

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

5:00 p.m. Closed Session, 6:30 p.m. Open Session

September 7, 2011

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on September 7, 2011 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board Vice President Jim Moreno called the meeting to order at 5:00 p.m.

1.02 Roll Call

Trustees Present: Jim Moreno, Lorraine Prinsky, Mary Hornbuckle and David Grant
Student Trustee Joe Venegas III joined the meeting at 6:30 p.m.

Trustees Absent: Jerry Patterson

1.03. Opportunity for Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04.01 Public Employment (Pursuant to Government Code 54957 (b) (1))

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-Time Faculty
4. Part-Time Faculty
5. Educational Administrators

6. Classified Management
Interim Director Fiscal Services
7. Classified Staff
Div/Area Office Coordinator
Accounting Assistant III
Buyer I
Course Assistant I
8. Reclassification and Reorganization/Reassignment
Accounting Coordinator Sr.
MIS Technician
Area Facilitator
Foundation Staff Aide
MIS Technician
Accounting Coordinator Sr.
Staff Assistant
Accounting Technician
Div/Area Coordinator
Staff Assistant Sr. - Counseling
Admissions/Records Technician II
ISD Multimedia
Analyst/Programmer/Producer
Admission/Records Technician II
Applications/Systems Analyst
Admissions/Records Technician II
9. Classified Temporary Assignments
Applications Project Coordinator
Special Assignment
10. Short Term Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

Public employment materials are available upon request from the Board of Trustees' Office

1.04.02 Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "a" of Government Code Section 54956.9)

Damian Rodriguez vs. George Phan et al., Orange County Superior
Court Case No, 30-2011-00445563

FM & Sons, Inc. vs. Coast Community College District, Orange County
Superior Court Case No. 30-2011-00451209

Carpenters Southwest Administrative Corporation vs. Coast Community
College District et al. Orange County Superior Court Case No. 30-2011-
00479021

Coast Federation of Educators vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5578-E

Janet Redding vs. Coastline Community College et al., Orange County Superior
Court Case No. 30-2011-00479488

Coast Community College Association vs. Coast Community College
District, PERB Case #LA-CE-5436-E

1.04.03 Conference with Legal Counsel: Anticipated Litigation
(Pursuant to sub-section "b" of Government Code Section 54956.9)

1.04.04 Conference with Legal Counsel
(Pursuant to sub-section "c" of Section 54956.9 of the Government Code)

Potential Initiation of Litigation: One Case

1.04.05 Public Employee Discipline/Dismissal/Release
(Pursuant to Government Code Section 54957)

1.04.06 Conference with Labor Negotiator
(Pursuant to Government Code Section 54957.6)
Agency Negotiator: Dr. Deborah Hirsh, Vice Chancellor, Human Resources

Employee Organizations:

Coast Federation of Classified Employees (CFCE)

Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Unrepresented Employees: Association of Confidential Employees (ACE)

Unrepresented Employees: Coast District Management Association (CDMA)

Educational Administrators

1.05 Reconvene Regular Meeting

The meeting was reconvened to Open Session at 6:32 p.m.

1.06 Pledge of Allegiance – Trustee Lorraine Prinsky

Trustee Lorraine Prinsky led the Pledge of Allegiance to the United States of America.

1.07 Report of Action from Closed Session

Dr. Christian Teeter, Secretary of the Board of Trustees, reported for **Item 1.04.01 Public Employment**, the Board pulled Section 8, Reclassification and Reorganization/Reassignment of the Personnel Report for action in Open Session.

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve all items in Section 8, Reclassification and Reorganization/Reassignment.

Motion carried with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III

No: None

Absent: Mr. Patterson

Dr. Teeter reported from Closed Session that on a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board had voted to approve the balance of personnel items as listed in Item 1.04.01 Public Employment. (See Appendix pages 12-19)

Motion carried with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Mr. Grant, and Ms. Hornbuckle
No: None
Absent: Mr. Patterson

1.08 Opportunity for Public Comment

There were no requests to address the Board during Public Comment.

1.09 Presentations, Ceremonial Resolutions and Public Hearings

1.01.01 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with ten or more years of service with the Coast Community College District:

Faculty

Dees, Van, GWC, Instructor, English as a Second Language, retirement effective 8-11-11.

