

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

4:00 p.m. Closed Session, 6:30 p.m. Open Session

Wednesday, March 7, 2012

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on March 7, 2012 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

President Jim Moreno called the meeting to order at 4:02 p.m.

1.02 Roll Call

Trustees Present: Jim Moreno, Mary Hornbuckle, Jerry Patterson, Lorraine Prinsky and David Grant. Student Trustee Joe Venegas III joined the meeting at 6:30 p.m.

Trustees Absent: None

1.03 Opportunity for Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

The Board recessed to Closed Session at 4:03 p.m. to discuss the following items:

1.04.01 Public Employee Discipline/Dismissal/Release
(Pursuant to Government Code Section 54957)

1.04.02 Public Employee Performance Evaluation
(Pursuant to Government Code Section 54957)

Position: Chancellor

1.04.03 Conference with Labor Negotiator

(Pursuant to Government Code Section 54957.6)

Agency Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Organizations:

Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association(CDMA),
Educational Administrators

1.04.04 Conference with Legal Counsel: Anticipated Litigation

(Pursuant to sub-section "c" of Section 54956.9 of the Government Code)

1.04.05 Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "a" of Government Code Section 54956.9)

Coast Community College Association vs. Coast Community College District
Public Employment Relations Board Case No. LA-CE-5436-E
Damian Rodriguez vs. George Phan et al., Orange County Superior Court Case
No. 30-2011-00445563
Coast Federation of Educators vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5578-E
William Miles vs. Golden West College et al., Orange County Superior Court
Case No. 30-2011-00504551

1.04.06 Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "b" of *Government Code*
Section 54956.9. Four Cases:

1. Construction delays at Orange Coast College
2. Construction delays at Golden West College
3. Claim by SMC Construction Co.
4. Threatened Litigation from Nicholas Gauthier

1.04.07 Public Employment (Pursuant to Government Code 54957 (b)(1))

Public Employment materials are available upon request from the Board of Trustees' Office

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators

Reorganizations:

Associate Dean, Distance Learning & Professional Development

Associate Dean, Institutional Research & Planning
Dean of Enrollment Services

6. Classified Management
Interim Director Fiscal Services
7. Classified Staff
Child Development Specialist
8. Reclassification and Reorganization/Reassignment
9. Classified Temporary Assignments
Accounting Specialist
Information Systems Tech II
Special Assignment
Staff Assistant
Coordinator of Community Service
Administrative Director, Information Technology
Lead Mechanic
Application Project Coordinator
Instructional Food Service Manager
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

1.05 Reconvene Regular Meeting

The meeting was reconvened to Open Session at 6:34 p.m.

1.06 Pledge of Allegiance –Student Trustee Joe Venegas III

Student Trustee Venegas led the Pledge of Allegiance to the United States of America.

Members of the Southern California's Children's Chorus performed, and Board President Moreno presented them with a Ceremonial Resolution.

1.07 Report of Action from Closed Session

Dr. Christian Teeter, Secretary of the Board, reported that on a motion by Ms. Hornbuckle and seconded by Mr. Grant, the Board voted unanimously to approve Item **1.04.07 Public Employment** with the exception of **Section 3 Full Time Faculty, A, B and C on page 4** that will be held for further discussion. Additionally, on page 2, "District" was replaced with "Orange Coast College", and titles of two categories at the bottom of the page "Create Audio-Video Presentations for Chemistry" and "Re-Work Class Demonstrations-Chemistry" for Golden West College were switched. (See Appendix pages 16-26)

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

1.08 Public Comment (Open Session)

Dr. Barbara Price, Americo Lopez Rodriguez and Veronica Alvarez addressed the Board during Public Comment.

1.09 Presentations and Ceremonial Resolutions

1.09.01 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retiree with 10 or more years of service to the Coast Community College District:

Faculty

Ross, Roxana C., GWC, Librarian, retirement effective 6/1/12

On a motion by Ms. Hornbuckle and seconded by Mr. Grant, the Board voted to accept this retirement.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

2.00 Informative Reports

2.01 Report from the Chancellor

Dr. Andrew Jones, Chancellor, provided a report to the Board.

2.02 Reports from the Presidents

The following college presidents or designee provided reports to the Board:

Dr. Loretta Adrian, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

2.03 Reports from the Presidents of Student Government Organizations

The following representatives provided reports on behalf of the student government organizations:

Tarez Henderson, Coastline Community College
Dale Lendrum, Golden West College
Catherine Tran, Orange Coast College

2.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents or designee provided reports to the Board:

Margaret Lovig, Coastline Community College (CCC) Academic Senate President
Vesna Marcina, Orange Coast College (OCC) Academic Senate President
Theresa Lavarini, Golden West College (GWC) Academic Senate President

On a motion by Mr. Patterson and seconded by Ms. Hornbuckle, the Board voted unanimously to add a board item to the April 4, 2012 on Participatory Governance.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

2.05 Reports from the Presidents of Employee Representative Groups

Dean Mancina, Coast Federation of Educators/American Federation of Teachers (CFE/AFT)
Vince Rodriguez, Coast District Management Association (CDMA)
John Dunham, President, Coast Community College Association/California Teachers Association – National Education Association (CCCA/CTA-NEA)

2.06 Reports from the Board of Trustees

Board members provided individual reports.

