

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

5:00 p.m. Closed Session, 6:30 p.m. Open Session

October 5, 2011

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on October 5, 2011 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Jerry Patterson called the meeting to order at 5:01 p.m.

1.02 Roll Call

Trustees Present: Jerry Patterson, Jim Moreno, Lorraine Prinsky, Mary Hornbuckle and David Grant. Student Trustee Joe Venegas III joined the meeting at 6:30 p.m.

Trustees Absent: None

1.03. Opportunity for Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

The Board recessed to Closed Session at 5:03 p.m. to discuss the following items:

1.04.01 Public Employment (Pursuant to Government Code 54957 (b)(1))

Public Employment materials are available upon request from the Board of Trustees' Office

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-Time Faculty
4. Part-Time Faculty

5. Educational Administrators
6. Classified Management
7. Classified Staff
Administrative Assistant to the Vice President
8. Reclassification and Reorganization/Reassignment
9. Classified Temporary Assignments
Child Development Specialist
Military Contract Educ Program Coordinator
Executive Assistant to Vice Chancellor HR
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

1.04.02 Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "a" of Government Code Section 54956.9)

Damian Rodriguez vs. George Phan et al., Orange County Superior Court Case
No. 30-2011-00445563
FM & Sons, Inc. vs. Coast Community College District, Orange County Superior
Court Case No. 30-2011-00451209
Coast Federation of Educators vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5578-E
Janet Redding vs. Coastline Community College et al., Orange County Superior
Court Case No. 30-2011-00479488
Coast Community College Association vs. Coast Community College District
PERB Case #LA-CE-5436-E
William Miles vs. Golden West College et al., Orange County Superior Court
Case No. 30-2011-00504551
Coast Community College District vs. Anthony Trejo, Orange County Superior
Court Case No. 30-2011-508979

1.04.03 Conference with Legal Counsel: Anticipated Litigation
(Pursuant to sub-section "b" of Government Code Section 54956.9)

Potential Litigation from Contractors

1.04.04 Conference with Legal Counsel: Anticipated Litigation
(Pursuant to sub-section "b" of Section 54956.9 of the Government Code)

One Case

1.04.05 Public Employee Discipline/Dismissal/Release
(Pursuant to Government Code Section 54957)

1.04.06 Conference with Labor Negotiator

(Pursuant to Government Code Section 54957.6)

Agency Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Organizations:

Coast Federation of Classified Employees(CFCE),

Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association(CDMA),
Educational Administrators

1.05 Reconvene Regular Meeting

The meeting was reconvened to Open Session at 6:37 p.m.

1.06 Pledge of Allegiance – Trustee David Grant

Trustee David Grant led the Pledge of Allegiance to the United States of America.

1.07 Report of Action from Closed Session

Dr. Christian Teeter, Secretary of the Board of Trustees, reported that on a motion by Mr. Moreno and seconded by Ms. Hornbuckle, the Board voted unanimously to approve **Item 1.04.01 Public Employment** (See Appendix pages 13-18)

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, and Ms. Hornbuckle

No: None

Absent: None

1.08 Opportunity for Public Comment (Open Session-Items on Agenda)

There were no requests to address the Board during Public Comment.

2.00 General Information and Reports

2.01 Report from the Chancellor

Dr. Andrew Jones, Chancellor, provided a report to the Board.

2.02 Reports from the Presidents

The following college presidents or designee provided reports to the Board:

Dr. Loretta Adrian, Coastline Community College

Dr. Dennis Harkins, Orange Coast College

Wes Bryan, Golden West College

2.03 Reports from the Presidents of Student Government Organizations

The following representatives provided reports on behalf of the student government organizations:

Catherine Tran, Orange Coast College
Tarez Henderson, Golden West College

2.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents or designee provided reports to the Board:

Margaret Lovig, Coastline Community College (CCC) Academic Senate President
Vesna Marcina, Orange Coast College (OCC) Academic Senate President
Theresa Lavarini, Golden West College (GWC) Academic Senate President

2.05 Reports from the Presidents of Employee Representative Groups

The following Presidents of Employee Representative Groups provided reports to the Board:

Dr. Barbara Price, Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA)

2.06 Reports from the Board of Trustees

Board members provided individual reports.

