

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

6:30 p.m. Regular Meeting – Closed Session Following

July 21, 2010

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on July 21, 2010 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Jerry Patterson called the meeting to order at 5:03 p.m.

1.02 Roll Call

Trustees Present: Jerry Patterson, Mary Hornbuckle, Walter Howald, Jim Moreno,
Lorraine Prinsky and Student Trustee Lee Fuller

Trustees Absent: None

1.03 Public Comment (Closed Session – Items on Agenda)

There were no requests to address the Board during Public Comment.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public.

The Board recessed to Closed Session at 5:04 p.m. to discuss the following items:

1.04.01 Public Employment (Pursuant to Government Code 54957 (b)(1))

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
 - a. Vice President of Student Services
 - b. Interim Vice President of Student Services
 - c. Dean, Military/Contract Education Programs
 - d. Admin Director, Workforce & Economic Dev
6. Classified Management
7. Classified Staff
 - a. Child Care Assistant
 - b. Staff Assistant Senior, RHORC
 - c. Typist Clerk Intermediate, RHORC
 - d. Staff Aide, BFAP
 - e. EOPS/CARE Accounting Tech
 - f. CalWORKs Program Office Specialist Senior
8. Reclassification and Reorganization/Reassignment
 - a. Swap Meet Supervisor
 - b. HR Specialist
 - c. Staff Aide
9. Classified Temporary Assignments
 - a. Director, Computer Services
 - b. Child Develop Specialist
 - c. Div/Area Office Coordinator
 - d. Exec Asst to Vice Chan HR
 - e. Special Assignment
 - f. Maintenance, Skilled
 - g. Exec Asst to the President
 - h. Div/Area Office Coordinator
 - i. Child Care Center Coordinator
 - j. Mechanic, Lead
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

1.04.02 Conference with Legal Counsel: Existing Litigation (Pursuant to sub-section "a" of Government Code Section 54956.9)

Morgenstern v. Orange Coast College et al., Orange County Superior Court Case No. 30-2008-00109222
Coast Federation of Educators v. Coast Community College District (CFE Arbitration)
Jacobson v. Coast Community College District (Arbitration)
Williams v. Barr, et al., US District Court Case No. SACVIO-47 DOC (MLGX)
Magana vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2010-00346951
Lopez vs. Golden West College, Office for Civil Rights Case No. 09-10-2094
Coast Community College Association vs. Coast Community College District, PERB Case#LA-CE-54-36-E
Coast CCD v. Bui, Orange County Superior Court Case No. 30-2010 00379250 etc.
Coast Community College District vs. MEP, Inc. et al., Orange County Superior Court Case No. 30-2010-00380564

1.04.03 Public Employee Discipline/Dismissal/Release (Pursuant to Government Code Section 54957)

1.04.04 Student Discipline (Pursuant to Section 72122 of the Education Code)

1.04.05 Conference with Labor Negotiator (Pursuant to Code Section 54957.6)

Agency Negotiator: Deborah Hirsh, Vice Chancellor, Human Resources

Employee Organizations:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA),
Educational Administrators

1.04.06 Public Employee Performance Evaluation (Pursuant to Government Code Section 54957)

Position: Chancellor

1.05 Reconvene Regular Meeting

The meeting was reconvened to Open Session at 6:30 p.m.

1.06 Pledge of Allegiance – Trustee Lorraine Prinsky

Trustee Lorraine Prinsky led the Pledge of Allegiance to the United States.

1.07 Report of Action from Closed Session

Dr. Christian Teeter, Secretary of the Board of Trustees, reported that on a motion by Ms. Hornbuckle and seconded by Mr. Howald, the Board voted unanimously to approve all personnel items in Agenda Item 1.04.01 Public Employment with the understanding that employment contracts for Joycelyn Groot and Lois Wilkerson would be returned to the Board on August 4, 2010. Additionally, that the language in Employment Section at the top of page 7 “extend end date” is revised to state “new contract term”. These

revisions will be made to the Personnel Section and will be available for public review in the Board of Trustees Office.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky and Ms. Hornbuckle.
No: None
Absent: None

Dr. Teeter further reported that on a motion by Mr. Howald and seconded by Dr. Prinsky the Board voted unanimously to defend the district in the existing litigation as listed in Agenda Item 1.04.02 Coast Community College Association vs. Coast Community College District, PERB Case #LA-CE-54-36-E.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky and Ms. Hornbuckle.
No: None
Absent: None

1.08 Public Comment (Open Session – Items on Agenda)

There were no requests to address the Board during Public Comment.

