Zandieh v. Coast Community College District, Orange County Superior Court Case No. 30-2008-0108991
Orellana v. Coast Community College District, Orange County Superior Court Case No. 30-2008-00114631
Lewis v. Coast Community College District et al, Orange County Superior Court Case No. 30-2008-114263
Steidinger v. Coast Community College District, Orange County Superior Court Case No. 30-2008-109197
Coast Federation of Classified Employees v. Coast Community College District ("Me too" Grievance)
Campbell v. Coast Community College District (CFCE Arbitration)
Sleep v. Coast Community College District (CCCA-CTA/NEA Grievance)
Chambers v. Coast Community College District (CCCA-CTA/NEA Grievance)
Warwick v. Coast Community College District (CFE Grievance)
Jasser v. Coast Community College District (CFE Grievance)

1.04.04 Conference with Legal Counsel: Anticipated Litigation (Pursuant to sub-section "b" of Government Code Section 54956.9)

Significant exposure to litigation: Claim filed by Leon Kimball

1.04.05 Conference with Legal Counsel: Anticipated Litigation (Pursuant to sub-section "b" of Government Code Section 54956.9)

Significant exposure to litigation: 1 Case

1.04.06 Conference with Legal Counsel: Anticipated Litigation (Pursuant to sub-section "c" of Government Code Section 54956.9)

Potential initiation of litigation - 1 Case

1.05 Reconvene Regular Meeting

The Board reconvened to Open Session of the Meeting at 6:30 p.m.

1.06 Pledge of Allegiance

Board President Jim Moreno led the Pledge of Allegiance to the United States of America.

1.07 Report of Action in Closed Session

Christian Teeter, Secretary of the Board of Trustees reported that on a motion by Ms. Hornbuckle and seconded by Mr. Howald, the Board voted unanimously to approve items 1-9 of Agenda Item 1.04.01 Public Employment, as it appears in the Agenda.

Motion carried with the following vote:

| | |
|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

Mr. Teeter further reported that on a motion by Mr. Patterson and seconded by Mr. Howald, the Board voted to approve item 10 of Agenda Item 1.04.01 Public Employment, as it appears in the Agenda.

Motion carried with the following vote:

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|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

Mr. Teeter reported that on a motion by Mr. Howald and seconded by Ms. Hornbuckle, the Board voted unanimously to reject the claim filed by Mr. Kimball as listed as Item 1.04.04 of the Agenda.

Motion carried with the following vote:

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|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

Lastly, Mr. Teeter reported that on a motion by Ms. Hornbuckle and seconded by Mr. Howald, the Board voted unanimously to approve the agreement with Plato Learning as listed as Item 1.04.06 of the Agenda.

Motion carried with the following vote:

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|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

1.08 Public Comment – Open Session (Items on the Agenda)

Mr. Neal Kelsey and Ms. Lynne Riddle addressed the Board regarding Agenda Item 1.04.01 Public Employment, item 5(b) Registered Nurse.

Dr. Eduardo Jesus Arismendi-Pardi addressed the Board regarding Agenda Item 4.11.01 Approval of Employment Agreement for Valerie Hayward, Interim Dean, Math & Science (OCC).

Ms. Lynne Riddle addressed the Board regarding a proposed amendment to the Orange Coast College Associated Students Bookstore contract. This item had previously been heard at the Regular Board Meeting of June 17, 2009 and continued to a later date once additional information could be obtained.

1.09 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District:

Faculty

Phan, Dat Huy, OCC, Counselor, retirement effective 07-01-09.

Robinson, Stephen J., OCC, Instructor, Visual and Performing Arts, retirement effective 07-03-09.

Classified

Burton, Kathleen, OCC, Staff Assistant Senior, retirement effective 08-31-09.

Hehn, Linda, OCC, Division Area Office Coordinator, retirement effective 06-30-09.