2.07 Reports from the Board Committees and Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings, and provided updates on committee activities and meetings.

2.08 Annual Reports from Coast Colleges' Foundation Directors

Annual reports from the Orange Coast College, Golden West College, Coastline Community College and the District Foundation were presented to the Board.

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2011/2012 as presented in the March 7, 2012 Agenda.

3.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT), Association of Community College League (CCLC), and California Community College Trustees (CCCT)

The Board reviewed the meetings and conferences of the AACC, ACCT, CCLC and CCCT.

3.03 The Board Directives Log

The Board reviewed and discussed the Board Directives Log. On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted unanimously to remove Items 1 and 4, and add April 4, 2012 as the due date for Item 5 and Item 6.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

3.04 Buildings and Grounds Reports

The Board reviewed and discussed the Buildings and Grounds Reports as presented in the March 7, 2012 Agenda.

3.05 Review of Instructional Material Fees

The Board reviewed the Instructional Material Fees as presented in the March 7, 2012 Agenda.

3.06 Semi-Annual Report on Settlements Made Under Board Policy 6542

The Board reviewed the Semi-Annual Report on settlements made under Board Policy 6542.

3.07 Orange Coast College Educational Master Plan, Vision Statement and Mission Statement

Orange Coast College President Harkins presented the Board with an overview of Orange Coast College's Educational Master Plan, Vision Statement and Mission Statement.

3.08 Opportunity for the Board of Trustees to Review Proposed Revisions to Board Policies and to Review New Board Policies and Administrative Procedures

The Board reviewed proposed revisions to Board Policies and reviewed new Board Policies and Administrative Procedures. These policies and administrative procedure will be moved forward for approval on the March 21, 2012 agenda.

CONSENT CALENDAR (Items 4 - 21)

On a motion by Ms. Hornbuckle and seconded by Mr. Patterson, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

DISCUSSION CALENDAR

22.00 Approval of Agreements

22.01 GWC - Approve Non-Standard Agreement between California State University, Fullerton, and the Coast Community College District for the Internship of Kayla Nguyen

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the Agreement between California State University, Fullerton and the Coast Community College District for the internship of Kayla Nguyen, from March 8, 2012 through May 31, 2012. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: No cost to the college.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

22.02 DIS - Approval of Employment Agreement, Associate Dean, Institutional Research and Planning, CCC

On a motion by Dr. Prinsky and seconded by Mr. Moreno, the Board voted to approve the employment agreement with Jorge Sanchez, CCC, to serve as Associate Dean, Institutional Research & Planning, effective March 8, 2012 through June 30, 2013. Compensation to be \$146,625.96 annually, based on the Salary Schedule at the level of D-32 y-rated, including longevity. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

22.03 DIS - Approval of Employment Agreement, Associate Dean, Distance Learning and Professional Development, CCC

On a motion by Ms. Hornbuckle and seconded by Mr. Venegas, the Board voted to approve the employment agreement with Robert Nash, CCC, to serve as Associate Dean of Distance Learning & Professional Development, effective March 8, 2012 through June 30, 2013. Compensation to be \$100,667 annually, based on the appropriate step placement, including longevity. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
 No: None
 Absent: None

22.04 OCC - Approve Non-Standard Agreement between The Regents of the University of California Puente Project and the Coast Community College District to Provide a Program for Educationally Disadvantaged Students at Orange Coast College

On a motion by Mr. Moreno and seconded by Mr. Venegas, the Board voted to approve the Agreement between the University of California Regents and the Coast Community College District for the purpose of increasing the number of educationally disadvantaged students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations.

