

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

5:00 p.m. Closed Session, 6:30 p.m. Open Session

Wednesday, October 3, 2012

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on October 3, 2012 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

President Moreno called the meeting to order at 5:02 p.m.

1.02 Roll Call

Trustees Present: Moreno, Hornbuckle, Patterson, Prinsky and Grant.
Student Trustee Torre joined the meeting at 6:30 p.m.
Trustees Absent: None

1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board at this time.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session at 5:04 p.m. to discuss the following items:

a. Public Employee Performance Evaluation (Pursuant to Government Code Section 54957)

Positions: Chancellor, Presidents and Vice Chancellors

b. Public Employment (Pursuant to Government Code Section 54957 (b)(1))

Public Employment materials are available upon request from the Board of Trustees' Office

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
 - Presidents
 - Vice Chancellor of Finance and Administrative Services
 - Vice Chancellor of Human Resources
6. Classified Management
7. Classified Staff
8. Reclassification and Reorganization/Reassignment
 - Computer Support Specialist 1
 - Nursing Retention Aide
9. Classified Temporary Assignments
 - Division/Area/Office Coordinator
 - Student Services Coordinator
 - Special Assignment
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

c. Public Employee Discipline/Dismissal/Release
(Pursuant to Government Code Section 54957)

d. Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "a" of Government Code Section 54956.9)

Coast Community College Association vs. Coast Community College District
Public Employment Relations Board Case No. LA-CE-5436-E
Damian Rodriguez vs. George Phan et al., Orange County Superior Court Case
No. 30-2011-00445563

Coast Federation of Classified Employees vs. Coast Community College District,
Public Employment Relations Board Case No. LA-CE-5682-E
Coast Federation of Educators vs. Coast Community College District Public
Employment Relations Board Case No. LA-CE-5714-E
Janet Redding vs. California Community Colleges, et al., Sacramento County
Superior Court, Case No. 34-2012-00120487
Haedeh Khamneian vs. Coast Community College District, Office of Administrative
Hearings Case No. 2012070966
Vector Resources, Inc. vs. Coast Community College District, Orange County
Superior Court Case No. 2012-00600648

e. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "b" of Government Code
Section 54956.9. One Case:

Construction Delays at Golden West College

f. Conference with Legal Counsel: Anticipated Litigation

Potential exposure to litigation pursuant to sub-section "c" of Government Code
Section 54956.9. One Case

g. Conference with Labor Negotiator

(Pursuant to Government Code Section 54957.6)

Agency Negotiator: Dr. Andrew Jones, Chancellor

Employee Organization:
Educational Administrators

Agency Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Organizations:
Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

1.05 Reconvene Regular Meeting

The meeting was reconvened by Board President Moreno at 6:41 p.m.

1.06 Pledge of Allegiance - Student Trustee Cody Joe Torre

Student Trustee Torre led the Pledge of Allegiance.

1.07 Report of Action from Closed Session (if any)

Ms. Julie Frazier-Mathews, Secretary of the Board of Trustees, reported that for Item 1.04 d. Conference with Legal Counsel: Existing Litigation, Vector Resources Inc. vs. Coast Community College District, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted unanimously to authorize a response to the complaint.

Motion carried with the following vote:

Ayes: Trustees Moreno, Hornbuckle, Patterson, Prinsky and Grant
Noes: None
Absent: Student Trustee Torre
Abstain: None

Ms. Frazier-Mathews also reported that for Item 1.04 b. Public Employment, on a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted unanimously to approve all items. (See Appendix pages 17-34)

Motion carried with the following vote:

Ayes: Trustees Moreno, Hornbuckle, Patterson, Prinsky and Grant
Noes: None
Absent: Student Trustee Torre
Abstain: None

1.08 Public Comment (Open Session)

There were no requests to address the Board.

2.00 Informative Reports

2.01 Report from the Chancellor

Dr. Andrew Jones, Chancellor, provided a report to the Board.

2.02 Reports from the Presidents

The following College Presidents provided reports to the Board:

Mr. Wes Bryan, President of Golden West College
Dr. Dennis Harkins, President of Orange Coast College
Dr. Lori Adrian, President of Coastline College

2.03 Reports from the Presidents of Student Government Organizations

The following representative provided a report to the Board on behalf of the student government organizations:

Mr. Kolby Keo, Orange Coast College

2.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Dr. Pedro Gutierrez, Coastline Community College Academic Senate President
Mr. Gregg Carr, Golden West College Academic Senate President
Ms. Jamie Blair on behalf of the Orange Coast College Academic Senate President

2.05 Reports from the Presidents of Employee Representative Groups

Mr. Dean Mancina, Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Faculty Spotlight - Mr. Mancina introduced the first faculty member to be featured: Professor Dan Johnson of Coastline Community College.

