

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

5:00 p.m. Closed Session, 6:30 Open Session

Wednesday, September 5, 2012

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on September 5, 2012 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

President Moreno called the meeting to order at 5:02 p.m.

1.02 Roll Call

Trustees Present: Moreno, Hornbuckle, Patterson, Prinsky and Grant.
Student Trustee Torre joined the meeting at 6:30 p.m.
Trustees Absent: None

1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board at this time.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session at 5:03 p.m. to discuss the following items:

a. Public Employee Performance Evaluation (Pursuant to Government Code Section 54957)

Positions: Chancellor, Presidents and Vice Chancellors

b. Public Employment (Pursuant to Government Code Section 54957 (b)(1))

Public Employment materials are available upon request from the Board of Trustees' Office

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
Acting Dean, Military/Contract Education
Acting Dean of Students
6. Classified Management
District Budget/Accounting Manager

Extension of Interim Position
Interim Director, Business Services and Entrepreneurship
7. Classified Staff
8. Reclassification and Reorganization/Reassignment
9. Classified Temporary Assignments
Staff Assistant
Special Assignment
Military Contract Education Program Coordinator
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

c. Public Employee Discipline/Dismissal/Release

(Pursuant to Government Code Section 54957)

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "a" of Government Code Section 54956.9)

Coast Community College Association vs. Coast Community College District

Public Employment Relations Board Case No. LA-CE-5436-E

Damian Rodriguez vs. George Phan et al., Orange County Superior Court Case

No. 30-2011-00445563

Coast Federation of Classified Employees vs. Coast Community College District,

Public Employment Relations Board Case No. LA-CE-5682-E

Janet Redding vs. California Community Colleges, et al., Sacramento County

Superior Court, Case No. 34-2012-00120487

Coast Community College Association vs. Coast Community College District Public
Employment Relations Board Case No. LA-CE-5714-E
Haedeh Khamneian vs. Coast Community College District, Office of Administrative
Hearings Case No. 2012070966

e. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "b" of Government Code
Section 54956.9. Four Cases:

1. Construction Delays at Golden West College
2. Claim by Landmark Site Contractors
3. Threatened Litigation by Rikki Selby
4. Request by Dr. Price

f. Conference with Labor Negotiator

(Pursuant to Government Code Section 54957.6)

Agency Negotiator: Dr. Andrew Jones, Chancellor and Dr. Deborah Hirsh, Vice
Chancellor of Human Resources

Employee Organizations:

Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA),
Educational Administrators

1.05 Reconvene Regular Meeting

The meeting was reconvened by Board President Moreno at 6:38 p.m.

1.06 Pledge of Allegiance - Trustee Dave Grant

Trustee Grant led the Pledge of Allegiance.

Recess to Special Meeting of the Board of Trustees

Board President Moreno recessed the Regular Meeting at 6:40 p.m. to hold a Special
Meeting.

Reconvene Regular Meeting

The meeting was reconvened by Board President Moreno at 6:55 p.m.

1.07 Report of Action from Closed Session (if any)

Ms. Julie Frazier-Mathews, Secretary of the Board of Trustees, reported that on a motion by
Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve all personnel
items in **Item 1.04b. Public Employment.** (See Appendix pages 20-30)

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky and Grant
Noes:	None
Absent:	Student Trustee Torre
Abstain:	None

1.08 Public Comment (Open Session)

There were no requests to address the Board during Public Comment.

1.09 Presentations and Ceremonial Resolutions

1.09.01 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retiree with 10 or more years of service to the Coast Community College District:

Classified:

Nicholls, Robert, DIS, Systems Network Analyst/District, retirement effective 9/29/12

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to accept this retirement.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

1.09.02 Ceremonial Resolution Honoring Neil Armstrong

President Moreno acknowledged Neil Armstrong for his accomplishments and service to his country.

2.00 Public Hearings

2.01 DIS - Public Hearing and Adoption of the 2012-2013 Budget for the Coast Community College District

The Public Hearing was opened by Board President Moreno at 7:10 p.m. There were no requests to address the Board during Public Comment.

Chancellor Jones gave a brief introduction to the Final Budget for 2012-2013, and Vice Chancellor of Administrative Services and Finance, Mr. Andy Dunn, gave a Powerpoint presentation on the following:

1. Changes from Tentative to Final
2. Rainy Day Fund
3. Revenue and Expense Trend
4. Multi-Year Projection
5. Enrollment Management

6. Looking Ahead
7. Recommended Action

The Board discussed the presentation at length, including the Rainy Day fund, and expressed that this is extremely beneficial to the District and would enable us to continue through this fiscal year with the same level of funding and service to students, regardless of what happens with the tax initiative. They thanked Vice Chancellor Dunn and his team for their hard work in this process, and for keeping them and the District updated.

As there were no requests for public comment, Board President Moreno closed the Public Hearing at 7:27 p.m.

