

Regular Meeting
Board of Trustees
Coast Community College District

District Board Room

5:00 p.m. Closed Session, 6:30 p.m. Regular Meeting

November 17, 2010

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on November 17, 2010 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Jerry Patterson called the meeting to order at 5:06 p.m.

1.02 Roll Call

Trustees Present: Jerry Patterson, Mary Hornbuckle, Jim Moreno,
Lorraine Prinsky, Walter Howald and Student Trustee Lee Fuller
Trustees Absent: None

1.03 Public Comment (Closed Session – Items on Agenda)

There were no requests to address the Board during Public Comment.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public.

The Board recessed to Closed Session at 5:07 p.m. to discuss the following items:

1.04.01 Public Employment (Pursuant to Government Code 54957 (b)(1)) (See Appendix A pages 20-33)

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
 - a. Director of Marine Programs
 - b. Vice President
 - c. Associate Dean/Director Student Health Center
 - d. Dean
 - e. Director, Career Services
 - f. Dean Military/Contract Educ Program
 - g. Administrative Dean
 - h. Director, Financial Aid & EOPS
 - i. General Manager Food Service
 - j. Dean, Library & Instructional Research
 - k. Associate Dean
 - l. Administrative Director
6. Classified Management
7. Classified Staff
 - a. Executive Assistant to the President
8. Reclassification and Reorganization/Reassignment
 - a. Office Assistant IV
9. Classified Temporary Assignments
 - a. Clerk, Sr
 - b. Staff Aide
 - c. Manager, Employment Services & Records
 - d. Application Project Coordinator
 - e. Special Assignment
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

1.04.02 Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "a" of Government Code Section 54956.9)

Jacobson v. Coast Community College District (Arbitration)
Williams v. Barr, et al., US District Court Case No. SACVIO-47 DOC (MLGX)
Morgenstern v. Orange Coast College et al., Orange County Superior Court Case No.30-2008-00109222
Coast Community College Association vs. Coast Community College District, PERB Case#LA-CE-54-36-E
Coast Community College District vs. MEP, Inc. et al., Orange County Superior Court Case No. 30-2010-00380564
NGB Enterprises vs. Coast Community College District, Orange County Superior Court Case No. 2010-00423404

1.04.03 Conference with Legal Counsel: Anticipated Litigation

(Pursuant to sub-section "b" of Government Code Section 54956.9)

One case: Arbitration requested by Coast Community College Association

1.04.04 Public Employee Discipline/Dismissal/Release

(Pursuant to Government Code Section 54957)

1.04.05 Conference with Labor Negotiator

(Pursuant to Code Section 54957.6)

Agency Negotiator: Deborah Hirsh, Vice Chancellor, Human Resources

Employee Organizations:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA),
Educational Administrators

1.04.06 Public Employees Performance Evaluation

(Pursuant to Government Code Section 54957)

Position: Chancellor

1.05 Reconvene Regular Meeting

The meeting was reconvened to Open Session at 6:36 p.m.

1.06 Pledge of Allegiance – Student Trustee Lee Fuller

Student Trustee Lee Fuller led the Pledge of Allegiance to the United States.

1.07 Report of Action from Closed Session

Dr. Christian Teeter, Secretary of the Board of Trustees, reported that on a motion by Mr. Moreno and seconded by Mr. Howald, the Board voted unanimously to approve all Personnel items in **Agenda Item 1.04.01 Public Employment (Pursuant to Government Code 54957 (b)(1))**.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

On **Agenda Item 1.04.03 Conference with Legal Counsel, Anticipated Litigation**, Dr. Teeter reported that on a motion by Mr. Howald and seconded by Ms. Hornbuckle, the Board voted unanimously to accept the request for non-binding arbitration with the Coast CCA/NEA pursuant to the collective bargaining agreement, and authorized the District to defend the arbitration.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

1.08 Public Comment (Open Session – Items on Agenda)

There were no requests to address the Board during Public Comment.

1.09 Presentations, Ceremonial Resolutions and Public Hearings

1.09.01 Coast Community College District Resolution Honoring Walter G. Howald

The Board expressed appreciation and congratulations to Mr. Howald for his 25 years of service to the Coast Community College District. It was moved by Ms. Hornbuckle and seconded by Mr. Moreno to approve the Resolution honoring Walter G. Howald.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None
Abstain: Mr. Howald

1.10 Resolutions to Honor and Accept Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District:

Classified

1.10.01 Joanne D. Cooper, DIS, Computer Operator, Lead, retirement effective 12/31/2010

Faculty

1.10.02 Sharon Daniel, OCC, Instructor, Biological Sciences, retirement effective 12/20/10.

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno, to accept these retirements.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

2.0 Informative Reports

(Oral reports shall be limited to a maximum of three minutes. If requested and provided to the Board during the oral report, a written report shall be included as part of the public record. These reports generally will cover issues such as past and upcoming activities, student enrollment, budgetary issues, student concerns, and employee concerns)

2.01 Report from the Chancellor

Dr. Ding-Jo H. Currie, Chancellor, provided a report to the Board

2.02 Reports from the Presidents

The following college presidents or designee provided reports to the Board:

Dr. Loretta Adrian, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

2.03 Reports from the Officers of Student Government Organizations

The following representatives provided reports on behalf of the student government organizations:

Lee Fuller on behalf of David Salai, ASG President, Golden West College
Lisa Okamoto, ASG President, Coastline Community College
Catherine Tran, ASOCC President, Orange Coast College

2.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents or designee provided reports to the Board:

Vesna Marcina, Orange Coast College (OCC) Academic Senate President
Theresa Lavarini, Golden West College (GWC) Academic Senate President
Nancy Jones, Coastline Community College (CCC) Academic Senate President

2.05 Reports from Employee Representative Groups

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCCA/CTA-NEA)
Neal Kelsey, Executive Director, Coast Federation of Classified Employees (CFCE)

2.06 Reports from the Board of Trustees

Board members provided individual reports.

2.07 Reports from the Board Committees & Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings.

Trustee Prinsky provided an update on the Personnel Committee and the Orange County Legislative Task Force. Trustee Moreno provided a brief report on the Budget Committee meeting held on November 16, 2010.

2.08 Informative Report on Bullying

Eduardo Arismendi-Pardi, OCC, presented a report on bullying. On a motion by Mr. Moreno and seconded by Ms. Hornbuckle, the Board voted to refer this to the Policy Task Force for consideration and preparation of a draft policy, and also to add this item to the Board Log. A copy of the report is on file for public review in the Board of Trustees' Office.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	Mr. Moreno
Absent:	None

3.00 Informative Reports II

3.01 Opportunity for the Board to Review Proposed Revisions to Board Policy 040-7-2, Inspection and Copying of Public Records

The Trustees provided comments and feedback on the proposed revisions and Board President Patterson requested this item be brought back to the December 8, 2010 Agenda. Mr. Howald's comments are on file for public review in the Board of Trustees' Office.

3.02 Opportunity for the Board of Trustees to Discuss Proposed Policy 010-2-28 (BP 2228), Trustees Serving on Boards of Ancillary Organizations

On a motion made by Ms. Hornbuckle and seconded by Mr. Howald, the Board voted 4-1 to refer this policy through the Task Force to the Foundation Executive Directors to provide to their Boards for input. It was requested that this policy be brought back to the February 2, 2011 Board Agenda. Mr. Howald's comments are on file for public review in the Board of Trustees' Office.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	Mr. Moreno
Absent:	None

3.03 Changes in Signatories for Union Bank Accounts

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve the changes made for signatories for Union Bank accounts.

Fiscal Impact: None

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None

Absent: None

3.04 Review of Internal Audit Report

The Board reviewed the Internal Audit Report for the period July 1, 2010 through September 30, 2010.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

4.0 Matters for Review, Discussion and/or Action

4.01 Review of Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2010/2011 as presented in the November 17, 2010 Agenda.

4.02 Consideration of Meetings and Conferences of the American Association of Community College (AACC) Association of Community College Trustees (ACCT) & California Community Colleges League (CCLC)

The Board reviewed the scheduled Board Meeting dates and conferences for the AACC, ACCT, and the CCLC.

4.03 Opportunity for the Board to Review the Board Directives Log

The Board reviewed and discussed the items on the Board Log.

It was moved by Mr. Howald and seconded by Mr. Fuller to remove Item #10 from the Board Log.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

It was moved by Mr. Patterson and seconded by Mr. Moreno to add an item to the Board Log for the Chancellor to provide updates on Board policies and procedures.

Motion carried with a 4-0 vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None
Abstain: Mr. Howald

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson to add an item to the Board Log for the Chancellor to provide a report on District transfers to UC and Cal State Universities.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

4.04 Review of Buildings and Grounds Reports

The Board reviewed and discussed the Buildings and Grounds Reports as presented in the November 17, 2010 Agenda.