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to accept these retirements.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle

No: None

Absent: None

2.00 General Information and Reports

2.01 Informative Reports

(Oral reports shall be limited to a maximum of three minutes. If requested and provided to the Board during the oral report, a written report shall be included as part of the public record. These reports generally will cover issues such as past and upcoming activities, student enrollment, budgetary issues, student concerns, and employee concerns)

2.01.01 Report from the Chancellor

Interim Chancellor Ding-Jo Currie welcomed Interim Orange Coast College President, Denise Whittaker. In addition, Dr. Currie provided a report to the Board.

2.01.02 Reports from the Presidents

The following college presidents or designee provided reports to the Board:

Wes Bryan, Golden West College (GWC)

Acting President, Cheryl Babler, Coastline Community College (CCC)
Interim President, Denise Whittaker, Orange Coast College (OCC)

2.01.03 Reports from the Officers of Student Government Organizations

The following representatives provided reports on behalf of the student government organizations:

Kris Cutting, Student Senate, Orange Coast College
Lyvyane Tran, Associated Students, Golden West College

2.01.04 Reports from the Academic Senate

The following Academic Senate Presidents provided reports to the Board:

Diane Restelli, Golden West College (GWC) Academic Senate President
Eduardo Arismendi-Pardi, Orange Coast College (OCC) Academic Senate President
Nancy Jones, Coastline Community College (CCC) Academic Senate President

2.01.05 Reports from Employee Representative Groups

A report was presented by:

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCCA/CTA-NEA)

2.01.06 Reports from the Board of Trustees

Board Members provided individual reports and each took a moment to welcome Denise Whittaker, Interim President, Orange Coast College.

2.01.07 Reports from the Board Committees

Ms. Hornbuckle provided a report on the Accreditation Committee, and Mr. Howald provided reports on the Career and Technical Education Committee and the Land Development Committee. Further, Board President Moreno provided an Audit Committee report.

2.01.08 Shared Governance Report: Senate/College/District/Board Relationship and Process

Interim Chancellor Dr. Currie reported that this item will be reported on at the September 16, 2009 Board Meeting.

2.02 Matters for Review, Discussion and/or Action

2.02.01 Review of Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates presented in the July 15, 2009 Agenda.

2.02.02 Consideration of Meetings and Conferences of the American Association of Community College (AACC), Association of Community College Trustees (ACCT) & California Community Colleges League (CCLC) Meeting and Conferences

The Board reviewed the meeting dates and conferences listed for the AACC, ACCT and CCLC.

2.02.03 Opportunity for the Board to Review the Board Directives Log

Following review and discussion of the Board Directives Log, it was moved by Mr. Howald and seconded by Mr. Patterson that Board Log item # 4, KOCE-TV, as listed on the July 15, 2009 Board Log be moved to the August 19, 2009 Board Meeting and that Interim Chancellor Dr. Currie provide a full status report at that time.

Motion carried with the following vote:

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|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

In addition, it was moved by Mr. Moreno and seconded by Mr. Patterson that Interim Chancellor Dr. Currie provide Board President Moreno with a full status report on September 1, 2009 regarding Board Log item # 7 as it appears on the July 15, 2009 Board Log, and include a report of progress of President Obama's American Graduation Initiative, and that Dr. Currie would further present her report at the September 2, 2009 Board Meeting.

Motion carried with the following vote:

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|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

2.02.04 Opportunity for the Board of Trustees to Review Policy 080-1-2, "Confidential Employees"

It was moved by Mr. Patterson and seconded by Ms. Hornbuckle to approve amendments to Policy 080-1-2, "Confidential Employees".

Motion carried with the following vote:

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|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

2.02.05 Opportunity for the Board to Review the Orange Coast College President Profile

It was moved by Mr. Patterson and seconded by Mr. Howald to approve the Orange Coast College Presidential Profile.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

2.03 Review of Buildings and Grounds Reports

The Board reviewed the Buildings and Grounds Reports as presented in the July 15, 2009 Agenda.

3.00 Consent Calendar

Upon review, the following items were removed from the Consent Calendar for further review and discussion.