On a motion by Trustee Grant, seconded by Student Trustee Torre, the Board voted to adopt the 2012-2013 Budget for the Coast Community College District.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

3.00 Informative Reports

3.01 Report from the Chancellor

Dr. Andrew Jones, Chancellor Jones, provided a report to the Board.

3.02 Reports from the Presidents

The following College Presidents provided reports to the Board:

Wes Bryan, President of Golden West College
Dr. Rich Pagel on behalf of Dr. Dennis Harkins, President of Orange Coast College
Dr. Lori Adrian, President of Coastline College

3.03 Reports from the Presidents of Student Government Organizations

The following representative provided a report to the Board on behalf of the student government organizations:

Kolby Keo, Orange Coast College

3.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Pedro Gutierrez, Coastline Community College Academic Senate President
Gregg Carr, Golden West College Academic Senate President
Vesna Marcina, Orange Coast College Academic Senate President

3.05 Reports from the Presidents of Employee Representative Groups

There were no reports to the Board on behalf of Employee Representative Groups.

3.06 Reports from the Board of Trustees

The Board members provided individual reports at this time.

3.07 Reports from the Board Committees and Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings, and provided updates on committee activities and meetings.

3.08 Quarterly Financial Status Report

Vice Chancellor of Administrative Services and Finance, Mr. Andy Dunn, presented the Quarterly Financial Status Report to the Board. The Trustees questioned an item on page 3, Section IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance that indicated a 701.1% increase from the adopted budget to year-to-date actuals. Vice Chancellor Dunn indicated he would provide the Board with additional information on this item.

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to receive and file the report.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

3.09 Golden West College Writing Center - President's Report to the Board of Trustees

Golden West College President, Mr. Wes Bryan, presented a report to the Board regarding the Golden West College Writing Center, and indicated that a follow-up report will be provided to the Board in Fall 2012.

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to accept this report, noting that this item will be updated on the Board Directives Log for a follow-up in November 2011.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

4.00 Matters for Review, Discussion and/or Action

4.01 Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2012/2013 as presented in the September 5, 2012 Agenda.

4.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT), Association of Community College League (CCLC), and California Community College Trustees (CCCT).

The Board reviewed the meetings and conferences of the AACC, ACCT, CCLC and CCCT.

4.03 The Board Directives Log

The Board reviewed and discussed the Board Directives Log.

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to add Item #1, regarding contract signatures, to the Board Log with a due date of October 3, 2012.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

Additionally, on a motion by Trustee Patterson, seconded by Trustee Moreno, an additional item was added to the Log requesting a full report from the Enterprise Corporation regarding the tax advice response, and proposals for reaching the savings each year, to be due on the October 3, 2012 agenda.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

4.04 Buildings and Grounds Reports

The Board reviewed the Buildings and Grounds reports as presented.

4.05 Opportunity for the Board of Trustees to Consider Position Letters

After discussion, on a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to send letters to Governor Brown regarding Assembly Bill 1280 (Pavley) and Senate Bill 1509 (Simitian) with suggested revisions. The position letter on Assembly Bill 852 (Fong) was pulled as the Bill had been withdrawn.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

CONSENT CALENDAR (Items 5 -23)

It was requested that two items be removed from the Consent Calendar for further discussion. **Item 12.03 Approve Amendment to Standard MOU between El Viento Foundation and the Coast Community College District to Create Educational Pathways for Students to Attend College**, on page 163, and the second on page 173, **Personnel Items (a) Acceptance of Resignations and/or Approvals of Layoffs, Exhaustion of Benefits and Terminations**. On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the balance of the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

After discussion between the Board, President Bryan and District General Counsel regarding Item **12.03 Approve Amendment to Standard MOU between El Viento Foundation and the Coast Community College District**, on a motion by Trustee Hornbuckle, seconded by Student Trustee Torre, the Board voted to approve the amended MOU between the El Viento Foundation and the District, recognizing that the amendment removes any reference to transportation at the District's expense and supersedes the Board action on this MOU of August 15, 2012.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	Trustee Patterson

After clarification was received regarding **Personnel Items (a) Acceptance of Resignations and/or Approvals of Layoffs, Exhaustion of Benefits and Terminations**, on a motion by Trustee Hornbuckle, seconded by Student Trustee Torre, the Board voted to approve all personnel items.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

DISCUSSION CALENDAR

24.00 Approval of Agreements

24.01 DIS - Approval of Employment Agreement, Acting Dean, Career and Technical Education, GWC

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the Employment Agreement with Claudia Lee Saddul, GWC, to serve as Acting

Dean, Career and Technical Education, commencing on August 30, 2012 and ending on June 30, 2013. Compensation to be \$533 per duty day worked, based on the appropriate step placement. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