4.05 Quarterly Financial Status Report

The Board reviewed the Quarterly Status Report. (See Appendix B, pages 34-45)

5.00 Consent Calendar

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to approve the Consent Calendar as presented in the November 17, 2010 Agenda.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

22.0 Action Items – Approval of Agreements

22.01 CCC - Approve Agreement between The Active Network and the Coast Community College District for the Use of their Website for Fundraising and Event Management Purposes

It was moved by Mr. Moreno and seconded by Mr. Fuller to approve the Agreement between The Active Network and the Coast Community College District for the use of their website by the Coastline College Foundation for fundraising and event management purposes. The Board President, or designee, is authorized to accept the Terms and Conditions and any related documents, indicating approval by the Board of Trustees.

Fiscal Review: 93.5%, less one dollar, of all donations made through the website benefit the Special Programs Foundation.

Motion carried 4-1 with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: Mr. Patterson
Absent: None

22.02 CCC - Approve Amendment to Agreement between the County of Orange and the Coast Community College District to Operate the Orange County One-Stop Center – North

It was moved by Ms. Hornbuckle and seconded by Dr. Prinsky to approve the agreement between the County of Orange and the Coast Community College District to expand the capacity to provide Workforce Investment Act (WIA) services to adults and dislocated workers through June 30, 2011. The Agreement outlines the responsibilities of both partners and all of the services expected to be provided. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (Prior Board Approval: 6/16/10.)

Fiscal Impact: The County will reimburse Coastline Community College \$2,492,893 for operation of these programs.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No:	None
Absent:	None

22.03 CCC - Approve Amendment to Agreement between the County of Orange and the Coast Community College District to Operate the Orange Coast One-Stop Center - South

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller to approve the Agreement between the County of Orange and the Coast Community College District to expand the capacity to provide Workforce Investment Act (WIA) services to adults and dislocated workers through June 30, 2011. The Agreement outlines the responsibilities of both partners and all of the services expected to be provided. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: The County will reimburse Coastline Community College \$2,379,174 for operation of these programs.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No:	None
Absent:	None

22.04 CCC - Approve Agreement between the Embassy Suites Sacramento and the Coast Community College District for the Location of the Business Education Statewide Advisory Committee (BESAC) Annual Conference

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno to approve the Agreement between the Embassy Suites Sacramento and the Coast Community College District for the location of the Business Education Statewide Advisory Committee Annual Conference. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$17,390.88 to be paid from the BESAC Agreement.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

22.05 CCC - Approve an Amendment to an Agreement between Worth Publishers and the Coast Community College District to Publish the Fourth Edition of the Telecourse Student Guide for Transitions throughout the Life Span

It was moved by Mr. Fuller and seconded by Dr. Prinsky to approve the Agreement between Worth Publishers and the Coast Community College District to revise and publish the fourth edition of the Telecourse Student Guide for Transitions throughout the Life Span according to the Agreement. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (Prior Board Approval: 4/18/01).

Fiscal Impact: Publisher grant to Coast District of \$4,000.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

22.06 CCC - Approve Consulting Agreement between Fremont College and the Coast Community College District to Assist in their Development of 14 Hybrid/Online Courses in Business and Liberal Studies

It was moved by Mr. Fuller and Ms. Hornbuckle to approve the Agreement between Fremont College and the Coast Community College District to assist in their development of 14 hybrid/online courses in business and liberal studies. The Agreement outlines the responsibilities of both partners and all of the end-products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Gross Income of \$40,206

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

22.07 CCC - Approve Agreement between Hobsons, Inc., ApplyYourself, Inc. and the Coast Community College District for the Use of Hobsons Enrollment Management Technology (EMT) Systems

It was moved by Mr. Fuller and seconded by Ms. Hornbuckle to approve the Agreement between Hobsons, Inc., ApplyYourself, Inc. and the Coast Community College District for the use of Hobsons Enrollment Management Technology (EMT) Systems. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Cost to District: \$100,000 paid in equal payments of \$25,000/year for a 4-year period.

Motion carried 4-1 with the following vote:

Aye: Mr. Patterson, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: Mr. Moreno
Absent: None

22.08 CCC - Approve Agreement between the Westin South Coast Plaza and the Coast Community College District for Location of the Visionary of the Year Awards Gala

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller to approve the Agreement between the Westin South Coast Plaza and the Coast Community College District for location of the Visionary of the Year Awards Gala. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Net Income of \$113,000

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

22.09 DIS - Approve Agreement with Townsend Public Affairs, Inc. for Legislative Consulting Services

It was moved by Mr. Fuller and seconded by Dr. Prinsky to approve the Agreement with Townsend Public Affairs for legislative consulting services.

A substitute motion was made by Mr. Howald and seconded by Ms. Hornbuckle to continue this item to the December 8, 2010 Agenda.

Motion carried 3-2 with the following vote:

Aye: Mr. Moreno, Mr. Howald and Ms. Hornbuckle
No: Mr. Patterson, Dr. Prinsky
Absent: None

It was moved by Mr. Moreno and seconded by Mr. Patterson to reconsider Ms. Hornbuckle's motion to continue this item to the December 8, 2010 Agenda.

Motion carried 3-2 with the following vote:

Aye: Mr. Patterson, Mr. Moreno, and Dr. Prinsky
No: Mr. Howald and Ms. Hornbuckle
Absent: None

It was moved by Dr. Prinsky and seconded by Mr. Patterson to approve the Agreement with Townsend Public Affairs for legislative consulting services.

Motion carried 3-2 with the following vote:

Aye: Mr. Patterson, Mr. Moreno, and Dr. Prinsky
No: Mr. Howald and Ms. Hornbuckle
Absent: None

It was moved by Ms. Hornbuckle and seconded by Mr. Howald for Townsend Public Affairs to provide the Board with a written report on the work activities performed by them, and for this item to be added to the Board Log.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

Mr. Howald's comments are on file for public review in the Board of Trustees' Office.

22.10 DIS - Approval of Agreement with Vasquez & Company, LLC, for District External Audit Services

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to approve the Vasquez & Company, LLC, for District external audit services, effective January 1, 2011 through June 30, 2012, with the option to renew the Agreement for two additional years.

Fiscal Impact: \$122,000 per year.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

22.11 DIS - Approval of Educational Administrator Employment Agreements

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve the employment contracts for the educational administrators as listed in the table, pursuant to Education Code section 72411 subject to Administrator titles receiving corrections on the contracts.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

22.12 OCC - Approve Agreement between Augusoft Corporation and the Orange Coast College Community Education department for the purpose of purchasing Augusoft Lumens Professional Package with 1M Extract Customization Package

It was moved by Mr. Fuller and seconded by Ms. Hornbuckle that the OCC Community Education Department proceed with the purchase of the Augusoft Lumens Professional package with 1M Extract Customization to enhance and support Community Education and other activities while providing the Bursar's Office with more accurate and up to date

fiscal information. The Board President or designee is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Orange Coast College Community Education Department to fund \$55,000.00 from Community Education Budget fund balance designated Community Education.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

22.13 OCC - Approve Agreement between California State University, on behalf of CSU Long Beach, and the Coast Community College District to Place Social Work Interns from CSULB in the OCC Student Health Center to Provide Services to OCC Students

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that the Board approve the Agreement between California State University, on behalf of CSU Long Beach, and the Coast Community College District for the purpose of placing graduate student social work interns in the OCC Student Health Center to provide social services to OCC students in need of these services. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Orange Coast College will receive up to 20 hours per week of services from each unpaid graduate student intern, while providing one to two hours of professional supervision by the LCSW on the OCC Student Health Center staff.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

23.0 Action Items – Buildings and Grounds Approvals

23.01 DIS - Approve Standard Professional Services Agreement with Allana Buick & Bers; Coastline Newport Beach Learning Center

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno to employ Allana Buick & Bers for waterproofing consulting services for the Coastline Newport Beach Learning Center pursuant to the Districts' Standard Professional Services Agreement. The Board President, or designee, is authorized to sign the agreement and any related documents indicating approval by the Board of Trustees.

The scope of service is to include the review and oversight of the following:

- a. Podium Waterproofing
- b. Roofing Systems
 - Solar Penetrations on the Low Slope (Flat) Roof
- c. Exterior Wall System

Window and Doors
Curtain Wall System

Fee for the above services: \$10,640

Fiscal Impact: \$10,640 (General Obligation Bond Funds/Measure C)
Master Plan Approved Project
CCC Newport Beach Learning Center

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

**23.02 Approve Standard Architectural Services Agreement with Dougerty + Dougerty;
Orange Coast College Classroom Refurbishment Project**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given to employ Dougerty + Dougerty for architectural services for the Orange Coast College Classroom Refurbishment Project pursuant to the Districts' Standard Architectural Services Agreement. The Board President, or designee, is authorized to sign the agreement and any related documents indicating approval by the Board of Trustees.