1. Agenda Item 3.03.01 Authorization for Special Projects – Coastline Community College. This item was removed entirely from the Agenda as the event had been cancelled.

2. Agenda Item 3.03.15 Authorization for Community Activities – Orange Coast College, Professional Experts, was removed entirely from the Agenda.

3. Agenda Item 3.03.05 Authorization to Apply for Funded Programs was removed from the Consent Calendar for further discussion.

4. Agenda Item 3.06.01 Approval of Purchase Orders was removed from the Consent Calendar for further discussion.

5. Agenda Item 3.06.06 Approval of Contractors Pursuant to District Standard Annual Agreement for Contractor Services for FY 2009-2010 was removed from the Consent Calendar for further discussion.

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno to approve the Consent Calendar, with the exception of the items removed as indicated above.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

It was moved by Mr. Patterson and seconded by Mr. Howald to approve Purchase Orders in Agenda Item 3.06.06 with dollar amounts up to and including \$ 50,000.00. It was further moved that all Purchase Orders over \$50,000.00 with the exceptions of Purchase Orders PO316994, PO316993, PO316995 and PO31965 be approved for one-half only of their stated dollar amount. PO316994, PO316993, PO316995 and PO31965 are to be approved for their full dollar amount as stated in the Agenda.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

It was moved by Mr. Patterson and seconded by Mr. Howald to approve Agenda Item 3.03.06 with the addition that contractor services for new work will not exceed \$15,000. Board President Moreno amended this motion to include that the Chancellor may approve contractor services for repair work exceeding \$15,000.00 up to the statute threshold.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

It was moved by Mr. Patterson and seconded by Mr. Howald following discussion and review by General Counsel to approve Agenda Item 3.03.05, stating that the item should have read "Authorization for *Acceptance* of Funded Programs" and not "Authorization to *Apply* for Funded Programs".

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.00 Action Items

4.01 Approval of Agreements – Coastline Community College

4.01.01 Approve Agreement between Career Academy.com, Inc. and the Coast Community College District to Offer Computer On-Line Training Programs to Members of the United States Armed Forces

It was moved by Ms. Hornbuckle and seconded by Dr. Prinsky to approve the Agreement between Career Academy.com, Inc. and the Coast Community College District to offer computer on-line training programs to military service members. Training programs will be offered at a rate of \$240/credit hour. District will pay Career Academy \$198.75-\$347.50 for each course enrollment. The term of the Agreement shall be from July 16, 2009 through June 30, 2011. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Agreement and any related documents.

Income to District: \$372.50-\$525.25/course enrollment

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.01.02 Approve Agreement between Los Angeles Division of Time Warner Cable and the Coast Community College District to Provide Customer with a Dedicated Circuit Connection

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve the Agreement with Los Angeles Division of Time Warner Cable, with office located at 3430 E. Miraloma Ave., Anaheim, CA 92806 and the Coast Community College District. Subject to the terms and conditions of this Agreement, Time Warner Cable shall provide customer with a dedicated circuit connection between Customer's data network located at 11460 Warner Avenue, Fountain Valley, CA 92708 and the Time Warner Cable facility located at 16945 Bushard Avenue, Fountain Valley, CA 92708. The term of this Agreement is from July 16, 2009 through July 15, 2011. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Agreement and any related documents.

Fiscal Impact: Monthly recurring charges are \$1980

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.01.03 Approve Agreement between Chevron Products Company and the Coast Community College District for the Design, Development and Hosting of Six Online Courses and Four Corporate Training Courses/Workshops

It was moved by Mr. Howald and seconded by Dr. Prinsky to approve the Agreement between Chevron Products Company and the Coast Community College District for the design, development and hosting of six online courses and four corporate training courses/workshops. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Agreement and any related documents.

