

**Regular Meeting**  
**Board of Trustees**  
**Coast Community College District**

District Board Room

5:00 p.m. Closed Session, 6:30 p.m. Regular Meeting

November 3, 2010

**MINUTES**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on November 3, 2010 in the Board Room at the District Office.

**1.00 Preliminary Matters**

**1.01 Call to Order**

Board President Jerry Patterson called the meeting to order at 5:05 p.m.

**1.02 Roll Call**

Trustees Present: Jerry Patterson, Mary Hornbuckle, Walt Howald, Jim Moreno, Lorraine Prinsky and Student Trustee Lee Fuller (who joined the meeting at 6:30 p.m.)

Trustees Absent: None

**1.03 Public Comment (Closed Session – Items on Agenda)**

There were no requests to address the Board during Public Comment.

**1.04 Recess to Closed Session**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public.*

The Board recessed to Closed Session at 5:06 p.m. to discuss the following items:

**1.04.01 Public Employment (Pursuant to Government Code 54957 (b)(1)) (See Appendix A pages 17-25)**

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
  - a. Administrative Dean
  - b. Administrative Director
  - c. Associate Dean
  - d. Associate Dean/Director St. Hlth Ct
  - e. Dean
  - f. Director
  - g. Gen Mgr Food Services
  - h. Vice President
6. Classified Management
  - a. Payroll Systems Manager
7. Classified Staff
  - a. Staff Aide
  - b. Support Clerk
8. Reclassification and Reorganization/Reassignment
  - a. Manager, Contract Education Operations
  - b. Military/Contract Education Program Coordinator
  - c. Bookstore Fiscal Operations Specialist
  - d. Facilities Systems Engineer/Programmer
  - e. Warehouse Coordinator
  - f. Maintenance Lead
  - g. Groundskeeper Lead
9. Classified Temporary Assignments
  - a. Staff Assistant Special Project
  - b. Special Assignment
  - c. Child Care Eligibility Specialist
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

**1.04.02 Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "a" of Government Code Section 54956.9)

Jacobson v. Coast Community College District (Arbitration)  
Williams v. Barr, et al., US District Court Case No. SACVIO-47 DOC (MLGX)  
Morgenstern v. Orange Coast College et al., Orange County Superior Court Case  
No.30-2008-00109222  
Coast Community College Association vs. Coast Community College District, PERB  
Case#LA-CE-54-36-E  
Coast Community College District vs. MEP, Inc. et al., Orange County Superior Court  
Case No. 30-2010-00380564

**1.04.03 Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "b" of Government Code Section 54956.9)

**1.04.04 Public Employee Discipline/Dismissal/Release**

(Pursuant to Government Code Section 54957)

**1.04.05 Conference with Labor Negotiator**

(Pursuant to Code Section 54957.6)

Agency Negotiator: Deborah Hirsh, Vice Chancellor, Human Resources

Employee Organizations:  
Coast Federation of Classified Employees (CFCE),  
Coast Community College Association-California Teachers Association/National  
Education Association (CCCA-CTA/NEA),  
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),  
Unrepresented Employees: Association of Confidential Employees (ACE),  
Unrepresented Employees: Coast District Management Association (CDMA),  
Educational Administrators

**1.05 Reconvene Regular Meeting**

The meeting was reconvened to Open Session at 6:33 p.m.

**1.06 Pledge of Allegiance – Trustee Walter G. Howald**

Trustee Walt Howald led the Pledge of Allegiance to the United States.

**1.07 Report of Action from Closed Session**

Dr. Christian Teeter, Secretary of the Board of Trustees, reported that on a motion by Mr. Moreno and seconded by Dr. Prinsky, the Board voted unanimously to approve all items in Agenda Item 1.04.01 Public Employment. (See Appendix A pages 17-25)

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No:	None
Absent:	None

**1.08 Public Comment (Open Session – Items on Agenda)**

Lynne Riddle addressed the Board regarding the Board Election.

**1.09 Presentations, Ceremonial Resolutions and Public Hearings**

**1.09.01** Coast Community College District Resolution Honoring Dr. Christian Teeter

**1.09.02** Coast Community College District Resolution Honoring Dr. Tom Garrison

The Board recognized Dr. Teeter and Dr. Garrison with resolutions honoring their achievements.

**1.10 Resolution to Honor and Accept Retirements**

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District.

**1.10.01** Virginia Hanson, CCC, Assistant Director, Workforce and Economic Development, retirement effective 01/03/11.

**1.10.02** Linda Mellor, CCC, Staff Specialist, retirement effective 01/03/11.

It was moved by Mr. Howald and seconded by Dr. Prinsky to accept these retirements.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No:	None
Absent:	None

**2.0 Informative Reports**

*(Oral reports shall be limited to a maximum of three minutes. If requested and provided to the Board during the oral report, a written report shall be included as part of the public record. These reports generally will cover issues such as past and upcoming activities, student enrollment, budgetary issues, student concerns, and employee concerns)*

**2.01 Report from the Chancellor**

Dr. Ding-Jo H. Currie, Chancellor, provided a report to the Board

**2.02 Reports from the Presidents**

The following college presidents or designee provided reports to the Board:

Dr. Loretta Adrian, Coastline Community College  
Dr. Dennis Harkins, Orange Coast College  
Wes Bryan, Golden West College

**2.03 Reports from the Officers of Student Government Organizations**

The following representatives provided reports on behalf of the student government organizations:

