

Special Meeting
Board of Trustees
Coast Community College District

Board Room

10:00 a.m.

Wednesday, December 5, 2012

MINUTES*

A Special Meeting of the Board of Trustees of the Coast Community College District was held on December 5, 2012 in the Board Room at the District Office, located at 1370 Adams Avenue, Costa Mesa, CA 92626.

1. Call to Order

Board President Moreno called the meeting to order at 10:00 a.m.

2. Roll Call

Trustees Present: Moreno, Patterson, Prinsky and Hornbuckle

Trustees Absent: Student Trustee Torre joined the meeting at 11:11 a.m., and Trustee Grant joined the meeting at 12:07 p.m.

3. Pledge of Allegiance - Trustee Jerry Patterson

Trustee Patterson led the Pledge of Allegiance.

4. Opportunity for Public Comment

There were no requests to address the Board.

5. Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public).

a. Public Employment

(Pursuant to *Government Code* Section 54957(b)(1)

Public Employment materials are available upon request from the Board of Trustees' Office.

1. Educational Administrators

Re-Appointments

Public Safety Training Coordinator
Director of Marine Programs
Associate Dean
Director, Accessibility Center for Education
Division Dean
Vice President
Executive Dean
Director, Financial Aid and EOPS
General Manager Food Services
Administrative Director, Research, Planning and Instructional Effectiveness

6. Reconvene to Open Session

The Board reconvened to Open Session at 11:04 a.m.

7. Report of Action from Closed Session (if any)

There was no action to report from Closed Session.

8. Public Comment (Open Session)

There were no requests to address the Board.

9. Acceptance of the Coast Community College District External Auditor's Report for Fiscal Year 2011/2012

Ms. Peggy McBride of Vasquez & Company presented the External Auditor's Report for Fiscal Year 2011/2012. Ms. McBride and Vice Chancellor of Administrative Services and Finance, Mr. W. Andrew Dunn, answered Trustees' questions.

After discussion, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to accept the Coast Community College District External Auditor's Report and directed Vasquez & Company to submit it to the State Chancellor's Office.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle and Torre
Noes:	None
Absent:	Trustee Grant
Abstain:	None

At this point, Dean Mancina addressed the Board regarding health benefits, and Vice Chancellor Dunn responded to his comments.

10. Authorization of a 2013 Voluntary Separation Program for Confidential Employees

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to adopt the 2013 Voluntary Separation Program for Confidential Employees.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle and Torre
Noes:	None
Absent:	Trustee Grant
Abstain:	None

11. Authorization for Approval of Addendum No. 1 with Bundy-Finkel Architects Standard Architectural Services Agreement: Orange Coast College Swap Meet/Special Events Restroom Building

At the request of staff, this item was pulled from the agenda.

12. Approval of Annual District-Wide Institutional Effectiveness Report 2011-2012

Vice Chancellor of Educational Services and Technology, Dr. Andreea Serban, provided a brief overview to the Board, as highlights of the report were presented previously at the November 20, 2012 Board of Trustees Meeting. She indicated that this is the first time such a report had been done in the District, and that it includes data from many sites, relative to student success, human resources and the fiscal area. This will be an annual report to be expanded to include technology and facilities-related performance indicators. The goal is that this report will provide a platform for on-going and in-depth conversations of key areas relative to the District and colleges' mission, and key areas of operation and emphasis. Trustees asked questions regarding this report relating to accreditation and ARCC measures. Dr. Serban explained that this report is a requirement for accreditation, in terms of requirements Standard 1a and certain portions of Standard 2, and that we did not have any information on the District website that was extensive enough to meet the requirements of informing the public relating to quality assurance; this is the first document that shows we fully meet the requirement. She pointed out that this is not replacing the ARCC report, but that ARCC measures are included in this report along with other measures.

After discussion, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the District-Wide Institutional Effectiveness Report for 2011-2012 and directed the report be uploaded to our website.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

13. Adjournment

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to adjourn the meeting at 12:11 p.m.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Torre
Noes:	None
Absent:	None
Abstain:	None

Secretary of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*