Fiscal Impact: Gross income of \$119,860

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.01.04 Approve Agreement between Neo Networking, Inc. and the Coast Community College District to Provide Customer with Diagnostic, Remedial and Maintenance Services of the Client's Computer Network

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson to approve the Agreement with Neo Networking Inc., a California corporation with offices located at 400 Continental Blvd, 6th Floor, El Segundo, CA 90245 and the Coast Community College District. Subject to the terms and conditions of this Agreement, Neo Networking will provide diagnostic, remedial and maintenance services of the client's computer network. The term of this Agreement is from July 16, 2009 through July 15, 2010. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Agreement and any related documents.

Fiscal Impact: \$3,000 per month

Motion carried with the following vote:

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|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.01.05 Approve Second Amendment to Real Property Purchase and Sale Agreement and Joint Escrow Instructions between Monrovia, LLC and the Coast Community College District for the Purpose of a Higher Education Learning Center

It was moved by Mr. Howald and seconded by Mr. Patterson to approve the Second Agreement to the Real Property Purchase and Sale Agreement pertaining to the property located at 1505 to 1515 Monrovia Street, Newport Beach, California, to amend the Contingency Period between the Buyer and Seller that the Permitting Period defined in Section 3.4 of the Agreement shall be extended for an additional 15 days such that August 25, 2009, shall be the ending date for the Permitting Period. The original Real Property Purchase and Sale Agreement was approved by the Board of Trustees on January 6, 2009. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Agreement and any related documents.

Fiscal Impact: No additional cost resulting from Amendment.

Motion carried with the following vote:

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|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.01.06 Approve First Amendment to Real Property Purchase and Sale Agreement and Joint Escrow Instructions between Monrovia, LLC and the Coast Community College District for the Purpose of a Higher Education Learning Center

It was moved by Mr. Patterson and seconded by Dr. Prinsky to approve the First Agreement to the Real Property Purchase and Sale Agreement pertaining to the property located at 1527 to 1533 Monrovia Street, Newport Beach, California, to amend the Contingency Period between the Buyer and Seller that the Permitting Period defined

in Section 3.4 of the Agreement shall be extended for an additional 15 days such that August 25, 2009 shall be the ending date for the Permitting Period. The original Real Property Purchase and Sale Agreement was approved by the Board of Trustees on January 6, 2009. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Agreement and any related documents.

Fiscal Impact: No additional cost resulting from Amendment.

Motion carried with the following vote:

| | |
|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.01.07 Approve Agreement between Dallas TeleLearning and the Coast Community College District for the Development and Hosting of “For the Love of Wisdom” Telecourse Training Courses

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve the Agreement between Dallas TeleLearning and the Coast Community College District for the development and hosting of the telecourse entitled “For the Love of Wisdom, Philosophy 100”. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Agreement and any related documents.

Fiscal Impact: No charge for license per video series. Student enrollment fee of \$15 per student for video.

Motion carried with the following vote:

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|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.02 Approval of Agreements – Golden West College

4.02.01 Approve Agreement with Renaissance Agencies, Inc. to Renew Blue Cross International Student Health Insurance Policy

It was moved by Mr. Lane and seconded by Mr. Howald to approve the agreement with Renaissance Agencies, Inc. to renew the current Blue Cross health insurance policy for international students from August 12, 2009 through August 11, 2010. The Golden West College International Student Programs conducted a review of all claims records, assessment of customer service/satisfaction, and a detailed review of medical coverage and premium. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Agreement and any related documents.

Fiscal Impact: \$1,104 per student; paid by students for medical insurance coverage for the policy period.

Motion carried with the following vote:

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|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.02.02 Approve a Standard Agreement with El Viento Foundation to Create Educational Pathways for Students to Attend College

It was moved by Mr. Lane and seconded by Mr. Moreno to approve the agreement with El Viento Foundation to create educational pathways for students from the Oakview community to attend Golden West College and other colleges or universities, from July 1, 2009 through June 30, 2010. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Agreement and any related documents.

Fiscal Impact: GWC will fund the benefit package for the El Viento Foundation employees not to exceed \$12,000 per employee, with a total not to exceed \$24,000 during the 2009-2010 fiscal year. The amount will be paid on July 1st of each year with the provision that if the contract is terminated at any time, the \$24,000 will be refunded on a prorated basis for the balance of the fiscal year.

