

# **Regular Meeting**

## **Board of Trustees**

### **Coast Community College District**

#### **District Board Room**

**5:00 p.m. Closed Session, 6:30 p.m. Regular Meeting**

**February 17, 2010**

## **MINUTES**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on February 17, 2010 in the Board Room at the District Office.

### **1.00 Preliminary Matters**

#### **1.01 Call to Order**

Board President Jerry Patterson called the meeting to order at 5:01 p.m.

#### **1.02 Roll Call**

Trustees Present: Jerry Patterson, Mary Hornbuckle, Walter Howald, Jim Moreno,  
Lorraine Prinsky and Student Trustee Robert Lane

Trustees Absent: None

#### **1.03 Public Comment (Closed Session – Items on Agenda)**

There were no requests to address the Board during Public Comment.

#### **1.04 Recess to Closed Session**

*Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public.*

The Board recessed to Closed Session at 5:03 p.m. to discuss the following items:

##### **1.04.01 Public Employment (Pursuant to Government Code Section 54957 (b) (1))**

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
6. Classified Management
7. Classified Staff
  - a. Division Area Office Coordinator
8. Reclassification and Reorganization/Reassignment
  - a. Benefits Technician
9. Classified Temporary Assignments
  - a. Lead Mechanic
  - b. Special Assignment
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

*Public employment materials are available upon request from the Board of Trustees' Office*

##### **1.04.02 Conference with Legal Counsel: Existing Litigation (Pursuant to sub-section "a" of Government Code Section 54956.9)**

*Morgenstern v. Orange Coast College et al., Orange County Superior Court Case No. 30-2008-00109222  
Coast Federation of Educators v. Coast Community College District (CFE Arbitration)  
Faber v. Coast Community College District et al., Orange County Superior Court Case No. 30-2009-00126090  
Jacobson v. Coast Community College District (Arbitration)  
Williams v. Coast Community College District, US District Court Case No. SACVIO-47 DOC (MLGX)*

##### **1.04.03 Conference with Labor Negotiator (Pursuant to Government Code Section 54957.6)**

**Agency Negotiator: Joseph Quarles Ed.D., Vice Chancellor, Human Resources**

Employee Organizations:

Coast Federation of Classified Employees (CFCE),  
Coast Community College Association-California Teachers Association/National  
Education Association (CCCA-CTA/NEA),  
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),  
Unrepresented Employees: Association of Confidential Employees (ACE),  
Unrepresented Employees: Coast District Management Association (CDMA),  
Educational Administrators

**1.04.04 Public Employee Performance Evaluation  
(Pursuant to Government Code Section 54957)**

Position: Secretary of the Board of Trustees

**1.04.05 Public Employee Performance Evaluation  
(Pursuant to Government Code Section 54957)**

Position: Chancellor

**1.05 Reconvene Regular Meeting at 6:30 p.m.**

The Board reconvened to Open Session at 6:30 p.m.

**1.06 Pledge of Allegiance**

Trustee Howald led the Pledge of Allegiance to the United States.

**1.07 Report of Action in Closed Session**

Dr. Christian Teeter, Secretary of the Board of Trustees, reported that on a motion by Dr. Prinsky and seconded by Mr. Howald, the Board voted unanimously to approve Agenda Item 1.04.01, Public Employment. (See appendix A, pages 18-26).

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

**1.08 Public Comment (Open Session - Items on Agenda)**

Neal Kelsey addressed the Board regarding the "Fight for California's Future" and the "March in March" event.

**1.09 Presentations, Ceremonial Resolutions and Public Hearings**

Mr. Eddie Marquez of Southern California Edison presented a check in the amount of \$100,000 to the Golden West College Foundation for the Green Jobs Initiative.

#### **1.09.01 Resolutions to Honor and Accept the Retirements**

The Board expressed appreciation and congratulations to the following retiree with 10 or more years of service to the Coast Community College District:

Martha Pham, CCC, Division/Area Office Coordinator

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to accept these retirements.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

#### **1.09.02 District General Counsel's Report on Open Meeting Law (Brown Act) Questions Regarding Board Members Attendance at Academic Senate Meetings**

Jack P. Lipton, Ph.D., Esq., District General Counsel, provided the Board with a report and presentation of the Brown Act.

#### **4.02.01 Approve Amendment to Non-Standard Agreement with Boys and Girls Club of Huntington Valley for Ground Lease**

It was moved by Mr. Howald and seconded by Mr. Patterson to hear Agenda Item 4.02.01 Approve Amendment to Non-Standard Agreement with Boys and Girls Club of Huntington Valley for Ground Lease, at this time.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

It was moved by Mr. Howald and seconded by Ms. Hornbuckle approve the amendment to the agreement between Boys and Girls Club of Huntington Valley and the Coast Community college District for ground lease from December 2006 through completion of contract with the following changes listed below: The Board President, or designee, is authorized to sign the amendment and any related documents, indicating approval by the Board of Trustees.

1. Deletion of Section 1(g) pertaining to Indemnification; and
2. Revision of Section 2(a) so that the language now reads "Pursuant to Section 8.3 of the Work Letter (Exhibit 'B' to the Lease), Landlord hereby exercises its discretion to require Tenant to obtain a lien bond for all Phases and for Phase I a completion bond in the amount of \$3.5 million, or another amount satisfactory to the Landlord, and for Phases II and III, a completion bond in an amount sufficient, as determined by Landlord,

to ensure the completion of these Phases of construction, naming Landlord as co-obligee, and to have such bonds in place prior to commencement of construction of each Phase."

**Fiscal Impact:** \$80,000 income per original agreement. 50% increase to base rent if tenant does not complete the Joint-Use Gymnasium or the Club per schedule.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: None

## **2.00 General Information and Reports**

### **2.01 Informative Reports**

*(Oral reports shall be limited to a maximum of three minutes. If requested and provided to the Board during the oral report, a written report shall be included as part of the public record. These reports generally will cover issues such as past and upcoming activities, student enrollment, budgetary issues, student concerns, and employee concerns)*

#### **2.01.01 Report from the Chancellor**

Dr. Ding-Jo H. Currie, Chancellor, provided a report to the Board.

#### **2.01.02 Reports from the Presidents**

The following college presidents or designee provided reports to the Board:

Dr. Marilyn Brock, Coastline Community College  
Dr. Dennis Harkins, Orange Coast College  
Lois Miller, Golden West College

#### **2.01.03 Reports from the Officers of Student Government Organizations**

The following representatives provided reports on behalf of the student government organizations:

Tanya Anderson, Coastline Community College  
Kris Cutting, Orange Coast College

#### **2.01.04 Reports from the Academic Senate Presidents**

The following Academic Senate Presidents or designee provided reports to the Board:

Diane Restelli, Golden West College (GWC) Academic Senate President  
Nancy Jones, Coastline Community College (CCC) Academic Senate President  
Dr. Eduardo Arismendi-Pardi, Orange Coast College (OCC) Academic Senate President

#### **2.01.05 Reports from Employee Representative Groups**

Reports were provided by the following Employee Representative Groups:

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCCA/CTA-NEA)  
Bob Fey, Representative, Coast Federation of Educators

#### **2.01.06 Reports from the Board of Trustees**

Board members provided individual reports.

#### **2.01.07 Reports from the Board Committees & Review of Board Committee Meeting Dates**

The Board reviewed the dated of the upcoming Board Committee meetings.

Trustee Moreno and Trustee Hornbuckle provided an update of the Audit Committee. Trustee Howald provided a report of the Land Development Committee and Trustee Howald and Trustee Moreno provided a report of the Career Technical Education Committees. Trustee Prinsky provided a report of the Orange County Legislative Task Force.

### **2.02 Matters for Review, Discussion and/or Action**

#### **2.02.01 Review of Board Meeting Dates**

The Board reviewed the scheduled Board Meeting dates for FY 2009/2010 as presented in the February 17, 2010 Agenda.

#### **2.02.02 Consideration of Meetings and Conferences of the American Association of Community College (AACC) Association of Community College Trustees (ACCT) & California Community Colleges League (CCLC)**

The Board reviewed the scheduled Board Meeting dates and conferences for the AACC, ACCT, and the CCLC.

#### **2.02.03 Opportunity for the Board to Review the Board Directives Log**

The Board reviewed and discussed the items on the Board Log.

#### **2.02.04 First Reading of Recommendations for Modifications to Existing Hiring Policies and Recommendations for Additional Hiring Policies as Presented by the Board Authorized Hiring Policy Task Force**

The Board reviewed the modifications to existing hiring policies and discussed recommendations for additional policies. Board President Patterson reported that these policies will be brought back in the Action section of the March 3, 2010 Agenda for adoption and asked that Chancellor Currie provide the Board with a report on the Nepotism Policy and the policy on the Faculty Role in Governance.

