

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

5:00 p.m. Closed Session, 6:30 p.m. Open Session

Wednesday, February 1, 2012

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on February 1, 2012 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Jim Moreno called the meeting to order at 5:02 p.m.

1.02 Roll Call

Trustees Present: Jim Moreno, Mary Hornbuckle, Lorraine Prinsky, Mary Hornbuckle
Jerry Patterson and David Grant. Student Trustee Joe Venegas
III joined the meeting at 6:30 p.m.

Trustees Absent: None

1.03 Opportunity for Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

The Board recessed to Closed Session at 5:04 p.m. to discuss the following items:

1.04.01 Public Employment (Pursuant to Government Code 54957(b)(1))

Public Employment materials are available upon request from the Board of Trustees' Office

1. Faculty Special Assignments
2. Substitute Faculty

3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
6. Classified Management
7. Classified Staff
Admin Assistant to VP Student Services
8. Reclassification and Reorganization/Reassignment
Staff Aide
9. Classified Temporary Assignments
Child Development Specialist
Special Assignment
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

1.04.02 Public Employee Discipline/Dismissal/Release
(Pursuant to Government Code Section 54957)

1.04.03 Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "c" of *Government Code* Section 54956.9: Two cases

1.04.04 Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "a" of Government Code Section 54956.9)

Coast Community College Association vs. Coast Community College District
Public Employment Relations Board Case No. LA-CE-5436-E
Damian Rodriguez vs. George Phan et al., Orange County Superior Court Case
No. 30-2011-00445563
Coast Federation of Educators vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5578-E
William Miles vs. Golden West College et al., Orange County Superior Court
Case No. 30-2011-00504551

1.04.05 Conference with Labor Negotiator
(Pursuant to Government Code Section 54957.6)

Agency Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Organizations:
Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association(CDMA),
Educational Administrators

1.04.06 Public Employee Performance Evaluation
(Pursuant to Government Code Section 54957)

Position: Chancellor

1.05 Reconvene Regular Meeting

The meeting was reconvened to Open Session at 6:35 p.m.

1.06 Pledge of Allegiance –Trustee David Grant

Trustee Grant led the Pledge of Allegiance to the United States of America.

1.07 Report of Action from Closed Session

Dr. Christian Teeter, Secretary of the Board of Trustees, reported that on a motion by Trustee Prinsky and seconded by Ms. Hornbuckle, the Board voted unanimously to approve **Item 1.04.01 Public Employment**. (See Appendix pages 14-20).

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson and Mr. Grant
No:	None
Absent:	None

1.08 Public Comment (Open Session)

There were no requests to address the Board.

1.09 Presentations and Ceremonial Resolutions

1.09.01 Adoption of Ceremonial Resolution Acknowledging Jaima Bennett for Being Selected for the Hayward Award for "Excellence in Education"

It was moved by Mr. Moreno and seconded by Dr. Prinsky to adopt the resolution acknowledging Jaima Bennett for being selected for the Hayward Award for "Excellence in Education".

Aye:	Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

2.00 Informative Reports

2.01 Report from the Chancellor

Dr. Andrew Jones, Chancellor, provided a report to the Board.

2.02 Reports from the Presidents

The following college presidents or designee provided reports to the Board:

Dr. Loretta Adrian, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

2.03 Reports from the Presidents of Student Government Organizations

The following representatives provided reports on behalf of the student government organizations:

Tarez Henderson, Coastline Community College
Catherine Tran, Orange Coast College

2.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents or designee provided reports to the Board:

Margaret Lovig, Coastline Community College (CCC) Academic Senate President
Vesna Marcina, Orange Coast College (OCC) Academic Senate President
Theresa Lavarini, Golden West College (GWC) Academic Senate President

2.05 Reports from the Presidents of Employee Representative Groups

There were no reports from Presidents of Employee Representative Groups.

2.06 Reports from the Board of Trustees

Board members provided individual reports.

2.07 Reports from the Board Committees and Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings, and provided updates on committee activities and meetings.