24.02 DIS - Approval of Employment Agreement, Acting Dean, Military/Contract Education, CCC

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve the Employment Agreement with William Kerwin, CCC, to serve as Acting Dean, Military/Contract Education, commencing on September 6, 2012 and ending on the day prior to the commencement of employment of the successor to this position, or on June 30, 2013, whichever is earlier. Compensation to be \$498 per duty day worked, based on the appropriate step placement. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

24.03 DIS - Approval of Employment Agreement, Acting Dean, Student Services, OCC

On a motion by Student Trustee Torre, seconded by Trustee Prinsky, the Board voted to approve the Employment Agreement with Carla Martinez, OCC, to serve as Acting Dean, Student Services, commencing on September 17, 2012 and ending on June 30, 2013. Compensation to be \$434 per duty day worked, based on the appropriate step placement. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

24.04 DIS - Approval of the Renewal of the Amendment between ellucian (formerly SunGard Higher Education Inc.) and the Coast Community College District for Mobile Connection ActionLine Support Services

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to

approve the renewal of the Amendment between ellucian and Coast Community College District. The Amendment outlines the responsibilities of both parties. The Board President, or designee, is authorized to sign the Amendment and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: \$23,800 from general funds.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

24.05 DIS - Approval of the Renewal of the Agreement between Coast Community College District and the XAP Corporation for Online Student Admissions and Board of Governors Fee Waiver Application

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the renewal Agreement between Coast Community College District and the XAP Corporation. The Agreement outlines the responsibilities of both parties. The Board President, or designee, is authorized to sign the Agreement, indicating approval by the Board of Trustees.

Fiscal Review and Impact: \$109,173 General Funds (over 3 years).

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

24.06 DIS - Approve Non-Standard Software License and Support Agreements between SARS Software Products, Inc and the Coast Community College District for Counseling Scheduling Software at Each College

After discussion by the Trustees and clarification from District General Counsel, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the Non-Standard Software License and Support Agreements between SARS Software Products, Inc. and the Coast Community College District for the purpose of maintaining licensed counseling scheduling software and support services at all three college campuses.

Fiscal Review and Impact:

The fiscal impact for the SARS Software License and Service/Support during the term of this Agreement is \$11,800 for Licenses and 1st year support services, and up to \$5,940 for support services in the 2nd year, as follows:

Orange Coast College:	\$6,440.00
<i>(not including 2nd year support services at \$2,700 and up to 10% increase)</i>	

Golden West College: \$2,700.00
(not including 2nd year support services at \$2,700 and up to 10% increase)
Coastline Community College: \$2,700.00
(not including 2nd year support services at \$2,700 and up to 10% increase)

To be paid from college funds with SARS invoicing college directly for the above costs.

Motion carried with the following vote:

Ayes: Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes: None
Absent: None
Abstain: None

24.07 GWC - Approve Non-Standard Agreement between County of Orange and the Coast Community College District for WIA ITA Training Provider Services

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the Agreement between the County of Orange and the Coast Community College District for WIA ITA Training Provider Services, from September 6, 2012 through June 30, 2013. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: No cost to the College.

Motion carried with the following vote:

Ayes: Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes: None
Absent: None
Abstain: None

24.08 GWC - Approve Non-Standard Agreement between Jackrabbit Technologies, Inc and the Coast Community College District to use the Online Registration Program for GWC Summer Swim Lessons

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Agreement between Jackrabbit Technologies, Inc. and the Coast Community College District to use the online registration program for GWC Summer Swim Lessons. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$4,000 to be paid from revenue collected from Summer Swim Lessons.

Motion carried with the following vote:

Ayes: Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes: None
Absent: None
Abstain: None

24.09 GWC - Approve Non-Standard Agreement between Academic Works and the Coast Community College District for Scholarship Application, Reporting and Committee Review Software

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the Agreement between Academic Works and the Coast Community College District for the scholarship application program, from September 6, 2012 through September 5, 2013. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$11,000 to be paid from GWC Campus Technology Support funds.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

24.10 OCC - Approve Memoranda of Understanding between U.S. Department of State, Bureau of Education and Cultural Affairs Represented by Madison Area Technical College (Madison College) the "Awarding Institution" and Orange Coast College, the Selected "Participant Institution", for Participation in the 2013 Cohort of the Madison College, Capacity Building for Study Abroad: Two-Year College Consortium for Expanding Study Abroad

After the Board received clarification on the fiscal impact, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the Memoranda of Understanding between the Program Participant (Rose Anne Kings), Participating Institution Representative (OCC), and the Awarding Institution Representative (Dr. Geoff Bradshaw, Madison College) for the purpose of expanding institutional capacity for study abroad in the area of sustainable development. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: No direct fiscal impact.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

24.11 CCC - Approve Memorandum of Agreement between the Joint Forces Training Base (JFTB) Los Alamitos, California, a Federal Installation, and the Coast Community College District (Coastline Community College) for the Orange County One-Stop Center to Provide On-Site Veteran Support Services for Recently Separated Veterans through the Workforce Investment Act

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Memorandum of Agreement between the Joint Forces Training Base (JFTB)

Los Alamitos and the Coast Community College District. This Memorandum of Agreement sets forth the responsibilities of both parties for the operation of the Veterans Services Center operated by the Orange County One-Stop Centers. The Board President, or designee, is authorized to sign this Agreement and any related documents, indicating approval by the Board of Trustees. The Board requested a press release be prepared regarding this Agreement.