Classified

Bright, Daniel, OCC, Athletic Trainer, retirement effective 8-1-11.

Revise Retirement Effective Date

Ferrara, Sabine, OCC, Admissions/Records Tech 2, revise effective retirement date from 1-1-12 to 12-31-11.

On a motion by Mr. Venegas and seconded by Dr. Prinsky, the Board voted to accept these retirements.

Motion carried with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None
Absent: Mr. Patterson

2.00 General Information and Reports

2.01 Report from the Acting Chancellor

Dr. Andrew Jones, Chancellor, provided a report to the Board.

2.02 Reports from the Presidents

The following college presidents or designee provided reports to the Board:

Christine Nguyen on behalf of Dr. Loretta Adrian, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

2.03 Reports from the Presidents of Student Government Organizations

The following representatives provided reports on behalf of the student government organizations:

Catherine Tran, Orange Coast College

Tarez Henderson and Graciela Ennis Becerra, Coastline Community College

2.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents or designee provided reports to the Board:

Margaret Lovig, Coastline Community College (CCC) Academic Senate President

Vesna Marcina, Orange Coast College (OCC) Academic Senate President

Theresa Lavarini, Golden West College (GWC) Academic Senate President

2.05 Reports from the Presidents of Employee Representative Groups

Neal Kelsey, Executive Director, Coast Federation of Classified Employees (CFCE) addressed the Board and presented a Resolution from the CFCE in support of California's Grocery Workers.

2.06 Reports from the Board of Trustees

Board members provided individual reports.

2.07 Reports from the Board Committees & Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings, and provided updates on committee activities and meetings.

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2011/2012 as presented in the September 7, 2011 Agenda.

3.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT), California Community College League (CCLC), & California Community College Trustees (CCCT)

The Board reviewed the meetings and conferences of the AACC, ACCT, CCLC and CCCT.

3.03 The Board Directives Log

The Board reviewed and discussed items on the Board Log. On a motion by Mr. Moreno and seconded Dr. Prinsky, the Board voted to remove Item 3 from the Board Log as this will now be monitored by the Chancellor.

Motion carried with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None
Absent: Mr. Patterson

3.04 Buildings and Grounds Reports

The Board reviewed and discussed the Buildings and Grounds Reports as presented in the September 7, 2011 Agenda.

4.00 Public Hearing

4.01 DIS - Public Hearing and Adoption of the 2011-2012 Budget for the Coast Community College District

The Public Hearing was opened by Board Vice President Moreno at 7:09 p.m. Dean Mancina, Coast Federation of Educators/American Federation of Teachers (CFE/AFT), addressed the Board under Public Testimony regarding the Budget reserves. The Public Hearing was closed at 7:12 p.m. by Mr. Moreno.

Mr. W. Andrew Dunn, Vice Chancellor of Finance and Administrative Services provided a presentation to the Board on the 2011-2012 Final Budget.

On a motion by Mr. Grant and seconded by Ms. Hornbuckle, the Board voted to adopt the 2011-2012 Budget and to direct the Chancellor to file the budget with the State Chancellor's Office.

Motion carried with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None
Absent: Mr. Patterson

CONSENT CALENDAR

On a motion by Ms. Hornbuckle and seconded by Mr. Venegas, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None
Absent: Mr. Patterson

DISCUSSION CALENDAR

22.00 Approval of Agreements

22.01 DIS - Approve Non-Standard Agreement between Vicenti, Lloyd and Stutzman, LLP and the Coast Community College District for Additional Audit Work Required for the 2009-2010 Fiscal Year

On a motion by Mr. Venegas and seconded by Mr. Moreno, the Board voted to approve

the Agreement between Vicenti, Lloyd & Stutzman LLP and the District. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$2,000

Motion carried with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None
Absent: Mr. Patterson

22.02 DIS - Approve Non-Standard Agreement between Mr. Copy Inc., a Xerox Company, and the Coast Community College District for Managed Print Services

On a motion by Mr. Venegas and seconded by Dr. Prinsky, the Board voted to approve the Print Maintenance Agreement with Mr. Copy Inc. It is recommended that the Board of Trustees authorize the Board President, or designee, to sign the Agreement and any related documents, indicating approval by the Board of Trustees. The Board President, or designee, is authorized to sign the Addendum and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: \$11,760, payable at \$980 per month from General Funds for the 12-month contract. The District Site is expected to save 60% or \$1,540 per month under this agreement with the same or better service level.

