

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

5:00 p.m. Regular Meeting/Closed Session

August 17, 2011

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on August 17, 2011 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Jerry Patterson called the meeting to order at 5:00 p.m.

1.02 Roll Call

Trustees Present: Jerry Patterson, Jim Moreno, Lorraine Prinsky, Mary Hornbuckle and David Grant. Student Trustee Joe Venegas III joined the meeting at 6:30 p.m.

Trustees Absent: None

1.03 Opportunity for Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public

The Board recessed to Closed Session at 5:03 p.m. to discuss the following items:

1.04.01 Public Employment: (Pursuant to Government Code 54957 (b) (1))

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
6. Classified Management
7. Classified Staff
Athletic Trainer
Accounting Assistant III
Student Financial Aid Tech
8. Reclassification and Reorganization/Reassignment
Accounting Assistant III
Admissions/Records Tech III
9. Classified Temporary Assignments
Special Assignment
Military Contract Educ Program Coordinator
Special Assignment
Instruction Food Serv Manager
Special Assignment
Public Information Specialist
Special Assignment
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

Public employment materials are available upon request from the Board of Trustees' Office

1.04.02 Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "a" of Government Code Section 54956.9)

Damian Rodriguez vs. George Phan et al., Orange County Superior
Court Case No, 30-2011-00445563
FM & Sons, Inc. vs. Coast Community College District, Orange County
Superior Court Case No. 30-2011-00451209
Carpenters Southwest Administrative Corporation vs. Coast Community
College District et al. Orange County Superior Court Case No. 30-2011-
00479021
Coast Federation of Educators vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5578-E
Janet Redding vs. Coastline Community College et al., Orange
County Superior Court Case No. 30-2011-00479488

1.04.03 Conference with Legal Counsel: Anticipated Litigation
(Pursuant to sub-section "b" of Government Code Section 54956.9)

Proposed Settlement with Orange County Sanitation District

1.04.04 Public Employee Discipline/Dismissal/Release
(Pursuant to Government Code Section 54957)

1.04.05 Conference with Labor Negotiator
(Pursuant to Government Code Section 54957.6)
Agency Negotiator: Dr. Deborah Hirsh, Vice Chancellor, Human Resources

Employee Organization:
Coast Federation of Classified Employees (CFCE)
Coast Community College Association-California Teachers Association/
National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA),
Educational Administrators

1.04.06 Conference with Legal Counsel:

Potential initiation of litigation.
(Pursuant to sub-section "C" of Section 54956.9 of the Government Code): One
Case

1.05 Reconvene Regular Meeting

The meeting was reconvened to Open Session at 6:47 p.m.

1.06 Pledge of Allegiance – Trustee Jerry Patterson

Trustee Jerry Patterson led the Pledge of Allegiance to the United States of America.

1.07 Report of Action from Closed Session

Dr. Christian Teeter, Secretary of the Board of Trustees, reported that on a motion by Mr. Moreno and seconded by Ms. Hornbuckle the Board voted unanimously to approve all items in **1.04.01 Public Employment** (See Appendix pages 16-31)

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None

1.08 Opportunity for Public Comment (Study Session - Items on Agenda)

There were no requests to address the Board during Public Comment.

1.09 Presentations, Ceremonial Resolutions and Public Hearings

Mr. Humberto Caspa, addressed the Board on behalf of California Youth Soccer League, and presented a \$2,000 check to Doug Bennett for the Orange Coast College Foundation.

1.09.01 Acceptance of Retirements

The Board expressed appreciation and congratulations to Mimi Hart for her years of service to the Coast Community College District. On a motion by Mr. Moreno and seconded by Ms. Hornbuckle, the Board voted to accept her retirement.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None

2.00 General Information and Reports

2.01 Report from the Chancellor

Dr. Andrew Jones, Chancellor, provided a report to the Board.

2.02 Reports from the Presidents

The following college presidents or designee provided reports to the Board:

Dr. Loretta Adrian, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

2.03 Reports from the Presidents of Student Government Organizations

The following representatives provided reports on behalf of the student government organizations:

Vanessa Ryfe, on behalf of ASG President, Coastline Community College
Dale Lendrum on behalf of ASG President, Golden West College

2.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents or designee provided reports to the Board:

Vesna Marcina, Orange Coast College (OCC) Academic Senate President
Theresa Lavarini, Golden West College (GWC) Academic Senate President
Margaret Lovig, Coastline Community College (CCC) Academic Senate President

2.05 Reports from the Presidents of Employee Representative Groups

There were no reports from Presidents of Employee Representative Groups.

2.06 Reports from the Board of Trustees

Board members provided individual reports.

2.07 Reports from the Board Committees and Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings, and provided updates on committee activities and meetings.

2.08 Fiscal Year 2011-12 Budget Briefing from Vice Chancellor of Finance and Administrative Services, W. Andrew Dunn

Vice Chancellor of Finance and Administrative Services, W. Andrew Dunn, provided a budget briefing to the Board.

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2011/2012 as presented in the August 17, 2011 Agenda.

3.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT), California Community College League (CCLC), & California Community College Trustees (CCCT)

The Board reviewed the meetings and conferences of the AACC, ACCT, CCLC and CCCT.

3.03 The Board Directives Log

The Board reviewed and discussed the items on the Board Log.

On a motion by Dr. Prinsky and seconded by Mr. Patterson, the Board voted to add an item to the Board Directives Log for the Board to receive a report on long-term planning for faculty hiring. This report will be due at the November 16, 2011 Board of Trustees' Meeting.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None

3.04 Buildings and Grounds Reports

The Board reviewed and discussed the Buildings and Grounds Reports as presented in the August 17, 2011 Agenda.

