

Regular Meeting  
Board of Trustees  
Coast Community College District

District Board Room

5:00 p.m. Closed Session, 6:30 p.m. Regular Meeting

November 4, 2009

**MINUTES**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on November 4, 2009 in the Board Room at the District Office.

**1.00 Procedural Matters**

**1.01 Call to Order**

Board President Jim Moreno called the meeting to order at 5:02 p.m.

**1.02 Roll Call**

Trustees Present: Jim Moreno, Mary Hornbuckle, Walter Howald, Lorraine Prinsky  
and Student Trustee Robert Lane

Trustees Absent: Jerry Patterson

**1.03 Public Comment (Open Session – Items on Agenda)**

Neal Kelsey, Executive Director, Coast Federation of Classified Employees (CFCE), addressed the Board regarding Agenda Item 1.04.01 Public Employment, # 9 Educational Administrators.

#### **1.04 Recess to Closed Session**

The Board recessed to Closed Session at 5:10 p.m. to discuss the following items:

##### **1.04.01 Public Employment (Pursuant to Government Code 54957(b)(1))**

*Public employment materials are available upon request from the Board of Trustees' Office*

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Classified Staff
  - a. Division Area Office Coordinator
6. Classified Temporary Assignments
7. Hourly Staff
8. Substitute Classified
9. Educational Administrators
10. Classified Managers
11. Student Workers
12. Clinical Advisor/Summer

##### **1.04.02 Conference with Legal Counsel: Anticipated Litigation (Pursuant to sub-section "b" of Government Code Section 54956.9)**

Threatened litigation by Vicki Williams

##### **1.04.03 Conference with Legal Counsel: Anticipated Litigation (Pursuant to sub-section "c" of Government Code Section 54956.9)**

Potential initiation of litigation – 1 Case

##### **1.04.04 Conference with Legal Counsel: Existing Litigation (Pursuant to sub-section "a" of Government Code Section 54956.9)**

*Morgenstern v. Orange Coast College et al.*, Orange County Superior Court Case  
No. 30-2008-00109222  
*Orellana v. Coast Community College District*, Orange County Superior Court Case  
No. 30-2008-00114631  
*Coast Federation of Classified Employees v. Coast Community College District*  
*("Me too" Grievance)*  
*Campbell v. Coast Community College District (CFCE)*  
*Warwick v. Coast Community College District (CFE)*  
*Faber v. Coast Community College District et al.*, Orange County Superior Court Case  
No. 30-2009-00126090  
*Medina v. Coast Community College District* Orange County Superior Court Case  
No. 00289630

##### **1.04.05 Public Employee Discipline/Dismissal/Release (Pursuant to Section 54957)**

**1.04.06 Public Employee Performance Evaluation (pursuant to Section 54957)**

Position: Educational Administrators

**1.04.07 Conference with Labor Negotiator (Pursuant to Government Code 54957.6)**

Agency Negotiator: Joseph Quarles Ed.D., Vice Chancellor, Human Resources  
Employee Organizations: Coast Federation of Classified Employees (CFCE),  
Coast Community College Association - California Teachers Association/  
National Education Association (CCCA-CTA/NEA),  
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),  
Unrepresented Employees: Association of Confidential Employees (ACE),  
Unrepresented Employees: Educational Administrators

**1.04.08 Public Employment (Pursuant to Government Code 54957(b)(1))**

Position: Chancellor: Coast Community College District

**1.04.09 Conference with Labor Negotiator (Pursuant to Government Code 54957.6)**

Unrepresented Employee: Chancellor, Coast Community College District  
District Negotiator: Trustee Jim Moreno, Board President

**1.05 Reconvene Regular Meeting**

The Board reconvened to Open Session at 6:51 p.m.

**1.06 Pledge of Allegiance**

Ms. Hornbuckle led the Pledge of Allegiance to the United States.

**1.07 Report of Action in Closed Session**

Christian Teeter, Secretary of the Board of Trustees provided the following Report of Action in Closed Session:

On a motion by Mr. Howald and seconded by Ms. Hornbuckle regarding Agenda Item 1.04.01 Public Employment, # 9 Educational Administrators, the Board voted to approve the continued assignment of Edward Frantantaro as Interim Dean, for the period of November 5, 2009 to January 31, 2010, based on the standard interim educational administrator employment agreement, contingent upon the commencement forthwith of recruitment for a one-year position."