2.06 Reports from the Board of Trustees

The Board members provided individual reports at this time.

2.07 Reports from the Board Committees and Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings, and provided updates on committee activities and meetings.

2.08 Report on Pension Spiking

Vice Chancellor of Human Resources, Dr. Deborah Hirsh, provided a report to the Board on pension spiking, indicating that she would be working to draft a Board Policy in line with the Community College League of California's policy. Board members discussed the report and suggested some minor verbiage changes to the proposed policy.

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to direct Vice Chancellor Hirsh to proceed with developing the policy in coordination with the Community College League of California, and for a draft policy to be brought to the Personnel Committee for first reading before review by the full Board.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board requested that a report on the desk audits performed by PERS and STRS be provided to the Personnel Committee, and for this item to be added to the Board Directives Log.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2012/2013 as presented in the October 3, 2012 Agenda.

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to change the date of the Board Meeting scheduled for November 21, 2012 to November 20, 2012 in consideration of the office closure due to the Thanksgiving holiday.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

3.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT), Association of Community College League (CCLC), and California Community College Trustees (CCCT)

The Board reviewed the meetings and conferences of the AACC, ACCT, CCLC and CCCT.

3.03 The Board Directives Log

The Board reviewed and discussed the Board Directives Log.

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to add an item to the Board Log to receive a report on plans for community education in response to questions received from the Academic Senate.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

Additionally, on a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to add an item to the Board Log to receive a report on the status of the terms of sale of KOCE that benefit the District such as air time, rent, leases etc.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

At this time, Vice Chancellor Andrew Dunn presented a verbal report to the Board regarding the Enterprise Corporation, Item #1 on the Board Log. After discussion, on a

motion by Trustee Hornbuckle, seconded by Student Trustee Torre, the Board voted to direct Vice Chancellor Dunn and staff to provide the Board with a report on District-wide facility fees.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted on Item #4 (Progress of Programs with US College Compass) to change the directive to receive an annual report on the progress of all International Education Programs in the District, with the next due date to be September 2013.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

The Board directed that Items #1 and #5 be removed from the Board Log as reports had been received.

3.04 Buildings and Grounds Reports

The Board reviewed the Buildings and Grounds Reports as presented in the October 3, 2012 Agenda.

3.05 Opportunity for the Board of Trustees to Review Board Policy 2715 Code of Ethics for Members of the Board of Trustees

After discussion, on a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to forward this policy to the action pages of the November 7, 2012 agenda with the change of verbiage in Item #12 to read "**Recognize that** Board members have the responsibility of recusing themselves from any action or decision when there is a conflict or potential conflict of interest."

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

3.06 Opportunity for the Board of Trustees to Review Revision of Board Policy 5040 Student Records, Directory Information and Privacy

After a brief overview of the proposed revisions by Vice Chancellor of Educational Services, Dr. Andreea Serban, and discussion by the Board, on a motion by Trustee Patterson and seconded by Trustee Prinsky, the Board voted to forward this policy to the

action pages of the November 7, 2012 agenda with two minor verbiage changes. The second sentence in Release of Directory Information, should read "Students **and former students**", and in Directory Information Defined, that the last sentence read ".....student's address and telephone **number**.....".

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

3.07 Opportunity for the Board of Trustees to Review Revision of Board Policy 5404, Associated Student Government - Coastline Community College

On a motion by Trustee Hornbuckle, seconded by Student Trustee Torre, the Board voted to forward this policy to the action pages of the November 7, 2012 agenda.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

3.08 Review of Instructional Material Fees

The Board discussed and received clarification on Cosmetology fees from President Bryan, and on a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to forward this item to the action pages of the November 7, 2012 agenda.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

CONSENT CALENDAR (Items 4-20)

At the request of the Board, the following items were pulled for discussion: Item 7.01 Authorization for Funded Programs, Item 14.01 Authorization for Sailing Program and Item 18.01, Approval of Purchase Orders. On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the remainder of the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

For Item 7.01, Authorization for Funded Programs, Trustees congratulated Golden West College President Bryan for the work done on the Community College CTE Field Integration grant and on a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve this item.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