Motion carried with the following vote:

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|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.02.03 Approve Agreement with Orange County Probation Department for Production of Interactive Training DVD

It was moved by Mr. Howald and seconded by Mr. Moreno to approve the Agreement with the Orange County Probation Department for production of an interactive training DVD for first responders to allegations of juvenile sex offenses, from August 25, 2009 through March 31, 2010. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Agreement and any related documents.

Fiscal Impact: \$130,000 from U.S. Department of Justice Grant funds.

Motion carried with the following vote:

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|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.03 Approval of Agreements – Orange Coast College

4.03.01 Approve Agreement between Time Warner Cable and the Coast Community College District for the Purpose of Utilizing a Dedicated Circuit Connection between the Orange Coast College Data Network and Time Warner Cable

It was moved by Ms. Hornbuckle and seconded by Mr. Lane to approve the Agreement between Time Warner Cable and the Coast Community College District for the purpose of utilizing a dedicated circuit connection between the Orange Coast College data network and Time Warner Cable. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Agreement and any related documents.

Fiscal Impact: 24-Month contact at \$2,904 per month for a total of \$69,696 for a 24-month term with the bandwidth of 45Mbps.

Motion carried with the following vote:

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|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.03.02 Approve A Short-Term Program in Rome, Italy During Summer, 2010

It was moved by Mr. Lane and seconded by Mr. Howald that authorization be given to enter into a standard travel contractor agreement to conduct a Program in Italian A185 and Italian A180 during July 1-31, 2010. Franca Hamber and Patricia Scarfone to serve as faculty. All logistical arrangements will be handled by ACCENT (International Consortium for Academic Programs Abroad). It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Agreement and any related documents.

Fiscal Impact: No replacement costs for faculty assigned to program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to CCCD for the total cost of the trip.

Motion carried with the following vote:

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|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.03.03 Approve an Agreement between the Community College Library Consortium and the Coast Community College District for Renewal of OCC Library Electronic Databases

It was moved by Mr. Howald and seconded by Dr. Prinsky to approve the Agreement between the Community College Library Consortium and the Coast Community College District for the renewal cycle for OCC Library electronic databases effective November 1, 2009, through December 31, 2010. The vendor for these databases is Encyclopedia Britannica. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Agreement and any related documents.

Fiscal Impact: \$3,470.76

Motion carried with the following vote:

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|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.04 Approval of Agreements – District

4.04.01 Authorization to Enter into Memorandum of Understanding between Newport-Mesa Unified School District and the Coast Community College District

It was moved by Mr. Lane and seconded by Mr. Howald to authorize the District to enter into a Memorandum of Understanding with Newport-Mesa Unified School District for the period of August 1, 2009 through June 30, 2014. This Memorandum of Understanding expands the District's ability to provide community college instruction at Newport-Mesa Unified School District high schools to include classes offered from Coastline and Golden West Colleges. The Board has previously approved a Memorandum of Understanding between the District and Newport-Mesa Unified School District, on December 10, 2008, for classes offered by Orange Coast College at Newport Mesa Unified School District high school sites. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Memorandum of Understanding and any related documents.

Motion carried with the following vote:

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|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.04.02 Authorization to Enter Into an Agreement for Legislative/Bill Monitoring Services with School Services of California, Inc.

It was moved by Mr. Howald and seconded by Dr. Prinsky that authorization be given to renew a professional consultant agreement with School Services of California, Inc. regarding issues of community college finance, legislation, budgeting, capital outlay and general fiscal issues. The term of this agreement is from July 1, 2009 through June 30, 2010. The District agrees to pay Consultant for services rendered under this agreement as follows:

- a. \$4,200 annually, plus "expenses" payable at \$350 per month upon billing from Consultant.
- b. For all requested services in excess of fifteen (15) direct service hours in a 12-month period the applicable hourly rate for the person(s) performing the services shall apply.
- c. "Expenses" are defined as actual, out-of-pocket expenses, such as transportation, lodging, meals, long-distance telephone charges, cellular telephone charges, FAX, postage and duplication (other than for one copy of the *Community College Update*).