David Salai, ASG President, Golden West College  
Lisa Okamoto, ASG President, Coastline Community College  
Catherine Tran, ASOCC President, Orange Coast College

#### **2.04 Reports from the Academic Senate Presidents**

The following Academic Senate Presidents or designee provided reports to the Board:

Vesna Marcina, Orange Coast College (OCC) Academic Senate President  
Theresa Lavarini, Golden West College (GWC) Academic Senate President  
Nancy Jones, Coastline Community College (CCC) Academic Senate President

#### **2.05 Reports from the Presidents of Employee Representative Groups**

Vince Rodriguez, President, Coast District Management Association (CDMA)  
Dean Mancina, President, Coast Federation of Educators (CFE) presented a report of the 2010 Orange County Workforce Development Conference "Road to an Innovative Recovery".

#### **2.06 Reports from the Board of Trustees**

Board members provided individual reports.

#### **2.07 Reports from the Board Committees & Review of Board Committee Meeting Dates**

The Board reviewed the dates of the upcoming Board Committee meetings.

#### **3.0 Matters for Review, Discussion and/or Action I**

##### **3.01 Review of Board Meeting Dates**

The Board reviewed the scheduled Board Meeting dates for FY 2010/2011 as presented in the November 3, 2010 Agenda.

##### **3.02 Consideration of Meetings and Conferences of the American Association of Community College (AACC) Association of Community College Trustees (ACCT) & California Community Colleges League (CCLC)**

The Board reviewed the scheduled Board Meeting dates and conferences for the AACC, ACCT, and the CCLC.

##### **3.03 Opportunity for the Board to Review the Board Directives Log**

The Board reviewed and discussed the items on the Board Log. It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to add an item to the Log for the Chancellor to provide a status report on where the District is with the Alert U Program, including the number of students involved. Additionally, the Board accepted the proposed new directive due dates.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle  
No: None  
Absent: None

### **3.04 Instructional Material Fees**

This agenda item was moved forward to the November 17, 2010 Agenda.

### **4.00 Matters for Review, Discussion and/or Action II**

#### **4.01 Review of Buildings and Grounds Reports**

The Board reviewed and discussed the Buildings and Grounds Reports as presented in the November 3, 2010 Agenda.

#### **4.02 Opportunity for Review of Draft Policy for the Board of Trustees' Legislative Affairs Committee**

This agenda item was moved forward to the November 17, 2010 Agenda.

#### **4.03 Review of Proposed Policy Revision 060-1-10, Faculty/Academic Senate Role in Governance**

This agenda item will be brought back to the Board for review at a future board meeting, date to be determined.

### **5.0 Consent Calendar**

Section G "**Approval of Classified and Confidential Staff Longevity Payments**" was pulled. It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve the remainder of the Consent Calendar as presented in the November 3, 2010 Agenda.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle  
No: None  
Absent: None

It was moved by Mr. Patterson and seconded by Ms. Hornbuckle to approve the **Longevity Payments Revision** with a request for Staff to provide the Board with a memo clarifying the Longevity Payment totals.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle  
No: None  
Absent: None

### **20.0 Action Items – Approval of Agreements**

#### **26.01 OCC - Approve Authorization to Enter Into An Agreement between the Coast Community College District/Orange Coast College and the Community College Library Consortium**

It was moved by Mr. Howald and seconded by Mr. Fuller to approve the Agreement between the Coast Community College District (Orange Coast College) and the Community College Library Consortium for the renewals January 2011 through December 2011. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

List of databases to renew:

Title Source Gold  
Title Source, Gold - additional IDs  
Britannica Online  
Academic One File Upgrade Package  
Literature Resource Center  
Opposing Viewpoint in Context  
Science Resource Center  
Grove Music Online  
Los Angeles Times

**Fiscal Impact:** \$57,984.82 to be paid from general funds.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle  
No: None  
Absent: None

**26.02 OCC - Authorization to Enter Into Agreement between the SEIU UHW – West & Joint Employer Educational Fund (COMPANY) and the Coast Community College District for the purpose of offering instruction in Math A010 “Elementary Algebra” by Orange Coast College**

It was moved by Mr. Moreno and seconded by Dr. Prinsky to approve the agreement between SEIU UHW – West & Joint Employer Educational Fund (COMPANY) and the Coast Community College District (Orange Coast College) for the purpose of offering instruction in Math A010 “Elementary Algebra” as requested by company from January 31 through May 30, 2011. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** Orange Coast College Community Education to receive \$10,800 revenue from this contract. Math and Science Division to receive 10% of the total contract and OCC Community Education office to receive net proceeds of this program.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle  
No: None  
Absent: None

**26.03 CCC - Approve Agreement between MedCerts, LLC. and the Coast Community College District in Delivering Medical Administrative Assistant Courses to Students**

It was moved by Mr. Moreno and seconded by Mr. Fuller to approve the Agreement between MedCerts, LLC., and the Coast Community College District to deliver a Comprehensive Medical Front Office Administration and Billing/Coding Program through the Workforce Investment ACT (WIA) and MyCAA Programs. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** Estimated Gross Income of \$58,500 based upon an estimated enrollment of a minimum of 10 students at \$5,850 per student.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No:	None
Absent:	None

**26.04 CCC - Approve Agreement between Dallas TeleLearning and the Coast Community College District in Providing Telecourses to Students.**