2.08 Report to the Board of Trustees on the Results of the District Opinion Survey.

Dr. Richard Bernard of Fairbank, Maslin, Maullin & Associates, provided a report to the Board on the results of the recently conducted public opinion poll.

2.09 Quarterly Financial Status Report

W. Andrew Dunn, Vice Chancellor of Finance and Administrative Services, presented a Quarterly Financial Status Report to the Board.

2.10 Coast Community College District Initial Proposal for 2011-2012 Negotiations with the Coast Federation of Classified Employees (CFCE-Local 4794)

The Board received the District's initial proposal for 2011-2012 negotiations with the Coast Federation of Classified Employees.

2.11 Receive Initial Proposal from the Coast Federation of Classified Employees (CFCE) to Open Negotiations Between the CFCE and the Coast Community College

The Board received the initial proposal from the Coast Federation of Classified Employees to open negotiations between the CFCE and the District.

2.12 Staff Report from W. Andrew Dunn, Vice Chancellor of Administrative Services and Finance, on the Coast Community College District Enterprise

Mr. Dunn provided a report to the Board on the Coast Community College District Enterprise.

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2011/2012 as presented in the February 1, 2012 Agenda.

3.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT), Association of Community College League (CCLC), and California Community College Trustees (CCCT)

The Board reviewed the meetings and conferences of the AACC, ACCT, CCLC and CCCT.

3.03 The Board Directives Log

3.04 Buildings and Grounds Reports

The Board reviewed and discussed the Buildings and Grounds Reports as presented in the February 1, 2012 Agenda.

CONSENT CALENDAR (Items 4 - 21)

Mr. Bryan requested that the Standard Internship Agreement for Golden West College on page 39 of the agenda be pulled. On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the remainder of the Consent Calendar.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

DISCUSSION CALENDAR

22.00 Approval of Agreements

22.01 OCC - Authorization to Enter into an Agreement between the Coast Community College District (Orange Coast College) and the 32nd District Agricultural Association for Reciprocal Use of Parking Lots and the Use of the Pacific Amphitheatre for the Orange Coast College Commencement on May 23, 2012

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to move this item to the February 8, 2012 agenda with clarification of specific language referring to "District".

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

22.02 DIS - Authorization to Enter into an Agreement with Stradling, Yocca, Carlson & Rauth for Bond Counsel for Potential 2012 General Obligation Fund

On a motion by Mr. Patterson and seconded by Mr. Grant, the Board voted to authorize the Chancellor and District General Counsel to negotiate the Agreement with Stradling, Yocca, Carlson & Rauth for bond counsel, and to return the Agreement for final approval by the Board of Trustees on February 15, 2012, with clarification on fees.

Fiscal Review & Impact: Fees are paid only as a function of a successful election and the issuance(s) of bonds.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

22.03 OCC - Approve Non-Standard Amendment to an Agreement between Credential Order Processing Services (COSPI) and the Coast Community College District for the Distribution of Parking Permits to Students

On a motion by Mr. Moreno and seconded by Ms. Hornbuckle, the Board voted to move this item to the February 15, 2012 with a request for additional details including Fiscal Impact.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

22.04 OCC - Approve Non-Standard Agreement between Richard McGaffigan, an Independent Contractor, and Coast Community College District, on behalf of Orange Coast College, for Provision of Evaluation Services on the Grant Funded by the Orange County Health Care Agency: Alcohol Prevention Services on Community College Campuses

On a motion by Mr. Moreno and seconded by Dr. Prinsky, the Board voted to approve the Agreement between Richard McGaffigan and the Coast Community College District for the purpose of provision of evaluation services on the grant funded by the Orange County Health Care Agency: Alcohol Prevention Services on Community College Campuses. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Subcontract amount of \$9,000 for FY 11-12 to be paid from grant funds, at no expense to the district.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

22.05 DIS - Authorization to Enter into an Agreement with The Lew Edwards Group for Informational Campaign Consulting Services for Potential 2012 General Obligation Bond Measure

On a motion by Mr. Patterson and seconded by Ms. Hornbuckle, the Board voted to authorize the Chancellor and District General Counsel to negotiate the Agreement with the Lew Edwards Group for campaign consulting services, and to return the final Agreement, with clarification of fees, for approval by the Board on February 15, 2012.

