

**Regular Meeting**  
**Board of Trustees**  
**Coast Community College District**  
**District Board Room**

4:00 p.m. Closed Session, 6:30 Open Session

Wednesday, July 18, 2012

**MINUTES\***

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on July 18, 2012 in the Board Room at the District Office.

**1.00 Preliminary Matters**

**1.01 Call to Order**

President Moreno called the meeting to order at 4:02 p.m.

**1.02 Roll Call**

Trustees Present: Moreno, Patterson, Prinsky and Grant.  
Trustee Hornbuckle joined the meeting at 4:13 p.m. and Student  
Trustee Torre joined the meeting at 6:30 p.m.

Trustees Absent: None

**1.03 Public Comment (Closed Session - Items on Agenda)**

There were no requests to address the Board at this time.

**1.04 Recess to Closed Session**

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session at 4:04 p.m. to discuss the following items:

**a. Public Employee Performance Evaluation** (Pursuant to Government Code Section 54957)

Positions: Chancellor, Presidents and Vice Chancellors

**b. Public Employment** (Pursuant to Government Code Section 54957 (b)(1))

Public Employment materials are available upon request from the Board of Trustees' Office

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
6. Classified Management  
Administrative Director, Human Resources
7. Classified Staff  
Board Office Assistant  
Secretary  
Military/Contract Education Tech, Intermediate
8. Reclassification and Reorganization/Reassignment  
Interim Director, Business Services and Entrepreneurship  
Food Service Operations Manager  
Student Financial Aid Coordinator
9. Classified Temporary Assignments
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

**c. Public Employee Discipline/Dismissal/Release**

(Pursuant to Government Code Section 54957)

**d. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "a" of Government Code Section 54956.9)

Coast Community College Association vs. Coast Community College District

Public Employment Relations Board Case No. LA-CE-5436-E

Damian Rodriguez vs. George Phan et al., Orange County Superior Court Case

No. 30-2011-00445563

William Miles vs. Golden West College et al., Orange County Superior Court

Case No. 30-2011-00504551

Coast Federation of Classified Employees vs. Coast Community College District,

Public Employment Relations Board Case No. LA-CE-5682-E

Scott Hays vs. Michael Mandelkern, Orange County Superior Court Case No.

30-2012-00584220-SC

Janet Redding vs. California Community Colleges, et al, Sacramento County  
Superior Court, Case No. 34-2012-00120487  
Coast Community College Association vs. Coast Community College District Public  
Employment Relations Board Case No. LA-CE-5714-E

**e. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to sub-section "b" of Government Code  
Section 54956.9. Three Cases:

Construction delays at Golden West College

**f. Conference with Labor Negotiator**

(Pursuant to *Government Code* Section 54957.6)

Agency Negotiator: Dr. Andrew Jones, Chancellor and Dr. Deborah Hirsh, Vice  
Chancellor of Human Resources

Employee Organizations:

Coast Federation of Classified Employees(CFCE),

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA),

Educational Administrators

**1.05 Reconvene Regular Meeting**

The meeting was reconvened by Board President Moreno at 6:34 p.m.

**1.06 Pledge of Allegiance - Student Trustee Cody Joe Torre**

Student Trustee Torre led the Pledge of Allegiance.

**1.07 Report of Action from Closed Session (if any)**

Mr. Daryl Betancur, Interim Secretary of the Board of Trustees, reported that on a motion by  
Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve **Item 1.04 b.**  
**Public Employment** with the exception of Item 6, Classified Management, Administrative  
Director of Human Resources. (See Appendix pages 21-34)

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky and Grant
Noes:	None
Absent:	Student Trustee Torre
Abstain:	None

**1.08 Public Comment (Open Session)**

There were no requests to address the Board during Public Comment.

## **1.09 Presentations and Ceremonial Resolutions**

### **1.09.01 Ceremonial Resolutions**

#### **b. Coast Community College District Ceremonial Resolution Honoring Theresa Lavarini**

President Moreno acknowledged Ms. Lavarini for her service as Golden West College Academic Senate President.

#### **c. Coast Community College District Ceremonial Resolution Honoring Margaret Lovig**

President Moreno acknowledged Ms. Lovig for her service as Academic Senate President for Coastline Community College.

#### **a. Coast Community College District Ceremonial Resolution Honoring Dr. Jack Scott, California Community Colleges Chancellor**

President Moreno acknowledged Dr. Scott for his achievements and service to California Community Colleges.

### **1.10.02 Acceptance of Retirements**

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District:

#### Faculty

Akers, Thomas M., OCC, Instructor, retirement effective 5/28/12  
Conley, Brian E., GWC, Instructor, retirement effective 6/30/12  
Keegan, Mary K., GWC, Instructor, retirement effective 5/28/12  
Primich, Sue A., CCC, Counselor, retirement effective 7/1/12  
Webb, Debbie K., OCC, Librarian, retirement effective 5/28/12

#### Classified

Conley, Margaret A., GWC, Librarian, retirement effective 5/28/12.

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to accept these retirements.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

## **2.00 Informative Reports**

## **2.01 Update on Bond Development and Informational Phase**

Mr. W. Andrew Dunn, Vice Chancellor of Administrative Services and Finance, presented the Board with a brief overview of the Project Scope from the Coast Colleges' Internal Working Group. Additionally, Dr. Richard Bernard of FM3 reported on the results of recent polling, and Ms. Catherine Lew of the Lew Edwards Group provided an analysis of polling results. Mr. Ryan Vollmer of RBC Capital gave an analysis of Underwriting and Finance Research, and Bond Counsel, Mr. David Casnocha of Stradling, Yocca, Carlson and Rauth, gave an analysis of the draft resolution and ballot language.

## **3.00 Matters for Review, Discussion and/or Action**

### **3.01 Board Meeting Dates**

The Board reviewed the scheduled Board Meeting dates for FY 2012/2013 as presented in the July 18, 2012 Agenda. It was noted that a Special Meeting of the Board of Trustees had been scheduled for Wednesday, July 25, 2012 at 1:00 p.m.

### **3.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT), Association of Community College League (CCLC), and California Community College Trustees (CCCT).**

The Board reviewed the meetings and conferences of the AACC, ACCT, CCLC and CCCT. On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to receive and file.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

### **3.03 The Board Directives Log**

The Board reviewed and discussed the Board Directives Log.