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to approve the Agreement between approve the Agreement between Dallas TeleLearning and Coast Community College District for the lease of the following telecourses for Summer, Fall, and Spring 2010 through 2013: Exploring Society, Sociology 100; Shaping America, History 170; Transforming America, History 175; Voices in Democracy, Political Science 100; It's Strictly Business, Business 100; For The Love of Wisdom, Philosophy 100; Nutrition Pathways, Food and Nutrition 170; and Journey to Health, Health 100. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** No license fee for telecourses; telecourse enrollment fee expense of \$15 per student.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No:	None
Absent:	None

**26.05 CCC - Approve Amended Agreement between the Boeing Company and the Coast Community College District to Provide Courses and Programs to Boeing Employees**

It was moved by Mr. Moreno and seconded by Mr. Fuller to approve the Amended Agreement between the Boeing Company and the Coast Community College District to provide fee-based and credit-bearing courses to Boeing employees through Boeing's Preferred School Partner (PSP) Program and in coordination with Boeing's Learning Together Program (LTP). The Board President, or designee, is authorized to sign the Amended Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** None



Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle  
No: None  
Absent: None

**26.06 CCC - Approve Agreement between Collegeanywhere and the Coast Community College District in Providing Telecourses to Students**

It was moved by Ms. Hornbuckle and Mr. Fuller to approve the Agreement Collegeanywhere and the Coast Community College District for the lease of the following telecourses for Summer, Fall, and Spring 2010 through 2013: ): Introduction to Entrepreneurship, Business 222 and Legal Environment of Business, Business 110. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** License fee per telecourse is \$750 per semester with no per student enrollment fee.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle  
No: None  
Absent: None

**26.07 CCC - Authorization to Enter into an Amendment of an Existing Lease between Business Properties Partnership No. 15, a California General Partnership, and the Coast Community College District for the Purpose of Classroom Use at the Coastline Community College Art Gallery Site**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve the amended agreement between Business Properties Partnership No. 15 and the Coast Community College District for classroom and art gallery space at the Coastline Community College Art Gallery site. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (Prior Board Approval: 5/6/05)

**Fiscal Impact:** 18-month lease from February 1, 2011 - January 31, 2012: (\$4,387.50) per month; February 1, 2012 - July 31, 2012 (\$4,519.13) per month.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle  
No: None  
Absent: None

**26.08 DIS - Authorization to Enter into a Non-Standard Agreement between NCB, FSB and the Coast Community College District Restating Certain Terms of Existing Intercreditor Agreement**

It was moved by Mr. Fuller and seconded by Mr. Howald to approve the Restated Agreement with NCB, FSB. The District is agreeing that, irrespective of the provisions of

Section 14 of the District's Intercreditor Agreement, dated with NCB, FSB, November 1, 2004 (Exhibit "1"), to the contrary, the provisions of the Intercreditor Agreement shall be applied on the basis of the modified loan terms contained in the loan documents between NCB, FSB as lender and KOCE-TV Foundation as borrower (Exhibit "2"). This Agreement has no fiscal impact to the District. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board.

**Fiscal Impact:** This Agreement restates and reaffirms the parties agreement to maintain the existing parity liens as set forth in Section 3 of the Intercreditor Agreement between NCB, FSB, dated November 1, 2004.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No:	None
Absent:	None

**26.09 DIS - Authorization to Enter into a Non-Standard Client Services Agreement Between the Coast Community College District and Marsh Risk and Insurance Services for the Brokerage of Specialized Insurance Coverages**

It was moved by Mr. Fuller and seconded by Dr. Prinsky to approve the Marsh Risk and Insurance Client Services Agreement for specialty insurance brokerage services.

**Fiscal Impact:** \$33,500.00 per year, for three years, as a fixed annual service fee for specialized insurance services.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No:	None
Absent:	None

**27.00 Action Items – Buildings and Grounds Approvals**

**27.01 DIS - Authorization to File Notice of Completion**

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller to approve filing a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the District is authorized to pay fees due, accepting all work and/or materials as satisfactorily completed by the contractors. In the event of a dispute between the District and the Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

OCC Recycling Center Solar Panels: Bid No. 1972

Contractor: The MSH Construction Co. dba The Moss Co.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle  
 No: None  
 Absent: None

**27.02 DIS - Approve Standard Professional Services Agreement with Gloria Morrison & Associates; Federal Emergency Management Agency (FEMA) Hazard Mitigation Plan**

It was moved by Mr. Fuller and seconded by Dr. Prinsky that authorization be given to employ Gloria Morrison & Associates to develop a District-wide Hazard Mitigation Plan pursuant to the Districts' Standard Professional Services Agreement. The Board President, or designee, is authorized to sign the agreement and any related documents indicating approval by the Board of Trustees.

The scope of service is to include the following tasks:

1. Provide research on the districts natural hazards and vulnerabilities
2. Develop strategies/projects to prevent or mitigate the hazards
3. Meet all Federal Emergency Management Agency Planning requirements, making the district eligible for future project grants.

Fee for the above services: \$75,000

**Fiscal Impact:** \$75,000 (District Capital Funds)  
 Master Plan Approved Project

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle  
 No: None  
 Absent: None

**27.03 Approve Change Order No. 1; Orange Coast College Student Center Swing Space; Bid No. 1974**

It was moved by Mr. Fuller and seconded by Mr. Moreno that authorization be given for Change Order No. 1 to Orange Coast College Student Center Swing Space; Bid No. 1974 as described in the Change Order document attached to each Trustee's agenda. The Board President, or designee, is authorized to sign the Change Order and any related documents.