Fiscal Impact: Orange Coast College to receive revenue in the amount of \$1,500.00 from University of California Regents to provide mentor support for the Puente Program.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
 No: None
 Absent: None

22.05 OCC - Approve Non-Standard Addendum to an Agreement between Credentials Inc. and the Coast Community College District for the Processing of Transcript Requests

On a motion by Mr. Venegas and seconded by Ms. Hornbuckle, the Board voted to approve the Addendum to the existing Agreement between Credentials Inc. and the Coast Community College District for processing of transcripts requests. The Board President, or designee, is authorized to sign the Addendum and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: There will be zero (0) fiscal impact to Orange Coast College.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
 No: None
 Absent: None

22.06 OCC - Approve Non-Standard Amendment to an Agreement between Credential Order Processing Services (COPSI) and Coast Community College District for the Distribution of Parking Permits to Students

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the Amendment to the existing Agreement between Credential Order Processing Services (COPSI) and the Coast Community College District for the distribution of parking permits to students. The Board President, or designee, is authorized to sign the Amendment and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: No financial impact to the campus.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

22.07 CCC - Approval to Enter into Addendum #1 to the Statement of Work #1 for Terremark North America, Inc. and the Coast Community College District

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to approve Addendum # 1 to the Master Agreement – Enterprise Cloud, Terremark North America, Inc. for an additional 12 month term beginning May 5, 2012 through May 4, 2013. The Board President, or designee, is authorized to sign the Agreement.

Fiscal Review and Impact: Expense amount of \$50,820, to be paid from General Fund.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

22.08 DIS - Approve Temporary Transfer Agreement between the County of Orange and Coast Community College District

On a motion by Mr. Moreno and seconded by Ms. Hornbuckle, the Board voted to approve the Temporary Transfer Agreement with the County of Orange and adopt Resolution 12-06.

Fiscal Review & Impact: The cost of borrowing under this program will be equal to the gross rate the Educational Investment Pool is earning for the same period from the date of the Transfer plus five (5) basis points until the entire Transfer and applicable interest is repaid.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

22.09 DIS - Approval of Employment Agreement, Dean of Enrollment Services, CCC

On a motion by Mr. Venegas and seconded by Dr. Prinsky, the Board voted to approve the employment agreement with Lois Wilkerson, CCC, to serve as Dean of Enrollment

Services, effective July 1, 2012 through June 30, 2014. Compensation to be \$143,811 annually, based on the appropriate step placement, including longevity. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

22.10 DIS - Approve Agreement between the Lanzhou University US Foundation and the Coast Community College District (CCCD) to Recruit International Students for CCCD Colleges, Increase CCCD Enrollment of International Students, and Provide Support Services for Transfer to a CCCD College

On a motion by Mr. Patterson and seconded by Ms. Hornbuckle, the Board voted to authorize the Agreement between Lanzhou University US Foundation and the Coast Community College District to recruit, diversify and increase CCCD enrollment of international students. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. The Board President requested an item be added to the Board Directives Log for the Board to receive periodic progress updates.

Fiscal Review and Impact: The annual income to the district from this partnership will be \$4,365 to \$4,622 per enrolled student based on 12 units of academic load and the number of enrollments.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

22.11 DIS - Approve Non-Standard Agreement between State Mediation/Conciliation Service (SMCS) and the Coast Community College District to Provide Facilitation of Negotiation Sessions between the Coast Federation of Classified Employees (CFCE) and the Coast Community College District

On a motion by Dr. Prinsky and seconded by Ms. Hornbuckle, the Board voted to the Agreement with SMCS to provide facilitation of the negotiation sessions between the CFCE and the District. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$57.50 per hour for a maximum of 50 hours, not to exceed \$2,875.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

23.00 General Items of Business

23.01 DIS - Authorization to Purchase One Hundred (100) Dell Desktop Computers for Golden West College Classrooms Utilizing the Western States Contracting Alliance (WSCA) Contract B27160

On a motion by Mr. Venegas and seconded by Ms. Hornbuckle, the Board voted to authorize the purchase of one-hundred (100) Dell Computers using WSCA Contract B27160.

Fiscal Review and Impact: NTE \$113,000.00 (CCCD Perkins Grant Funds)

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

23.02 DIS - Approve Non-Standard Agreement with RBC Capital Markets, LLC, Piper Jaffray & Co., and Citigroup Global Markets, Inc. for Bond Underwriting Services Related to a Potential 2012 Obligation Bond Measure

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to approve the Agreement to employ RBC Capital Markets, LLC, Piper Jaffray & Co., and Citigroup Global Markets, Inc. for bond underwriting services pursuant to the attached Bond Underwriting Agreement. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$0 (Fees incurred only upon bond passage and will be paid from bond proceeds)

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

23.03 DIS - Approve Standard Professional Services Agreement with Stradling, Yocca, Carlson & Rauth for Bond Counsel Services for Potential 2012 General Obligation Bond Measure

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to approve the Standard Professional Services Agreement to employ Stradling, Yocca, Carlson & Rauth for bond counsel services pursuant to the District's Standard Professional Services Agreement. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$0 (Fees incurred only upon bond passage and will be paid from bond proceeds)

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

23.04 DIS - Authorization to Make Payment to Rancho Santiago Community College District for Services Provided by Atkinson, Andelson, Loya, Ruud & Romo (AALRR)

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to make payment to Rancho Santiago Community College District for services provided by Atkinson, Andelson, Loya, Ruud & Romo for legal research costs related to the Orange County Property Tax, as previously authorized at the December 14, 2011 Board of Trustees' Meeting.