### **3.04 Buildings and Grounds Reports**

The Board reviewed the Buildings and Grounds reports.

### **3.05 Opportunity for the Board of Trustees to Review Revisions to Board Policies, and New or Revised Administrative Procedures**

Vice Chancellor of Educational Services, Dr. Andreea Serban, explained that the following policies had been revised to reflect current laws and regulations, and local practices. Where appropriate and necessary, the Administrative Procedure component had been separated from the respective Board Policy and revised, as needed, or new associated Administrative Procedures had been created to provide the operational explanation as to how the respective Board Policy is being operationalized:

BP 4225 (030-4-3) Course Repetition  
AP 4225 (030-4-3) Course Repetition  
BP 4235 (030-4-2) Credit by Examination  
AP 4235 Credit by Examination  
BP 4240 (030-4-4) Academic Renewal  
AP 4240 Academic Renewal

The Board of Trustees and Dr. Serban discussed the proposed revisions at length. There was also discussion between the Trustees, Chancellor Dr. Andrew Jones, Dr. Serban and Orange Coast College Academic Senate President Dr. Vesna Marcina regarding what information should be contained in the policy versus what information should be contained in the administrative procedure, and the upcoming changes in Title 5 regarding course repetition. District General Counsel, Dr. Jack Lipton, also gave some suggestions as to possible verbiage used in the documents.

The Board President requested that these policies be revised as appropriate and forwarded to the August 15, 2012 Board Meeting agenda for approval or ratification.

### **3.06 Approval of Letter Supporting Senate Bill 1456**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to authorize the Board President to send the proposed letter in support of Senate Bill 1456 to the appropriate Legislative Committee.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

### **3.07 Approval of Letters Supporting Senate Bills 1356 and 1466**

On a motion by Trustee Patterson and seconded by Trustee Prinsky, the Board voted to authorize the Board President to send the proposed letters in support of Senate Bills 1356 and 1466 to the appropriate Legislative Committee.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

### **3.08 Opportunity for the Board of Trustees to Review Proposed Board Policy "Code of Professional Ethics for All Employees of the Coast Community College District."**

The Board President requested that this policy be returned to the Discussion section of the August 15, 2012 Agenda for adoption.

**3.09 Opportunity for the Board of Trustees to Review Board Policy 2715 Code of Ethics for Members of the Board of Trustees**

The Board President requested that this item be continued to a future Board Meeting.

**CONSENT CALENDAR (Items 4 -22)**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

**DISCUSSION CALENDAR**

**23.00 Approval of Agreements**

**23.01 DIS - Approve Non-Standard Agreement between Keenan and Associates and the Coast Community College District for Self-Insured Workers' Compensation Claims Administration.**

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve the renewal agreement between Keenan and Associates and the Coast Community College District to administer the remaining open self insured workers' compensation claims for July 1, 2012 - June 30, 2013. Trustee Patterson also requested that at the next renewal of this agreement, the Board receive a report regarding the self insured claims that remain open and active.

**Fiscal Review and Impact:** \$13,500.00, payable in quarterly installments of \$3,375.00.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

**23.02 DIS - Approval of Agreement for Special Services between the Coast Community College District and the Law Firm of Liebert Cassidy Whitmore.**

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve the Agreement for Special Services with Liebert Cassidy Whitmore through participation in the Southern California Community College District Employee Relations Consortium for the 2012-2013 fiscal year.

The Board President or designee is authorized to sign the agreement, and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** \$2,500 from District Funds for the 2012-2013 fiscal year.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

**23.03 Approve Agreement between School Services of California, Inc. and Coast Community College District for Legislative/Bill Monitoring Services.**

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to authorize the renewal of a Professional Consultant Agreement between School Services of California and Coast Community College District. The term of this agreement is from July 1, 2012 through June 30, 2013. The Board President, or designee, is authorized to sign this agreement.

**Fiscal Review and Impact:** \$4,200 annually, plus expenses, payable at \$350 per month upon billing from Consultant. Expenses are defined as actual out-of-pocket expenses such as transportation, lodging, meals, and phone charges.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

**23.04 DIS - Authorization to Purchase a Three-Year Maintenance Agreement from ROI Networks to Cover the District's Centralized Avaya Telephone Switch and Voice Mail System using CMAS Contract 3-09-70-1163B.**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the issuance of a purchase order to ROI Networks, an authorized Avaya business partner, to purchase the maintenance agreement using CMAS contract number 3-09-70-1163B and any applicable fees and authorize the Board President, or designee, to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** \$259,245.19 (total for three-year term, to be paid annually) (General Funds)

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None



**23.05 GWC - Approve Non-Standard Agreement between Foundation for California Community Colleges and the Coast Community College District for Operation of BAR Smog Referee and Student Technician Training Program.**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the agreement between Foundation for California Community Colleges and the Coast Community College District for operation of the Bar Smog Referee and Student Technician Training Program, from July 19, 2012 through June 30, 2015. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** \$1,000 to be paid by Foundation for California Colleges to Auto Referee funds.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

**23.06 GWC - Approve Non-Standard Agreement between Commission on Peace Officer Standards and Training (POST) and the Coast Community College District for Production of Training Video: Case Law Today and Legal Update.**

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve the Agreement between Commission on Peace Officers Standards and Training and the Coast Community College District for production of training video: Case Law Today and Legal Update, from July 1, 2012 through June 30, 2013. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** Income of \$325,093 to Criminal Justice Training Auxiliary funds.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

**23.07 GWC - Approve Non-Standard Agreement between Peace Officer Standards and Training (POST) and the Coast Community College District for Dispatch Supervisory Course.**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the Agreement between the Commission of Peace Officer Standards and Training and the Coast Community College District for Dispatch Supervisory Course, from July 23, 2012 through June 30, 2013. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** \$30,540 to be paid from Criminal Justice Ancillary funds and to be reimbursed by POST after the completion of the course.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

**23.08 OCC - Authorization to Enter into a Non-Standard Agreement between the Coast Community College District (Orange Coast College) and Cisco Corporation for the Purpose of Offering Instruction in the Cisco Networking Academy Program for Students Enrolled in the Information and Communications Technology Programs.**

On a motion by Student Trustee Torre, seconded by Trustee Prinsky, the Board voted to approve the non-standard Agreement between Coast Community College District (Orange Coast College) and Cisco Corporation for the purpose of offering instruction in the Cisco Network Academy program for students enrolled in the Information and Communications Technology programs as requested by the company for three years from the date of signing. It is also recommended that a campus designee be granted authorization to enter into the agreement through the electronic mechanism specified in the application.