2.07 Reports from the Board Committees & Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings, and provided updates on committee activities and meetings.

2.08 Receive Initial Proposal from Coast Community College District for 2011-2012 Negotiations with the Coast Federation of Educators/American Federation of Teachers (CFE/AFT - Local 1911)

On a motion by Mr. Patterson and seconded by Mr. Moreno, the Board voted to forward this proposal to a Public Hearing set for October 17, 2011 at 3:30 p.m.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

2.09 Receive Initial Proposal from the Coast Federation of Educators (CFE) to Open Negotiations Between the Coast Federation of Educators and the Coast Community College District

On a motion by Mr. Moreno and seconded by Ms. Hornbuckle, the Board voted to forward this proposal to a Public Hearing set for October 17, 2011 at 3:30 p.m.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None
Absent: None

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2011/2012 as presented in the October 5, 2011 Agenda.

3.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT), California Community College League (CCLC), & California Community College Trustees (CCCT)

The Board reviewed the meetings and conferences of the AACC, ACCT, CCLC and CCCT.

3.03 The Board Directives Log

The Board reviewed and discussed items on the Board Log.

3.04 Review of Instructional Material Fees

The Board reviewed the Instructional Material Fees as presented in the October 5, 2011 Agenda, and moved this item forward to the November 2, 2011 Agenda for adoption.

3.05 Buildings and Grounds Reports

The Board reviewed and discussed the Buildings and Grounds Reports as presented in the October 5, 2011 Agenda.

CONSENT CALENDAR

On a motion by Mr. Moreno and seconded by Ms. Hornbuckle, the Board voted to approve the Consent Calendar as presented in the October 5, 2011 Agenda.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None
Absent: None

DISCUSSION CALENDAR

23.00 Approval of Agreements

23.01 Approve Agreement between Behr Process Corporation and the Coast Community College District to Provide Microsoft Office Training to Behr Employees

On a motion by Ms. Hornbuckle and seconded by Mr. Venegas, the Board voted to approve the Agreement between Behr Process Corporation and Coast Community College District to provide Microsoft Office training to Behr employees. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Gross income of \$4,500.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

23.02 Approve Agreement between the City of Anaheim and the Coast Community College District to Provide Workforce Investment Act (WIA) Approved Training

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the Agreement between the City of Anaheim and the Coast Community College District to provide Workforce Investment Act (WIA) approved training to qualified participants. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Gross Income of \$1,053 – \$5,850 per program enrollment.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

23.03 Approve a Non-Standard Agreement between Orange County Department of Education (OCDE) and Coast Community College District, on Behalf of Orange Coast College (OCC) for the Purpose of Providing Representation, Technical Assistance, Training, and Consultant Services on Behalf of OCC under the Medi-Cal Administrative Activities (MAA) Program

On a motion by Mr. Venegas and seconded by Dr. Prinsky, the Board voted to approve the Agreement between Orange County Department of Education (OCDE) and the Coast Community College District for the purpose of providing representation, technical assistance, training, and consultant services on behalf of OCC under the Medi-Cal Administrative Activities (MAA) Program. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: It is anticipated that this program will produce a net revenue gain for the college. OCDE will receive reimbursement from the state for OCC's MAA claim and will distribute these funds to OCC, less a 4.5% fee per quarterly claim which will be used to support OCDE's MAA administration.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None
Absent: None

23.04 Approve Amendment to Non-Standard Agreement between Apple Inc. and the Coast Community College District for Apple Server Installation

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the Amendment between Apple Inc. and the Coast Community College District for Apple server installation, from August 3, 2011 through January 24, 2012. The Board President, or designee, is authorized to sign the Amendment and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: No cost to the College.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None
Absent: None