Fiscal Impact: Equal share of 25% of legal services for the month of January 2012 in the amount of \$2,594.22.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

23.05 DIS - Overview of Student Success Programs and Initiatives and the Accountability Reporting for Community Colleges (ARCC) Measure of Student Success

The Board was presented an Overview of Student Success Programs and Initiatives and the Accountability Reporting for Community Colleges (ARCC) Measures of Student success. After discussion, on a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to accept the report.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

23.06 DIS - Early Notification Program (ENP): Authorization to Offer Classified, Confidential and Management Staff an Incentive for Early Notification of Intent to Retire or Resign from the Coast Community College District

On a motion by Mr. Patterson and seconded by Mr. Grant, the Board voted to adopt the Early Notification Program of Intent to Retire or Resign.

Fiscal Review & Impact: Fiscal impact will be driven by program participation.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

24.00 Resolutions

24.01 DIS - Resolution #12-06 to Request Budget Transfers from the County Treasurer

On a motion by Ms. Hornbuckle and seconded by Mr. Grant, the Board voted to approve Resolution #12-06 requesting budget transfers from the County treasurer.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

25.00 Approval of Minutes

25.01 Approval of Minutes

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the Minutes of the Special Meeting/Study Session of February 8, 2012, and the Special Meeting of February 23, 2012.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

On a motion by Ms. Hornbuckle and seconded by Mr. Patterson, the Board voted to approve the Minutes of the Regular Meeting of February 15, 2012.

Motion carried with the following vote:

Aye:	Ms. Hornbuckle, Mr. Patterson, Mr. Grant and Mr. Venegas
No:	None
Absent:	None
Abstain:	Mr. Moreno and Dr. Prinsky

Recess to Closed Session

The Board recessed to Closed Session at 9:41 p.m.

Reconvene to Open Session

The Board reconvened to Open Session at 11:25 p.m.

Report of Action from Closed Session

Dr. Christian Teeter, Secretary of the Board, reported that on a motion by Ms. Hornbuckle and seconded by Mr. Patterson, on **Item 1.04.06 Conference with Legal Counsel: Anticipated Litigation**, the Board voted unanimously to deny the claim by SMC Construction Co.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky and Mr. Grant
No:	None
Absent:	Mr. Venegas III

Additionally, Dr. Teeter reported that on a motion by Dr. Prinsky and seconded by Mr. Patterson, the Board voted unanimously to approve **Item 1.04.07 Public Employment, Section 3** Full Time Faculty, A, B and C.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky and Mr. Grant
No:	None
Absent:	Mr. Venegas III

26.00 Close of Meeting

26.01 Adjournment

There being no further business, on a motion by Ms. Hornbuckle and seconded by Dr. Prinsky the Board voted to adjourn the meeting at 11:31 p.m.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky and Mr. Grant
No:	None
Absent:	None

Secretary of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Page
A. Public Employment.....	16-26

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

COASTLINE COLLEGE

ART GALLERY GUEST LECTURER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Compensation</u>
Jane Bauman	04/06/12	04/07/12	EXM	\$100.00

CURRICULUM TRAINING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bassett, Maxine	03/08/12	06/30/12	EXH	\$29.46

INTELLECTUAL DISABILITY DEPARTMENT MEETING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Mungaray, Sally	02/02/12	05/30/12	EXH	\$29.46

Justification: Late New-Hire needed in the Special Program Department

SEAPORT 3 MENTOR , TRAINING AND SUPPORT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Compensation</u>
Armendariz, Patricia	05/01/12	05/31/12	EXH	\$300.00
Berggren, Gayle	05/01/12	05/31/12	EXM	\$300.00
Boehler, Connie	05/01/12	05/31/12	EXM	\$300.00
Chapman, Cheryl	05/01/12	05/31/12	EXH	\$600.00
Crowley, Debra	05/01/12	05/31/12	EXH	\$300.00
Cummins, Megan	05/01/12	05/31/12	EXH	\$300.00
Ellis, Jeanette	05/01/12	05/31/12	EXM	\$300.00
Gutierrez, Pedro	05/01/12	05/31/12	EXM	\$300.00
Hollinden, Jody	05/01/12	05/31/12	EXM	\$300.00
Johnson, Daniel	05/01/12	05/31/12	EXM	\$300.00
Jones, Nancy	05/01/12	05/31/12	EXM	\$300.00
Lee, Lisa	05/01/12	05/31/12	EXM	\$300.00
Letterman, Bryce	05/01/12	05/31/12	EXM	\$300.00
Lockwood, Frederick	05/01/12	05/31/12	EXM	\$300.00
Marin, Lliana	05/01/12	05/31/12	EXH	\$300.00
Miller, Rosemary	05/01/12	05/31/12	EXH	\$300.00
Montague, Judy	05/01/12	05/31/12	EXM	\$300.00
Ostrowski., Kenneth	05/01/12	05/31/12	EXH	\$300.00
Preciado, Anita	05/01/12	05/31/12	EXM	\$300.00
Roeun, Malini	05/01/12	05/31/12	EXM	\$300.00