**Fiscal Impact:** None. Membership in the program is free to eligible colleges.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

**23.09 OCC - Approve Agreement between Pinnacle Landscape Company (Pinnacle) and the Coast Community College District (OCC School of Sailing & Seamanship) for the Purpose of Providing Landscape Maintenance Services at the OCC Sailing Facility.**

On a motion by Student Trustee Torre, seconded by Trustee Moreno, the Board voted to approve the Agreement between Pinnacle and the Coast Community College District (OCC School of Sailing & Seamanship) to provide landscape maintenance. The Agreement outlines the responsibilities of both parties. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Review and Impact:** \$150 per month. Additional fees may apply for pruning, spraying and special fertilization. Total contract amount \$2,500. To be paid from Sailing Center Funds.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

**23.10 CCC - Approve Agreement between Times Media Co., Ltd. and the Coast Community College District to Provide the Education Bound United States (EBUS) Program to include English Language Assessment, Counseling, and Instruction.**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Agreement between Times Media Co., Ltd. and the Coast Community College District (Coastline Community College) to provide the EBUS Program to foreign Educational Partners. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Review and Impact:** Gross income to District based on costs identified in PSP.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

**23.11 CCC - Approve Agreement between the Embassy Suites Sacramento and the Coast Community College District for the Location of the California Business Collaborative (CalBC) and Business Education Statewide Advisory Committee (BESAC) Annual Conference.**

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the Agreement between the Embassy Suites Sacramento and the Coast Community College District for the location of the California Business Collaborative (CalBC) and Business Education Statewide Advisory Committee (BESAC) annual conference. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Review and Impact:** \$19,274.79 to be paid from the California Business Collaborative (CalBC) grant, the Business Education Statewide Advisory Committee (BESAC) agreement, and the Business Education Statewide Advisory Committee (BESAC) Foundation funds.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

**23.12 CCC - Approve Agreement between Kingston Technology Company, Inc. and the Coast Community College District to Provide English as a Second Language (ESL) Assessment and Training Services.**

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the Agreement between Kingston Technology, Inc. and the Coast Community

College District to provide ESL assessment and training services. The Board President or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Review and Impact:** Gross income of \$7,200 per training program.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

## **24.00 Buildings and Grounds Approvals**

### **24.01 DIS - Authorization for Approval and Submission of Cambridge West Partnership, LLC, 2014-2018 Five-Year Construction Plan, for Orange Coast College, Golden West College, Coastline College, and the District.**

On a motion by Trustee Prinsky, seconded by Student Trustee Torre, the Board voted to approve submittal of the Coast Community College District's 2014-2018 Five-Year Construction Plan to the California Community Colleges State Chancellor's Office.

It is further recommended that the Chancellor, or designee, be authorized to sign related documents for submission.

**Fiscal Impact:** \$0 (no fiscal impact for proposal submission)

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

### **24.02 Approve Standard Professional Services Agreement with UCMI, Inc. for Inspection Services, Orange Coast College Music Modernization Project.**

On a motion by Student Trustee Torre, seconded by Trustee Hornbuckle, the Board voted to authorize UCMI, Inc. to be employed for Inspection Services for the Orange Coast College Music Modernization Project pursuant to the District's Standard Professional Services Agreement.

Fee for Inspection Services: \$124,800

It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the agreement.

**Fiscal Impact:** \$124,800 (Measure C - General Obligation Bond Funds)  
Master Plan Approved Project  
OCC Upgrade Auditorium/Music Complex Phase II  
(50% Reimbursement by State Capital Outlay)

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

**24.03 DIS - Approve Standard Architectural and Engineering Services Agreement with MVE Institutional; Orange Coast College RFQ No. 2007 for the Gymnasium Ceiling Retrofit Project.**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the employment of MVE Institutional for architectural and engineering services for the Orange Coast College Gymnasium Ceiling Retrofit Project pursuant to the District's Standard Architectural Services Agreement.

Fee breakdown for services:

Architectural (MVEI)	\$ 7,000
Mechanical (BP)	\$ 4,300
Fire Sprinkler (BP)	\$ 2,800
Electrical (Konsortum 1)	\$ 5,000

Total fee for architectural services: \$19,100

Reimbursable Expenses \$ 2,000

It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the agreement.

**Fiscal Impact:** \$21,100 (General Obligation Bond Funds/Measure C)  
Master Plan Approved Project  
OCC Upgrade Health/Wellness Facilities  
OCC Gymnasium Acoustics Project

Motion carried with the following vote:

Aye:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
No:	None
Absent:	None
Abstain:	None

**24.04 DIS - Approve Change Order No. 2, Coastline Community College Newport Beach Learning Center, Increment II, Bid No. 1992.**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve Change Order No. 2; Coastline College Newport Beach Learning Center New Construction Phase II Bid No. 1992. It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the change orders and any related documents.

Anderson Charnesky Structural Steel Inc., Category I - Structural Steel/Miscellaneous Metals

Added Steel Roof Support, modifications to metal decking, \$65,710.00  
additional fencing -- PER DSA REQUIRED SMOKE EVACUATION

Contract Amount: \$1,629,863.00 (C.O. 2: 4.03% Increase)

Total Change Orders: \$139,360.00 (8.55% Increase)

Best Contracting Services, Inc., Category K - Roofing/Waterproofing

Roofing modifications, added conduit penetrations -- \$8,214.00  
PER DSA REQUIRED SMOKE EVACUATION

Contract Amount: \$2,538,500.00 (C.O. 2: 3.18% Increase)

Total Change Orders: \$8,214.00 (3.18% Increase)

Best Contracting Services, Inc., Category L - Glass & Glazing/Metal Panels

Added reflective interlayer in lieu of a exterior glass coating \$163,673.00

Contract Amount: \$2,538,500.00 (C.O.2: 6.45% Increase)