The scope of service is to include the following tasks:

- a. Program Meetings
- b. Bid Documents
- c. Construction Meetings
- d. Project Closeout

Fee for above services schedule is November 18, 2010 through August 2011:
\$138,000

e. Reimbursable Expenses \$ 7,500

Fiscal Impact: \$145,500 (General Obligation Bond Funds/Measure C)
Master Plan Approved Project
OCC Upgrade Campus Classrooms
OCC Classroom Refurbishment Project

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

**23.03 DIS - Bid Tabulations and Award of Neurodiagnostic and Polysomnography
Systems for the Orange Coast College (ABC Building); Bid No.1988**

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson that Bid 1988 be awarded to Cadwell Laboratories Incorporated as set forth on their alternate bid. Cadwell is not only the lowest overall bidder, but they also proposed an alternative bid

price which, if awarded all lots, would save the District just over \$28,000 dollars. Bid results as shown below:

Cadwell Laboratories, Inc.	Lot #1	\$66,231.60
909 North Kellogg St.	Lot #1a	\$42,760.50
Kennewick, WA 99336	Lot #2	No Bid
	Lot #3	\$99,222.10
	Lot #4	<u>\$97,229.52</u>
Sub Total		\$305,443.72
Tax		<u>\$26,726.33</u>
Total		\$332,170.05

<u>Cadwell Labs Alternate #1</u>	Lot #1	\$68,810.00
	Lot #1a	\$45,000.00
	Lot #2	No Bid
	Lot #3	\$104,041.00
	Lot #4	<u>\$109,672.00</u>
Sub Total		\$327,523.00
Package Discount		(\$120,079.00)
Shipping		\$5,390.00
4 Year Warranty		\$66,528.00
Sub Total		\$279,362.00
Tax		\$24,444.18
Total		<u>\$303,806.18</u>

Natus Medical Inc.	Lot #1	\$68,283.00
1501 Industrial Road	Lot #1a	\$38,851.00
San Carlos, CA 94070	Lot #2	No Bid
	Lot #3	\$131,921.00
	Lot #4	<u>\$78,124.00</u>
Sub Total		\$317,179.00
Tax		\$27,753.16
Total		\$344,932.16

Nihon Kohden	Lot #1	\$99,232.40
90 Icon Street	Lot #1a	\$49,090.00
Foothill Ranch, Ca 92610	Lot #2	No Bid
	Lot #3	\$99,222.10
	Lot #4	<u>\$97,229.52</u>
Sub Total		\$409,613.40
Tax		\$35,841.17
Total		\$445,454.57

Fiscal Impact: \$303,806.18 Measure C – General Obligation Bond Fund,
 08/09 State Capital Outlay
 Master Plan Approved Project
 OCC Science Facilities
 OCC New Consumer Health & Science Building –
 New Construction (OCC ABC Building)

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

24.0 General Items of Business

24.01 DIS - Instructional Material Fees

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller that the material fee revisions, deletions, and/or new fees be approved for inclusion in the curriculum.

A copy of the material fee request forms is on file in the Board Office.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

24.02 DIS - Approval of Contractors for FY 2010-2011 Pursuant to District's Standard Annual Agreement for Contractor Services

It was moved by Dr. Prinsky and seconded by Mr. Fuller that approval be given to the following contractors for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2010-2011. These contractors have or will complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District will obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price. The Board President, or designee is authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees.

Titan Environmental Solutions
940 East Orangethorpe Ave Suite B
Anaheim CA 92801

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

25.00 Resolutions

25.01 DIS - Resolution # 10-27 To Enter into an Agreement with the California Department of Education, Child Development Division for the Harry and Grace Steele Children's Center Infant and Toddler Resource Grant (CCAP-0064)

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller that the proposed Agreement with the California Department of Education, Child Development Division for the Harry and Grace Steele Children's Center be forwarded to the Board of Trustees for review.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

25.02 Resolution # 10-29 for Layoff Due to Lack of Funds: One-Stop Center Coastline Community College

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson to adopt Resolution #10-29 for Layoff Due to Lack of Funds: One Stop Center Coastline Community College.

Motion carried 4-1 with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, and Ms. Hornbuckle
No: Mr. Howald
Absent: None

26.00 Approval of Minutes

26.01 Approval of Minutes for the November 3, 2010 Board Meeting

It was moved by Mr. Fuller and seconded by Mr. Howald to approve the minutes of the November 3, 2010 Board Meeting.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

27.00 Policy Implementation

27.01 Adoption of Policy # 010-2-27 (BP 2227) Board of Trustees' Legislative Affairs Committee

It was moved by Mr. Moreno and seconded by Dr. Prinsky to adopt Policy # 010-2-27 (BP 2227) Board of Trustees' Legislative Affairs Committee.

Motion carried 3-1 with the following vote:

Aye: Mr. Patterson, Mr. Moreno, and Dr. Prinsky
No: Ms. Hornbuckle
Abstain: Mr. Howald
Absent: None

27.02 Appointments to the Board of Trustees' Legislative Affairs Committee

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to continue this item to the December 8, 2010 Board Meeting.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

28.00 Close of Meeting

28.01 Public Comment (Items Not on the Agenda)

There were no requests to address the Board during Public Comment.

Recess to Closed Session

The Board recessed to Closed Session at 10:02 p.m.

Reconvene Regular Meeting

The Board reconvened to Open Session at 11:30 p.m.

There was no report of action from Closed Session.

28.02 Adjournment

There being no further business, it was moved by Mr. Patterson and seconded by Ms. Hornbuckle that the meeting be adjourned in honor of Trustee Walt Howald.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None

The meeting was adjourned at 11:31 p.m.

Secretary of the Board of Trustees

Appendices

	Page
A. Public Employment Report.....	20-33
B. Quarterly Financial Status Report.....	34-45

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTA = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intercession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

COASTLINE COLLEGE

PREPARE AND DELIVER FOUR TRAINING MODULES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Eber, Lorie	11/18/10	03/31/11	PDH	\$29.46

ACADEMIC SENATE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Lovig, Margaret	01/31/11	05/29/11	ACS	\$454.20	\$2271.00

DEVELOP NEW EMERGENCY MANAGEMENT CURRICULUM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Sampson, Kevin	01/30/11	06/30/11	PDH	\$29.46

HOLISTIC GRADING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Jereb, Claudia	01/03/11	06/30/11	PDH	\$29.46
Mowrer, Melanie	01/03/11	06/30/11	PDH	\$29.46

INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Lovig, Margaret	01/31/11	05/29/11	IUM	\$1514.00	Paralegal Studies
Sampson, Kevin	01/31/11	05/29/11	IUH	\$1514.00	Emer Management
Smith, Ronald	01/31/11	05/29/11	IUH	\$1514.00	Process Tech
Warner, Michael	01/31/11	05/29/11	IUM	\$1514.00	Computer Network
Whitson, Stephen	01/31/11	05/29/11	IUH	\$1514.00	Computer Network
Worden, Mark	01/31/11	05/29/11	IUH	\$1514.00	Business Comp

The following CCC Part-Time Instructor to provide instructional opportunities for Navy Onshore and NC PACE for Military Contract Education during Fall semester.

Part-Time Instructor

Isbell, Donald

Justification: Original instructor was unable to teach these sections

The following CCC Full-Time and Part-Time Instructors to provide instructional opportunities for Navy Onshore and NC PACE for Military Contract Education during Spring semester.

Full-Time Instructor

Feldon, Fred

Johnson, Daniel

Lee, Lisa

Lockwood, Frederick

Marcus, Ted

Roeun, Malinni

Secord, Debra

Shelley, Karen

Taylor, Margaret

Warner, Michael
Warwick, Randall
Wild, Michelle

Part-Time Instructor

Amitoe'lau, Sylvia
Aubry, Michael
Bailly, Jennifer
Barnes, Ralph
Basford, Sean
Behr, George
Boehler, Connie
Candelaria, Patricia
Carlucci, Michael
Chow, Brian
Cooper, David
Cratty, William
Curtis, Michael
DeWitt, Stanley
Diaz-Brown, William
Dietrich, Phillip
Doyle, John
Drew, Stefanie
Eber, Lori
Forbes, Junko
Freeman, William
Go, Marianne
Godfrey, Donald
Hart, John
Henry, Charles
Hogan, Mikel
Irvin, Teresa
Isbell, Donald
Kabaji, Noha
Khan, Mahbubur
Kurz, Sally
Letterman, Bryce
Long, Barbara
Mann, Claire
Menzing, Todd
Nichols, Kristen
Nugyen, Scott
Ondracek, Theodore
Ostrowski, Kenneth
Quast, Gerald
Richter, Otto
Rogoff, Meri
Ruppert, Kelly
Sampson, Kevin
Schindelbeck, Judy
Talmage, Dorrie
Terry, Ladd
Villalobos, Jose
Wahba, Remon
Walker, Heather
Waller, Ellis
Walling, Dianne
Wegter, Rachel
Whitson, Stephen

