

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

5:00 p.m. Closed Session, 6:30 p.m. Open Session

September 21, 2011

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on September 21, 2011 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Jerry Patterson called the meeting to order at 5:00 p.m.

1.02 Roll Call

Trustees Present: Jerry Patterson, Jim Moreno, Lorraine Prinsky, Mary Hornbuckle and David Grant. Student Trustee Joe Venegas III joined the meeting at 6:30 p.m.

Trustees Absent: None

1.03. Opportunity for Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

The Board recessed to Closed Session at 5:02 p.m. to discuss the following items:

1.04.01 Public Employment (Pursuant to Government Code 54957 (b)(1))

Public Employment materials are available upon request from the Board of Trustees' Office

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-Time Faculty
4. Part-Time Faculty

5. Educational Administrators
Interim, Vice Chancellor Educational Services
6. Classified Management
7. Classified Staff
Sys/Network Analyst II
Payroll Technician
8. Reclassification and Reorganization/Reassignment
9. Classified Temporary Assignments
Campus Hr Analyst
Special Assignment
Info Syst Tech II
Clerk Sr
Syst/Network Analyst II
Special Assignment
Staff Aide
Staff Assistant
Admin Assistant to VP
Special Assignment
Staff Assistant
Coordinator of Community Service
Special Assignment
Lead Mechanic
Application Project Coordinator
Special Assignment
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

1.04.02 Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "a" of Government Code Section 54956.9)

Damian Rodriguez vs. George Phan et al., Orange County Superior Court Case
No, 30-2011-00445563

FM & Sons, Inc. vs. Coast Community College District, Orange County Superior
Court Case No. 30-2011-00451209

Coast Federation of Educators vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5578-E

Janet Redding vs. Coastline Community College et al., Orange County Superior
Court Case No. 30-2011-00479488

Coast Community College Association vs. Coast Community College District
PERB Case #LA-CE-5436-E

William Miles vs. Golden West College et al., Orange County Superior Court
Case No. 30-2011-00504551

Coast Community College District vs. Anthony Trejo, Orange County Superior
Court Case No. 30-2011-508979

1.04.03 Conference with Legal Counsel: Anticipated Litigation
(Pursuant to sub-section "b" of Government Code Section 54956.9)

Potential Litigation from Contractors at Orange Coast College

1.04.04 Conference with Legal Counsel
(Pursuant to sub-section "c" of Section 54956.9 of the Government Code)

Potential Initiation of Litigation: One case

1.04.05 Public Employee Discipline/Dismissal/Release
(Pursuant to Government Code Section 54957)

1.04.06 Conference with Labor Negotiator
(Pursuant to Government Code Section 54957.6)
Agency Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Organizations:
Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association(CDMA),
Educational Administrators

1.05 Reconvene Regular Meeting

The meeting was reconvened to Open Session at 6:34 p.m

1.06 Pledge of Allegiance – Trustee Mary Hornbuckle

Trustee Mary Hornbuckle led the Pledge of Allegiance to the United States of America.

1.07 Report of Action from Closed Session

Dr. Christian Teeter, Secretary of the Board of Trustees, reported that on a motion by Dr. Prinsky and seconded by Mr. Patterson, the Board voted unanimously to approve the personnel items in **Agenda Item 1.04.01 Public Employment.** (see Appendix, pages13-19)

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, and Ms. Hornbuckle
No:	None
Absent:	None

Dr. Teeter further reported that on a motion by Mr. Grant and seconded by Mr. Patterson, the Board voted unanimously to defend the District and Mr. Sonny Pau in the case of William Miles vs. Golden West College, **Agenda Item 1.04.02 Conference with Legal Counsel: Existing Litigation.**

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, and Ms. Hornbuckle
No: None
Absent: None

Lastly, Dr. Teeter reported that on a motion by Mr. Moreno and seconded by Ms. Hornbuckle, the Board voted unanimously to ratify the filing of the Petition for Orders to Stop Workplace Violence, in the case of the Coast Community College District vs. Anthony Trejo, **Agenda Item 1.04.02 Conference with Legal Counsel: Existing Litigation.**

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, and Ms. Hornbuckle
No: None
Absent: None

1.08 Opportunity for Public Comment (Open Session-Items on Agenda)

There were no requests to address the Board during Public Comment.

