

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, May 15, 2013

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on May 15, 2013 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Prinsky, Hornbuckle, Patterson, Moreno and Grant
Trustees Absent: Student Trustee Keo joined the meeting at 6:00 p.m.

1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board regarding items on the closed session agenda.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public)

a. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty

5. Educational Administrators
6. Classified Management
7. Classified Staff
Guidance Assistant
Instruction Associate - Computer Applications
Executive Assistant to the Vice Chancellor, Administrative Services -
Confidential Staff Aide
8. Reclassification and Reorganization/Reassignment
Division Area Office Coordinator
9. Classified Temporary Assignments
Military Contract Educ Staff Aide
EEO/Recruitment Coordinator
Military Contract Educ Tech III
Student Activities Assistant
Student Services Coordinator
Special Assignment
Staff Assistant Sr.
Financial Aid Account Analyst
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

b. Conference with Labor Negotiator
(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Groups:
Educational Administrators,
Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

c. Public Employment Discipline/Dismissal/Release
(Pursuant to *Government Code* Section 54957)

d. Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Coast Community College Association vs. Coast Community College District Public
Employment Relations Board Case No. LA-CE-5436-E
Coast Federation of Classified Employees vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5682-E
Vector Resources, Inc. vs. Coast Community College District, Orange County Superior
Court Case No. 30-2012-00600648

URS Corporation vs. Coast Community College District, Arbitration
Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-2013-00219
American Fire & Casualty Co. vs. Coast Community College District, Orange County
Superior Court Case No. 30-2013-00625449
Rikki Selby vs. Coast Community College District, Orange County Superior Court Case
No. 30-2013-00630181
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento
County Superior Court Case No. 34-2013-8000-1441
Vidella Waller vs. Coast Community College District et al., Los Angeles County Superior
Court Case No. BC504096
Sandra Basabe vs. Coast Community College District et al., DFEH Case No. 85955-
39167
Landmark Site Contractors vs. Coast Community College District, Orange County
Superior Court Case No. 30-2013-00638489
Homa Akhondzadeh-Myandoab vs. Coast Community College District et al., Orange
County Superior Court Case No. 30-2013-00644987
Coast Federation of Educators vs. Coast Community College District, Public Employment
Relations Board Case No. LA-CE-5808-E
Barbara A. Price vs. California Teachers Association et al., Orange County Superior Court
Case No. 30-2013-00646740

e. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of Government Code Section 54956.9. Four cases including the following:

Construction Delays at Golden West College
Dispute with Puente Hills Habitat Preservation Authority
Claim by Alexander Miscione
Claim by Dia Rianda

f. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9. Two cases.

1.05 Reconvene Regular Meeting at 6:00 p.m.

The meeting was reconvened by Board President Prinsky at 6:00 p.m.

1.06 Pledge of Allegiance - Trustee Dave Grant

Trustee Grant led the Pledge of Allegiance.

1.07 Report of Action in Closed Session (if any)

Secretary of the Board, Ms. Julie Frazier-Mathews, reported the following action from Closed Session:

Item 1.04 a. Public Employment, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted unanimously to approve all personnel items. (See Appendix pages 17-27)

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle and Grant
Noes:	None
Absent:	Student Trustee Keo
Abstain:	None

Item 1.04 d. Conference with Legal Counsel: Existing Litigation (Homa Akhondzadeh Myandoab vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2013-00644987, on a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted unanimously to defend the defendants in the litigation.

Motion carried with the following vote:

Ayes: Trustees Moreno, Patterson, Prinsky, Hornbuckle and Grant
Noes: None
Absent: Student Trustee Keo
Abstain: None

Item 1.04 d. Conference with Legal Counsel: Existing Litigation (Barbara Price vs. California Teachers Association et al., Orange County Superior Court Case No. 30-2013-00646740), on a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted unanimously to defend the District and Trustee Patterson in the litigation.

Motion carried with the following vote:

Ayes: Trustees Moreno, Patterson, Prinsky, Hornbuckle and Grant
Noes: None
Absent: Student Trustee Keo
Abstain: None

1.08 Public Comment (Items on Open Session Agenda)

There were no requests to address the Board at this time, however, there were requests to address the Board on items on the agenda at the time they were considered by the Board.

1.09 Presentations and Ceremonial Resolutions

1.09.01 Presentation of Statewide Educational Wrap-Up Program (SEWUP) Safety Award to Coast Community College District and CW Driver for Excellence in Construction Safety on the Coastline College Newport Beach Learning Center Project

Mr. John Rodriguez and Mr. Rocky Bonura presented the Statewide Educational Wrap-Up Program Safety Award to the Coast Community College District and CW Driver for Excellent in Construction Safety on the Coastline College Newport Beach Learning Center project.