1.09 Presentations, Ceremonial Resolutions and Public Hearings

1.09.01 Resolutions to Honor and Accept Retirements and Acknowledgments

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District:

Classified

Janet Leland, GWC, Textbook Acquisitions Clerk, retirement effective 7-01-10

Confidential

Lynanne Minton, OCC, Executive Assistant to the President, retirement effective 7-16-10

Classified Management

Vicki Wilder, District, District Payroll Systems Manager, retirement effective 7-30-10

1.09.02 Presentation from Vasquez & Company, Recommended Candidate for District External Auditor

A presentation was made by Gilbert Vasquez, Margaret McBride and Cristy Canieda of Vasquez and Company, recommended candidate for District External Auditor.

Mr. Patterson requested that **Item 4.09.04** be advanced for action by the Board:
Approve Audit Committee Recommendation of Vasquez & Company as District External Auditor, effective July 1, 2011, and Provide Direction to the District General Counsel to Prepare Agreement for District External Audit Services, Effective July 1, 2011 through June 30, 2012

It was moved by Ms. Hornbuckle and seconded by Dr. Prinsky that Vasquez and Company be selected as the District's External Auditor, effective January 1, 2011 through December 31, 2011, with the option to extend the Agreement for an additional two years. District General Counsel was directed to draft the Agreement for Board consideration on August 18, 2010.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

2.00 General Information and Reports

2.01 Informative Reports

(Oral reports shall be limited to a maximum of three minutes. If requested and provided to the Board during the oral report, a written report shall be included as part of the public record. These reports generally will cover issues such as past and upcoming activities, student enrollment, budgetary issues, student concerns, and employee concerns)

2.01.01 Report from the Chancellor

Dr. Ding-Jo H. Currie, Chancellor, provided a report to the Board

2.01.02 Reports from the Presidents

The following college presidents or designee provided reports to the Board:

Dr. Loretta Adrian, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

2.01.03 Reports from the Officers of Student Government Organizations

The following representatives provided reports on behalf of the student government organizations:

Perly Abdulnour, Coastline Community College
Sarah Khatib, Orange Coast College

2.01.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents or designee provided reports to the Board:

Vesna Marcina, Orange Coast College (OCC) Academic Senate President
Theresa Lavarini, Golden West College (GWC) Academic Senate President
Nancy Jones, Coastline Community College (CCC) Academic Senate President

2.01.05 Reports from Employee Representative Groups

Reports were provided by the following Employee Representative Groups:

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCCA/CTA-NEA)

2.01.06 Reports from the Board of Trustees

Board members provided individual reports.

2.01.07 Reports from the Board Committees & Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings.

Trustee Moreno provided updates on the Audit and Budget Committees. Trustee Patterson provided an update on the Personnel Committee. Trustee Hornbuckle provided a report on the Accreditation Committee, and Trustee Howald provided reports on the Career Technical Education and Land Development Committees. Trustee Prinsky provided updates on the Orange County Legislative Task Force, and the Search Committee for Vice Chancellor of Educational Services and Technology.

2.02 Matters for Review, Discussion and/or Action

2.02.01 Review of Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2010/2011 as presented in the July 21, 2010 Agenda.

2.02.02 Consideration of Meetings and Conferences of the American Association of Community College (AACC) Association of Community College Trustees (ACCT) & California Community Colleges League (CCLC)

The Board reviewed the scheduled Board Meeting dates and conferences for the AACC, ACCT, and the CCLC.

2.02.03 Opportunity for the Board to Review the Board Directives Log

The Board reviewed and discussed the items on the Board Log.

Dr. Currie requested that the due date for Item #10 regarding Diversity in the District be changed to give her an opportunity to work with Vice Chancellor of Human Resources Deb Hirsh.

Item **2.02.03.01 Common Course Numbering Presentation by the Interim Vice Chancellor of Educational Services in Compliance with Board Directives Log Item #6** was advanced on the agenda. Dr. Currie gave a brief update and Mr. Breihan provided the Board with a presentation and report.

2.02.04 First Reading of Recommendations for Modifications to existing Nepotism Policy (#050-1-1.9) as presented by the Hiring Policy Task Force

The first reading of recommendations for modifications to the Nepotism policy was presented by the Hiring Policy Task Force.

The Board approved first reading of the policy. It was moved by Mr. Fuller and seconded by Dr. Prinsky that this item be continued to the Action section of the August 18, 2010 Board Meeting.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

2.02.05 Opportunity for the Board of Trustees to Review Instructional Materials Fees

The first reading of Instructional Materials Fees was approved by the Board. It was moved by Mr. Moreno and seconded by Dr. Prinsky that this item be continued to the Action section of the August 18, 2010 Board Meeting.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

2.02.06 Awards and Accolades 2009-2010

The Board reviewed the district-wide awards and accolades for 2009-2010.

