

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

4:00 p.m. Closed Session, 6:30 p.m. Open Session

Wednesday, April 4, 2012

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on April 4, 2012 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

President Jim Moreno called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Jim Moreno, Mary Hornbuckle, Jerry Patterson, Lorraine Prinsky and David Grant. Student Trustee Joe Venegas III joined the meeting at 6:30 p.m.

Trustees Absent: None

1.03 Opportunity for Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

The Board recessed to Closed Session at 4:02 p.m. to discuss the following items:

1.04.01 Public Employment (Pursuant to Government Code Section 54957 (b)(1))

Position: Vice Chancellor of Educational Services and Technology

1.04.02 Conference with Labor Negotiator (Pursuant to Government Code Section 54957.6)

Unrepresented Employee: Vice Chancellor of Educational Services and Technology

Agency Negotiators: Trustee Jim Moreno, Board President, and Dr. Andrew Jones, Chancellor

1.04.03 Public Employment (Pursuant to Government Code 54957 (b)(1))

- a) Faculty Special Assignments
- b) Substitute Faculty
- c) Full-time Faculty
- d) Part-time Faculty
- e) Educational Administrators
 - a. Public Safety Training Coordinator
 - b. Dean, Instruction, Career & Technical Education
 - c. Interim Vice President of Instruction
- f) Classified Management
- g) Classified Staff
 - a. Division Area Office Coordinator
 - b. Adm/Records Tech 2
- h) Reclassification and Reorganization/Reassignment
- i) Classified Temporary Assignments
 - a. Special Assignment
 - b. Military/Contract Educ Program Coordinator
- j) Hourly Staff
- k) Substitute Classified
- l) Clinical Advisor/Summer
- m) Medical Professional Hourly Personnel
- n) Student Workers

1.04.04 Public Employee Discipline/Dismissal/Release (Pursuant to Government Code Section 54957)

1.04.05 Conference with Labor Negotiator (Pursuant to Government Code Section 54957.6)

Agency Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Organizations:
Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association(CDMA),
Educational Administrators

1.04.06 Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "a" of Government Code Section 54956.9)

Coast Community College Association vs. Coast Community College District
Public Employment Relations Board Case No. LA-CE-5436-E
Damian Rodriguez vs. George Phan et al., Orange County Superior Court Case
No. 30-2011-00445563
Coast Federation of Educators vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5578-E
William Miles vs. Golden West College et al., Orange County Superior Court
Case No. 30-2011-00504551

1.04.07 Conference with Legal Counsel: Anticipated Litigation

(Pursuant to sub-section "c" of Section 54956.9 of the Government Code)

Potential Initiation of Litigation: One Case

1.04.08 Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "b" of Government Code
Section 54956.9. Two Cases:

1. Construction delays at Orange Coast College
2. Construction delays at Golden West College

1.05 Reconvene Regular Meeting

The meeting was reconvened to Open Session at 6:33 p.m.

1.06 Pledge of Allegiance

Trustee Grant led the Pledge of Allegiance to the United States of America.

1.07 Report of Action from Closed Session

Board President Moreno reported that, on a motion by Mr. Patterson and seconded by Mr. Grant, the Board voted unanimously to appoint Dr. Andreea Serban as Vice Chancellor of Educational Services and Technology.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, and Mr. Grant
No:	None
Absent:	None

Dr. Christian Teeter reported that, on a motion by Dr. Prinsky and seconded by Ms. Hornbuckle, the Board voted unanimously to approve **Item 1.04.03 Public Employment**.
(See Appendix pages 20-25)

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, and Mr. Grant
No:	None
Absent:	None

Additionally, Dr. Teeter reported that for Item **1.04.06 Conference with Legal Counsel: Existing Litigation**, on a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted unanimously to approve the Memorandum of Understanding with the Coast Federation of Educators.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, and Mr. Grant
No: None
Absent: None

Lastly, for Item **1.04.05 Conference with Labor Negotiator**, on a motion by Mr. Grant and seconded by Dr. Prinsky, the Board voted unanimously to approve the Memorandum of Understanding with the Coast Federation of Educators.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, and Mr. Grant
No: None
Absent: None

1.08 Public Comment (Open Session)

Two speakers requested to address the Board after Item 1.09 Comments from Faculty Regarding Academic Planning Initiatives and Participatory Governance.