1.09.02 Ceremonial Resolutions

a. Coast Community College District Ceremonial Resolution Honoring Student Trustee Kolby Keo

Board President Prinsky presented Mr. Keo with a resolution honoring his many great works as Student Trustee in 2013.

b. Coast Community College District Resolution #13-10 Proclaiming May 19-25, 2013 "Classified Employee Appreciation Week"

Board President Prinsky presented a resolution to Ms. Ann Nicholson on behalf of the Classified Employees, proclaiming May 19-25, 2013 "Classified Employee Appreciation Week".

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted unanimously to accept these resolutions.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

2.00 Informative Reports

2.01 Reports from the Board Committees and Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings, and provided updates on committee activities and meetings.

2.02 Report on the Orange Coast College Maritime Training Center Project

Mr. Brad Avery, Director of Marine Programs, presented a report to the Board on the Orange Coast College Maritime Center Project.

2.03 Quarterly Internal Audit Report

Mr. Richard Kudlik, Director of Internal Audit Services, presented the Quarterly Internal Audit Report for the period January 1 - March 31, 2013.

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to accept the Quarterly Internal Audit Report.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

2.04 Review of Quarterly Financial Status Report

Mr. W. Andrew Dunn, Vice Chancellor of Finance and Administrative Services, provided a review of the Quarterly Financial Status Report for the period January 1 - March 31, 2013.

On a motion by Trustee Moreno, seconded by Student Trustee Keo, the Board voted to accept the Quarterly Financial Status Report.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2012/2013 as presented in the May 15, 2013 Agenda.

3.02 Meetings and Conferences of the Association of Community College Trustees (ACCT), Association of Community College League (CCLC), and California Community College Trustees (CCCT)

The Board reviewed the meetings and conferences of the ACCT, CCLC and CCCT.

3.03 Bonding of Employees

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to add Bonding of Employees to the Board Directives Log and for Staff to report back in three months with a plan to implement a Coast Community District Employee Bond Program as is required, depending on the classification of those employees.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

3.04 Board Directives Log

The Board reviewed the Board Directives Log.

CONSENT CALENDAR (Items 4-21)

On a motion by Student Trustee Keo, seconded by Trustee Hornbuckle, the Board voted to approve the Consent Calendar, Items 4 - 21, including the modification to Item 16.02.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

DISCUSSION CALENDAR

22.00 Buildings and Grounds Approvals

22.01 DIS – Majority Report and Minority Report from CWA Task Force

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to hear this item in the following order:

1. Majority Report and recommendation by CWA Task Force Chair Evelyn Hart.
2. Minority Report and recommendation by Trustee Jerry Patterson.
3. Comments from public speakers, with a motion after hearing each report, and a vote taken after all public speakers had addressed the Board.

Motion carried with the following vote:

Ayes: Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes: None
Absent: None
Abstain: None

Ms. Hart, Chair of the CWA Task Force, presented the Majority Report to the Board of Trustees and the recommendation that the Board accept the recommendation of the CWA Task Force with regard to Measure M bond funds, that the Coast Community College District does not engage in project labor agreements with the provision that when it is in the best interest of the District, that the Chancellor may recommend an exception in the future. Trustee Grant moved approval of the Task Force report and its recommendations, and this was seconded by Trustee Hornbuckle.

Trustee Patterson presented the Minority Report to the Board of Trustees with his recommendation that the Board of Trustees direct the Chancellor (or his designees) with the assistance of General Counsel, to negotiate a Community Workforce Agreement.

The following speakers addressed the Board regarding this agenda item: Dean Mancina (who requested that his comments be added to the record), Phil Salerno, Gustavo Martinez, Scott Williams, Larry Lindquist, Doug Mangione, Ray Vandernat, Ron Miller, Carl Ritola, Mark Shafer, Matt Kriz, Phil Chacon, Terry Lee, Ann Nicholson, Chad Welsh, Adan Diaz, Gregory Hull, Chris Kneifl, Dave Everett, Tom Pollitt, Jules Luna, Rodney Larson, Matthew Harper, Rachel Cornejo, Jimi Adams, Chris Hannan, and Kyle Murphy,

Trustee Patterson made a motion to direct the Chancellor to work with General Counsel to start negotiations to see if an agreement could be reached with the building trades unions. This was seconded by Trustee Moreno. Trustee Prinsky indicated that there was already a motion on the table and there would need to be a vote as to whether to accept the substitute motion.

Trustee Patterson asked if the maker of the original motion would accept a motion for the Board of Trustees to direct the Chancellor, with the assistance of General Counsel, to negotiate a Community Work Force Agreement. Trustee Grant stated that he would not accept this motion.

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted whether to accept Trustee Patterson's substitute motion for the original motion.

Motion failed with the following vote:

Ayes: Trustees Moreno and Patterson
Noes: Trustees Prinsky, Hornbuckle, Grant and Keo
Absent: None
Abstain: None

After further discussion, Trustee Patterson withdrew his substitute motion.