23.05 Approve Non-Standard Agreement between Orange County Department of Education and the Coast Community College District for Representation of the Medi-Cal Administrative Activities Program with the State of California

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the Agreement between Orange County Department of Education and the Coast Community College District for representation of the Medi-Cal Administrative Activities Program with the State of California, from October 6, 2011 through June 30, 2012. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: 4.5% of revenue generated will be paid to OCDE for their service to be paid from Medi-Cal revenue program funds that were generated by GWC participation in the program.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No: None
Absent: None

23.06 Approve Proposed CCCD Standard Work Experience Contract (WEX) for Use by the Coast Community College District's One Stop Centers in Establishing Work Experience Placement Opportunities with Local Employers for One Stop Center Participants

On a motion by Dr. Prinsky and seconded by Ms. Hornbuckle, the Board voted to approve the proposed Standard Work Experience Contract as a Standard Agreement. It is further recommended that the Board designate the Vice Chancellor of Administrative Services as the person authorized to execute each standard WEX contract as it arises, so that timely fulfillment of the District's obligations under the WIA Master Agreement are met.

Fiscal Review and Impact: There is no impact to the general funds as the monies reimbursed to the employer will come from funds provided by the Orange County Social Services Agency (SSA) under the CalWORKs program through The Orange County Workforce Investment Board. The District would assume Workers' Compensation liability for each participant placed in work experience for the duration of the work experience assignment, subject to possible apportionment/subrogation by the District against the work site for their negligence.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

23.07 Approve Proposed CCCD Standard "On-The-Job Training Contract" (OJT) for Use by the Coast Community College District's One-Stop Centers in Establishing On-The-Job Opportunities with Local Employers for One-Stop Center Participants

On a motion by Mr. Venegas and seconded by Dr. Prinsky, the Board voted to approve the proposed Standard On-The-Job Training Contract as a Standard Agreement. It is further recommended that the Board designate the Vice Chancellor of Administrative Services as the person authorized to execute each standard OJT contract as it arises, so that timely fulfillment of the District's obligations under the WIA Master Agreement are met.

Fiscal Review and Impact: There is no impact to the general fund as the monies reimbursed to the employer will come from funds provided by the Orange County Social Services Agency (SSA) under the CalWORKs program through The Orange County Workforce Investment Board.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

23.08 Approve Amendment to Non-Standard Agreement between Electronic Recyclers of America LLC and the Coast Community College District for Electronic Recycling Service

On a motion by Dr. Prinsky and seconded by Mr. Venegas, the Board voted to approve

the amendment to the Agreement between Electronic Recyclers of America LLC and the Coast Community College District for electronic recycling service, from October 1, 2011 through October 31, 2011. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: No cost to the college.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

23.09 Approve Agreement between Raubolt Consulting Services, Inc. and Coast Community College District to Provide Information Technology Benchmark Assessment

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the agreement between Raubolt Consulting Services, Inc. and Coast Community College District. The Board President, or designee, is authorized to sign this agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: \$14,400 funded through Administrative Services.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

23.10 GWC - Approve Non-Standard Agreement between CommunityForce Inc., and the Coast Community College District for Automated Scholarship Software

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the Agreement between CommunityForce, Inc. and the Coast Community College District for automated scholarship software, from September 30, 2011 through September 29, 2012. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$4,850 to be paid from GWC Campus Technology Support funds.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

24.00 General Items of Business

24.01 OCC - General Items of Business - Transfer Center/Articulation Outcome and Maintenance Objectives for 2011-2012 Year

On a motion by Dr. Prinsky and seconded by Mr. Venegas, the Board voted to approve the Transfer Center/Articulation Outcome and Maintenance Objectives for Orange Coast College for 2011-2012.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, Ms. Hornbuckle and Mr. Venegas III
No:	None
Absent:	None