2.02.07 Opportunity for the Board of Trustees to Review Proposed Revisions to Policy 030-9-1, "Student Role in Governance"

The Board reviewed the proposed revisions to Policy 030-9-1, "Student Role in Governance". Following discussion a motion was made by Mr. Moreno and seconded by Mr. Fuller that this item be circulated to the students and continued to the September 1, 2010 Board Meeting.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

2.02.08 Opportunity for the Board of Trustees to Review Proposed Revisions to Policy 010-2-7, "Compensation for Trustees"

After discussion by the Board it was moved by Dr. Prinsky and seconded by Mr. Moreno to approve the policy amendment and place this on the Action pages for final consideration at the August 4, 2010 Board Meeting.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno and Dr. Prinsky
No:	Ms. Hornbuckle and Mr. Howald
Absent:	None

2.03 Review of Buildings and Grounds Reports

The Board reviewed and discussed the Buildings and Grounds Reports as presented in the July 21, 2010 Agenda.

2.04 Review of Quarterly Internal Audit Report

Richard Kudlik, Director, Internal Audit provided a review of the Internal Audit Report to the Board.

3.00 Consent Calendar

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno to approve the Consent Calendar with the following changes.

Trustee Hornbuckle requested that **Item 3.03.12 01 Recommendation for Approval of Proposed District Standard Architectural Services Agreement** be pulled. After discussion, it was agreed that changes would be made to this item and it would be brought back before the Board at the August 18, 2010 meeting.

Trustee Patterson requested that **Item 3.03.20.02 Approve Amendment to Non-Standard Agreement between the State of California, Department of Boating and Waterways and the Coast Community College District to provide an additional grant in the amount of \$5,000; and to approve replacement of Exhibit C** be pulled.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

After additional discussion, it was moved by Mr. Howald and seconded by Mr. Fuller that Item 3.03.20.02 be approved.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

4.00 Action Items

4.01 Approval of Agreements – Coastline Community College

4.01.01 Approve Agreement between the City of La Habra and the Coast Community College District to provide Professional Assessment and Labor Market Information/Training for Youth enrolled in the Workforce Investment Act (WIA) Youth Employment Program

It was moved by Mr. Moreno and seconded by Dr. Prinsky to approve the Agreement between the City of La Habra and the Coast Community College District to provide Professional Assessment and Labor Market Information/Training for Youth enrolled in the Workforce Investment Act (WIA) Youth Employment Program. The Board President,

or designee, is authorized to sign the Agreement and any related documents indicating approval by the Board of Trustees.

Fiscal Impact: Gross Income of \$4,953.60

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.01.02 Approve Agreement between The City of Irvine and the Coast Community College District in providing the Orange County One-Stop Center a Community Partnership Grant

It was moved by Ms. Hornbuckle and seconded by Dr. Prinsky to approve the Agreement between The City of Irvine and the Coast Community College District in providing the Orange County One-Stop Center a Community Partnership Grant. The Board President, or designee, is authorized to sign the Agreement and any related documents indicating approval by the Board of Trustees.

Fiscal Impact: Gross Income of \$750

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.01.03 Approve Memorandum of Understanding between Commanding Officer, Center for Personal and Professional Development, Department of the Navy and the Coast Community College District to provide Educational Services to Sailors in support of the Navy College Program Distance Learning Partnership (NCPDLP) Program

It was moved by Mr. Howald and seconded by Dr. Prinsky to approve the Memorandum of Understanding between Commanding Officer, Center for Personal and Professional Development, Department of the Navy and the Coast Community College District to provide Educational Services to Sailors in support of the Navy College Program Distance Learning Partnership (NCPDLP) Program. The Board President, or designee, is authorized to sign the Agreement and any related documents indicating approval by the Board of Trustees.

Fiscal Impact: Income projection of \$4,968,600 annually based on a contract education rate of \$169 per credit hour with estimated enrollments of 9,800 annually.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.01.04 Approve Memorandum of Understanding between Commanding Officer, William

Beaumont Army Medical Center, Warrior Transition Battalion and the Coast Community College District to Provide Educational Support Services to Service members

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to approve the Memorandum of Understanding between Commanding Officer, William Beaumont Army Medical Center, Warrior Transition Battalion and the Coast Community College District to Provide Educational Support Services to Service members. The Board President, or designee, is authorized to sign the Agreement and any related documents indicating approval by the Board of Trustees.