The Board then returned to the original motion of the Task Force, that the Board accept the recommendation of the CWA Task Force with regard to Measure M bond funds that the Coast Community College District does not engage in project labor agreements with the provision that, when it is in the best interest of the District, that the Chancellor may recommend an exception in the future.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Grant and Keo
Noes:	Trustees Patterson and Moreno
Absent:	None
Abstain:	None

Trustee Moreno made a motion, seconded by Trustee Patterson, that the Board direct the Chancellor, with General Counsel and Vice Chancellor Dunn, to return to the Board with draft contract language to be included in all construction contracts for local hires, the hiring of veterans, equal opportunity, prevailing wages and benefits, students and apprenticeships, and working conditions to guarantee the highest and best use of Measure M funds.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

Board President Prinsky recessed the meeting at 8:08 p.m.

Board President Prinsky reconvened the meeting at 8:18 p.m.

22.02 CCC - Authorization for Coastline Community College to Conduct a Short-Term Study Abroad Program in Italy during Summer 2014

On a motion by Student Trustee Keo, seconded by Trustee Hornbuckle, the Board authorized the District to enter into a standard travel contractor agreement to conduct a program in Italy during Summer 2014, John C. Kerins and Jonathan Fletcher, part-time instructors, to serve as faculty. All logistical arrangements will be handled by ACCENT International Consortium for Academic Programs Abroad.

Fiscal Impact: No cost to the District. No replacement costs for faculty assigned to program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to Coast Community College District for the total cost of the trip.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

22.03 CCC - Independent Contractors Over \$50,000

On a motion by Trustee Hornbuckle, seconded by Student Trustee Keo, the Board voted to approve the following independent contractors:

Melissa Wiens, Navy College Program for Afloat College Education (NCPACE) Program Liaison, \$65,000 paid upon receipt and approval of invoices to be paid from Contract Education Ancillary Funds.

Denise Cusano Instructional Design, Inc. instructional design services for Chevron Products Company Master Services Agreement, \$80,600 upon completion of project deliverables broken down into five stages of completion, to be paid by Chevron Products Company in support of this project.

Susan Ryther, instructional design service for the Chevron Products Company Master Services Agreement, \$71,500 upon completion of project deliverables broken down into five stages of completion, to be paid by Chevron Products Company in support of this project.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

22.04 CCC - Standard Agreements Over \$50,000

On a motion by Trustee Hornbuckle, seconded by Student Trustee Keo, the Board voted to approve standard agreements:

District Standard Scope of Work #2013-114, under the Master Services Agreement between Chevron Products Company and the Coast Community College District for DE and PE PRD Fundamental Skills workshops, \$51,000 income from Chevron Products payable in five equal payments based upon completion of each of five project milestones.

District Standard Scope of Work #2013-117 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for development/delivery of instructional courseware and services, \$62,500 income from Chevron Projects Company payable in five equal payment based upon completion of each of five project milestones.

District Standard Scope of Work #2010-L-01 under the Master Services Agreement between Chevron Products Company and the Coast Community College District the design and development of a training session for Oak Point Supervisor Training, \$48,000 - \$100,000 revenue from Chevron Products Company.

The Board President, or designee, was authorized to sign the Agreements and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

22.05 GWC - Independent Contractors Over \$50,000

On a motion by Student Trustee Keo, seconded by Trustee Hornbuckle, the Board voted to approve the following independent contractors:

Health Educational Consultants c/o Bowden, Joyce to administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff, \$100,000 to be paid from RHORC RTC trust funds.

Mary Louise Conley, to administer live scan fingerprints, Certified Nurse Assistant exams and hire, train and pay qualified testing staff, \$50,000 to be paid from RHORC RTC Trust funds.

Leora DeBoer, to administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff, \$80,000 to be paid from RHORC RTC Trust funds.

Kirsten Hime-Griffin, to administer Certified Nurse Assistant exams and hire, train, and pay qualified testing staff, \$50,000 to be paid from RHORC RTC Trust funds.

Wendy Deras, to administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff, \$100,000 to be paid from RHORC RTC Trust funds.

Alex Lajada, to administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff, \$80,000 to be paid from RHORC RTC Trust funds.

Envision Education c/o Wendy Deras to administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff, \$150,000 to be paid from RHORC RTC Trust funds.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

22.06 DIS - Appointment of Student Trustee for Fiscal Year 2013-2014

On a motion by Student Trustee Keo, seconded by Trustee Hornbuckle, the Board voted to appoint Tanner Kelly as Student Trustee effective June 1, 2013 through May 31, 2014.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

22.07 DIS - Approval of Contractors for Fiscal Year 2012-2013 Pursuant to District's Standard Annual Agreement for Contractor Services

On a motion by Trustee Hornbuckle, seconded by Student Trustee Keo, the Board voted to approve the following contractors for the performance of a variety of contractor services throughout the District on an as needed basis for FY 2012-2013. The Board President, or designee, was authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees.