For Item 14.01 Authorization for Sailing Program, on a motion by Trustee Prinsky, seconded by Student Trustee Torre, the Board voted to approve this item with corrections made to the Professional Experts section to remove duplicate verbiage and correct a typographical error.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

For Item 18.01 DIS - Purchase Orders, the Board received clarification on the Purchase Order for County fees for parking fines, and on a motion by Trustee Hornbuckle, seconded by Student Trustee Torre, the Board voted to approve this item.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

DISCUSSION CALENDAR

21.00 Approval of Agreements

21.01 DIS - Approve Amendment to Non-Standard Three Year Property and Casualty Claims Administration Service Agreement between the Coast Community College District and Keenan and Associates

On a motion by Trustee Moreno, seconded by Student Trustee Torre, the Board voted to approve Amendment #1 to the Property and Casualty Claims Administration Service Agreement with Keenan and Associates from November 1, 2012 through October 31, 2013. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Claim administration fees for policy year 2012-2013 will not exceed \$20,000.00.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

21.02 DIS - Approve Agreement between Sino-US College of Nanjing Institute of Visual Arts (NIVA) and the Coast Community College District (CCCD) to Establish a 1+2 Program Partnership

On a motion by Trustee Prinsky, seconded by Student Trustee Torre, the Board voted to authorize the Agreement between Sino-US College of Nanjing Institute of Visual Arts and the Coast Community College District to establish a 1+2 program as outlined in the agreement. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: The annual income to the district from this partnership will be \$4,365 to \$4,622 per enrolled student based on 12 units of academic load and the number of enrollments.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

21.03 GWC - Approve Non-Standard Agreement between GradImages and the Coast Community College District for Graduation Photography

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Agreement between GradImages and the Coast Community College District for graduation photography, from October 6, 2012 through October 6, 2015. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: No cost to the College.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

21.04 CCC - Approve Authorization to Enter into a PowerFAIDS Software License Agreement between College Board, a Non-Stock, Not-For-Profit Education Corporation and Coast Community College District (Coastline Community College)

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the License Agreement between the College Board and Coast Community

College District (Coastline Community College) for the purpose of using the PowerFAIDS system to process student financial aid. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: \$21,952 -Year 1, for Software Licensing and Services. Year 2, \$17,804 for PowerFAIDS Maintenance & Annual Support Subscription. Funding from Board Financial Assistance Program (BFAP) – Categorical funds.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

21.05 CCC - Approve an Amendment to an Agreement between Cengage Learning and the Coast Community College District to Publish the Third Edition of the Telecourse Student Guide for Cultural Anthropology: Our Diverse World

On a motion by Trustee Prinsky, seconded by Student Trustee Torre, the Board voted to approve the Amendment to the Agreement between Cengage Learning and the Coast Community College District to revise and publish the third edition of the Student Guide for Cultural Anthropology: Our Diverse World according to the Agreement. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Publisher grant to Coast District of \$4,000.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

21.06 CCC - Approve an Amendment to an Agreement between Cengage Learning and the Coast Community College District to Publish the Third Edition of the Telecourse Student Guide for Anthropology: The Four Fields

On a motion by Trustee Patterson, seconded by Prinsky, the Board voted to approve the Amendment to the Agreement between Cengage Learning and the Coast Community College District to revise and publish the third edition of the Student Guide for Anthropology: The Four Fields according to the Agreement. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Publisher grant to Coast District of \$4,000.

Motion carried with the following vote:

Ayes: Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes: None
Absent: None
Abstain: None

21.07 CCC - Approve an Amendment to an Agreement between Cengage Learning and the Coast Community College District to Publish the Fourth Edition of the Telecourse Student Guide for Physical Anthropology: The Evolving Human

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Amendment to the Agreement between Cengage Learning and the Coast Community College District to revise and publish the fourth edition of the Student Guide for Physical Anthropology: The Evolving Human. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Publisher grant to Coast District of \$4,000.

Motion carried with the following vote:

Ayes: Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes: None
Absent: None
Abstain: None

21.08 CCC - Approve Memorandum of Understanding between Commanding Officer, William Beaumont Army Medical Center, Warrior Transition Battalion and the Coast Community College District to Provide Educational Support Services to Service-members

The Board commended Coastline Community College on this program, and requested President Adrian provide a brief report on the number of service members being assisted by the program. On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve the Memorandum of Understanding between Commanding Officer, William Beaumont Army Medical Center, Warrior Transition Battalion and the Coast Community College District to provide on-site educational support, assessment and specialized educational services to service-members at William Beaumont Army Medical Center, Warrior Transition Battalion, Fort Bliss, Texas. The Board President, or designee, is authorized to sign the Memorandum of Understanding and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: No cost to District .