2.00 General Information and Reports

2.01 Report from the Acting Chancellor

Dr. Andrew Jones, Chancellor, provided a report to the Board.

2.02 Reports from the Presidents

The following college presidents or designee provided reports to the Board:

Dr. Loretta Adrian, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

2.03 Reports from the Presidents of Student Government Organizations

The following representatives provided reports on behalf of the student government organizations:

Catherine Tran, Orange Coast College
Monica Deken on behalf of Dale Lendrum, Golden West College

2.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents or designee provided reports to the Board:

Margaret Lovig, Coastline Community College (CCC) Academic Senate President
Vesna Marcina, Orange Coast College (OCC) Academic Senate President
Theresa Lavarini, Golden West College (GWC) Academic Senate President

2.05 Reports from the Presidents of Employee Representative Groups

Dr. Barbara Price, Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA)

Neal Kelsey, Executive Director, Coast Federation of Classified Employees (CFCE)

2.06 Reports from the Board of Trustees

Board members provided individual reports.

2.07 Reports from the Board Committees & Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings, and provided updates on committee activities and meetings.

2.08 Quarterly Financial Status Report

W. Andrew Dunn, Vice Chancellor of Finance and Administrative Services, presented a Quarterly Finance Status Report to the Board.

On a motion by Mr. Grant and seconded by Ms. Hornbuckle, the Board voted to approve the report.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2011/2012 as presented in the September 21, 2011 Agenda.

3.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT), California Community College League (CCLC), & California Community College Trustees (CCCT)

The Board reviewed the meetings and conferences of the AACC, ACCT, CCLC and CCCT.

3.03 The Board Directives Log

The Board reviewed and discussed items on the Board Log.

3.04 Buildings and Grounds Reports

The Board reviewed and discussed the Buildings and Grounds Reports as presented in the September 21, 2011 Agenda.

CONSENT CALENDAR

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

DISCUSSION CALENDAR

20.00 Approval of Agreements

20.01 CCC - Approve Agreement between Mile Square Golf Course and the Coast Community College District for Catering and Banquet Facilities

On a motion by Mr. Moreno and seconded by Mr. Venegas III, the Board voted to approve the Agreement between Mile Square Golf Course—Limited Partnership and the Coast Community College District for catering and banquet facilities. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$1,900 to be paid from EOPS, Foundation, and ASG funds.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

20.02 OCC - Approve Agreement between the Research Chefs' Association and the Coast Community College District for the Purpose of Teaching an Online Culinology Workshop Offered by Orange Coast College

On a motion by Mr. Venegas III and seconded by Dr. Prinsky, the Board voted to approve the Agreement between the Research Chefs' Association and the Coast Community College District for the purpose of offering a series of 22-contact-hour online Culinology courses available to members of the Research Chefs' Association and those wanting the professional designation through OCC and RCA. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Research Chefs' Association will receive 17% of the income as a licensing fee and Orange Coast College Community Education to receive revenue from this contract through participant registrations.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

20.03 CCC - Approve Agreement between Garden Grove Unified School District and the Coast Community College District for the Function Space for the May 12, 2012 Graduation Ceremony

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the Agreement between the Garden Grove Unified School District and the Coast Community College District for the function space for Coastline Community College's graduation ceremony. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: \$5,000, paid from General funds.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

20.04 OCC - Approve Non-Standard Agreement between the City of Costa Mesa and the Coast Community College District for the Purpose of Utilizing the Multi-Purpose Room at the Costa Mesa Downtown Recreational Facility for the Orange Coast Community Education Ballroom Dancing Class

On a motion by Mr. Venegas III and seconded by Dr. Prinsky, the Board voted to approve the, Agreement between the City of Costa Mesa and the Coast Community College District for the purpose of utilizing the multi-purpose room at the Costa Mesa Downtown Recreational facility for the Orange Coast College Community Education Ballroom Dancing class. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Orange Coast College Community Education to pay the City of Costa Mesa a \$250 refundable deposit and \$25 per hour to an amount totaling \$300 per class with the potential of offering 4 classes per year.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

20.05 DIS - Approval of Agreement between Healthfax and the Coast Community College District

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the Agreement between HealthFax and Coast Community College District to provide influenza vaccinations to interested benefit-eligible employees and retirees at a reduced rate.