1.09 Comments from Faculty Regarding Academic Planning Initiatives and Participatory Governance

Academic Senate President, Theresa Lavarini, Academic Senate Curriculum Chair Jaima Bennett, Academic Senate Mathematics Chair Pete Bouzar, Academic Senate Vice President Yvonne Valenzuela and former Orange Coast College Academic Senate President Eduardo Arismendi-Pardi addressed the Board regarding Academic Planning Initiatives and Participatory Governance, specifically Accelerated AA Degree Programs.

In addition, Marilyn Kennedy and Vesna Marcina addressed the Board on the subject.

2.00 Informative Reports

2.01 Report from the Chancellor

Dr. Andrew Jones, Chancellor, provided a report to the Board.

At this time, **Item 2.08 Report on Mobile Applications** was brought forward, and the Board received a presentation from Interim Administrative Director, District Information Systems Richard Patterson and Orange Coast College Director, Applications & Infrastructure Glen Profeta.

2.02 Reports from the Presidents

The following college presidents or designee provided reports to the Board:

Dr. Loretta Adrian, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

2.03 Reports from the Presidents of Student Government Organizations

The following representatives provided reports on behalf of the student government organizations:

Monica Dekany on behalf of Dale Lendrum, Golden West College
Catherine Tran, Orange Coast College

2.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents or designee provided reports to the Board:

Margaret Lovig, Coastline Community College (CCC) Academic Senate President
Vesna Marcina, Orange Coast College (OCC) Academic Senate President
Theresa Lavarini, Golden West College (GWC) Academic Senate President

2.05 Reports from the Presidents of Employee Representative Groups

There were no reports from Presidents of Employee Representative Groups.

2.06 Reports from the Board of Trustees

Board members provided individual reports. Trustee Moreno requested that the Chancellor and Staff prepare a resolution to support The Schools and Local Public Safety Protection Act of 2012 for the April 18, 2012 Board of Trustees' Meeting.

2.07 Reports from the Board Committees and Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings, and provided updates on committee activities and meetings.

Item 26.06 OCC - Approval for the Associated Students of Orange Coast College (ASOCC) to Increase the College Service Charge was moved forward at this time by President Moreno.

After receiving a presentation on the proposed increase in the Orange Coast College service charge, on a motion by Dr. Prinsky and seconded by Mr. Patterson, the Board voted to approve an increase by \$6 each semester to a total of \$21 for fall and spring semesters and \$15 for summer session.

Fiscal Impact: Additional revenue of \$6 per student each semester. Total amount dependent upon number of registered students.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

2.08 Report on Mobile Applications

This item was heard earlier in the meeting.

2.09 Report on District-Wide Emergency Preparedness

District Environmental Health & Safety Coordinator Linda Morin presented a report on District-Wide Emergency Preparedness.

2.10 Presentation on Credits for College

Coastline Community College President, Dr. Lori Adrian, provided a presentation to the Board on Credits for College.

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2011/2012 as presented in the April 4, 2012 Agenda.

3.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT), Association of Community College League (CCLC), and California Community College Trustees (CCCT)

The Board reviewed the meetings and conferences of the AACC, ACCT, CCLC and CCCT.

3.03 The Board Directives Log

The Board reviewed and discussed the Board Directives Log. On a motion by Dr. Prinsky and seconded by Ms. Hornbuckle, the Board voted to remove Item 5 (Report on Disaster Preparedness) and Item 6 (Credits for College) from the Board Directives Log.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

3.04 Opportunity for the Board of Trustees to Review Proposed Revisions to Board Policy 7909 Search and Selection of the Coast Community College District Executive Management Employees

This policy will be returned to the May 2, 2012 agenda for approval.

3.05 Opportunity for the Board of Trustees to Review Proposed Revisions to Board Policies

The following policies were reviewed by the Board of Trustees and will be returned to the May 2, 2012 agenda for approval:

Board Policy 4611 Injury and Illness Prevention Program
Board Policy 6200 Budget Preparation
Board Policy 6541 Insurance Brokerage
Board Policy 6542 Limited Authority to Settle Liability Claims
Board Policy 6600 Capital Construction

CONSENT CALENDAR (Items 4 - 23)

It was requested by Staff that the Revision to Previous Board Action on Page 53 be pulled. On a motion by Mr. Grant and seconded by Ms. Hornbuckle, the Board voted to approve the remainder of the Consent Calendar.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

DISCUSSION CALENDAR

24.00 Approval of Agreements

24.01 CCC - Approve Memorandum of Understanding between Commanding Officer, Naval Air Station Corpus Christi, and the Coast Community College District to Provide Educational Support Services to Personnel of the United States Navy