Motion carried with the following vote:

Aye:	Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	Mr. Patterson

On a motion by Ms. Hornbuckle and seconded by Mr. Howald the Board voted to approve the remaining items of Agenda Item 1.04.01 Public Employment.  
(See appendix A, pages 19-24)

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: Mr. Patterson

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the settlements with Jessica Medina and Marco Medina under Agenda Item 1.04.04.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: Mr. Patterson

**1.08 Public Comment (Open Session - Items on Agenda)**

There were no requests to address the Board during Public Comment.

**1.09 Presentations, Ceremonial Resolutions and Public Hearings**

None

**1.10 Acceptance of Retirements**

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District:

Classified

Beihl, Marla, CCC, Typist Clerk, Intermediate, retirement effective 11/02/09.

Marla Beihl began her journey at the Coast District back in January of 1998 as a Typist Clerk, Intermediate working for the Dean of CTE at Coastline Community College. Marla loved to help solve student problems, enjoyed her contact with students, faculty and staff and most importantly loved to have a good party and a good laugh! She can't wait to start her retirement and spend more time with her family and friends. She will surely be missed at Coastline and we wish to extend to her both an official and personal thanks for her contributions to Coastline College throughout her career.

Mayberry, Michael, DIST, Delivery Driver, retirement effective 10/21/09.

After 30 years of working in the neighboring oil fields, Mike Mayberry came to the Coast Community College District family in 1998. As our dependable Mail Delivery Driver, Mike was always willing to expand his regular work routine in order to provide exceptional service to our District office and campuses. For the past 10 years Mike's dependability, initiative, and positive attitude have embodied the character of service-centered work for our department and our District. In his retirement, Mike will be enjoying the outdoors on his new five-acre property in Oregon. The transportation team wishes Mike the best of health and happiness in his new adventure.

Pomeroy, Jacqueline, DIST, Benefits Technician, retirement effective 12/31/09.

Jacquie Pomeroy started in the Benefits Office in August 1998. She is one of the hardest working employees in the District. She hits the ground running when she arrives each morning and works continuously all day. Our retirees will miss seeing Jacquie and having a chat with her when they drop off their premium payments each month. Retirement will allow Jacquie and her husband, Bob, the opportunity to travel to Cabo San Lucas to visit their children and their handsome grandsons. She will be greatly missed in the Benefits Office and we wish her all the best in retirement.

Wright, Donna, OCC, Staff Aide, retirement effective 12/31/09.

Donna Wright started working for the Coast Community College clerical pool in 1983. In 1989, she became the permanent part-time athletic secretary at Orange Coast College. Her primary responsibilities were to certify academic eligibility for student-athletes, schedule all contests for the 23 teams at OCC, prepare budget requests, and process required government reports on gender equity. During her 20 years of service, she processed eligibility for approximately 10,000 student-athletes, represented OCC on the Orange Empire Conference, and served on various college committees.

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to accept these retirements.

Motion carried with the following vote:

Aye:	Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	Mr. Patterson

## **2.00 General Information and Reports**

### **2.01 Informative Reports**

*(Oral reports shall be limited to a maximum of three minutes. If requested and provided to the Board during the oral report, a written report shall be included as part of the public record. These reports generally will cover issues such as past and upcoming activities, student enrollment, budgetary issues, student concerns, and employee concerns)*

#### **2.01.01 Report from the Chancellor**

Dr. Currie thanked the Board for allowing her the opportunity to present the Coast Community College District Programs and Services for Veterans.

#### **2.01.08 Coast Community College District Programs and Services for Veterans**

This item was moved forward in the Agenda.

Martha Parham, Director, Public Affairs introduced the following individuals who made presentations and statements regarding the Coast Community College District Programs and Services for Veterans.

Vangie Meneses, Vice President Student Services, Coastline Community College  
David Salai, Veteran, Student, Golden West College  
Kristin Clark, Acting Vice President of Student Services, Orange Coast College  
George Giacope, United States Veteran, Community Member  
Ron Lowenberg, Associate Dean, Criminal Justice, Golden West College  
Ray Cordova, Community Member

Board President Moreno called a brief recess at 7:45 p.m.