## **2.02.05 Presentation and Adoption of Accountability Reporting for Community Colleges**

Dr. Currie, Chancellor, reported that the Accountability Reporting for Community Colleges is an annual report that must be submitted to the State Chancellor's Office and the District is required to first provide the Board with the data and analysis prior to submission.

Mr. Breihan, Interim Associate Vice Chancellor of Educational Services reported to the Board that the Accountability Reporting for Community Colleges is better known as the ARCC report and is designed to evaluate college performance on the state's outcome priorities to give a fair picture of college performance and provide the colleges and districts with information to help improve programs. The 2009 ARCC report is the 3<sup>rd</sup> annual report generated by the State Chancellor's Office's Performance Management System. All annual ARCC reports are maintained in the District's Educational Services Department and can be found online at the Chancellor's Office website.

There are two main sections of the ARCC report. The first is the System Wide Indicators and the second is the College Performance Indicators. The System Wide Indicators data utilizes information sources from the UC and CSU systems, the California Department of Finance, the National Student Clearinghouse, the US Census Bureau, and the Bureau of Economic Analysis among others. The College Performance Indicators data is derived from the Management Information System data that is submitted by the college districts. We are continually reviewing and revising our course and student data which is submitted each term via the Management Information System. We are acutely aware that accurate data results in higher funding for programs, more reliable research studies, and thus, far better decision making.

Districts are required as Dr. Currie indicated to share the results of the ARCC report with the Board of Trustees. A copy of each of the college's Performance Indicators and self-assessment of the data has been provided to the Trustees for review and discussion and at this time would like to invite the college presidents to make comments on their College Performance Indicators and also answer any questions the Board may have.

The following college presidents or designee provided ARCC reports to the Board:

Dr. Marilyn Brock, Coastline Community College (See Appendix B, pages 30-35)  
Dr. Dennis Harkins, Orange Coast College (See appendix C, pages 36-41)  
Lois Miller, Golden West College (See appendix D, pages 42-47)

## **2.03 Review of Buildings and Grounds Reports**

The Board reviewed and discussed the Buildings and Grounds Reports as presented in the February 17, 2010 Agenda.

## **2.04 Review of Quarterly Financial Status Report**

The Board reviewed and discussed the Quarterly Financial Status Report

### **3.00 Consent Calendar**

It was moved by Mr. Lane and seconded by Mr. Howald to approve the Consent Calendar in its entirety as it appears in the February 17, 2010 Agenda.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

### **4.00 Action Items**

#### **4.01 Approval of Agreements – Coastline Community College**

##### **4.01.01 Approve District Standard Scope of Work Template for the Master Services Agreement between Chevron Products Company and the Coast Community College District for Development/Delivery of Instructional Courseware and Services**

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno to approve the District Standard Scope of Work Template under the Master Services Agreement between Chevron Products Company and the Coast Community College District for all educational programs offered under the Master Services Agreement. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** Income to District to be determined by each Standard Scope of Work agreed upon.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

##### **4.01.02 Approve District Standard Scope of Work #2010-01 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for Development/Delivery of Instructional Courseware and Services**

It was moved by Mr. Howald and seconded by Mr. Moreno to hear and approve all agreements with Chevron Product Company as described in Agenda Items 4.01.02-4.01.07.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

**Fiscal Impact:** \$16,500 income, payable in five equal payments based upon completion of each of five project milestones.

**4.01.03 Approve District Standard Scope of Work #2010-02 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for Development/Delivery of Instructional Courseware and Services**

This item was heard and approved in conjunction with Agenda Item 4.01.02 above.

**Fiscal Impact:** \$16,500 income, payable in five equal payments based upon completion of each of five project milestones

**4.01.04 Approve District Standard Scope of Work #2010-03 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for Development/Delivery of Instructional Courseware and Services**

This item was heard and approved in conjunction with Agenda Item 4.01.02 above.

**Fiscal Impact:** \$2,310 payable upon completion of project.

**4.01.05 Approve District Standard Scope of Work #2010-04 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for Development/Delivery of Instructional Courseware and Services**

This item was heard and approved in conjunction with Agenda Item 4.01.02 above.

**Fiscal Impact:** \$1,000 payable upon completion of project.

**4.01.06 Approve District Standard Scope of Work #2010-05 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for Development/Delivery of Instructional Courseware and Services**

This item was heard and approved in conjunction with Agenda Item 4.01.02 above.

**Fiscal Impact:** \$4,950 payable upon completion of project.

**4.01.07 Approve District Standard Scope of Work #2010-06 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for Development/Delivery of Instructional Courseware and Services**

This item was heard and approved in conjunction with Agenda Item 4.01.02 above.

**Fiscal Impact:** \$1,000 payable upon completion of project.

**4.01.08 Approve District Seaport End-User License Agreement Template for the Master Services Agreement between Chevron products Company and the Coast Community College District for Delivery of Instructional Courseware and Content**

It was moved by Mr. Lane and seconded by Ms. Hornbuckle to approve the District's Seaport End-User License Agreement to be used to under the Master Services Agreement between Chevron Products Company and the Coast Community College District for the delivery of instructional courseware and content through Coastline's Seaport Learning Management System. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. The term of this agreement will begin on February 18, 2010, and end on February 17, 2011.

**Fiscal Impact:** \$1,000 flat fee paid during first month of term; additional fee of \$10 per enrollment for all Chevron courses delivered in Seaport (payable after first week of each course).

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

**4.02 Approval of Agreements – Golden West College**  
None

**4.02.01 Approve Amendment to Non-Standard Agreement with Boys and Girls Club of Huntington Valley for Ground Lease**

This Item was heard earlier in the Agenda.

**4.03 Approval of Agreements – Orange Coast College**

**4.03.01 Approve an Agreement between the 32<sup>nd</sup> District Agricultural Association and the Coast Community College District for reciprocal use of parking lots and the use of the Pacific Amphitheatre for the Orange Coast College Commencement on May 27, 2010**

It was moved by Mr. Moreno and seconded by Mr. Lane to approve an interagency agreement with the 32<sup>nd</sup> District Agricultural Association for the use of the Pacific Amphitheatre for the annual Orange Coast College Commencement. The set-up and event dates are May 26 and 27, 2010. This agreement also covers the use of the Fairgrounds Parking Lot "E" on the corner of Fairview and Arlington by Orange Coast College and the use of Parking Lots A,B,C,D, & E at Orange Coast College by the 32<sup>nd</sup> District Agricultural Association for overflow parking during specified year round events: April 17, 18, May 1, 15, 16, 22, 23, 29, 30, June 25-27 and July 16 through August 15, 2010, for the Annual Fair and Barrett-Jackson event. The term of this agreement is for the 2010 calendar year. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** None

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

**4.03.02 Approve a 1<sup>st</sup> Amendment to an existing Agreement between National Student Clearinghouse, Inc., a not-for-profit corporation, and the Coast Community College District for the purpose of adding Golden West College and Coastline College and setting a defined termination date**

It was moved by Mr. Howald and seconded by Dr. Prinsky to approve a 1<sup>st</sup> amendment to an existing agreement between National Student Clearinghouse, Inc., a not-for-profit corporation, and the Coast Community College District for the purpose of reporting student enrollment information to participants in student loan programs and to other authorized requestors. The National Student Clearinghouse provides a nationwide, central repository of information on postsecondary student enrollment and educational achievements at no cost to the District. The current agreement was board approved on September 17, 2008. This 1<sup>st</sup> amendment will amend the agreement to include Golden West College and Coastline College and will set a fixed expiration date for the agreement of September 23, 2013. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** No cost to the District or its colleges

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

**4.04 Approval of Agreements – District**

**4.04.01 Ratification of Entry into an Addendum to Master Services Agreement between the State of California and the Coast Community College District for the California Purchase Card program**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to ratify the Addendum to the State of California Purchase Card Program Master Services Agreement, executed by the Vice Chancellor on January 29, 2010. This Addendum is required because the State of California recently selected U.S. Bank to assist them in the administration of the Cal-Card Program. This Addendum sets forth the requirements for Cal-Card use and payments for California Purchase Card Program participants. This request for ratification is due to the State of California's requirement that this Addendum be executed and submitted no later than January 31, 2010. It is respectfully requested that the Board of Trustees ratify this Addendum. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** None

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

**4.04.02 Approval of District Standard Agreement for Consignments Template for use by Orange Coast College's Art Pavilion for Exhibition Sponsorship and Merchandise Display by Third parties**

It was moved by Ms. Hornbuckle and seconded by Dr. Prinsky to approve the Standard Agreement for Consignments for the Orange Coast College Arts Pavilion. This Standard Agreement will be used by Orange Coast College for Exhibition Sponsorship and Merchandise Display activities conducted at the OCC Arts Pavilion. The Board President, or designee, is authorized to sign future Standard Agreements for Consignment and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** None

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

**4.04.03 Authorization to Enter into an Agreement with Milliman Consultants and Actuaries to Provide and Actuarial Attestation in Order for the Coast Community College District to Receive the Medicare Part D Employer Subsidy from the Centers for Medicare and Medicaid Services (CMS)**

The Coast Community College District provides retirees and their eligible dependents with medical and prescription coverage. The Centers for Medicare and Medicaid Services (CMS) provides a subsidy to employers who provide retirees over age 65 with creditable prescription coverage. Creditable coverage is coverage that is equal to or better than the Medicare D prescription plan offered through Medicare. In order to verify that the prescription plan through the District is creditable, an actuary has to attest to the fact that the coverage is creditable.

