

Regular Meeting / Study Session

Board of Trustees

Coast Community College District

District Board Room

5:00 p.m. Closed Session, 6:30 p.m. Regular Meeting

Wednesday, October 13, 2010

MINUTES

A Regular Meeting/Study Session of the Board of Trustees of the Coast Community College District was held on October 13, 2010 in the Board Room at the District Office.

1. Call to Order

Board President Jerry Patterson called the meeting to order at 5:14 p.m.

2. Roll Call

Trustees Present: Jerry Patterson, Mary Hornbuckle, Walter Howald, Jim Moreno,
and Lorraine Prinsky

Trustees Absent: Student Trustee Lee Fuller

3. Public Comment (Closed Session – Items on Agenda)

There were no requests to address the Board during Public Comment.

4. Convene to Closed Session

Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 5:20 p.m. to discuss the following items:

- a. Public Employment (Pursuant to Government Code 54957 (b) (1)
Part-time Faculty
Fall
Assignments during the period 08/3010-12/19/10 for CCC, GWC, and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Orange Coast College

<u>Name</u>	<u>LHE</u>
Hale, Carrie	1.00

- b. Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "a" of Government Code Section 54956.9)

Jacobson v. Coast Community College District (Arbitration)
Williams v. Barr, et al., US District Court Case No. SACVIO-47 DOC (MLGX)
Morgenstern v. Orange Coast College et al., Orange County Superior Court
Case No. 30-2008-00109222
Coast Community College Association vs. Coast Community College District
PERB Case#LA-CE-54-36-E
Coast Community College District vs. MEP, Inc. et al., Orange County Superior
Court Case No. 30-2010-00380564

- c. Conference with Legal Counsel: Anticipated Litigation
Pursuant to sub-section "b" of Government Code Section 54956.9)

Dr. Christian Teeter, Secretary of the Board, stated that if there are "facts and circumstances, including a transactional occurrence that might result in litigation against the [District] and that are known to a potential plaintiff or plaintiffs," then these facts or circumstances (e.g. "Potential litigation against the District by Rancho Santiago Community College District") need to be on the agenda or announced, pursuant to the Brown Act, Section 54056.9(b)(3)(B) of the Government Code.

- d. Public Employee Discipline/Dismissal/Release
(Pursuant to Government Code Section 54957)
- e. Conference with Labor Negotiator
(Pursuant to Code Section 54957.6)
Agency Negotiator: Deborah Hirsh, Vice Chancellor, Human Resources

Employee Organizations:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers
(CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association
(CDMA),
Educational Administrators

5. Reconvene Open Session at 6:30 p.m.

The Board reconvened to Open Session at 6:31 p.m.

6. Pledge of Allegiance

Trustee Mary Hornbuckle led the Pledge of Allegiance to the United States.

7. Report of Action from Closed Session

Dr. Christian Teeter, Secretary of the Board of Trustees, reported that on a motion by Ms. Hornbuckle and seconded by Mr. Howald, the Board voted unanimously to approve the Agenda Item on Public Employment.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

8. Opportunity for Public Comment (Open Session - Items on the Agenda)

Amanda Fenton of Townsend Public Affairs introduced herself to the Board of Trustees.

9. The Board of Trustees participated in a Study Session related to the following topics:

- Discussion of Impact of Adopted State Budget on Coast Community College District
- Report and Discussion of Student Learning Outcomes
- Discussion of Creative Ideas and Options for Future Legislative Action Beneficial to Coast Community College District (See Appendix A pages 7-12)

12. Approval of Educational Administrator Agreement for Madjid Niroumand Orange Coast College

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that authorization be given to approve the employment agreement with Madjid Niroumand, Interim Associate Dean of Student Services, Orange Coast College, effective October 7, 2010 through June 30, 2011. Compensation to be \$9,339.66 per month based on appropriate step placement. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

13. Approve Emeritus Designation to Mr. C.M. Brahmbhatt as Vice Chancellor Emeritus of Administrative Services, Coast Community College District

It was moved by Mr. Howald and seconded by Mr. Patterson to approve the Emeritus designation to Mr. C. M. Brahmbhatt as Vice Chancellor Emeritus of Administrative Services in honor of his 24 years of distinguished service to the Coast Community College District.

Fiscal Impact: None.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

14. Approve Independent Contractor Agreement with Cambridge West Partnership, LLC; Vision 2020 – Facilities Master Plan

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given to employ Cambridge West Partnership, LLC for an update of the Facilities Master Plan as part of the District's overall vision plan – Vision 2020.

A motion was then made by Mr. Moreno and seconded by Mr. Patterson that this agenda item be tabled and brought back to the November 3, 2010 Board Agenda.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno and Dr. Prinsky
No: Mr. Howald and Ms. Hornbuckle
Absent: None

15. Resolution # 10-24 Authorizing Payment to Trustee Absent from Board Meeting

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to adopt Resolution #10-24 authorizing payment to Trustee Howald who was absent from the Special Meeting of October 4, 2010.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None
Abstain: Mr. Howald

16. Resolution # 10-25 Authorizing Payment to Trustee Absent from Board Meeting

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to adopt Resolution #10-25 authorizing payment to Trustee Howald who was absent from the Regular Meeting of October 6, 2010.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None
Abstain:	Mr. Howald

17. Opportunity for Public Comment (Items Not on the Agenda)

There were no requests to address the Board during Public Comment.