3.05 Discussion of Appointments to Citizens' Oversight Committee to Fill Vacant Positions

Board President Patterson requested that names and resumes be submitted to him or to Secretary of the Board, Dr. Christian Teeter. The appointments to fill the vacant positions on the Citizens' Oversight Committee will be made at the Board of Trustees' Meeting of September 7, 2011.

CONSENT CALENDAR

On a motion by Ms. Hornbuckle and seconded by Mr. Grant the Board voted to approve the Consent Calendar, as amended.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None

DISCUSSION CALENDAR

21.00 Approval of Agreements

21.01 OCC - Approve Non-Standard Agreement between City of Costa Mesa and the Coast Community College District for the Purpose of Hosting a College Cross Country Athletic Event for the Orange Coast College Cross Country Team

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the Agreement between the City of Costa Mesa and the Coast Community College District for the purpose of hosting the Orange Coast College Cross Country Race in Fairview Park on Saturday, September 17, 2011. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: No cost to the college or district.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None

21.02 OCC - Approve Non-Standard Agreement between Children's Home Society and the Coast Community College District for the Purpose of Obtaining Funding for Childcare at the Orange Coast College Harry and Grace Steele Children's Center beginning August 18, 2011 for Eligible Student Parents

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the Agreement between Children's Home Society and Coast Community College District for the purpose of providing child care funding at Orange Coast College Harry and Grace Steele Children's Center for eligible students. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Children's Home Society currently reimburses childcare funding at the Regional Market Rate which is higher than that of our contract grants from the California Department of Education Child Development Division. The Regional Market Rate will currently cover the daily rate that we charge our full-cost families in our Infant, Toddler, and Preschool Programs. In our Young Preschool Program which serves children 2-3

years of age, the Children's Center will be reimbursed at a daily rate which is \$5.14 less than the fee we charge our full-cost families. By the third working day after the end of the month, the Children's Center will submit the prior month's sign-in sheets for each funded child to the Children's Home Society office. Children's Home Society will send reimbursement payment for the prior month's childcare services within twenty (20) working days from when they are received. This reimbursement will be a Children's Center revenue source for operating funds and will not incur any negative fiscal impact through this contract.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None

21.03 GWC - Approve Non-Standard Agreement between College Health Services, LLC and the Coast Community College District for Implementing Student Health 101 Program

On a motion by Ms. Hornbuckle and seconded by Mr. Patterson, the Board voted to approve the Agreement between College Health Services, LLC and the Coast Community College District for implementing Student Health 101, from August 18, 2011 through June 30, 2012. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$4,100 to be paid from Student Health Services funds.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None

21.04 CCC - Approve Agreement between Marine Corps Base, Camp Pendleton and the Coast Community College District to Provide Educational Support Services to Personnel of the United States Marine Corps, and Acquire and Operate a National Test Center for College-Level Examination Program® (CLEP eCBT) , Internet-based DSST® , and Excelsior College® Examinations (ECE CBT) Testing Programs

On a motion by Mr. Moreno and seconded by Mr. Patterson, the Board voted to approve the Agreement between Marine Corps Base, Camp Pendleton and the Coast Community College District to provide on-site educational support services to eligible personnel at Marine Corps Base, Camp Pendleton and operate a "restricted" National Test Center on base. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Expenses not to exceed \$5,000; a standard test administration fee of \$10-20 per test shall be paid for each test administered.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None

21.05 CCC - Approve Standard Agreement between Educational Testing Service and the Coast Community College District to Administer College-Level Examination Program® (CLEP® eCBT) Testing Programs in Support of the MOU between Marine Corps Base, Camp Pendleton and the Coast Community College District.

On a motion by Mr. Moreno and seconded by Dr. Prinsky, the Board voted to approve the Standard Agreement between Educational Testing Service and the Coast Community College District authorizing Coastline to administer CLEP® eCBT examinations to base personnel at Marine Corps Base, Camp Pendleton. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Income to District - \$20 per test administered.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None

21.06 CCC - Approve Memorandum of Agreement between Commanding Officer, Naval Construction Battalion Center, Gulfport, and the Coast Community College District to Provide Educational Support Services to Personnel of the United States Navy

On a motion by Dr. Prinsky and seconded by Ms. Hornbuckle, the Board voted to approve the Agreement between Commanding Officer, Naval Construction Battalion Center, Gulfport and the Coast Community College District to provide on-site educational support services to active duty personnel, reservists, eligible retired military personnel, the Department of Defense employees, and civilians on board Naval Construction Battalion Center, Gulfport. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: No cost to District.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None

21.07 DIS - Approval of Agreement for Special Services between the Coast Community College District and the Law Firm, of Liebert Cassidy Whitmore

After review by the Vice Chancellor of Human Resources, it is recommended by the Chancellor that Coast Community College District approve the Agreement for Special Services with the law firm of Liebert Cassidy Whitmore to provide specialized human resource training and consulting personnel services to the District as part of the Southern California Community College District Employment Relations Consortium. The Consortium will include 23 community college districts in Southern California who have agreed to enter into identical agreements with the above law firm. The term of the

agreement is for 12 months commencing July 1, 2011, and may be extended for additional periods of time by written consent of the parties. The District fee for participation is \$2,600.00 which will cover training and consultant services, and development and printing of written training materials. The Board President or designee is authorized to sign the agreement, and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$2,600.00 for the 2011-2012 fiscal year.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None

21.08 DIS - Approve Agreement between the California State University, Fullerton (CSUF) and the Coast Community College District (CCCD) to Increase International Student Enrollment and Provide Seamless Transfer for ISDA Students from a Coast College to the California State University, Fullerton

It was moved by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the Agreement between the California State University, Fullerton and the Coast Community College District to increase international student enrollment and provide seamless transfer for ISDA students from a Coast College to the California State University, Fullerton. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: The annual income to the district from ISDA students will be \$3,296.00 to \$3,796.00 per enrolled student in this program based on 12 units of academic load.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None

