

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, March 6, 2013

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on March 6, 2013 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

President Prinsky called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Prinsky, Hornbuckle, Patterson, Moreno and Grant
Trustees Absent: Student Trustee Keo joined the meeting at 6:00 p.m.

1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board at this time.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session at 4:02 p.m. to discuss the following items:

a. Public Employment (Pursuant to *Government Code* Section 54957 (b)(1))
Public employment materials are available upon request from the Board of Trustees' Office

1. Faculty Special Assignments
2. Substitute Faculty

3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
Reappointment
Public Safety Training Coordinator
Dean, Military, Corporate and Community Programs
Acting Dean, Student Services
6. Classified Management
District Budget/Accounting Manager
7. Classified Staff
Administrative Specialist Orange County One Stop Center
Staff Aide
Instructional Program Assistant
Workforce Specialist
Admission and Records Technician III
8. Reclassification and Reorganization/Reassignment
9. Classified Temporary Assignments
EEO/Recruitment Coordinator
Warehouse Coordinator
Staff Assistant
Division Area Office Coordinator
Disabled Student Media Access Specialist
Coordinator of Community Services
Administrative Director, Information Technology
Special Assignment
Lead Mechanic
Application Project Coordinator
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

b. Conference with Labor Negotiator
(Pursuant to *Government Code* Section 54957.6)

Agency Negotiator: Dr. Andrew Jones, Chancellor

Employee Organization:
Educational Administrators

Agency Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Organizations:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

c. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "a" of *Government Code* Section 54956.9)

Coast Community College Association vs. Coast Community College District

Public Employment Relations Board Case No. LA-CE-5436-E

Damian Rodriguez vs. George Phan et al., Orange County Superior Court Case
No. 30-2011-00445563

Coast Federation of Classified Employees vs. Coast Community College District,

Public Employment Relations Board Case No. LA-CE-5682-E

Janet Redding vs. California Community Colleges, et al., Sacramento County
Superior Court, Case No. 34-2012-00120487

Vector Resources, Inc. vs. Coast Community College District, Orange County
Superior Court Case No. 2012-00600648

URS Corporation vs. Coast Community College District, Arbitration

Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-2013-
00219

American Fire & Casualty Co. vs. Coast Community College District, Orange County

Superior Court Case No. 30-2013-00625449

Jerry Spiratos vs. Lowell Pierce et al., Orange County Superior Court Case No. 30-
2013-00625369

Rikki Selby vs. Coast Community College District, Orange County Superior Court
Case No. 30-2013-00630181

e. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "b" of *Government Code*
Section 54956.9. Three cases including the following:

Construction Delays at Golden West College

Dispute with Puente Hills Habitat Preservation Authority

Dia Rianda vs. Golden West Swim Club et al., Orange County Superior Court Case
No. 30-2013-00598426

f. Conference with Legal Counsel: Anticipated Litigation

Potential exposure to litigation pursuant to sub-section "c" of *Government Code*
Section 54956.9. Two cases.

1.05 Reconvene Regular Meeting

The meeting was reconvened by Board President Prinsky at 6:00 p.m.

1.06 Pledge of Allegiance - Student Trustee Kolby Keo

Student Trustee Keo led the Pledge of Allegiance.

1.07 Report of Action from Closed Session (if any)

Secretary of the Board, Ms. Julie Frazier-Mathews, reported that for **Item 1.04a Public Employment**, on a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted unanimously to approve the personnel items as corrected. (See Appendix pages 18-28)

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno and Grant
Noes: None
Absent: Student Trustee Keo
Abstain: None

Ms. Frazier-Mathews also reported that for **Item 1.04b. Conference with Labor Negotiator, Coast Federation of Educator/American Federation of Teachers (CFE/AFT)** on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted unanimously to approve the Memorandum of Understanding.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno and Grant
Noes: None
Absent: Student Trustee Keo
Abstain: None

Finally, Ms. Frazier-Mathews reported for **Item 1.04 d. Conference with Legal Counsel: Existing Litigation, Rikki Selby vs. Coast Community College District, Orange County Superior Court Case No.30-2013-00630181** on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted unanimously to defend the District in this litigation.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno and Grant
Noes: None
Absent: Student Trustee Keo
Abstain: None

At this time, with the consent of the Board, Board President Prinsky moved the following agenda items forward:

Item 1.09.01 Acceptance of Retirements
Item 23.01 Public Comment (Items Not on the Agenda)

1.09 Acceptance of Retirements and Ceremonial Resolutions

1.09.01 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District:

Classified

Candace Brenner, GWC, Instructional Assistant, retirement effective 3/30/13
Janet Harmon, GWC, Multimedia Development Specialist, retirement effective 3/17/13
Mary Prince, GWC, Warehouse Coordinator, retirement effective 3/31/13
Daniel Songster, GWC, Groundskeeper Lead, retirement effective 3/30/13
Mary Thayer, DIS, Application Project Coordinator, retirement effective 3/31/13

Faculty

Dennis Kelly, OCC, Instructor, retirement effective 5/27/13

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to accept these retirements.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

23.01 Public Comment (Open Session - Items Not on Agenda)

Mr. Eric Christen, Mr. Dave Everett, Mr. Sergio Ortega, and Mr. Matthew Harper addressed the Board at this time regarding a possible PLA on Measure M funds.