On a motion by Mr. Patterson and seconded by Mr. Venegas, the Board voted to approve the Agreement between the Commanding Officer, Naval Air Station Corpus Christi and the Coast Community College District to provide on-site educational support services to eligible personnel at Naval Air Station Corpus Christi. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: No cost to District.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

24.02 CCC - Approve Permission Agreement for the Non-Exclusive License Granted to Coast Community College District (Author) and Kendall Hunt Publishing Company (Kendall Hunt) by Sick Cow, Inc. (Lender) for Use for the Text Copy of a Speech Given by Will Ferrell in Author's Work, Tentatively Entitled Public Speaking: Preparation and Presentation in a Digital World (Textbook) to be Published by Kendall Hunt

On a motion by Mr. Moreno and seconded by Ms. Hornbuckle, the Board voted to approve the Agreement between Sick Cow, Inc., Kendall Hunt, and the Coast Community College District for use of the Will Ferrell speech excerpt. The Agreement outlines the responsibilities of all partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: No direct cost to the District. Projected revenue unknown, depending on utilization of the course and textbook by the lessees and number of students enrolled in the course.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

24.03 DIS - Approve Amendment to Agreement between Sophia Higher Education, Inc., and the Coast Community College District for Actionline 12 Support Services Amendment to Software License and Services Agreement

On a motion by Ms. Hornbuckle and seconded by Mr. Venegas, the Board voted to approve the Amendment between Sophia Higher Education Inc. and Coast Community College District. The amendment outlines the responsibilities of both parties. The Board President, or designee, is authorized to sign the Amendment and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: \$16,858 from General Funds.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

24.04 OCC - Authorization to Enter into an Agreement between the Coast Community College District (Orange Coast College) and the 32nd District Agricultural Association for Reciprocal Use of Parking Lots and the Use of the Pacific Amphitheatre for the Orange Coast College Commencement on May 23, 2012

On a motion by Mr. Moreno and seconded by Dr. Prinsky, the Board voted to approve the Agreement with the 32nd District Agricultural Association for the use of the Pacific Amphitheatre for the annual Orange Coast College Commencement and for the reciprocal use of parking lots.

Fiscal Impact: None

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

24.05 DIS - Approval of Non-Standard Agreement between the Orange County Sanitation District and the Coast Community College District Regarding the Imposition and Payment of Capital Facilities Capacity Charges

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the Non-Standard Agreement between the Orange County Sanitation District and the Coast Community College District regarding the imposition and payment of

capital facilities capacity charges. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board.

Fiscal Review and Impact: This Agreement provides that community college districts and school districts shall be placed in the "low demand" use group when OCSD determines capital facilities fees from July 1, 2011 forward. The "low demand" use charge is \$279 for each 1,000 square feet of new or remodeled (net) construction square footage. For comparison purposes, the "average demand" use charge is \$1,734 for each 1,000 square feet of new or remodeled (net) construction square footage. Actual cost to the District will vary depending upon new or remodel construction occurring in the future.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

24.06 OCC - Approve Agreement between the Institute of Reading Development and the Coast Community College District for the Purpose of Teaching a Series of Reading Enrichment Programs Offered by Orange Coast College

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the Agreement between the Institute of Reading Development and the Coast Community College District for the purpose of teaching a series of reading enrichment programs offered by Orange Coast College at mutually agreed upon sites until January 31, 2013. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: The fee split will be 88/12 with 88% of the gross tuition income retained by the institute and 12% to Orange Coast College.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

24.07 DIS - Approval of Employment Agreement, Public Safety Training Coordinator, GWC

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the employment agreement with Jonathan Arnold, GWC, to serve as Public Safety Training Coordinator, effective April 9, 2012 through June 30, 2013. Compensation to be \$79,435 annually, based on the appropriate step placement. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

24.08 DIS - Approval of Employment Agreement, Dean, Instruction, Career and Technical Education, CCC

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the employment agreement with Nancy Jones, CCC, to serve as Dean, Instruction, Career and Technical Education, effective June 1, 2012 through June 30, - 2014. Compensation to be \$128,642 annually, based on the appropriate step placement. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

24.09 OCC - Approval of Amendment #1 on Approved Lease Agreement between the County of Orange, a Political Subdivision of the State of California and Coast Community College District (Orange Coast College School of Sailing and Seamanship), a Public Educational Agency