Bergelectric Corporation – Category A – Electrical

Closeout Credit for Allowances <\$4,589>

Contract Amount: \$227,270 (C.O. 1: 2.02% Decrease)

Total Change Orders: <\$4,589> (2.02% Decrease)

HPS Mechanical Inc. – Category B – Plumbing

Closeout Credit for Allowances <\$3,996>

Contract Amount: \$143,579 (C.O. 1: 2.78% Decrease)

Total Change Orders: <\$3,996> (2.78% Decrease)

**Fiscal Impact:** <\$8,585> (Measure C – General Obligation Bond Fund)  
Master Plan Approved Project  
OCC Upgrade Student Services  
OCC Student Center Swing Space

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle  
No: None  
Absent: None

**27.04 DIS – Bid Tabulations and Award of Microscopes for Contract: Orange Coast College (ABC Building); Bid No.1987**

It was moved by Mr. Fuller and seconded by Dr. Prinsky that Bid 1987 be awarded to the lowest qualified bid as shown below. Lot #1 through Lot #9 to Olympus America, Inc

Lot #1 Olympus SZ-5145 Plain Stand with Bifurcated Light Guides for Majors Biology

- |  |                    |
|--|--------------------|
| 1. <b>Olympus America, Inc</b><br><b>3500 Corporate Parkway Center Valley, PA 18034-0610</b> | <b>\$51,253.44</b> |
| 2. Miles Co. Scientific Princeton, MN 55371  | No Bid             |
| 3. Parco Scientific Co Westland, MI 48185  | No Bid             |

Lot #2 Olympus CX31 with 100x oil Objective

- |  |                    |
|--|--------------------|
| 1. <b>Olympus America, Inc</b><br><b>3500 Corporate Parkway Center Valley, PA 18034-0610</b> | <b>\$87,520.61</b> |
| 2. Miles Co. Scientific Princeton, MN 55371  | No Bid             |
| 3. Parco Scientific Co Westland, MI 48185  | No Bid             |

Lot #3 Olympus CX31

- |  |                    |
|--|--------------------|
| 1. <b>Olympus America, Inc</b><br><b>3500 Corporate Parkway Center Valley, PA 18034-0610</b> | <b>\$53,137.51</b> |
| 2. Miles Co. Scientific Princeton, MN 55371  | No Bid             |
| 3. Parco Scientific Co Westland, MI 48185  | No Bid             |

Lot #4 Olympus CX41 Instructors Microscope Bio Majors

- |  |                    |
|--|--------------------|
| 1. <b>Olympus America, Inc</b><br><b>3500 Corporate Parkway Center Valley, PA 18034-0610</b> | <b>\$14,910.93</b> |
| 2. Miles Co. Scientific Princeton, MN 55371  | No Bid             |
| 3. Parco Scientific Co Westland, MI 48185  | No Bid             |

Lot #5 Olympus SZ-6145 Trinocular head with LED Illuminator Bio Majors

- |  |                   |
|--|-------------------|
| 1. <b>Olympus America, Inc</b><br><b>3500 Corporate Parkway Center Valley, PA 18034-0610</b> | <b>\$5,991.69</b> |
| 2. Miles Co. Scientific Princeton, MN 55371  | No Bid            |
| 3. Parco Scientific Co Westland, MI 48185  | No Bid            |

## Lot #6 Olympus CX21

- |  |                    |
|--|--------------------|
| 1. <b>Olympus America, Inc</b><br><b>3500 Corporate Parkway Center Valley, PA 18034-0610</b> | <b>\$46,413.11</b> |
| 2. Miles Co. Scientific Princeton, MN 55371  | No Bid             |
| 3. Parco Scientific Co Westland, MI 48185  | No Bid             |

## Lot #7 Olympus SZ-5145 Plain Stand with Bifurcated Light Guides

- |  |                    |
|--|--------------------|
| 1. <b>Olympus America, Inc</b><br><b>3500 Corporate Parkway Center Valley, PA 18034-0610</b> | <b>\$51,153.01</b> |
| 2. Miles Co. Scientific Princeton, MN 55371  | No Bid             |
| 3. Parco Scientific Co Westland, MI 48185  | No Bid             |

## Lot #8 Olympus CX41 Instructors Microscope Bio.100L

- |  |                   |
|--|-------------------|
| 1. <b>Olympus America, Inc</b><br><b>3500 Corporate Parkway Center Valley, PA 18034-0610</b> | <b>\$6,200.49</b> |
| 2. Miles Co. Scientific Princeton, MN 55371  | No Bid            |
| 3. Parco Scientific Co Westland, MI 48185  | No Bid            |

## Lot #9 Olympus SZ-6145 Trinocular head with LED Illuminator Camera's Bio 100

- |  |                    |
|--|--------------------|
| 1. <b>Olympus America, Inc</b><br><b>3500 Corporate Parkway Center Valley, PA 18034-0610</b> | <b>\$10,259.04</b> |
| 2. Miles Co. Scientific Princeton, MN 55371  | No Bid             |
| 3. Parco Scientific Co Westland, MI 48185  | No Bid             |

**Fiscal Impact:** \$285,000.00 Measure C – General Obligation Bond Fund,  
08/09 State Capital Outlay  
Master Plan Approved Project  
OCC Science Facilities  
OCC New Consumer Health & Science Building – New  
Construction (OCC ABC Building)

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No:	None
Absent:	None

## 28.0 General Items of Business

### 28.01 OCC - Authorization to Conduct a Short-term Language Study Abroad Program in Rome, Italy during Summer 2011

It was moved by Mr. Fuller and seconded by Dr. Prinsky to approve the short-term language study abroad program in Rome, Italy, during Summer 2011. This program is a standard travel contractor agreement. All logistical arrangements will be handled by ACCENT(International Consortium for Academic Programs Abroad).