Total Change Orders: \$163,673.00 (6.45% Increase)

Dennison Electric Inc., Category X - Electrical

Added emergency generator, automatic transfer switch, and \$182,344.00  
additional fire alarm conduit, wiring, and devices -- PER  
DSA REQUIRED SMOKE EVACUATION

Contract Amount: \$2,929,000.00 (C.O. 2: 6.23% Increase)

Total Change Orders: \$229,736.00 (7.84% Increase)

West-Tech Mechanical Inc., Category W - HVAC

Addition of seven roof exhaust fans for atrium space, \$56,732.00  
includes fans, sheet metal, and roof curb -- PER DSA  
REQUIRED SMOKE EVACUATION

Contract Amount: \$2,635,000.00 (C.O. 2: 2.15% Increase)

Total Change Orders: \$156,128.00 (5.93% Increase)

**Fiscal Impact:** \$476,673.00 (Measure C – General Obligation Bond Funds & Capital  
Outlay)  
Master Plan Approved Project  
CCC Newport Beach Learning Center

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

**24.05 Approve Change Order No. 2, Coastline Community College Newport Beach Learning Center Increment II Rebid, Bid No. 1994.**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to authorize Change Order No. 2; Coastline College Newport Beach Learning Center New Construction Increment II Rebid Bid No. 1994. It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Change Order and any related documents.

RC Construction Services, Inc., Category H – Site Concrete/Mason

Added concrete pad, curbing and mow curb for emergency generator,  
per DSA required Smoke Evacuation \$6,146.00

Contract Amount: \$790,000.00 (C.O. 2: 0.78% Increase)  
Total Change Orders: \$6,146.00 (0.78% Increase)

**Fiscal Impact:** \$6,146.00 (Measure C – General Obligation Bond Funds & Capital Outlay)  
Master Plan Approved Project  
CCC Newport Beach Learning Center

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

**24.06 DIS - Authorization to Employ Sun Environmental Engineering Services for Asbestos Abatement Services at the Orange Coast College Music Building.**

On a motion by Student Trustee Torre, seconded by Trustee Hornbuckle, the Board voted to authorize the Manager of Purchasing to issue a Purchase Order to Sun Environmental Engineering Asbestos Abatement Services at the Orange Coast College Music Building.

**Fiscal Review and Impact.** \$87,470 (Measure C - General Obligation Bond Funds)  
Master Plan Approval Project  
OCC Upgrade Auditorium/Music Complex  
Phase II

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

**24.07 Bid Tabulations and Award of Contract: Orange Coast College Temporary Chiller Music Modernization Project; Bid No. 2010**

On a motion by Student Trustee Torre, seconded by Trustee Prinsky, the Board voted to award a contract to the lowest responsible bidder as shown below. The Board President, or designee, is authorized to sign the contract, and any related documents, indicating approval by the Board of Trustees.

Base Bid

<b>1. Total Environmental Management, Inc</b>	<b>\$139,275</b>
<b>1415 N Burton Place, Anaheim, CA 92806</b>	
2. Location Air, Cerritos, CA 90703	\$142,750
3. F. M. Thomas Air Conditioning, Inc, Brea, CA 92821	\$220,370

**Fiscal Impact:** \$ 139,275 (Measure C – General Obligation Bond Funds)  
 Master Plan Approved Project  
 OCC Upgrade Auditorium/Music Complex Phase II  
 (50% Reimbursement by State Capital Outlay)

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

## **25.00 General Items of Business**

### **25.01 Approval of Instructional Material Fees.**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the material fee revisions, deletions and/or new fees for inclusion in the curriculum.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

### **25.02 DIS - Authorization to Purchase Four-Hundred Twelve (412) Dell and Ninety-Three (93) Apple Computers for Orange Coast College using the Western States Contracting Alliance (WSCA) Master Price Agreement and Apple's Collegiate Purchase Program (CPP) Agreement.**

On a motion by Trustee Moreno, seconded by Student Trustee Torre, the Board of Trustees voted to authorize the Manager of Purchasing to issue purchase orders for Dell computers using the WSCA Master Agreement and Apple computers using Apple's Collegiate Purchase Program (CPP).

**Fiscal Review and Impact:** NTE \$650,000 (Measure C-General Obligation Bond Fund)  
 Master Plan Approved Project



Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

**25.03 OCC - Naming of Classroom in Honor of Mary McChesney**

**25.04 OCC - Naming of the Oscar Taylor Architectural Studio**

At the request of the Chancellor, Items 25.03 and 25.04 were pulled from the agenda. On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to return these items to a future Board Meeting.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky and Torre
Noes:	Trustee Grant
Absent:	None
Abstain:	None

**25.05 OCC - Independent Contractors Over \$50,000**

On a motion by Trustee Hornbuckle, seconded by Student Trustee Torre, the Board voted to approve the following independent contractor:

IC Name: Lopez Works Inc.  
Services: Provide the cleaning and sweeping of parking lots on the weekend for the OCC Swap Meet.  
Payment Schedule/Compensation: Monthly payments upon receipt of invoice; total contract amount \$132,000 to be paid upon submittal of invoices as work is completed.  
Term of Agreement: 2012-2013 Fiscal Year  
Source of Funding: Swap Meet funds.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

**25.06 CCC - Independent Contractors over \$50,000**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the following independent contractor:

IC Name: Performance Ascent, Inc.  
Services: Outreach, training development and business consulting services for participating employers related to Employment Training Panel program.  
Payment Schedule/Compensation: \$5,000 per month.

Term of Agreement: Compensation will be paid on a monthly basis according to the contract training plan. Total amount paid will not exceed Employment Training Panel Contractual amount of \$55,000.

Term: July 1, 2012 to June 30, 2013

Source of Funding: Employment Training Panel

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

## **26.00 Resolutions**

### **26.01 Adoption of Resolution #12-24 Entering into An Agreement with the California Department of Education, Child Development Division for the Harry & Grace Steele Children's Center General Child Care & Development Program Grant (CCTR-2167).**

On a motion by Trustee Hornbuckle, seconded by Student Trustee Torre, the Board voted to adopt Resolution #12-24 entering into an Agreement with the California Department of Education, Child Development Division for the Harry & Grace Steele Children's Center General Child Care & Development Program Grant (CCTR-2167).