Motion carried with the following vote:

Ayes: Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes: None
Absent: None
Abstain: None

21.09 CCC - Approve Amended Agreement between the County of Orange and the Coast Community College District to Operate the Orange County One-Stop Center - North

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the amended Agreement between the County of Orange and the Coast Community College District to operate the Orange County One-Stop Center – North. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: The County will reimburse Coastline Community College an additional amount of \$190,000 for a total contract of \$3,123,762 for operation of these programs.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

22.00 General Items of Business

22.01 DIS - Independent Contractors over \$50,000

After receiving clarification on SB70 Grant, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the following Independent Contractors over \$50,000.

IC Name: Education 4 Work

Services: To provide project management for the SB70 Evaluation Grant Year 5.

Payment Schedule/Compensation: \$60,000, to be paid by invoice based on agreed upon milestones.

Term of Agreement: October 4, 2012— June 30, 2013

Source of Funding: SB70 Evaluation Grant Year 5

IC Name: Vital Link OC

Services: To provide services for activities, meetings, field trips, exhibit days, pathway days and other projects.

Payment Schedule/Compensation: \$59,900, to be paid by invoice based on agreed upon milestones.

Term of Agreement: October 4, 2012— March 31, 2013

Source of Funding: SB70 CTE Community Collaborative Grant Years 4 & 5, and the SB70 Supplemental Grant

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

22.02 DIS - Approval of Contractors for FY 2012-2013 Pursuant to District's Standard Annual Agreement for Contractor Services

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the following contractors for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2012-2013. These contractors have or will complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District will obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price.

The Board President, or designee be authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees.

West Coast Arborists, Inc
2200 E Via Burton St
Anaheim, CA 92806

Dunnkel Bros Machinery Moving
14500 Firestone Blvd
La Mirada, CA 90638

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

23.00 Approval of Minutes

23.01 Approval of Minutes

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the Minutes of the Special Meeting of September 19, 2012 and Regular Meeting of September 19, 2012.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Hornbuckle, Patterson, Prinsky, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

At 8:38 p.m., the meeting was recessed and the Board returned to Closed Session.

Board President Moreno reconvened to Open Session at 9:03 p.m. There was no report of any action from Closed Session.

24.00 Close of Meeting

24.01 Adjournment

There being no further business, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to adjourn the meeting at 9:04 p.m. in memory of Clark Pierce Harris and Kevin Rewers.

Motion carried with the following vote:

Ayes:	Trustees: Moreno, Hornbuckle, Patterson, Prinsky, and Grant
Noes:	None
Absent:	Student Trustee Torre
Abstain:	None

Secretary of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
A. Public Employment.....	17-24

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

Coastline College

SPANISH TRANSLATION FOR LEARNING AND INFORMATION TECHNOLOGIES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Alweheiby, Julie	10/04/12	06/30/13	EXH	\$29.46

BASIC SKILLS STUDENTS (ENGLISH) WORKSHOPS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Jereb, Claudia	10/04/12	06/30/13	EXH	\$29.46

CURRICULUM REVIEW FOR EDUCATION BOUND UNITED STATES PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Miscione, Velvet	10/04/12	12/31/12	EXM	\$43.55

INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Berggren, Gayle	09/19/12	12/16/12	IUM	\$1514.00	Psychology
Whitson, Stephen	09/19/12	12/16/12	IUH	\$1514.00	Accounting

Justification: Late Academic Senate vote

MEETINGS, TRAINING AND WORKSHOPS – STAR PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Zuniga, Desiree	10/04/12	06/30/13	EXH	\$29.46

PART-TIME COUNSELING – STAR PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Zuniga, Desiree	10/04/12	06/30/13	UNT	\$61.89

District

ADM DIR HUMAN RESOURCES SEARCH COMMITTEE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Carr, Gregg	06/27/12	10/31/12	PDM	\$43.55
Mancina, Dean	06/27/12	10/31/12	PDM	\$43.55
Turnbull, Don	06/27/12	10/31/12	PDH	\$29.46

Justification: Extension of assignment

Golden West College**READER/EVALUATOR FOR ASSESSMENT CENTER**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Tayyar, Paul	06/21/12	08/24/12	EXM	\$43.55

Justification: Assignment missed at campus**Orange Coast College****PILATES SPEAKER SERIES**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Ellis, Karen	10/10/12	10/12/12	EXH	\$29.46