American Air Balance Co. Inc.
4721 East Hunter Avenue, Anaheim, CA 92807

American Commissioning Group
4721 East Hunter Avenue, Anaheim, CA 92807

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

22.08 DIS - Authorization for Moody's Investors Services to Conduct a Credit Rating Analysis and Grade Assignment

On a motion by Trustee Hornbuckle, seconded by Student Trustee Keo, the Board voted to approve the Rating Application authorizing Moody's Investors Service to conduct a Credit Rating Analysis. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: \$105,000 from Measure M, General Obligation Bond Funds.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

22.09 DIS - Authorization for OPEB GASB 43 & 45 Compliance Services

This item was withdrawn from the agenda at the request of Staff, to be returned to the Board at a future date.

22.10 DIS – Authorization for Standard and Poor's to Conduct a Credit Rating Analysis and Grade Assignment

On a motion by Student Trustee Keo, seconded by Trustee Hornbuckle, the Board voted to approve the Rating Application authorizing Standard and Poor's to conduct a Credit Rating Analysis. The Board President, or designee, was authorized to sign the Application and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: \$80,000 from Measure M General Obligation Bond Funds

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

22.11 DIS – Approval of Restructuring of Current Board Policies and Related Administrative Procedures to Align with the Community College League of California (CCLA) Chapter Structure and Numbering

On a motion by Student Trustee Keo, seconded by Trustee Hornbuckle, the Board voted to approve the implementation of the CCLC Chapter Structure and numbering of policies.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

23.00 Buildings and Grounds Approvals

23.01 DIS – Approval of Standard Professional Services Agreement with MK Engineering Group for Topographic Surveying Study and Reporting: Orange Coast College Recycling Center Project

On a motion by Student Trustee Keo, seconded by Trustee Hornbuckle, the Board voted to authorize the District to employ MK Engineering Group for Topographic Surveying Study and Reporting, Orange Coast College Recycling Center Project, pursuant to the District's Standard Professional Services Agreement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fees for services as follows:

Topographical Survey	\$7,020
Base Map and Research	\$7,010
Easement plotting (title report)	<u>\$1,420</u>
Total:	\$15,450

Reimbursable Fee:	\$ 773
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Fiscal Impact: \$16,223.00 (Measure M – General Obligation Bond Funds)
Master Plan Approved Project
OCC Recycling Center

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

23.02 DIS – Approval of Addendum No. 2; Willdan Geotechnical for Material Testing and Inspection Services; Coastline Community College Newport Beach Learning Center

On a motion by Trustee Hornbuckle, seconded by Student Trustee Keo, the Board voted to authorize Addendum No. 2 for geotechnical, special inspection and materials testing

services for the Coastline Community College Newport Beach Learning Center pursuant to the District's Standard Professional Services Agreement. The Board President, or designee, was authorized to sign the addendum and any related documents, indicating approval by the Board of Trustees.

The scope of additional service is to include the following tasks:

Two on-site X-Ray services locating reinforced steel in concrete wall \$3,815.50

Structural steel coupon testing and welding procedure observation \$4,179.00

Fiscal Impact: \$7,994.50 (General Obligation Bond Measure M& Capital Outlay Funds)
Master Plan Approved Project
CCC Newport Beach Learning Center

Motion carried with the following vote:

Ayes: Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes: None
Absent: None
Abstain: None

24.00 Non-Standard Agreements Over \$50,000

24.01 DIS – Approval of Services Agreement between TW Telecom Holdings Incorporated and the Coast Community College District for Local and Long Distance Voice Services

On a motion by Trustee Hornbuckle, seconded by Student Trustee Keo, the Board voted to approve the Services Agreement between TW Telecom and Coast Community College District. The Agreement outlines the responsibilities of both parties. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$57,154.32 (Total for 3 year term; \$1,587.62 to be paid monthly (General Funds)

Motion carried with the following vote:

Ayes: Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes: None
Absent: None
Abstain: None

24.02 CCC – Approval of Scope of Work No. 2, Program Services Proposal under the Master Educational Services Agreement (Board Approved 11/20/12) between Times Media Co., Ltd. And the Coast Community College District for Coastline Community College to Provide Education Bound United States (EBUS) Program Services, including English Language Assessment, Counseling and Instruction to Korean International Students

On a motion by Student Trustee Keo, seconded by Trustee Hornbuckle, the Board voted to approve the Scope of Work No. 2 under the Master Educational Services Agreement between Times Media Co. Ltd. and the Coast Community College District (Coastline Community College) to provide the EBUS Program to qualified international Korean students. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Gross income to District \$173,725

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

25.00 Resolutions

25.01 DIS – Resolution #13-11 of the Board of Trustees of the Coast Community College District for Layoff Due to Lack of Funds/Lack of Work: Coastline Community College

On a motion by Trustee Hornbuckle, seconded by Student Trustee Keo, the Board voted to adopt Resolution #13-11 for layoff due to lack of funds/lack of work: Coastline Community College.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

25.02 DIS – Resolution #13-12 of the Board of Trustees of the Coast Community College District to Increase Income and Expenditure Budget for 2012-2013

It was requested that this item be returned to the June 19, 2013 Board Agenda.