Fiscal Review & Impact: Fees will be paid through a combination of District and Auxiliary resources.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

22.06 OCC - Approve Non-Standard Agreement between Lance Segars, an Independent Contractor, and Coast Community College District, on behalf of Orange Coast College, for Provision of Evaluation Services on the Grant Funded by the Orange County Health Care Agency: Alcohol Prevention Services on Community College Campuses

On a motion by Mr. Moreno and seconded by Ms. Hornbuckle, the Board voted to approve the Agreement between Lance Segars and the Coast Community College

District for the purpose of provision of evaluation services on the grant funded by the Orange County Health Care Agency: Alcohol Prevention Services on Community College Campuses. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Subcontract amount of \$6,000 for FY 2011-12 to be paid from grant funds, at no expense to the district.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

22.07 OCC - Approve Non-Standard Contract between the Department of Industrial Relations and the Coast Community College District (Orange Coast College) for the Purpose of Conflict Resolution for the Workplace Services

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the Agreement between California State Mediation and Conciliation Service and the Coast Community College District for the purpose of providing a mediation and conciliation services to the Physical Education Department. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Orange Coast College to fund \$5,000 from the Administrative Services discretionary funds.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

23.00 Buildings and Grounds Approvals

23.01 DIS - Acceptance of Voluntary Default, F. Rodgers Corporation, and Authorization to Enter into Agreement with Guarantee Company of North America USA and Best Contracting Services, Inc.

On a motion by Mr. Moreno and seconded by Ms. Hornbuckle, the Board voted to accept the voluntary default of F. Rodgers Corporation and authorized Staff and District General Counsel to negotiate an agreement and return the contract with Surety and Best Contracting for approval at the February 8, 2012 meeting.

Fiscal Impact: No cost impact to the District. Surety will be responsible for additional costs incurred resulting from the default of their insured.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
 No: None
 Absent: None

24.00 General Items of Business

24.01 OCC - Authorization to Conduct a Short-Term Study Program in New York City, New York

On a motion by Mr. Venegas and seconded by Dr. Prinsky, the Board voted to approve the standard travel contractor agreement to conduct a program in New York City, New York, revised dates to June 10-16, 2012. Christina Amaral, full time instructor, OCC, and Michelle Craner, part time instructor, will serve as faculty. Two Fashion classes will be taught. All logistical arrangements will be handled by revised contractor Cover New York II, LTD. Payments to be made through the Bursar's Office.

Fiscal Impact: No cost to the District. The cost for the course will be built into the program fees. The course will not generate FTE's. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to CCCD for the total cost of the trip.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
 No: None
 Absent: None

24.02 DIS - Acceptance of Public Opinion Poll Results and Authorization to Proceed with Ballot Measure Development/Public Information Phase

On a motion by Mr. Grant and seconded by Dr. Prinsky, based upon the findings of the feasibility study, the Board voted to (1) Accept the findings of the Public Opinion Poll presented by FM3, (2) Remove from consideration a General Obligation Bond ballot measure in the June 2012 election and (3) Authorize the Internal Working Group to proceed with ballot measure development/public information phase

Fiscal Impact: None.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
 No: None
 Absent: None

24.03 OCC - Authorization to Conduct a Short-Term Study Abroad Program in Cambridge, England

On a motion by Mr. Venegas and seconded by Dr. Prinsky, the Board voted to

authorize a standard travel contractor agreement to conduct a summer in Cambridge, England Study Abroad Program during summer 2012. All logistical arrangements will be handled by Reach Cambridge. Travel contractor will provide all required insurance and students will be covered under individual policies for the duration of the trip.

Raymond Obstfeld, Orange Coast College, will serve as faculty. Authorization to conduct the summer in Cambridge, England Study Abroad Program was given on April 6, 2011. The Chancellor or the Vice Chancellor, Administrative Services and the Interim Vice Chancellor, Educational Services are authorized to sign the agreement.