STUDENT LEARNING OUTCOME (SLO) ADMINISTRATIVE DUTIES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Oviatt, Vinta Marie	10/04/12	10/31/12	EXM	\$43.56

FACULTY DANCE CONCERT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Avina, Teresa	10/05/12	10/27/12	EXH	\$29.46
Baltes, Christine	10/04/12	10/27/12	EXH	\$29.46
Fritzler, Amythyst	10/06/12	10/30/12	EXH	\$29.46
Jensen, Karen	10/04/12	10/27/12	EXH	\$29.46
Kahn, Kathy	10/05/12	10/30/12	EXH	\$29.46
Menaker, Shana	10/05/12	10/27/12	EXH	\$29.46
Nemeth, Angelika	10/05/12	10/27/12	EXH	\$29.46
Parra, Jennifer	10/06/12	10/27/12	EXH	\$29.46

PART-TIME COUNSELOR – INTERNATIONAL CENTER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Weber, Daniel	09/20/12	12/14/12	UNT	\$73.00

Justification: Late due to signature approval**PART-TIME COUNSELING CTE – PERKINS GRANT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Weber, Daniel	09/20/12	12/14/12	UNT	\$73.00

Justification: Late due to signature approval**COUNSELOR OVERLOADS**

Overload assignments for the following evening counselors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **08/27/12 to 12/16/12** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC

<u>NAME</u>	<u>Wkly/Hrs</u>
Chovan, Maria	3.000

Justification: Assignment overlooked at campus

FACULTY OVERLOAD

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **08/27/12 to 12/16/12** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC

<u>Name</u>	<u>LHE</u>
Jaramillo, Eli	1.000

Justification: Shortage of staff

OCC

<u>Name</u>	<u>LHE</u>
Appel, Matthew	2.000
Maughan, Helen	2.000

Justification: Division error

Shine, Brenda	2.200
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Justification: Due to increase in LHE during census

Vieau, Arlene	
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Vieau, Arlene	2.000
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Justification: Division error

2. Substitute FacultyPart time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2012-13 academic year.

Coastline College

Leath-McRae, Jennifer

Golden West College

Cordiero, Judy

Shoar, Peggita

Tyberg, John

Vallalpando, Erica

3. Full time Faculty

None.

4. Part time Faculty

FALL

Assignments during the period **08/27/12-12/16/12** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency. The items listed below have been submitted late for Board approval due to scheduling conflicts, last minute program requirements and student enrollments demands.

Orange Coast College

<u>Name</u>	<u>LHE</u>
Klammer, Karen	3.000
Pinnick, David	4.750

The following GWC Part-time Police Academy Instructor to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2012-13 school year for the period 10/04/12 to 06/30/13, not to exceed 498 hours:

Cahill, Daniel

5. Educational Administrator

In accordance with Board policies and procedures, the following academic administrative staff are recommended for reappointment for service during the period shown below.

Reappointments

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Contract Term</u>
Adrian, Loretta	CCC	President	07/01/12 to 06/30/15
Bryan, Johns Wes	GWC	President	07/01/12 to 06/30/15
Dunn, Andrew	DIST	Vice Chancellor of Finance & Adm Services	07/01/12 to 06/30/15
Harkins, Dennis	OCC	President	07/01/12 to 06/30/15
Hirsh, Deborah	DIST	Vice Chancellor of Human Resources	07/01/12 to 06/30/15

6. Classified Management

None.

7. Classified Staff

None.

8. Reclassification and Reorganization/Reassignment

It is recommended that authorization be given for the following changes for Classified Staff:

Reclassification

Classified

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Sharp, Diana	OCC	Staff Aide E-48	Computer Support Specialist I E-52	07/01/12

Justification: Reclassification appeal process finalized

ReorganizationClassified

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Hawkins, Kate	GW C	Lab Inst Asst-Math Science E-44	Nursing Retention Aide E-48	07/01/12

Justification: Reorganization and job specification development was pending, but the staff member moved on 07/01/12 to provide immediate assistance to Nursing students at a critical service time after a vacancy occurred unexpectedly.

9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Hawkins, Kate	GWC	Lab Instr Asst-Math Sci	Div Area/Office Coordinator	07/01/11*	06/30/12	E-49-04
Morvice, Michael	OCC	Staff Asst, Sr	Student Services Coord	09/17/12**	11/30/12	E-60-05
Shaffer, Eva	OCC	Student Activities Asst	Special Assign	09/17/12**	11/30/12	E-44-05

*Justification: Recommendation for assessment of OCD came from the 2011-12 Reclassification Committee. The College subsequently audited job functions and is recommending compensation according to the level of duties performed for a one year period of time.