On a motion by Mr. Grant and seconded by Dr. Prinsky, the Board voted to approve the First Amendment between the County of Orange and the OCC School of Sailing & Seamanship to grant permission to operate commercial boat charters on the Nordic Star to help offset the cost of maintenance and operations. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: This lease is rent-free, in consideration for maintaining and operating a marine public education facility. The cost of operating the Nordic Star for use in the Professional Mariner Program will be offset by commercial boat charters on the Nordic Star.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

24.10 DIS - Approval of Employment Agreement, Interim Vice President of Instruction, CCC

On a motion by Dr. Prinsky and seconded by Mr. Venegas, the Board voted to authorize the employment agreement with Mary Halvorson, CCC, to serve as Interim Vice President of Instruction, commencing on April 5, 2012 and ending on the day prior to the commencement of employment of the successor to this position, or on June 30, 2012, whichever is earlier. Compensation to be \$9,340/month. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

24.11 DIS - Approval of Employment Agreement for Vice Chancellor of Educational Services and Technology

On a motion by Ms. Hornbuckle and seconded by Mr. Grant, the Board voted to approve the Employment Agreement for the Vice Chancellor of Educational Services and Technology, effective April 5, 2012. Compensation is indicated in the Employment Agreement. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

24.12 DIS - Approve Non-Standard Consultant Services Agreement between Milliman Consultants and Actuaries and the Coast Community College District to Provide an Actuarial Attestation in Order for the Coast Community College District to Receive the Medicare Part D Employer Subsidy from the Centers for Medicare and Medicaid Services (CMS)

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the Agreement with Milliman Consultants and Actuaries to provide an actuarial attestation that the Coast Community College District provides creditable coverage and qualifies for the plan sponsor subsidy available under Medicare Part D. It is further recommended that the Board President, or designee, be authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$5,000 paid to Milliman Consultants from general funds.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

25.00 Buildings and Grounds Approvals

25.01 DIS - Approve Change Order No. 3; Golden West College Learning Resource Center Phase IV; Bid No. 1963

On a motion by Ms. Hornbuckle and seconded by Mr. Venegas, the Board authorization be given for Change Order No. 3; Golden West College Learning Resource Center, Bid

No. 1963, as described in the Change Order document. It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Change Order and any related documents.

Best Contracting Services, Inc.; Category G - Glass & Glazing

Final Contract Closeout:

Outstanding contractor costs less unused allowance \$18,848.53

Contract Amount: \$2,548,000 (C.O. 3: 0.07% Increase)

Total Change Orders: \$ <\$293,151.47> (11.50% Decrease)

Fiscal Impact: \$18,848.53 (Measure C – General Obligation Bond Funds & Capital Outlay)
Master Plan Approved Project
GWC Learning Resource Center

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

25.02 DIS - Authorization to File Notice of Completion and Release Retention Funds

On a motion by Ms. Hornbuckle and seconded by Mr. Venegas, the Board voted to authorize the Chancellor or designee to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee is authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

GWC Learning Resource Center, Phase IV Bid No.1963

Contractor Best Contracting Services, Inc
Category G – Glass & Glazing

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No: None
Absent: None

26.00 General Items of Business

26.01 GWC - Approve Change Order No. 3; Golden West College Learning Resource Center Phase IV; Bid No. 1963

On a motion by Mr. Moreno and seconded by Mr. Venegas, the Board voted to authorize the Purchasing and Accounts Payable Manager to issue a purchase order to Hewlett Packard for the computers and monitors using the WSCA Master Agreement.

Fiscal Review and Impact: NTE \$108,500.00 (Perkins Grant and General Funds)

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

26.02 DIS - Ratification of Agreement between Employee Relations Inc. and the Coast Community College District, and Authorization of Special Payment for Expenses Related to Vice Chancellor of Educational Services and Technology Background Check Authorization

On a motion by Mr. Patterson and seconded by Mr. Venegas, the Board voted to authorize payment not to exceed \$2,000 to cover expenses related to the background check authorizations. Additionally, the Board ratified the signed contract between Employee Relations and the Coast Community College District.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

26.03 DIS - Appointment to the City of Huntington Beach Community Services Commission for the Term July 1, 2012 - June 30, 2016

On a motion by Mr. Patterson and seconded by Ms. Hornbuckle, the Board voted to re-appoint Mr. Albert Gasparian to serve as the Coast Colleges' representative on the City of Huntington Beach Community Services Commission for the term July 1, 2012 to June 30, 2016.