Fiscal Impact: No replacement costs for faculty assigned to the program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to CCCD for the total cost of the trip.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

24.04 DIS - Adoption of Budget Calendar for 2012-2013

On a motion by Mr. Patterson and seconded by Mr. Venegas, the Board voted to adopt the budget calendar for 2012-2013.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

24.05 DIS - Approval of Contractors for FY 2011-2012 Pursuant to District's Standard Annual Agreement for Contractor Services

At the request of the Chancellor, Drew and Associates and Resources Development Services were pulled from this item. On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to approve the list of contractors, as amended, for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2011-2012. These contractors have or will complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District will obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price.

The Board President, or designee is authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees.

Claridge Products and Equipment, Inc
180 N Sherman Avenue
Corona, CA 92880

Professional Plumbing & Drain Cleaning, Inc
1739 Douglass Rd Suite I
Anaheim, CA 92806

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

25.00 Approval of Minutes

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to approve the Minutes of the Regular Meeting of January 18, 2012.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

26.00 Policy Implementation

26.01 DIS - Adoption of Board Policy 6340 Contracts

26.02 DIS - Adoption of Board Policy 6100 Delegation of Authority

On a motion by Mr. Patterson and seconded by Ms. Hornbuckle, the Board voted to move Items 26.01 and 26.02 to the February 8, 2012 agenda.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

26.03 DIS - Approval of Board Policy 2740 New Trustee Orientation

26.04 DIS - Adoption of Revised Board Policy 5030 Student Fees and Charges, and Replacement of Board Policy 5032 District Fee Schedule with Administrative Procedure AP 5030 Student Fees and Charges Schedule

At the request of the Chancellor, on a motion by Mr. Patterson and seconded by Ms. Hornbuckle, the Board voted to move Items 26.03 and 26.04 to the February 8, 2012 agenda.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

27.00 Close of Meeting

27.01 Adjournment

There being no further business, on a motion by Ms. Hornbuckle and seconded by Mr. Patterson, the Board voted to adjourn the meeting at 8:20 p.m.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

Secretary of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Page
A. Public Employment.....	14-20

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

COASTLINE COLLEGE**EDUCATION BOUND US PROGRAM - EBUS**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Parker, Spurgeon	02/06/12	05/25/12	MTH	\$44.36

IMPORT EXPORT WEB STUDENT MANUAL

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Aubry, Michael	02/03/12	06/30/12	EXH	\$29.46

BUSINESS EDUCATION STATEWIDE ADVISORY COMMITTEE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Mathias, Richard	02/03/12	06/30/12	EXH	\$29.46
Whitson, Stephen	02/03/12	06/30/12	EXH	\$29.46

INTELLECTUAL DISABILITY DEPARTMENT PLANNING MEETINGS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Ardolino, Maureen	02/02/12	05/30/12	EXH	\$29.46
Barrett, Debra	02/02/12	05/30/12	EXH	\$29.46
Desmond, Deborah	02/02/12	05/30/12	EXM	\$43.55
Foreman, Jill	02/02/12	05/30/12	EXH	\$29.46
Platfoot, Shirley	02/02/12	05/30/12	EXH	\$29.46
Semer, Lynn	02/02/12	05/30/12	EXH	\$29.46

GOLDEN WEST COLLEGE**STUDENT LEARNING OUTCOMES COORDINATOR (Per Article XI CFE Agreement)**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Cassens, Treisa	01/30/12	05/27/12	EXM	\$43.55

Justification: Clerical error, not submitted for previous Board with other Coordinator assignments

INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Barua, Dibaker	01/30/12	05/27/12	IUM	\$1514.00	English
Cassens, Treisa	01/30/12	05/27/12	IUM	\$1514.00	Library
Marchbank, Ernest	01/30/12	05/27/12	IUM	\$1514.00	EOPS

Justification: Clerical error, not submitted for previous Board with other IUA assignments