Franca Hamber, OCC part-time Literature & Languages faculty, to serve as faculty. No replacement costs for faculty assigned to program. All payments by trip participants for

travel services shall be made to the travel contractor. Travel contractor shall account to CCCD for the total cost of the trip.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle  
No: None  
Absent: None

**28.02 DIS - Approval of Contractors for FY 2010-2011 Pursuant to District's Standard Annual Agreement for Contractor Services**

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller to approve the following contractors for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2010-2011. These contractors have or will complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District will obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price. The Board President, or designee, is authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees.

Data Specialties, Inc.  
8400 Kass Drive  
Buena Park CA 90621-3808

R & L Medical Company  
24662 Monte Royale Street  
Laguna Hills CA 92653

International Paving Services  
1199 Opal Avenue  
Mentone CA 92359

Boyer Ambrose Flooring  
16632 Gemini Lane  
Huntington Beach CA 92647

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle  
No: None  
Absent: None

**29.00 Resolutions**

**29.01 Resolution # 10-26, Designation of Applicant's Agent Resolution Hazard Mitigation Grant Program and Pre-Disaster Mitigation Program**

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller to adopt Resolution #10-26, Designation of Applicant's Agent Resolution Hazard Mitigation Grant Program and Pre-Disaster Mitigation Program.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No:	None
Absent:	None

### **30.00 Approval of Minutes**

#### **30.01 Approval of Minutes for Regular Board Meeting of October 6, 2010 and the Regular/Study Session Meeting of October 13, 2010**

It was moved by Mr. Fuller and seconded by Ms. Hornbuckle to approve the minutes of the October 6, 2010 Regular Board Meeting, and the Regular/Study Session Meeting of October 13, 2010.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None
Abstain:	Mr. Howald

### **31.00 Close of Meeting**

#### **31.01 Public Comment (Items Not on the Agenda)**

#### **31.01 Public Comment**

There were no requests to address the Board during Public Comment.

#### **31.02 Adjournment**

There being no further business, it was moved by Mr. Moreno and seconded by Mr. Howald that the meeting be adjourned.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No:	None
Absent:	None

The meeting was adjourned at 8:35 p.m.

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Secretary of the Board of Trustees

## Appendix

	Page
A. Public Employment Report.....	17-25

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## 1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTA = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intercession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

### COASTLINE COLLEGE

#### NETLAB SERVERS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Chen, Eric	11/04/10	06/30/11	PDH	\$29.46	\$9871.00

#### BASIC SKILLS WORKSHOPS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Desmond, Deborah	11/04/10	12/19/10	PDM	\$43.55

#### TEACH 3 PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Yaron, Sharon	08/01/10	12/19/10	PDH	\$29.46	\$1597.06

Justification: Division forgot to send in paperwork

#### DIGITAL MEDIA ARTS PATHWAY DAY EVENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Hernandez, Marcela	11/04/10	11/06/10	PDH	\$29.46	\$100.00
Kobata, Sarah	11/04/10	11/06/10	PDH	\$29.46	\$100.00
Marquez, Gilbert	11/04/10	11/06/10	PDH	\$29.46	\$300.00

#### SCIENCE LAB PREP WORK

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Chhun, Surya	11/04/10	06/30/11	PDH	\$29.46	\$7072.00
Giancarlo, Jennifer	11/04/10	06/30/11	PDH	\$29.46	\$7072.00
Nguyen, Scott	11/04/10	06/30/11	PDH	\$29.46	\$7072.00
Pourreza, Atousa	11/04/10	06/30/11	PDH	\$29.46	\$7072.00
Reyes, Jesus	11/04/10	06/30/11	PDH	\$29.46	\$7072.00
Sak, Kathleen	11/04/10	06/30/11	PDH	\$29.46	\$7072.00
Syed, Erum	11/04/10	06/30/11	PDH	\$29.46	\$7072.00

#### GRANT PROGRAM ASSESSMENT OF STUDENT LEARNING OUTCOME

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Covert, Robert	11/04/10	12/18/10	PDH	\$29.46
Gutierrez, Pedro	11/04/10	12/18/10	PDM	\$43.55
Johnson, Daniel	11/04/10	12/18/10	PDM	\$43.55
Lee, Lisa	11/04/10	12/18/10	PDM	\$43.55
Leighton, Kenneth	11/04/10	12/18/10	PDM	\$43.55
Lockwood, Frederick	11/04/10	12/18/10	PDM	\$43.55
Miller, Rosemary	11/04/10	12/18/10	PDH	\$29.46
Stewart, Cheryl	11/04/10	12/18/10	PDM	\$43.55
Torrini, Lynn	11/04/10	12/18/10	PDH	\$29.46
Worden, Mark	11/04/10	12/18/10	PDH	\$29.46

The following CCC Part Time Instructor to provide instructional opportunities for NCPACE for Military Contract Education during Fall semester.