Fiscal Review and Impact: \$4,400/District Wellness Funds.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

20.06 DIS - Approval of Interim Educational Administrator Employment Agreement

On a motion by Ms. Hornbuckle and seconded by Mr. Patterson, the Board voted to approve the employment of Dr. Andreea M. Serban as Interim Vice Chancellor of Educational Services, District, to serve for a minimum of 90 days, as needed during the recruitment for the full-time position, pursuant to the Standard Interim Educational Administrator Agreement. Compensation to be prorated based on an annual salary of \$175,000. The Board President, or designee, is authorized to sign the finalized employment agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

21.00 Buildings and Grounds Approvals

21.01 DIS - Approve Change Order No. 1; Orange Coast College Classroom Modernization Project; Bid No. 1995

On a motion by Mr. Moreno and seconded by Mr. Venegas III, the Board voted to authorize Change Order No. 1 to Orange Coast College Classroom Modernization; Bid No. 1995 as described in the Change Order document attached to each Trustee's agenda. It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Change Order and any related documents.

PH Hagopian Contractor Inc.

Final Closeout – Unused Allowance <\$135,754.81 >

Contract Amount: \$1,953,245.19 (C.O. 1: 6.5% decrease)

Total Change Orders: <\$135,754.81> (6.5% Decrease)

Fiscal Impact: <\$135,754.81> (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
OCC Upgrade Student Services
OCC Student Center

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

22.00 General Items of Business

22.01 DIS - Approval of Contractors for FY 2011-2012 Pursuant to District's Standard Annual Agreement for Contractor Services

On a motion by Mr. Moreno and seconded by Ms. Hornbuckle, the Board voted to approve the following contractors for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2011-2012. These contractors have or will complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District will obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price.

The Board President, or designee be authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees.

Pro Furniture Installs
6682 Ginger Lane
Westminster CA 92683

El Camino Asphalt Paving Corp.
784 N. Lemon Street
Orange CA 92867

North Hills Landscape Mgt.
2100 Emery Avenue
La Habra CA 90631

Schindler Elevator Corp.
3585 Cadillac Avenue
Costa Mesa CA 92626-1401

TCD Services Inc.
4091 E. La Palma Avenue
Suite P
Anaheim CA 92807

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

22.02 DIS - Nomination of Trustee Mary L. Hornbuckle to Serve on the Advisory Committee on Education Services (ACES)

On a motion by Dr. Prinsky and seconded by Mr. Venegas III, the Board voted to approve the nomination of Trustee Hornbuckle to serve on the Advisory Committee on Education Services.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

23.00 Resolutions

23.01 Resolution #11-39 in Support of Purchasing Items from Firms that are Based in the United States and Who Employ Staff Within Our Borders

At this time, Mr. Neal Kelsey, Executive Director, Coast Federation of Classified Employees (CFCE) addressed the Board supporting Resolution #11-30.

On a motion by Mr. Patterson and seconded by Ms. Hornbuckle, the Board voted to approve Resolution #11-30, as amended, in support of purchasing items from firms that are based in the United States and who employ staff within our borders.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

23.02 Resolution #11-31 Authorizing Payment to Trustee Absent from Board Meeting

On a motion by Ms. Hornbuckle and seconded by Mr. Grant, the Board voted to approve payment to Trustee Patterson who was absent from the Special Meeting of September 19, 2011.

Motion carried with the following vote:

Aye:	Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None
Abstain:	Mr. Patterson

24.00 Approval of Minutes

24.01 DIS - Approval of Minutes

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the minutes of the Special Meeting of August 25, 2011 and the Regular Board Meeting of September 7, 2011.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Ms. Hornbuckle, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

25.00 Close of Meeting

25.01 Public Comment (Items Not on Agenda)

There were no requests to address the Board.