25.03 DIS – Resolution #13-13 of the Board of Trustees of the Coast Community College District to Approve January-March 2013 Budget Transfers to 2012-2013

On a motion by Student Trustee Keo, seconded by Trustee Moreno, the Board voted to adopt Resolution #13-13 approving January-March 2013 budget transfers to 2012-2013.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None

26.00 Approval of Minutes

26.01 DIS –Approval of Minutes

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the minutes of the Regular Meeting/Service Awards of April 17, 2013.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None
Abstain:	None

27.00 Close of Meeting

27.01 Public Comment (Items Not on the Agenda)

There were no requests to address the Board.

27.02 Adjournment

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to adjourn the meeting at 10:55 p.m. in memory of Orange Coast College student, Luke Scrivanich.

Motion carried with the following vote:

Ayes:	Trustees Moreno, Patterson, Prinsky, Hornbuckle, Grant and Keo
Noes:	None
Absent:	None
Abstain:	None


Secretary of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
A. Public Employment.....	17-27

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate, BNK= Banked Overload.

Coastline College

OUTLINE FOR BUSINESS & MANAGEMENT COURSES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Marain, Iliana	05/16/13	06/30/13	EXH	\$29.46

OUTLINE FOR BUSINESS COMPUTING COURSES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Long, Barbara	05/16/13	06/30/13	EXH	\$29.46

FINANCIAL AID PART TIME COUNSELING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chen, Donna	08/26/13	12/31/13	UNT	\$73.94
Chen, Donna	06/15/13	08/25/13	SMH	\$73.94
Nguyen, Steven	08/26/13	12/31/13	UNT	\$73.94
Nguyen, Steven	06/15/13	08/25/13	SMH	\$73.94

CISCO ACADEMY SYSTEM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lui, Edward	07/01/13	08/25/13	EXH	\$29.46
Lui, Edward	05/16/13	06/30/13	SMH	\$29.46

HOLISTIC GRADING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Ardinger, Charles	06/17/13	08/11/13	EXH	\$29.46
Carpenter, Linda	06/17/13	08/11/13	EXH	\$29.46
Daniel, Marion	06/17/13	08/11/13	EXH	\$29.46
Davis, Scott	06/17/13	08/11/13	EXM	\$43.55
Fry, Marilyn	06/17/13	08/11/13	EXH	\$29.46
Hall, Leva	06/17/13	08/11/13	EXH	\$29.46
Jereb, Claudia	06/17/13	08/11/13	EXH	\$29.46
Kabaji, Noha	06/17/13	08/11/13	EXH	\$29.46
Leighton, Kenneth	06/17/13	08/11/13	EXM	\$43.55
Morehouse, Karen	06/17/13	08/11/13	EXH	\$29.46
Nichols, Kristen	06/17/13	08/11/13	EXH	\$29.46
Oase, Daniel	06/17/13	08/11/13	EXH	\$29.46
Ozbrn, Katherine	06/17/13	08/11/13	EXH	\$29.46

Palmer, Catherine	06/17/13	08/11/13	EXH	\$29.46
Pittaway, Daniel	06/17/13	08/11/13	EXM	\$43.55
Rogoff, Meri	06/17/13	08/11/13	EXH	\$29.46
Rosen, Eugene	06/17/13	08/11/13	EXH	\$29.46
Sakovich, Lauren	06/17/13	08/11/13	EXH	\$29.46
Strauss Thacker, E.	06/17/13	08/11/13	EXH	\$29.46
Tsutsumida-Krampe, L.	06/17/13	08/11/13	EXM	\$43.55
Windsor, Adrian	06/17/13	08/11/13	EXH	\$29.46

Golden West College
MATH ASSESSMENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bouzar, Pete	05/29/13	08/24/13	EXM	\$43.55

POLICE OFFICER'S STANDARDS AND TRAINING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lazarus, Robert	05/29/13	08/28/13	EXM	\$43.55

PUENTE TRAINING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Elizondo, Stephanie	06/12/13	06/18/13	EXH	\$29.46

LIBRARY REFERENCE DESK

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Davis, Julie	06/17/13	06/30/13	BNK	\$85.70