Rogoff, Meri	05/01/12	05/31/12	EXH	\$300.00
Ruppert, Kelly	05/01/12	05/31/12	EXH	\$300.00
Ryan, Celeste	05/01/12	05/31/12	EXM	\$300.00
Shelley, Karen	05/01/12	05/31/12	EXM	\$300.00
Stewart, Cheryl	05/01/12	05/31/12	EXM	\$300.00
Taylor, Margaret	05/01/12	05/31/12	EXM	\$300.00
Terry, Brenda	05/01/12	05/31/12	EXH	\$300.00
Washington, Warren	05/01/12	05/31/12	EXH	\$300.00
Wild, Michelle	05/01/12	05/31/12	EXM	\$300.00

ACADEMIC SENATE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Description</u>
Fry, Marilyn	01/30/12*	05/27/12	ASH	\$1514.00	Recording Secretary
Johnson, Daniel	01/30/12*	05/27/12	ACS	\$1514.00	Curriculum Co-Chair
Leighton, Kenneth	01/30/12*	05/27/12	ACS	\$1514.00	Corresponding Sec
Stewart, Cheryl	01/30/12*	05/27/12	ACS	\$1514.00	Vice President

*Justification: Paperwork was misplaced in the Personnel Office

EDUCATION BOUND US PROGRAM-ENGLISH

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Mefford, Christopher	03/08/12	06/30/12	EXH	\$29.46

The following CCC Full Time and Part Time Instructors to provide instructional opportunities for Navy Onshore and NCPACE Contract Education during **Spring** semester.

Instructors

Gutierrez, Pedro

Justification: Original Instructor was unable to teach course

ORANGE COAST COLLEGE**OCC CULINOLOGY PATHWAY DAY GRANT EVENT 2012**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Blake, Elizabeth	03/08/12	03/29/12	EXM	\$43.55
Golden, Jill	03/08/12	03/29/12	EXM	\$43.55
Plum, Caryn	03/08/12	03/29/12	EXH	\$29.46

OCC PHOTOGRAPHY PATHWAY DAY GRANT EVENT 2012

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Gillissen, Blade	03/08/12	03/15/12	EXM	\$43.55
Goracke, Michelle	03/08/12	03/15/12	EXH	\$29.46

OCC MANUFACTURING –WELDING PATHWAY DAY GRANT EVENT 2012

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Budwig, Eric	03/08/12	03/15/12	EXH	\$29.46
Cervantes, Aureliano	03/08/12	03/15/12	EXM	\$43.55
Hutchison, Richard	03/08/12	03/15/12	EXM	\$43.55
Tran, Ben	03/08/12	03/15/12	EXH	\$29.46

GOLDEN WEST COLLEGE**READER/EVALUATOR FOR ASSESSMENT CENTER**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Alvarez, Veronica	01/03/12	01/27/12*	EXM	\$29.46
Alvarez, Veronica	03/08/12	05/27/12	EXM	\$29.46

*Justification: Name omitted from hiring list; clerical error

RE-WORK CLASS DEMONSTRATIONS-CHEMISTRY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Babb, Susan	03/08/12	05/27/12	EXM	\$72.00

CREATE AUDIO-VIDEO PRESENTATIONS FOR CHEMISTRY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Almy, James	03/08/12	05/27/12	EXM	\$72.00

RE-WRITE SECOND SEMESTER CHEMISTRY MANUAL

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Green, Katherine	03/08/12	05/27/12	EXM	\$72.00

ORANGE COAST COLLEGE**WIA ALLIED HEALTH GRANT ACTIVITIES**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Adelmann, Daniel	02/16/12	02/29/12	EXM	\$43.55

Justification: Department added assignment late

INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Saichek, William	01/30/12	05/27/12	IUM	\$1514.00	Bus & Computing

Justification: Department added assignment late

PHOTO EQUIPMENT REPAIRS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Gillisen, Blade	03/08/12	05/25/12	EXM	\$43.55

AMERICAN COLLEGE DANCE FESTIVAL STAGE DESIGN

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Hunter, Amelie	03/24/12	03/27/12	EXM	\$43.55

FACULTY OVERLOAD

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **01/30/12 to 05/27/12** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC

<u>Name</u>	<u>LHE</u>
Carter, Henrietta	1.00
Hamilton, Chris	6.00
Hausey, Collette	1.00

OCC

<u>Name</u>	<u>LHE</u>
Adelman, Daniel	1.73
Kraft, Richard	2.33
Poshek, Joseph	3.00
Reed, Charlene	0.93

2. Substitute Faculty**Full time Faculty Substitutes**

It is recommended that the following individuals perform substitute assignments, and subject to Board policies governing such appointments, to be compensated at the overload rate.