25.02 Adjournment

There being no further business, on a motion by Ms. Hornbuckle and seconded by Mr. Patterson, the meeting was adjourned at 7:25 p.m.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Ms. Hornbuckle, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

Secretary of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

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A. Public Employment, Classified Staff.....	13-19

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTA = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

COASTLINE COLLEGE

BUSINESS EDUCATION CERTIFICATE PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Aubry, Michael	09/22/11	06/30/12	EXH	\$29.46

PART TIME COUNSELOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Do, Anh	08/27/11	12/18/11	UNT	\$73.94

Justification: Late due to funding approval

INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Yaron, Sharon	08/27/11	12/18/11	IUH	\$1514.00	Education

Justification: Late decision to add dept chair assignment

The following CCC Administrators, Full Time and Part Time Instructors to provide instructional opportunities for NCPACE for Military Contract Education during Fall semester.

Part Time Instructor

Basford, Sean

GOLDEN WEST COLLEGE

LIBRARY REFERENCE SERVICES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Russell, Bruce	09/26/11	12/18/11	UNT	\$73.94

STUDENT LEARNING OUTCOMES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Cassens, Treisa	09/22/11	12/18/11	EXM	\$43.55	\$567.73
Lavarini, Teresa	09/22/11	12/18/11	EXM	\$43.55	\$567.73
Moore, Sacha	09/22/11	12/18/11	EXM	\$43.55	\$567.73

ORANGE COAST COLLEGE

COMMUNITY SCIENCE LAB

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Baker, Cheryl	12/01/11	12/30/11	EXM	\$43.55	\$300.52

"THESIS STATEMENT" WORKSHOP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Callum, Oceana	10/01/11	10/30/11	EXH	\$29.47	\$117.88

BASIC SKILLS INITIATIVE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Kamphuis, Jacqueline	12/01/11	12/09/11	EXM	\$43.55	\$400.70

ATHLETIC ALUMNI OUTREACH PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Thornton, Michael	08/29/11	12/18/11	EXH	\$29.47	\$1013.76

Justification: Needed special funding approval

EOPS COUNSELING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Cabral, Marta	08/27/11	12/18/11	OVR	\$72.00
Phyllips, Clyde	08/27/11	12/18/11	OVR	\$72.00
Shajie, Vida	08/27/11	12/18/11	OVR	\$72.00

Justification: Last minute funding availability

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **08/27/11 to 12/18/11** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC

<u>Name</u>	<u>LHE</u>
Barrett, David	3.33
Justification: Revisions to overload due to a late summer retirement	
Jones, Ryane	2.00
Justification: Load changes resulted in an overload assignment	
Pham, Diep	4.33
Justification: Due to personal reasons the original instructor was unable to teach	
Tarango, Abraham	4.00
Justification: Adjustments to instructor's schedule resulted in additional overload hours	

OCC

Kamphuis, Jacqueline	3.00
Justification: Division had to make adjustments in LHE due to reassigned time	
Moore, Gregory	6.00
Neil, Jeanne	2.50
Justification: Due to increase in student enrollment	
Perkins, Marc	3.00
Rickerson, Irini	4.50

2. Substitute FacultyFull time Faculty Substitutes

It is recommended that the following individuals perform substitute assignments, and subject to Board policies governing such appointments, to be compensated at the overload rate.

GWC

Kramer, Bryan

Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2011-12 academic year.

Coastline College

Revilla, Candace

Orange Coast College

Eutimio, Alfredo

Genoway, Kristi

Means, Leland

Schriefer, Cheryl

Smith, Ward

Wolfson, Sandra

3. Full time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Assignments are only for the time period specified or the hours per week as stated (multiple statements indicate two or more separate assignments). Salary placement may be revised upon presentation of evidence of additional education and/or experience:

Revision to salary placement due to additional education

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Rosales, Evangelina	GWC	Instructor, Cosmetology	07/01/11	Q2-IV-08

4. Part time FacultyFALL

Assignments during the period **08/27/11-12/18/11** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency. The items listed below have been submitted late for Board approval due to scheduling conflicts, last minute program requirements and student enrollment demands.