Fiscal Review and Impact: \$2,992 for the period of July 1, 2012 through June 30, 2013.
Funding Source – WIA Orange County One – Stop.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

24.12 DIS - Approve Renewal of Non-Standard Master Services Agreement and Two Addenda - Addendum for Tuition Payment Plan Services and Addendum for Refund Disbursement Services - Between Sallie Mae Campus Solutions and the Coast Community College District

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the Master Services Agreement and Two Addenda – Addendum for Tuition Payment Plan Services and Addendum for Refund Disbursement Services - between Sallie Mae Campus Solutions and the Coast Community College District for the purpose of maintaining these critical services for our students.

Fiscal Review and Impact: The fiscal impact for the use of these services is based on the number of transactions that Sallie Mae Campus Solutions is processing for each college under the categories noted in the Pricing Attachment included. To be paid from college funds with Sallie Mae Campus Solutions invoicing the District directly for the above costs.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

25.00 Buildings and Grounds Approvals

25.01 DIS - Bid Tabulations and Award of Contract: Orange Coast College Photo Lab Remodel; Bid No. 2011

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board authorized contract be awarded to the lowest responsible bidder as shown below. The Board President, or designee, is authorized to sign the contract, and any related documents, indicating approval by the Board of Trustees.

Base Bid

- | | | |
|----|--|------------------|
| 1. | Dennis Patrick Contracting
2103 El Camino Real #104-B
Oceanside, CA 92054 | \$ 79,500 |
| 2. | Riviera Building & Development, Inc.,
Newport Beach, CA 92660 | \$ 94,777 |
| 3. | New Dimension General Construction
Anaheim Hills, CA 92808 | \$112,700 |
| 4. | Optima RPM, Inc., Irvine, CA 92614 | \$125,000 |
| 5. | H.C. Olsen Construction, Co., Inc, Monrovia, CA 91016 | \$135,999 |
| 6. | Avi-Con, Inc. dba CA Construction, Riverside, CA
Riverside, CA 92507 | \$142,000 |
| 7. | Fast Track Construction Corporation, Culver City, CA | \$151,600 |

Fiscal Impact: \$79,500 (Measure C – General Obligation Bond Funds)
 Master Plan Approved Project
 OCC Upgrade Photo Lab

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

26.00 General Items of Business

26.01 DIS - Approval for the County of Orange Registrar of Voters to use Coast Community College District Office Board Room as a Polling Place

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to authorization be given for the County of Orange Registrar of Voters to use the Coast Community College District Office Board Room as a polling place for the General Election to be held on Tuesday, November 6, 2012. This voting site will provide registered voters in this voting precinct an opportunity to cast their ballots at the District site with minimal impact to regular District operations.

Fiscal impact: The polling site will be operated by the Orange County Registrar of Voters at no cost to the District.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

26.02 DIS - Authorization to Participate in Mandate Block Grant

After clarification of this grant by Vice Chancellor of Administrative Services and Finance, W. Andy Dunn, on a motion by Student Trustee Torre, seconded by Trustee Prinsky, the Board voted to authorize the Vice Chancellor of Finance and Administrative Services to notify the State Chancellor's office that Coast will opt-in to the Mandate Block Grant program for the 2012-13 FY.

Fiscal Review & Impact: The 2012-13 FY block grant amount is \$28/FTES. This represents approximately \$908 thousand for Coast. In stark contrast, Coast has averaged only \$11/FTES in mandated cost reimbursements in recent years.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

26.03 DIS - Appointments to Citizens' Oversight Committee to Fill Vacant Positions

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to that the following re-appointments be approved to serve on the Citizens' Oversight Committee:

- (1) Blake Rose, Taxpayer Association representative, ending March 2014.
- (2) Evelyn Hart, Senior Citizen representative, March 2014.
- (3) Frances Nguyen, Business Organization representative, March 2014.
- (4) Cody Joe Torre, Student representative, March 2013.

Fiscal Impact: None to the District

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

26.04 DIS - Approval of Contractors for FY 2012-2013

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the following contractors for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2012-2013. These contractors have or will complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District will obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price.

The Board President, or designee is authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees.