Windsor, Adrian
 Worden, Mark
 Wrobel, Alfred

GOLDEN WEST COLLEGE

MATH ASSESSMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bouzar, Pete	01/31/11	05/29/11	PDM	\$43.55

COSMETOLOGY CURRICULUM SUPPORT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Christie, Joan	01/18/11	05/29/11	PDM	\$43.55	\$1514.19

MUSIC CONCERT "PIECES OF HISTORY" PERFORMANCE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Hausey, Collette	12/01/10	12/19/10	PDM	\$43.55	\$199.91

ACADEMIC ADVISEMENT FOR STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Hinton, Karen	11/18/10	12/19/10	OVR	\$72.00

COSMETOLOGY FACULTY COORDINATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Reyna, Edward	01/31/11	05/29/11	PDM	\$43.55	\$12,111.99

APPLIED MATH VIDEO LESSONS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Bouzar, Pete	12/01/10	05/30/11	PDM	\$43.55	\$9,015.88
Kramer, Bryan	12/01/10	05/30/11	PDM	\$43.55	\$9,015.88

NORTH AMERICAN RENEWABLE ENERGY TRAINING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Cucurny, Marius	01/01/11	01/30/11	PDM	\$43.55
	01/31/11	005/29/11	PDM	\$43.55
Hersh, Thomas	01/01/11	01/30/11	PDM	\$43.55
	01/31/11	005/29/11	PDM	\$43.55

FULL-TIME LIBRARIAN TO PROVIDE REFERENCE SERVICES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Cassens, Treisa	01/31/11	05/29/11	OVR	\$72.00	\$3,456.00
Garcia, Gonzalo	01/31/11	05/29/11	OVR	\$72.00	\$4,608.00
Ross, Roxana	01/31/11	05/29/11	OVR	\$72.00	\$4,608.00

PART-TIME LIBRARIAN TO PERFORM REFERENCE SERVICES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Daugherty, Seth	01/31/11	05/29/11	UNT	\$65.55	\$8,128.94
Krause, Alana	01/31/11	05/29/11	UNT	\$65.55	\$7,081.12
Le, Cathy	01/31/11	05/29/11	UNT	\$57.44	\$6,634.78
Oberlin, Masumi	01/31/11	05/29/11	UNT	\$73.94	\$4,732.41
Palmer, Leslie	01/31/11	05/29/11	UNT	\$65.55	\$3,146.68
Siddiqi, Catherine	01/31/11	05/29/11	UNT	\$73.94	\$3,327.48

INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Bouzar, Pete	01/31/11	05/29/11	IUM	\$1514.00	Mathematics

Bowlby, Margot	01/31/11	05/29/11	IUM	\$1514.00	Behavioral Science
Chu, Alice	01/31/11	05/29/11	IUM	\$1514.00	Accounting
Jones, Barbara	01/31/11	05/29/11	IUM	\$1514.00	Computer Bus
Kelly, Darla	01/31/11	05/29/11	IUM	\$1514.00	Life Sciences
Kramer, Bryan	01/31/11	05/29/11	IUM	\$1514.00	Auto Technology
Moore, David	01/31/11	05/29/11	IUM	\$1514.00	Cultural Arts
Nielsen, Donovan	01/31/11	05/29/11	IUM	\$1514.00	Computer Science
Quiros, Victor	01/31/11	05/29/11	IUM	\$1514.00	Criminal Justice
Reyna, Edward	01/31/11	05/29/11	IUM	\$1514.00	Cosmetology

PRE-SEASON COACHING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Brazney, Suzanne	01/17/11	01/30/11	PDH	\$29.46	Softball
Johnson, Timothy	01/17/11	01/30/11	PDH	\$29.46	Men's Volleyball
Kopp, Kyle	01/17/11	01/30/11	PDM	\$43.55	Swimming
Lawler, William	01/17/11	01/30/11	PDM	\$43.55	Swimming
Taylor, Scott	01/17/11	01/30/11	PDM	\$43.55	Swimming
Villarreal, Roberto	01/17/11	01/30/11	PDM	\$43.55	Swimming

ORANGE COAST COLLEGETITLE III GRANT FACULTY COORDINATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Berta, Melissa	12/01/10	12/19/10	PDM	\$43.55	\$1,999.17

PIANO ACCOMPANIST FOR OLD FASHIONED CHRISTMAS MELODRAMA THEATER PRODUCTION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Hansen, Beth	11/17/10	12/12/10	PDH	\$29.46	\$721.91

INTERNSHIP ACADEMY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
La Bounty, Jennifer	12/10/10	12/31/10	UNT	\$57.44	\$1,148.88

COORDINATE EOPS FUNCTIONS FOR GRANTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Shajie, Vida	08/30/10	12/17/10	PDM	\$43.55	\$4,542.00

Justification: Needed assignment added late

HEAD COACH STIPEND

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Altobelli, John	04/01/11	04/30/11	EXM	\$4511.00	Baseball
Behr, Laura	04/01/11	04/30/11	EXM	\$4511.00	Women's Crew
Iacopetti, Anthony	04/01/11	04/30/11	EXM	\$4511.00	Men's Swimming
Knox, John	04/01/11	04/30/11	EXM	\$4511.00	Men/Women Track
Maran, Janice	04/01/11	04/30/11	EXM	\$4511.00	Women's Tennis
Ochoa, Marco	04/01/11	04/30/11	EXM	\$4511.00	Men/Women Track
Smith, Carl	04/01/11	04/30/11	EXM	\$4511.00	Men/Women Track
Smith, Kevin	04/01/11	04/30/11	EXM	\$4511.00	Softball
Spencer, Steven	04/01/11	04/30/11	EXM	\$4511.00	Men's Baseball
Watson, Don	04/01/11	04/30/11	EXM	\$4511.00	Women's Swim

INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Abernathy, Dean	01/31/11	05/29/11	IUM	\$1514.00	Architecture
Adelmann, Daniel	01/31/11	05/29/11	IUM	\$1514.00	Allied Health
Altobelli, John	01/31/11	05/29/11	IUM	\$1514.00	Contest Suprv
Alves, Mitchell	01/31/11	05/29/11	IUM	\$1514.00	Mathematics
Avetisian, Sonia	01/31/11	05/29/11	IUM	\$1514.00	Mathematics
Baker, Karen	01/31/11	05/29/11	IUM	\$1514.00	Marine Science

Bender, Edward	01/31/11	05/29/11	IUM	\$1514.00	Geology
Bloomfield, Lisa	01/31/11	05/29/11	IUM	\$1514.00	Digital Media Arts
Breece, William	01/31/11	05/29/11	IIUM	\$1514.00	Anthropology
Cabanel-Bleuer, Denise	01/31/11	05/29/11	IUM	\$1514.00	Language
Carroll, Kathy	01/31/11	05/29/11	IUM	\$1514.00	Speech Comm
Cassidy, Lori	01/31/11	05/29/11	IUM	\$1514.00	Library Scheduler
Clark, Gregory	01/31/11	05/29/11	IUM	\$1514.00	Business
Cooley, Timothy	01/31/11	05/29/11	IUM	\$1514.00	Math/English
Cooper, Barbara	01/31/11	05/29/11	IUM	\$1514.00	Hospital Scheduler
Dale, John	01/31/11	05/29/11	IUM	\$1514.00	Library Scheduler
Elliott, Kelli	01/31/11	05/29/11	IUM	\$1514.00	Biology
Faridi, Abbas	01/31/11	05/29/11	IUM	\$1514.00	Astronomy
Gilbert, Stephen	01/31/11	05/29/11	IUM	\$1514.00	Comp Services
Gillissen, Blade	01/31/11	05/29/11	IUM	\$1514.00	Photography
Golson, Daniel	01/31/11	05/29/11	IUM	\$1514.00	Theater Arts
Hanlon, Anna	01/31/11	05/29/11	IUM	\$1514.00	Program Rev Coord
Hollander, Gena	01/31/11	05/29/11	IUM	\$1514.00	Anthropology
Hunter, Amelie	01/31/11	05/29/11	IUM	\$1514.00	Dance
Keesler, Kathleen	01/31/11	05/29/11	IUM	\$1514.00	Dance
Keith, Arlete	01/31/11	05/29/11	IUM	\$1514.00	World Language
Kelly, Marilyn	01/31/11	05/29/11	IUM	\$1514.00	History
Knox, John	01/31/11	05/29/11	IUM	\$1514.00	Asst Athletic Dir
Kuo, Daniel	01/31/11	05/29/11	IUM	\$1514.00	Economy
Lazarus, Robert	01/31/11	05/29/11	IUM	\$1514.00	Film
Lerma, Maria De Pilar	01/31/11	05/29/11	IUM	\$1514.00	ESL
Lohman, Benjamin	01/31/11	05/29/11	IUM	\$1514.00	Forensics
Marcina, Vesna	01/31/11	05/29/11	IUM	\$1514.00	Political Science
McComb, Helen	01/31/11	05/29/11	IUM	\$1514.00	Scheduler
Melrose, Charlene	01/31/11	05/29/11	IUM	\$1514.00	Psychology
Miran, Janice	01/31/11	05/29/11	IUM	\$1514.00	Division Scheduler
Morgan, Arabian	01/31/11	05/29/11	IUM	\$1514.00	Accounting
Morgan, Dennis	01/31/11	05/29/11	IUM	\$1514.00	Business
Mucciario, Thomas	01/31/11	05/29/11	IUM	\$1514.00	Chemistry
Muelas, Mariaala	01/31/11	05/29/11	IUM	\$1514.00	World Language
Mushkin, Hollarly	01/31/11	05/29/11	IUM	\$1514.00	Digital Media
Naesse, Irene	01/31/11	05/29/11	IUM	\$1514.00	Geography
Norling, Marcella	01/31/11	05/29/11	IUM	\$1514.00	Religious Studies
Pettus, Candice	01/31/11	05/29/11	IUM	\$1514.00	Health Studies
Reed, Charlene	01/31/11	05/29/11	IUM	\$1514.00	Family/Cons Sci
Ring, David	01/31/11	05/29/11	IUM	\$1514.00	Religious Studies
Rodriguez, David	01/31/11	05/29/11	IUM	\$1514.00	Aviation
Saichek, William	01/31/11	05/29/11	IUM	\$1514.00	Business
Savage, Jennifer	01/31/11	05/29/11	IUM	\$1514.00	Economy
Schneiderman, Robert	01/31/11	05/29/11	IUM	\$1514.00	Counseling
Sogo, Lisa	01/31/11	05/29/11	IUM	\$1514.00	Biology
Soto, Richardo	01/31/11	05/29/11	IUM	\$1514.00	Music
Whitridge, Roger	01/31/11	05/29/11	IUM	\$1514.00	Art
Wickremesinghe, M.	01/31/11	05/29/11	IUM	\$1514.00	Counseling