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve the Agreement with Milliman Consultants and Actuaries to provide an actuarial attestation that the Coast Community College District provides creditable coverage and qualifies for the plan sponsor subsidy available under Medicare Part D.

The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** \$4500

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
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No: None  
Absent: None

#### 4.05 Buildings and Grounds Approvals

##### 4.05.01 Authorization to File Notice of Completion

It was moved by Mr. Lane and seconded by Dr. Prinsky that authorization be given to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the District is authorized to pay fees due, accepting all work and/or materials as satisfactorily completed by the contractors. In the event of a dispute between the District and the Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

OCC Fitness Center: Graphicline Sign Co.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: None

##### 4.05.02 Bid Tabulations and Award of Contract: Orange Coast College Student Center Swing Space; Bid No. 1974

Notices were published on December 22 and December 29, 2009 in the newspaper as well as in four trade journals requesting bids. Twenty-one bid packages were delivered or picked up by prospective bidders. Ten bids were received for three trade categories under this multiple prime project.

The bids were opened on February 5, 2010 for the Orange Coast College Student Center Swing Space; Bid No. 1974.

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that a contract is awarded to the lowest qualified base bid in Categories A, B and C as shown below. The President of the Board of Trustees, or designee, is authorized to sign the contract and any related documents indicating approval by the Board of Trustees.

	<u>Base Bid</u>
<u>Category A – Electrical</u>	
1. <b>Bergelectric Corporation</b>	<b>\$227,250</b>
3595 Cadillac Avenue, Suite 101, Costa Mesa, CA 92626	
2. On Target Electric, Inc.	\$303,120



Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: None

**4.06 General Items of Business – Coastline Community College**

None

**4.07 General Items of Business – Golden West College**

None

**4.08 General Items of Business – Orange Coast College**

None

**4.09 General Items of Business - District**

**4.09.01 Ratification of the Tentative Agreements of the Coast Federation of Educators/American Federation of Teachers (CFE/AFT)- Local 1911 and the Coast Community College District**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to ratify the tentative Agreements between the Coast Federation of Educators/American Federation of Teachers (CFE/AFT) - Local 1911 and the Coast Community College District. The District and CFE/AFT negotiated four reopened (4) Articles: Article VI – Academic Freedom and Responsibility, Article VII - Personnel Files, Article XI – Hours of Service, and Article XII – Working Conditions and Duties. These amended Articles have been reviewed by the CFE membership and will go into effect upon ratification by the Board of Trustees.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: None

**4.09.02 Approval of Agreement with Community College Search Services**

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to approve the Agreement with Community College Search Services for consulting services related to the national searches for the Vice Chancellor of Human Resources and President, Coastline Community College positions. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle  
No: None  
Absent: None

#### **4.09.03 Approval of Position Profile, Vice Chancellor of Human Resources Position**

At its meeting on February 3, 2010, the Vice Chancellor of Human Resources Search Committee considered all comments made by the constituent group representatives concerning the draft Vice Chancellor of Human Resources position profile. After consideration of the draft profile the comments received at its February 3, 2010 meeting, the Vice Chancellor of Human Resources Search Committee approved the position profile.

It was moved by Mr. Moreno and seconded by Mr. Lane that the Board of Trustees adopt the Vice Chancellor of Human Resources position profile.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

#### **4.09.04 Approval of Position Profile, President, Coastline Community College**

At its meeting on February 5, 2010, the Coastline Presidential Search Committee considered all comments made by the constituent group representatives concerning the draft Coastline President position profile. After consideration of the draft profile the comments received at its February 5, 2010 meeting, the Coastline President Search Committee approved the position profile.

It was moved by Ms. Hornbuckle and seconded by Dr. Prinsky that the Board of Trustees adopt the Coastline President Position profile.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

#### **4.09.05 Approval of Administrative Procedure, Student Trustee Selection Process**

It was moved by Mr. Lane and seconded by Mr. Howald to approve the Administrative Procedure, "Student Trustee Selection Process."

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

#### **4.09.06 Approval of Revised District Reorganization/Reassignment Plan**

It was moved by Mr. Howald and seconded by Mr. Lane to approve the revisions to the District Reorganization/Reassignment Plan that was originally approved at the December 9, 2009 Board of Trustees meeting.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

**4.09.07 Approve Independent Contractor Agreement with GEOCON West, Inc: Coastline Community College Newport Beach Learning Center**

This item was pulled from the Agenda by staff.

**4.10 Resolutions**

**4.10.01 Approval of Harry and Grace Steel Children's Center Instructional Materials Grant and Adoption of Resolution # 010-05**

This item was continued to the March 3, 2010 Agenda.

**4.11 Approval of Minutes  
Regular Meeting of February 3, 2010**

It was moved by Ms. Hornbuckle and seconded by Mr. Lane to approve the Minutes of the Regular Meeting of February 3, 2010.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

**5.00 Public Comment (Items not on the Agenda)**

There were no requests to address the Board during Public Comment.

It was moved by Mr. Patterson and seconded by Ms. Hornbuckle to add an urgent item to the closed session agenda under Public Employee Discipline/Dismissal/Release (Pursuant to Section 54957).

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

The Board recessed to Closed Session at 9:45 p.m.

The Board reconvened to Open Session at 10:13 p.m.

There was no report of action from Closed Session.

## **6.00 Adjournment**

There being no further business, it was moved by Dr. Prinsky and seconded by Ms. Hornbuckle that the meeting be adjourned in memory of Divya Nguyen, faculty member at Golden West College.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

The meeting was adjourned at 10:15 p.m.

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Secretary of the Board of Trustees

## **Appendices**

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B. ARCC Report, Coastline Community College.....	30-35
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## Appendix A

### 1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTA = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

#### COASTLINE COLLEGE

##### INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Basabe, Sandra	01/30/10	05/30/10	IUM	\$390.52	Department Chair
Shelley, Karen	01/30/10	05/30/10	IUM	\$150.20	Digital Graphic Art

##### SPECIAL ASSIGNMENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lee, Scott	02/18/10	06/30/10	PDH	\$29.46
To coordinate and prepare articulation agreements for marketing and website use.				
Warner, Michael	02/18/10	06/30/10	PDM	\$43.23
To develop curriculum and internships, redesign classroom, help set up lab and market Animation and Computer Programming courses.				

##### CURRICULUM DEVELOPMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Aprile, Judy	02/18/10	06/30/10	PDH	\$29.46	Adult Fitness
Chapman, Cheryl	02/18/10	06/30/10	PDH	\$29.46	Information/Animation
Lo Sasso, Mary	02/18/10	06/30/10	PDH	\$29.46	Adult Fitness
Masters, Melinda	02/18/10	06/30/10	PDH	\$29.46	Adult Fitness
Tran, Chau	02/18/10	06/30/10	PDH	\$29.46	Business Math

#### GOLDEN WEST COLLEGE

##### SPECIAL ASSIGNMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Amen, Tom	02/18/10	05/30/10	PDM	\$43.23
To process publicity for the Theater Program.				
Amezcu, Araceli	01/25/10	01/29/10	PDH	\$29.46
Conducting and evaluating Spanish challenge testing.				
Berman, Susan	01/30/10	05/30/10	PDM	\$43.23
Acting as Library Faculty Coordinator.				
Farazdaghi, Farzane	01/30/10	05/30/10	PDH	\$29.46
Acting as Peace Education Coordinator.				

##### INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Jones, Barbara	01/30/10	05/30/10	IUM	\$1201.60	Comp Bus Appli

##### SCIENCE OLYMPIAD

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Almy, James	03/08/10	03/12/10	PDM	\$43.23
Bernard, Phillip	03/08/10	03/12/10	PDH	\$29.46
Cordova, Joan	03/08/10	03/12/10	PDH	\$29.46

Goldstick, Deborah	03/08/10	03/12/10	PDM	\$43.23
Green, Katherine	03/08/10	03/12/10	PDM	\$43.23
Grimes, Carol	03/08/10	03/12/10	PDM	\$43.23
Kaliski, Lucy	03/08/10	03/12/10	PDH	\$29.46
Lamantia, Mary	03/08/10	03/12/10	PDM	\$43.23
Miller, Stephen	03/08/10	03/12/10	PDM	\$43.23
Quan, Hah Suey	03/08/10	03/12/10	PDH	\$29.46
Speakman, Teresa	03/08/10	03/12/10	PDM	\$43.23
Vail, Travis	03/08/10	03/12/10	PDM	\$43.23
Wimmer, Ronda	03/08/10	03/12/10	PDH	\$29.46

ORANGE COAST COLLEGESPECIAL ASSIGNMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Muir, Robert	05/01/10	05/31/10	PDM	\$43.23

To administer the math appeals/challenge process.

SATURDAY LIBRARIAN

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Cassidy, Lori	02/01/10	05/30/10	EXM	\$70.23
Morgan, Carleton	02/01/10	05/30/10	EXM	\$97.15
Oviatt, Vinta	02/01/10	05/30/10	EXM	\$93.85

COACHES STIPEND

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Altobelli, John	04/01/10	04/30/10	EXM	\$4463.00	Baseball
Behr, Laura	04/01/10	04/30/10	EXM	\$4463.00	Women's crew
Iacopetti, Anthony	04/01/10	04/30/10	EXM	\$4463.00	Men's swim
Knox, John	04/01/10	04/30/10	EXM	\$4463.00	Track & Field
Maran, Janice	04/01/10	04/30/10	EXM	\$4463.00	Women's tennis
Ochoa, Marco	04/01/10	04/30/10	EXM	\$4463.00	Track & Field
Smith, Carl	04/01/10	04/30/10	EXM	\$4463.00	Track & Field
Spencer, Steve	04/01/10	04/30/10	EXM	\$4463.00	Men's basketball
Watson, Don	04/01/10	04/30/10	EXM	\$4463.00	Women's swim

INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Adelmann, Daniel	01/30/10	05/30/10	IUM	\$1502.00	Allied Health
Alves, Mitchell	01/30/10	05/30/10	IUM	\$1502.00	Math/Engr
Avetisian, Sonia	01/30/10	05/30/10	IUM	\$1502.00	Math Evaluator
Bender, Edward	01/30/10	05/30/10	IUM	\$1502.00	Geology
Campbell, Laurie	01/30/10	05/30/10	IUM	\$1502.00	FSC
Cooper, Barbara	01/30/10	05/30/10	IUM	\$1502.00	Hospitality
Dale, John	01/30/10	05/30/10	IUM	\$1502.00	Library
Elliott, Kelli	01/30/10	05/30/10	IUM	\$1502.00	Science
Faridi, Abbas	01/30/10	05/30/10	IUM	\$1502.00	Physics/Astronomy
Foster, Rodney	01/30/10	05/30/10	IUM	\$1502.00	Aviation/Technology
Kings, Rose	01/30/10	05/30/10	IUM	\$1502.00	Architecture/Drafting
Morgan, Carleton	01/30/10	05/30/10	IUM	\$1502.00	Library
Mucciario, Thomas	01/30/10	05/30/10	IUM	\$1502.00	Geol/Phy Assist
Nauta, Dale	01/30/10	05/30/10	IUM	\$1502.00	Math/Engr
Peters, Timothy	01/30/10	05/30/10	IUM	\$1502.00	Tech Center/Const/Hvac
Sogo, Lisa	01/30/10	05/30/10	IUM	\$1502.00	Biology Chair

Overload assignments for the following evening counselors, payment to be a maximum of \$72.000/hr based

on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **01/30/10 to 05/30/10** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

OCC

<u>Name</u>	<u>LHE</u>
Adelmann, Daniel	1.12

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **01/30/10 to 05/30/10** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC

<u>Name</u>	<u>LHE</u>
Boswell, Glen	4.89
Farris, James	6.50
Greenfield, James	2.00
Holland, Jon	2.14
Jones, Barbara	
01/30/10-03/18/10	4.66
04/05/10-05/30/10	1.00
Kopp, Kyle	1.84
Kramer, Bryan	
01/30/10-05/30/10	7.33
03/01/10-05/20/10	3.50
Mitchell, Nicholas	0.50
Nielsen, Donavan	0.83
Pierce, Lowell	0.13
Reyna, Edward	4.33
Taylor, Scott	1.53
Viele, Nancy	0.16

OCC

<u>Name</u>	<u>LHE</u>
Abernathy, Dean	3.73
Alves, Mitchell	1.00
Appel, Matthew	3.84
Arismendi-Pardi, Eduardo	4.00
Avetisian, Sonia	6.00
Baker, Karen	1.33
Bandaruk, Theodore	7.00
Banoczy, Walter	5.24
Barber, William	0.33
Bazell, Arlene	3.84
Beard, Daniel	3.60
Belcher, Mary	1.50
Bender, Edward	5.00
Bialecki, Michael	0.34
Blair, Jamie	6.00
Blake, Elizabeth	0.67

Bosich, Jill	0.66
Boyer, Derek	0.67
Campbell, Laurie	1.00
Castano, Robert	0.33
Chaiyakal, Jennifer	1.00
Congleton, John	1.84
Contopoulos, Nicholas	7.50
Cooley, Timothy	0.50
Cooper, Barbara	0.87
Cortez, Jose	2.66
Daniel, Sharon	4.00
Dowling, Thomas	7.20
Drum, Stephen	5.33
Elliott, Kelli	3.91
Faridi, Abbas	5.67
Farrell, Daniel	3.36
Foster, Rodney	5.09
Frechen, Richard	4.66
Galvery, William	6.00
Golden, Jill	0.33
Gonzales, Shirley	5.00
Guerra, Arnold	5.50
Harlow, Richard	5.67
Hassapis, Phylisia	4.62
Henry, Lorraine	4.08
Hidden, Marta	4.50
Hussain, Syed	5.00
Hutchinson, Richard	2.00
Isaac, Darryl	3.00
Khamneian, Haedeh	5.00
Kings, Roseanne	2.33
Koines, Andrew	5.00
Kuchek, Wendy	5.00
Laux, John	7.00
Lawell, Cheri	1.00
Levine, Joel	5.67
Livingston, Tab	5.00
Maekawa, Naoko	6.50
Maughan, Helen	7.30
Maurer, Ernest	3.00
McCall, Leslie	6.39
McClanahan, Ann	2.75
McClure, William	2.50
Millikin, Evan	3.00
Moore, Arthur	6.00
Mucciario, Thomas	1.84
Muir, Robert	5.00
Myers, Joy	0.13
Nauta, Dale	5.00
Nudelman, Jack	4.67
Ortiz, Oscar	3.34
Peters, Timothy	5.90
Reed, Charlene	2.00
Sachs, Loren	3.15
Sam, Thinh	5.00
Shine, Brenda	2.50

Simpson, Melissa	3.47
Steinfeld, Thomas	0.20
Stuart, John	6.66
Voicu, Mariana	5.00
Yanaga, Randall	4.00
Yett, Jan	5.00
Young, Richard	1.00
Zombek, Mark	0.50

## 2. Substitute Faculty

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$45.69/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2009-10 academic year.