C.I. Services, Inc., 26861 Trabuco Rd #353, Mission Viejo, CA 92691

Dugmore & Duncan, 1260 Graphite Dr Corona, CA 92881

H.C. Olsen Construction Co., Inc., 710 E. Los Angeles Avenue. Monrovia, CA
91016

Christopher Carranza, 9621 Adeline, Garden Grove, CA 92641

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

26.05 GWC - Approve Golden West College Mission Statement

The Board clarified that the Golden West Mission Statement was part of the Golden West College Master Plan that they approved in 2011. On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the College's revised Statement of Mission as required in the Accreditation Standards.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

27.00 Resolutions

27.01 Resolution #12-30 in Support of Opposing Proposition 32 "Special Exemption Act" in the November 2012 General Election

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to adopt Resolution #12-30 opposing Proposition 32 "Special Exemption Act" in the November 2012 General Election, with a correction to remove the verbiage "in support of".

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

27.02 DIS - Adoption of Resolution #12-31 Authorizing Signatures - Orange County Department of Education

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt Resolution #12-31 for the Orange County Department of Education, authorizing

the following persons to certify true and correct copies and excerpts of Board Minutes, Resolutions, Contracts and other official documents:

Julie Frazier-Mathews, Secretary of the Board
Jane Burton, Secretary Pro Tem

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

27.03 DIS - Resolution #12-32 Adopting the Board of Trustees' Meeting Schedule for Calendar Year 2013

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve Resolution #12-32 adopting the Board of Trustees' Meeting Schedule for Calendar Year 2013 with one correction to list the Board Meeting of September 4, 2013 as a Regular Meeting and Budget Study Session.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

28.00 Policy Implementation

28.01 DIS - Adoption of Amended Board Policies 6701, 6702, 6964, 6965, 6966, 6970, 6971, 6972, 6973 and 6974

The Board discussed that these policies and administrative procedures were reviewed at the last Board Meeting, and the suggested changes have now been made.

BP 6701, now BP 6700, Use of Facilities and Co-Sponsored Events.
BP 6702 now AP 6700, Usage Fees for Facilities and/or Equipment for Coastline, Golden West and Orange Coast Colleges.
BP 6964, now BP 6550, Disposition of District Policy
BP 6965, now BP 6551, Sale or Lease of Real Property
BP 6966, now BP 6552, Land Utilization/Joint Use Development
BP 6970, now BP 6531, Transportation Regulations
BP 6971, now BP 7131, Mileage Reimbursement
BP 6972, now BP 7401, Attendance at Meetings, Conferences and Conventions
BP 6973, now BP 2716(A), Participation in Events that Include a Charitable Contribution or Political Donation
BP 6974, now BP 7132, Participation in Overnight Athletic Events

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the Policies and ratify the Administrative Procedures.

Trustee Moreno remarked that he and Trustee Hornbuckle would also be working again on the Ethics Policy.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

29.00 Approval of Minutes

29.01 Approval of Minutes

The Board discussed the minutes, indicating that content relating to certain topics is now being expanded for accreditation purposes. On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Minutes of the Regular Meeting of August 1 2012, Special Board Meeting of August 6, 2012, Regular Board Meeting of August 15, 2012, Special Board Meeting of August 15, 2012 and Special Board Meeting of August 17, 2012.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

30.00 Close of Meeting

30.01 Adjournment

There being no further business, on a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to adjourn the meeting at 8:48 p.m. in memory of Dolores Harper.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

Secretary of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
A. Public Employment.....	20-30

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

Coastline College

COUNSELING MEETINGS, TRAINING OR CONFERENCES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Pastrana, Leo	08/16/12	12/31/12	EXH	\$29.46

Justification: Late hire

COUNSELING – ECHS PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Pastrana, Leo	08/16/12	12/31/12	UNT	\$57.44

Justification: Late hire

REWRITE AND CREATE ACCOUNTING COURSE OUTLINES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Whitson, Stephen	09/06/12	06/30/13	EXH	\$29.46

INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Yaron, Sharon	08/27/12	12/16/12	IUH	\$29.46

Justification: Paperwork was submitted late by the department

CO-CHAIR AND CONFERENCE CHAIR – BUS EDUC STATEWIDE ADVISORY COMMITTEE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Whitson, Stephen	09/06/12	06/30/13	EXH	\$29.46

STATEWIDE PROJECTS – CALIFORNIA BUSINESS COLLABORATIVE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Aubry, Michael	09/06/12	06/30/13	EXH	\$29.46

DIRECTOR – CALIFORNIA BUSINESS COLLABORATIVE GRANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lockwood, Frederick	09/06/12	06/30/13	EXM	\$43.55

PROJECT MANAGER – HOMELAND SECURITY/USCIS GRANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Kuntzman, Linda	09/06/12	12/31/12	EXM	\$43.55
Tsutsumida-Krampe, L.	09/06/12	12/31/12	EXM	\$43.55

TRAINING & OUTREACH – HOMELAND SECURITY/USCIS GRANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Mozell, Harold	09/06/12	12/31/12	EXH	\$29.46
Walker, Lynn	09/06/12	12/31/12	EXH	\$29.46