Board President reconvened the Regular Meeting at 7:52 p.m.

#### **2.01.02 Reports from the Presidents**

The following college presidents or designee provided reports to the Board:

Kevin McElroy, Coastline Community College  
Denise Whittaker, Orange Coast College  
Wes Bryan, Golden West College

Mr. Bryan also introduced Janet Houlihan, Vice President Administration, Golden West College, who shared with the Board an award Golden West College received from the American Red Cross.

#### **2.01.03 Reports from the Officers of Student Government**

The following representatives provided reports on behalf of the student government organizations:

David Salai, Golden West College  
Kris Cutting, Orange Coast College

#### **2.01.04 Reports from the Academic Senate Presidents**

The following Academic Senate Presidents or designee provided reports to the Board:

Diane Restelli, Golden West College (GWC) Academic Senate President  
Nancy Jones, Coastline Community College (CCC) Academic Senate President  
Rob Schneiderman, Counselor, Orange Coast College (OCC)

#### **2.01.05 Reports from Employee Representative Groups**

Reports were provided by the following Employee Representative Groups:

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCCA/CTA-NEA)  
Michael Mandelkern, President, Coast District Management Association

#### **2.01.06 Reports from the Board of Trustees**

Board members provided individual reports.

### **2.01.07 Reports from the Board Committees**

Board President Moreno provided a report of the Audit Committee. Ms. Hornbuckle stated there was nothing new to report on the Accreditation Committee since the last Board Meeting. Mr. Howald provided a report of the Career Technical Education Committee and the Land Development Committee.

### **2.01.08 Coast Community College District Programs and Services for Veterans**

This item was heard earlier in the Agenda.

### **2.01.09 Voyager Progress Report**

The following individuals provided a progress report to the Board on the Voyager System:

Jeff Arthur, Director, DIS Administration  
Robert Lane, Student Trustee  
Shirley Donnelly, Director, Admissions & Records, Golden West College  
Jill Golden, Coordinator, Food Science, Orange Coast College

## **2.02 Matters for Review, Discussion and/or Action**

### **2.02.01 Review of Board Meeting Dates**

The Board reviewed the scheduled Board Meeting dates for FY 2009/2010 as presented in the November 4, 2009 Agenda.

### **2.02.02 Review of Board Committees' Meeting Dates**

The Board reviewed the Board Committees' Meeting dates.

### **2.02.03 Consideration of Meetings and Conferences of the American Association of Community College (AACC) Association of Community College Trustees (ACCT) & California Community Colleges League (CCLC)**

The Board reviewed the meeting dates and conferences listed for the AACC, ACCT, and CCLC.

### **2.02.04 Opportunity for the Board to Review the Board Directives Log**

The Board reviewed and discussed the items on the Board Log. Following discussion it was moved by Mr. Lane and seconded by Ms. Hornbuckle to remove the following items from the Board Log:

Item # 1 – Presentation of Veteran Services provided to students at each of the campuses.  
Item # 5 – Report of the Banner System  
Item # 7 – Status Report of KOCE TV.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: Mr. Patterson

#### **2.02.05 Opportunity for the Board to Review Policy 010-2-5, Board Meetings, Public Participation and Decorum Guidelines**

The Board reviewed proposed policy 010-2-5 and following discussion, the policy will be moved to the November 18, 2009 Board Meeting Agenda for adoption.

#### **2.03 Review of Buildings and Grounds Reports**

The Board reviewed the Buildings and Grounds Reports as presented in the November 4, 2009 Agenda.

#### **3.00 Consent Calendar**

Upon review, the following items were removed from the Consent Calendar for further review and discussion.

1. Agenda Item 3.04.05 Authorization for Professional Experts – Nash, Roberts (2 items). This item was removed entirely from the Agenda.
2. Agenda Item 3.05.01 Authorization for Independent Contractors – Pina, Jo Ann. This item was removed entirely from the Agenda.
3. Agenda Item 3.02 Course Revisions. Art C220 Anatomy for Artists, Computer Services Technology C191-Comp Tia Linux+, Computer Services Technology C237 – Cisco ASA and Network Security, Computer Services Technology C253 – Cisco ASA, PIX and Network Security, and Computer Services Technology C258 – Linux Networking and Security were pulled for further discussion.