It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Agreement and any related documents.

Fiscal Impact: \$4,200 for 2009-2010 fiscal year.

Motion carried with the following vote:

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|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.04.03 Approval of Agreement between the Coast Community College District and the Law Firm of Liebert Cassidy Whitmore

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to approve an agreement with the law firm of Liebert Cassidy Whitmore to serve as an Independent Contractor to provide specialized human resource training and consulting personnel services to the District as part of the Southern California Community College District Employment Relations Consortium. The Consortium will include 27 community college districts in Southern California who have agreed to enter into identical agreements with the above law firm. The term of the agreement is for 12 months commencing July 1, 2009, and may be extended for additional periods of time by written consent of the parties. The District fee for participation is \$2,500.00 which will cover training and consultant services, and development and printing of written training materials. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Agreement and any related documents.

Fiscal Impact: \$2,500.00 for the 2009-2010 fiscal year.

Motion carried with the following vote:

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|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.04.04 Approval by the Board of Trustees for a Motion Presented by the Orange County Department of Education

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that the Board of Trustees approve the following motion:

“Coast Community College District hereby authorizes Orange County Department of Education to retain the services of Best Best & Krieger and an engineering firm to represent the District in negotiations and possible litigation. The District hereby agrees to pay its proportionate share of the attorneys’ fees and engineering fees based on the District’s average daily attendance or full time equivalent up through phase III.”

Fiscal Impact: NTE \$22,000

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
 No: None
 Absent: None

4.05 Buildings and Grounds Approvals

4.05.01 Authorization to File Notice of Completion

It was moved by Mr. Lane and seconded by Ms. Hornbuckle that authorization be given to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the District is authorized to pay fees due, accepting all work and/or materials as satisfactorily completed by the contractors. In the event of a dispute between the District and the Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

GWC Energy Upgrade; Refurbishment of Library Air Handlers/Replacement of Fan Coils

Contractor: Southland Industries

Buildings:

| | |
|-----------|--------------------------------|
| Phase VI | Fine and Applied Arts Building |
| | Community Theatre |
| Phase VII | Math Science |
| | Health Science |

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
 No: None
 Absent: None

4.06 General Items of Business – Coastline Community College

4.06.01 Approval of Change in Signatories for Coastline Community College Union Bank Accounts

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given to change signatories for the Coastline Community College Union Bank Accounts as shown below:

Coastline Community College Bookstore Checking Account

Account # 4550137203

C. M. Brahmbhatt, Vice Chancellor, Administrative Services

Ding-Jo Currie, College President

Kevin McElroy, Vice President of Administrative Services

Christine Nguyen, Director of Fiscal Services

Cheryl Babler, Vice President of Instruction

Vangie Meneses, Vice President of Student Services

Coastline Community College Foundation Checking Account

Account # 4550137335

C. M. Brahmbhatt, Vice Chancellor, Administrative Services

Ding-Jo Currie, College President

Kevin McElroy, Vice President of Administrative Services

Christine Nguyen, Director of Fiscal Services

Cheryl Babler, Vice President of Instruction

Vangie Meneses, Vice President of Student Services

Coastline Community College Student Advisory Co-Curricular Checking Account

Account # 4550137270

C. M. Brahmbhatt, Vice Chancellor, Administrative Services

Ding-Jo Currie, College President

Kevin McElroy, Vice President of Administrative Services

Christine Nguyen, Director of Fiscal Services

Cheryl Babler, Vice President of Instruction

Vangie Meneses, Vice President of Student Services

Coastline Community College Extended Opportunities Program Checking Account

Account # 4559602545

C. M. Brahmbhatt, Vice Chancellor, Administrative Services

Ding-Jo Currie, College President

Kevin McElroy, Vice President of Administrative Services

Christine Nguyen, Director of Fiscal Services

Cheryl Babler, Vice President of Instruction

Vangie Meneses, Vice President of Student Services

Coastline Community College Coast Learning System Checking Account

Account #2740015195

C. M. Brahmbhatt, Vice Chancellor, Administrative Services

Ding-Jo Currie, College President

Kevin McElroy, Vice President of Administrative Services

Christine Nguyen, Director of Fiscal Services

Cheryl Babler, Vice President of Instruction

Vangie Meneses, Vice President of Student Services

Coastline Community College Contract Education Checking Account

Account # 7050001118

C. M. Brahmbhatt, Vice Chancellor, Administrative Services

Ding-Jo Currie, College President

Kevin McElroy, Vice President of Administrative Services

Christine Nguyen, Director of Fiscal Services

Cheryl Babler, Vice President of Instruction

Vangie Meneses, Vice President of Student Services

Motion carried with the following vote:

| | |
|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.07 General Items of Business – District

4.07.01 Approval for the Orange County Registrar of Voters to Place a Voting Poll at Coastline Community College

It was moved by Mr. Moreno and seconded by Mr. Howald to approve the Registrar of Voters for the County of Orange to operate a voting poll at the Coastline Community College Center on June 8, 2010, for the Gubernatorial Primary Election and November 2, 2010, for the Gubernatorial General Election. This voting poll will provide registered voters in this voting precinct with an opportunity to cast their ballots in the Coastline College Center building without disruption to ordinary District business.

Fiscal Impact: Voting Poll will be operated by the County Registrar of Voters at no cost to the College or District.

Motion carried with the following vote:

| | |
|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.07.02 Authorization for Coastline Community College to Conduct a Short-Term Study Abroad Program in Italy during Summer 2010

It was moved by Mr. Howald and seconded by Dr. Prinsky that authorization be given to enter into a standard travel contractor agreement to conduct a program in Italy during Summer 2010. Jane Bauman, full-time instructor; and John Clark and Lynn Torrini, part-time instructors, to serve as faculty. All logistical arrangements will be handled by ACCENT International Consortium for Academic Programs Abroad.

Fiscal Impact: No cost to the District. No replacement costs for faculty assigned to program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to Coast Community College District for the total cost of the trip.

Motion carried with the following vote:

| | |
|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.07.03 Authorization to Rent Short-Term Facilities for Classroom Purposes (Coastline Community College, Golden West College, and Orange Coast College)

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given to enter into agreements to rent, on a short-term basis, various public and private facilities for classrooms, lectures, or special purposes for Coastline Community College, Golden West College, and Orange Coast College during fiscal year 2009-2010.

Fiscal Impact: Cost dependent on the type of and number of facilities needed.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.07.04 Approval of Change in Signatories for District Union Bank Accounts

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given to change signatories for District Union Bank Accounts. The following accounts will have authorized signatories as shown:

CCCD Financial Aid Disbursement Account
Account # 2740023600
C.M. Brahmbhatt
Cheryl Blocker
Joseph N. Quarles

CCCD EOPG Emergency Loan Program
Account # 4550111913
C. M. Brahmbhatt
Kimberly R. Allen
Janet Houlihan
Lois Miller
J. Wesley Bryan
Louise Comer

CCCD GWC Petty Cash Fund
Account # 2740013702
C. M. Brahmbhatt
Kimberly R. Allen
Janet Houlihan
Lois Miller
J. Wesley Bryan
Louise Comer

CCCD Alternative Revolving Cash Fund
Account # 4550137165
C.M. Brahmbhatt
Cheryl Blocker
Kimberly R. Allen

CCCD Extended Opportunities Program Grant Loan Account
Account # 4559602545
C.M. Brahmbhatt
Ding-Jo Currie
Kevin McElroy
Christine Nguyen

CCCD Cash Clearing
Account # 4550137173
C.M. Brahmbhatt
Kimberly R. Allen
Joseph N. Quarles