Coastline College

<u>Name</u>	<u>LHE</u>
Crowley, Debra	3.750
Ostrowski, Kenneth	3.000
Shiring, Richard	3.000

Golden West College

<u>Name</u>	<u>LHE</u>
Anderson, Terry	4.000
Follin, Stella	0.750
Mages, Dan	4.500
Ontiveros, Manny	9.000
Orrill, Deborah	3.000
Paison, Eric	4.500
Rodriguez, Juan	5.000
Roley, William	3.000
Tran, Jamie	8.460
Vasilik, Richard	9.970

Orange Coast College

<u>Name</u>	<u>LHE</u>
Area, Sheryl	9.000
Beasley, Stacey	3.000
Budwig, Eric	3.250
Chan, Robert	10.000
Ely, Cynthia	5.000
Giffen, Ryan	0.500
Gleason, Patrick	7.500
Gray, Sarah	8.000
Gressier, Pamela	8.000
Hart, John	4.500
Hays, Scott	4.000
Herman, Allen	7.150
Hesse, Lisa	5.000
Huang, Eleanor	7.600
Hume, Ryan	8.000
Ito, Manami	5.000
Janas, Diana	3.000
Jones, Joyce	0.500
Kaminski, Leah	4.000
Kuznetsov, Kira	6.000
Lee, Robert	7.280
Lillicrop, John	3.230
Lindleaf, Kenneth	3.000
Means, Leland	2.600
Murdy, David	0.833
Ninh, Joseph	4.000
Pettit, Adam	6.000
Pirona, Diego	4.290
Prioleau, Karen	1.625
Pullman, Lori	3.250
Ritchie, Karen	5.500
Sawyer, Athena	4.000
Scarfone, Eufemia	5.500
Senteno, Rudy	6.000
Treglia, Jessica	4.000
Valinluck, Michael	4.500
Vulich, Richard	3.000
Yoon, Aimee	3.000

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2011-12 school year for the period **09/22/11 to 06/30/12**, not to exceed **498** hours:

Rasmussen, Mryna

5. Educational Administrator

In accordance with Board policies and procedures, the following academic administrative staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed.

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Contract Term</u>	<u>Vacancy #</u>
Serban, Andreea	DIST	Interim, Vice Chancellor Educ Services	Minimum 90 days	1-D-12

6. Classified Management

None.

7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

New Hires and Rehires

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Miesner, James	CCC	Sys/Network Analyst II	09/22/11	E-69-01	C-005-12

Promotions and Transfers

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Le-Nguyen, Thuc-Doan	DIST	Payroll Tech	10/03/11	E-48-05	D-001-12

8. Reclassification and Reorganization/Reassignment

It is recommended that authorization be given for the following changes for Classified Staff:

Classified
Revision to correct Title from Previous Board Action

Au, Duc, CCC, revise title change from MIS Technician to WIA MIS Technician.

9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Area, Sheryl	OCC	Admin Asst to VP	Campus HR Anlyst	11/13/09*	05/20/11	E-58-05

*Justification: Submitted late due to Reclass committee approval June 2011

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Boyle, Robyn	CCC	Mil Cont Ed Tech	Special	Extend from 09/30/11 to 12/31/11	E-45-05
Burton, Adrienne	GWC	Student Fin Aid Supervisor	Special	Extend from 09/30/11 to 12/31/11	G-15-07
Cobian, Gabriel	GWC	Info Syst Tech I	Info Syst Tech II	Extend from 09/30/11 to 12/31/11	E-59-02
Crabtree, Anne	DIST	Receptionist/Clerk Sr	Clerk Sr	Extend from 09/30/11 to 12/31/11	E-40-05
Deaso, Andrew	GWC	Syst/Network Analyst I	Syst/Network Analyst II	Extend from 09/30/11 to 12/31/11	E-69-05
Drake, Rena	CCC	Workforce Specialist	Special Assignment	Extend from 09/30/11 to 12/31/11	E-46-03