Orange Coast College

Appel, Mathew

Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2011-12 academic year.

Golden West College

White, Carol

Orange Coast College

Noriega, Keith
Olivera, Nabawia El-Soudani
Rehm, Guenter

3. Full time Faculty**Faculty Tenure-Track Advancement**

A. Advancement to Second-Year. Pursuant to Sections 87607 and 87608 of the *Education Code*, based upon a comprehensive evaluation by each faculty member's Tenure Review Committee, and upon a recommendation of the respective College President, the Chancellor recommends that the Board of Trustees enter into a one-year contract for the 2012-2013 academic year as a probationary faculty member, pursuant to Section 87608(b) of the *Education Code*, contingent upon the faculty member serving a complete college year, as defined in Sections 87605, 87468, or 87469 of the *Education Code*, for each of the following employees; where indicated by an asterisk, the recommendation includes a Program of Professional Improvement as recommended by the Tenure Review Committee:

<u>Last Name</u>	<u>First</u>	<u>Title</u>	<u>Loc</u>	<u>Discipline</u>
Pittaway	Daniel	Instructor	CCC	Student Success
Rosales	Evangelina	Instructor	GWC	Cosmetology

B. Advancement to Third-Year. Pursuant to Sections 87607 and 87608.5 of the *Education Code*, based upon a comprehensive evaluation by each faculty member's Tenure Review Committee, and upon

a recommendation of the respective College President, the Chancellor recommends that the Board of Trustees enter into a two-year contract for the 2012-2014 academic years as a probationary faculty member, pursuant to Section 87608.5(b) of the *Education Code*, contingent upon the faculty member serving a complete college year, as defined in Sections 87468 or 87469 of the *Education Code*, for each of the following employees; where indicated by an asterisk, the recommendation includes a Program of Professional Improvement as recommended by the Tenure Review Committee:

<u>Last Name</u>	<u>First</u>	<u>Title</u>	<u>Loc</u>	<u>Discipline</u>
Cottrell	Lynne	Instructor	OCC	Medical Assisting

C. Award of Tenure. Pursuant to Sections 87607 and 87609 of the *Education Code*, based upon a comprehensive evaluation by each faculty member's Tenure Review Committee, and upon a recommendation of the respective College President, the Chancellor recommends that the Board of Trustees award tenure, commencing at the 2012-2013 academic year, pursuant to Section 87609(b) of the *Education Code*, contingent upon the faculty member serving a complete college year, as defined in Sections 87468 or 87469 of the *Education Code*, for each of the following employees; where indicated by an asterisk, the recommendation includes a Program of Professional Improvement as recommended by the Tenure Review Committee:

<u>Last Name</u>	<u>First</u>	<u>Title</u>	<u>Loc</u>	<u>Discipline</u>
Abernathy	Dean	Instructor	OCC	Architecture
Almy	James	Instructor	GWC	Chemistry
Baker	Karen	Instructor	OCC	Marine Science
Basabe	Sandra	Instructor	CCC	Spanish
Bosich	Jill	Instructor	OCC	Culinary Arts
Cassidy	Lori	Librarian	OCC	Library Science
Christie	Joan	Instructor	GWC	Cosmetology
Chu	Alice	Instructor	GWC	Accounting
Gonzales	Jarren	Instructor	OCC	Psychology
Green	Katherine	Instructor	GWC	Chemistry
Guillen	Denia	Counselor	OCC	Counseling
Hussain	Syed	Instructor	OCC	Math & Engineering
Johnson	Leilani	Instructor	GWC	Adaptive Physical Educ
Kopp	Kyle	Instructor	GWC	Physical Educ
Leighton	Kenneth	Instructor	CCC	English
Maekawa	Naoko	Instructor	OCC	Mathematics
Nguyen	Jimmy	Counselor	GWC	Counseling
Ortiz	Oscar	Instructor	OCC	Construction Tech
Plaster	Nikki	Instructor	GWC	Biological Sciences
Polk	Sherana	Instructor	OCC	Speech Communications
Russell	Gregory	Instructor	OCC	Biological Sciences
Savage	Jennifer	Instructor	OCC	Economics
Sugden	James	Instructor	OCC	Accounting
Tom	Eileen	Counselor	OCC	Counseling
Topping	Holly	Instructor	OCC	Art
Young	Richard	Instructor	OCC	Aviation

4. Part time Faculty

SPRING

Assignments during the period **01/30/12-05/27/12** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency. The items listed below have been submitted late for Board approval due to scheduling conflicts, last minute program requirements and student enrollments demands.