HOURLY COUNSELING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Fong, Nancy Ann	02/02/12	05/25/12	UNT	\$61.88
Icaro-Boider, Rubirosa	02/02/12	05/25/12	UNT	\$61.88
Jefferies, Christine	02/02/12	05/25/12	UNT	\$73.94
Lane, Andrea	02/02/12	05/25/12	UNT	\$73.94

ORANGE COAST COLLEGE**COACH STIPEND**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lee, Adam	01/01/12	01/30/12	EXM	\$43.55

Justification: To cover for instructor who retired early

SPRING PHOTO GALLERY CURATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Kraft, Richard	02/02/12	05/30/12	EXM	\$43.55

CTE TRANSITIONS GRANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Plum, Caryn	02/02/12	06/30/12	EXH	\$29.46

PART TIME LIBRARIAN

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Eutimio, Alfredo	01/30/12	05/27/12	UNT	\$73.94
Schmidt, Valerie	01/30/12	05/27/12	UNT	\$73.94
Smith, Ward	01/30/12	05/27/12	UNT	\$61.88

Justification: Paperwork sent to District after deadline for earlier Board

GUEST LECTURER IN DANCE DEPARTMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Place, Donna Lee	02/03/12	02/03/12	EXH	\$29.46

COUNSELOR OVERLOADS

Overload assignments for the following evening counselors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **02/02/12 to 05/27/12** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

OCC

<u>Name</u>	<u>LHE</u>
Nguyen, Tri	3.33

FACULTY OVERLOAD

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **01/30/12 to 05/27/12** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC

<u>Name</u>	<u>LHE</u>
Jaramillo, Eli	3.83
Kramer, Bryan	3.67

OCC

<u>Name</u>	<u>LHE</u>
Alves, Mitchell	3.00
Appel, Matthew	1.84
Arismendi-Pardi, Eduardo	5.00
Avetisian, Sonia	6.00
Baker, Cheryl	2.00
Baker, Karen	6.00
Bender, Edward	7.50
Bialecki, Michael	0.99
Blair, Jamie	4.50
Congleton, John	0.99
Contopoulos, Nicholas	10.50
Cooley, Timothy	6.00
Drum, Stephen	7.01
Elliot, Kelli	4.25
Faridi, Abbas	7.00
Frenchen, Richard	0.67
Gonzales, Shirley	5.67
Guerra, Arnold	6.99
Harlow, Richard	4.67
Hidden, Marta	3.00
Hussain, Syed	7.00
Kelly, Dennis	1.34
Khamneian, Haedeh	4.50
Koines, Andrew	6.00
Laux, John	5.67
Maekawa, Naoko	3.00
Maughan, Helen	3.00
Millikin, Evan	3.00
Moore, Arthur	6.00
Moore, Greg	9.00
Mucciario, Thomas	1.17

Muir, Robert	6.00
Nauta, Dale	5.00
Perkins, Marc	8.00
Sam, Thinh	6.50
Sogo, Lisa	1.34
Sohl-Ellison, Linda	0.50
Soto, Ricardo	6.00
Vieau, Arlene	3.83
Voicu, Mariana	6.00

2. Substitute Faculty

Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2011-12 academic year.

Orange Coast College

Chan, Robert
Eutimio, Alfredo
Raskin, Debra Graham
Schmidt, Valerie
Smith, Ward

3. Full time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Assignments are only for the time period specified or the hours per week as stated (multiple statements indicate two or more separate assignments). Salary placement may be revised upon presentation of evidence of additional education and/or experience:

Temporary Faculty

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start/End Date</u>	<u>Plcmt</u>
Lee, Adam	OCC	Temp Instructor, Physical Education	01/30/12 to 05/27/12	A-I-07

Justification: Hired to replace faculty who retired early

4. Part time Faculty

SPRING

Assignments during the period **01/30/12-05/27/12** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency. The items listed below have been submitted late for Board approval due to scheduling conflicts, last minute program requirements and student enrollments demands.