Fiscal Review and Impact: None.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

26.04 CCC - Approval for the Orange County Registrar of Voters to Operate a Voting Poll at Coastline Community College

On a motion by Mr. Patterson and seconded by Ms. Hornbuckle, the Board voted to approve the Registrar of Voters for the County of Orange to operate a voting poll at Coastline Community College Center on June 5, 2012, for the Statewide Primary Election and on November 6, 2012, for the General Election. This voting poll will provide registered voters in this voting precinct an opportunity to cast their ballots in the Coastline College Center building without disruption to ordinary District/College business. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Voting Poll will be operated by the County Registrar of Voters at no cost to the College or District.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

26.05 CCC - Closure of Coastline Community College Bookstore Bank Account

On a motion by Mr. Patterson and seconded by Mr. Moreno, the Board voted to close Account 4550137181 for Bookstore operations as it is no longer utilized.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

26.06 OCC - Approval for the Associated Students of Orange Coast College to Increase the College Service Charge

This item was heard earlier in the meeting.

26.07 DIS - Bid Tabulation and Award of Contract: Milling and Computer Numerically Controlled (CNC) Machines for Orange Coast College Machine Shop; Bid 2006

On a motion by Mr. Moreno and seconded by Ms. Hornbuckle, the Board voted to award Bid 2006 to Haas Factory Outlet.

Fiscal Review and Impact: \$206,315.00 (Grant Funds)

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

26.08 DIS - Approval of Material Fees

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the material fee revisions, deletions, and/or new fees for inclusion into the curriculum. A copy of the material fee request forms is on file in the District Board Office.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

26.09 OCC - Educational Master Plan, Vision Statement and Mission Statement

On a motion by Mr. Patterson and seconded by Ms. Hornbuckle, the Board voted to approve the Orange Coast College Educational Master Plan, Vision Statement and Mission Statement.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

26.10 DIS - Approval of Contractors for FY 2011-2012 Pursuant to District's Standard Annual Agreement for Contractor Services

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the following contractor for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2011-2012. This contractor have or will complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District will obtain competitive pricing quotes from the contractor. If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price.

The Board President, or designee be authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees.

INNERFACE Architectural Signage, Inc
5849 Peachtree Rd
Atlanta, GA 30341

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

26.11 GWC - Independent Contractors

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the following independent contractors, over \$50,000, pursuant to the District's standard independent contractor agreement.

IC Name: Leora DeBoer

IC Name: Care Training Services c/o Vidella Waller

IC Name: Envision Education, Wendy Deras

IC Name: Health Educational Consultants c/o Joyce Bowden

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas

No: None

Absent: None

27.00 Resolutions

27.01 DIS - Adoption of Resolution #12-07 to Establish Appointment of Member/Alternate Member of Retiree Health Benefit Program Joint Powers Authority (JPA) by Position

On a motion by Mr. Patterson and seconded by Ms. Hornbuckle, the Board voted to adopt Resolution #12-07 Establishing Appointment of Member/Alternate Member of Retiree Health Benefit Program Joint Powers Authority (JPA) by position.

Motion carried with the following vote:

Aye: Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas

No: None

Absent: None

27.02 DIS - Adoption of Resolution #12-08 Authorizing Payment to Trustee Absent from Board Meeting

On a motion by Mr. Patterson and seconded by Ms. Hornbuckle, the Board voted to adopt Resolution #12-08 authorizing payment to Trustee Moreno who was absent from the Special Meeting of March 27, 2012 due to hardship deemed acceptable by the Board.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas

No: None

Absent: None

Abstain: Mr. Moreno

27.03 DIS - Adoption of Resolution #12-09 Authorizing Payment to Trustee Absent from Board Meeting

On a motion by Mr. Patterson and seconded by Mr. Moreno, the Board voted to adopt Resolution #12-09 authorizing payment to Trustee Prinsky who was absent from the Special Meeting of March 27, 2012 due to hardship deemed acceptable by the Board.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Mr. Grant and Mr. Venegas
No:	None
Absent:	None
Abstain:	Dr. Prinsky

27.04 DIS - Adoption of Resolution #12-10 Authorizing Signatures - Orange County Department of Education

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to adopt Resolution #12-10 authorizing signatures.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

28.00 Approval of Minutes

28.01 Approval of Minutes

On a motion by Mr. Moreno and seconded by Mr. Patterson, the Board voted to approve the Minutes of the Special Meetings of March 16, 2012 and March 22, 2012.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

29.00 Policy Implementation

29.01 DIS - Adoption of Revised Board Policy 2735 Board of Trustees' Travel

On a motion by Mr. Moreno and seconded by Dr. Prinsky, the Board voted to adopt revised Board Policy 2735 Board of Trustees' Travel.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas
No:	None
Absent:	None

30.00 Close of Meeting

30.01 Adjournment

There being no further business, on a motion by Mr. Grant and seconded by Ms. Hornbuckle, the Board voted to adjourn the meeting at 9:20 p.m.