Behr, George

### GOLDEN WEST COLLEGE

#### CURRICULUM SUPPORT FOR COSMETOLOGY PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Christie, Joan	08/16/10	12/19/10	PDM	\$43.55	\$1568.00

Justification: Changed from IUA to Special Assignment

#### INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Chu, Alice	11/04/10	12/19/10	IUM	\$1514.00	\$6056.00

#### COORDINATE SPECIAL PROGRAM FOR ATHLETIC POPULATION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Icaro-Boiser, Rubirosa	11/04/10	12/19/10	PDH	\$29.46	\$1770.00

#### MEMBER OF THE COUNCIL FOR CURRICULUM AND INSTRUCTION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Zuidervaat, Genevieve	08/31/10	08/31/10	PDH	\$29.46	\$59.00
	09/14/10	09/14/10	PDH	\$29.46	\$59.00

Justification: Paperwork received late from Union

#### READER/EVALUATOR FOR SPANISH CHALLENGE WRITING SAMPLES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Alvarez, Veronica	08/03/10	08/29/10	PDH	\$29.46	\$177.00
Pham, Khanhvan	08/03/10	08/29/10	PDH	\$29.46	\$177.00

Justification: Division didn't realize instructors completed the assignment

#### NORTH AMERICAN RENEWABLE ENERGY TRAINING PROJECT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Cucurny, Marius	11/04/10	12/31/10	PDM	\$43.55	\$4182.00
Hersh, Thomas	11/04/10	12/31/10	PDM	\$43.55	\$4182.00

### ORANGE COAST COLLEGE

#### COUNSELING STUDENTS WITH LEARNING DISABILITIES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Decker, Dawn	10/15/10	12/19/10	UNT	\$57.44

Justification: Resubmitted as correct document with new instructor

#### CTE OUTREACH AND ARTICULATION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Plum, Caryn	11/04/10	12/31/10	PDH	\$29.46	\$3000.00

#### CURRICULUM DEVELOPMENT FOR GEOGRAPHY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Quinn, Christopher	09/20/10	09/24/10	PDH	\$29.46	\$100.00

Justification: Division didn't realize paperwork was not submitted

PART TIME LIBRARIAN

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Smith, Ward	11/04/10	12/19/10	UNT	\$57.44

SUPERVISING THE BASEBALL FIELD RENTAL

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Snapp, Kevin	06/13/10	07/11/10	PDH	\$29.46	\$650.00

Justification: Late paperwork due to confusion which budget number to use

PART TIME COUNSELOR INTERNATIONAL CENTER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Weber, Daniel	08/30/10	09/15/10	UNT	\$69.66

Justification: Had to resubmit; error on original paperwork

FACULTY DANCE CONCERT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Hunter, Amelie	10/01/10	10/30/10	PDM	\$43.55	\$500.00
Hurtado, Arleen	10/01/10	10/30/10	PDH	\$29.46	\$300.00

Justification: Division forgot to submit paperwork

TECHNOLOGY PATHWAY DAY EVENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Abernathy, Dean	11/04/10	11/06/10	PDM	\$43.23	\$200.00
Castano, Robert	11/04/10	11/06/10	PDM	\$43.23	\$200.00
Cervantes, Aureliano	11/04/10	11/06/10	PDH	\$29.46	\$200.00
Kings, Rose Anne	11/04/10	11/06/10	PDM	\$43.23	\$200.00
Peters, Tim	11/04/10	11/06/10	PDM	\$43.23	\$200.00

FULL TIME INTERNSHIP ACADEMY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Bloomfield, Lisa	01/03/11	01/30/11	EXM	\$72.00	\$360.00
Clark, Gregory	01/03/11	01/30/11	EXM	\$72.00	\$360.00
Cox, Steven	01/03/11	01/30/11	EXM	\$72.00	\$1800.00
Hayes, Laird	01/03/11	01/03/11	EXM	\$72.00	\$360.00
Morgan, Dennis	01/03/11	01/30/11	EXM	\$72.00	\$360.00
Neil, Jeanne	01/03/11	01/30/11	EXM	\$68.36	\$342.00
Reed, Charlene	01/03/11	01/30/11	EXM	\$72.00	\$360.00
Skeie, Leon	01/03/11	01/30/11	EXM	\$72.00	\$720.00
Tennant, Wayne	01/03/11	01/30/11	EXM	\$72.00	\$360.00
Wheaton, Dana	01/03/11	01/30/11	EXM	\$72.00	\$360.00
Zombek, Marki	01/03/11	01/30/11	EXM	\$72.00	\$360.00

PART TIME INTERNSHIP ACADEMY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Baltes, Christine	12/01/10	12/31/10	UNT	\$73.94	\$370.00
Blanc, George	12/01/10	12/31/10	UNT	\$73.94	\$370.00
Broberg, Scott	12/01/10	12/31/10	UNT	\$73.94	\$735.00
La Bounty, Jennifer	12/01/10	12/31/10	UNT	\$57.44	\$1149.00
Prioleau, Karen	12/01/10	12/31/10	UNT	\$61.88	\$619.00
Sabori, Sibley	12/01/10	12/31/10	UNT	\$73.94	\$2219.00
Williams, Ann	12/01/10	12/31/10	UNT	\$73.94	\$740.00
Wilson, Eric	12/01/10	12/31/10	UNT	\$73.94	\$370.00

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **08/30/10 to 12/19/10** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC

<u>Name</u>	<u>LHE</u>
Bales, Bruce	0.30
Carter, Henrietta	0.30
Wight, Gregory	2.00

Justification: Additional LHE

**2. Substitute Faculty**

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$45.69/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2010-11 academic year.