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve the Consent Calendar with the exception of the items removed as indicated above.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: Mr. Patterson

Following discussion it was moved by Dr. Prinsky and seconded by Mr. Howald that the Course Revisions in Agenda Item 3.02 and stated above, not be approved at this time. The Board requested additional information with regard to these items and they be brought back before the Board to reconsider at a later meeting.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: Mr. Patterson



#### **4.00 Action Items**

#### **4.01 Approval of Agreements – Coastline Community College**

##### **4.01.01 Approve First Amendment to Lease between Avalon Center at Garden Grove, Inc., a Delaware Corporation to Operate the Orange County One-Stop Center-North**

It was moved by Mr. Howald and seconded by Dr. Prinsky to approve the First Amendment to the original lease dated August 18, 2004 between 5405 Garden Grove Blvd., L.P., a California Limited Partnership, and the Coast Community College District. Subject to the terms and conditions of this Amendment to the Lease, Avalon Center at Garden Grove, Inc., a Delaware corporation and the Coast Community College District will lease floors one and two of the real property located at 5405 Garden Grove Boulevard, Westminster, California, which is part of the office complex commonly known as Avalon Center. This being 23,200 square feet of rentable office space herein to be called Orange County One-Stop Center – North. Terms of the Amendment are hereby extended for the period of five years commencing on January 1, 2010 and ending on December 31, 2014. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** Basic rent of \$40,600 per month with annual lease increases of 5 cents per square foot (based on the total of 23,200 square feet) for years two through five.

Motion carried with the following vote:

Aye:	Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	Mr. Patterson

#### **4.02 Approval of Agreements – Golden West College**

##### **4.02.01 Approve Agreement with Dynamic Animation Systems, Inc. for Virtual Interactive Combat Environment (V.I.C.E) Training Systems**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve the agreement between Dynamic Animations Systems, Inc. and the Coast Community College District for Virtual Interactive Combat Environment (V.I.C.E) Training Systems, from November 5, 2009 through June 30, 2011. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** \$497,927; paid from United States Department of Justice Government Grant.

Motion carried with the following vote:

Aye:	Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	Mr. Patterson

#### **4.03 Approval of Agreements – Orange Coast College**

##### **4.03.01 Approve Agreement between the Regents of the University of California and the Coast Community College District for the purpose of Providing a Catamaran Launch for the OCC Women's Crew Team from November 5, 2009, through May 5, 2010.**

It was moved by Mr. Lane and seconded by Mr. Howald to approve the Agreement between the Regents of the University of California and the Coast Community College District for the purpose of providing a catamaran launch for the OCC Women's Crew Team from November 5, 2009, through May 5, 2010. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** Catamaran crew launch provided at no cost to the District.

Motion carried with the following vote:

Aye:	Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	Mr. Patterson

##### **4.03.02 Approve Agreement between CAIR "California Immunization Registry" and the Coast Community College District to allow Orange Coast College and Golden West College Student Health Centers to manage student immunization records within the CAIR Network.**

It was moved by Mr. Howald and seconded by Mr. Moreno to approve the Agreement between CAIR "California Immunization Registry" and the Coast Community College District to allow Orange Coast College and Golden West College Student Health Centers to manage student immunization records within the CAIR network. CAIR is a computer-based immunization tracking system developed to assist medical providers and other approved agencies to track and review immunization information. The agreement is effective November 5, 2009, and will be ongoing with no specific end date. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** No cost to college.

Motion carried with the following vote:

Aye:	Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	Mr. Patterson

##### **4.03.03 Approve Agreement between the Community College Library Consortium and the Coast Community College District to renew OCC Library Electronic Databases.**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve the Agreement between the Community College Library Consortium and the Coast Community College District to renew OCC Library electronic databases effective

November 1, 2009, through December 31, 2010. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** Original cost of \$62,508; with credit of \$7,047 applied; total cost of \$55,461

Motion carried with the following vote:

Aye:	Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	Mr. Patterson

#### **4.04 Approval of Agreements – District**

##### **4.04.01 Approval to Enter into Joint Power Agreement with Orange County Department of Education.**

It was moved by Mr. Howald and seconded by Dr. Prinsky to approve the District's entry as a member into the Orange County Department of Education's "Orange County Courier" Joint Power Authority ("OCCJPA"). The District's entry as a member of the OCCJPA will allow the District to participate in the OCCJPA mail and courier delivery service offered to public educational entities within the OCCJPA. Participation in this program is part of a comprehensive plan to reduce costs associated with District mail delivery services. Annual member costs of \$3,700 include all courier services.