1.08 Public Comment (Open Session - Items on Agenda)

There were no requests to address the Board at this time.

2.00 Informative Reports

2.01 Report from the Chancellor

Dr. Andrew Jones, Chancellor, provided a report to the Board.

2.02 Reports from the Presidents

The following College Presidents provided reports to the Board:

Dr. Loretta Adrian, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Mr. Wes Bryan, Golden West College

2.03 Reports from the Presidents of Student Government Organizations

The following representatives provided reports to the Board on behalf of the student government organizations:

Student Trustee Kolby Keo, Coastline Community College
Ms. Rachel Gajardo, Orange Coast College
Mr. Mitchell Jiminez, Golden West College

2.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Dr. Pedro Gutierrez, Coastline Community College
Dr. Vesna Marcina, Orange Coast College
Mr. Gregg Carr, Golden West College

2.05 Reports from the Presidents of Employee Representation Groups (Including Faculty Spotlight)

Mr. Dean Mancina, Coast Federation of Educators/American Federation of Teachers (CFE/AFT) provided a report to the Board regarding Coastline Online Counselors, and introduced Orange Coast College Faculty Member, Ms. Stephanie Wells, for the Faculty Spotlight.

2.06 Reports from the Board of Trustees

The Board members provided individual reports at this time.

2.07 Board Committee Name Change

Secretary of the Board, Ms. Julie Frazier-Mathews, announced that the Land Development Committee had changed its name to the Land Development/Measure M Committee.

2.08 Reports from the Board Committees and Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings, and provided updates on committee activities and meetings.

Trustee Patterson requested that an item regarding the Community Workforce Agreement be included in the agenda of April 3, 2013.

2.09 Review of Quarterly Financial Status Report

Trustees discussed the Quarterly Financial Status Report, and Vice Chancellor of Finance and Administrative Services Mr. W. Andrew Dunn, and Director of Fiscal Affairs Ms. Daniela Thompson answered questions. On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted unanimously to accept the report.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

3.01 Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2012/2013 as presented in the March 6, 2013 Agenda.

3.02 Meetings and Conferences of the Association of Community College Trustees (ACCT), Association of Community College League (CCLC), and California Community College Trustees (CCCT)

The Board reviewed the meetings and conferences of the ACCT, CCLC, and CCCT.

3.03 The Board Directives Log

The Board reviewed and discussed the Board Directives Log.

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to make the following changes to the Board Directives Log:

Item #3: A due date of April 3, 2013 was added.

Item #8: The due date was revised to show the report will return on an annual basis, with the next due date of February 2014.

There were requests to add two new items to the Board Log; an annual report on unfunded retiree liabilities, and a quarterly report on MOOCs.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

3.04 Review and Discussion in Preparation for Accreditation Visits March 18-21, 2013

Dr. Serban provided the Board with an update on the District's preparation for the upcoming accreditation visits of March 18-21, 2013. The Board reviewed several documents including a sequence of actions and events in preparation for the visit, the ACCJC policy on evaluating institutions in multi-college districts, examples of questions and evidence related to Standard IV B.1, additional specific topics and items to be verified by the Accreditation Teams, and a CCCD Functional Map.

After discussion, the Trustees indicated that they were very impressed with the amount of work that had been done in preparation for the accreditation visits and commended everyone involved.

CONSENT CALENDAR (Items 4-18)

It was requested that **Item 14.01 Personnel Items**, subsections (a) and (c), and **Item 11.01 Approval of Non-Standard Agreement between Milliman Consultants and the Coast Community College District** be pulled at this time, to be resubmitted at a later date.

On a motion by Trustee Grant, seconded by Trustee Moreno, the Board voted to approve the remainder of the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

DISCUSSION CALENDAR

19.00 Buildings and Grounds Approvals

19.01 DIS – Authorization to Enter into Memorandum of Understanding with the Orange County Clerk-Recorder for Electronic Recording Program

On by Trustee Hornbuckle, seconded by Student Trustee Keo, the Board voted to enter into a Memorandum of Understanding with the Orange County Clerk-Recorder for use of the Electronic Recording Program. It was further recommended that the Chancellor, or designee, be authorized to sign related documents for discussion.