21.09 DIS - Approve Agreement between Montclair State University (MSU) and the Coast Community College District (CCCD) to Increase International Student Enrollment and Provide Seamless Transfer for ISDA Students from a Coast College to Montclair State University

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the Agreement between Montclair State University and the Coast Community College District to increase international student enrollment and provide seamless transfer for ISDA students from a Coast College to Montclair State University. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: The annual income to the district from ISDA students will be

\$3,296.00 to \$3,796.00 per enrolled student in this program based on 12 units of academic load.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None

21.10 Approve Non-Standard Agreement between Keenan and Associates and the Coast Community College District for Workers' Compensation Claims Administration

On a motion by Ms. Hornbuckle and seconded by Mr. Patterson, the Board voted to approve the agreement between Keenan and Associates and the Coast Community College District to provide claims administration services for the District's self-insured claims, from 7/1/11 to 6/30/12. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$13,500 per year, paid in quarterly installments.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None

21.11 GWC - Approve Non-Standard Agreement between Employment Development Department, State of California, Workforce Investment Act and the Coast Community College District for OCWIB WIA ITA Training Provider

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the agreement between Employment Development Department, State of California, Workforce Investment Act and the Coast Community College District for training partnership between the two organizations, from September 2, 2011 through June 30, 2012. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$530,000 to the campus to continue our efforts which have been established with OCWIB.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None

22.00 Buildings and Grounds Approvals

22.01 Authorization to File Notice of Completion and Release Retention Funds

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of

the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee is authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

OCC Classroom Modernization Project; Bid No. 1995

Contractor: P.H. Hagopain Contractor, Inc.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None

22.02 DIS - Approve Addendum No. 1 for Hill Partnership, Inc.; Orange Coast College Planetarium

On a motion by Ms. Hornbuckle and seconded by Mr. Venegas III, the Board voted to accept Addendum No. 1 for additional architectural and engineering services for Orange Coast College Planetarium.

The scope of services is to include the following:

1. Detailed Project Programming and Visioning Service \$ 15,000.00

It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the agreement.

Fiscal Impact: \$15,000.00 (General Obligation Bond Funds/Measure C Funds)
Master Plan Approved Project
OCC Science Facilities/Planetarium

Motion carried with the following vote:

Aye: Mr. Patterson, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None
Abstain: Mr. Moreno

22.03 Approve Addendum No. 1 for Stern Architect, Inc.; Orange Coast College Baseball Entry/Athletic Support Complex

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to accept Addendum No. 1 for additional architectural and engineering services for Orange Coast College Baseball Entry/Athletic Support Complex.

The scope of services is to include the following:

1. Additional architectural, electrical engineering, plumbing engineering services required to support campus requested modifications: \$ 3,900

It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the agreement.

Fiscal Impact: \$3,900 (OCC Foundation and Measure C Funds)
Master Plan Approved Project
OCC Upgrade Baseball Field/ Athletic Support Complex

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None

23.00 General Items of Business

23.01 DIS - Approval of Instructional Material Fees

On a motion by Mr. Moreno and seconded by Dr. Prinsky, the Board voted to approve the material fee revisions, deletions, and/or new fees be approved for inclusion in the curriculum.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None

23.02 DIS - Appoint Consultant for Redistricting Consulting Services

On a motion by Dr. Prinsky and seconded by Mr. Grant, the Board voted to employ the Center for Demographic Research to render a full study and the decennial redistricting plan compliance for the Coast Community College District, and the law firm of Woodruff, Spradlin & Smart to achieve compliance with federal census laws and the California Voting Rights Act, and to direct the District General Counsel to prepare the necessary contacts with the firms to be returned to the Board at the September 7, 2011 Board of Trustees' Meeting.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None

23.03 DIS - Approval of Contractors for FY 2011-2012 Pursuant to District's Standard Annual Agreement for Contractor Services

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to approve contractors for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2011-2012. These contractors have or will complete the

District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District will obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price. The Board President, or designee, is authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees. The list of contractors is on file in the Board of Trustees' Office.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None

24.00 Resolutions

24.01 Adoption of Resolution #11-33 Authorizing Payment to Trustee Absent from Board Meeting

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to authorize payment to Student Trustee Joe Venegas III who was absent from the Special Meeting of July 28, 2011 due to hardship deemed acceptable by the Board.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, and Ms. Hornbuckle
No:	None
Abstain:	Mr. Venegas III

24.02 Adoption of Resolution #11-34 Allowing the County Superintendent of Schools to Make Budget Transfers, as needed, at the Close of the Coast Community College District's Fiscal Year 2010-2011 and during Fiscal Year 2011-2012

On a motion by Dr. Prinsky and seconded by Ms. Hornbuckle, the Board voted to adopt Resolution #11-34 allowing the County Superintendent of Schools to make budget transfers, as needed, at the close of the Coast Community College District's Fiscal Year 2010-2011 and during Fiscal Year 2011-2012.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None

25.00 Approval of Minutes

25.01 Approval of Minutes

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the minutes of the Special Meeting of July 28, 2011 and the Regular Meeting of August 3, 2011.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, and Ms. Hornbuckle
No: None
Abstain: Mr. Venegas III

26.00 Policy Implementation

26.01 Second Reading and Adoption of Recommended Revisions to Management Hiring Policy 7888

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to adopt the recommended revisions to Management Hiring Policy 7888.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None

26.02 Second Reading and Ratification of CCCD Management Recruitment and Selection Procedures

On a motion by Dr. Prinsky and seconded by Ms. Hornbuckle, the Board voted to ratify the CCCD Management Recruitment and Selection Procedures.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None

27.00 Close of Meeting

27.01 Public Comment (Items Not on Agenda)

There were no requests to address the Board.