### Coastline College

Keefer, Sherry

### Golden West College

Brady, Kenneth

## 3. Full time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Assignments are only for the time period specified or the hours per week as stated (multiple statements indicate two or more separate assignments). Salary placement may be revised upon presentation of evidence of additional education and/or experience:

### Faculty – Temporary

<u>Name</u>	<u>Loc</u>	<u>Title</u>	<u>Start Date</u>	<u>End Date</u>	<u>Plcmt</u>
Tran, Tammie	GWC	Instructor, Foreign Lang	02/09/10	05/30/10	A-V-07

## 4. Part time Faculty

### SPRING

Assignments during the period **01/30/10-05/30/10** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

### Coastline College

<u>Name</u>	<u>LHE</u>
Beaver, Dorothy	1.125
Herrera, Patrick	3.000
Igoudin, Alex	3.375
Lee, Michael	4.000
Nguyen, Ky	4.000

Ratzlaff, Duane	1.125
Watson, Katherine	2.500
West, Ruth	3.750

Golden West College

<u>Name</u>	<u>LHE</u>
Aispuro, Enrique	8.880
Allum, Richard	3.000
Baumheckel, Kenneth	3.000
Biser, Nicole	3.000
Cooper, Paz	3.000
Galbraith, Milton	3.000
Gardner, Christopher	5.280
Goracke, Michelle	2.000
Hare Jr, William	2.670
Hicks, Ricky	3.000
Hostetter, Darren	5.330
Huxley, Dawn	5.330
Josifek, Jami	4.000
Keegan, Gregory	6.250
Leatherman, Carlene	5.200
Mehlhoff, David	3.000
Miner, Robert	6.250
Moore, Andrew	3.000
Nobles, Stephanie	6.250
Ormes, Guy	9.000
Pawson, John	5.000
Perez, Jason	2.167
Rae, Caroline	7.250
Reyes, Lourdes	3.000
Robinson, David	2.258
Sagel, Brett	3.000
Schibsted, Penny	9.710
Skidmore, Peju	3.000
Thach, Amy	9.000
Vasilik, Richard	7.500
Whitney, Marisa	3.000
Wimmer, Ronda	4.500

Orange Coast College

<u>Name</u>	<u>LHE</u>
Anderson, Ruthann	7.000
Carmen, Radha	2.625
Petit, Adam	2.666
Robertson, Darrin	2.750
Mann, Nicole	4.250

**5. Educational Administrator**

None.

**6. Classified Management**

None.

**7. Classified Staff**

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

Classified Promotions, New Hires and Rehires

<u>Name</u>	<u>Loc</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Pok, Eva	OCC	Division Area Off Coordinator	02/19/10	E-49-04	O-011-10*

\*In House.

**8. Reclassification and Reorganization/Reassignment**

It is recommended that authorization be given for the following changes for Classified Staff:

Classified Lateral Transfer

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Recalde, Edwina	DIST	HR Specialist	Benefits Technician	02/24/10

**9. Classified Temporary Assignments**

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

Revision to Previous Board Action

<u>Name</u>	<u>Loc</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Nguyen, Hung	DIST	Mechanic	Lead Mechanic	Extend end date from 12/31/09 to 03/31/10	E-55-05
Phan, Phuong B.	OCC	Matriculation Assistant	Special Assignment	Extend end date from 02/28/10 to 05/31/10	E-42-05*

\*7.5% diff

**10. Hourly Staff**

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 100+ are General Fund; all others are Categorical Funds.)  
EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Biser, Nicole	GWC	02/18/10	03/30/10	110001-307201	T,W,TH,F
Cleveland, Stacey	CCC	02/18/10	06/30/10	818030-847515	M,T,W,TH,F
Krikorian, Joanne	OCC	02/24/10	06/30/10	812035-281201	M,T,W,TH,F
Le, Uyen	CCC	02/18/10	06/30/10	818030-879910	M,T,W,TH,F
Mitchell, Jacqueline	GWC	02/18/10	06/30/10	110001-307201	T,W,TH,F
Nguyen, Thao	GWC	02/18/10	06/30/10	124036-349304	M,T,W,TH,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Belisario, Christian	GWC	02/18/10	06/30/10	120081-304006	M,T,W,TH,F
Dalton, Natalie	GWC	02/18/10	06/30/10	124073-353215	M,T,W,TH,F
Dennis, Sara	OCC	02/04/10	06/30/10	812035-210402	M,T,W,TH,F
Farhad, Ramin	OCC	02/18/10	06/30/10	812001-201592	M,T,W,TH,F
	OCC	02/18/10	06/30/10	110001-201591	M,T,W,TH,F
	OCC	02/18/10	06/30/10	124034-256041	M,T,W,TH,F
	OCC	02/18/10	06/30/10	124033-256041	M,T,W,TH,F
	OCC	02/18/10	06/30/10	120176-251030	M,T,W,TH,F
Kennedy, Laura	GWC	02/18/10	06/30/10	124006-361516	M,W,F
Lever, Roberta	OCC	02/04/10	06/30/10	812035-265660	M,T,W,TH,F
Lowrey, Shelley	OCC	02/05/10	06/30/10	120176-251032	M,T,W,TH,F
Neilson, Jack	CCC	02/18/10	06/30/10	124007-856101	M,T,W,TH,F
Ridens, Jill	GWC	02/18/10	06/30/10	124073-353215	M,T,W,TH,F
Wassenberg, Yolanda	GWC	02/18/10	06/30/10	110001-324104	M,T,W,TH,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Merino, Anabel	OCC	02/18/10	06/30/10	812020-205401	M,T,W,TH,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Biser, Nicole	GWC	02/18/10	03/30/10	110001-307201	M,T,W,TH,F
Inouye, Chris	GWC	02/18/10	06/30/10	124006-361516	M,T,W,TH,F
Mabry, Andrew	OCC	02/18/10	06/30/10	812035-212805	M,T,W,TH,F
Mitchell, Jacqueline	GWC	02/18/10	06/31/10	110001-307201	M,T,W,TH,F
Perry, Guy	OCC	02/18/10	06/30/10	812035-212813	M,T,W,TH,F
Rich, Samantha	GWC	02/18/10	06/30/10	124006-361516	M,T,W,TH,F
	GWC	02/18/10	06/30/10	124005-256203	M,T,W,TH,F
	GWC	02/18/10	06/30/10	124007-856101	M,T,W,TH,F
	GWC	02/18/10	06/30/10	124052-343303	M,T,W,TH,F
Ruskin, Eric	OCC	02/18/10	06/30/10	812035-212203	M,T,W,TH,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit

employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Dang, Mai	CCC	02/19/10	03/18/10	818030-847515	M,T,W,TH,F
Huynh, Minh-Tri	CCC	02/22/10	06/30/10	110001-803102	M,T,W,TH,F
Raddavong, Buffie	CCC	02/01/10	04/30/10	818030-847515	M,T,W,TH,F
Ward, Jason	CCC	02/19/10	03/18/10	818030-847515	M,T,W,TH,F

#### **11. Substitute Classified**

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

##### Orange Coast College

Chung, Hyejung  
Simco, Sarah

#### **12. Clinical Advisors/Summer**

None.

#### **13. Medical Professional Hourly Personnel**

None.

#### **14. Student Workers**

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

##### Golden West College

Nguyen, Chau  
Nguyen, Tri  
Repo, Sirje

##### Orange Coast College

Abgaryan, Natalia  
Ahang, Hasti  
Barbour, Rechelle  
Crain, Roshaunda  
DeLeo, James  
Elledge, Kristine  
Flasphaler, Tricia  
Karpel, David  
Lawyer, Seth  
Lee, Denise

Lyons, Andrew  
Merriss, Shane  
Motley, Walker  
Nguyen, Khoi  
Nguyen, Mylien  
Nguyen, Thu  
Nguyen, Thuy  
Onusz, Alison  
Pacheco, Leslie  
Pham, Tai  
Pratt, Latrece  
Sokmanan, Elizabeth  
Sokmanan, Managan  
Stephenson, Thomas  
Tran, Michael  
Tran, Trang  
Tran, Tri  
Tran, Truc  
Tran, Truc T.  
Vuong, Dung  
Ybarra, Nicholas

## Appendix B

## ARCC 2009 Report: College Level Indicators

**Coastline Community College**

Coast Community College District

**College Performance Indicators****Student Progress and Achievement: Degree/Certificate/Transfer****Table 1.1:**  
Student Progress and  
Achievement Rate

Percentage of first-time students who showed intent to complete and who achieved any of the following outcomes within six years: Transferred to a four-year college; or earned an AA/AS; or earned a Certificate (18 units or more); or achieved "Transfer Directed" status; or achieved "Transfer Prepared" status. (See explanation in Appendix B.)

	2000-2001 to 2005-2006	2001-2002 to 2006-2007	2002-2003 to 2007-2008
<b>Student Progress and Achievement Rate</b>	55.3%	54.6%	57.0%

**Table 1.1a:**  
Percent of Students Who  
Earned at Least 30 Units

Percentage of first-time students who showed intent to complete and who earned at least 30 units while in the California Community College System. (See explanation in Appendix B.)

	2000-2001 to 2005-2006	2001-2002 to 2006-2007	2002-2003 to 2007-2008
<b>Percent of Students Who Earned at Least 30 Units</b>	64.2%	64.8%	65.3%

**Table 1.2:**  
Persistence Rate

Percentage of first-time students with a minimum of six units earned in a Fall term and who returned and enrolled in the subsequent Fall term anywhere in the system. (See explanation in Appendix B.)