Fiscal Impact: \$0 (no fiscal impact for proposal submission)

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

19.02 DIS – Authorization to File Notice of Completion and Release Retention

On a motion by Student Trustee Keo, seconded by Trustee Hornbuckle, the Board voted to authorize the Chancellor, or designee, to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification of all subcontractors, the Chancellor or designee is authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

OCC Photo Lab Remodel; Bid No. 2011
Contractor: Dennis Patrick Contracting

CCC Newport Beach Learning Center, Increment 2; Bid No. 1992
Contractor: West-Tech Mechanical, Inc.
Category W HVAC

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes: None
Absent: None
Abstain: None

19.03 DIS – Approval of Change Order No. 1; Orange Coast College Photo Lab Remodel; Bid No. 2012

On a motion by Trustee Moreno, seconded by Student Trustee Keo, the Board voted to authorize Change Order No. 1; Orange Coast College Photo Lab Remodel, Bid No. 2012. The Board President or designee was authorized to sign the Change Order and any related documents, indicating approval by the Board of Trustees.

Dennis Patrick Contracting

Final Contract Closeout:

Outstanding contractor costs for related scope changes \$7,927

Contract Amount: \$79,500 (C.O. 1: 9.97% Increase)

Total Change Orders: \$7,927 (9.97% Increase)

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Grant and Keo
Noes: None
Absent: None
Abstain: None

19.04 DIS – Approval of Change Order No. 6; Coastline Community College Newport Beach Learning Center, Increment 2; Bid No. 1992

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to authorize Change Order No. 6; Coastline Community College Newport Beach Learning Center, Bid No. 1992. The Board President or designee was authorized to sign the Change Order and any related documents, indicating approval by the Board of Trustees.

Contractor: West-Tech Mechanical, Inc., Category W-HVAC

Final Contract Closeout:

Outstanding Contractor costs less unused allowance <\$105,249>

Contract Amount: \$2,635,000 (C.O. 6: 3.99% Decrease)

Total Change Orders: \$50,879 (0.02% Increase)

Fiscal Impact: <\$105,249> (Measure C Bond Funds and Capital Outlay)
Master Plan Approved Project
CCC Newport Beach Learning Center

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
 Noes: None
 Absent: None
 Abstain: None

19.05 DIS – Authorization of Standard Professional Services Agreement with UCMI, Inc. for Division of State Architects (DSA) Close-Out of Orange Coast, Golden West and Coastline College Open Projects

On a motion by Trustee Hornbuckle, seconded by Student Trustee Keo, the Board voted to authorize the employment of UCMI, Inc. for DSA Close-Out of Open Projects at Orange Coast, Golden West and Coastline Colleges pursuant to the District's Standard Professional Services Agreement. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign any related documents.

The scope of services to include the following:

1. Fees for Close-Out of Open DSA Projects: \$56,200

Fiscal Impact: \$56,200 (District Capital Outlay)
 Master Plan Approved Project

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
 Noes: None
 Absent: None
 Abstain: None

19.06 DIS – Approval of Standard Professional Services Agreement with Hunt Design, Inc. for Orange Coast College Campus Signage Project

On a motion by Trustee Moreno, seconded by Student Trustee Keo, the Board voted to authorize the employment of Hunt Design, Inc for Design Services for the Orange Coast College Campus Signage Project pursuant to the District's Standard Professional Services Agreement. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Agreement.

Task 1. Analysis and Design Fees: \$13,000
 Task 2. Design Drawings: 9,500
 Task 3. Construction Administration: 4,500

Reimbursable Expenses: 1,000

Total Fee for Services: 28,000

Fiscal Impact: \$28,000 (Measure C & M – General Obligation Bond Funds)
 Master Plan Approved Project
 OCC – Campus Wide Signage

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

19.07 DIS – Approval of Addendum #1 for Phase II of the District Asset Development Plan, under Advisement of Public Private Ventures, Inc. and the District Land Development/Measure M Committee

On a motion by Student Trustee Keo, seconded by Trustee Hornbuckle, the Board voted to authorize Addendum #1 for Public Private Ventures Inc. to provide advisory services, pursuant to the District's Standard Professional Services Agreement. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign any related documents.

Fiscal Impact: NTE \$180,000 (District and Campus Capital Outlay Fnds)

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

20.00 Approval of Non-Standard Agreements Over \$50,000

20.01 DIS – Approval of Non-Standard Agreement between Dell, Inc. and the Coast Community College District for Networking Hardware and Professional Services

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Agreement between Dell, Inc and the Coast Community College District for Network Infrastructure and professional services. Clarification was provided that the funding would come from Capital Outlay Funds rather than General Funds.