27.02 Adjournment

There being no further business, on a motion by Mr. Moreno and seconded by Dr. Prinsky, the Board voted to adjourn the meeting at 8:11 p.m. in the memory of retired Orange Coast College Professor, Jay Zimmerman.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None

Secretary of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board.*

APPENDIX

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A. Public Employment, Classified Staff.....	16-31

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTA = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

COASTLINE COLLEGE

MEETINGS, CONFERENCES AND WORKSHOPS FOR COUNSELORS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lara, Arthur	08/27/11	12/18/11	EXH	\$29.46

BASIC SKILLS WORKSHOPS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
James, Scott	08/18/11	06/30/12	EXH	\$29.46
Kuang, Jessica	08/18/11	06/30/12	EXH	\$29.46

ESL TRAINING FOR NURSES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Do, Anhvy	08/18/11	06/30/12	EXH	\$29.46
Jereb, Claudia	08/18/11	06/30/12	EXH	\$29.46
Jones, Julie	08/18/11	06/30/12	EXH	\$29.46

CONTRACT EDUCATION BOUND US

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chi, Edward	08/17/11	12/31/11	EXH	\$29.46
	09/26/11	01/13/12	MTH	\$44.36
Lee, David	08/18/11	12/31/11	EXH	\$29.46
Reyes, Jesus	08/18/11	12/31/11	EXH	\$29.46

MEMBERS OF THE ACADEMIC SENATE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chapman, Cheryl	08/27/11	05/27/12	ACS	\$29.46
Covert, Robert	08/27/11	05/27/12	ACS	\$29.46
Kabaji, Noha	08/27/11	05/27/12	ACS	\$29.46
McClure, Helen	08/27/11	05/27/12	ACS	\$29.46
Oelstrom, Jeanne	08/27/11	05/27/12	ACS	\$29.46
Palmer, Catherine	08/27/11	05/27/12	ACS	\$29.46
Shiring, Richard	08/27/11	05/27/12	ACS	\$29.46
Torrini, Lynn	08/27/11	05/27/12	ACS	\$29.46
Tran, Chau	08/27/11	05/27/12	ACS	\$29.46
Whitson, Stephen	08/27/11	05/27/12	ACS	\$29.46

The following CCC Full-Time and Part-Time Instructors to provide instructional opportunities for Navy Onshore for Military Contract Education during Fall semester.

Part-Time Instructor

Jereb, Claudia

DISTRICT

CAREER & TECHNICAL EDUCATION WORKFORCE INNOVATION PARTNERSHIP GRANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Jaramillo, Eli	08/18/11	12/31/11	EXH	\$29.46
Rudd Jr, James	08/18/11	12/31/11	EXH	\$29.46

GOLDEN WEST COLLEGE

ACADEMIC ADVISEMENT FOR ACE STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bon, Denise	08/27/11	12/18/11	UNT	\$73.94

PART-TIME FACULTY ACADEMIC SENATE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Dunham, John	06/15/11	06/16/11	EXH	\$29.46	\$147.33

Justification: Request for reimbursement received late

ACADEMIC SENATE VICE PRESIDENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Dunham, John	08/27/11	12/18/11	EXH	\$29.46	\$318.23

LIBRARY REFERENCE SERVICES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Morales, Irma	08/27/11	12/18/11	UNT	\$57.44

SCRTTC WORKSHOP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Moreland, Ed	09/01/11	09/17/11	EXH	\$29.46

COSMETOLOGY COORDINATOR (Per Article XI CFE Agreement)

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Reyna, Edward	08/15/11	12/18/11	EXM	\$43.55	\$7569.85

Justification: Due to assignments and class schedules finalized late

COACHING STIPEND

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Kopp, Kyle	11/01/11	11/30/11	DIM	\$4511.00	\$4511.00
Lawler, William	11/01/11	11/30/11	DIM	\$4511.00	\$4511.00
Taylor, Scott	11/01/11	11/30/11	DIM	\$4511.00	\$4511.00
Watkins, Derrick	11/01/11	11/30/11	DIM	\$4511.00	\$4511.00

PRE-SEASON COACHING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Gimenez, Alejandro	08/18/11	08/26/11	EXH	\$29.46	Men's Soccer
Kopp, Kyle	08/18/11	08/26/11	EXM	\$43.55	Wmn's Water Polo
Lawler, William	08/18/11	08/26/11	EXM	\$43.55	Wmn's Volleyball
Ruiz, Raul	08/18/11	08/26/11	EXH	\$29.46	Women's Soccer
Simpson, Matthew	08/18/11	08/26/11	EXH	\$29.46	Cross Country
Taylor, Scott	08/18/11	08/26/11	EXM	\$43.55	Men's Water Polo

ACADEMIC ADVISEMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chovan, Maria	08/27/11	12/18/11	OVR	\$72.00
Dickerson, Karen	08/27/11	12/18/11	OVR	\$72.00
Dumont, Stephanie	08/27/11	12/18/11	OVR	\$72.00
Hinton, Karen	08/27/11	12/18/11	OVR	\$72.00
Nguyen, Jimmy	08/27/11	12/18/11	OVR	\$72.00
Nguyen, Tri D	08/27/11	12/18/11	OVR	\$72.00
York, Linda	08/27/11	12/18/11	OVR	\$72.00

INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Carr, Gregg	08/27/11	12/18/11	IUM	\$1514.00	College 100
Cassens, Treisa	08/27/11	12/18/11	IUM	\$1514.00	Library
Johnson, Leilani	08/27/11	12/18/11	IUM	\$1514.00	Physical Education
Jones, Barbara	08/27/11	12/18/11	IUM	\$1514.00	Comp Bus Applica
Kramer, Bryan	08/27/11	12/18/11	IUM	\$1514.00	Automotive
Marchbank, Ernest	08/17/11	12/18/11	IUM	\$1514.00	EOPS
Miyadi, Barbara	08/27/11	12/18/11	IUM	\$1514.00	Nursing
Nielsen, Donavan	08/27/11	12/18/11	IUM	\$1514.00	Computer Science
Reyna, Edward	08/15/11*	12/18/11	IUM	\$1514.00	Cosmetology