25.00 Resolutions

25.01 Resolution #11-41 Authorizing Payment to Trustee Absent from Board Meeting

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve payment to Student Trustee Venegas III who was absent from the Special Meetings of September 21, 2011, September 22, 2011 and September 27, 2011.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant, and Ms. Hornbuckle
No:	None
Absent:	None
Abstain:	Mr. Venegas III

26.00 Approval of Minutes

26.01 DIS - Approval of Minutes

On a motion by Mr. Moreno and seconded by Dr. Prinsky, the Board voted to approve the minutes of the Special Meeting of September 19, 2011, Special Meeting of September 21, 2011, Regular Meeting of September 21, 2011, Special Meeting of September 22, 2011 and the Special Meeting of September 27, 2011.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Ms. Hornbuckle, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

27.00 Close of Meeting

27.01 Public Comment (Items Not on Agenda)

There were no requests to address the Board.

27.02 Adjournment

There being no further business, on a motion by Ms. Hornbuckle and seconded by Mr. Patterson, the meeting was adjourned at 7:38 p.m.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Ms. Hornbuckle, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

Secretary of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Page
A. Public Employment, Classified Staff.....	13-18

Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTA = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

COASTLINE COLLEGE
CONTRACT EDUCATION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Huynh, Minh	10/06/11	06/30/12	EXH	\$29.46

COUNSELING NON INSTRUCTIONAL SUPPORT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Yee, Lauren	10/06/11	12/18/11	EXH	\$29.46

GOLDEN WEST COLLEGE
ASSESSMENT CENTER READER/EVALUATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Alvarez, Veronica	08/04/11	08/25/11	EXH	\$29.46

Justification: Employee's name was left off list of Readers hired for the summer session

FLORAL DESIGN CURRICULUM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Call, Gail	10/06/11	03/31/12	EXM	\$43.55	\$5949.43

AUTOMOTIVE COORDINATOR (Per Article XI CFE Agreement)

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Kramer, Bryan	08/27/11	12/18/11	EXM	\$43.55	\$6813.09

Justification: Assignment delayed because assignment had to be negotiated prior to Board approval

PILOT COURSE FOR NEW REGISTERED NURSES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Brownell, Beverly	09/01/11	09/30/11	EXM	\$43.55	\$871.10
Broyles, Zhenghong	09/01/11	09/30/11	EXM	\$43.55	\$871.10
Leggitt, Angeli	08/01/11	09/30/11	EXH	\$29.26	\$3919.92

Justification: Funding source identified late

ORANGE COAST COLLEGE
OCC SYMPHONY CONCERT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Hansen, Beth	11/01/11	11/12/11	EXH	\$29.46	\$2000.74

DANCE CONCERT DIRECTOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Hunter, Emelie	10/01/11	10/30/11	EXM	\$43.55	\$500.88

FACULTY DANCE CONCERT REHERSALS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Nemeth, Angelika	10/06/11	10/31/11	EXH	\$29.46	\$751.38

COLLEGE RECOMMENDATIONS/STANDARDS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Peters, Jennifer	10/06/11	12/18/11	EXH	\$29.46

EARLY CHILDHOOD LAB SCHOOL'S KINDERGARTEN PARENT INFORMATION NIGHT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Reinemann, Christine	11/01/11	11/10/11	EXH	\$29.46	\$250.46

FACULTY DANCE CONCERT CHOREOGRAPHY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Fritzler, Amythyst	10/06/11	10/30/11	EXH	\$29.46	\$300.55
Jensen, Karen	10/06/11	10/30/11	EXH	\$29.46	\$300.55
Menaker, Shana	10/06/11	10/30/11	EXH	\$29.46	\$300.55
Parra, Jennifer	10/06/11	10/30/11	EXH	\$29.46	\$300.55

PILATES SERIES GUEST LECTURER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Stewart, Sue	10/06/11	10/31/11	EXH	\$29.46	\$150.27