Fiscal Impact: Initial cost to implement not to exceed \$10,000; cost to deliver services are supplemented through enrollment income.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

4.01.05 Authorization to Enter into a Non-Standard Service Provider Agreement for Contracted Services with Memorial Prompt Care Medical Group, Inc. and the Coast Community College District to Provide Student Health Services

It was moved by Mr. Moreno and seconded by Dr. Prinsky to enter into a Non-Standard Service Provider Agreement for Contracted Services with Memorial Prompt Care Medical Group, Inc. and the Coast Community College District to provide student health services. The Board President, or designee, is authorized to sign the Agreement and any related documents indicating approval by the Board of Trustees.

Fiscal Impact: None. The College passes the collected student health fees directly through to the provider, less a \$10,000 annual administrative fee.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

4.02 Approval of Agreements – Golden West College

4.02.01 Approve Amendment to Non-Standard Agreement between Foundation for California Community Colleges and the Coast Community College District for Operation of BAR Smog Referee and Student Technician Training Program

It was moved by Dr. Prinsky and seconded by Mr. Fuller to approve the Amendment to Non-Standard Agreement between The Foundation for California Community Colleges and the Coast Community College District for operation of BAR Smog Referee and Student Technician Training Program. The Board President, or designee, is authorized to sign the Agreement and any related documents indicating approval by the Board of Trustees.

Fiscal Impact: \$1,000 per month to be paid by Foundation for California Colleges to Auto Referee funds.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.01.02 Approve Non-Standard Agreement between StreamingMedia Hosting and the Coast Community College District for Online Instructional Materials, Presentations, etc. to be Posted Online

It was moved by Mr. Fuller and seconded by Ms. Hornbuckle that this item be continued to the August 4, 2010 Board Meeting.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.02.03 Approve Non-Standard Agreement between Commission on Peace Officers and Standards Training (POST) and the Coast Community College District for Legal Update Training

It was moved by Mr. Moreno and seconded by Mr. Fuller to approve the Non-Standard Agreement between Commission on Peace Officers and Standards Training (POST) and the Coast Community College District for Legal Update Training. The Board President, or designee, is authorized to sign the Agreement and any related documents indicating approval by the Board of Trustees.

Fiscal Impact: Income of \$260,000 to New Media auxiliary funds.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.02.04 Approve Non-Standard Agreement between Respondus, Inc. and the Coast Community College District for Online Testing

It was moved by Mr. Fuller and seconded by Ms. Hornbuckle to approve the Non-Standard Agreement between Respondus, Inc. and the Coast Community College District for Online Testing. The Board President, or designee, is authorized to sign the Agreement and any related documents indicating approval by the Board of Trustees.

Fiscal Impact: \$2,545 to be paid from Online Electronic Resources funds.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle

No: None
Absent: None

4.03 Approval of Agreements - Orange Coast College

4.03.01 Approve Non-Standard Agreement between Newport Center Radiology Associates Medical Group, Inc. (NCRA), DBA Newport Imaging Center, LLC (NIC), and Coast Community College District to Provide Discounted Prices for Diagnostic Imaging services for Uninsured OCC Students upon Referral by OCC Student Health Center

It was moved by Mr. Fuller and seconded by Ms. Hornbuckle to approve the Non-Standard Agreement between Newport Center Radiology Associates Medical Group, Inc. (NCRA), DBA Newport Imaging Center, LLC (NIC), and Coast Community College District to provide discounted prices for diagnostic imaging services for uninsured OCC students upon referral by OCC Student Health Center. The Board President, or designee, is authorized to sign the Agreement and any related documents indicating approval by the Board of Trustees.

Fiscal Impact: No direct fiscal impact to OCC or the district. This Agreement will result in significant savings on diagnostic imaging services to individual OCC students.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.04 Approval of Agreements - District

4.04.01 Approve Assured Maintenance Agreement for District Site Computer Room Air Conditioning (CRAC) Units between Mustang Mechanical Contracting and Coast Community College District

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller to approve the Assured Maintenance Agreement for District Site Computer Room Air Conditioning (CRAC) Units between Mustang Mechanical Contracting and Coast Community College District. The Board President, or designee, is authorized to sign the Agreement and any related documents indicating approval by the Board of Trustees.

Fiscal Impact: \$8,220 from general funds.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.04.02 Approval of Agreement between the Coast Community College District and the Law Firm of Liebert Cassidy Whitmore

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller to approve the Agreement with the law firm of Liebert Cassidy Whitmore to serve as an Independent Contractor to

provide specialized human resource training and consulting personnel services to the District as part of the Southern California Community College District Employment Relations Consortium. The Consortium will include 27 community college districts in Southern California who have agreed to enter into identical agreements with the above law firm. The term of the agreement is for 12 months commencing July 1, 2010, and may be extended for additional periods of time by written consent of the parties. The Board President, or designee, is authorized to sign the Agreement and any related documents indicating approval by the Board of Trustees.