Motion carried with the following vote:

Aye:	Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and Mr. Venegas III
No:	None
Absent:	None

Secretary of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Page
A. Public Employment.....	20-25

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

COASTLINE COLLEGE**DISABILITIES PROGRAM MEETINGS**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chabra, Shashi	04/05/12	05/30/12	EXH	\$29.46

CREATING FLASH ACTIVITIES FOR ONLINE COURSE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Khambatta, Zubin	04/05/12	06/30/12	EXH	\$29.46

CURRICULUM COMMITTEE 2011/2012

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chhun, Surya	08/27/11	05/30/12	EXH	\$29.46
Fry, Marilyn	08/27/11	05/30/12	EXH	\$29.46

Justification: Personnel office notified late

BASIC SKILLS WORKSHOPS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Pittaway, Daniel	04/05/12	06/30/12	EXM	\$43.55

PHOTOGRAPHIC SERVICES TO CONTRACT EDUCATION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Miscione, Velvet	04/05/12	06/30/12	EXM	\$43.55

The following CCC Full Time Instructor to provide instructional opportunities for Navy Onshore and NCPACE contract Education during Spring semester.

Gutierrez, Pedro

DISTRICT**EMPLOYEE WELLNESS PROGRAM – MARTIAL ARTS**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Quinn, Christopher	04/06/12	05/27/12	EXH	\$29.46

GOLDEN WEST COLLEGE**BASIC SKILLS WORKSHOPS**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Cosland, Keisha	04/18/12	04/19/12	EXM	\$43.55
Cosland, Keisha	11/14/11*	11/15/11	EXM	\$43.55
Galassi, Cecelia	04/05/12	04/06/12	EXM	\$43.55
Galassi, Cecelia	11/09/11*	11/10/11	EXM	\$43.55
Hawk, Jennifer	10/17/11*	10/18/11	EXM	\$43.55
Jones, Ryane	04/12/12	04/13/12	EXM	\$43.55
Jones, Ryane	10/26/11*	10/27/11	EXM	\$43.55
Myers, Darya	04/26/12	04/27/12	EXH	\$29.46
Myers, Darya	11/28/11*	11/29/11	EXH	\$29.46
Tayyar, Paul	04/05/12	04/06/12	EXM	\$43.55
Tayyar, Paul	10/11/11*	10/11/11	EXM	\$43.55
Tyberg, John	05/01/12	05/02/12	EXH	\$29.46
Tyberg, John	11/23/11*	11/24/11	EXH	\$29.46
Ullrich, Richard	04/05/12	04/06/12	EXM	\$43.55
Ullrich, Richard	11/03/11*	11/04/11	EXM	\$43.55

*Justification: Clerical oversight due to Division Coordinator's absence

PERCUSSIONIST AT CONCERT "GIVE IT UP FOR LENT"

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Hausey, Collette	05/12/12	05/13/12	EXM	\$43.55

VICTORY MARTIAL ARTS EVENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Stansbury, Charles	02/18/12	05/27/12	EXH	\$29.46

Justification: Facility request application was not approved until 2/08/12

ORANGE COAST COLLEGE**COUNSELING OVERLOADS**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bagatourian, Linda	04/05/12	05/27/12	OVR	\$72.00
Barnes, Carol	04/05/12	05/27/12	OVR	\$72.00
Cuellar, Eric	04/05/12	05/27/12	OVR	\$72.00
Duong, Nghia	04/05/12	05/27/12	OVR	\$72.00
Figueroa, Benjamin	04/05/12	05/27/12	OVR	\$72.00
Guillen, Alex	04/05/12	05/27/12	OVR	\$72.00
Guillen, Denia	04/05/12	05/27/12	OVR	\$72.00
Hogue, Steven	04/05/12	05/27/12	OVR	\$72.00
Marron, Elias	04/05/12	05/27/12	OVR	\$72.00
Schneiderman, Robert	04/05/12	05/27/12	OVR	\$72.00
Tom, Eileen	04/05/12	05/27/12	OVR	\$72.00
Wickremesinghe, Minoj	04/05/12	05/27/12	OVR	\$72.00