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

### **26.02 Adoption of Resolution #12-25 Entering into An Agreement with the California Department of Education, Child Development Division for the Harry & Grace Steele Children's Center State Preschool Program Grant (CSPP-2325).**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to adopt Resolution #12-25 Entering into an Agreement with the California Department of Education, Child Development Division for the Harry & Grace Steele Children's Center State Preschool Program Grant (CSPP-2325).

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

### **26.03 Adoption of Resolution #12-26, Establishing the Appropriation Limit, Gann Initiative for 2012-2013**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to adopt Resolution #12-26, Establishing the Appropriation Limit, Gann Initiative for 2012-2013.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

## **27.00 Approval of Minutes**

### **27.01 Approval of Minutes**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the Minutes of the Special Meeting of May 29, 2012, Regular Meeting of June 20, 2012 and Special Meeting of June 25, 2012.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

At 8:40 p.m., the Board of Trustees recessed to Closed Session.

The Board of Trustees reconvened to Open Session at 10:20 p.m.

Mr. Daryl Betancur, Interim Secretary of the Board, reported that there was no action to report from Closed Session.

## **28.00 Close of Meeting**

### **28.01 Adjournment**

There being no further business, on a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to adjourn the meeting at 10:23 p.m.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky and Grant
Noes:	None
Absent:	Student Trustee Torre
Abstain:	None

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Interim Secretary of the Board of Trustees

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

**APPENDIX**

	Pages
A. Public Employment.....	21-34

## 1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

### COASTLINE COLLEGE

#### HOLISTIC GRADING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Daniel, Marion	07/19/12	08/26/12	EXH	\$29.46
Sakovich, Lauren	07/19/12	08/26/12	EXH	\$29.46

#### EDUCATION BOUND UNITED STATES - ART

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lee, David	07/19/12	08/01/12	EXH	\$29.46

#### LEARNING FIRST PROGRAM MEETINGS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lockwood, Frederick	07/19/12	08/26/12	EXM	\$43.55
Warner, Michael	07/19/12	08/26/12	EXM	\$43.55

#### TITLE III GRANT FUNDED ENGLISH PREP ACADEMY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Rogoff, Meri	07/19/12	09/30/12	EXH	\$29.46

#### EARLY COLLEGE HIGH SCHOOL

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Zuniga, Desiree	07/19/12	12/30/12	SMH	\$29.46

#### TEACH3 PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Yaron Sharon	07/19/12	08/30/12	EXH	\$29.46

#### PART TIME COUNSELING-SUMMER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Zuniga, Desiree	07/19/12	08/26/12	UNT	\$57.44

**PART TIME COUNSELING-FALL**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Zuniga, Desiree	08/27/12	12/30/12	UNT	\$57.44

**DISTRICT****DEGREE WORKS IMPLEMENTATION TEAM**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Castillo, Jerry	07/19/12	12/31/12	EXM	\$43.55
Jenkins, Nancy	07/19/12	12/31/12	EXM	\$43.55
Nguyen, Ailene	07/19/12	12/31/12	EXM	\$43.55
Nguyen, Jessica	07/19/12	12/31/12	EXM	\$43.55
Valenzuela, Yvonne	07/19/12	12/31/12	EXM	\$43.55
Wickremesinghe, M.	07/19/12	12/31/12	EXM	\$43.55

**CURRICUNET WORKSHOP**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bennett, Jaima	06/12/12	06/13/12	EXM	\$43.55
Chovan, Maria	06/12/12	06/13/12	EXM	\$43.55
Gonzales, Jarren	06/12/12	06/13/12	EXM	\$43.55
Johnson, Daniel	06/12/12	06/13/12	EXM	\$43.55
Lawell, Cheri	06/12/12	06/13/12	EXM	\$43.55
Lovig, Margaret	06/12/12	06/13/12	EXM	\$43.55
Ternes, Linda	06/12/12	06/13/12	EXM	\$43.55

Justification: Coordinator didn't realize Board deadlines

**CFE NEGOTIATION SESSION**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Hamilton, Christopher	06/19/12	06/19/12	EXM	\$43.55
Holliday, Ann	06/19/12	06/19/12	EXM	\$43.55
Kennedy, Marilyn	06/19/12	06/19/12	EXM	\$43.55
Norling, Marcella	06/19/12	06/19/12	EXM	\$43.55

Justification: Didn't know how much compensation to pay until after session

**ADM DIR HUMAN RESOURCES SEARCH COMMITTEE**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Carr, Gregg	06/27/12	07/31/12	PDM	\$43.55
Mancina, Dean	06/27/12	07/31/12	PDM	\$43.55
Turnbull, Don	06/27/12	07/31/12	PDH	\$29.46

Justification: Compensation for Adm Dir Human Resources search committee activities occurring on non-duty days as specified in Article XIII, Section 15 of the CFE contract

**GOLDEN WEST COLLEGE****AUTOMOTIVE CONTRACT EDUCATION**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Kramer, Bryan	07/19/12	06/30/13	EXM	\$72.00

**PART TIME COUNSELING**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Jordan, Damien	07/19/12	08/26/12	SMH	\$61.88
Timpson, Natalie	07/19/12	08/24/12	SMH	\$57.44

**ORANGE COAST COLLEGE****DISABLED STUDENTS ELIGIBILITY BOOKLET**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Beale, Michael	07/01/12	08/24/12	EXH	\$29.46
Justification: Late paperwork from dept				

**HONORS PROGRAM**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lee, Gordon	08/27/12	12/16/12	EXM	\$43.55

**SPRING THEATRE MUSICAL WORKSHOP DIRECTOR**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Hansen, Beth Ann	05/15/12	05/20/12	EXH	\$29.46
Justification: Clerical error				

**PART TIME COUNSELING**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Montooth, Carisa	07/19/12	08/24/12	UNT	\$65.56

**SUMMER BRIDGE PROGRAM GRANT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Guillen, Alex	08/01/12	08/30/12	EXM	\$43.55
Livingston, Tab	07/30/12	08/16/12	EXM	\$43.55
Muir, Robert	07/30/12	08/16/12	EXM	\$43.55