Fiscal Impact: \$2,500.00 for the 2010-2011 fiscal year.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

4.04.03 Authorization to Enter into a Renewal Agreement between Keenan and Associates and the Coast Community College District for Self-Insured Workers' Compensation Claims Administration

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to approve the renewal agreement between Keenan and Associates and the Coast Community College District to administer the remaining open self insured workers' compensation claims, for July 1, 2010 to June 30, 2011. The Board President, or designee, is authorized to sign the Agreement and any related documents indicating approval by the Board of Trustees.

Fiscal Impact: \$15,400.00, payable in quarterly installments of \$3,850.00

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

4.04.04 Authorization to Enter into a Non-Standard International Student Dual Enrollment Program Formation Agreement between U.S. College Compass, Inc. and the Coast Community College District

It was moved by Mr. Fuller and seconded by Dr. Prinsky to approve the International Student Dual Enrollment Program Formation Agreement between U.S. College Compass, Inc. and the Coast Community College District. The term of this Agreement is August 1, 2010 through July 31, 2013. The Board President, or designee, is authorized to sign the Agreement and any related documents indicating approval by the Board of Trustees.

Fiscal Impact: The District shall receive the sum of \$200,000 from U.S. College Compass, Inc. (1st payment of \$100,000 due on or before 9/01/2010; 2nd payment of \$100,000 due on or before 3/01/2011). Unknown but potentially significant income from non-resident tuition based on Program enrollment objectives for 1st year (Fall 2011), which are set at 100-200 international students. Expected increases in international student enrollment during subsequent years based upon Program expansion.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
 No: None
 Absent: None

4.05 Buildings and Grounds Approvals

4.05.01 Approve Change Order No. 1; Orange Coast College ABC Building Site Preparation; Bid No. 1961

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to approve the change order for the following to complete the project: Additional expenses for (1) modifications to the site storm drainage system as required by the Division of State Architects (DSA). The Board President, or designee, is authorized to sign the Change Order indicating approval by the Board of Trustees.

Interpipe Contracting, Inc. – Category B – Underground Utilities

Site storm drainage system requirement change \$15,507

Construction Change Directive #18 - \$12,448

Construction Change Directive #67 - \$3,059

Contract Amount: \$349,336 (C.O. 1: 4.4% Increase)

Total Change Orders: \$15,507 (4.4% Increase)

Fiscal Impact: \$15,507 (Measure C – General Obligation Bond Fund)

Master Plan Approved Project

OCC Science Facilities

OCC New Consumer Health & Lab Science Building -

New Construction (OCC ABC Building)

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
 No: None
 Absent: None

4.05.02 Approve Change Order No. 1; Orange Coast College Consumer Health & Science Building New Construction (ABC Building); Bid No. 1965

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that Change Order No. 1 to Orange Coast College Consumer Health & Science Building New Construction (ABC Building); Bid No. 1965 be approved to complete the project. The Board President, or designee, is authorized to sign the Change Order and any related documents indicating approval by the Board of Trustees.

Anderson Charnesky Structural Steel, Inc. – Category E – Steel

Structural steel costs associated with changes from bid set \$164,019

Construction Change Directives #1 and #2 - \$115,674

Construction Change Directive #5 - \$26,000

Construction Change Directive #11 - \$10,000

Construction Change Directive #20 - \$12,345

Cost includes detailing, shop labor, shop welding, erection, field labor/welding and material to perform this work.

Contract Amount: \$3,360,378 (C.O. 1: 4.9% Increase)

Total Change Orders: \$164,019 (4.9% Increase)

Fiscal Impact: \$164,019 (Measure C – General Obligation Bond Fund)

Master Plan Approved Project

OCC Science Facilities

OCC New Consumer Health & Lab Science Building -

New Construction (OCC ABC Building)

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle

No: None

Absent: None

4.05.03 Bid Tabulations and Award of Contract: Orange Coast College Dental Instructional Lab Operatories and Dental Instructional Radiology Labs (ABC Building); Bid No.1980

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that a contract be awarded to the lowest qualified base bid as shown below. Lot #1 to Fitzpatrick Dental, Inc and Lot #2 to Henry Schien Dental. The Board President, or designee, is authorized to sign the Contract documents indicating approval by the Board of Trustees.