Coastline College

<u>Name</u>	<u>LHE</u>
Atkins, Courtney	1.375
Brock, Marilyn	3.000
Gardea, Serena	6.000
Hall, Leva	3.375
James, Scott	3.000
Kuang, Jessica	1.125
Levenshus, Johsua	3.000
Pirino, Georgia	7.500
Pourezza, Atousa	7.500
Reisch, Carla	6.000
Siefkes, Ashlie	3.000
Strauss-Thacker, Esther	3.000
Web, John	3.000
Wegter, Rachel	3.000

Golden West College

<u>Name</u>	<u>LHE</u>
Aispuro, Enrique	4.630
Atherton, Anthony	3.000

Bedard, Bart	5.000
Bravek, Lester	9.380
Brown, Zachary	6.750
Burger, Alice	3.670
Chan, Dennis	6.500
Chandra, Jyoti	2.250
Chao, Iris	8.000
Cunningham, Christopher	5.670
Desmond, Christian	6.250
Elgindi, Isaac	6.000
Hollow, Anthony	4.250
Langdon, Spencer	6.750
Leipzig, Victor	7.500
Lewin, Stephen	8.250
Lindsay, Don	8.250
Long, Barbara	2.170
Luong, Andy	2.250
Ma, Daniel	6.000
Mack, Lorna Joelene	5.250
Magallanes, Francisco	10.00
Mages, Dan	4.500
McKeachie, Ryan	6.000
Michelotti, Andrea	4.000
Minear, Samantha	5.330
Moreland, Eddie	8.750
Murray, Tanya	9.750
Muzic, Renee	4.500
Nguyen, Frank	8.500
Nguyen, Hang Minh	7.500
Nguyen, Kelly	5.000
Nobles, Stephanie	8.500
Parikh, Janaki	4.500
Pawson, John	6.500
Pierce, Lowell	4.500
Sahebifard, Hanna	4.250
Salazar, Yvonne	7.880
Schult, Catherine	6.000
Sineri, Loretta	3.670
Snedeker, Mary	6.450
Snodgrass, Terrance	3.000
Sullivan, Maureen	4.500
Tenno, Milton	2.000
Walker, Malin Backlund	4.250
Wimmer, Ronda	8.250
Valinluck, Michael	6.750
Zeighami, Farrid	5.250

Orange Coast College

<u>Name</u>	<u>LHE</u>
Area, Sheryl	3.000
Beale, Michael	5.872
Bennett, Jane	6.000
Bertheaud, Stanley	3.250
Bezaire, David	3.750
Bishop, Dennis	7.500
Blanc, George	3.000
Borkenhagen, Brian	3.500
Bowman, Donald	7.500
Bright, Lynn	7.500
Budwig, Eric	3.250
Carey, Michael	1.000
Carter, John	1.813
Causey, Desiree	4.500
Cervantes, Aureliano	6.750
Clark, Bret	9.625

Chow, Brian	2.750
Clough, Brian	6.750
Crockett, Cameron	3.500
Decker, Dawn	9.240
Della Marna, Loren	3.250
Ely, Cynthia Jean	9.000
Fernandez, Gabriella	5.625
Fertal, Matthew	3.000
Flowers, Carol	10.000
Ford, James	3.000
Fratantaro, Edward	7.500
Fuller, Brent	9.000
Grane, Barbara	7.125
Grooms, Mark	7.500
Hamilton, Julie	4.500
Henderson, Karl	8.250
Hietschold, Julia	5.620
Hostettler, Sheila	9.000
Itzen, Jana	2.400
Itzen, William	9.100
Johnson, Douglas	5.000
Kelly, James	3.000
Kerins, John	7.500
Klammer, Karen	7.500
Koui, Cynthia	7.000
Krallman, Keith	3.000
Kushin, Miles	6.625
Larnard, Howard	1.500
Lee, Robert	8.000
Lillycrop, John	6.750
Lindquist, Robert	7.500
Manuck, Richard	8.000
Margolin, Cathryn	5.000
Martin, Shana	3.000
Martinez, Rachel	4.118
McHugh, Denise	4.000
Meadows, Arnold	5.000
Nerad, Patrick	8.625
Ochwatt, Jodie	3.000
O'Connor, Robin	5.000
Palmer, Jeffrey	5.439
Pirona, Diego	9.750
Pullman, Lori	8.750
Radford, Shirley	4.250
Rafferty, Michael	2.100
Robertson, Darrin	2.750
Rosenberg, Arthur	3.000
Scholz, Suzanne	3.000
Seilo, John	8.000
Stanich, Sandra	7.500
Stebbins, John	10.000
Stickel, Karl	7.875
Stoneking, Joyce	6.000
Tate, Gregory	8.500
Tran, Ben	6.250
Woodward Jr., Gerald	4.000
Zachwieja, Thomas	6.750
Zaki, Sohair	4.000
Zitter, Jeremy	5.000

