

Regular Meeting/Budget Study Session

Board of Trustees

Coast Community College District

District Board Room

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, September 4, 2013

MINUTES*

A Regular Meeting/Budget Study Session of the Board of Trustees of the Coast Community College District was held on September 4, 2013 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 4:06 p.m.

1.02 Roll Call

Trustees Present: Prinsky, Hornbuckle, Patterson, Moreno and Grant
Trustees Absent: Student Trustee Kelly joined the meeting at 6:00 p.m.

1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board regarding items on the Closed Session agenda.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session at 4.08 p.m. to discuss the following:

a. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Coast Community College Association vs. Coast Community College District Public
Employment Relations Board Case No. LA-CE-5436-E

Coast Federation of Classified Employees vs. Coast Community College District,
Public Employment Relations Board Case No. LA-CE-5682-E
Vector Resources, Inc. vs. Coast Community College District, Orange County
Superior Court Case No. 30-2012-00600648
URS Corporation vs. Coast Community College District, Arbitration
Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-2013-
00219
American Fire & Casualty Co. vs. Coast Community College District, Orange County
Superior Court Case No. 30-2013-00625449
Rikki Selby vs. Coast Community College District, Orange County Superior Court
Case No. 30-2013-00630181
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento
County Superior Court Case No. 34-2013-8000-1441
Vidella Waller vs. Coast Community College District et al., Los Angeles County
Superior Court Case No. BC504096
Sandra Basabe vs. Coast Community College District et al., DFEH Case No. 85955-
39167
Landmark Site Contractors vs. Coast Community College District, Orange County
Superior Court Case No. 30-2013-00638489
Homa Akhondzadeh-Myandoab vs. Coast Community College District et al., Orange
County Superior Court Case No. 30-2013-00644987
Coast Federation of Educators vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5808-E
Barbara A. Price vs. California Teachers Association et al., Orange County Superior
Court Case No. 30-2013-00646740
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior
Court Case No. 34-2013-80001564
Coast Federation of Classified Employees vs. Coast Community College District,
Public Relations Board Case No. LA-CE-5840-E

b. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code*
Section 54956.9. Two cases including the following:

Construction Delays at Golden West College
Dispute with Puente Hills Habitat Preservation Authority

c. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code*
Section 54956.9. Two cases.

d. Public Employment (Pursuant to *Government Code* 54957(b)(1))

Public employment materials are available upon request from the Board of Trustees Office

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators

6. Classified Management
Director, Financial Aid
7. Classified Staff
Budget Coordinator
Recycling Center Assistant
Admissions and Records Tech II
Support Services Associate DSPS
8. Reclassification and Reorganization/Reassignment
9. Classified Temporary Assignments
Special Assignment
Military Contract Education Staff Aide
Military Contract Education Tech III
Staff Aide
Disabled Student Media Access Specialist
Coordinator, Community Services
Executive Assistant to the President
Education and Grant Service Coordinator
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

e. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Groups:

Educational Administrators,
Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

f. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

1.05 Reconvene Regular Meeting

Board President Prinsky reconvened the meeting at 6:03 p.m.

1.06 Pledge of Allegiance

Trustee Hornbuckle led the Pledge of Allegiance.

1.07 Report of Action in Closed Session (if any)

Ms. Frazier-Mathews, Secretary of the Board of Trustees, reported that for **Item 1.04 a. Conference with Legal Counsel, Existing Litigation, Vector Resources Inc. vs. Coast Community College District Orange County Superior Court Case No. 30-2012-00600648**, on a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted unanimously to approve the settlement agreement. A copy of the settlement agreement is available upon request.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno and Grant
Noes: None
Absent: Student Trustee Kelly
Abstain: None

For **Item 1.04 d. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted unanimously to approve all personnel items. (See Appendix pages 13-24)

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno and Grant
Noes: None
Absent: Student Trustee Kelly
Abstain: None

For **Item 1.04 e. Conference with Labor Negotiator, Coast Federation of Classified Employees (CFCE)**, on a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted unanimously to approve the Memorandum of Understanding between Coast Community College District and Coast Federation of Classified Employees Standby Time - 2013/14 Pilot.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno and Grant
Noes: None
Absent: Student Trustee Kelly
Abstain: None

Lastly, for **Item e. Conference with Labor Negotiator, Coast Federation of Educators/American Federation of Teachers (CFE/AFT)**, on a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted unanimously to approve the Memorandum of Understanding between Coast Community College District and Coast Federation of Educators/American Federation of Teachers (CFE/ACT) Local 911, Tenure Review Issues.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno and Grant
Noes:	None
Absent:	Student Trustee Kelly
Abstain:	None

1.08 Public Comment (Items on Open Session Agenda)

There were no requests to address the Board at this time.