The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** \$3,700 (District General Funds)

Motion carried with the following vote:

Aye:	Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	Mr. Patterson

##### **4.04.02 Authorization to enter into an Agreement between Marsh Risk and Insurance Services and the Coast Community College District**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given to enter into an Agreement between Marsh Risk and Insurance Services and the Coast Community College District for the purpose of providing insurance brokerage and advisement services to the District for the period of October 1, 2009 through October 1, 2010. Marsh provides marine, directors and officers, business travel accident, swap meet liability, and fine arts insurance management services to the District. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** The total brokerage fee for the services for the period October 1, 2009 through October 1, 2010 will not exceed \$27,500.00. The previous annual agreement costs for 2005 through 2009 were \$27,500.00 per year.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: Mr. Patterson

**4.04.03 Approval of new District Standard Mental Health Worker Field Experience Agreement for use by the District's Colleges when placing Mental Health Worker Students at Mental Health Facilities**

It was moved by Mr. Moreno and seconded by Mr. Howald that approval be given for the use of the Standard Mental Health Worker Field Experience Agreement by the District's colleges when placing Mental Health Worker Students at various mental health facilities in Southern California for the students to obtain necessary field work experience. This Standard Agreement will enable the District's colleges to establish business relationships with local and regional mental health facilities for the benefit of students. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** No fiscal impact to approve this Standard Agreement for future use.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: Mr. Patterson

**4.04.04 Approval of Contractors for FY 2009-2010 Pursuant to the District's Standard Annual Agreement for Contractor Services**

It was moved by Ms. Hornbuckle and seconded by Dr. Prinsky to approve the following contractors for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2009-2010. These contractors have or will complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District will obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fire X-Tinguisher Service Company Inc.  
PO Box 7106  
Orange CA 92863

Interface Security Systems  
17992 Cowan Avenue  
Irvine CA 92614

Surface Decking Company Inc.  
1178 N. Grove Street Unit F  
Anaheim CA 92806

Pyramid Services Inc.  
414 W. 4<sup>th</sup> Street Suite A  
Santa Ana CA 92701

Telacu Construction Management  
414 W 4<sup>th</sup> Street Suite L  
Santa Ana CA 92701

Motion carried with the following vote:

Aye:	Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	Mr. Patterson

#### **4.05 Buildings and Grounds Approvals**

##### **4.05.01 Approve Addendum No. 3 for Taylor Architects; Orange Coast College Child Care Center After-School Classroom**

It was moved by Mr. Howald and seconded by Mr. Lane that authorization be given to accept Addendum No. 3 for Taylor Architects for architectural and engineering services for the Orange Coast College Child Care Center After-School Classroom.

The scope of service is to include the following tasks:

1. Additional Architectural and Construction Administration Services \$45,742.50

Additional services resulted from the termination of Macerich Construction at the Orange Coast College Children's Center. Expenses to be paid from the \$107,000 withheld for liquidated damages from project funds.

The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** \$45,742.50 (OCC Foundation Funds)  
OCC Child Care Center After-School Classroom

Motion carried with the following vote:

Aye:	Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	Mr. Patterson

**4.05.02 Employ C.W. Driver; Coastline Community College Newport Beach Learning Center**

It was moved by Mr. Lane and seconded by Mr. Howald that authorization be given to employ C.W. Driver for construction management services for the Coastline Community College Newport Beach Learning Center.