Justification: Due to assignments and class schedules finalized late

READER/EVALUATOR FOR ASSESSMENT CENTER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Barua, Dibakar	08/27/11	12/18/11	EXM	\$43.55
Baumheckel, Kenneth	08/27/11	12/18/11	EXH	\$29.46
Boyer, Nancy	08/27/11	12/18/11	EXM	\$43.55
Calderon, Araceli	08/27/11	12/18/11	EXH	\$29.46
Cosand, Keisha	08/27/11	12/18/11	EXM	\$43.55
Cucurny, Marius	08/27/11	12/18/11	EXM	\$43.55
Dees, Van	08/27/11	12/18/11	EXM	\$43.55
Drum, Jean	08/27/11	12/18/11	EXH	\$29.46
Galassi, Cecelia	08/27/11	12/18/11	EXM	\$43.55
Harris, Ryane	08/27/11	12/18/11	EXM	\$43.55
Hodjera, Eva	08/27/11	12/18/11	EXH	\$29.46
Lavarini, Teresa	08/27/11	12/18/11	EXM	\$43.55

Lopez-Rodriguez, A.	08/27/11	12/18/11	EXM	\$43.55
McGrath, Marie	08/27/11	12/18/11	EXM	\$43.55
Moore, Sacha	08/27/11	12/18/11	EXM	\$43.55
Pham, Duong	08/27/11	12/18/11	EXH	\$29.46
Pham, Khanhvan	08/27/11	12/18/11	EXH	\$29.46
Pizano, Veronica	08/27/11	12/18/11	EXM	\$43.55
Rami, Kiran	08/27/11	12/18/11	EXH	\$29.46
Remsburg-Shiroshi, E.	08/27/11	12/18/11	EXM	\$43.55
Revilla, Candace	08/27/11	12/18/11	EXH	\$29.46
Tarango, Abraham	08/27/11	12/18/11	EXM	\$43.55
Tayyar, Paul	08/27/11	12/18/11	EXM	\$43.55
Tran, Tammie	08/27/11	12/18/11	EXH	\$29.46
Ullrich, Richard	08/27/11	12/18/11	EXM	\$43.55
Whitchurch, Charles	08/27/11	12/18/11	EXH	\$29.46

ORANGE COAST COLLEGE
PHOTOGRAPHY EQUIPMENT REPAIR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Gillisen, Blade	09/22/11	12/15/11	EXM	\$43.56	\$1742.40

Overload assignments for the following evening counselors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **08/27/11 to 12/18/11** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

OCC

<u>Name</u>	<u>LHE</u>
Barnes, Carol	4.00

FACULTY OVERLOAD

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **08/27/11 to 12/18/11** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

CCC

<u>Name</u>	<u>LHE</u>
Ellis, Jeanette	2.00
Gutierrez, Pedro	3.75
Leighton, Kenneth	5.06
Marcus, Ted	6.00
Secord, Debra	3.00
Tsutsumida-Krampe, Lorraine	5.06

GWC

<u>Name</u>	<u>LHE</u>
Almy, James	6.67
Baird, Larry	0.33
Brownell, Beverly	5.10

Broyles, Zhenghong	4.69
Call, Gail	1.50
Carter, Warren	0.16
Ching, Berlynn	3.56
Cosand, Keisha	0.20
Goldstick, Deborah	1.11
Harelson, Karen	2.81
Hashimoto, Rumi	2.81
Hersh, Thomas	2.00
Hils-Williams, Jacqueline	1.50
Johnson, Leilani	0.33
Jones, Barbara	2.50
Keegan, Mary Kay	3.56
Kramer, Bryan	2.25
Lawler, William	2.33
Marinotti, Eva	1.58
Mitchell, Nicholas	3.00
Miyadi, Barbara	4.56
Nielsen, Donavan	3.33
Pham, Diep	2.42
Potts, Eva	3.11
Rangel, Amy	0.67
Rosales, Evangelina	1.43
Restelli, Diane	2.11
Sekins, Denise	2.36
Shaughnessy, Michael	0.33
Sykes, Elizabeth	4.17
Thach, Amy	0.67
Villarreal, Roberto	3.25
Watkins, Derrick	6.00
Wight, Gregory	0.67

OCC

<u>Name</u>	<u>LHE</u>
Barrett, David	1.33
Barua, Dibakar	3.00
Belcher, Mary	0.10
Ebert, Darrell	7.60
Hamilton, Christopher	9.00
Hils-Williams, Jacqueline	1.11
Isaac, Darryl	5.04
Lowell, Cheri	4.00
Marino, David	9.00
McClanahan, Anne	6.30
Stein, Konrad	7.00
Ullrich, Richard	6.00

Overload assignments for the following GWC cosmetology instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit contract, for the period **08/27/11 to 12/18/11**. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs for the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC

<u>Name</u>	<u>LHE</u>
Chambliss, Tasha	2.61
Christie, Joan	3.41
Fiorane, Michele	1.63
Holland, Jon	1.01
Reyna, Edward	0.04
Rosales, Evangelina	7.00
Smith, Jane	4.84

Justification: Assignments and class schedules finalized late

2. Substitute FacultyFull time Faculty Substitutes

It is recommended that the following individuals perform substitute assignments, and subject to Board policies governing such appointments, to be compensated at the overload rate and during the summer to be compensated at 1/1000 of their placement.