READER/EVALUATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Barrett, David	06/1/2013	8/24/2013	EXM	\$43.55
Boyer, Nancy	06/1/2013	8/24/2013	EXM	\$43.55
Cosand, Keisha	06/1/2013	8/24/2013	EXM	\$43.55
Granados, Ryane	06/1/2013	8/24/2013	EXM	\$43.55
Lavarini, Theresa	06/1/2013	8/24/2013	EXM	\$43.55
Lopez-Rodriguez, Americo	06/1/2013	8/24/2013	EXM	\$43.55
Moore, Sacha	06/1/2013	8/24/2013	EXM	\$43.55
Remsburg Shiroishi, Elizabeth	06/1/2013	8/24/2013	EXM	\$43.55

Orange Coast College

INTERNATIONAL STUDENT CENTER COUNSELING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Icaro, Ruby	05/28/13	08/23/13	SMM	\$62.92
Keegan, Diane	05/28/13	08/23/13	SMM	\$104.54
Schneiderman, Robert	05/28/13	08/23/13	SMM	\$97.88

Weber, Daniel	05/28/13	08/23/13	SMH	\$73.94
Wickremesinghe, M.	05/28/13	08/23/13	SMM	\$90.28

COUNSELING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bagatourian, Linda	06/03/13	06/28/13	SMM	\$87.90
Barnes, Carol	06/24/13	06/24/13	SMM	\$106.91
Cuellar, Eric	06/19/13	06/20/13	SMM	\$73.87
Duong, Nghia	06/27/13	06/28/13	SMM	\$104.54
Figueroa, Benjamin	06/27/13	06/28/13	SMM	\$93.89
Guillen, Alex	06/24/13	06/25/13	SMM	\$104.54
Guillen, Denia	06/19/13	06/20/13	SMM	\$73.41
Hogue, Steven	06/25/13	06/26/13	SMM	\$94.56
Icaro, Ruby	06/24/13	06/25/13	SMM	\$62.92
Jackson, Nicolette	06/18/13	06/19/13	SMM	\$104.54
Jupiter, Cheryl	06/03/13	06/28/13	SMM	\$104.54
Keegan, Diane	06/17/13	06/18/13	SMM	\$104.54
Kirch, Stacy	06/24/13	06/26/13	SMM	\$94.56
Marron, Elias	06/24/13	06/26/13	SMM	\$101.21
Nguyen, Jessica	06/24/13	06/25/13	SMM	\$87.23
Pham, Hue	06/17/13	06/27/13	SMM	\$106.91
Plum, Caryn	06/17/13	06/18/13	SMM	\$66.84
Schneiderman, Robert	06/20/13	06/21/13	SMM	\$97.88
Tom, Eileen	06/25/13	06/27/13	SMM	\$75.61
Traver, Maria	06/27/13	06/28/13	SMM	\$79.14
Wickremesinghe, M.	06/03/13	06/28/13	SMM	\$90.28

CTE COUNSELING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Montooth, Carisa	05/28/13	08/23/13	SMH	\$69.67

EOPS COUNSELING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Montooth, Carisa	06/01/13	08/23/13	SMH	\$69.67
Tran, Julie	06/01/13	08/23/13	SMH	\$69.67

IDRC MANUFACTURING GRANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Henderson, Karl	05/16/13	05/31/13	EXH	\$29.47
Stickel, Karl	05/16/13	05/31/13	EXH	\$29.47
Zachweija, Thomas	05/16/13	05/31/13	EXH	\$29.47

WORLD DANCE CELEBRATION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Hunter, Amelie	05/16/13	05/23/13	EXM	\$43.55
Hurtado, Arleen	05/16/13	05/17/13	EXH	\$29.47
Nemeth, Angelika	05/16/13	05/20/13	EXH	\$29.47

ACADEMIC SENATE DUTIES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Blair, Jamie	04/01/13	05/24/13	EXM	\$43.55
Cabanel-Bleuer, Denise	04/01/13	05/24/13	EXM	\$43.55
Dale, John	04/01/13	05/24/13	EXM	\$43.55

Late Justification: Senate President on leave

2. Substitute FacultyFull time Faculty Substitutes

It is recommended that the following individuals perform substitute assignments, and subject to Board policies governing such appointments, to be compensated at the overload rate for services rendered the 2013-14 academic year.

Orange Coast College

Gillisen, Blade

Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2013-14 academic year.

Orange Coast College

Noriega, Keith

Townsend, Toby

3. Full time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

Faculty

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Cross, Brent	OCC	Instructor, Food&Nutrition/Prgm Coordinator	08/26/13	A-II-07
Ellis, Robert	OCC	Instructor, Biol Sciences-Marine Science	08/26/13	A-III-07
Russell, Michael	GWC	Instructor, Automotive	08/26/13	TBD

Summer Assignments

Assignments to be paid 1/1000th of salary placement on the CFE/AFT Local 1911, Faculty Unit salary schedule and are not to exceed 26.25 hours per week, based on an 8 week session.