PART-TIME COUNSELING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Do, Ahn	08/01/12	12/16/12	UNT	\$73.94
Powell, Rita	08/01/12	12/16/12	UNT	\$73.94

Justification: Late notification of funding source from District

INDIVIDUAL EDUCATION PLANS AND ACQUIRED BRAIN INJURY PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Crowley, Erin	09/06/12	12/31/12	EXH	\$29.46
Fitzgeorge, Brenda	09/06/12	12/31/12	EXH	\$29.46
Pasino, James	09/06/12	12/31/12	EXH	\$29.46

MILITARY CONTRACT EDUCATION

The following CCC Administrator, Full Time and Part Time Instructors to provide instructional opportunities for Navy Onshore and NCPACE for Military Contract Education during Fall semester:

Full Time Instructor

Gutierrez, Pedro

Justification: Department overlooked this assignment

Jones, Nancy

Justification: Late determination by VP of Instruction to have Dean teach class

District**CHANCELLOR CABINET RETREAT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Cabanel-Bleuer, Denise	08/09/12	08/10/12	EXM	\$43.56
Carr, Gregg	08/09/12	08/10/12	EXM	\$43.56
Drew, Rendell	08/09/12	08/10/12	EXM	\$43.56
Gutierrez, Pedro	08/09/12	08/10/12	EXM	\$43.56
Marcina, Vesna	08/09/12	08/10/12	EXM	\$43.56
Phillips, Clyde	08/09/12	08/09/12	EXM	\$43.56
Pittaway, Daniel	08/09/12	08/10/12	EXM	\$43.56
Valenzuela, Yvonne	08/09/12	08/10/12	EXM	\$43.56
Warner, Michael	08/09/12	08/10/12	EXM	\$43.56
Wolzinger, Renah	08/09/12	08/10/12	EXH	\$29.46

Justification: Paperwork completed after Board deadline

SECRETARY OF THE BOARD HIRING COMMITTEE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Carr, Gregg	07/24/12	08/07/12	EXM	\$43.56

Justification: Paperwork completed after Board deadline

DEGREE WORKS IMPLEMENTATION TEAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Plum, Caryn	07/19/12	12/31/12	EXM	\$43.56

Justification: Paperwork overlooked

Golden West College**COACHING STIPEND**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Kopp, Kyle	09/06/12	12/18/12	DIM	\$4511.00	Women's Water Polc
Lawler, William	09/06/12	12/18/12	DIM	\$4511.00	Women's Volleyball
Taylor, Scott	09/06/12	12/18/12	DIM	\$4511.00	Men's Water Polo

PART-TIME LIBRARIAN – REFERENCE SERVICES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Samel, Kolop	08/27/12	12/16/12	UNT	\$57.44

Justification: Late new hire paperwork

Orange Coast College**SCHOOL OF SAILING AND SEAMANSHIP – NON-CREDIT COURSES**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Prioleau, Karen	08/01/12	12/15/12	EXM	\$43.56

Justification: Instructor went from part-time to full-time; late paperwork

MACHINING TECHNOLOGY GRANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Cervantes, Aureliano	09/06/12	12/18/12	EXM	\$43.56

PREPARATOR & CURATOR – ARTS PAVILLION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Norris, Trevor	08/27/12	12/20/12	EXH	\$29.46

Justification: Received after campus deadline

INSTRUCTIONAL MATERIALS & CLASSROOM ASSIGNMENTS – LRNG 001

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Decker, Dawn	08/20/12	08/22/12	EXH	\$29.46

Justification: Received after campus deadline

COUNSELOR - EOPS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Ogaz, Rebecca	08/27/12	12/16/12	UNT	\$73.94

Justification: Received after campus deadline

SEW AND REPAIR COMMENCEMENT CURTAINS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Dickens, Donna	09/06/12	09/07/12	EXH	\$29.46

PROJECTS & ADVISORY COMMITTEES – CTE TRANSITIONS GRANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Adelmann, Daniel	09/06/12	12/18/12	EXH	\$29.46
Weber, Daniel	09/06/12	12/18/12	EXH	\$29.46

PART-TIME COUNSELING – INTERNATIONAL CENTER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Weber, Daniel	09/20/12	12/14/12	UNT	\$69.66

PART-TIME COUNSELING – CTE PERKINS GRANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Weber, Daniel	09/20/12	12/14/12	UNT	\$69.66

COUNSELOR OVERLOADS

Overload assignments for the following evening counselors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **08/27/12 to 12/16/12** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

OCC

<u>Name</u>	<u>LHE</u>
Bagatourian, Linda	0.880
Icaro, Ruby	2.000

Justification: Last minute request to backfill another counselor

Nguyen, Jessica	2.000
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Justification: Last minute funding available