Lot # 1 – Dental Lab Room 203 – Instructional Dental Operatories Lab Bid Amount

- | | |
|---|---------------------|
| 1. Fitzpatrick Dental Inc. | \$186,498.78 |
| 5435 Atlantis Court Moorpark. Ca 93021 | |
| 2. Henry Schien Dental Orange, CA 92865 | \$203,843.81 |
| 3. Kodak Dental Systems Irvine, CA 92612 | No Bid |
| 4. Carestream Health Rochester, NY 14608 | No Bid |

Lot #2 -- Dental Lab Room 203 – Instructional Dental Radiology Lab Bid Amount

- | | |
|---|--------------------|
| 1. Henry Schein Dental | \$58,835.92 |
| 307 W Taft Suite N Orange, CA 92865 | |
| 2. Fitzpatrick Dental Inc. Moorpark. Ca 93021 | \$78,518.71 |
| 3. Kodak Dental Systems Irvine, CA 92612 | No Bid |
| 4. Carestream Health Rochester, NY 14608 | No Bid |

Fiscal Impact: NTE \$245,334.70 Measure C – General Obligation Bond Fund,
08/09 State Capital Outlay
Master Plan Approved Project
OCC Science Facilities
OCC New Consumer Health & Science Building –
New Construction (OCC ABC Building)

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
 No: None
 Absent: None

4.05.04 Bid Tabulations and Award of Contract: Orange Coast College Full Body Diagnostic Labs Rooms 103B & C (ABC Building); Bid No.1981

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller that a contract be awarded to Bid 1981, Lot #3, to Fujifilm Medical Systems USA, Inc. and that the Board President, or designee, is authorized to sign the contract documents.

Lot #1 Rm. 103-B CR Not Awarded

Lot #2 Rm. 103-C DR Not Awarded

Lot #3 Rms. 103B&C + CR	Bid Amount
1. Fujifilm Medical Systems USA, Inc. (alternate) 29012 N. Hancock Prkwy, #7, Valencia, CA 91355	\$507,435
2. Fujifilm Medical Systems USA, Inc.	\$525,425
3. Carestream Health, Inc.	\$602,595
4. Inland Imaging Services LLC	\$745,801

Fiscal Impact: NTE \$507,435 (Measure C – General Obligation Bond Fund & 08/09 State Capital Outlay)
 Master Plan Approved Project
 OCC Science Facilities
 OCC New Consumer Health & Science Building -
 New Construction (ABC Building)

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
 No: None
 Absent: None

4.05.05 Bid Tabulations and Award of Contract: Orange Coast College Student Center Kitchen Rebid; Bid No. 1982

It was moved by Dr. Prinsky and seconded by Ms. Hornbuckle that a contract be awarded to the lowest qualified base bid in Categories M and R as shown below, and that the President of the Board of Trustees, or designee, is authorized to sign the contract documents.

Base Bid
Category M – Kitchen Equipment

1. Kamran and Company, Inc. 411 E. Montecito Street, Santa Barbara, CA 93101	\$706,000.00
2. San Diego Restaurant Supply, San Diego, CA 92101	\$709,437.20
3. Kitcor Corporation, Sun Valley, CA 91352	\$724,717.00
4. F.S.E., Inc., San Diego, CA 92101	\$726,750.00

Category R – Millwork/Finish Carpentry

- | | | |
|----|--|---------------------|
| 1. | Day Star Industries, Inc.
13607 Pumice Street, Santa Fe Springs, CA 90670 | \$ 76,203.84 |
| 2. | MAJ International, Inc., Upland, CA 91786 | \$ 95,000.00 |
| 3. | Lozano Caseworks, Inc., Colton, CA 92324 | \$152,000.00 |

Fiscal Impact: \$782,203.84 (Measure C – General Obligation Bond Fund & ASOCC Funds)
Master Plan Approved Project
OCC Upgrade Student Services
OCC Student Center

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.05.06 Bid Tabulations and Award of Contract: Orange Coast College Horticulture Storage Electrical Project; Bid No. 1983

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller that a contract be awarded to Native Electrical Construction, Inc. as lowest qualified base bid of \$47,353 as shown below, and that the President of the Board of Trustees, or designee, is authorized to sign the contract documents.

	<u>Base Bid</u>
1. Native Electrical Construction, Inc. P.O. Box 3010, Ramona, CA 92065	\$47,353
2. Creative Home dba Chi Construction, Anaheim, CA 92805	\$49,320
3. RMF Contracting, Inc. dba R & M Electrical Contracting, Lake Forest, CA 92630	\$55,900
4. Advanced Energy Design, Inc., Orange, CA 92868	\$65,000
5. Bergelectric Corporation, Costa Mesa, CA 92626	\$71,700
6. Stuart Klein dba Westside Electric, Los Angeles, CA 90034	\$79,500

Fiscal Impact: \$47,353 (General Obligation Bond Fund – Measure C)
Master Plan Approved Project
OCC Science Facilities
OCC New Consumer Health & Lab Science Building
(ABC Building)
(OCC Horticulture Storage Electrical)

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.05.07 Approve Standard Professional Services Agreement with Michael Brandman Associates; Coastline Community College Newport Beach Learning Center

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to employ Michael Brandman Associates for archaeological and paleontological services for the Coastline Community College Newport Beach Learning Center pursuant to the District's Standard Professional Services Agreement, and that the Board President or designee, is authorized to sign the contract documents.