Golden West College

Abella, Dori  
 Andersen, David  
 Brady, Kenneth  
 Follin, Stella  
 Graves, Buchansha  
 Johnson, Timothy  
 Palmer, Theodore  
 Salazar, Yvonne  
 Whitney, Marisa

Orange Coast College

Manuck, Richard  
 Pirona, Diego

**3. Full time Faculty**

None.

**4. Part time Faculty**Summer

Assignment to be paid in accordance with the current salary part time faculty schedule and not to exceed 21 hours per week. Assignments exceeding 21 hours per week have been administratively approved.

Orange Coast CollegeFor the period **06/06/11-08/14/11**

<u>Name</u>	<u>Wkly/Hrs</u>
Hamber, Franca	18.000

FALL

Assignments during the period **08/30/10-12/19/10** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Coastline College

<u>Name</u>	<u>LHE</u>
Dye, David	1.625

Justification: Document error in the personnel office

McLaughlin, Marta	0.750
Justification: Class added to accommodate students	
Proppe, Jean	3.000
Justification: Re-opened this class, cancelled in error	
Wegter, Rachel	3.000
Justification: Original instructor was unable to teach the class	
Forbes, Junko	4.000
Jones, Julie	3.750
Sleep, Katherine	1.125
Justification: Class added late for 2 <sup>nd</sup> 8 week session	
Yaron, Sharon	0.500
Justification: Division forgot to submit paperwork	

Golden West College

<u>Name</u>	<u>LHE</u>
Borack, Christy	2.130
Justification: Division forgot to send paperwork	
Henderson, Heather	0.420
Higgins, Michael	1.125
Justification: Need student enrollment before instructor is assigned (private music tutoring)	
Taylor, Lisa	4.500
Justification: Class added late for 2 <sup>nd</sup> 8 week session	
Benneman, Bud	3.000
Farris, James	3.000
Hitchner, Thomas	4.000
Jordan, Damien	1.500
Norton, Joshua	1.250
Sabat, Dave	3.750
Toffler, Betsy	4.000
Justification: New hires processed their paperwork late	

Orange Coast College

<u>Name</u>	<u>LHE</u>
Cole, Amanda	8.000
Justification: Original paperwork lost	
Diffley, Jennifer	4.000
Justification: Employee completed new hire paperwork late	
Ford, James	3.000
Justification: Due to changes in conflicting days and times	
Jones, Steven	3.000
Justification: Error on original paperwork	
Scarfone, Patricia	10.000
Sereno, Adrienne	10.000
Villegas Silva, Patricia	10.000
Justification: Need to fill coverage at last minute	

**5. Educational Administrator**

Administrative Dean  
 Administrative Director  
 Associate Dean  
 Associate Dean/Director St Hlth Ct  
 Dean  
 Director  
 Gen Mgr Food Service  
 Vice President

## 6. Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

### Transfer

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Thompson, Daniela	DIST	Payroll Systems Manager	11/04/10	G-24-07	D-002-11

## 7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

### Transfers

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>
Bola, Mary	OCC	Staff Aide	11/15/10	E-48-05
Nguyen, Minh	GWC	Support Clerk*	10/19/10	E-39-05

\*In lieu of layoff.

## 8. Reclassification and Reorganization/Reassignment

It is recommended that authorization be given for the following changes for Classified Staff:

### Permanent Reorganization/Reassignments

#### Classified Management

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Capoccia-White, Rozanne	CCC	Military/Contr Educ Programs Operations Asst Manager G-20	Manager, Contract Educ Operations G-22*	11/04/10

\*This position may be extended, modified or eliminated based on changes from the funding source.

#### Classified

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Conlisk, Karen	CCC	Military Contr Educ Tech Intermediate E-45	Military/Contract Educ Program Coordinator E-54*	11/04/10
Crumsey, Marie	OCC	Bookstore Operations Assistant E-45	Bookstore Fiscal Operations Specialist E-50	11/04/10
Key, Randy	OCC	Energy Management Coordinator E-59	Facilities Systems Engineer/Programmer E-64	11/04/10
Quiroz, Elias	OCC	Bookstore Ship/RC Clerk E-39	Warehouse Coordinator E-44	11/04/10
Sanchez, Jorge	OCC	Maintenance, Skilled E-51	Maintenance Lead E-53	11/04/10
Schindler, David	OCC	Groundskeeper 3 E-45	Groundskeeper Lead E-50	11/04/10

\*This position may be extended, modified or eliminated based on changes from the funding source.