	Fall 2004 to Fall 2005	Fall 2005 to Fall 2006	Fall 2006 to Fall 2007
<b>Persistence Rate</b>	53.0%	53.0%	53.7%

NA: This performance indicator is not applicable for schools of continuing education



# ARCC 2009 Report: College Level Indicators

## Coastline Community College

Coast Community College District

### College Performance Indicators

#### Student Progress and Achievement: Vocational/Occupational/Workforce Development

**Table 1.3:**  
Annual Successful Course  
Completion Rate for  
Credit Vocational Courses

See explanation in Appendix B.

	2005-2006	2006-2007	2007-2008
Annual Successful Course Completion Rate for Vocational Courses	66.8%	66.5%	71.9%

#### Pre-Collegiate Improvement: Basic Skills, ESL, and Enhanced Noncredit

**Table 1.4:**  
Annual Successful Course  
Completion Rate for  
Credit Basic Skills Courses

See explanation in Appendix B.

	2005-2006	2006-2007	2007-2008
Annual Successful Course Completion Rate for Basic Skills Courses	67.3%	64.9%	68.3%

**Table 1.5:**  
Improvement Rates for ESL  
and Credit Basic Skills Courses

See explanation in Appendix B.

	2003-2004 to 2005-2006	2004-2005 to 2006-2007	2005-2006 to 2007-2008
ESL Improvement Rate	15.5%	17.2%	17.8%
Basic Skills Improvement Rate	34.0%	35.9%	38.4%

**Table 1.6:**  
Career Development and  
College Preparation (CDCP)  
Progress and Achievement Rate

See explanation in Appendix B.

	2003-2004 to 2005-2006	2004-2005 to 2006-2007	2005-2006 to 2007-2008
CDCP Progress and Achievement Rate	.%	.%	.%

Blank cell (% only) = No CDCP data for cohort (college may not have CDCP courses)  
0% in cell = CDCP cohort data, but no outcome data as of report date



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NA: This performance indicator is not applicable for schools of continuing education

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## ARCC 2009 Report: College Level Indicators

### Coastline Community College

Coast Community College District

#### College Profile

**Table 1.7:**  
Annual Unduplicated Headcount and  
Full-Time Equivalent Students (FTES)

	2005-2006	2006-2007	2007-2008
<b>Annual Unduplicated Headcount</b>	17,661	19,329	22,128
<b>Full-Time Equivalent Students (FTES)*</b>	4,356	5,637	6,493

Source: The annual unduplicated headcount data are produced by the Chancellor's Office, Management Information System. The FTES data are produced from the Chancellor's Office, Fiscal Services 320 Report.

\*FTES data for 2005-2006, 2006-2007, and 2007-2008 are based on the FTES recalculation.

**Table 1.8:**  
Age of Students at Enrollment

	2005-2006	2006-2007	2007-2008
<b>19 or less</b>	8.7%	9.7%	10.9%
<b>20 - 24</b>	18.3%	18.4%	18.0%
<b>25 - 49</b>	45.8%	46.6%	46.7%
<b>Over 49</b>	27.2%	25.3%	24.3%
<b>Unknown</b>	0.0%	0.0%	0.1%

Source: Chancellor's Office, Management Information System

**Table 1.9:**  
Gender of Students

	2005-2006	2006-2007	2007-2008
<b>Female</b>	58.9%	57.3%	54.8%
<b>Male</b>	40.2%	41.8%	44.1%
<b>Unknown</b>	0.8%	0.9%	1.2%

Source: Chancellor's Office, Management Information System



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## ARCC 2009 Report: College Level Indicators

<b>Coastline Community College</b>
Coast Community College District
<b>College Profile</b>

**Table 1.10:**  
Ethnicity of Students

	<b>2005-2006</b>	<b>2006-2007</b>	<b>2007-2008</b>
<b>African American</b>	5.2%	6.9%	7.3%
<b>American Indian/Alaskan Native</b>	0.9%	1.1%	1.2%
<b>Asian</b>	22.2%	21.0%	21.4%
<b>Filipino</b>	1.3%	1.5%	1.5%
<b>Hispanic</b>	12.7%	14.0%	14.7%
<b>Other Non-White</b>	0.8%	1.2%	1.1%
<b>Pacific Islander</b>	0.5%	0.4%	0.4%
<b>Unknown/Non-Respondent</b>	15.0%	14.4%	15.2%
<b>White Non-Hispanic</b>	41.3%	39.6%	37.2%

Source: Chancellor's Office, Management Information System



## ARCC 2009 Report: College Level Indicators

### Coastline Community College

Coast Community College District

### College Peer Grouping

Table 1.11: Peer Grouping

	Indicator	College's Rate	Peer Group Average	Peer Group Low	Peer Group High	Peer Group
A	Student Progress and Achievement Rate	57.0	47.4	36.3	64.7	A5
B	Percent of Students Who Earned at Least 30 Units	65.3	64.5	60.4	71.9	B5
C	Persistence Rate	53.7	58.3	37.6	72.0	C4
D	Annual Successful Course Completion Rate for Credit Vocational Courses	71.9	75.1	62.3	84.6	D1
E	Annual Successful Course Completion Rate for Credit Basic Skills Courses	68.3	62.1	52.0	72.0	E1
F	Improvement Rate for Credit Basic Skills Courses	38.4	47.1	38.4	51.6	F6
G	Improvement Rate for Credit ESL Courses	17.8	29.1	0.0	70.5	G1

Note: Please refer to Appendices A and B for more information on these rates. The technical details of the peer grouping process are available in Appendix D.



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## ARCC 2009 Report: College Level Indicators

### Coastline Community College

Coast Community College District

#### College Self-Assessment

Coastline Community College was founded in 1976 with the specific mission of serving adult students through alternative delivery and scheduling formats. In addition to its classroom-based programs, the college has strong departments in distance education and instructional system design. The college has produced more than 60 internationally-distributed, award-winning telecourses and online courses. The DE department offers 127 different courses (primarily online). Coastline's creative scheduling and innovative instructional delivery formats are an excellent match for the educational needs and lifestyles of working adults. Seventy percent of Coastline's students attend part time—taking fewer than 5 units per semester; the academic success of this population cannot be adequately captured through the six year cohort tracking timeframe observed by the architects of the ARCC reporting system.

In addition to predominantly serving working students, Coastline successfully serves the needs of more traditional students who simultaneously attend other colleges. These students find Coastline's wide range of general education distance learning and one-class-meeting-per-week format, site-based classes a viable option for picking up classes to augment their home college schedules. Because these students neither start nor complete their degree work at Coastline, their successful learning experiences at Coastline are not completely reflected in the ARCC data.

Coastline College also is successfully serving a growing number of military students. In 2007-08, Coastline served 10,496 military students. The number of course enrollments (seats) by military program students grew from 4,500 in 1999-00 to 22,237 in 2007-08. When compared to most civilian students, military students' progress through our courses and programs at high rates, achieving an 83% rate of successful course completion; this success rate compares very favorably to the statewide distance education course success rate of 55%. Please note that military enrollment data are not included in all of Coastline's ARCC data tables. The college is working with the System's Office to include military enrollment data in future ARCC reports. As a result, of these efforts, we expect our program completion and transfer rates to reflect a steady increase over the coming years.

In the last eight years, Coastline has initiated new programs and accelerated existing programs to serve students from a much broader range of circumstances. Redefining the familiar term "nontraditional," these programs include recruitment, instruction, and support tailored to the needs of deployed military personnel, incarcerated students, and high school students. The college is making a conscious effort to attract students who consider Coastline their home college. This effort manifests through new programs including Biotechnology (the only biological laboratory technician training program in Orange County) and Process Technology, partnerships with local school districts for programs such as Early College High School, new community-based learning centers, and development of innovative technologies to support the design and delivery of high-quality online courses.



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## Appendix C

## ARCC 2009 Report: College Level Indicators

**Orange Coast College**

Coast Community College District

**College Performance Indicators****Student Progress and Achievement: Degree/Certificate/Transfer****Table 1.1:**  
Student Progress and  
Achievement Rate

Percentage of first-time students who showed intent to complete and who achieved any of the following outcomes within six years: Transferred to a four-year college; or earned an AA/AS; or earned a Certificate (18 units or more); or achieved "Transfer Directed" status; or achieved "Transfer Prepared" status. (See explanation in Appendix B.)

	2000-2001 to 2005-2006	2001-2002 to 2006-2007	2002-2003 to 2007-2008
<b>Student Progress and Achievement Rate</b>	61.2%	63.9%	62.9%

**Table 1.1a:**  
Percent of Students Who  
Earned at Least 30 Units

Percentage of first-time students who showed intent to complete and who earned at least 30 units while in the California Community College System. (See explanation in Appendix B.)