Overload assignments for the following evening counselors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period 01/31/11 to 05/29/11 for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC

<u>Name</u>	<u>LHE</u>
Hinton, Karen	3.00
Nguyen, Jimmy	1.00
Valenzuela, Yvonne	7.50

OCCName

Guillen, Alex

LHE

1.00

Overload assignments for the following GWC faculty instructing students at the police academy, during the period 01/04/11 to 01/30/11, to be a maximum of \$72.00/hr, based on the 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed 24 hours for Intersession.

Faculty

Quires, Victor

Watkins, Derrick

Overload assignments for the following GWC faculty instructing students at the police academy, during the period 01/31/11 to 05/29/11, to be a maximum of \$72.00/hr, based on the 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed 54 hours for Spring semester.

Faculty

Quires, Victor

Watkins, Derrick

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period 01/31/11 to 05/29/11 for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

CCCName

Jenkins, Nancy

Jones, Nancy

Lockwood, Frederick

Nguyen, Ailene

Shelley, Karen

Taylor, Margaret

Warner, Michael

LHE

4.00

7.25

3.00

6.00

0.25

5.88

3.75

GWCName

Baird, Larry

Bouzar, Pete

Bowlby, Margot

Call, Gail

Carter, Warren

Chambliss, Tasha

Chapman, Nina

Christie, Joan

Chu, Alice

Drover, Christopher

Fiorane, Michele

Hamilton, Chris

Holland, Jon

Isonio, Steve

Jones, Barbar

Kelly, Darla

LHE

2.00

7.00

6.00

1.34

0.01

3.00

9.00

4.00

5.50

6.00

3.00

9.00

2.84

4.50

3.17

4.00

Kramer, Bryan	3.66
Lehmann, Deanna	5.50
Nielsen, Donovan	2.58
Reck, James	3.00
Reyna, Edward	1.66
Sykes, Elizabeth	4.97

OCC

<u>Name</u>	<u>LHE</u>
Akers, Thomas	1.00
Anderson, Courtney	3.00
Barton, Laurie	4.00
Bellah, Geoffrey	1.00
Berta, Melissa	7.00
Cabanel-Bleuer, Denise	3.00
Clark, Gregory	2.50
Coco, Felicia	6.00
Conner, Gregory	3.00
Desurra, Christopher	6.00
Goldman, Tamar	2.00
Hoffman, Glynis	1.00
Kagawa, Akemi	5.00
Keesler, Kathleen	3.00
Kennedy, Patrick	1.00
Lerma, Maria Del Pilar	1.00
Lohman, Benjamin	6.00
Loren, Davi	1.00
Monahan, Georgie	3.00
Obstfeld, Loretta	1.00
Obstfeld, Raymond	1.00
Parker, Peter	1.00
Polk, Sherana	6.00
Raileanu, Lia	4.00
Storm, Sara	3.00
Zitter, Jeremy	1.00

2. Substitute Faculty

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2010-11 academic year.

Golden West College

Bergman, Martha
 Daugherty, Seth
 Head, Anne
 Krause, Alana
 Le, Cathy
 Magallanes, Francisco
 Oberlin, Masumi
 Palmer, Leslie
 Peacock, Joyce
 Siddiqi, Catherine

Orange Coast College

Goerrissen, Jan
 Knauer, Mary
 Sanchez, Sandra

Tsutsumida, Damian

3. Full time Faculty

None.

4. Part time Faculty

FALL

Assignments during the period 08/30/10-12/19/10 for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Golden West College

Christensen Jr, Walter	9.000
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Justification: Full time instructor out on medical leave

Mooreland, Eddie	1.750
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Justification: Readjust teaching staff for large class

Orange Coast College

<u>Name</u>	<u>LHE</u>
Hale, Carrie	0.500

Justification: New hire paperwork turned in late

SPRING

Assignments during the period 01/31/11-05/29/11 for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Coastline College

<u>Name</u>	<u>LHE</u>
Amitoe'lau, Sylvia	5.625
Arlington, Patricia	1.875
Atallah, Joseph	10.000
Bai, Hannah	7.500
Baitoo, Hilda	7.500
Barnes, Stephen	7.000
Basford, Sean	9.000
Betz, Paul	6.000
Blackman, Darin	3.750
Bouley, Harold	6.500
Brown, Debra	9.000
Bund, Stefan	3.750
Caldwell, Avery	7.500
Capocciana, John	3.750
Caterina, Amy	9.375
Chambers, Malcolm	6.000
Chapman, Cheryl	7.500
Chen, Eric	9.750
Chow, Brian	5.000
Cooper, David	3.000
Crawfis, Robert	3.000
Crowley, Debra	4.750
Dawes, Arthur	5.625
DeCarlo, Joseph	3.000
DelCarmen, George	3.000
DeVoe, Todd	3.000
Elbettar, Jihad	9.000
Ely, Cynthia	9.000

Fuller, David	4.000
Gabela, Jose	3.000
Gill, Tina	10.000
Godfrey, Donald	9.000
Henry, Charles	3.000
Hoekstra, Thomas	8.000
Hurst, Geoff	7.500
Ildefonse, Nelson	9.000
Irvin, Teresa	6.000
Isbell, Donald	7.375
Jewell, Randall	4.500
Kerr, Jeffrey	7.500
Kobata, Sarah	3.000
Kroll, Stephen	7.000
Kurz, Sally	10.000
Letterman, Bryce	6.000
Long, Barbara	7.500
Lopez, Ellen	3.000
Lowther, Gene	3.000
Lui, Edward	3.750
Maharaj, Peter	8.375
Marin, Iliana	3.750
Martenuk, Stephen	3.750
Matar, Fadi	6.000
Nugyen, Frances	3.000
Oelstrom, Jeanne	3.000
Offenhauser, Tyler	3.000
Ondracek, Theodore	3.000
Osborne, Dwight	3.750
Quast, Gerald	9.000
Riley, Kevin	7.500
Rives, Nicky	5.000
Sallee, Mark	3.500
Sampson, Kevin	6.000
Sayasy, Khen	3.750
Smith, Ronald	9.000
Steddum, Michalle	5.000
St. John, Paul	5.000
Terry, Brenda	5.125
Thaler, Timothy	2.000
Tran, Toan	5.000
Watts, Susan	3.000
West, Ruth	7.500
Whitson, Stephen	8.000
Worden, Mark	5.000
Yee, Lauren	6.000
Zaki, Sohair	6.750

Golden West College

<u>Name</u>	<u>LHE</u>
Abdellateef, Marwa	9.000
Adams, Brittany	9.000
Agnew, Cassandra	9.000
Allen, Timothy	3.000
Al-Shawa, Ahmad	4.500
Anderson, Joan	6.000
Backlund Walker, Malin	8.500
Baumgartner, Bern	6.000
Becker, Craig	9.000