Motion carried with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Ms. Hornbuckle, Mr. Grant and Mr. Venegas III
No: None
Absent: Mr. Patterson

23.00 General Items of Business

23.01 DIS - Appointment of Center for Demographic Research to Provide Redistricting Consulting Services, Approval of Proposal from Center for Demographic Research, and Authorization to Approve Payments by Invoice

On a motion by Dr. Prinsky and seconded by Mr. Venegas, the Board voted to appoint the Center for Demographic Research (CDR) for Redistricting Consulting Services, and approve the proposal submitted from CDR for such services.

The Board further delegated authority to the Board President and Board Clerk to approve all invoices for payment from CDR. The Secretary of the Board was directed to review all invoices submitted by CDR and confirm that their contents match to the scope of work provided by CDR in its July 15, 2011 proposal to the Board of Trustees.

Motion carried with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Ms. Hornbuckle, Mr. Grant and Mr. Venegas III
No: None
Absent: Mr. Patterson

23.02 DIS - Approval of Retainer Agreement with Woodruff Spradlin & Smart

On a motion by Dr. Prinsky and seconded by Mr. Moreno the Board voted to approve the Retainer Agreement with Woodruff Spradlin & Smart to provide legal services pertaining to redistricting.

Motion carried with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Ms. Hornbuckle, Mr. Grant and Mr. Venegas III
No: None
Absent: Mr. Patterson

23.03 DIS - Appointments to Citizens' Oversight Committee

On a motion by Mr. Grant and seconded by Ms. Hornbuckle the Board voted to appoint Trung Ta and Gene Farrell to the Citizens' Oversight Committee as At-Large representatives to begin two-year terms, retroactive to March 2011.

Motion carried with the following vote:

Aye: Dr. Prinsky, Ms. Hornbuckle, Mr. Grant and Mr. Venegas III
No: Mr. Moreno
Absent: Mr. Patterson

23.04 DIS - Consideration of Appointment to the Orange County Legislative Task Force for FY 2011-2012

On a motion by Dr. Prinsky and seconded by Mr. Venegas, the Board voted to appoint Mr. Ed Fawcett to the Orange County Legislative Task Force for FY 2011-2012.

Motion carried with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Ms. Hornbuckle, Mr. Grant and Mr. Venegas III
No: None
Absent: Mr. Patterson

24.00 Resolutions

24.01 DIS - Adoption of Resolution #11-35 Authorizing Payment to Trustee Absent from Board Meeting

On a motion by Ms. Hornbuckle and seconded by Mr. Grant, the Board voted to adopt Resolution #11-35 authorizing payment to Trustee Patterson who was absent from the Regular Board Meeting of September 7, 2011 due to hardship deemed acceptable by the Board.

Motion carried with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Ms. Hornbuckle, Mr. Grant and Mr. Venegas III
No: None
Absent: Mr. Patterson

24.02 DIS - Adoption of Resolution #11-36 Board of Trustees' Meeting Schedule for Calendar Year 2012

On motion by Dr. Prinsky and seconded by Ms. Hornbuckle, the Board voted to adopt Resolution #11-36 Board of Trustees' Meeting Schedule for Calendar Year 2012 with an amendment to the meeting of June 20, to include a Budget Study Session.