	2000-2001 to 2005-2006	2001-2002 to 2006-2007	2002-2003 to 2007-2008
<b>Percent of Students Who Earned at Least 30 Units</b>	77.9%	78.9%	79.8%

**Table 1.2:**  
Persistence Rate

Percentage of first-time students with a minimum of six units earned in a Fall term and who returned and enrolled in the subsequent Fall term anywhere in the system. (See explanation in Appendix B.)

	Fall 2004 to Fall 2005	Fall 2005 to Fall 2006	Fall 2006 to Fall 2007
<b>Persistence Rate</b>	79.1%	79.1%	80.6%

NA: This performance indicator is not applicable for schools of continuing education



## ARCC 2009 Report: College Level Indicators

### Orange Coast College

Coast Community College District

### College Performance Indicators

#### Student Progress and Achievement: Vocational/Occupational/Workforce Development

**Table 1.3:**  
Annual Successful Course  
Completion Rate for  
Credit Vocational Courses

See explanation in Appendix B.

	2005-2006	2006-2007	2007-2008
Annual Successful Course Completion Rate for Vocational Courses	78.7%	77.8%	79.2%

#### Pre-Collegiate Improvement: Basic Skills, ESL, and Enhanced Noncredit

**Table 1.4:**  
Annual Successful Course  
Completion Rate for  
Credit Basic Skills Courses

See explanation in Appendix B.

	2005-2006	2006-2007	2007-2008
Annual Successful Course Completion Rate for Basic Skills Courses	65.2%	65.7%	64.1%

**Table 1.5:**  
Improvement Rates for ESL  
and Credit Basic Skills Courses

See explanation in Appendix B.

	2003-2004 to 2005-2006	2004-2005 to 2006-2007	2005-2006 to 2007-2008
ESL Improvement Rate	.%	.%	66.7%
Basic Skills Improvement Rate	47.1%	46.7%	47.2%

**Table 1.6:**  
Career Development and  
College Preparation (CDCP)  
Progress and Achievement Rate

See explanation in Appendix B.

	2003-2004 to 2005-2006	2004-2005 to 2006-2007	2005-2006 to 2007-2008
CDCP Progress and Achievement Rate	.%	.%	.%

Blank cell (% only) = No CDCP data for cohort (college may not have CDCP courses)  
0% in cell = CDCP cohort data, but no outcome data as of report date



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## ARCC 2009 Report: College Level Indicators

### Orange Coast College

Coast Community College District

#### College Profile

**Table 1.7:**  
Annual Unduplicated Headcount and  
Full-Time Equivalent Students (FTES)

	2005-2006	2006-2007	2007-2008
<b>Annual Unduplicated Headcount</b>	30,406	32,072	35,034
<b>Full-Time Equivalent Students (FTES)*</b>	16,144	18,079	18,345

Source: The annual unduplicated headcount data are produced by the Chancellor's Office, Management Information System. The FTES data are produced from the Chancellor's Office, Fiscal Services 320 Report.

\*FTES data for 2005-2006, 2006-2007, and 2007-2008 are based on the FTES recalculation.

**Table 1.8:**  
Age of Students at Enrollment

	2005-2006	2006-2007	2007-2008
<b>19 or less</b>	30.1%	29.4%	29.8%
<b>20 - 24</b>	38.3%	37.5%	36.6%
<b>25 - 49</b>	27.5%	28.4%	28.7%
<b>Over 49</b>	4.1%	4.8%	4.9%
<b>Unknown</b>	0.0%	0.0%	0.0%

Source: Chancellor's Office, Management Information System

**Table 1.9:**  
Gender of Students

	2005-2006	2006-2007	2007-2008
<b>Female</b>	50.4%	50.4%	49.8%
<b>Male</b>	49.5%	49.3%	49.7%
<b>Unknown</b>	0.1%	0.3%	0.5%

Source: Chancellor's Office, Management Information System



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## ARCC 2009 Report: College Level Indicators

### Orange Coast College

Coast Community College District

### College Profile

**Table 1.10:**  
Ethnicity of Students

	2005-2006	2006-2007	2007-2008
<b>African American</b>	1.8%	1.8%	1.8%
<b>American Indian/Alaskan Native</b>	0.6%	0.7%	0.7%
<b>Asian</b>	22.8%	22.6%	23.0%
<b>Filipino</b>	2.1%	2.1%	2.1%
<b>Hispanic</b>	18.3%	18.1%	18.6%
<b>Other Non-White</b>	1.5%	1.8%	1.8%
<b>Pacific Islander</b>	0.8%	0.7%	0.9%
<b>Unknown/Non-Respondent</b>	6.1%	7.5%	8.1%
<b>White Non-Hispanic</b>	46.0%	44.7%	43.1%

Source: Chancellor's Office, Management Information System



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## ARCC 2009 Report: College Level Indicators

### Orange Coast College

Coast Community College District

### College Peer Grouping

Table 1.11: Peer Grouping

	Indicator	College's Rate	Peer Group Average	Peer Group Low	Peer Group High	Peer Group
A	Student Progress and Achievement Rate	62.9	58.8	51.3	69.3	A2
B	Percent of Students Who Earned at Least 30 Units	79.8	73.9	67.9	82.7	B4
C	Persistence Rate	80.6	69.3	53.8	80.6	C3
D	Annual Successful Course Completion Rate for Credit Vocational Courses	79.2	74.5	67.0	85.4	D2
E	Annual Successful Course Completion Rate for Credit Basic Skills Courses	64.1	63.7	53.9	81.5	E3
F	Improvement Rate for Credit Basic Skills Courses	47.2	52.6	36.5	62.0	F2
G	Improvement Rate for Credit ESL Courses	66.7	58.4	33.1	79.2	G5

Note: Please refer to Appendices A and B for more information on these rates. The technical details of the peer grouping process are available in Appendix D.



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## ARCC 2009 Report: College Level Indicators

### Orange Coast College

Coast Community College District

### College Self-Assessment

Located in Costa Mesa, California, Orange Coast College (OCC) was founded in 1948 with an opening day enrollment of 500 students. The college has grown significantly since founded, currently enrolling more than 22,000 students each semester and over 32,500 students annually. OCC offers more than 130 academic and career programs, including one of the nation's largest and most acclaimed public marine sailing programs. Nearly half of the students on campus are enrolled in one of the college's career and technical programs. Over the past ten years, OCC's student population has become more ethnically diverse and closely approximates its service area. During this time the college has also observed increases in students under 21.

Orange Coast College ranks second statewide in the number of students it transfers to the California State University system and sixth in transfers to the University of California. Over the past decade, nearly 20,000 OCC students have transferred to UC and CSU campuses. Many also transfer to private colleges and universities within California and across the nation.

In terms of student success, OCC has demonstrated above average levels of performance on all accountability indicators, except our basic skills improvement rate. Over the past three years, the college has increased its student progress and achievement rate to 62.9%, a figure above its peer group. We remain consistently high on the percentage of students who earned at least 30 units (79.8%). Our persistence rate remains at the top of our peer group (80.6%). Vocational course success rates have remained strong and are at 79.2%.

Over the past year, we observed a decline in our basic skills course success rate and an increase in our basic skills improvement rate. Although the basic skills course success rate decreased from 65.7% to 64.1%, it is still above our peer group. While our basic skills improvement rate increased by .5%, it is below our peer group. Due to the low predictive values of criteria used to determine this peer group, the Chancellor's Office has cautioned its use. Both basic skills areas are affected by the increase of students entering with skills below college level. OCC is addressing our students' basic skills needs through a Title III Strengthening Institutions grant.

While the college has a robust ESL program, its progress is not consistently reported in the ESL improvement rate. Most of our ESL courses have CSU transfer status and are not included in this calculation. Only the most recent cohort (2005-2006) reports data with an improvement rate of 66.7%. This is due to a non-transferrable course being offered during 2005-2006 and student progress being tracked. This rate is above our peer group.

As these statistics demonstrate, our success rates remained fairly consistent over the past three years. Performance on indicators have increased or slightly fluctuated downward. Additionally, the college has performed above its peer group on most indicators. Orange Coast College is justly proud of the success rates of its students and the quality of instruction and support provided by its faculty and staff.



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## Appendix D

## ARCC 2009 Report: College Level Indicators

**Golden West College**

Coast Community College District

**College Performance Indicators****Student Progress and Achievement: Degree/Certificate/Transfer****Table 1.1:**  
Student Progress and  
Achievement Rate

Percentage of first-time students who showed intent to complete and who achieved any of the following outcomes within six years: Transferred to a four-year college; or earned an AA/AS; or earned a Certificate (18 units or more); or achieved "Transfer Directed" status; or achieved "Transfer Prepared" status. (See explanation in Appendix B.)