Fiscal Impact: \$183,021.15 from Capital Outlay Funds

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

21.00 General Items of Business

21.01 DIS – Approval of Employment Agreement, Acting Dean, Student Services. OCC

On a motion by Student Trustee Keo, seconded by Trustee Hornbuckle, the Board voted to approve the Employment Agreement with Carla Martinez, OCC, to serve as Acting Dean, Student Services, commencing on July 1, 2013 and ending on December 31, 2013. Compensation to be \$434 per duty day worked, based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

21.02 DIS – Approval of Employment Agreement, Public Safety Training Coordinator, GWC

On a motion by Trustee Hornbuckle, seconded by Student Trustee Keo, the Board voted to approve the Employment Agreement with Jonathan Arnold, GWC, to serve as Public Safety Training Coordinator. Compensation to be \$91,156 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

21.03 DIS - Approval of Contractors for FY 2012-2013 Pursuant to District's Standard Annual Agreement for Contractor Services

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the following contractors for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2012-2013. These contractors have or will complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District will obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price.

The Board President, or designee, was authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees.

Ground Penetrating Radar Systems
6800 W. Central Avenue Suite E1
Toledo, Ohio 43617

Millennium Business Services
23785 El Toro Rd., #139
Lake Forest, CA 92630

Taber Company Inc.
1442 Ritchey Street
Santa Ana, CA 92705

Bishop Inc.
1445 W. Collins Avenue
Orange, CA 92867

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes: None
Absent: None
Abstain: None

21.04 DIS – Approval of Selection of STA for Consulting Services for the District-Wide Active Directory and Exchange Consolidation and Migration Project RFP #2015

On a motion by Trustee Hornbuckle, seconded by Student Trustee Keo, the Board voted to authorize the employment of STA to provide Technology Services for the Coast Community College District Active Directory and Exchange Consolidation and Migration Project. Clarification was provided that the funding for this would be Capital Outlay Funds instead of General Funds.

Fiscal Impact: \$287,000 (\$245,000 plus \$42,000 contingency) from Capital Outlay Funds.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes: None
Absent: None
Abstain: None

21.05 DIS – Governance Institute for Student Success

On a motion by Trustee Prinsky, seconded by Student Trustee Keo, the Board voted to approve participation in the two year Governance Institute for Student Success for Southern California Community College Districts. The first institute to be held April 7-8, 2013 at Long Beach City College, and the second institute in April 2014 (date to be determined).

Fiscal Impact: \$8,000 to participate in the two year institute to be paid from General Funds Institutional Support. Final amount to be determined based on the number of participating districts. Amount includes data collection, facilitation of two institutes, access to online resources, ongoing technical assistance by phone or video conference and materials for four trustees and chancellor/president.

Districts are responsible for meals, travel and lodging. Due to late night/early morning sessions, lodging may be requested. Authorization for attendance by each Trustee/Chancellor/President will be requested separately. ACCT to invest approximately \$20,000 from the GISS Gates Grant to help cover expenses related to curriculum development, data collection, administrative cost etc.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes: None
Absent: None
Abstain: None

21.06 DIS – Independent Contractor Agreements Over \$50,000

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the revised independent contractor agreement pursuant to the District's standard independent contractor agreement.

IC Name: Cheryl Detrick, Resource Development Services

Services: Amendment to previous agreement to provide assistance for grants that become available, that the colleges and/or District deem feasible, and decide to pursue through the duration of the agreement. The additional amount is specifically for assisting Orange Coast College and Golden West College in developing applications for a Title V Hispanic Serving Institutions Grant.

Payment Schedule/Compensation: By invoice based on agreed upon milestones, plus travel expenses. Not to exceed \$60,000.

Term of Agreement: April 5, 2012 – April 4, 2013

Source of Funding: District General Fund

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes: None
Absent: None
Abstain: None

21.07 GWC – Independent Contractor Agreements Over \$50,000

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the revised independent contractor agreement pursuant to the District's standard independent contractor agreement.

IC Name: Health Educational Consultants c/o Bowden, Joyce

Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff.

Payment Schedule/Compensation: \$100,000 (\$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam) to be paid as invoiced per exam date.

Term of Agreement: July 1, 2012 – June 30, 2013

Source of Funding: RHORC RTC Trust Funds

(Revision to include reimbursement of site fee. Previous Board Action 5/16/12)

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes: None
Absent: None
Abstain: None

21.08 OCC – Independent Contractor Agreements Over \$50,000

On a motion by Student Trustee Keo, seconded by Trustee Hornbuckle, the Board voted to approve the independent contractor agreement pursuant to the District's standard independent contractor agreement.

IC Name: Christine L. Jeffreys

Services: Interim Director of Personnel Services for Orange Coast College

Payment Schedule/Compensation: \$60,000 to be paid \$125 per hour at twenty hours per week for six months

Term of Agreement: March 6, 2013 – September 6, 2013

Source of Funding: General Funds

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

22.00 Approval of Minutes

22.01 Approval of Minutes

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to approve the Minutes of the Regular Meeting of February 6, 2013.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

23.00 Close of Meeting

23.01 Public Comment (Items Not on the Agenda)

This item was heard earlier in the agenda.