Motion carried with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Ms. Hornbuckle, Mr. Grant and Mr. Venegas III
No: None
Absent: Mr. Patterson

24.03 DIS - Adoption of Resolution #11-37 to Enter into an Agreement with the California Department of Education, Child Development Division for the Harry & Grace Steele Children's Center General Child Care & Development Programs Grant (CCTR-1179)

24.04 DIS - Adoption of Resolution #11-38 to Enter into an Agreement with the California Department of Education, Child Development Division for the Harry & Grace Steele Children's Center California State Preschool Program Grant (CSPP-1338)

On a motion by Ms. Hornbuckle and seconded by Mr. Venegas the Board voted to adopt **Item 24.03 Resolution #11-37** entering into an Agreement with the California Department of Education, Child Development Division for the Harry & Grace Steele Children's Center General Child Care and Development Programs Grant (CCTR-1179), and **Item 24.04 Resolution #11-38** entering into an Agreement with the California Department of Education, Child Development Division for the Harry & Grace Steele Children's Center California State Preschool Program Grant (CSPP-1338).

Motion carried with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Ms. Hornbuckle, Mr. Grant and Mr. Venegas III
No: None
Absent: Mr. Patterson

25.00 Approval of Minutes

On a motion by Dr. Prinsky and seconded by Mr. Moreno, the Board voted to approve the minutes of the Regular Meeting of August 17, 2011.

Motion carried with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Ms. Hornbuckle, Mr. Grant and Mr. Venegas III
No: None
Absent: Mr. Patterson

26.00 Close of Meeting

26.01 Public Comment (Items Not on Agenda)

There were no requests to address the Board.

26.02 Adjournment

There being no further business, on a motion by Dr. Prinsky and seconded by Ms. Hornbuckle the meeting was adjourned at 7:51 p.m.

Motion carried with the following vote:

Aye:	Mr. Moreno, Dr. Prinsky, Ms. Hornbuckle, Mr. Grant and Mr. Venegas III
No:	None
Absent:	Mr. Patterson

Secretary of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board.*

APPENDIX

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A. Public Employment, Classified Staff.....	12-19

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTA = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

COASTLINE COLLEGE

CREDITS FOR COLLEGE PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chang, Sarah	08/01/11	09/30/11	EXH	\$29.46
	08/08/11	09/30/11	EXH	\$73.94

Justification: Paperwork submitted late from Department

HOLISTIC GRADING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Sakovich, Lauren	09/08/11	06/30/12	EXH	\$29.46

VIRTUAL MACHINEWARE TRAINING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chen, Eric	09/07/11	06/30/12	EXH	\$29.46

ABI STAFF MEETING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Leath-McRai, Jennifer	08/29/11	12/31/11	EXH	\$29.46

Justification: Paperwork submitted late from Department

GOLDEN WEST COLLEGE

MATH ASSESSMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bouzar, Pete	07/11/11	08/26/11	EXM	\$43.55

WRITING CENTER TO THE NEW LEARNING RESOURCE CENTER MOVE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Cosand, Keisha	07/25/11	07/29/11	EXM	\$43.55	\$435.55
Galassi, Cecelia	07/25/11	07/29/11	EXM	\$43.55	\$87.11

Justification: Instructors needed to supervise the physical move

ACADEMIC ADVISEMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Icaro-Boiser, Rubirosa	09/08/11	12/18/11	UNT	\$61.88
Lane, Andrea	09/08/11	12/18/11	UNT	\$73.94
Ngo, Michelle	09/08/11	12/18/11	UNT	\$73.94
Rapp, Paula	09/08/11	12/18/11	UNT	\$73.94

ORANGE COAST COLLEGE

COMMUNITY SCIENCE LAB

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Baker, Cheryl	12/01/11	12/30/11	EXM	\$43.55	\$300.52

LIBRARIAN REFERENCE DESK

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Morgan, Carleton	09/01/11	12/30/11	LOV	\$72.00	\$1980.00

LIBRARIAN OVERLOADS

Overload assignments for the following librarians, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **08/27/11 to 12/18/11** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

OCC

<u>Name</u>	<u>LHE</u>
Morgan, Carleton	1.00

FACULTY OVERLOAD

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **08/27/11 to 12/18/11** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC

<u>Name</u>	<u>LHE</u>
Bouzar, Pete	1.00

Justification: Changes to instructor load resulted in an additional hour of overload

Chu, Alice	3.00
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Justification: Additional class needed to meet student needs

OCC

<u>Name</u>	<u>LHE</u>
Golden, Jill	2.50

Justification: Increase in LHE to cover another faculty member on medical leave

2. Substitute FacultyFull time Faculty Substitutes

It is recommended that the following individuals perform substitute assignments, and subject to Board policies governing such appointments, to be compensated at the overload rate.