Coastline College

<u>Name</u>	<u>LHE</u>
Anderson, Matthew	0.420
Artemova, Alina	1.250
Atkins, Courtney	4.500
Barnes, Stephen	2.830
Bassett, Maxine	1.000
Boocock III, William	0.830
Fuller, David	1.875
Henderson, Heather	0.420
Keen, Phillip	0.830
Siebert, Paul	2.813

Golden West College

<u>Name</u>	<u>LHE</u>
Luong, Andy	0.250
Rudd, Marty	2.250

Orange Coast College

<u>Name</u>	<u>LHE</u>
Herbst, Catherine	3.250
Hesse, Lisa Michelle	5.500

5. Educational Administrator

In accordance with Board policies and procedures, the following academic administrative staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed.

Reorganization

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Nash, Robert	CCC	Dir, Instructional Design & Faculty Support G-22	Assoc Dean, Distance Learning & Prof Dev D-26	03/08/12
Sanchez, Jorge	CCC	Supervisor of Research G-24	Assoc Dean, Institutional Research & Planning D-26	03/08/12
Wilkerson, Lois	CCC	Interim VP of Student Services & Economic Dev D-34	Dean of Enrollment Services D-32	07/01/12

6. Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

Extension of Interim Position

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Kudlik, Richard	CCC	Interim Director Fiscal Services	04/09/12	10/09/12	G-24-07

7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

New Hires and Rehires

<u>Name</u>	<u>LOC</u>	<u>Title</u>		<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Kumar, Kunaal	OCC	Child Dev Specialist	10 mo	03/01/12	E-41-01	O-012-12

Justification: Recruitment process not concluded until after Board deadline date

8. Reclassification and Reorganization/Reassignment

None.

9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Denunno, Maria	OCC	Acctng Tech	Acctng Speclst	03/01/12*	05/31/12	E-52-05
Fontenot, Jeffery	GWC	Computer Supp Spc 1	Inform Sys Tech II*	03/08/12	06/30/12	E-59-03
Schulte, Rita	OCC	Acctng Specl	Special Assign	03/01/12*	05/13/12	E-52-05

***Justification:** Recent Campus Budget vacancy due to promotion; urgent to fill the job duties

*On-call, as needed

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Barber, Shaunick	CCC	Staff Aide	Special Assignment	Extend from 03/15/12 to 06/15/12	E-48-05
Cobian, Gabriel	GWC	Inform Sys Tech I	Inform Sys Tech II	Extend from 03/31/12 to 05/31/12	E-59-02
Drake, Rena	CCC	Workforce Specialist	Special Assignment	Extend from 03/31/12 to 06/30/12	E-46-03
Hernandez, Laura	GWC	Staff Aide	Staff Assistant	Extend from 03/31/12 to 06/30/12	E-52-05
La Bounty, Jennifer	OCC	Staff Aide	Staff Assistant	Extend from 03/31/12 to 06/30/12	E-52-05
Lundell, Candra	GWC	Staff Assistant, Sr	Coord of Comm Serv	Extend from 03/31/12 to 06/30/12	G-20-04

Maciel, Anthony	GWC	Sr Dir, Coll Inform Tech	Adm Dir, Inform Tech	Extend from 03/31/12 to 05/31/12	G-32-07
Moore, Garland	GWC	Stud Fin Aid Assist II	Special Assignment	Extend from 03/31/12 to 06/30/12	E-44-05
Nguyen, Hung Van	DIST	Mechanic	Lead Mechanic	Extend from 03/31/12 to 06/30/12	E-55-05
Tran-Nguyen, Martha	CCC	Workforce Specialist	Special Assignment	Extend from 03/31/12 to 06/30/12	E-46-05
Spiratos, Jerry	GWC	Inform Sys Tech II	Applic Proj Coord	Extend from 03/31/12 to 05/31/12	E-69-02
Vu, Tina	GWC	Stud Fin Aid Tech	Special Assignment	Extend from 03/31/12 to 06/30/12	E-48-05
Vu, Victoria	GWC	Stud Fin Aid Tech	Special Assignment	Extend from 03/31/12 to 06/30/12	E-48-05
Wakim, Anis	OCC	Instr Food Serv Coord	Instr Food Serv Manager	Extend from 02/28/12 to 05/31/12	G-09-07