The scope of service is to include the following tasks:

- | | | |
|----|--|---------|
| a. | Hiring letter and pre-grade conference | \$1,080 |
| b. | Archaeological monitoring | \$9,000 |
| c. | Paleontological monitoring | \$9,000 |
| d. | Final negative report | \$2,400 |

Fiscal Impact: \$21,480 (General Obligation Bond Funds/Measure C)
Master Plan Approved Project
CCC Newport Beach Learning Center

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.05.08 Authorization for Additional Services to Psomas; Orange Coast College Sewage Lift Station Analysis

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller authorization be given to accept Addendum No. 1 for additional engineering services for the Orange Coast College Sewage Lift Station Analysis, and that the Board President, or designee, is authorized to sign the agreement..

The scope of services is to include the following:

- a. Design services
- b. Bidding services
- c. Engineering services during construction

The total additional fee for above services is \$13,985

Fiscal Impact: \$13,985 (General Obligation Bond Fund/Measure C)
Master Plan Approved Project
OCC Science Facilities
OCC New Consumer Health & Lab Science Building
(ABC Building)

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.05.09 Authorization for Addendum No. 1 to RBF Consulting; Orange Coast College Maritime Academy Pedestrian Bridge

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given to accept Addendum No. 1 for additional services for the Orange Coast College Maritime Academy Pedestrian Bridge, and that the Board President, or designee, is authorized to sign the agreement.

The scope of services is to include the following:

- a. Geotechnical services \$8,625

Fiscal Impact: \$8,625 (Orange Coast College Foundation Funds)
Master Plan Approved Project
OCC Maritime Academy

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.05.10 Approve Amendment to Lease Agreement with Mobile Modular Management; Coastline Community College Early College High School

It was moved by Mr. Fuller and seconded by Dr. Prinsky that authorization be given to approve the amendment to the agreement between Mobile Modular Management Corporation and Coast Community College District. This amendment extends the term of the agreement from August 5, 2010 through August 6, 2012. The President of the Board of Trustees, or designee, is authorized to sign the amendment.

The annual amount for each lease number is shown below:

- 1. 24 Month Lease #576875 \$13,680
- 2. 24 Month Lease #576876 \$ 4,800
- 3. 24 Month Lease #576877 \$ 4,800
- 4. 24 Month Lease #576878 \$ 4,800
- 5. 24 Month Lease #576879 \$ 4,800
- 6. 24 Month Lease #576880 \$ 4,800
- 7. 24 Month Lease #576881 \$ 4,656
- 8. 24 Month Lease #580828 \$ 4,800

The total amount for the 24 months is \$94,272 (\$47,136 annually).

Fiscal Impact: \$94,272 (Coastline Funds/Partially Reimbursed by
Newport Mesa Unified School District)
Master Plan Approved Project
CCC Early College High School

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None

Absent: None

4.05.11 Authorization to Purchase Student Lounge, Classroom, and Office Furniture for Orange Coast College Student Center Renovation using the US Communities and California Multiple Award Schedule (CMAS) Contracts

It was moved by Dr. Prinsky and seconded by Mr. Fuller that authorization be given for the purchase of student lounge, classroom, and office furniture and the installation using the above volume contracts for the Orange Coast College Student Center Renovation.

Fiscal Impact: NTE \$180,000 (Measure C – General Obligation Bond Fund,
08/09 State Capital Outlay, and ASSOC Funds)
Master Plan Approved Project
OCC Upgrade Student Services
OCC Student Center

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.05.12 Authorization to Purchase Audio Visual Equipment and Material from Digital Networks Group, Inc for New Construction ABC Building at Orange Coast College

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller that authorization be given to authorize the purchase of installation, equipment and material from Digital Networks, Inc for the new Consumer Health & Science Lab Building (ABC Building).

Fiscal Impact: NTE \$76,000 (Measure C – General Obligation Bond Fund &
08/09 State Capital Outlay)
Master Plan Approved Project
OCC Science Facilities
OCC New Consumer Health & Science Building – New
Construction (ABC Building)

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.06 General Items of Business - Coastline Community College

4.06.01 Approval for the Orange County Registrar of Voters to Place a Voting Poll at Coastline Community College

It was moved by Mr. Fuller and seconded by Mr. Howald that authorization be given to approve the Registrar of Voters for the County of Orange to operate a voting poll at the Coastline Community College Center on November 2, 2010 for the Statewide General Election.