HIGH SCHOOL DANCE DAY WORKSHOP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bagatourian, Linda	04/05/12	04/06/12	EXH	\$29.46
Barnes, Carol	04/05/12	04/06/12	EXH	\$29.46
Cuellar, Eric	04/05/12	04/06/12	EXH	\$29.46
Duong, Nghia	04/05/12	04/06/12	EXH	\$29.46

CURRICULUM DEVELOPMENT FOR IDRC DIGITAL MANUFACTURING GRANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Henderson, Karl	04/05/12	04/30/12	EXH	\$29.46
Stickel, Karl	04/05/12	04/30/12	EXH	\$29.46
Zachweieja, Thomas	04/05/12	04/30/12	EXH	\$29.46

INTERNSHIP ACADEMY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Amaral, Christina	05/01/12	05/30/12	EXM	\$72.00
Beard, Daniel	05/01/12	05/30/12	EXM	\$72.00
Bloomfield, Lisa	05/01/12	05/30/12	EXM	\$72.00
Castano, Robert	05/01/12	05/30/12	EXM	\$72.00
Clark, Gregory	05/01/12	05/30/12	EXM	\$72.00
Cooper, Barbara	05/01/12	05/30/12	EXM	\$72.00
Cox, Steven	05/01/12	05/30/12	EXM	\$72.00
Gillisen, Blade	05/01/12	05/30/12	EXM	\$72.00
Hall, William	05/01/12	05/30/12	EXM	\$72.00
Lazarus, Robert	05/01/12	05/30/12	EXM	\$72.00
Reed, Charlene	05/01/12	05/30/12	EXM	\$72.00
Skeie, Leon	05/01/12	05/30/12	EXM	\$72.00
Zombek, Mark	05/01/12	05/30/12	EXM	\$72.00

FACULTY OVERLOAD

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **01/30/12 to 05/27/12** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC

<u>Name</u>	<u>LHE</u>
Pham, Diep	2.00

Justification: Changes to instructor's class load

OCC

<u>Name</u>	<u>LHE</u>
Belcher, Mary*	0.80
Cottrell, Lynn*	0.20
Katsuki, Anna**	1.00

*Justification: Due to census provision

**Justification: Paperwork late from Division

2. Substitute Faculty

Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2011-12 academic year.

Orange Coast College

Barta, Nicole
Ellis, Robert
Evans, Tracy
Green, Ulrike
Kennedy, Sandra
Khizhnyak, Aleksandra
Kilkenny, Kathleen
Martin, Lawrence
Quinn, Nicole

3. Full time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Assignments are only for the time period specified or the hours per week as stated (multiple statements indicate two or more separate assignments). Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Faculty Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Cervantes, Aureliano	OCC	Instructor, Manufacturing Technology	08/27/12	A-II-07
Henry, Deborah	CCC	Instructor, Biological Sciences	08/27/12	A-V-07+DOC
Legacy, Dara	OCC	Instructor, Respiratory Care-Program Coord	08/27/12	A-V-07
Riggio, Alison	OCC	Instructor, Respiratory Care-Clinical Coord	08/27/12	A-V-07

SUMMER ASSIGNMENTS

Assignments to be paid 1/1000th of salary placement on the CFE/AFT Local 1911, Faculty Unit salary schedule and are not to exceed 26.25 hours per week, based on an 8 week session. Assignments exceeding 26.25 hours per week have been administratively approved.

Orange Coast College

For the period **06/01/12-08/12/12**

Faculty

<u>Name</u>	<u>Wkly/Hrs</u>
Arismendi-Pardi, Eduardo	5.06
Gonzales, Shirley	9.62
Hussain, Syed	4.50

4. Part time Faculty

SPRING

Assignments during the period **01/30/12-05/27/12** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency. The items listed below have been submitted late for Board approval due to scheduling conflicts, last minute program requirements and student enrollments demands.

Coastline College

<u>Name</u>	<u>LHE</u>
Sullivan, Mary	2.750
Terry, Brenda	1.750

Golden West College

<u>Name</u>	<u>LHE</u>
Harrington Jr, Odell	1.000

Robinson, David	4.500
Roley, William	3.000
Simpson, Matthew	8.130
Spiniello-Duran, Paula	3.000
Stansbury, Charles	4.500
Tagaloa, Fassamala	1.000
Thompson, Christopher	1.000
Tran, Thi	3.500

Orange Coast College

<u>Name</u>	<u>LHE</u>
Beichner, Brian	2.188
Breit, Craig	3.000
Eutimio, Alfredo	1.500
Lawson, Andrea	4.500
Smith, Ward	3.250
Vandervis, Melinda	1.880

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2011-12 school year for the period 04/05/12 to 06/30/13, not to exceed 498 hours:

Bowman, Julia
Reece, Karen

5. Educational Administrator

In accordance with Board policies and procedures, the following academic administrative staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed.