CCCD Revolving Cash Fund
Account # 4550137157
C.M. Brahmbhatt
Cheryl Blocker
Kimberly R. Allen
Joseph N. Quarles
Donna Waldfogel

CCCD Federal Perkins Loan Program
Account #4554906635
C.M. Brahmbhatt
Ding-Jo Currie
Cheryl Blocker
Kimberly R. Allen
Joseph N. Quarles

CCCD Federal Financial Aid Special Account
Account # 4559607504
C.M. Brahmbhatt
Ding-Jo Currie
Cheryl Blocker
Kimberly R. Allen
Joseph N. Quarles

CCCD Federal Letter of Credit Account
Account # 455901100
C.M. Brahmbhatt
Ding-Jo Currie
Cheryl Blocker
Kimberly R. Allen
Joseph N. Quarles

CCCD Credit Card Registration
Account # 2740023775
C.M. Brahmbhatt
Ding-Jo Currie
Cheryl Blocker
Kimberly R. Allen
Joseph N. Quarles

CCCD State of California Grant Program
Account # 4550141340
C.M. Brahmbhatt
Ding-Jo Currie
Cheryl Blocker
Kimberly R. Allen
Joseph N. Quarles

CCCD Student Refunds
Account # 2740023767
C.M. Brahmbhatt
Ding-Jo Currie
Cheryl Blocker
Kimberly R. Allen
Joseph N. Quarles

CCCD Medical Claims
Account #7050000650
C.M. Brahmbhatt
Joseph N. Quarles
Donna Waldfogel
William Michael Stemler

Motion carried with the following vote:

| | |
|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.08 Policy Implementation

4.08.01 Adoption of Board of Trustees Policy 040-11-2 "Identify Theft Prevention"

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson to adopt Policy 040-11-2 "Identity Theft Prevention"

Motion carried with the following vote:

| | |
|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.09 Resolutions

4.09.01 Coast Community College District Board of Trustees Resolution #09-34, Identity Theft Prevention Policy.

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson to adopt Resolution #09-34, Identity Theft Prevention Policy.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

**4.09.02 Coast Community College District Board of Trustees Resolution #09-35,
Resolution Establishing Appropriation Limit, Gann Initiative for 2009-2010**

It was moved by Ms. Hornbuckle and seconded by Dr. Prinsky to adopt Resolution #09-35 Establishing Appropriation Limit, Gann Initiative for 2009-2010.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

**4.09.03 Coast Community College District Board of Trustees Resolution #09-36,
Resolution Expressing Interest and Support for the American Graduation
Initiative.**

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to add Resolution #09-36, Resolution Expressing Interest and Support for the American Graduation Initiative, to the Agenda at this point as an urgent matter which arose subsequent to the publication of the Agenda.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

It was moved by Mr. Moreno and seconded by Mr. Patterson to adopt Resolution #09-36, Resolution Expressing Interest and Support for the American Graduation Initiative.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.10 Approval of Minutes

It was moved by Mr. Moreno and seconded by Mr. Howald to approve the Minutes from the Special Meeting of June 3, 2009, Special Meeting of June 10, 2009, and the Regular Meeting of June 17, 2009 with one change to the Minutes of June 17, 2009.

Motion carried with the following vote:

| | |
|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

4.11 Personnel Action Item

4.11.01 Approval of Employment Agreement for Valerie Hayward, Interim Dean, Math & Science (OCC)

It was moved by Mr. Patterson and seconded by Ms. Hornbuckle to approve the Employment Agreement with Valerie Hayward. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Agreement and any related documents.

Motion carried with the following vote:

| | |
|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

5.00 Public Comment (Items not on the Agenda)

There were no requests to address the Board during Public Comment.

6.00 Adjournment

There being no further business, it was moved by Mr. Howald and seconded by Mr. Moreno that the meeting be adjourned.

Motion carried with the following vote:

| | |
|---------|--|
| Aye: | Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

The meeting was adjourned at 9:13 p.m.

Secretary of the Board of Trustees