23.02 Adjournment

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adjourn the meeting at 8:24 p.m. in honor of Coast's newest member, Darya Gianna Arroyo.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None


Secretary of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
A. Public Employment.....	18-28

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

Coastline College

PART-TIME COUNSELING – MILITARY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Montooth, Carissa	05/27/13	06/30/13	UNT	\$69.66

MILITARY TRANSCRIPT EVALUATION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Miscione, Velvet	01/02/13	06/29/13	EXM	\$43.55

Late Justification: Department submitted late paper work

CULTURAL ANTHROPOLOGY STUDENT ADVISEMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Rothschild-Boros, M.	03/07/13	06/30/13	EXH	\$29.46

District

CULINOLOGY PATHWAY DAY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Barber, Bill	03/21/13	03/29/13	EXM	\$43.55
Beard, Daniel	03/21/13	03/29/13	EXM	\$43.55
Blake, Elizabeth	03/21/13	03/29/13	EXM	\$43.55
Bosich, Jill	03/21/13	03/29/13	EXM	\$43.55
Cooper, Barbara	03/21/13	03/29/13	EXM	\$43.55

DIGITAL MEDIA ARTS PATHWAY DAY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chapman, Cheryl	04/04/13	06/30/13	EXH	\$29.46

Golden West College

MICROBIOLOGY LAB SET UP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Valinluck, Michael	01/14/13	05/26/13	EXH	\$29.46

Late Justification: Coverage needed due to medical leave

COACH'S STIPEND

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Kopp, Kyle	04/01/13	04/30/13	PDM	\$4,500.00	Women's Swim
Taylor, Scott	04/01/13	04/30/13	PDM	\$4,500.00	Men's Swim
Villarreal, Roberto	04/01/13	04/30/13	PDM	\$4,500.00	Baseball

MATH ASSESSMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bouzar, Pete	01/02/13	01/27/13	EXM	\$43.55

Late Justification: Assignment missed by Division

PUENTE PROJECT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Myers, Darya	08/17/11	12/18/11	EXH	\$29.46
Myers, Darya	01/30/12	05/27/12	EXH	\$29.46

Late Justification: Assignment overlooked

THEATER COSTUME SHOP ASSISTANCE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Babb, Susan	03/07/13	03/31/13	EXH	\$29.46

Orange Coast College**PART-TIME LIBRARIAN – REFERENCE DESK**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Smith, Ward	01/28/13	05/26/13	UNT	\$65.55
Webb, Debbie	01/28/13	05/26/13	UNT	\$73.94

Late Justification: Late paperwork from the department

PART-TIME COUNSELOR - EOPS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Montooth, Carisa	01/28/13	05/26/13	UNT	\$69.66
Ogaz, Rebecca	01/28/13	05/26/13	UNT	\$73.94
Tran, Julie	01/02/13	05/31/13	UNT	\$69.66

Late Justification: Late paperwork from the department

PART-TIME COUNSELOR - CTE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Montooth, Carisa	01/28/13	05/26/13	UNT	\$69.66

Late Justification: Late paperwork from the department

PHOTO DEPARTMENT EQUIPMENT AND CAMERA REPAIR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Gillisen, Blade	03/15/13	05/22/13	EXM	\$43.55

TASK FORCE SCHEDULING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
-------------	-------------------	-----------------	-----------------	-----------------

Hoffman, Gary	01/14/13	01/25/13	EXH	\$29.47
---------------	----------	----------	-----	---------

Late Justification: Last minute travel plans of task force members caused delay

THREEPENNY OPERA REHERSALS AND DIRECTION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
-------------	-------------------	-----------------	-----------------	-----------------

Uribe, Peter	03/07/13	05/25/13	EXH	\$29.47
--------------	----------	----------	-----	---------

MUSIC SESSIONS FOR MASTER STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
-------------	-------------------	-----------------	-----------------	-----------------

Murdy, David	03/07/13	05/25/13	EXH	\$29.47
--------------	----------	----------	-----	---------

Pettit, Adam	03/07/13	05/20/13	EXH	\$29.47
--------------	----------	----------	-----	---------

COUNSELOR OVERLOADS

Overload assignments for the following evening counselors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **01/28/13 to 05/26/13** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC

<u>NAME</u>	<u>Wkly/Hrs</u>
-------------	-----------------

Dickerson, Karen	3.000
------------------	-------

OCC

<u>Name</u>	<u>Wkly/Hrs</u>
-------------	-----------------

Bagatourian, Linda	1.000
--------------------	-------

Wickremesinghe, Manoj	1.000
-----------------------	-------

FACULTY OVERLOAD

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **1/28/13 to 05/26/13** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC

<u>Name</u>	<u>LHE</u>
-------------	------------

Hausey, Collette	0.833
------------------	-------

Isonio, Steven	3.000
----------------	-------

Pham, Diep	0.750
------------	-------

Ramm Engle, Martha	3.330
--------------------	-------

OCC

<u>Name</u>	<u>LHE</u>
-------------	------------

Amaral, Christina	0.700
-------------------	-------

Cooper, Barbara	0.700
-----------------	-------

Shine, Brenda	2.000
---------------	-------

2. Substitute Faculty

Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2012-13 academic year.