Golden West CollegeSummer 2011

Tarango, Abraham

Fall 2011

Barua, Dibakar
 Best, Amanda
 Boyer, Nancy
 Brodie, Nanette
 Cosand, Keisha
 Cucurny, Marius
 Dees, Van
 Galassi, Cecelia
 Harris, Ryane
 Hausey, Collette
 Lavarini, Teresa
 Lervoid, John
 Lopez-Rodriguez, Americo
 McGrath, Marie
 Moore, Sacha
 Pizano, Veronica
 Ramm Engle, Martha
 Remsburg-Shiroshi, Elizabeth
 Tarango, Abraham
 Tayyar, Paul
 Ullrich, Richard

Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2011-12 academic year.

Golden West CollegeFall 2011

Alvarez, Veronica
 Baumheckel, Kenneth

Bergman, Martha
 Calderon, Araceli
 Digiovanni, Elizabeth
 Dinger, Michelle
 Drum, Jean
 Follin, Stella
 Hanania, Karen
 Hendrix, Jeffrey
 Hodjera, Eva
 Hostetter, Darren
 Huxley, Dawn
 Janke, Kelly
 Leigh, Michael
 Lenior, Jamie
 McPherson, Deborah
 Morales, Irma
 Pham, Duong
 Pham, Khanhvan
 Rami, Kiran
 Revilla, Candace
 Roohk, Bonita
 Sandroock, Donna
 Sinclair, Anita
 Tran, Tammie
 Walker, Heather
 Wegter, Rachel
 Whitchurch, Charles
 Whitney, Marisa

3. Full time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Assignments are only for the time period specified or the hours per week as stated (multiple statements indicate two or more separate assignments). Salary placement may be revised upon presentation of evidence of additional education and/or experience:

Reappointments for Temporary Faculty

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Thach, Amy	GWC	Temporary Nursing	Instructor, 08/27/11 to 05/27/12	A-III-08

4. Part time Faculty

Summer

Assignments to be paid in accordance with the current salary part time faculty schedule and not to exceed 26.25 hours per week, based on an 8 week session. Assignments exceeding 26.25 hours per week have been administratively approved.

Coastline College

For the period **06/01/11-08/14/11**

<u>Name</u>	<u>Wkly/Hrs</u>
Del Carmen, George	6.800
Justification: Load sheet misplaced between the department and the personnel office	
Lowther, Gene	6.800
Justification: Load sheet misplaced between the department and the personnel office	

Golden West College
For the period **06/07/11-08/15/11**

<u>Name</u>	<u>Wkly/Hrs</u>
Birnie, Deborah	22.50
Justification: Clerical error	
Scardina, Thomas	4.500
Justification: Clerical error due to oversight of assignment	

FALL

Assignments during the period **08/27/11-12/18/11** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Coastline College

<u>Name</u>	<u>LHE</u>
Cao, Thomas	3.375
Feiner, Henri	5.000
Forbes, Junko	6.000
Jaber, Jihad	3.000
Kuang, Jessica	3.000
Lieu, Thanhthuy	4.500
Liu, Edward	2.250
Pittaway, Daniel	8.000
Rives, Nicky	2.550
Shiring, Richard	4.000
Tran, Chau	4.000
Whitson, Stephen	5.000
Windsor, Adrian	4.500
Xu, May	4.000

Golden West College

<u>Name</u>	<u>LHE</u>
Abella, Dori	6.570
Justification: Assignments and class schedules finalized late	
Bornemann, Chung	7.890
Justification: Assignments and class schedules finalized late	
Chen, Dennis	6.500
Cooper, Paz	7.770
Justification: Assignments and class schedules finalized late	
Cordiero, Judy	8.370
Justification: Assignments and class schedules finalized late	
Daniels, Karen	8.500
Davidson, Tina	8.330
Davis, Sherry	7.530
Justification: Assignments and class schedules finalized late	
Desmond, Christian	
Gergens, Bridget	2.000

Graves, Buchansha	6.930
Justification: Assignments and class schedules finalized late	
Hawk, Jennifer	4.000
Jazayeri, Jennifer	9.000
Jimmons, Charlotte	5.490
Justification: Assignments and class schedules finalized late	
Lewis, Mark	3.670
Ormes, Guy	3.000
Rose, Sanford	3.000
Salazar, Yvonne	7.890
Justification: Assignments and class schedules finalized late	
Simpson, Matthew	0.750
Smith, Ronald	3.000
Snedeker, Mary	6.450
Justification: Assignments and class schedules finalized late	
Tyberg, John	0.750

Orange Coast College

<u>Name</u>	<u>LHE</u>
Beale, Michael	5.872
Bennett, Jane	9.000
Budwig, Eric	3.250
Cordova, Joan	7.000
David, Julie	6.000
Decker, Dawn	9.990
Demarchi, Joanne	2.250
Ellis, Robert	4.480
Fagundes, Michelle	8.000
Fletcher Huong	7.300
Garrison, Kimberly	7.850
Goerrissen, Jan	9.000
Keller, Patrick	8.000
Khwaja, Jiauddin	4.000
Martinez, Rachel	4.118
McNellis, Erin	8.000
Murphy, Sue	3.000
Pankhurst, Paul	4.000
Raskin, Debra	6.000
Rosenberg, Arthur	5.250
Sanchez, Sandra	7.500
Snyder, Lisa	4.550
Stoneking, Joyce	6.000
Surfas, Lesley	4.550
Vanry, Michael	8.250
Williams, Ann Marie	3.000

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2010-11 school year for the period 08/18/11 to 06/30/12, not to exceed 498 hours:

Bryant, Craig
McCarthy, Michael

5. Educational Administrator

None.

6. Classified Management

None.