The scope of service is to include the following tasks:

1.	Preconstruction Services (5 Months)	\$ 84,605
	Bid Services (1 Month)	\$ 31,093
	Construction Management Services (15 Months)	\$1,105,293
2.	Reimbursable Expenses	\$ 5,000

Design Phase/Preconstruction Phases

Constructability Review  
 Value Engineering  
 Deductive Alternates  
 Budgeting  
 Scheduling  
 Bidding  
 Change Order Mitigation  
 Subcontract Award

Construction Phase Services

Insurance/Bonds  
 Safety Program  
 Quality Control Program  
 Scheduling  
 Cost Control  
 Change Order & RFI Management  
 Application for Payment  
 Project Close Out  
 Final Payments

The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** \$1,225,991 (General Obligation Bond Fund)  
 Master Plan Approved Project  
 CCC Newport Beach Learning Center

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
 No: None  
 Absent: Mr. Patterson

**4.06 General Items of Business – Coastline Community College**

**4.06.01 Approve Coastline Community College Articulation and Transfer Center Plan for 2009-2010**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to approve the Coastline Community College Articulation and Transfer Center Plan for 2009-2010.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: Mr. Patterson

**4.07 General Items of Business – Golden West College**

**4.07.01 Approve Golden West College Articulation and Transfer Center Plan for 2009-2010**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to approve the Golden West College Articulation and Transfer Center Plan for 2009-2010.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: Mr. Patterson

**4.08 General Items of Business – Orange Coast College**

**4.08.01 Approve Orange Coast College Articulation and Transfer Center Plan for 2009-2010**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to approve the Orange Coast College Articulation and Transfer Center Plan for 2009-2010.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: Mr. Patterson

**4.09 General Items of Business – District**

**4.09.01 Appointment to Citizens' Oversight Committee to Fill Vacant Position**

It was moved by Mr. Lane and seconded by Mr. Howald to appoint David Salai, Student representative, to the Citizens' Oversight Committee to fill the vacant position.

**Fiscal Impact:** None to the District

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: Mr. Patterson

#### **4.10 Policy Implementation**

##### **4.10.01 Adoption of Policy 050-1-22, Fraud Prevention in Financial Statements and Whistleblower Protection**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to adopt Policy 050-1-22, Fraud Prevention in Financial Statements and Whistleblower Protection.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: Mr. Patterson

#### **4.11 Resolutions**

##### **4.11.01 Coast Community College District Board of Trustees Resolution # 09-45 Resolution to Withdraw from Schools Excess Liability Fund Joint Powers Authority**

It was moved by Mr. Lane and seconded by Ms. Hornbuckle to adopt Resolution # 09-45 to Withdraw from Schools Excess Liability Joint Powers Authority.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: Mr. Patterson

##### **4.11.02 Coast Community College District Board of Trustees Resolution # 09-46 Student Learning Outcomes**

Dr. Restelli asked the Board to consider two changes to the Resolution prior to adoption.

It was moved by Mr. Lane and seconded by Mr. Howald to adopt Resolution # 09-46, Student Learning Outcomes with the following two changes:

1. Delete paragraph 7 which states, "Whereas, these leadership groups recognize the importance and effectiveness of implementing student learning outcomes as a results-driven process; and
2. Delete the words, "and exceeding" from paragraph 10.



Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: Mr. Patterson

#### **4.12 Approval of Minutes**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve the Minutes of the Regular Meetings of September 30, 2009, October 21, 2009 and the Special Meetings of October 12, 2009, October 13, 2009, October 14, 2009 and October 22, 2009.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: Mr. Patterson

#### **5.00 Public Comment (Items not on the Agenda)**

There were no requests to address the Board during Public Comment.

#### **6.00 Adjournment**

There being no further business, it was moved by Mr. Howald and seconded by Mr. Lane that the meeting be adjourned in honor of our Staff, Faculty and Student Veterans.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: Mr. Patterson

The meeting was adjourned at 9:48 p.m.

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Secretary of the Board of Trustees

**Appendices**

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A. Public Employment Report.....	19-24
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**1. Faculty Special Assignments**

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTA = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

COASTLINE COLLEGEMILITARY COUNSELING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Deatherage, Velvet	06/10/09	08/17/09	MTM	\$52.14

DEPARTMENT CHAIR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Basabe, Sandra	11/05/09	12/20/09	IUM	\$1,502.00	Foreign Language

PROGRAM REVIEW

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Nguyen, Ailene	11/05/09	12/20/09	IUM	\$751.00	Counseling
Shelley, Karen	11/05/09	12/20/09	IUM	\$751.00	Digital Graphic Arts

HIGH SCHOOL & CSU ARTICULATION, CTE PRESENTATION & ORIENTATION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Hernandez, Marcela	11/05/09	06/30/10	EXH	\$29.46
Kobata, Sarah	11/05/09	06/30/10	EXH	\$29.46

MILITARY/CONTRACT EDUCATION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Wegter, Rachel	11/05/09	06/30/10	EXH	\$29.46

Continue to design, develop & assess the distance learning speech course.