ASOCC LEADERSHIP CONFERENCE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Clark, Gregory	10/14/11	10/15/11	EXM	\$43.55	\$3000.00

FACULTY OVERLOAD

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **08/27/11 to 12/18/11** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC

<u>Name</u>	<u>LHE</u>
Brownell, Beverly	2.50

Justification: Funding source identified late

Carter, Henrietta	0.50
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Justification: Absence of Division Coordinator delayed processing of assignments

Hausey, Collette	0.50
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Justification: Absence of Division Coordinator delayed processing of assignments

2. Substitute FacultyPart Time Faculty Substitute

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate.

Coastline College

Crowley, Erin
Sillings, Donald

Golden West College

Liu, Shin
Wolzinger, Renah

Orange Coast College

Phan, Sang
Ridnork, Rachel
Schmidt, Valerie

3. Full time Faculty

None.

4. Part time FacultyFALL

Assignments during the period **08/27/11-12/18/11** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency. The items listed below have been submitted late for Board approval due to scheduling conflicts, last minute program requirements and student enrollments demands.

Coastline College

<u>Name</u>	<u>LHE</u>
Capocciana, John	3.750
Foreman, Jill	2.000
Osborne, Dwight	3.750

Golden West College

<u>Name</u>	<u>LHE</u>
Anderson, Matthew	0.420
Anthony, Richard	3.000
Artemova, Alina	1.250

Deluna, Daniel	4.500
Keen, Phillip	0.833
Orrill, Deborah	3.000
Roley, William	3.000
Schubert, Mark	7.540
Spiniello Duran, Paula	3.000
Stansbury, Charles	2.310
Tagaloa, Faasamala	2.500

Orange Coast College

<u>Name</u>	<u>LHE</u>
Beasley, Stacey	2.810
Lindleaf, Kenneth	2.810
Plum, Caryn	7.000

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2011-12 school year for the period **10/06/11 to 06/30/12**, not to exceed 786 hours:

Bryant, Craig
Martinez, Mariana

5. Educational Administrator

None.

6. Classified Management

None.

7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

Promotions and Transfers

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Higgins, Minnie	GWC	Admin Assist to the VP	10/01/11	E-55-03	G-004-12

8. Reclassification and Reorganization/Reassignment

None.

9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Aguillon, Jessica	OCC	Child Care Ctr Assist	Child Develop Spec	Extend from 10/31/11 to 01/31/12	E-41-05
Gomez, Angela	CCC	Mil Cont Ed Tech Intr	Mil cont Ed Prog Coord	Extend from 10/31/11 to 01/31/12	E-54-01
Hill, Nancy	DIST	Staff Asst	Exec Asst to VC HR	Extend from 10/31/11 to 01/31/12	J-58-05

10. Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 110+ are General Fund, 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Castorena, Eunice	OCC	10/06/11	06/30/12	812035-281201	M,T,W,TH,F
Estrada, Ignazio	CCC	10/06/11	06/30/12	124007-856101	M,T,W,TH,F
Goode, Kathleen*	OCC	10/01/11	10/02/11	812010-266851	S,SU
Ly, Christine	CCC	10/06/11	06/30/12	124007-856101	M,T,W,TH,F
	CCC	10/06/11	06/30/12	124002-856201	M,T,W,TH,F
Oppenheim, Marcia**	GWC	07/01/11	06/30/12	813010-389803	M,T,W,TH,F