Coastline College

For the period **06/17/13-08/10/13**

Faculty

<u>Name</u>	<u>Wkly/Hrs</u>
Barnes, Stephen	4.200
Henry, Deborah	14.60
Lockwood, Frederick	6.800
Marcus, Ted	25.04
Nguyen, Christina	13.60
Warner, Michael	8.400

Golden West CollegeFor the period **06/17/13-08/10/13**Faculty

<u>Name</u>	<u>Wkly/Hrs</u>
Almy, James	12.00
Barua, Dibakar	12.00
Bennett, Jaima	9.00
Bouzar, Pete	11.71
Bowlby, Margot	18.00
Cassens, Treisa	8.00
Chambliss, Tasha	6.60
Chapman, Nina	18.00
Chovan, Maria	18.00
Christie, Joan	6.96
Egan, Catherine	3.00
Galassi, Cecelia	12.00
Hausey, Collette	18.00
Hensman, Michelle	6.06
Hoang, Antony	15.00
Holland, Jon	9.29
Isonio, Steven	13.50
Kelly, Darla	13.50
Kramer, Bryan	12.00
Lervold, John	9.00
Lloyd, Douglas	12.00
Moore, David	9.00
Nguyen, Jimmy	9.00
Peyna, Edward	4.41
Ramm Engle, Martha	13.50
Rosales, Evangelina	6.27
Smith, Jane	6.15
Sudweeks, Sandra	9.00
Tarango, Abraham	12.00
Ternes, Linda	15.00
Ullrich, Richard	12.00
Valenzuela, Yvonne	18.00
York, Linda	12.00

Orange Coast CollegeFor the period **06/17/13-08/10/13**Faculty

<u>Name</u>	<u>Wkly/Hrs</u>
Barnes, Carol	6.000
Guillen, Alex	6.000
Hogue, Steven	3.000
Icaro, Ruby	3.000
Kirch, Stacy	3.000
Marron, Elias	6.000
Schneiderman, Robert	3.000
Tom, Eileen	3.000
Traver, Maria	3.000

4. Part time FacultySummer Assignments

Assignments to be paid in accordance with the current salary part time faculty schedule and not to exceed 26.25 hours per week, based on an 8 week session.

Coastline CollegeFor the period **06/17/13-08/10/13**

<u>Name</u>	<u>Wkly/Hrs</u>
Chabra, Shashi	12.00
Franklin, Robert	6.800
Hadley, Brian	6.800
Hollinden, Jody	9.000
Stachelski, Barbara	2.000

Golden West CollegeFor the period **06/17/13-08/10/13**

<u>Name</u>	<u>Wkly/Hrs</u>
Abella, Dori	1.65
Atherton, Anthony	4.00
Birnie, Deborah	4.50
Bon, Denise	6.00
Bornemann, Chung	1.37
Cooper, Paz	2.39
Fernandez, Juan	4.00
Garcia, Eric	1.00
Graves, Buchansha	1.37
Hagaman, Erica	4.00
Heneks, Kasara	6.00
Hill, Garet	6.00
Jenson, Jamie	4.00
Jordan, Damien	1.00
Langdon, Spencer	2.25
Lewitski, Rhea	4.00
Myers, Darya	4.00

Parikh, Jalpa	4.50
Redfield, Micheal	6.00
Taylor, Lisa	3.00
Tyberg, John	4.00
Wimmer, Rhonda	2.25

Orange Coast CollegeFor the period **06/17/13-08/10/13**

<u>Name</u>	<u>Wkly/Hrs</u>
El Soudani, Nabawia	5.060
Kaufman, Bret	4.500
Lee, Adam	1.830
McDonald, Nicholas	0.915
Reynolds, Michael	0.915
Thornton, Michael	0.915
Tovar, Anna	1.125
Weber, Daniel	1.152

SPRING

Assignments during the period **01/28/13-05/26/13** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Golden West College

<u>Name</u>	<u>LHE</u>
Tumbas, Nancy	1.375

Late Justification: Late hire to cover for another instructor who resigned

Orange Coast College

<u>Name</u>	<u>LHE</u>
Rafferty, Jennifer	1.014

Late Justification: Late paperwork from Dept office

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2013-14 school year for the period 05/16/13 to 06/30/14, not to exceed 498 hours:

Graham, Kevin
Welch, Patrick

5. Educational Administrator

None.

6. Classified Management

None.