**INSTRUCTIONAL UNIT ASSISTANT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Barnard, Donna	08/27/12	12/16/12	IUM	\$1514.00	English
Bender, Edward	08/27/12	12/16/12	IUM	\$1514.00	Geology
Bloomfield, Lisa	08/27/12	12/16/12	IUM	\$1514.00	Digital Media Arts
Breece, William	08/27/12	12/16/12	IUM	\$1514.00	Anthropology
Cassidy, Lori	08/27/12	12/16/12	IUM	\$1514.00	Library
Coco, Felicia	08/27/12	12/16/12	IUM	\$1514.00	Communication
Colvin, Diane	08/27/12	12/16/12	IUM	\$1514.00	ESL
Contopoulos, Nicholas	08/27/12	12/16/12	IUM	\$1514.00	Astronomy
Cooley, Timothy	08/27/12	12/16/12	IUM	\$1514.00	Math & Engineer
Cooper, Barbara	08/27/12	12/16/12	IUM	\$1514.00	Hospitality
Desurra, Christopher	08/27/12	12/16/12	IUM	\$1514.00	Communication
Drum, Stephen	08/27/12	12/16/12	IUM	\$1514.00	Physics

Elliott, Kelli	08/27/12	12/16/12	IUM	\$1514.00	Biology/Ecology
Foster, Rodney	08/27/12	12/16/12	IUM	\$1514.00	Technology
Gaytan, Donovan	08/27/12	12/16/12	IUM	\$1514.00	English
Gillisen, Blade	08/27/12	12/16/12	IUM	\$1514.00	Photography
Golson, Christopher	08/27/12	12/16/12	IUM	\$1514.00	Theater Arts
Hall, William	08/27/12	12/16/12	IUM	\$1514.00	Film
Hanlon, Anna	08/27/12	12/16/12	IUM	\$1514.00	Curriculum
Hoffman, Gary	08/27/12	12/16/12	IUM	\$1514.00	English
Hunter, Amelie	08/27/12	12/16/12	IUM	\$1514.00	Dance
Keith, Arlete	08/27/12	12/16/12	IUM	\$1514.00	World Language
Kelly, Marilyn	08/27/12	12/16/12	IUM	\$1514.00	History/Humanities
Knox, John	08/27/12	12/16/12	IUM	\$1514.00	Physical Education
Kuo, Daniel	08/27/12	12/16/12	IUM	\$1514.00	Economics
Lerma, Maria	08/27/12	12/16/12	IUM	\$1514.00	ESL
Livingston, Tab	08/27/12	12/16/12	IUM	\$1514.00	Math & Engineer
Lohman, Benjamin	08/27/12	12/16/12	IUM	\$1514.00	Forensics
Maran, Janice	08/27/12	12/16/12	IUM	\$1514.00	Physical Education
Marcina, Vesna	08/27/12	12/16/12	IUM	\$1514.00	Political Science
McComb, Helen	08/27/12	12/16/12	IUM	\$1514.00	History
Melrose, Charlene	08/27/12	12/16/12	IUM	\$1514.00	Psychology
Morgan, Arabian	08/27/12	12/16/12	IUM	\$1514.00	Bus & Computer
Mucciario, Thomas	08/27/12	12/16/12	IUM	\$1514.00	Chem/Phy Sci
Myers, Joy	08/27/12	12/16/12	IUM	\$1514.00	Allied Health
Naesse, Irene	08/27/12	12/16/12	IUM	\$1514.00	Geography
Norling, Marcella	08/27/12	12/16/12	IUM	\$1514.00	Phil/Relig Studies
Pettus, Candice	08/27/12	12/16/12	IUM	\$1514.00	Sociology
Raileanu, Lia	08/27/12	12/16/12	IUM	\$1514.00	World Language
Reed, Charlene	08/27/12	12/16/12	IUM	\$1514.00	Fam & Consu Sci
Ring, David	08/27/12	12/16/12	IUM	\$1514.00	Phil/Relig Studies
Savage, Jennifer	08/27/12	12/16/12	IUM	\$1514.00	Economics
Schneiderman, Robert	08/27/12	12/16/12	IUM	\$1514.00	Counseling
Sogo, Lisa	08/27/12	12/16/12	IUM	\$1514.00	Biology/Ecology
Soto, Ricardo	08/27/12	12/16/12	IUM	\$1514.00	Music
Whitridge, Roger	08/27/12	12/16/12	IUM	\$1514.00	Art
Wickremesinghe, M.	08/27/12	12/16/12	IUM	\$1514.00	Counseling
Zitter, Jeremy	08/27/12	12/16/12	IUM	\$1514.00	English

### COUNSELOR OVERLOADS

Overload assignments for the following evening counselors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **08/27/12 to 12/16/12** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

### OCC

<u>Name</u>	<u>LHE</u>
Barnes, Carol	2.00
Cabral, Marta	2.22



Cuellar, Eric	2.00
Duong, Nghia	2.00
Figueroa, Benjamin	2.00
Guillen, Alex	2.00
Guillen, Denia	2.00
Hogue, Steven	2.00
Katsuki, Anna	2.00
Kirch, Stacy	2.00
Marron, Elias	2.00
Nguyen, Jessica	1.77
Pham, Hue	2.00
Phillips, Clyde	2.22
Schneiderman, Robert	3.00
Wickremesinghe, Manoj	2.00

### FACULTY OVERLOAD

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **08/27/12 to 12/16/12** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

### OCC

<u>Name</u>	<u>LHE</u>
Barnes, Carol	2.00
Cuellar, Eric	1.00
Duong, Nghia	2.00
Gordon, Lee	3.00
Kirch, Stacy	3.00
Marron, Elias	3.00
Wickremesinghe, Manoj	2.00

## **2. Substitute Faculty**

### Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2012-13 academic year.

### Coastline College

Ozborn, Katherine

### Golden West College

Hanania, Karen

### Orange Coast College

Scarfone, Patricia

Walls, Laura

### 3. Full time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

#### Revision of Salary Placement due to Additional Education

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Means, Leland	OCC	Instructor, Sculpture	08/27/12	A-V-07*

\*Revise from A-III-07 due to additional education

#### Summer Assignments

Assignments to be paid 1/1000th of salary placement on the CFE/AFT Local 1911, Faculty Unit salary schedule and are not to exceed 26.25 hours per week, based on an 8 week session. Assignments exceeding 26.25 hours per week have been administratively approved.