Fiscal Impact: None

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.07 General Items of Business – Golden West College

None

4.08 General Items of Business – Orange Coast College

None

4.09 General Items of Business - District

4.09.01 Approve change in Contracting Agent and Signatories for Union Bank accounts.

It was moved by Mr. Fuller and seconded by Ms. Hornbuckle approve the change in Contracting Agent and signatories for Union Bank accounts, designating Kimberly Allen, the Administrative Director, Fiscal Affairs, as the new Contracting Agent.

Fiscal Impact: None

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.09.02 Approval of Employment Agreement, Interim Vice President of Student Services at Golden West College

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller to approve the approve the employment agreement with Stanley E. Francus, Interim Vice President of Student Services at Golden West College, effective August 1, 2010, through February 28, 2011. The Board President, or designee, is authorized to sign the Agreement and any related documents.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.09.03 Authorization to Appoint Deborah Hirsh, Vice Chancellor of Human Resources as the Responsible District Officer for Title 5 Discrimination and Harassment Complaints

It was moved by Dr. Prinsky and seconded by Mr. Howald that Deborah Hirsh, Vice Chancellor of Human Resources, be designated to serve as the Responsible District Officer, in accordance with Title 5 to receive complaints of discrimination and harassment.

Fiscal Impact: None

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.09.05 Approval of District Vision, Mission and Goals

It was moved by Mr. Moreno and seconded by Mr. Howald to continue the District Vision, Mission and Goals to the August 4, 2010 Agenda and at that time receive a report.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.09.06 Approval of Employment Agreement, Vice President of Student Services at Orange Coast College

It was moved by Mr. Fuller and seconded by Mr. Howald to approve the employment agreement with Kristin Clark, Vice President of Student Services at Orange Coast College, effective August 1, 2010 through June 30, 2012. The Board President, or designee, is authorized to sign the Agreement and any related documents.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.10 Resolutions

4.10.01 Coast Community College District Board of Trustees Resolution # 10-11 Adoption of Resolution To Enter Into An Agreement with the California Department of Education, Child Development Division for the Harry & Grace Steele Children's Center General Child Care & Development Program Grant (CCTR-0186)

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson to adopt Resolution #10-11 to enter into an agreement entitled Certification of Application for Fiscal Year 2010-2011, Child Development Division, Child Development Program and the Coast Community College District (Orange Coast College), authorizing Ding-Jo H. Currie, Ph.D., Chancellor; Kim Allen, Administrative Director of Fiscal Affairs; or Chandula M. Brahmabhatt, Vice Chancellor of Administrative Services, of the Coast Community College District on behalf of the organization to sign and execute the agreement and all amendments thereto, except to increase the financial liability of said organization.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle

No: None
Absent: None

4.10.02 Coast Community College District Board of Trustees Resolution # 10-12 Adoption of Resolution To Enter Into An Agreement with the California Department of Education, Child Development Division for the Harry & Grace Steele Children's Center California State Preschool Program Grant (CSPP-0345)

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to adopt Resolution #10-12 to enter into an agreement with the California Department of Education, Child Development Division for the Harry and Grace Steele Children's Center California State Preschool Program Grant (CSPP-0345), authorizing Ding-Jo H. Currie, Ph.D., Chancellor; Kim Allen, Administrative Director of Fiscal Affairs; or Chandula M. Brahmabhatt, Vice Chancellor of Administrative Services, of the Coast Community College District on behalf of the organization to sign and execute the agreement and all amendments thereto, except to increase the financial liability of said organization.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.10.03 Adoption of Resolution Establishing Appropriation Limit, Gann Initiative for 2010-2011

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to adopt the Resolution establishing Appropriation Limit, Gann Initiative for 2010-2011.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

**4.11 Approval of Minutes
Regular Meeting of: June 16, 2010
Special Meeting of: June 23, 2010**

It was moved by Mr. Fuller and seconded by Mr. Howald to approve the minutes of the Regular Meeting of June 16, 2010.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

It was moved by Mr. Howald and seconded by Mr. Patterson to approve the minutes of the Special Meeting of June 23, 2010.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None
Abstain: Dr. Prinsky

4.12 Policy Implementation

4.12.01 Adoption of Revised Policy 040-11-1, Conflict of Interest Code

It was moved by Ms. Hornbuckle and seconded by Dr. Prinsky to adopt the revised Policy 040-11-1, Conflict of Interest Code.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

5.00 Public Comment (Items not on Agenda)

There were no requests to address the Board during Public Comment.

6.00 Adjournment

There being no further business, it was moved by Mr. Howald and seconded by Ms. Hornbuckle that the meeting be adjourned.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

The meeting was adjourned at 11.58 p.m.

Secretary of the Board of Trustees