Dupuy, Lisa	DIST	Hr Technician	Staff Aide	Extend from 09/30/11 to 12/31/11	E-48-05
Hernandez, Laura	GWC	Staff Aide	Staff Assistant	Extend from 09/30/11 to 12/31/11	E-52-05
Jefferson, Lurecca	GWC	Staff Specialist	Admin Assist to VP	Extend from 09/30/11 to 12/31/11	E-52-05
Keough, Janell	CCC	Mil cont Ed App Coord	Special Assignment	Extend from 09/30/11 to 12/31/11	E-69-05
LaBounty, Jennifer	OCC	Staff Aide	Staff Assistant	Extend from 09/30/11 to 12/31/11	E-52-05
Lundell, Candra	GWC	Staff Assist, Sr	Coord of Commun Serv	Extend from 09/30/11 to 12/31/11	G-20-04
Marchbank, Earnest	DIST	Assist Dir Dist Facilities	Special Assignment	Extend from 09/30/11 to 12/31/11	G-24-07
Maciel, Anthony	CCC	Dir Tech Support Serv	Special Assignment	Extend from 09/30/11 to 12/31/11	G-32-07
Moore, Garland	GWC	Student Fin Aid Assist II	Special Assignment	Extend from 09/30/11 to 12/31/11	E-44-05
Nguyen, Hung Van	DIST	Mechanic	Lead Mechanic	Extend from 09/30/11 to 12/31/11	E-55-05
Spiratos, Jerry	GWC	Info Syst Tech	App Project Coord	Extend from 09/30/11 to 12/31/11	E-69-02
Tran-Nguyen, Martha	CCC	Workforce Specialist	Special Assignment	Extend from 09/30/11 to 12/31/11	E46-05
Vu, Tina	GWC	Student Fin Aid Tech	Special Assignment	Extend from 09/30/11 to 12/31/11	E-48-05
Vu, Victoria	GWC	Student Fin Aid Tech	Special Assignment	Extend from 09/30/11 to 12/31/11	E-48-05

10. Short Term Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 11+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Garcia, Sally	GWC	09/22/11	06/30/12	813015-381401	S,SU
Mangrum, Leslie	CCC	10/01/11	06/30/12	120182-856601	M,T,W,TH,F
Nguyen, Amiee	OCC	10/07/11	06/30/12	124044-259300	M,W,F
Nguyen, Thao	GWC	09/22/11	12/16/11	124036-349304	M,T,W,TH,F
O'Connor, Rebecca	OCC	09/22/11	06/30/12	812035-285802	M,T,W,TH
	OCC	09/22/11	06/30/12	127005-258900	M,T,W,TH

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Almaraz, Mario	GWC	09/22/11	06/30/12	110001-324105	M,T,W,TH,F
Brimbuela, Hawkeye	GWC	09/22/11	06/30/12	120070-314124	M,T,W,TH,F
Ehart, Kimberly*	OCC	08/10/11	06/30/12	812001-201592	M,T,W,TH,F
	OCC	08/10/11	06/30/12	110001-201591	M,T,W,TH,F
	OCC	08/10/11	06/30/12	120176-251035	M,T,W,TH,F
	OCC	08/10/11	06/30/12	120176-251045	M,T,W,TH,F
Garcia, Patricia	CCC	09/22/11	06/30/12	124029-856041	M,T,W,TH,F
Plescia, Shelly	GWC	09/22/11	12/19/11	120070-314124	M,T,W,TH,F

*Justification: Employee did not present completed paperwork at time of hire

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Garcia, Joseph	OCC	09/22/11	06/30/12	127005-258900	M,T,TH
Melchor, Stephanie	OCC	10/10/11	06/30/12	812020-205401	M,T,W,TH,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Cisneros, Monique	GWC	09/22/11	06/30/12	813001-317105	M,T,W,TH,F
Godinez, Carlos	GWC	09/22/11	06/30/12	813001-317105	M,T,W,TH,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Page, Elizabeth	CCC	08/29/11	10/31/11	818030-847517	M,T,W,TH,F
Preciado, Anna	CCC	09/22/11	10/16/11	110001-849130	M,T,W,TH,F

11. Substitute Classified

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

Orange Coast College
Galang, Gavin

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

None.

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Golden West College
Chau, Quan
Giang, William
Lam, Thu
Lozano, Natalie
Nguyen, Thomas
Nguyen, Vi
Pham, Huyen
Pham, Thien
Pham, Tri

Orange Coast College
Ahmadi Moghadam, Fatemah
Alford, Erika
Cao, Phuc
Garcia, Teresita
Hall, Amanda

Joubert, Chloe
Kassim, Kwam
Kauppi, John
Le, Hope
Lujan, Christina
Moon, Jooyeon
Nguyen, Phillip
Nguyen, Tan
Nguyen, Thu
Orellana, Luz
Seman, John
Thomas, Jonathan
Tran, Mai
Tsai, Hung
Vu, Tram-Anh