7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

Transfers

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Durand, Evonne	OCC	Athletic Trainer	08/18/11	E-55-05	O-004-12
Lule, Andrea	DIST	Accounting Assistant III	08/29/11	E-46-05	D-003-12

Revise Transfer to Previous Position

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Vu, Tina	DIST	Payroll Tech	Student Financial Aid Tech	08/18/11

8. Reclassification and Reorganization/Reassignment

It is recommended that authorization be given for the following changes for Classified Staff:

Reorganization/Reassignments
Classified

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Chung, Cidney	GWC	Secretary E-42	Accounting Assistant III E-46	07/01/11*
Dick, Adele	GWC	Library Assistant E-44	Adm/Records Tech III E-48	08/18/11

*Clerical error assignment paperwork was misplaced

9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Daniel, Marion	CCC	Mil Cont Ed Tech	Special Assignment	09/01/11	11/30/11	E-44-05
Guray, Minerva	CCC	Mil Cont Ed Tech	Mil Cont Ed Tech III	09/01/11	11/30/11	E-48-05
Marchbank, Jerry	DIST	Asst Dir, Dist Facilities	Special Assignment	07/01/11*	09/30/11	G-24-07
Rose, Lynn	CCC	Mil Cont Ed Tech	Special Assignment	09/01/11	11/30/11	E-44-05
Wakim, Anis	OCC	Instr Food Serv Coordin	Instr Food Serv Mgr	09/01/11	11/30/11	G-09-07

*Paperwork delayed by department

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Clark, Wendy	CCC	Mil/Cont Educ Tech Inter	Special Assignment	Extend from 08/31/11 to 11/30/11	E-45-04
Rogers, Stephani	CCC	Mil/Cont Educ Tech III	Public Inform Specialist	Extend from 08/31/11 to 11/30/11	E-52-05
Stewart, Kerry	CCC	Cont Educ Appl Prog Anal Asst	Special Assignment	Extend from 08/31/11 to 11/30/11	E-54-05
Suarez, Kathy	OCC	Student Fin Aid Tech	Special Assignment	Extend 08/31/11 to 10/24/11	E-48-05

10. Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.) EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Castaneda, Matthew	CCC	08/18/11	06/30/12	124007-856101	M,T,W,TH,F
	CCC	08/18/11	06/30/12	124002-856201	M,T,W,TH,F
DeSanchez-Galvan, R.	OCC	08/19/11	06/30/12	124044-259300	M,W,F
Do, Quyen	OCC	08/19/11	06/30/12	124044-259300	M,W,F
Mansour, Gavin	CCC	08/18/11	06/30/12	124007-856101	M,T,W,TH,F
Rodgers, Martina	OCC	08/22/11	06/30/12	812010-266851	M,T,W,TH,F
Rokes, Karen	GWC	08/30/11	01/31/12	110001-349101	M,T,W,TH,F
Semer, Lynn	CCC	08/18/11	06/30/12	124007-856101	M,T,W,TH,F
Tieu, Julie	OCC	08/22/11	06/30/12	124005-256103	M,T,W,TH,F
Toueg, Jacqueline	OCC	08/19/11	06/30/12	124044-259300	M,W,F
Tran, Linh	OCC	08/19/11	06/30/12	124044-259300	M,W,F
Vu, Oanh	CCC	08/18/11	06/30/12	124007-856101	M,T,W,TH,F

	CCC	08/18/11	06/30/12	124002-856201	M,T,W,TH,F
West, Ryan	OCC	08/19/11	06/30/12	124044-259300	M,W,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Calle, Christian	OCC	08/18/11	06/30/12	812035-210202	M,T,W,TH,F
Enrich, Patrick	OCC	08/22/11	06/30/12	812001-201592	M,T,W,TH,F
	OCC	08/22/11	06/30/12	110001-201591	M,T,W,TH,F
	OCC	08/22/11	06/30/12	120176-251045	M,T,W,TH,F
	OCC	08/22/11	06/30/12	120176-251035	M,T,W,TH,F
Ha, Aemilio	OCC	08/26/11	06/30/12	812001-201592	M,T,W,TH,F
	OCC	08/26/11	06/30/12	110001-201591	M,T,W,TH,F
	OCC	08/26/11	06/30/12	120176-251045	M,T,W,TH,F
	OCC	08/26/11	06/30/12	120176-251035	M,T,W,TH,F
Hurst, Christopher	OCC	08/18/11	06/30/12	812011-201592	M,T,W,TH,F
	OCC	08/18/11	06/30/12	110001-201591	M,T,W,TH,F
	OCC	08/18/11	06/30/12	120176-251045	M,T,W,TH,F
	OCC	08/18/11	06/30/12	120176-251035	M,T,W,TH,F
Hurwitz, Kip	OCC	08/18/11	06/30/12	812011-201592	M,T,W,TH,F
	OCC	08/18/11	06/30/12	110001-201591	M,T,W,TH,F
	OCC	08/18/11	06/30/12	120176-251045	M,T,W,TH,F
	OCC	08/18/11	06/30/12	120176-251035	M,T,W,TH,F
Liu, Wanda	CCC	08/18/11	06/30/12	124029-856041	M,T,W,TH,F
Londono, Daniel	CCC	08/18/11	06/30/12	124033-856041	M,T,W,TH,F
Pounds, Lauren	OCC	08/18/11	06/30/12	812011-201592	M,T,W,TH,F
	OCC	08/18/11	06/30/12	110001-201591	M,T,W,TH,F
	OCC	08/18/11	06/30/12	120176-251045	M,T,W,TH,F

	OCC	08/18/11	06/30/12	120176- 251035	M,T,W,TH,F
Ragheb, Nancy	CCC	08/18/11	06/30/12	120181- 856601	M,T,W,TH,F
	CCC	08/18/11	06/30/12	124033- 856041	M,T,W,TH,F