Plum, Caryn	1.000
Trever, Maria	2.000

Justification: Last minute request to backfill another counselor

Wickremesinghe, Monoj	0.880
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Justification: Last minute request to backfill another counselor

FACULTY OVERLOAD

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **08/27/12 to 12/16/12** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

CCCNameLHE

Stewart, Cheryl

3.000

GWCNameLHE

Pham, Diep

1.000

Justification: Changes in schedulingOCCNameLHE

Faridi, Abbas

3.000

Justification: Last minute change in course assignment

Moore, Greg

2.000

Justification: Due to last minute changes in scheduling

Rickerson, Irini

6.000

Justification: Changes in scheduling

Storm, Sara

1.000

Justification: Due to class rearrangement**2. Substitute Faculty**Full time Faculty Substitutes

It is recommended that the following individuals perform substitute assignments, and subject to Board policies governing such appointments, to be compensated at the overload rate.

OCC

Goerrissen, Jan

Nauta, Dale

Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2012-13 academic year.

Coastline College

Giancarlo, Jennifer

Ho-Chen, Jennifer

Magrann, Tracy

Nguyen, Scott

Pirino, Giorgia

Pourezza, Atousa

Sak, Kathleen

Syed, Erum

Golden West College

Bornemann, Chung

Cordiero, Judy

Salazar, Yvonne

Samel, Kolop

Orange Coast College
Raskin, Debra

3. Full time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

Revise Salary Placement due to Additional Education/or Experience

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Davis, Scott	OCC	Instructor, English	08/27/12	A-III-07*
Johnson, Douglas	OCC	Instructor, Accounting	08/27/12	A-III-07*
Levin, Noah	GWC	Instructor, Philosophy	08/27/12	A-V-05**

*from Column II **from 07

4. Part time Faculty

FALL

Assignments during the period **08/27/12-12/16/12** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency. The items listed below have been submitted late for Board approval due to scheduling conflicts, last minute program requirements and student enrollments demands.

Coastline College

<u>Name</u>	<u>LHE</u>
Feher, Katherine	6.500
Ildefonso, Nelson	5.000
Johnson, Jeffrey	2.250
Jones, Julie	6.000
Maccoun, Wendy	6.000
Pirino, Giorgia	2.250
Reyes, Jesus	3.000
Shibata, Sharon	3.000
Snetsinger, Peter	3.000
Terry, Ladd	4.500
Yue, Amy	8.000

Golden West College

<u>Name</u>	<u>LHE</u>
Acker, Lauren	4.500
Clark, Danyel	9.970
Cooper, Paz	2.800
Corfield, Daniel	4.000
Elizondo, Stephanie	4.000
Garcia, Anthony	3.750
Hamic, Katie	3.000
Hamilton, Ian	5.330
Hawk, Jennifer	1.500
Jensen, Sherene	3.000

Kennison, Christopher	8.000
Luong, Tu Thanh	3.830
Mazboudi, Ziad	3.000
McKinney, Don	5.330
Morgan, Rebecca	3.000
Nieves. Osbaldo	3.000
Runyen, Amy	9.833
Teague, Joshua	4.000
Teraoka, Adam	5.330
Tran, Thi	6.500
Valinluck, Michael	4.500
Voogd, Vinita	5.330

Orange Coast College

<u>Name</u>	<u>LHE</u>
Borkenhagen, Brian	3.500
Buchanan, Nancy	2.625
Budwig, Eric	8.500
Cole, Alexandra	3.000
Cotter, Ray	3.375
Dahl, Wendy	1.000
Ford, James	8.250
Gulu, Michelle	3.000
Gustafson, Larry	6.500
Haghighat, Shayma	3.000
Janas, Diana	3.000
Kaufman, Bret	4.000
Keefer, Michael	6.500
Livote, Michelle	4.000
Merlo, Adrienne	5.000
Mora, Flory	5.000
Odasso, Dave	3.000
Phan, Sang	4.500
Quinn, Nicole	3.000
Rocha Milatovic, Giselle	2.000
Rothschild-Boros, Monica	3.000
Soto, Ricardo	3.000
Vandervis, Melinda	3.000
Walsh, Erin	4.000

5. Educational Administrator

In accordance with Board policies and procedures, the following academic administrative staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed.

Appointments to Acting Position

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Kerwin, William	CCC	Acting Dean, Military/Contract Educ	09/06/12	06/30/13	D-32-05
Martinez, Carla	OCC	Acting Dean of Students	09/17/12	06/30/13	D-32-03

6. Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

Transfer

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>
Rothgeb, Helen	DIST	District Budget/Accounting Manager	10/01/12	G-24-15

Extend Interim Position

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Kudlik, Richard	CCC	Interim Dir., Business Services & Entrepreneurship	10/10/12	04/10/13*	G-28-07

*or when a replacement is appointed/found

7. Classified Staff

None.

8. Reclassification and Reorganization/Reassignment

None.