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Arnold, Jonathan	GWC	Public Safety Training Coordinator	04/09/12	06/30/13	D-20-05
Halvorson, Mary	CCC	Interim Vice President of Instruction	04/05/12	06/30/12	D-34-03
Jones, Nancy	CCC	Dean, Instruction, Career & Technical Ed	06/01/12	06/30/14	D-32-06

6. Classified Management

None.

7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

Promotion

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Clausen, Carolyn	CCC	Division Area Office Coord	04/09/12	E-49-05	C-008-12
Nguyen, Vu	CCC	Adm/Records Tech 2	04/16/12	E-45-04	C-012-12

8. Reclassification and Reorganization/Reassignment

None.

9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Doty, Wanda	DIST	District Budget/ Accounting Mgr	Special Assignment	Extend from 04/30/12 to 07/31/12	G-24-07
Gomez, Angela	CCC	Mil Cont Ed Tech, Intern	Mil/Cont Ed Prog Coordinator	Extend from 04/30/12 to 06/30/12	E-54-01

Keough, Janelle	CCC	Mil/Cont Edu Applic Coordin	Special Assignment	Extend from 03/31/12 to 06/30/12	E-69-05
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10. Short Term Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

Name	LOC	Start Date	End Date	Funding Source	Days to Work
Anderson, Christopher*	CCC	02/27/12	06/30/12	124081-851261	M,T,W,TH,F
Chavez, Maria*	CCC	02/27/12	06/30/12	124081-851261	M,T,W,TH,F
Cortez, Estefania*	CCC	02/27/12	06/30/12	124081-851261	M,T,W,TH,F
Davila, Alicia*	CCC	03/12/12	06/30/12	124081-851261	M,T,W,TH,F
Guertin, Kenneth	CCC	04/05/12	06/30/12	120010-850101	M,T,W,TH,F
Hernandez, Janette**	CCC	03/12/12	05/31/12	124007-856104	M,T,W,TH,F
Hernandez, Rosa	CCC	04/05/12	06/30/12	120010-850101	M,T,W,TH,F
Johnston, Tami	CCC	04/05/12	06/30/12	120010-850101	M,T,W,TH,F
Louis, Susan	GWC	04/05/12	06/30/12	813001-324104	M,T,W,TH,F
McCarthy, Jr., Richard	CCC	04/05/12	06/30/12	120010-850101	M,T,W,TH,F
Roman, Danny*	CCC	02/27/12	06/30/12	124081-851261	M,T,W,TH,F
Simpson III, Boyd	CCC	04/05/12	06/30/12	818030-847510	M,T,W,TH,F
Taylor, Elisa	CCC	04/05/12	06/30/12	120010-850101	M,T,W,TH,F
Tran, Yen	GWC	04/17/12	04/27/12	110001-349101	M,T,W,TH,F
West, Tammy	CCC	04/05/12	06/30/12	110001-849200	M,T,W,TH,F

*Justification: WEX (Work Experience) Program for the One-Stop Center

**** Justification: Department emergency due to urgent employee medical absence**

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Cox, Alisse	GWC	04/05/12	06/30/12	813005-381203	M,T,W,TH,F
Napoli, Akiko	OCC	04/05/12	06/30/12	812035-210402	M,T,W,TH,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Vargas, Gilberto	CCC	04/05/12	06/30/12	110001-885203	M,T,W,TH,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Dixon, Eric	OCC	04/19/12	06/30/12	812025-286305	M,T,W,TH,F
Williams, Gregory	CCC	04/05/12	06/30/12	110001-847206	M,T,W,TH,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Preciado, Anna	CCC	04/09/12	05/29/12	110001-849130	M,T,W,TH,F

11. Substitute Classified

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

Orange Coast College

Armijo, Lilian
Barajas, Rebecca
Cordova, Emily
Gamez, Drucyla
Llamas, Elizabeth
Plotkin, Maria
Starrs, Elizabeth

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

Joseph, Cathy, OCC

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Coastline College

Nguyen, An

District

Dam, Thu

Golden West College

Chau, An
Luong, Dao
Nguyen, Linh

Orange Coast College

Bosilkovski, Igor
Dang, Quan
Dinh, Dong
Molar, Shawna
Moslehi, Parsa
Nguyen, Ngocanh
Nguyen, Phuongthao
Wonder, Spencer