Hourly/Temporary/Professional (Non Faculty) to perform skilled technical duties such as athletic training duties, production of student newspaper, maintain online classes, provide real time captioning (in-class text) for deaf students or assist with associated student programs in one or more of the following campus departments and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Lopez, Tashina	OCC	08/29/11	06/30/12	124005- 256201	M,T,W,TH,F
Pham, Thuy	OCC	08/18/11	06/30/12	812020- 205404	M,T,W,TH,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Brown, Scott*	GWC	07/01/11	06/30/12	127006- 385102	M,T,W,TH,F
Bruner, Michael	OCC	08/18/11	06/30/12	812020- 205401	M,T,W,TH,F
Cruz, Anibal	OCC	08/18/11	06/30/12	812020- 205401	M,T,W,TH,F
De La Cruz, Hermelinda	OCC	08/18/11	06/30/12	812020- 205401	M,T,W,TH,F
Espinachio, Richard	OCC	08/18/11	06/30/12	812020- 205401	M,T,W,TH,F
Espinoza, Danny	OCC	08/18/11	06/30/12	812020- 205401	M,T,W,TH,F
Esquivel, Tiodora	OCC	08/18/11	06/30/12	812020- 205401	M,T,W,TH,F
Flores, Benito	GWC	08/20/11	06/30/12	813015- 381401	S,SU
Garcia, Lindsey	OCC	08/18/11	06/30/12	812020- 205401	M,T,W,TH,F
Godinez, Carlos	OCC	08/18/11	06/30/12	812020- 205404	M,T,W,TH,F
	OCC	08/18/11	06/30/12	812020- 205401	M,T,W,TH,F
Iglesias, Gabriel Jr.	OCC	08/18/11	06/30/12	812020- 205401	M,T,W,TH,F
	OCC	08/18/11	06/30/12	812020- 205403	M,T,W,TH,F
Johnson, Robert	OCC	08/18/11	06/30/12	812020- 205401	M,T,W,TH,F
Klumb, Matthew	OCC	08/18/11	06/30/12	812020- 205401	M,T,W,TH,F

Lechtanski, Sarah	OCC	08/18/11	06/30/12	812020-205404	M,T,W,TH,F
Liao, Elisa	OCC	08/18/11	06/30/12	812020-205401	M,T,W,TH,F
Lund, Jonathan	GWC	09/18/11	09/18/11	813010-389803	SU
Melton, Charles	OCC	08/18/11	06/30/12	127005-258900	M,T,W,TH,F
	OCC	08/18/11	06/30/12	812015-263750	M,T,W,TH,F
Mesenhimer, Timothy	OCC	08/18/11	06/30/12	812001-212100	M,T,W,TH,S
Plummer, Kimberlee	OCC	08/18/11	06/30/12	812020-205401	M,T,W,TH,F
Santos, Edna	OCC	08/18/11	06/30/12	812020-205404	M,T,W,TH,F
Simms, George	OCC	08/18/11	06/30/12	110001-201701	M,W,F
Thomas, Jonathan	OCC	08/18/11	06/30/12	812020-205401	M,T,W,TH,F
Tran, Caroline	OCC	08/18/11	06/30/12	812020-205404	M,T,W,TH,F
Tucker, Ana	OCC	08/18/11	06/30/12	812020-205401	M,T,W,TH,F
	OCC	08/18/11	06/30/12	812020-205403	M,T,W,TH,F

* Justification: Missed on new fiscal year renewal report

Hourly/Temporary/Skilled Crafts, to perform highly specialized, detailed tasks such as transporting, segregating and storing hazardous materials, constructing and rigging stage equipment, or design event lighting for stage productions supporting one or more campus departments and/or divisions: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Berkman, John	GWC	08/18/11	06/30/12	110001-379921	M,T,W,TH,F
Huntington, Steven	GWC	08/18/11	06/30/12	110001-379921	M,T,W,TH,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Auduong, Michelle	OCC	08/18/11	06/30/12	127001-261302	M,T,W,TH,F
Castro, Elizabeth	GWC	08/18/11	06/30/12	124006-361516	M,T,W,TH,F
	GWC	08/18/11	06/30/12	124052-343303	M,T,W,TH,F
Childers, Joanne	GWC	08/18/11	06/30/12	124006-361516	M,T,W,TH,F

	GWC	08/18/11	06/30/12	124052-343303	M,T,W,TH,F
Hamilton, Alexis	GWC	08/18/11	12/18/11	110001-348601	M,T,W,TH,F
	GWC	08/18/11	12/18/11	124031-348604	M,T,W,TH,F
	GWC	08/18/11	12/18/11	124031-348605	M,T,W,TH,F
	GWC	08/18/11	12/18/11	120151-354701	M,T,W,TH,F
Ramos, Sabryna	GWC	08/18/11	12/18/11	120151-354702	M,T,W,TH,F
	GWC	08/18/11	06/30/12	124006-361516	M,T,W,TH,F
	GWC	08/18/11	06/30/12	124052-343303	M,T,W,TH,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Bui, Kimberly	CCC	07/01/11	08/23/11	110001-849510	M,T,W,TH,F
Carrera, Walter	CCC	07/01/11	07/28/11	120010-850101	M,T,W,TH,F
Chang, Maryann	CCC	07/19/11	09/11/11	120080-853100	M,T,W,TH,F
Gutierrez, Katelyn	OCC	EXTEND	08/08/11	110001-249200	M,T,W,TH,F
Martinez-Lopez,	OCC	08/03/11	12/16/11	110001-285301	M,T,W,TH,F
Macario					
Preciado, Anna	CCC	07/01/11	08/21/11	110001-849130	M,T,W,TH,F

11. Substitute Classified

None.

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

None.

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Golden West College

Hummel, Erica

Powell, Juliana

White, Saibrah

Orange Coast College

Alamilla, Erika
Andrade, Frank
Chung, Thanh
Cruz, Carlos
Fitzsimons, Devin
Gervacio, Antolin
Golden, Bradley
Huynh, Quang
Kauffman, Rhiannon
Kia, Naghmeh
Ly, Helen
Ly, Phillippe
Nguyen, Phillip
Nguyen, Tuyen
Nguyen, Uyen-Nhi
Pollok, Austin
Robb, Chelsea
Sanchez, Christopher
Tran, Lan