Coastline College

Name

Reisch, Carla

Orange Coast College

Name

Bayes, Chauncey

Blasius, Mary

Ellis, Robert

Garrison, Kimberly

Goto, David

Hoffman, Jack

Odasso, Dave

O'Rourke, Shawn

Plunkett, Angela

Rehm, Guenter

Schmidt, Valerie

Smith, Ward

Sproat, Barbara

Tsutsumida, Damian

VanRy, Mike

Willis, Roger

Yi, Paul

3. Full time Faculty

Faculty Tenure-Track Advancement

A. Advancement to Second-Year. Pursuant to Sections 87607 and 87608 of the *Education Code*, based upon a comprehensive evaluation by each faculty member's Tenure Review Committee, and upon a recommendation of the respective College President, the Chancellor recommends that the Board of Trustees enter into a one-year contract for the 2013-2014 academic year as a probationary faculty member, pursuant to Section 87608(b) of the *Education Code*, contingent upon the faculty member serving a complete college year, as defined in Sections 87605, 87468, or 87469 of the *Education Code*, for each of the following employees; where indicated by an asterisk*, the recommendation includes a Program of Professional Improvement as recommended by the Tenure Review Committee:

<u>Last Name</u>	<u>First</u>	<u>Loc</u>	<u>Discipline</u>
Barnes	Stephen	CCC	Paralegal Studies
Davis	Scott	CCC	English
Devine	David	CCC	Physics/Astronomy
Henry	Deborah	CCC	Biological Sciences
Levenshus	Joshua	CCC	Speech
Crescimano	Annamarie	GWC	Biological Sciences
Dunham	John	GWC	Mathematics
Kasabian	John	GWC	Automotive Technology
Le	Cathy Kim	GWC	Librarian
Levin	Noah	GWC	Philosophy
Lewis	Lindsay	GWC	Mathematics

McClain	Sunshine	GWC	History
Racataian	Cristian	GWC	Computer Science
Tran	Tammie	GWC	World Languages
Wilcox	Jennifer	GWC	Chemistry
Cervantes	Aureliano	OCC	Manufacturing Technology
Fuchs	Steven	OCC	Architecture
Goerrissen	Jan	OCC	Biological Science
Holt	Kelly	OCC	Radiologic Tech-Prog Coord
Icaro-Boiser	Ruby	OCC	Counselor
Johnson	Douglas	OCC	Accounting
Komenda	Virginia	OCC	English/BasSkills/Gen Comp
Legacy	Dara	OCC	Respiratory Care-Prog Coord
Means	Leland	OCC	Sculpture
Plum	Caryn	OCC	Counselor, Gen/Allied Health
Prioleau	Karen	OCC	Professional Mariner Prog Coord
Quinn	Christopher	OCC	Geography
Riggio	Alison	OCC	Respiratory Care-Clinical Coord
Zuidervaart	Genevieve	OCC	English/BasSkills/Gen Comp

B. Advancement to Third-Year. Pursuant to Sections 87607 and 87608.5 of the *Education Code*, based upon a comprehensive evaluation by each faculty member's Tenure Review Committee, and upon a recommendation of the respective College President, the Chancellor recommends that the Board of Trustees enter into a two-year contract for the 2013-2015 academic years as a probationary faculty member, pursuant to Section 87608.5(b) of the *Education Code*, contingent upon the faculty member serving a complete college year, as defined in Sections 87468 or 87469 of the *Education Code*, for each of the following employees; where indicated by an asterisk, the recommendation includes a Program of Professional Improvement as recommended by the Tenure Review Committee:

<u>Last Name</u>	<u>First</u>	<u>Loc</u>	<u>Discipline</u>
Pittaway	Daniel	CCC	Student Success
Marinotti	Eva	GWC	Nursing
Rosales	Evangelina	GWC	Cosmetology