*Justification: Due to expected increase in numbers at Children's Book Festival

**Justification: Overlooked on yearly renewal list

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Bui, Stephanie	OCC	10/06/11	06/30/12	812001-201592	M,T,W,TH,F
	OCC	10/06/11	06/30/12	110001-201591	M,T,W,TH,F
	OCC	10/06/11	06/30/12	120176-251045	M,T,W,TH,F
Clark, Wendy*	OCC	09/22/11	06/30/12	110001-200701	M,W,F
Cooper-Encinas, Evan	OCC	10/06/11	06/30/12	812001-201592	M,T,W,TH,F
	OCC	10/06/11	06/30/12	110001-201591	M,T,W,TH,F
	OCC	10/06/11	06/30/12	120176-251045	M,T,W,TH,F
Dang, Mai	CCC	10/09/11	06/30/12	110001-847406	M,T,W,TH,F
Heuer, Timothy**	OCC	09/22/11	06/30/12	110001-200701	M,W,F
Jenkins, Angelina***	OCC	09/23/11	12/15/12	110001-210100	M,T,W,TH,F
Murillo, Vanessa	OCC	10/06/11	06/30/12	812001-201592	M,T,W,TH,F
	OCC	10/06/11	06/30/12	110001-201591	M,T,W,TH,F
	OCC	10/06/11	06/30/12	120176-251045	M,T,W,TH,F
Pham, Anthony	CCC	10/06/11	06/30/12	124029-856041	M,T,W,TH,F
Tsai, Hung	OCC	10/06/11	06/30/12	812001-201592	M,T,W,TH,F
	OCC	10/06/11	06/30/12	110001-201591	M,T,W,TH,F
	OCC	10/06/11	06/30/12	120176-251045	M,T,W,TH,F

*Justification: Paperwork submitted late to Personnel Office

**Justification: New Hire paperwork completed after deadline

***Justification: Department forgot to add assignment

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Morrill, Monica*	OCC	09/19/11	06/30/12	110001-212100	M,T,W,TH,F

*Justification: To provide adequate coverage for PE women's locker room

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Do, Luu	CCC	10/06/11	06/30/12	124044-859301	M,W,F
Lapier, Devon	GWC	10/06/11	01/31/12	813001-317102	M,T,W,TH,F
Vandal, Christine*	GWC	09/21/11	06/30/12	127002-361404	M,T,W,TH,F

*Justification: Registered nurse to maintain health and safety

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Bui, Kimberly	CCC	EXTEND	11/06/11	110001-849510	M,T,W,TH,F
Dang, Mai	OCC	09/21/11	12/07/11	110001-280003	M,T,W,TH,F
Schaefer, Melissa	OCC	09/22/11	12/30/11	124044-259300	M,T,W,TH,F

11. Substitute Classified

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

Orange Coast College

Araiza, Heidi
Estrada, Angelica
Garcia, Lourdes
Garcia, Mary
Garcia, Melissa
Kraemer, Emily
Lopez, Violeta
Martin, Jessica
Ong, Tammy
Rodriguez, Linda

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

None.

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Golden West College

Alvares, Lorena
Carrasco, Marriah
Dang, Phuong
Du, Elsa
Hajj, Robert
Hernandez, Antonia
Hoang, Ranier
Luu, Quoc
Martin, Marissa
Martinez, Robert
Morton, Jane
Pham, Tri
Philo, Daniel
Pierre, Michael
Powell, Jacqueline
Spitzer, Christina

Orange Coast College

Alford, Erika
Arroyo, Brenda
Bancroft, Mitchell
Barajas, Destiny
Baumgardner, Jacob
Clarke, Jason
Culanag, Endureth
Delloiacono, Karin
Divine, James
Fu, Haijun
Ho, Hang
Holder, Crystal
Horney, Dustin
Kang, Ryan

Kawakami, Koki
King, Lindsay
Lally, Courteney
Lawson, Sherie
Le, Johnathan
Maddox, Katherine
Marquez-Velazquez, Jorge
Meade, Kevin
Nguyen, Binh
Nguyen, Vinh
Quan, Victor
Ramos, Bianca
Ross, Maxwell
Soerachmat, Priscilla
Tran, Chau
Tran, Michael
Tran, Minh
Upton, Valrii
Valencia, Alejandro
Valencia, Sthefany
Vo, Khoi
Weber, Winston
Williams, Kevin
Zelaya, Karla