18. Adjournment

There being no further business, it was moved by Mr. Moreno and seconded by Mr. Howald that the meeting be adjourned.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

The meeting was adjourned at 9:24 p.m.

Secretary of the Board of Trustees

Appendices

Pages

A. Coast Community College District Study Session Proposed Legislation Presentation.....	7-12
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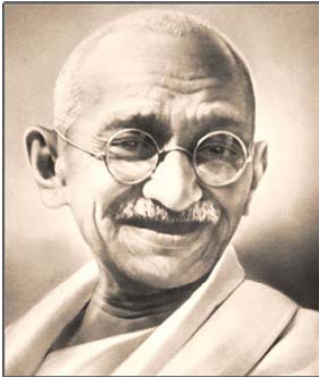
Appendix A



**Coast Community College District
Board of Trustees
Study Session
October 13, 2010**

Board Room
6:30 PM

Inspiration. Innovation. Graduation.



BE THE CHANGE YOU WANT
TO SEE IN THE WORLD.
MAHATMA GANDHI

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1

Proposed Legislation



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2



Challenge

Lack of a timely state budget requires colleges to use cash reserves causing costly cash flow issues and decreased revenue in addition to reduced budgets.

Proposal

- We propose legislation which requires the state to automatically allocate a minimum of 80% of the previous year's funding to the K-16 , UC and CSU's so classes and school operations can continue without interruption.

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Cash Flow Related to Apportionment Based on Prior Year

	<u>Coast CCD</u>	<u>Systemwide</u>	<u>Coast %</u>
July	\$ 2,587,953	\$ 115,818,332	2.23%
August	\$ 5,685,516	\$ 276,818,547	2.05%
Sept.	\$ 9,186,891	\$ 446,493,711	2.06%
Oct.	\$ 11,746,482	\$ 574,525,578	2.04%
Total	\$ 29,206,842	\$ 1,413,656,168	2.07%
Average	\$ 7,301,711	\$ 353,414,042	2.07%

- Lack of timely approval of state budget creates tremendous amount of hardship for colleges to mitigate the cash flow needed.
- Colleges have to borrow to make payments to vendors and pay salaries, and it is expensive.
- Colleges depend on available cash to invest, and the earnings help balance operational budget.

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Challenge

Property tax incomes often fluctuate from projections in the state budget but are not adjusted in the allocations

Proposal

- We propose legislation which guarantees 100% of apportionment. Any shortfall in property tax to be mitigated by additional apportionment funds.

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Funding Deficit due to Property Tax Shortfall

	<u>Coast CCD</u>	<u>Statewide</u>	<u>Coast %</u>
2009/2010	\$ 188,857	\$ 6,215,341	3.04%
2008/2009	\$ 2,053,443	\$ 67,521,504	3.04%
2007/2008	\$ 557,223	\$ 18,097,437	3.08%
Total	\$ 2,799,523	\$ 91,834,282	3.05%
Average	\$ 933,174	\$ 30,611,427	3.05%

- Funding provided in budget is low to start the year.
- Funding shortfall always comes at the end of the year and has no time to react but to put big dent in ending balance.
- Guaranteed funding is extremely essential to provide equity and access to students in community colleges.

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Challenge

Colleges spend a significant amount of money to serve more students than their base funding covers while the students' fees are kept in Sacramento.

Proposal

- We propose legislation which allows colleges to keep fees for all students enrolled over the funded base.

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Unfunded FTES and Its Impact

<u>2009/2010</u>	<u>Coast</u>	<u>Statewide</u>
FTES	1,327	92,681
Seat count	13,270	926,810
Average unit	3 units	3 units
Total units	39,810	2,780,430
Per unit cost	\$26	\$26
Fees collected	\$1,035,060	\$72,291,180
Per section FTES	4	4
# of sections offered	332	23,170
Cost per section	\$4,200	\$4,200
Total Cost	\$1,394,400	\$97,314,000

- Colleges spent a significant amount of money to serve students over and above their base FTES. During 2009-10, colleges spent \$97.3 million to serve 92,601 FTES system wide.
- The State collects \$72.2 million on unfunded FTES student fees and kept all the funds to offset State apportionment.
- Colleges must provide incentive to keep all enrollment fees at local level for all unfunded FTES to mitigate partial cost of those FTES.
- This change will encourage colleges to open more doors for additional students in this fragile economy.
- This change will help to better prepare colleges and legislature will have ample time to do a better job of approving a more realistic budget.

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Challenge

Colleges spend a significant amount of money to process student applications while only a small percentage of applicants actually enroll and attend the college.

Proposal

- We propose legislation which allows colleges to charge a \$50 application fee to students which will be credited to them upon enrollment at census.

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<i>Fall 2010</i>	Coastline	Golden West	Orange Coast	District	\$50 Proposed Application Fee
Total Applications	11,421	10,624	10,698	32,743	\$ 1,637,150
Accepted & Enrolled	5,811	3,594	2,508	11,913	
Accepted & Enrolled %	50.9%	33.8%	23.4%	36.4%	
Applications Processed with No Enrollment	5,610	7,030	8,190	20,830	\$ 1,041,500

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