**Justification: Late approval at campus level

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Drake, Rena	CCC	Workforce Specialist	Special Assignment	Extend from 09/30/12 to 12/31/12	E-46-05
Tran-Nguyen, Martha	CCC	Workforce Specialist	Special Assignment	Extend from 09/30/12 to 12/31/12	E-46-05
Wang, Jocelyn	CCC	Special Proj Budget Clrk	Special Assignment	Extend from 09/30/12 to 12/31/12	E-42-05

Justification: Department submitted the assignment late

10. Short Term Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or

student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Arriola, Elvia*	CCC	09/08/12	06/30/13	124077-851254	M,T,W,TH,F
Ewing, Angela	CCC	10/08/12	06/30/13	110001-801201	M,T,W,TH,F
Nguyen, Kirsten**	OCC	08/27/12	06/30/13	110001-240400	M,T,W,TH,F
	OCC	08/27/12	06/30/13	120112-257501	M,T,W,TH,F
Pham, Leslie	OCC	10/04/12	06/30/13	110001-249501	M,T,W,TH,F
Wilkins, Marsha	CCC	10/04/12	06/30/13	120010-850101	M,T,W,TH,F

* Justification: WEX (Work Experience) Program for the One-Stop Center

** Justification: Late submittal by department

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Archibald, Melissa	GWC	10/04/12	06/30/13	110001-347101	M,T,W,TH,F
Bowers, Nathan	GWC	10/04/12	06/30/13	813001-301302	M,T,W,TH,F
Flynn, Patrick*	OCC	09/24/12	06/30/13	812001-201592	M,T,W,TH,F
	OCC	09/24/12	06/30/13	110001-201591	M,T,W,TH,F
	OCC	09/24/12	06/30/13	124028-256041	M,T,W,TH,F
	OCC	09/24/12	06/30/13	120176-251045	M,T,W,TH,F
Kovell, Daniel*	OCC	09/06/12	06/30/13	120176-251045	M,T,W,TH,F
Mancino, Raymond*	OCC	09/20/12	06/30/13	110001-210100	M,T,W,TH,F
McGaughey, Christen*	OCC	09/06/12	06/30/13	120176-251045	M,T,W,TH,F

Morgan, Courtney	OCC	10/05/12	06/30/13	110001- 210100	M,T,W,TH,F
Ngo, Ngoc*	OCC	09/09/12	06/30/13	110001- 201501	M,T,W,TH,F
Nguyen, Tina	OCC	10/04/12	06/30/13	812001- 201592	M,T,W,TH,F
	OCC	10/04/12	06/30/13	110001- 201591	M,T,W,TH,F
	OCC	10/04/12	06/30/13	124028- 256041	M,T,W,TH,F
Oase, Daniel	CCC	10/04/12	06/30/13	124028- 856041	M,T,W,TH,F
Taylor, Tracey	CCC	10/04/12	06/30/13	110001- 801301	M,T,W,TH,F
Tran, Phien	GWC	10/04/12	06/30/13	110001- 349501	M,T,W,TH,F

*Justification: Late submittal by department

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Joseph, Christopher*	OCC	09/19/12	06/30/13	812020- 205404	M,T,W,TH,F
Lutman, Blake	GWC	10/06/12	06/30/13	813015- 381401	M,T,W,TH,F

*Justification: Late submittal by department

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Kennison, Christopher	GWC	10/04/12	06/30/13	110001- 347151	M,T,W,TH,F
Rincon, Kimberly	GWC	10/04/12	06/30/13	124006- 361520	M,T,W,TH,F
	GWC	10/04/12	06/30/13	124052- 343303	M,T,W,TH,F

11. Substitute Classified

None.

12. Clinical Advisors/Summer

Orange Coast College

Smith, Amy

13. Medical Professional Hourly Personnel

None.

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Golden West College

Bui, Huy
Garcia, Marina
Gass, Gary
Le, An
Le, Khang
Nguyen, Alex
Nguyen, Loc
Nguyenle, Tuong
Phan, Vu
Shentu, Zhange
Soukhaseum, Richard

Orange Coast College

Anderson, Nolan
Chen Lin, Chiu
Garcia, Yadira
Karaula, Luka
Miranda, Rafael
Nguyen, Duy
Ocampo, Daysi
Odell, Timothy
Shim, Ji
Truong, Van
Vu, Khuong