#### Coastline College

For the period **06/11/12-08/11/12**

#### Faculty

<u>Name</u>	<u>Wkly/Hrs</u>
Leighton, Kenneth	6.80

Justification: Class added late for the Star Program

### 4. Part time Faculty

#### Summer Assignments

Assignments to be paid in accordance with the current salary part time faculty schedule and not to exceed 26.25 hours per week, based on an 8 week session. Assignments exceeding 26.25 hours per week have been administratively approved.

#### Coastline College

For the period **06/11/12-08/11/12**

<u>Name</u>	<u>Wkly/Hrs</u>
Bassett, Maxine	6.8

Justification: Oversight at the department level

#### Orange Coast College

For the period **06/11/12-08/11/12**

<u>Name</u>	<u>Wkly/Hrs</u>
Carter, John	8.156
Justification: Load sheet was misplaced	

FALL

Assignments during the period **08/27/12-12/16/12** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Coastline College

<u>Name</u>	<u>LHE</u>
Adler, Roberta	8.625
Aprile, Judy	4.125
Ardolino, Maureen	1.500
Atallah, Joseph	7.500
Aubry, Michael	3.000
Bai, Hannah	7.500
Baitoo, Hilda	7.500
Barrett, Debra	9.750
Bashford, Sean	3.000
Blackman, Darin	3.750
Bouley, Harold	6.000
Buddine, Richard	3.750
Bund, Stefan	3.400
Calcanas, Christina	3.000
Capocciana, John	7.500
Caterina, Amy	7.500
Chabra, Shashi	6.000
Chambers, Malcolm	6.000
Chen, Eric	9.750
Chow, Brian	3.000
Cole, Maureen	9.000
Collins, Charles	2.250
Crawfis, Robert	6.000
Crowley, Erin	9.417
Dawes, Arthur	9.375
DeCarlo, Joseph	3.000
DeVoe, Todd	3.000
Del Carmen, George	3.000
Fitzgeorge, Brenda	9.000
Foreman, Jill	4.500
Gill, Tina	6.500
Henry, Charles	3.000
Hill, Kevin	3.750
Hoekstra, Thomas	7.500
Hollinden, Jody	4.250
Hurst, Geoff	7.500
Ildefonso, Nelson	8.000
Irvin, Teresa	6.000
Isbell, Donald	7.500
Jewell, Randall	3.000

Kerr, Jeffrey	7.500
Kosbab, Tina	8.625
Kroll, Stephen	10.00
Letterman, Bryce	6.500
Long, Barbara	7.500
Lowther, Gene	3.000
Lui, Edward	3.750
Mai, Maria	3.750
Marin, Iliana	4.000
Martenuk, Stephen	7.500
Masters, Melinda	9.000
Matar, Fadi	3.000
McLaughlin, Marta	9.750
Morin, Linda	3.000
Mungaray, Sally	1.500
Oelstrom, Jeanne	7.000
Offenhauser, Tyler	3.000
Ondracek, Theodore	3.000
Osborne, Dwight	3.750
Pasino, James	6.000
Pecoraro, Michaelene	3.000
Platfoot, Shirley	3.000
Riley, Kevin	7.500
Rives, Nicky	5.000
Rosen, Lugene	6.000
Sallee, Mark	3.000
Sampson, Kevin	6.000
Semer, Lynn	5.250
Smith, Ronald	9.000
Stachelski, Barbara	1.500
Stubblefield, Katie	3.000
Terry, Brenda	4.000
Thaler, Timothy	2.000
Worden, Mark	5.625

#### Golden West College

<u>Name</u>	<u>LHE</u>
Allen, Timothy	3.000
Aube, Susan	3.000
Bitting, Kenneth	3.000
Duenas, Yolanda	3.000
Fong, Nancy	3.000
Gibbs, Gregory	3.000
Jordan, Damien	3.000

#### **5. Educational Administrator**

None.

#### **6. Classified Management**

None

## 7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

### New Hire

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Franco, Patricia	DIST	Board Office Assistant	07/19/12	E-36-02	D-015-12

### Transfer

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Bernard, Becky	GW C	Secretary 10mo	07/19/12	E-42-05	G-011-12

### Revision to Revise Start Date

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Agag-Maxwell, Diana	CCC	Mil/Cont Edu Tech, Interm	05/21/12 *	E-45-05	C-016-12

\*Revise from 05/14/12

## 8. Reassignment/Reorganization

It is recommended that authorization be given for the following changes for Classified Staff:

### Reassignment to Interim Position

#### Classified Management

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Kudlik, Richard	CCC	Interim Dir, Fiscal Services G-24	Interim Dir, Bus Services & Entrepreneurship G-28	07/01/12*

**Justification:** VP, Admin Serv position was approved at previous Board and Dir, Bus Svc & Entrepreneurship was added to salary schedule, before position could be put in place

### Reorganization

#### Classified Management

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Wakim, Anis	OCC	Instr Food Serv Coord E-49	Food Service Operations Mgr G-12	06/01/12*

**\*Justification:** Reorg was not finalized until after last Board deadline

### Revision to Change Start Date for Reorganization

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Tran, Kathie	CCC	Student Fin Aid Superv G-15	Student Fin Aid Coordinator E-54	07/01/12*

\*from 07/09/12

## 9. Classified Temporary Assignments

None.