Golden West College

Chambliss, Tasha
Christie, Joan
Fiorane, Michele
Holland, Jon
Reyna, Edward
Rosales, Evangelina
Smith, Jane

Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2011-12 academic year.

Golden West College

Abella, Dori
Baumgartner, Bern
Bornemann, Chung
Cooper, Paz
Cordiero, Judy
Davis, Sherry
Graves, Buchansha
Haig, Jeffrey
Jimmons, Charlotte

Minsky, Larry
 Reyes, Lourdes
 Russell, Bruce
 Salazar, Yvonne
 Snedeker, Marde
 Vlachos, Dino

3. Full time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Assignments are only for the time period specified or the hours per week as stated (multiple statements indicate two or more separate assignments). Salary placement may be revised upon presentation of evidence of additional education and/or experience:

Faculty

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Pittaway, Daniel	CCC	Instructor, Success	08/27/11	A-II-07

4. Part time Faculty

FALL

Assignments during the period **08/27/11-12/18/11** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency. The items listed below have been submitted late for Board approval due to scheduling conflicts, last minute program requirements and student enrollment demands.

Coastline College

<u>Name</u>	<u>LHE</u>
Anderson, Rachel	3.000
Couch, Anna	3.000
Covarrubias, Araceli	3.000
Kelsey, David	3.000
Kempe, Gladys	2.000
Leath-McRae, Jennifer	9.000
Lee, David	3.000
Rutledge, Darius	3.000
Sakovich, Lauren	3.000
Sidhu, Rajinder	6.500

Golden West College

<u>Name</u>	<u>LHE</u>
Agnew, Cassandra	4.500
Amerian, Stephanie	4.500
Anthony, Richard	3.000
Black, James	10.000
Chao, Iris	8.000
Fazeli, Farimah	9.000
Garcia, Anthony	6.350
Garg, Akash	5.250
Gomez-Holbrook, Angela	1.670
Gonzalez, Juan	4.340
Gottesman, Judith	1.000
Henderson, Heather	4.500
Hunt, Ryan	3.000
Jaramillo, Eli	6.250
Kelly, Aaron	3.000
Magallanes, Francisco	9.830
Minear, Samantha	5.330

Moreland, Eddie	7.380
Morgan, Winston	3.000
Mushet, Linda	3.000
Olson, Wayne	4.040
Ontiveros, Manny	9.000
Orrill, Deborah	6.000
Paison, Eric	4.500
Tran, Tammie	4.000
Tumbas, Nancy	3.000
Salerno, Mark	7.000
Skidmore, Peju	4.000
Spiniello Duran, Paula	3.000
Supple, Marty	3.750
Vasilik, Richard	9.970
Voisard, Norbert	5.500
Yoon, Amiee	3.000

Orange Coast College

<u>Name</u>	<u>LHE</u>
Carlander, David	4.000
McGaughey, Christen	8.000
Willis Jr, Roger	9.000

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2011-12 school year for the period **09/08/11 to 06/30/12**, not to exceed **498** hours:

Allum, Richard
Hume, James

5. Educational Administrator

None.

6. Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

Reappointment

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Kudlik, Richard	CCC	Interim Director Fiscal Services	10/08/11	04/08/12	G-24-07

7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

Promotions and Transfers

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Dominguez, Heather	OCC	Div/Area Office Coordinator	08/29/11*	E-49-04	O-001-12
Giordano, Trudie	DIST	Accounting Assistant III	09/19/11	E-46-05	D-004-12
Lowe, Joanna	DIST	Buyer I	09/08/11	E-51-02	D-002-12

*Justification: Hiring process not completed until after Board deadline and position required to be filled at the start of the semester

Administrative Transfer

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Velasquez, Joe	OCC	Financial Aid Tech E-44	Course Assistant 1 E-44	08/29/11*

*Justification: Transfer process completed after Board deadline and was necessary due to critical need in Large Group Instruction for the beginning of the semester classes

8. Reclassification and Reorganization/Reassignment

It is recommended that authorization be given for the following changes for Classified Staff:

<u>Classified</u>					
<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>	
Ajbani, Minal	CCC	Accntng/Fiscal Sp E-52	Accntng Coordinator Sr E-56	09/08/11	
Au, Duc	CCC	WIA Support Clerk E-39	MIS Technician E-44	09/08/11	
Bledsoe, Katherine	CCC	Typist Clerk, Interm E-36	Area Facilitator E-52	09/08/11	
Coker, Paula	CCC	Foundation Office Asst E-42	Foundation Staff Aide E-48	09/08/11	
Durkee, Dolores	CCC	Eligibility Tech E-42	MIS Technician E-44	09/08/11	
Ha, Tran	CCC	Accntng Tech-Spec Projects E-48	Accntng Coordinator Sr E-56	09/08/11	
Jefferson, Lurecca	GWC	Staff Specialist E-50	Staff Assistant E-52	09/08/11	
Nguyen, Trang D.	CCC	Accounting Asst III E-46	Accounting Tech E-48	09/08/11	
Ramon, Diana	CCC	Secretary, Admin E-49	Div/Area Coordinator E-49	01/01/12	
Spoja, Caroline	CCC	Staff Specialist E-50	Staff Asst Sr-Counseling E-54	09/08/11	
Tran, Khoi	CCC	Adm/Rec Tech II (70%) E-45	Adm/Rec Tech II (100%) E-45	09/08/11	
Tran, Toan	CCC	ISD Programmer E-65	ISD Multimedia	09/08/11	
			Anal/Prgrmmr/Producer E-69		
Wang, Michelle	CCC	Adm/Rec Tech II (48.75%) E-45	Adm/Rec Tech II (100%) E-45	09/08/11	
Zaki, Sohair	CCC	Appli Systms Anal/Prgrmmr E-64	Appli Systems Anal E-69	09/08/11	

Revision to Previous Board Action

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Dick, Adele	GWC	Library Assistant	Admissions and Records Tech II	08/29/11*

* Revision of start date from 08/18/11

9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Mihatov, Steven	CCC	Inform Sys Tech Sr	Appli Project Coordinator	Extend from 06/30/11 to 01/31/12*	E-69-05

*Justification: Campus late in submitting PAF

Revision to Previous Board Action

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Le, Jenny	CCC	Mil Cont Ed Tech Inter	Special Assignment	09/01/11*	11/30/2011	E-45-5

*Revision of start date from 08/06/11.

10. Short-Term Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Cutting, Kristopher	OCC	09/12/11	06/30/12	124044-259300	M,W,F
Goode, Kathleen*	OCC	08/26/11	06/30/12	110001-280003	M,T,W,TH,F
Legaspi, Jodie	OCC	09/08/11	06/30/12	110001-249200	M,T,W,TH,F
Neal, Krystal	CCC	09/08/11	06/30/12	110001-885203	M,T,W,TH,F
Nypert, Kristen	OCC	09/08/11	06/30/12	124044-259300	M,W,F
Onofre, Mauricio	OCC	09/08/11	06/30/12	110001-248501	M,T,W,TH
Soukhaseum, Sandy	GWC	09/08/11	12/16/11	124036-349303	M,T,W,TH,F
Wensko, Nathan	OCC	09/12/11	06/30/12	110001-214300	M,T,W,TH,F
West, Eric	OCC	09/08/11	06/30/12	127005-258900	T,TH
	OCC	09/08/11	06/30/12	812035-285802	T,TH

*Justification: Replacement for employee unable to return to work.