10. Short Term Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.) EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Anderson, Valerie	OCC	03/08/12	06/30/12	124035-249302	M,T,W,TH,F
Box, Rachel*	CCC	02/01/12	06/30/12	124077-851254	M,T,W,TH,F
Cutting, Kristopher	OCC	03/08/12	06/30/12	812035-285802	M,T,W,TH,F
Davis, Paul	CCC	03/08/12	06/30/12	120010-850101	M,T,W,TH,F
Dorado, Dina-Rae	CCC	03/08/12	06/30/12	120010-850101	M,T,W,TH,F
Flores Carrera, Lucia	GWC	03/08/12	06/30/12	110001-321202	M,T,W,TH,F

Garcia, Caleb	CCC	03/08/12	06/30/12	120010-850101	M,T,W,TH,F
Green, Kip*	CCC	02/15/12	06/30/12	124077-851251	M,T,W,TH,F
Hishmeh, Erin	CCC	03/08/12	06/30/12	120010-850101	M,T,W,TH,F
Hoang, Steven*	CCC	02/22/12	06/30/12	124077-851254	M,T,W,TH,F
Jones, Colleen	CCC	03/08/12	06/30/12	120010-850101	M,T,W,TH,F
Laroche, Kristelle	CCC	03/08/12	06/30/12	124002-856201	M,T,W,TH,F
Lewis, Jonathan	CCC	03/08/12	06/30/12	120010-850101	M,T,W,TH,F
McMahon, Lindsay	CCC	03/08/12	06/30/12	818030-847515	M,T,W,TH,F
Nguyen, Natalie	OCC	03/08/12	06/30/12	110001-243000	M,T,W,TH,F
Ramirez, Anadelle	CCC	03/08/12	06/30/12	818030-847515	M,T,W,TH,F
Sanchez, Heather	GWC	03/08/12	06/30/12	813001-361801	M,T,W,TH,F
Seitz, Carol*	CCC	02/01/12	06/30/12	124077-851254	M,T,W,TH,F
Terry, Katie	CCC	03/08/12	06/30/12	124007-856101	M,T,W,TH,F
Tomas, Juan	GWC	03/08/12	06/30/12	124036-349304	M,T,W,TH,F
Tull, Dana	CCC	03/08/12	06/30/12	124007-856101	M,T,W,TH,F
	CCC	03/08/12	06/30/12	124002-856201	M,T,W,TH,F
Valverde, Jesus*	CCC	02/07/12	06/30/12	124081-851261	M,T,W,TH,F
Wilson, Mechalle*	CCC	01/26/12	06/30/12	124077-851254	M,T,W,TH,F
Zubia, Savannah	CCC	03/08/12	06/30/12	818030-847515	M,T,W,TH,F

*Justification: WEX (Work Experience) Program for the One-Stop Center

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Loftsgaard, EVELDA	OCC	03/08/12	06/30/12	812001-201592	M,T,W,TH,F
	OCC	03/08/12	06/30/12	110001-201591	M,T,W,TH,F
	OCC	03/08/12	06/30/12	120176-251045	M,T,W,TH,F

Nguyen, Tri	GWC	03/08/12	06/30/12	110001-347151	M,T,W,TH,F
Nguyen, Vi*	GWC	02/15/12	06/30/12	110001-347101	M,T,W,TH,F
Phan, Vu	OCC	03/08/12	06/30/12	110001-201501	M,T,W,TH,F

*Justification: To avoid disruption of tutoring services to student population

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Raniag, Marcilliano*	GWC	02/18/12	06/30/12	813015-381401	S,SU
Reyes, Delgadillo, Edgar	GWC	03/10/12	06/30/12	813015-381401	S,SU
Rogers, Christopher	GWC	03/08/12	06/30/12	813015-381401	S,SU
Updegraff, Stephen	OCC	03/08/12	06/30/12	812020-205401	M,T,W,TH,F

*Justification: Clerical oversight in campus personnel office

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Bunch, Paul	OCC	03/08/12	06/30/12	812035-212203	M,T,W,TH,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Grundy, Amber	GWC	02/13/12	04/02/12	110001-307201	M,T,W,TH,F

11. Substitute Classified

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

Orange Coast College
Bizzell, Emily
Ram, Komal

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

None.

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Golden West College

Cao, Thy
Dao, Thanh
Fox, Autum
Hernandez, Rebecca
Hua, Nathan
Le, Katherine
Line, Erik
Luu, Katherine
Neal, Keifer
Nguyen, Chau
Nguyen, Loan
Nguyen, Nicholas
Pham, Jacklyn
Riley, Lambert
Steele, Delroy
Tran, Tam
Ziemer, Jacob

Orange Coast College

Anderson, Eric
Ghyaz, Sulaiman
Hassani, Lance
Hixenbaugh, Christine
Jiang, Meiru
Kurien, Jennifer
Ly, Trieu
Nguyen, Vu
Pham, Thanh
Robinson, Jovan
Rodriguez, Teresa
Selzer, Ian
Tran, Minh