Berry, Debra	7.500
Birnie, Deborah	9.000
Bitting, Kenneth	3.000
Bock, Gretchen	3.750
Bowers, Elizabeth	9.000
Carle, Spencer	7.500
Cast, Steven	6.500
Christensen Jr, Walter	2.250
Collins, Michael	3.000
Crescimanno, Annamaria	9.000
Crough, Deborah	4.500
Cummins, Megan	4.500
Davidson, Matthew	3.000
Der-Mespropian, Emma	7.500
Doretti, Brett	3.000
Dunham, John	6.000
Eagle, Ryan	9.750
Eck, Brian	6.000
Evanshine, Sharon	7.500
Feher, Katherine	6.750
Fey, Robert	4.500
Field, Tami	1.630
Foroutan, Parisa	7.500
Frame, Stewart	9.000
Fraser, Mark	8.500
Frohn, Patrick	2.750
Galbraith, Milton	3.000
Gerrard, Amanda	9.000
Gerstein, Sharon	9.000
Gimenez, Alejandro	5.500
Golbuff, Kimberly	9.000
Gonzalez, Arnulfo	3.000
Greenfield, James	6.000
Greenwood, Richard	5.250
Grimes, Pierre	6.000
Hagemann, Matthew	5.250
Hager, Benjamin	7.500
Harrington Jr, Odell	3.380
Harris, Jason	3.000
Heimann, Thomas	10.000
Heneks, Kasara	7.500
Hicks, Ricky	3.000
Hockman, Anna	9.000
Hyde, William	9.000
Iwanski, Erik	4.500
Jara, Richardo	6.000
Jazayeri, Jennifer	3.000
Johnson, Daniel	7.500
Johnson, Douglas	3.000
Kaliski, Lucy	9.750
Kang, Henry	4.500
Karpenski, Joseph	9.000
Keep, Ryan	7.500
Khakibazan, Maryam	9.750
Krogfoss, William	9.000
Langdon, Spenser	9.000
Le, Thien	7.500
Lee, Doyle	3.750
Leipzig, G. Victor	7.500

Lewin, Stephen	8.259
Lindsay, Don	8.250
Long, Andy	5.250
Long, Barbara	2.130
Long, Jim	6.000
Lujan, George	9.000
Ma, Daniel	6.000
Mack, L. Joeline	4.260
Mahmood, Hassaan	7.340
Mariahazy, Laszio	3.000
Mase, F Michael	4.500
Mathias, Rick	3.000
Medina, Moises	9.000
Mendoza, Jan	9.000
Menzing, Todd	4.500
Miele, Richard	9.000
Miner, Robert	6.250
Minsky, Larry	9.000
Moore, Andrew	5.000
Moreland, Eddie	5.380
Mushet, Linda	8.000
Muzic, Renee	4.500
Nason, Jesse	7.000
Neely, Joshua	7.500
Nguyen, Frank	8.500
Nguyen, Hang Minh	7.500
Nobles, Stephanie	8.500
Odonnell, Ruth	8.500
Ontiveros, Manny	9.000
Orme, Denise	4.500
Pacheco, Pam	9.000
Palmer, Ted	4.500
Pattison, Patrick	2.000
Pawson, Gail	9.380
Pawson, John	4.250
Penner, Anita	8.500
Radecki, Tim	5.500
Rasmussen, Myrna	9.000
Ready, John	10.000
Reck, Richard	9.000
Robles, Diana	4.500
Rosales, Evangelina	7.500
Rose, Sanford	6.000
Salazar, Yvonne	7.880
Shoar, Peggita	4.500
Siebert, Paul	9.000
Sineri, Loretta	7.340
Snedeker, Mary	6.500
Somoano, Miriam	5.630
Sullivan, Maureen	4.500
Sullivan, Rebecca	4.500
Sutherland, Corine	9.000
Swendson, Paul	9.000
Tan, Jennifer	6.750
Taylor, Lisa	9.000
Thorne, Clyde	9.000
Tran, Le	9.000
Tran, Vinh	4.500
Valinluck, Michael	4.500

Wimmer, Ronda

8.250

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2010-11 school year for the period 11/18/10 to 06/30/11, not to exceed 498 hours:

Arnold, Thomas
Glenn, Deborah

5. Educational Administrator

After review by the Vice Chancellor for Human Resources, it is recommended by the Chancellor that the following Educational Administrators be appointed for the terms indicated below:

<u>Name</u>	<u>College</u>	<u>Position</u>	<u>Start Date</u>	<u>End Date</u>
Avery, William B.	OCC	Dir Of Marine Programs	07/01/11	6/30/13
Babler, Cheryl L.	CCC	Vice President	07/01/11	6/30/13
Bachmann, Robin R.	GWC	Assoc Dean/Director St Health Center	07/01/11	6/30/12
Courchaine, Jeffrey H.	GWC	Dean	07/01/11	6/30/13
Doughty, Corine L.	OCC	Director, Career Services	07/01/11	6/30/13
Gasparian, Albert M.	GWC	Dean	07/01/11	6/30/13
Groot, Joycelyn M.	CCC	Dean Military/Contract Ed Programs	07/01/11	6/30/12
Houlihan, Janet M.	GWC	Vice President	07/01/11	6/30/13
Hudson, David D.	GWC	Dean	07/01/11	6/30/13
Jones, Danny C.	CCC	Administrative Dean	07/01/11	6/30/13
Lopez, Vinicio J.	CCC	Dean	07/01/11	6/30/13
Mendoza, Robert H.	OCC	Dean, Math & Science	07/01/11	6/30/13
Mueller, Kathryn L.	OCC	Dean	07/01/11	6/30/13
Nish, Melinda A.	OCC	Vice President	07/01/11	6/30/13
Pagel, Richard T.	OCC	Vice President	07/01/11	6/30/13
Pham, Hue T.	OCC	Dean	07/01/11	6/30/13
Pienkowski, Cynthia M.	CCC	Director, Financial Aid & EOPS	07/01/11	6/30/13
Poshek, Joseph E.	OCC	Dean	07/01/11	6/30/13
Pourzanjani, Omid A.	GWC	Dean	07/01/11	6/30/13
Rodriguez, Vincent P.	CCC	Dean, Distance Learning	07/01/11	6/30/13
Roohk, Bonita L.	GWC	Dean	07/01/11	6/30/13
Selzer, Thomas M.	OCC	Gen Mgr Food Service	07/01/11	6/30/13
Sterner, Sheri L.	OCC	Dean, Library & Institutional Research	07/01/11	6/30/13
Thompson, Dwayne F.	GWC	Assoc Dean	07/01/11	6/30/13

Wilkerson, Lois Y.	CCC	Admin Director, Workforce Econ. Dev	07/01/11	6/30/12
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6. Classified Management

None.

7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

Promotions

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Clevenger, Julia	OCC	Executive Asst to the President (Confidential)	11/18/10	J-58-03	O-003-11

8. Reclassification and Reorganization/Reassignment

It is recommended that authorization be given for the following changes for Classified Staff:

Administrative Reassignment

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Markel, Vickie	DIST	DIST Level HR Project Coordinator E51	Office Assistant IV E42	01/01/11

9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Crabtree, Anne	DIST	Receptnist/Clerk,Sr	Clerk, Sr	01/01/11	03/31/11	E-40-05
Dupuy, Lisa	DIST	HR Technician	Staff Aide	01/01/11	03/31/11	E-48-05
Mesenbrink, Cathy	DIST	HR Analyst	Mgr, Employment Serv & Records	11/18/10	12/03/11	G-24-03**
Mihatov, Steven	CCC	Information Sys Tech, Sr.	Application Proj Coordinator	11/01/10*	01/31/11	E-69-04

*Justification: Decision delayed due to appointment of Interim Director, Computer Services

**On call as needed

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
De La Rosa, Jennifer	CCC	Military/Contr Educ Tech III	Special Assignment	Extend from 11/30/10 to 02/28/11	E-48-05
Keough, Janell	CCC	Military/Contr Educ Applic Coordinator	Special Assignment	Extend from 11/30/10 to 02/28/11	E-69-05

10. Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 1010signment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more

of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Crews, Brett	CCC	11/19/10	06/30/11	120010-850101	M,T,W,TH,F
Lopez, Emmanuel	CCC	11/18/10	06/30/11	818030-847406	M,W,F
Lopez, Yardira	GWC	11/18/10	06/30/11	110001-307201	M,T,W,TH,F
Pontius, Cody	CCC	11/18/10	06/30/11	818030-847406	M,W,F
Watson, Tracy	CCC	11/19/10	06/30/11	120010-850101	M,T,W,TH,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Samano, Luis	OCC	11/18/10	06/30/11	110001-285201	M,T,W,TH,F

11. Substitute Classified

Haughey, Christine, OCC

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

None.