## 10. Short Term Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Ayala, Linda	CCC	07/29/12	06/30/13	818030-847523	M,T,W,TH,F
Hoang, Clinton	GWC	07/19/12	09/30/12	124036-349304	M,T,W,TH,F
Pao, Shuchiao*	CCC	07/01/12	06/30/13	120010-850101	M,T,W,TH,F
Raddavong, Buffie	CCC	07/19/12	06/30/13	818030-847510	M,T,W,TH,F
Ruiz, Myrna	CCC	07/19/12	06/30/13	124007-856101	M,T,W,TH,F
Stephenson, Thomas	OCC	07/23/12	06/30/13	124005-256205	M,T,W,TH
Svir, Chelsea	CCC	07/19/12	09/30/12	120182-856601	M,T,W,TH,F
Tran, Leo	OCC	07/30/12	08/16/12	124033-256058	M,T,W,TH,F
Vo, Jimmy	GWC	07/19/12	09/30/12	124036-349304	M,T,W,TH,F
Yi, Paul	OCC	07/30/12	08/16/12	124033-256058	M,T,W,TH,F
Zambrano, Antonio**	CCC	06/18/12	06/30/12	124077-851254	M,T,W,TH,F
	CCC	07/01/12	06/30/13	124077-851254	M,T,W,TH,F
Zein, Mervatt**	CCC	05/18/12	06/30/12	124077-851254	M,T,W,TH,F
		07/01/12	06/30/12	124077-851254	M,T,W,TH,F

\*Justification: Paperwork received late from department

\*\*Justification: WEX (Work Experience) Program for the One-Stop Center

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Beadle, Charlotte	OCC	07/19/12	06/30/13	812001-201592	M,T,W,TH,F
	OCC	07/19/12	06/30/13	110001-201591	M,T,W,TH,F
	OCC	07/19/12	06/30/13	120176-251045	M,T,W,TH,F
	OCC	07/19/12	06/30/13	124028-256041	M,T,W,TH,F
Bosilkovski, Igor	OCC	07/19/12	06/30/13	812001-201592	M,T,W,TH,F
	OCC	07/19/12	06/30/13	110001-201591	M,T,W,TH,F
	OCC	07/19/12	06/30/13	120176-251045	M,T,W,TH,F
	OCC	07/19/12	06/30/13	124028-256041	M,T,W,TH,F
Bui, Stephanie	OCC	07/19/12	06/30/13	124028-256041	M,T,W,TH,F
Bun, Chanvattanak	OCC	07/19/12	06/30/13	812001-201592	M,T,W,TH,F
	OCC	07/19/12	06/30/13	110001-201591	M,T,W,TH,F
	OCC	07/19/12	06/30/13	120176-251045	M,T,W,TH,F
	OCC	07/19/12	06/30/13	124028-256041	M,T,W,TH,F
Chung, Thanh	OCC	08/10/12	06/30/13	812001-201592	M,T,W,TH,F
	OCC	08/10/12	06/30/13	110001-201591	M,T,W,TH,F
	OCC	08/10/12	06/30/13	124028-256041	M,T,W,TH,F
	OCC	08/10/12	06/30/13	120176-251045	M,T,W,TH,F
Junor, Glen	OCC	08/10/12	06/30/13	812001-201592	M,T,W,TH,F
	OCC	08/10/12	06/30/13	110001-201591	M,T,W,TH,F
	OCC	08/10/12	06/30/13	124028-256041	M,T,W,TH,F
	OCC	08/10/12	06/30/13	120176-251045	M,T,W,TH,F
Kovell, Daniel	OCC	07/19/12	06/30/13	812001-201592	M,T,W,TH,F
	OCC	07/19/12	06/30/13	110001-201591	M,T,W,TH,F

Lai, Tung	OCC	07/19/12	06/30/13	120176-251045	M,T,W,TH,F
	OCC	07/19/12	06/30/13	812001-201592	M,T,W,TH,F
	OCC	07/19/12	06/30/13	110001-201591	M,T,W,TH,F
	OCC	07/19/12	06/30/13	120176-251045	M,T,W,TH,F
Noriega-Goodwin, N.	OCC	07/19/12	06/30/13	124028-256041	M,T,W,TH,F
	OCC	08/10/12	06/30/13	812001-201592	M,T,W,TH,F
	OCC	08/10/12	06/30/13	110001-201591	M,T,W,TH,F
	OCC	08/10/12	06/30/13	124028-256041	M,T,W,TH,F
Tran, Bach	OCC	08/10/12	06/30/13	120176-251045	M,T,W,TH,F
	OCC	08/10/12	06/30/13	812001-201592	M,T,W,TH,F
	OCC	08/10/12	06/30/13	110001-201591	M,T,W,TH,F
	OCC	08/10/12	06/30/13	124028-256041	M,T,W,TH,F
Woodward, Wenying	OCC	08/10/12	06/30/13	120176-251045	M,T,W,TH,F
	GWC	09/01/12	06/30/13	110001-324104	M,T,W,TH,F

Hourly/Temporary/Professional (Non Faculty) to perform skilled technical duties such as athletic training duties, production of student newspaper, maintain online classes, provide real time captioning (in-class text) for deaf students or assist with associated student programs in one or more of the following campus departments and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Castorena, Eunice	OCC	07/19/12	08/10/12	812020-205401	M,T,W,TH,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Argomaniz, Manuel	OCC	07/19/12	06/30/13	127005-258900	M,T,W,TH,F
	OCC	07/19/12	06/30/13	812015-263750	M,T,W,TH,F
Ramirez, Ismael*	OCC	06/18/12	06/30/12	812015-263750	M,T,W,TH,F
	OCC	07/01/12	06/30/13	812015-263750	M,T,W,TH,F
Silva, Tony	GWC	07/19/12	06/30/13	813015-381401	S, SU

\*Justification: Late submittal of paperwork by department



Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Ho, Hong*	OCC	06/20/12	06/30/12	812035-212203	M,T,W,TH,F
	OCC	07/01/12	06/30/13	812035-212203	M,T,W,TH,F

\*Justification: Late submittal of paperwork by department

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Nguyen, Erika	GWC	06/18/12	12/15/12	110001-347001	M,T,W,TH,F
Page, Elizabeth	CCC	07/30/12	09/25/12	818030-847517	M,T,W,TH,F

### 11. Substitute Classified

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

#### Orange Coast College

Dang, Stephanie  
Hart, Kathy  
Hoshyarsar, Maryam  
Lu, Lauren  
Nguyen, Huy  
Parr, Matthew  
Penmetcha, Hemalalitha  
Rederscheid, Kristen  
Romero, Angela  
Schrock, Mark  
Tran, Steven  
Wood, Margie

### 12. Clinical Advisors/Summer

None.

### 13. Medical Professional Hourly Personnel

None.

### 14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full

time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Orange Coast College

Enrich, Patrick  
Hodgson, Lance  
Kim, Myeongcheol  
Lee, Adrienne  
Lopez, Alejandro  
Mai, Phat