5. Educational Administrator

None.

6. Classified Management

None.

7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

Transfers

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Kilayko Cruz, Sheila	OCC	Admin Assistant to VP Student Services	02/06/12	E-55-05	O-017-12

8. Reclassification and Reorganization/Reassignment

It is recommended that authorization be given for the following changes for Classified Staff:

Classified

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Dupuy, Lisa	DIST	HR Technician E-45	Staff Aide E-48	02/02/12

9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Aguillon, Jessica	OCC	Child Care Cntr Assist	Child Develop Specialist	Extend from 01/31/12 to 02/29/12	E-41-05
Perdue, Brenda	CCC	Staff Assist	Special Assign	Extend from 02/01/12 to 04/30/12	E-52-05

10. Short Term Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Dawood, Wafa*	OCC	01/19/12	06/30/12	110001-200001	M,T,W,TH,F
Edge, Jaime	OCC	02/02/12	06/30/12	124010-259704	M,T,W,TH,F
	OCC	02/02/12	06/30/12	127057-245500	M,T,W,TH,F
Rodgers, Martina	OCC	02/02/12	06/30/12	127057-245500	M,T,W,TH,F
Winther, Lauren	CCC	02/02/12	06/30/12	120010-850101	M,T,W,TH,F

*Justification: Further support needed during interview period for transfer of division coordinator to District

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Finch, Marcy	OCC	02/02/12	06/30/12	812001-201592	M,T,W,TH,F
	OCC	02/02/12	06/30/12	110001-201591	M,T,W,TH,F
	OCC	02/02/12	06/30/12	120176-251045	M,T,W,TH,F
Moon, Jooyeon	OCC	02/15/12	06/30/12	812001-201592	M,T,W,TH,F
	OCC	02/15/12	06/30/12	110001-201591	M,T,W,TH,F
	OCC	02/15/12	06/30/12	120176-251045	M,T,W,TH,F

Nguyen, Michael	OCC	02/02/12	06/30/12	110001-234000	M,T,W,TH,F
Nguyen, Stacy	CCC	02/02/12	06/30/12	120182-856601	M,T,W,TH,F
Tafoya, Matthew	OCC	02/02/12	06/30/12	110001-200300	M,W,F

Hourly/Temporary/Professional (Non Faculty) to perform skilled technical duties such as athletic training duties, production of student newspaper, maintain online classes, provide real time captioning (in-class text) for deaf students or assist with associated student programs in one or more of the following campus departments and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Pham, Tram	OCC	02/02/12	06/30/12	812020-205404	M,T,W,TH,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Arana, Rocio	OCC	02/02/12	06/30/12	812020-205401	M,T,W,TH,F
	OCC	02/02/12	06/30/12	812020-205404	M,T,W,TH,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Johansson, Seth	GWC	02/02/12	06/30/12	110001-347151	M,T,W,TH,F
Kennedy, Mary*	CCC	01/11/12	06/30/12	124007-856101	M,T,W,TH,F

*Justification: Department emergency due to last minute notice of assignment

11. Substitute Classified

None.

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

None.

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

District

Cruz, Edwin

Golden West College

Nguyen, Tram

Orange Coast College

Daniels, Donny
 Fitzgerald, Patricia
 Hamagami, Mariko
 Huynh, Uyensa
 Lezama, Johnny
 Middleton, Stoney
 Novinrad, Hanrieh
 Pattis, George
 Sajadi, Hiran
 Yu, Joshua