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
David, Rachel*	OCC	08/26/11	06/30/12	812001-201592	M,T,W,TH,F
	OCC	08/26/11	06/30/12	110001-201591	M,T,W,TH,F
	OCC	08/26/11	06/30/12	120176-251035	M,T,W,TH,F
	OCC	08/26/11	06/30/12	120176-251045	M,T,W,TH,F
Elgindi, Isaac	OCC	09/22/11	06/30/12	812001-201592	M,T,W,TH,F
	OCC	09/22/11	06/30/12	110001-201591	M,T,W,TH,F
	OCC	09/22/11	06/30/12	120176-251035	M,T,W,TH,F
	OCC	09/22/11	06/30/12	120176-251045	M,T,W,TH,F
Hogan, Daniel*	OCC	08/26/11	06/30/12	812001-201592	M,T,W,TH,F
	OCC	08/26/11	06/30/12	110001-201591	M,T,W,TH,F
	OCC	08/26/11	06/30/12	120176-251035	M,T,W,TH,F
	OCC	08/26/11	06/30/12	120176-251045	M,T,W,TH,F
Mangrum, Leslie	CCC	09/08/11	09/30/11	120181-856601	M,T,W,TH,F
Nguyen, Tri Huynh-Minh**	GWC	08/22/11	06/30/12	110001-311305	M,T,W,TH,F
Nuzzolese-Laflamme, V.	OCC	09/08/11	06/30/12	120176-251035	M,T,W,TH,F
	OCC	09/08/11	06/30/12	120176-251045	M,T,W,TH,F
Riedl, Nerisa	OCC	09/08/11	06/30/12	110001-200300	M,T,W,TH,F

*Justification: Campus Personnel received PAF from department after deadline.

**Justification: Emergency hire due to Health and Safety requirements for the Chemistry Dept.

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Arroyo, Ernesto Jr.	OCC	09/08/11	06/30/12	127005-258900	M,T,TH
Becker, Christopher	OCC	09/08/11	06/30/12	812015-263750	S,SU
Godinez, Carlos*	OCC	08/18/11	06/30/12	812020-205404	M,T,W,TH,F
	OCC	08/18/11	06/30/12	812020-205401	M,T,W,TH,F

*Justification: Copy of paperwork not received at District H.R.

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Hahs, Crystal	GWC	09/08/11	06/30/12	124006-361516	M,T,W,TH,F
	GWC	09/08/11	06/30/12	124052-343303	M,T,W,TH,F
Laihee, Mary	GWC	09/08/11	06/30/12	110001-300002	M,T,W,TH,F
Lersch, Jeannine	GWC	09/08/11	06/30/12	124006-361516	M,T,W,TH,F
	GWC	09/08/11	06/30/12	124052-343303	M,T,W,TH,F
Ortiz Flores, Jose	OCC	09/08/11	06/30/12	812035-281201	M,TH,F
Richard, Paul	GWC	09/08/11	06/30/12	110001-347151	M,T,W,TH,F
Romero, Nicole	GWC	09/08/11	06/30/12	124006-361516	M,T,W,TH,F
	GWC	09/08/11	06/30/12	124052-343303	M,T,W,TH,F
White, Jeri*	GWC	08/29/11	06/30/12	127002-364104	M,T,W,TH,F
Williams, Sierra	GWC	09/08/11	06/30/12	124006-361516	M,T,W,TH,F
	GWC	09/08/11	06/30/12	124052-343303	M,T,W,TH,F

*Justification: For full Health Center coverage.

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Bui, Kimberly	CCC	EXTEND	09/19/11	110001-849510	M,T,W,TH,F
Carrera, Walter	CCC	08/10/11	10/01/11	120010-850101	M,T,W,TH,F
Colvin, Elaine	CCC	08/10/11	10/01/11	120010-850101	M,T,W,TH,F
Crews, Brett	CCC	08/10/11	10/01/11	120010-850101	M,T,W,TH,F
Gutierrez, Katelyn	OCC	EXTEND	09/19/11	110001-249200	M,T,W,TH,F

11. Substitute Classified

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

Orange Coast College

Carri, Nancy
Colby, Laura
Hartwell, Riley
Juntilla, Joshua
Juntilla, Matthew
Rohlfing, Julie
Stueland, Sarah

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

None.

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Golden West College

Bao, Michael
Cao, Marian
Covarrubias, Roxana
Hoang, Clinton

Tran, Anh
Watson, Ryan

Orange Coast College

Alvarado, Susan
Burgos, Jimmy
Dugger, Angela
Fresenius, Kelli
Ha, Chasen
Ho, Quang
Ly, Vivian
Nguyen, Charlene
Nguyen, Huy
Nguyen, Ngoc
Nguyen, Trang
Sayahpour, Sara
Seo, Dong
Usanapong, Chanchai