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Golden West College

Logan, Kelly
Manaffey, Megan
Morton, Jade
Provost, Brianna
Roberts, Jennifer
Smith, Matthew

Orange Coast College

Lierenas, Yvette
Nguyen, Amy



Administrative Services

MEMORANDUM

Date: November 17, 2010

To: Honorable Board of Trustees and Dr. Ding-Jo Currie, Chancellor

From: Andy Dunn 

Re: First Quarter Report CCFS-311Q Ending September 30, 2010

The First Quarter Report is attached for your review with the following notations:

- Projected income is 1% lower than last year due to small reductions in Federal and local revenue.
- Projected expenses are approximately the same as last year.
- The available reserve for contingency is \$13,500,000.

FTES are estimated at 36,103 for 2010/2011. Although the State budget includes \$126 million for growth, none of these funds were included in the district adopted budget. Should the district earn all available growth funds, there will still be unfunded FTES.

If I can provide additional information, please let me know.

AD/ms

Attachments

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA**

District: (830) COAST

CHANGE THE PERIOD

Fiscal Year: 2010-2011

Quarter Ended: (Q1) Sep 30, 2010

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name:

Andrew Dunn

CBO Phone:

714-438-4611

CBO Signature:

Date Signed:

[Signature]
11-10-10

Chief Executive Officer Name:

Ding-Jo Currie

CEO Signature:

Date Signed:

[Signature]
10/9/10

Electronic Cert Date:

10/21/2010

District Contact Person

Name: Kim Allen

Title: Admin Director, Fiscal Affairs

Telephone: 714-438-4654

Fax: 714-438-4874

E-Mail: kallen@cccd.edu

California Community Colleges, Chancellor's Office
1102 Q Street Sacramento, California 95814-6511

Send questions to:

Christine Atalig (916)327-5772 catalig@ccccc.edu or Glen Campora (916)323-6899 gcampora@ccccc.edu

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CALIFORNIA COMMUNITY COLLEGES **CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q **VIEW QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2010-2011

Quarter Ended: (Q1) Sep 30, 2010

District: (830) COAST

Line	Description	As of June 30 for the fiscal year specified			Projected 2010-2011
		Actual 2007-08	Actual 2008-09	Actual 2009-10	
Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	190,014,290	190,567,016	186,702,880	184,929,405
A.2	Other Financing Sources (Object 8900)	2,448	3,075	17,461	500,000
A.3	Total Unrestricted Revenue (A.1 + A.2)	190,016,738	190,570,091	186,720,341	185,429,405
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	188,498,979	191,053,827	185,988,908	184,443,399
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	6,710,979	2,020,556	1,819,367	2,907,032
B.3	Total Unrestricted Expenditures (B.1 + B.2)	195,209,958	193,074,383	187,808,275	187,350,431
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-5,193,220	-2,504,292	-1,087,934	-1,921,026
D.	Fund Balance, Beginning	28,794,303	23,601,080	21,096,788	19,698,262
D.1	Prior Year Adjustments + (-)	-3	0	-310,592	-452
D.2	Adjusted Fund Balance, Beginning (D + D.1)	28,794,300	23,601,080	20,786,196	19,697,810
E.	Fund Balance, Ending (C. + D.2)	23,601,080	21,096,788	19,698,262	17,776,784
F.1	Percentage of GF Fund Balance to GF Expenditures (E / B.3)	12.1%	10.9%	10.5%	9.5%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	35,614	37,299	36,103	36,103
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	As of the specified quarter ended for each fiscal year			
	2007-08	2008-09	2009-10	2010-2011
H.1	Cash, excluding borrowed funds	8,343,672	25,539,870	6,597,505
H.2	Cash, borrowed funds only	0	0	0
H.3	Total Cash (H.1 + H.2)	8,343,672	25,539,870	6,597,505

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	184,929,405	184,929,405	22,396,670	12.1%
I.2	Other Financing Sources (Object 8900)	500,000	500,000	136,840	27.4%
I.3	Total Unrestricted Revenue (I.1 + I.2)	185,429,405	185,429,405	22,533,510	12.2%
Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	183,209,058	184,443,399	29,679,742	16.1%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,407,032	2,907,032	68,490	2.4%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	184,616,090	187,350,431	29,748,232	15.9%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	813,315	-1,921,026	-7,214,722	
L	Adjusted Fund Balance, Beginning	19,698,262	19,698,262	19,697,810	
L.1	Fund Balance, Ending (C. + L.2)	20,511,577	17,777,236	12,483,088	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	11.1%	9.5%		

V. Has the district settled any employee contracts during this quarter? **YES**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified	
	Total Cost Increase	% *	Permanent Total Cost Increase	% *	Temporary Total Cost Increase	% *
a. SALARIES:						
Year 1: 2010-11			321,440	0.8%		
Year 2:						
Year 3:						
b. BENEFITS:						
Year 1:						
Year 2:						
Year 3:						

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.
Salary increase formula of COLA percentage rounded to nearest .5% plus 1/2 of the growth percentage plus .75%. FY 2010-2011 is COLA at -.38% rounded to 0% plus 0% growth plus .75% additional District funds totalling .75%.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed?

This year? **YES**
Next year? **YES**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

2010/11 - Although Coast has adopted a responsible budget with a reserve in excess of 6%, significant risk emerges through the status of the state budget. Adopted more than 100 days into the new fiscal year, the state budget solution does not address its underlying structural imbalance and the revenue assumptions may be overly optimistic. Further, Prop 58 was suspended as a part of the adopted budget plan leaving no floor for K-14 spending.

2011/12 - We currently estimate an imbalance of approximately \$3 million emerging in the 2011-12 FY and an imbalance of nearly \$7 million emerging in the 2012-13 FY.

Coast Community College District

First Quarterly Report

2010-2011

All Funds

Fund	General	Child Development	GO Bond	Capital Outlay	Insurance Services	N/R Reimb Operations	Total
Assets							
Due To System Posting	15,779,297	113,984	58,935,789	8,355,438	40,116,198	828,454	124,129,160
	0	0	4,568	0	0	0	4,568
Liabilities							
Due To/From System Posting	2,020,557	107,265	19,592	1	2,777	1,567,581	3,717,773
	0	0	0	4,568	0	0	4,568
Fund Balance	13,758,740	6,719	58,920,765	8,350,869	40,113,421	-739,126	120,411,388
Beginning Balance	19,698,262	0	63,037,732	8,310,973	45,366,944	0	136,413,911
Income							
Adopted Budget	229,606,798	1,341,683	500,000	7,071,238	43,408,000	11,630,632	293,558,351
Actual	27,652,970	184,007	88,526	814,418	4,490,773	1,663,290	34,893,984
%	12.04%	13.71%	17.71%	0	10.35%	14.30%	0
Expenses							
Adopted Budget	229,606,798	1,341,683	63,537,732	15,382,211	51,254,502	11,630,632	372,753,558
Actual	33,562,547	177,288	4,205,494	774,522	9,744,296	2,402,416	50,866,563
%	14.62%	13.21%	6.62%	0	19.01%	20.66%	0
Suspense Clearing	-29,493	0	0	0	0	0	-29,493
Accrual Adjustments	-452	0	0	0	0	0	-452
Audit Adjustments	0	0	0	0	0	0	0
Fund Balance	13,758,740	6,719	58,920,765	8,350,869	40,113,421	-739,126	120,411,388

**Coast Community College District Financial Status Report
First Quarterly Report Fiscal Year 2010/2011**

<u>Object</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Year-to-Date Transactions</u>	<u>Ending Balance</u>
9110	CASH IN COUNTY TREASURY	15,857,103	-10,943,998	4,913,105
9120	CASH IN BANKS	1,784,901	-351,759	1,433,142
9125	CASH COLLECTN AWAITG DEPOSIT	924,766	-908,155	16,611
9130	REVOLVING CASH FUND	250,078	-15,431	234,647
9150	INVESTMENTS	79	0	79
9160/9169	ACCOUNTS RECEIVABLE	20,686,822	-12,423,089	8,263,733
9170	DUE FROM OTHER FUNDS	410,246	-310,246	100,000
9220	PREPAID EXPENSES	6,894	-6,894	0
9230	PREPAID EXPENSE/MID-MONTH	0	817,980	817,980
Total Assets		<u>39,920,889</u>	<u>-24,141,592</u>	<u>15,779,297</u>