COUNSELING-FINANCIAL AID

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chen, Donna	08/31/09	12/20/09	UNT	\$73.94
Nguyen, Steven	08/31/09	12/20/09	UNT	\$73.94

SPECIAL ASSIGNMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Hall, Leva	11/05/09	12/20/09	EXH	\$29.46

To act as a reading program instructor on site at the Le-Jao Center.

Harrington, Julie	11/05/09	06/30/10	EXH	\$29.46
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To review instructional content for the OLLI Project.

Ostrowski, Kenneth	11/05/09	06/30/10	EXH	\$29.46
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To write description and key words for database repository for Chemistry, Biology, Anatomy, Physiology and Astronomy.

TO SERVE AS A MEMBER OF THE CURRICULUM COMMITTEE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bailey, Jennifer	11/05/09	05/31/10	EXH	\$29.46
Rogoff, Meri	11/05/09	05/31/10	EXH	\$29.46

GOLDEN WEST COLLEGECOUNSELOR PROVIDING ACADEMIC ADVISEMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Ngo, Michelle	08/31/09	12/20/09	OVR	\$72.00

COACHING STIPEND

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Kopp, Kyle	11/05/09	12/18/09	EXM	\$4477.00	Wmn's Water Polo
Lawler, William	11/05/09	12/18/09	EXM	\$4477.00	Wmn's Volleyball
Taylor, Scott	11/05/09	12/18/09	EXM	\$4477.00	Men's Water Polo
Watkins, Derrick	11/05/09	12/18/09	EXM	\$4477.00	Football

ORANGE COAST COLLEGEINTERNSHIP ACADEMY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Broberg, Scott	12/01/09	12/20/09	EXH	\$73.94
Castano, Robert	12/01/09	12/20/09	EXM	\$72.00
Cox, Steven	12/01/09	12/20/09	EXM	\$72.00
Golson, Daniel	12/01/09	12/20/09	EXM	\$72.00
Hunter, Amelie	12/01/09	12/20/09	EXM	\$72.00
Kings, Roseanne	12/01/09	12/20/09	EXM	\$72.00
Kubiak, Rene	12/01/09	12/20/09	EXM	\$72.00
Lazarus, Robert	12/01/09	12/20/09	EXM	\$72.00
Reed, Charlene	12/01/09	12/20/09	EXM	\$72.00

INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Sogo, Lisa	08/31/09	12/20/09	IUM	\$1502.00	Biology

DISTINGUISHED SPEAKERS PRINT MAKER EVENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	
Anderson, Jennifer	11/01/09	11/02/09	PDM	\$72.00	Moderator
Cabanel-Bleuer, Denise	11/01/09	11/02/09	PDM	\$43.23	Facilitator
Rickerson, Irini	11/01/09	11/02/09	PDM	\$72.00	Presenter
Timmins, Terry	11/01/09	11/02/09	PDM	\$72.00	Presenter

Overload assignments for the following GWC cosmetology instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **08/31/09 to 12/20/09**. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

<u>Name</u>	<u>LHE</u>
Holland, Jon	0.22

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **08/31/09 to 12/20/09** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

CCC

<u>Name</u>	<u>LHE</u>
Chotima, Poomchai	0.39
Gutierrez, Pedro	1.00
Shelley, Karen	1.50

OCC

<u>Name</u>	<u>LHE</u>
Blake, Elizabeth	1.50
Hayes, Laird	2.02
Isaac, Darryl	1.43
Maran, Janice	0.31
O'Connor, Robin	1.32
Polk, Sherana	3.00
Rango, Erik	4.00

**2. Substitute Faculty**

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2009-10 academic year.

Coastline College

Gandall, Beverly  
 Jones, Julie  
 Mohr, Cheryl  
 Sabha, Fayruz  
 Tamondong, Rebecca  
 Van Beek, Milo  
 Walker, Lynn

Golden West College

Myers, Darya

Orange Coast College

Barber, Jennifer  
 Hellman, Amy  
 Jones, Christianne  
 Schmidt, Valerie

**3. Part time Faculty**Fall

Assignments during the period **08/31/09-12/20/09** for CCC, GWC and OCC unless otherwise noted and not to exceed 9 LHE. LHE = Lecture Hour Equivalency.