	2000-2001 to 2005-2006	2001-2002 to 2006-2007	2002-2003 to 2007-2008
<b>Student Progress and Achievement Rate</b>	55.4%	54.5%	55.7%

**Table 1.1a:**  
Percent of Students Who  
Earned at Least 30 Units

Percentage of first-time students who showed intent to complete and who earned at least 30 units while in the California Community College System. (See explanation in Appendix B.)

	2000-2001 to 2005-2006	2001-2002 to 2006-2007	2002-2003 to 2007-2008
<b>Percent of Students Who Earned at Least 30 Units</b>	71.9%	73.7%	74.9%

**Table 1.2:**  
Persistence Rate

Percentage of first-time students with a minimum of six units earned in a Fall term and who returned and enrolled in the subsequent Fall term anywhere in the system. (See explanation in Appendix B.)

	Fall 2004 to Fall 2005	Fall 2005 to Fall 2006	Fall 2006 to Fall 2007
<b>Persistence Rate</b>	72.5%	76.4%	78.0%

NA: This performance indicator is not applicable for schools of continuing education



## ARCC 2009 Report: College Level Indicators

### Golden West College

Coast Community College District

### College Performance Indicators

#### Student Progress and Achievement: Vocational/Occupational/Workforce Development

**Table 1.3:**  
Annual Successful Course  
Completion Rate for  
Credit Vocational Courses

See explanation in Appendix B.

	2005-2006	2006-2007	2007-2008
Annual Successful Course Completion Rate for Vocational Courses	76.0%	76.1%	76.7%

#### Pre-Collegiate Improvement: Basic Skills, ESL, and Enhanced Noncredit

**Table 1.4:**  
Annual Successful Course  
Completion Rate for  
Credit Basic Skills Courses

See explanation in Appendix B.

	2005-2006	2006-2007	2007-2008
Annual Successful Course Completion Rate for Basic Skills Courses	59.6%	60.8%	63.2%

**Table 1.5:**  
Improvement Rates for ESL  
and Credit Basic Skills Courses

See explanation in Appendix B.

	2003-2004 to 2005-2006	2004-2005 to 2006-2007	2005-2006 to 2007-2008
ESL Improvement Rate	29.6%	33.2%	37.7%
Basic Skills Improvement Rate	47.7%	54.1%	55.4%

**Table 1.6:**  
Career Development and  
College Preparation (CDCP)  
Progress and Achievement Rate

See explanation in Appendix B.

	2003-2004 to 2005-2006	2004-2005 to 2006-2007	2005-2006 to 2007-2008
CDCP Progress and Achievement Rate	.%	.%	.%

Blank cell (% only) = No CDCP data for cohort (college may not have CDCP courses)  
0% in cell = CDCP cohort data, but no outcome data as of report date



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## ARCC 2009 Report: College Level Indicators

<b>Golden West College</b>
Coast Community College District
<b>College Profile</b>

**Table 1.7:**  
Annual Unduplicated Headcount and  
Full-Time Equivalent Students (FTES)

	2005-2006	2006-2007	2007-2008
<b>Annual Unduplicated Headcount</b>	20,557	20,111	21,309
<b>Full-Time Equivalent Students (FTES)*</b>	9,933	11,065	10,545

Source: The annual unduplicated headcount data are produced by the Chancellor's Office, Management Information System. The FTES data are produced from the Chancellor's Office, Fiscal Services 320 Report.

\*FTES data for 2005-2006, 2006-2007, and 2007-2008 are based on the FTES recalculation.

**Table 1.8:**  
Age of Students at Enrollment

	2005-2006	2006-2007	2007-2008
<b>19 or less</b>	27.1%	26.4%	25.2%
<b>20 - 24</b>	35.2%	36.2%	35.5%
<b>25 - 49</b>	31.7%	31.8%	33.0%
<b>Over 49</b>	6.0%	5.7%	6.3%
<b>Unknown</b>	0.0%	0.0%	0.0%

Source: Chancellor's Office, Management Information System

**Table 1.9:**  
Gender of Students

	2005-2006	2006-2007	2007-2008
<b>Female</b>	55.1%	54.8%	55.0%
<b>Male</b>	44.7%	44.8%	44.6%
<b>Unknown</b>	0.3%	0.4%	0.4%

Source: Chancellor's Office, Management Information System



## ARCC 2009 Report: College Level Indicators

### Golden West College

Coast Community College District

### College Profile

**Table 1.10:**  
Ethnicity of Students

	2005-2006	2006-2007	2007-2008
<b>African American</b>	2.1%	1.9%	1.8%
<b>American Indian/Alaskan Native</b>	0.9%	1.0%	0.9%
<b>Asian</b>	30.0%	30.1%	29.0%
<b>Filipino</b>	2.7%	2.8%	3.0%
<b>Hispanic</b>	15.0%	15.7%	16.7%
<b>Other Non-White</b>	0.9%	1.2%	1.2%
<b>Pacific Islander</b>	0.9%	0.7%	0.9%
<b>Unknown/Non-Respondent</b>	7.4%	7.4%	8.7%
<b>White Non-Hispanic</b>	40.1%	39.1%	37.7%

Source: Chancellor's Office, Management Information System



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## ARCC 2009 Report: College Level Indicators

<b>Golden West College</b> Coast Community College District
<b>College Peer Grouping</b>

Table 1.11: Peer Grouping

	Indicator	College's Rate	Peer Group Average	Peer Group Low	Peer Group High	Peer Group
A	Student Progress and Achievement Rate	55.7	58.8	51.3	69.3	A2
B	Percent of Students Who Earned at Least 30 Units	74.9	71.1	63.2	78.4	B2
C	Persistence Rate	78.0	67.6	57.1	78.0	C5
D	Annual Successful Course Completion Rate for Credit Vocational Courses	76.7	74.5	67.0	85.4	D2
E	Annual Successful Course Completion Rate for Credit Basic Skills Courses	63.2	62.1	52.0	72.0	E1
F	Improvement Rate for Credit Basic Skills Courses	55.4	52.6	36.5	62.0	F2
G	Improvement Rate for Credit ESL Courses	37.7	53.6	15.7	75.0	G3

Note: Please refer to Appendices A and B for more information on these rates. The technical details of the peer grouping process are available in Appendix D.



## ARCC 2009 Report: College Level Indicators

### Golden West College

Coast Community College District

### College Self-Assessment

Golden West College (GWC), located in Huntington Beach, is one of three community colleges of the Coast Community College District located in Orange County, serving primarily the communities of Costa Mesa, Fountain Valley, Garden Grove, Huntington Beach, Newport Beach, Seal Beach, and Westminster. Golden West College has approximately 22,000 students per year with 59% of those students under the age of 25. The ethnic composition of our students is about 32% Asian, 16% Hispanic, 2% African American, 40% white and 11% other. The ethnic composition of Orange County is 15.5% Asian, 30.8% Hispanic, 2.1% African American, 51.3% white, and 0.3% other. Almost half of the Orange County residents do not speak English at home.

Although transfer preparation and degree achievement are primary to the mission of Golden West College, our mission also includes responding to specific community needs with respect to career and technical training, employment skills preparation, as well as, remedial activities and lifelong learning. At graduation, nearly one-third of our awards are for vocational certificates from our 23 Career Certificate programs.

Golden West College performed at or above state-wide and our peer group averages on all accountability indicators except 'Improvement Rate for ESL Courses'. However, our 'Improvement Rate for ESL Courses' has improved more than 4% each of the last two cohorts. Performance has also improved each of the last two years on the indicator measured by the 'Percent of Students Who Earned at Least 30 Units'. Although the 'Student Progress and Achievement Rate' is now lower than our peer group average, it improved over last year, and is still above the state-wide average. Our 'Persistence' and 'Basic Skills Improvement' rates improved over the prior period.

Thirty-five percent of Golden West College students are first-time students, and many come to our campus under-prepared academically and lack some of the skills necessary to be successful college students. Many do not speak English as their native language. Prior to reviewing the data in this ARCC report, Golden West College realized our need to improve in the area of basic skills and began to work on it internally, and we are seeing the fruits of those efforts. In 2008, the Student Success Committee was established and charged to study issues that are barriers to student success and coordinate activities to mitigate these barriers. The ESL department continues to actively review the results of their assessments of student learning outcomes and to make changes to the program. Additionally, they are actively evaluating their placement practices in an effort to increase its effectiveness for placing students in their first ESL class. The college is encouraged that our scores in the Basic Skills indicators will continue to rise as a result of our ongoing efforts.



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