7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

New Hires

<u>Name</u>	<u>LOC</u>	<u>Title</u>		<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Bui, Kimberly	CCC	Guidance Assistant	48.75%	05/16/13	E-42-01	C-017-13
Phan, Thuy	CCC	Guidance Assistant	48.75%	05/16/13	E-42-01	C-018-13

Promotions

<u>Name</u>	<u>LOC</u>	<u>Title</u>		<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Marin, Iliana	CCC	Instructional Assoc-Computer Appl		07/01/13	E-48-05	C-016-13
Nguyen, Thuy	DIST	Exec Assist to the Vice Chancellor Admin Services-Confidential		06/03/13	J-58-04	D-007-13

Revision to Step Placement

<u>Name</u>	<u>LOC</u>	<u>Title</u>		<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Overlin, Lyndsey	GWC	Staff Aide		04/22/13	E-48-02*	G-010-13
Rush, Elizabeth	GWC	Research Analyst, Sr		06/17/13	E-65-02**	G-008-13

*From E-48-01 **From E-69-01

8. Reclassification and Reorganization/Reassignment

It is recommended that authorization be given for the following changes for Classified Staff:

Reorganization/ReassignmentsClassified

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Neal, Michelle	GWC	Telecommunications Assistant	Division Area Office Coordinator	05/10/13

Late Justification: Vacancy, due to a promotion, causing undue burden on Division staff/faculty with the end of the semester approaching

9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Daniel, Marion	CCC	Mil Cont Educ Tech	Mil Cont Educ Staff Aide	Extend from 05/31/13 to 08/31/13	E-48-05
Ellis-McCarthy, Shannan	DIST	Human Resource Spec	EEO/Recruitment Coordinator	Extend from 05/13/13 to 07/31/13	E-54-04
Guray, Minerva	CCC	Mil Cont Educ Tech, Intern	Mil Cont Educ Tech III	Extend from 05/31/13 to 08/31/13	E-48-05

Hampton, April	OCC	Office Coordinator	Student Activities Asst	Extend from 06/30/13 to 09/30/13*	E-44-05
Mensah, Araba	CCC	Mil Cont Educ Tech, Interm	Mil Cont Educ Tech III	Extend from 05/31/13 to 08/31/13	E-48-05
Morvice, Michael	OCC	Staff Asst, Sr	Student Serv Coordinator	Extend from 05/31/13 to 08/31/13	E-60-05
Nibeel, Anna	DIST	Human Resource Tech	EEO/Recruitment Coordinator	Extend from 05/13/13 to 07/31/13	E-54-02
Rose, Lynn	CCC	Mil Cont Educ Tech	Special Assignment	Extend from 05/31/13 to 08/31/13	E-44-05
Shaffer, Eva	OCC	Student Activities Asst	Staff Asst, Sr	Extend from 05/31/13 to 08/31/13	E-54-05
Young, Tracy	DIST	Internal Audit Coord	Fin Aid Acctg Analyst	Extend from 05/03/13 to 05/31/13	E-60-05

*On call as needed.

10. Short Term Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)
EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Al Baghdadi, Amer	CCC	04/24/13	06/30/13	124007-851254	M,T,W,Th,F
Awadalla, Hany	CCC	05/06/13	06/30/13	124081-851254	M,T,W,Th,F
Ayala, Saturnino	CCC	04/23/13	06/30/13	124081-851261	M,T,W,Th,F
Dominguez, Michele	CCC	04/29/13	06/30/13	124007-851254	M,T,W,Th,F
Jaramillo, Michael	CCC	04/24/13	06/30/13	124007-851254	M,T,W,Th,F
Morales, Claudia	CCC	04/29/13	06/30/13	124007-851254	M,T,W,Th,F

Muirhead, Shawn	CCC	04/24/13	06/30/13	124007-851254	M,T,W,Th,F
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Late Justification: Paperwork submitted late by department

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Mullen-Quiroz, Helen	CCC	05/16/13	06/30/13	124002-856201 124007-856101	M,T,W,Th,F
Neis Jr., Robert	CCC	05/02/13*	06/30/13	120183-856601	M,T,W,Th,F

***Late Justification: Paperwork submitted late by department**

Hourly/Temporary/Professional (Non Faculty) to perform skilled technical duties such as athletic training duties, production of student newspaper, maintain online classes, provide real time captioning (in-class text) for deaf students or assist with associated student programs in one or more of the following campus departments and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Courchaine, Steven	GWC	06/01/13	06/30/13	813001-317102	M,T,W,Th,F
Dominguez, Christopher	GWC	06/01/13	06/30/13	813001-317102	M,T,W,Th,F
Guerin, Kelly	GWC	06/01/13	06/30/13	813001-317102	M,T,W,Th,F
		07/01/13	06/30/14		

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Farr, Christopher	OCC	05/16/13	06/30/13	110001-247700	M,T,W,Th,F
Gracia, Francis	OCC	06/01/13	06/30/13	110001-240400 120112-257501	M,T,W,Th,F
McDonald, Brock	OCC	05/16/13	06/30/13	110001-247700	M,T,W,Th,F
Shannon, Ryan	OCC	05/16/13	06/30/13	110001-247700	M,T,W,Th,F

11. Substitute Classified

None.

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

None.

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Golden West College

Naea, Jasmine
Nguyen, Timothy
Tasedan, Hisano

Orange Coast College

Arevalo, Cindy
Carroll, Khalilah
Pham, Nhi