C. Award of Tenure. Pursuant to Sections 87607 and 87609 of the *Education Code*, based upon a comprehensive evaluation by each faculty member's Tenure Review Committee, and upon a recommendation of the respective College President, the Chancellor recommends that the Board of Trustees award tenure, commencing at the 2013-2014 academic year, pursuant to Section 87609(b) of the *Education Code*, contingent upon the faculty member serving a complete college year, as defined in Sections 87468 or 87469 of the *Education Code*, for each of the following employees; where indicated by an asterisk, the recommendation includes a Program of Professional Improvement as recommended by the Tenure Review Committee:

<u>Last Name</u>	<u>First</u>	<u>Loc</u>	<u>Discipline</u>
Lockwood	Frederick	CCC	Business Administration
Brownell	Beverly	GWC	Nursing
Holland	Jon	GWC	Cosmetology
Lawler	William	GWC	Physical Education
Ternes	Linda	GWC	Mathematics
Neil	Jeanne	OCC	Accounting
Rubenstein	Eliza	OCC	Music
Sherman			
Falcioni	Jocelyn	OCC	Foreign Language

4. Part time FacultySPRING

Assignments during the period **01/28/13-05/26/13** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

CCC

<u>Name</u>	<u>LHE</u>
Chapman, Cheryl	2.000
Kang, Hyun	3.000

GWC

<u>Name</u>	<u>LHE</u>
Langdon, Spencer	3.000
Mucciario, Paula	4.000
Salazar, Yvonne	7.700
Sutherland, Corine	3.000
Taylor, Tyler	7.500
Tenno, Milton	2.000
Wimmer, Ronda	2.250
Yingst, Sylvia	4.000

OCC

<u>Name</u>	<u>LHE</u>
Beale, Michael	5.868
Bereiter, Sarah	3.630
Craner, Michelle	3.000
Decker, Dawn	9.990
Gressier, Pamela	3.630
Jackson, Mary	5.000
Jones, Christianne	4.500
Kumar, Kunaal	0.500
Martinez, Rachel	4.117
McGaughey, Christen	3.630
Pettit, Adam	3.000
Pierce, Donna	4.500
Ottley, Rachelle	3.250
Rafferty, Jennifer	3.750
Rhines, Linda	4.500
Russell, Janet	4.500
Sarzynski, Kerri	1.500
Scagliotti, Patricia	8.800
Springett, Marion	3.000
Stamburger, Jeffrey	3.750
Tovar, Anna	1.000
Tress, Marguerite	6.000
Uribe, Peter	1.708
Weber, Daniel	2.000

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2012-13 school year for the period 03/07/13 to 06/30/13, not to exceed 498 hours:

Ayers, Richard
Guay, Julius

5. Educational Administrator

In accordance with Board policies and procedures, the following academic administrative staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed.

Reappointment:

The District currently employs 48 educational administrators, of this number, 2 is currently eligible for re-appointment. The Chancellor certifies that the educational administrators listed below, have met all conditions for continued employment consistent with Ed Code and Board Policy and therefore recommends approval of the following:

Name	College	Position	Start Date	End Date
Arnold, Jonathan	GWC	Public Safety Training Coordinator	07/01/13	06/30/15
Groot, Joycelyn	CCC	Dean, Military, Corporate & Community Programs	07/01/13	06/30/14

Extension of End Date for Acting Position

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>End Date</u>
Martinez, Carla	OCC	Acting Dean, Student Services	07/01/13	12/31/13

6. Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

Revision to Revise Placement Step

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Payne, Ramona	DIST	Dist Budget/Accounting Mgr	03/18/13	G-24-05	D-005-13

*Revise from G-24-03

7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

New Hires

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Alyn, Laurie	CCC	Adm Specialist Orange Co One-Stop Center	03/07/13	E-48-01	C-010-13

Grande, Therese OCC Staff Aide

03/07/13 E-48-01 O-006-13

Recall from 39 Month List to Temporary Position

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Siu,Ann	OCC	Instructional Program Assistant	01/14/13	E-45-05	O-002-13

This position may be extended, modified, or eliminated based on funding

Late Justification: Confusion with paperwork and assignment

Transfers and Promotions

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Siu, Anna	CCC	Workforce Specialist*	03/07/13	E-46-05	C-011-13
Tran, Yen X	GWC	Adm & Rec Tech III	03/07/13	E-48-01	G-005-13

*This position may be extended, modified, or eliminated based on funding

8. Reclassification and Reorganization/Reassignment

None.