<u>Object</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Year-to-Date Transactions</u>	<u>Ending Balance</u>
9510	ACCOUNTS PAYABLE	2,059,415	-1,721,728	337,687
9511	MISC ACCRUALS YR-END	7,624,413	-6,713,166	911,247
9512	DEPOSIT REFUNDABLE	99	0	99
9514	ACCURED PAYROLL PAYABLES	159,403	-159,403	0
9519	ACCTS PAYABLE ACCRUALS	278,170	-256,506	21,664
9520	DUE TO OTHER FUNDS	3,402,603	-3,402,603	0
9540	DEFERRED INCOME	5,913,543	-5,913,543	0
9541	CAPITAL LEASES	0	0	0
9550	SUMMER PAY WITHHELD	40,707	-36,170	4,537
9552	CALIF USE TAX PAYABLE	2,236	1,493	3,729
9555	CA NON-RESIDENT W/H PAYABLE	582	-444	138
9571	ACCURED VACATION	741,457	0	741,457
Total Liabilities		<u>20,222,628</u>	<u>-18,202,071</u>	<u>2,020,557</u>

<u>Object</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Year-to-Date Transactions</u>	<u>Ending Balance</u>
9711	NON-DESIGNATED FUND BALANCE	20,008,853	-310,591	19,698,262
9712	YEAR END APPROPRIATIONS	0	0	0
9713	ACCOUNTS RECEIVABLE ADJUSTMTS	0	-44	-44
9714	ACCOUNTS PAYABLE ADJUSTMENTS	-310,591	310,183	-408
		<u>19,698,262</u>	<u>-453</u>	<u>19,697,809</u>
	Fund Balance as of September 30, 2010			
	Plus Total Revenues			19,697,809
	Less Total Expenditures			27,652,970
	Plus Suspense Clearing			33,562,547
9910	Less Suspense A Payroll			-29,493
9918	Less Suspense B Payroll			0
9919	Fund Balance as of September 30, 2010			0
				<u>13,758,740</u>

<u>Object</u>	<u>Description</u>	<u>Adjusted Budget</u>	<u>Actual</u>
8120	HIGHER EDUCATION ACT	1,332,076	29,033
8130	WORKFORCE INVESTMENT ACT	5,208,700	4,247
8140	TANF-TRANSITIONL ASSIST TO NEEDY FAMILIES	114,519	0
8170	VOC&APPLIED TECH EDUCATION ACT	2,056,563	0
8199	OTHER FEDERAL REVENUE	171,150	1,236
Sub Total	8100 FEDERAL REVENUE	8,883,008	34,517
8612	STATE GENERAL APPORTIONMENT	65,350,000	43,255
8619	OTHER GENERAL APPORTIONMENTS	566,000	0
8622	EXTENDED OPPORTUNITY PROG &SVS	1,750,285	0
8623	DISABLED STUDENTS PROGRAMS&SVS	1,672,918	0
8624	CALWORKS	355,793	0
8625	TELE TECH INFRASTRUCTURE PROG ITTP	35,821	35,821
8629	OTHER CATEGORICAL APPORTIONMT	6,183,538	2,311,216
8653	INSTRUCTIONAL IMPROVEMENT GR	256	256
8654	MIDDLE COLLEGE	0	0
8659	OTHER CATEGORICAL PROGRAMS	539,799	10,152
8672	HOMEOWNERS PROPERTY TAX RELIEF	700,000	0
8681	STATE LOTTERY PROCEEDS	5,028,622	378,622
8682	STATE MANDATED COSTS	0	0
Sub Total	8600 STATE REVENUE	82,183,032	2,779,322
8811	DISTRICT TAXES - SECURED ROLL	78,900,000	0
8812	DISTRICT TAXES-SUPPLEMENTL ROLL	1,500,000	438,688
8813	DISTRICT TAXES-UNSECURED ROLL	1,500,000	2,221,570
8816	DISTRICT TAXES-PRIOR YEAR	5,000,000	2,568,094
8817	EDU REVENUE AUGMENTATION FUND	0	0
8818	REDEVELOPMENT PROPERTY TAXES	400,000	210,333
8831	CONTRACT INSTRUCTION	50,000	4,047,834
8840	SALES	100,000	7,717
8850	RENTALS	2,172,000	312,929
8861	INTEREST & INVESTMENT INCOME	400,000	284,857

<u>Object</u>	<u>Description</u>	<u>Adjusted Budget</u>	<u>Actual</u>
8871	CHILD DEVELOPMENT SERVICES	480,500	102,987
8874	ENROLLMENT FEES	12,800,000	6,884,776
8876	HEALTH FEES	1,819,711	1,496,690
8877	INSTRUCT MATERIAL FEES	755,606	346,734
8879	STUDENT RECORDS	230,000	33,257
8880	NON RESIDENT TUITION	7,525,000	4,251,004
8881	PARKING FEES	1,993,437	454,486
8889	OTHER STUDENT FEES	119,721	440,483
8892	TELECOURSE REVENUE	955,000	0
8893	PARKING FINES	593,684	133,748
8899	OTHER LOCAL INCOME	1,504,418	466,104
Sub Total	8800 LOCAL REVENUE	118,799,077	24,702,292
8912	SURPLUS PROPERTY SALES	500,000	136,840
8914	GAIN ON SALE OF ASSETS	0	0
8981	INTERFUND TRANSFERS	0	0
Sub Total	8900 OTHER FINANCING SOURCES	500,000	136,840
	TOTAL REVENUE	210,365,117	27,652,970

<u>Object</u>	<u>Description</u>	<u>Adjusted Budget</u>	<u>Actual</u>
1100	INSTRUCTORS REG CONTRACT	35,077,522	6,771,885
1200	NON-INSTRUCTNL REG CONTRACT	14,050,351	3,227,336
1300	INSTRUCTORS HOURLY	22,346,582	2,818,799
1400	NON-INSTRUCTNL HOURLY	2,473,861	447,188
Sub Total	1000 CERTIFICATED SALARIES	73,948,316	13,265,207
2100	NON-INSTR CLASSIF REG CONTRACT	43,338,987	6,969,081
2200	INSTR CLASSIF REG CONTRACT	3,787,241	501,679
2300	NON-INSTRUCTIONAL, HOURLY	3,882,985	494,773
2400	INSTRUCTIONAL HOURLY	867,995	82,686
Sub Total	2000 CLASSIFIED SALARIES	51,877,208	8,048,219
3000	EMPLOYEE BENEFITS	2,354,020	-67,933
3100	STRS-STATE TEACHERS RETIREMENT	3,721,291	531,167
3200	PERS-PUBLIC EMPLOYEES RETIREMENT	5,403,757	874,917
3300	OASDI-OLD AGE/SURVIVORS/DISABILITY INS	4,433,121	782,500
3400	HEALTH & WELFARE BENEFITS	19,420,472	1,751,608
3500	STATE UNEMPLOYMENT INS	693,558	-15,503
3600	WORKERS COMPENSATION INS	1,637,208	385,068
3700	LOCAL RETIREMENT SYSTEM	11,139,700	1,113,970
3900	OTHER BENEFITS	0	0
Sub Total	3000 STAFF BENEFITS	48,803,127	5,355,794

<u>Object</u>	<u>Description</u>	<u>Adjusted Budget</u>	<u>Actual</u>
4200	OTHER BOOKS		
4300	INSTRUCTNL SUPPLIES	20,633	392
4400	MEDIA SUPPLIES	4,243,939	503,120
4600	FUEL, OIL & REPAIR PARTS	49,522	1,969
4900	OTHER SUPPLIES	390,729	77,291
Sub Total		0	0
	4000 BOOKS, SUPPLIES & MATERIALS	4,704,823	582,772
5000	INDIRECT EXPENSE CHARGEBACK		
5100	PERSONAL AND CONSULTANT SERVICES	249,242	11,168
5200	TRAVEL AND CONFERENCES	889,406	52,914
5300	DUES AND MEMBERSHIP	658,760	75,139
5400	INSURANCE	308,488	105,530
5500	UTILITIES	1,495,877	1,349,748
5600	RENT, LEASES AND REPAIRS	5,256,990	939,925
5700	LEGAL, ELECTION AND AUDIT EXPENSES	6,871,614	1,917,798
5800	OTHER OPERATING EXPENSES AND SERVICES	2,401,427	343,138
5900	OTHER	5,242,259	784,769
Sub Total		2,902,180	0
	5000 CONTRACT SERVICES, OPERATING EXPENSES	26,276,242	5,580,129
6100	SITE IMPROVEMENTS		
6200	BUILDING IMPROVEMENTS	11,000	0
6300	BOOKS (NEW)	33,912	7,825
6400	EQUIPMENT AND LEASE PURCHASE	98,055	34,214
Sub Total		2,582,782	429,974
	6000 CAPITAL OUTLAY	2,725,749	472,012
7300	INTERFUND TRANSFER OUT		
7500	STUDENT FINANCIAL AID	2,935,032	67,000
7600	OTHER PAYMENTS TO OR FOR STUDENTS	149,859	17,465
7900	RESERVE FOR CONTINGENCIES (BUDGET ONLY)	865,787	173,948
Sub Total		17,777,236	0
	7000 OTHER OUTGO & RESERVES	21,727,914	258,413
	TOTAL EXPENDITURES	230,063,379	33,562,547