## 9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Rusamiprasert, Laila	CCC	Receptionist	Staff Assistant Special Project	10/18/10	01/18/11	E-52-01

#### Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Dutro, Chastity	OCC	Athletic Equipmt Manager	Special Assignment	Extend from 11/30/10 to 02/28/11	E-47-05
Whistler, Jillian	OCC	Child Care Eligibility Asst	Child Care Eligibility Specialist	Extend from 12/31/10 to 03/31/11	E-48-03

### **10. Hourly Staff**

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Neal, Krystal	CCC	11/04/10	06/30/11	818010-880401	M,T,W,TH,F
Stewart, Peggy	CCC	11/04/10	06/30/11	818010-879910	M,T,W,TH,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Dawood, Wafa	OCC	11/04/10	06/30/11	812001-201592	M,T,W,TH,F
	OCC	11/04/10	06/30/11	110001-201591	M,T,W,TH,F
	OCC	11/04/10	06/30/11	120176-251030	M,T,W,TH,F
	OCC	11/04/10	06/30/11	120176-251035	M,T,W,TH,F
Galvan, Aurora	GWC	11/04/10	06/30/11	124006-361518	M,T,W,TH,F
Garcia, Ashley	GWC	11/04/10	06/30/11	124006-361518	M,T,W,TH,F
Gaston, Karisa	GWC	11/04/10	06/30/11	124006-361518	M,T,W,TH,F
Jacobsen, Steven	CCC	11/04/10	06/30/11	110001-801301	M,T,W,TH,F
Kelba, Jessiery	GWC	11/04/10	06/30/11	124006-361518	M,T,W,TH,F
Leon, Silvia	GWC	11/04/10	06/30/11	124006-361518	M,T,W,TH,F
Nguyen, Elizabeth	GWC	11/04/10	06/30/11	124006-361518	M,T,W,TH,F
Nomura, Mitchell	CCC	11/04/10	06/30/11	818030-801204	M,T,W,TH,F
Prow, Katrina	OCC	11/04/10	06/30/11	812001-201592	M,T,W,TH,F
	OCC	11/04/10	06/30/11	110001-201591	M,T,W,TH,F
	OCC	11/04/10	06/30/11	120176-251030	M,T,W,TH,F
	OCC	11/04/10	06/30/11	120176-251035	M,T,W,TH,F
Richards, Ashley	OCC	11/04/10	06/30/11	812035-210402	M,T,W,TH,F
Sbonek-Cribari, Kathleen	GWC	11/04/10	06/30/11	124006-361518	M,T,W,TH,F
Trinh, Jacqueline	GWC	11/04/10	06/30/11	124006-361518	M,T,W,TH,F

Wong, Lisa	OCC	11/04/10	06/30/11	812001-201592	M,T,W,TH,F
	OCC	11/04/10	06/30/11	110001-201591	M,T,W,TH,F
	OCC	11/04/10	06/30/11	120176-251030	M,T,W,TH,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Chavez, Inocencio	GWC	11/04/10	06/30/11	813020-381401	M,T,W,TH,F
Cianci, Zachary	GWC	11/04/10	06/30/11	813005-347502	M,T,W,TH,F
Lai, Catalina	GWC	11/04/10	06/30/11	813020-381401	M,T,W,TH,F
Piaskowski, Jeffrey*	OCC	06/13/10	07/11/10	812025-266851	M,T,W,TH,F
Putnam, Janell	GWC	11/04/10	06/30/11	813020-381401	M,T,W,TH,F
Reyes, Gabriel	GWC	11/04/10	12/31/10	110001-385302	M,T,W,TH,F
Stiles, Leo	OCC	11/04/10	06/30/11	812001-261605	M,T,W,TH,F
Vo, Son	GWC	11/04/10	06/30/11	813020-381401	M,T,W,TH,F

\*Paperwork late from department, confusion over source of funds

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Alhadeff, Brian	GWC	11/04/10	06/30/11	110001-324301	M,T,W,TH,F
Barrington, Daniel*	OCC	10/15/10	06/30/11	110001-212100	M,T,W,TH,F
Tucker, Monte	OCC	11/04/10	06/30/11	812035-212805	M,T,W,TH,F

\*Division hired needed employee

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Castruita, Patricia	CCC	10/21/10	12/31/10	818030-847515	M,T,W,TH,F

## 11. Substitute Classified

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

### Orange Coast College

Cash, Jordan  
Germini, Maria

## 12. Clinical Advisors/Summer

None.

## 13. Medical Professional Hourly Personnel

None.

## 14. Student Workers



It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Coastline College

Do, Luu  
Harvey, Michael  
Kaohn, Timothy  
Tran, Nhi  
Vu, Bao

Golden West College

Altman, Erin  
Fiscus, Christopher  
Huynh, Thu  
Karakoyun, Osman  
Kersey, Brian  
Kim, Eun  
Knotts, Michael  
Le, Monica  
Lopez, Richard  
Nguyen, Duy  
Renteros, Rommy  
Seneca, Tyson  
Silva, Dezirae  
Smith, Heather  
Solis, Luis  
Sun, Wesley  
Tharp, Rebekah  
Tran, Anh  
Van, Van-Thy

Orange Coast College

Borhan, Ramtin  
Bravo, Sunnett  
Cordova Alvarez, Carlos  
Dang, Cindy  
Duong, Khoi  
Duque Gomez, Alvaro  
Fong, Sze  
Gabler, John-Paul  
Ho, Phuc  
Huynh, Bryan  
Jin, Minsuk  
Nattagh, Khashayer  
Nguyen, Daniel  
Nguyen, Phuong  
Nguyen, Thu  
Nguyen, Uyen  
Oberlin, Chris  
Pham, Tam  
Tran, Alan  
Tran, Nghia  
Truong, Thomas