9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Ellis-McCarthy, Shannan	DIST	HR Tech	EEO/Recruitment Coordinator	02/28/13*	05/13/13	E-54-02
Moon, William	CCC	Bookstr Ship & Rec Clk	Warehouse Coordinator	07/01/12**	03/31/13	E-44-05
Nibeel, Anna	DIST	HR Tech	EEO/Recruitment Coordinator	02/25/13*	05/13/13	E-54-02

*Late Justification: Employee out on medical

**Late Justification: Employee has been doing higher level duties

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Hernandez, Laura	GWC	Staff Aide	Staff Assistant	Extend from 03/31/13 to 06/30/13	E-52-05
Kiser, Linda	GWC	Secretary	Div Area Off Coordinator	Extend from 03/31/13 to 06/30/13	E-49-03
Kiser, Linda	GWC	Div Area Off Coordinator	Staff Assistant*	Extend from 03/31/13 to 06/30/13	E-52-03
La, Bill	GWC	Instr Assoc-Learn Disab	Disab Stud Med Access Spec	Extend from 03/31/13 to 06/30/13	E-56-05

Lundell, Candra	GWC	Staff Assist, Sr	Coordinator of Comm Services	Extend from 03/31/13 to 06/30/13	G-20-04
Maciel, Anthony	GWC	Sr Dir, Coll Infor Tech	Admin Dir, Infor Tech	Extend from 03/31/13 to 06/30/13	G-32-07
Moon, William	CCC	Bookstr Ship & Recv Clk	Warehouse Coordinator	Extend from 03/31/13 to 06/30/13	E-44-05
Moore, Garland	GWC	Stud Fin Aid Assist II	Special Assignment	Extend from 03/31/13 to 06/30/13	E-44-05
Nguyen, Hung Van	DIST	Mechanic	Lead Mechanic	Extend from 03/31/13 to 06/30/13	E-55-05
O'Steen, Kelly	CCC	Adm & Rec Tech II	Special Assignment	Extend from 02/28/13 to 05/31/13	E-45-05
Spiratos, Jerry	GWC	Infor Sys Tech II	App Project Coordinator	Extend from 03/31/13 to 06/30/13	E-69-02
Vu, Tina	GWC	Stud Fin Aid Tech	Special Assignment	Extend from 03/31/13 to 06/30/13	E-48-05

* Hourly timecard assignment as needed

10. Short Term Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.) EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Anh, Susan*	CCC	02/11/13	06/30/13	124077-851254	M,T,W,TH,F
Cameron, Donald	OCC	03/07/13	06/30/13	812035-247705	M,T,W,TH,F
Munoz Romero, Lucero*	CCC	02/11/13	06/30/13	124077-851254	M,T,W,TH,F
Nguyen, Paul	GWC	03/07/13	06/30/13	124044-359301	M,T,W,TH,F
Nguyen, Thanh	GWC	03/07/13	06/30/13	124044-359301	M,T,W,TH,F
Oppenheim, Marcia	GWC	03/07/13	06/30/13	813001-314114	M,T,W,TH,F
Payan, Joy*	CCC	02/11/13	06/30/13	124077-851254	M,T,W,TH,F

Solis, Kevin*	CCC	02/13/13	06/30/13	124077- 851254	M,T,W,TH,F
White, Josie*	CCC	02/25/13	06/30/13	124077- 851254	M,T,W,TH,F

*Late Justification: WEX (Work Experience) Program for the One-Stop Center.

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Brooks, Michelle	OCC	03/07/13	06/30/13	812001- 201592	M,T,W,TH,F
Perdue, Michelle	CCC	03/07/13	06/30/13	124007- 856101	M,T,W,TH,F
Redford, Rebecca*	OCC	01/21/13	06/30/13	812001- 201592	M,T,W,TH,F
Stuart, Andrew*	OCC	02/14/13	06/30/13	812001- 201592	M,T,W,TH,F
Villalvazo, Elva	CCC	03/07/13	06/30/13	124002- 856201	M,T,W,TH,F

*Late Justification: Submitted late by Department.

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Arevalo, Cindy*	OCC	02/11/13	06/30/13	330001- 259101	M,T,W,TH,F
Barrera, Juan*	GWC	01/29/13	06/30/13	110001- 982604	M,T,W,TH,F
Johnson, Amanda*	OCC	02/11/13	06/30/13	330001- 259101	M,T,W,TH,F
Olsen, Erik**	GWC	02/21/13	06/30/13	110001- 385501	M,T,W,TH,F

*Late Justification: Paperwork submitted late by campus.

**Late Justification: Regular employee out on medical

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Matos, Arsenio	GWC	03/11/13	06/30/13	110001- 380502	M,T,W,TH,F
Moody, Heather	GWC	03/07/13	06/30/13	813001- 317104	M,T,W,TH,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Barrera, Juan*	GWC	03/05/13	06/30/13	110001-982604	M,T,W,TH,F

*Late Justification: Paperwork submitted late by campus.

11. Substitute Classified

None.

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

None.

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

CCC

Huynh, Linda

GWC

Luu, Thoai

Ortiz, Kendra

OCC

Anh, Jimyung

Fazi, Abbas

Gilpin, Sierra

Jaimes, Michell

Johnston, Christian

Litwin, Ashley

Matsumoto, Rick

Ramirez, Lilleana