<u>Name</u>	<u>LHE</u>
Kruz, Sally	9.000

Golden West College

<u>Name</u>	<u>LHE</u>
Glassford, Guy	3.500

Orange Coast College

<u>Name</u>	<u>LHE</u>
Anduri, Megan	4.750
Doyle, Dana	0.270
Pridomirski, Joanne	1.620

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2009-10 school year for the period 11/05/09 to 06/30/10, not to exceed 498 hours:

McGeachy, Douglas

**4. Educational Administrator**

In accordance with Board policies and procedures, the following academic administrative staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Assignments are only for the time period specified or the hours per week as stated (multiple statements indicate two or more separate assignments). Salary placement may be revised upon presentation of evidence of additional education and/or experience:

Revision to Previous Board Action

<u>Name</u>	<u>Loc</u>	<u>Title</u>	<u>Start Date</u>	<u>End Date</u>	<u>Plcmt</u>
Frantantaro, Edward	OCC	Interim Dean, Business	11/05/09	01/31/10*	D-32-05

\* Revise duty base from part time to full time.

**5. Classified Staff**

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

Classified Promotions, New Hires and Rehires

<u>Name</u>	<u>Loc</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Higgins, Minnie	GWC	Div Area Office Coordinator	11/09/09	E-49-02	G-001-10

**6. Reclassification and Reorganization/Reassignment**

It is recommended that authorization be given for the following changes for Classified Staff:

OCC	11/05/09	06/30/10	124034-256041	M,T,W,TH,F
OCC	11/05/09	06/30/10	124033-256041	M,T,W,TH,F
OCC	11/05/09	06/30/10	120176-251030	M,T,W,TH,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Diaz, Doris	OCC	11/05/09	06/30/10	812020-205404	M,T,W,TH,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Altamirano, Christopher	GWC	11/07/09	06/30/10	813015-381401	S,SU
Bunnell, Joe	OCC	11/10/09	06/30/10	110001-247900	M,T,W,TH,F
Cedillos, Johnny	GWC	11/07/09	06/30/10	813015-381401	S,SU
Dick, Sean	GWC	11/05/09	06/30/10	813001-317105	M,T,W,TH,F
Esparza, Anthony	OCC	11/05/09	06/30/10	110001-212100	M,T,W,TH,F
Greco, Michael	GWC	11/05/09	06/30/10	110001-317301	M,T,W,TH,F
Kaufman, Daniel	CCC	11/05/09	06/30/10	110001-803102	M,T,W,TH,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Horn, Mindy	CCC	10/01/09	11/30/09	110001-840101	M,T,W,TH,F
Schuberth, Robert	CCC	09/22/09	10/31/09	110001-885202	M,T,W,TH,F

## 9. Substitute Classified

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

### Orange Coast College

Enloe, Taryn

## 10. Clinical Advisors/Summer

### Orange Coast College

Etaati, Mojgan

## 11. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Coastline College

Tran, Diana

Golden West College

Conley, Spencer  
Dodge, Katherine  
Gatewood, Ashley  
Gomez, Gladys  
Hoang, Ngan  
Kleminsky, Matthew  
Le, Anthony  
Luu, Trang  
Ly, Kayla  
Nguyen, Christina  
Nguyen, Kim  
Nguyen, Tuan  
Perez, Francine  
Peterson, Kathryn  
Phan, Minh  
Phan, Nhi  
Prinz, Tiffany  
Quach, Jennie  
Romero, Marisol  
Rowland, Ashlee  
Takahashi, Chisa  
Togafau, Angel  
Towgood, Tamara  
Tran, Joseph  
Tran, Lawrence  
Tran, Michelle  
Truong, Minh  
Usher, Chelsea

Orange Coast College

Albaroudi, Asmaa  
Angeloff, Stacey  
Delaney, Hayley  
Hay, Nancy  
Lam, Anh  
Lo, Lawrence  
Nguyen, Bao  
Nguyen, Vu  
Pham, Tung  
Song, Hanbyeol  
Tovar, Teresa