9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Denunno, Maria	OCC	Acctg Tech	Staff Assistant	08/20/12**	10/31/12	E-54-04
Rusamiprasert, Laila	CCC	Staff Assistant	Special Assignment	08/06/12*	09/14/12	E-52-03
Tran, Tuongvan	OCC	Acctg Specialist	Special Assignment	08/20/12**	10/31/12	E-52-05

*Another employee going out on medical leave

**Medical leave just transpired so dept submitted late

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Gomez, Angela	CCC	Mil Cont Ed, Intermediate	Mil Cont Ed Prog Coord	Extend from 09/30/12 to 12/31/12	E-54-02
Jesch, I-Ying	DIST	Payroll Analyst	Special Assignment	Extend from 08/15/12* to 08/24/12	E-60-05
Keough, Janelle	CCC	Mil Cont Ed App Coord	Special Assignment	Extend from 09/30/12 to 12/31/12	E-69-05

*Justification: New hire to start at a later date, assignment extended

10. Short Term Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.) EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Chang, Lawrence	OCC	09/06/12	06/30/13	812035-285802	M,T,W
Isbell, Anna*	CCC	08/27/12	06/30/13	110001-803001	M,T,W,TH,F
Jones, Ashley**	CCC	08/07/12	06/30/13	124077-851254	M,T,W,TH,F
Le, Luyen**	CCC	08/27/12	06/30/13	124077-851254	M,T,W,TH,F
Neal, Krystal*	CCC	08/27/12	06/30/13	110001-803001	M,T,W,TH,F
Raddavong, Buffie	CCC	09/06/12	06/30/13	818030-820541	M,T,W,TH,F
Shelgosh, Jonathan	CCC	09/06/12	06/30/13	818030-847510	M,T,W,TH,F

*Justification: Department emergency need due to start of new semester

**Justification: WEX (Work Experience) Program for the One-Stop Center

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Belanger, Erika	GWC	09/06/12	06/30/13	110001-324104	M,T,W,TH,F
Chang, Maryann	CCC	09/06/12	06/30/13	124028-856041	M,T,W,TH,F
Dickinson, Taryn	CCC	09/06/12	06/30/13	120182-856601	M,T,W,TH,F
Ehring, Garrett	CCC	09/06/12	06/30/13	124028-856041	M,T,W,TH,F
Gause, Cameron*	OCC	08/16/12	06/30/13	812035-247705	M,T,W,TH,F

Hernandez, Shirley	CCC	09/06/12	06/30/13	110001-801301	M,T,W,TH,F
Jerrels, Roosevelt*	OCC	08/16/12	06/30/13	812035-247705	M,T,W,TH,F
Neff, Donna	CCC	09/06/12	06/30/13	120182-856601	M,T,W,TH,F
Nguyen, Diana	GWC	09/06/12	06/30/13	110001-324104	M,T,W,TH,F
Perez, Gerardo	CCC	09/06/12	06/30/13	124028-856041	M,T,W,TH,F
	CCC	09/06/12	06/30/13	120182-856601	M,T,W,TH,F
Sigert, Barbara	GWC	09/06/12	06/30/13	110001-324104	M,T,W,TH,F
Swift, Joseph	CCC	09/06/12	06/30/13	124002-856201	M,T,W,TH,F
	CCC	09/06/12	06/30/13	124007-856101	M,T,W,TH,F
Tran, Tuyet*	OCC	08/16/12	06/30/13	812035-247705	M,T,W,TH,F
Williams, Leonora	CCC	09/06/12	06/30/13	120182-856601	M,T,W,TH,F

*Justification: Department made decision to hire after final Board deadline

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Cuevas, Manuel	CCC	09/06/12	06/30/13	127007-885901	M,T,W,TH,F
Menchaca, Desiree	OCC	09/06/12	06/30/13	812020-205402	M,T,W,TH,F
	OCC	09/06/12	06/30/13	812020-205403	M,T,W,TH,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Massatt, Janice	GWC	09/20/12	06/30/13	110001-324301	M,T,W,TH,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Gause, Cameron	OCC	08/16/12	12/14/12	812035-247705	M,T,W,TH,F
Jerrels, Roosevelt	OCC	08/16/12	12/14/12	812035-247705	M,T,W,TH,F

Page, Elizabeth	CCC	EXTEND	10/03/12	818030-847517	M,T,W,TH,F
Tran, Tuyet	OCC	08/16/12	12/14/12	812035-247705	M,T,W,TH,F
Turnbull, Don	GWC	08/08/12	06/30/13	813001-317102	M,T,W,TH,F

11. Substitute Classified

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

None.

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

None.

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Coastline College

Mai, Son

Golden West College

Hoang, Phat

Orange Coast College

Allfrey, Darren
Chiang, Chung-Jun
Lam, Anh
Le, Tuan
Tran, Phuong