2.00 Public Hearing, Study Session, and Adoption of the 2013-2014 Final Budget for the Coast Community College District

Ms. Julie Frazier-Mathews opened the Public Hearing at 6:06 p.m. Vice Chancellor of Finance and Administrative Services, Mr. W. Andrew Dunn, presented the Final Budget to the Board, including: a review of the 2012-2013 budget, the May Revise, Key Enrollment and FTES Assumption, the 2013-2014 Tentative Budget, Categorical Funding and the Final Budget. Mr. Dunn answered Trustees' questions and the Board commended him for the clarity of his report. Mr. Dean Mancina addressed the Board on behalf of the CFE regarding the proposed final budget, specifically faculty hiring. After discussion, the Board requested that the Chancellor bring a preliminary comprehensive staffing plan to the first Board Meeting in November.

Ms. Frazier-Mathews closed the Public Hearing at 6:33 p.m. On a motion by Trustee Grant, seconded by Trustee Moreno, the Board voted unanimously to approve the adopted 2013-2014 Final Budget.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

3.00 Informative Reports

3.01 Report from the Chancellor

Dr. Andrew Jones, Chancellor, provided a report to the Board.

3.02 Reports from the Presidents

The following College Presidents provided reports to the Board:

Dr. Omid Pourzanjani on behalf of Mr. Wes Bryan, President of Golden West College
Dr. Dennis Harkins, President of Orange Coast College
Dr. Lori Adrian, President of Coastline College

3.03 Reports from the Presidents of Student Government Organizations

The following representatives provided reports to the Board on behalf of the student government organizations:

Ms. Rachel Gajardo, Orange Coast College
Mr. Mitchell Jimenez, Golden West College

3.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Dr. Pedro Gutierrez, Coastline Community College Academic Senate President
Mr. Gregg Carr, Golden West College Academic Senate President
Ms. Denise Cabanel-Bleuer, Orange Coast College Academic Senate President, who shared a Resolution of the Academic Senate on Accreditation Warning Compliance.

3.05 Reports from the Presidents of Employee Representative Groups

The following Presidents of Employee Representative Groups provided reports to the Board:

Ms. Ann Nicholson, Coast Federation of Classified Employees (CFCE)
Mr. Dean Mancina, Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

3.06 Reports from the Board of Trustees

The Board members provided individual reports at this time.

3.07 Reports from Board Committees and Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings, and provided updates on committee activities and meetings.

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to direct the Chancellor to prepare a report for the Board on faculty hiring.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

President Prinsky recessed the meeting at 7:42 p.m. for a short break.

The meeting was reconvened at 7:47 p.m.

3.08 DIS - Review of Quarterly Financial Status Report

Vice Chancellor Dunn gave an overview of the Quarterly Financial Status Report (Form CCFS-311Q). On a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to approve the report and directed this report be filed with the State Chancellor's Office.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

3.09 OCC - Report from the OCC Transparency Committee

This item was pulled at the request of the OCC Academic Senate.

4.00 Matters for Review, Discussion and/or Action

4.01 Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for 2013 as presented in the September 4, 2013 Agenda.

4.02 Meetings and Conferences of the Association of Community College Trustees (ACCT), Association of Community College League (CCLC), and California Community College Trustees (CCCT)

The Board reviewed the meetings and conferences of the ACCT, CCLC and CCCT.

4.03 Board Directives Log

The Board reviewed and discussed the Board Directives Log.

CONSENT CALENDAR (Items 5.01-19.01)

The Board pulled the following items:

Item 12.01 DIS - Approval of Non-Standard Agreement between the Law Firm of Atkinson, Andelson, Loya, Ruud and Romo, and the Coast Community College District for Special Services, was pulled with a request for it to be brought back to the September 18, 2013 agenda with expanded information.

Page 43 - 44 Curriculum were pulled as they were duplicate pages.

Item 19.01 DIS - Special Payment for Stale Dated Check: the last sentence was revised to read "It has not previously been re-issued".

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the balance of the Consent Calendar.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
 Noes: None
 Absent: None
 Abstain: None

DISCUSSION CALENDAR

20.00 Buildings and Grounds Approvals

20.01 DIS - Approval of Standard Professional Services Agreement for Gilbane Building Company to Provide Advisory Services for Bond Program Support, RFQ #2017 Category VIII for Document Controls and IT Support

Trustee Hornbuckle made a motion, which was seconded by Trustee Prinsky, to approve the Agreement for Gilbane Building Company. After discussion, Trustee Hornbuckle withdrew her motion. After further discussion, on a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to return this item to the September 18th meeting agenda with additional background information, including the procedure used to solicit requests for qualifications.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Grant and Kelly
 Noes: Trustee Moreno
 Absent: None
 Abstain: None

20.02 GWC - Approval of Standard Professional Services Agreement with P2S Engineering, Inc. to Conduct Security System Master Plan for Golden West College

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to employ P2S Engineering, Inc. to conduct a Security Master Plan for Golden West College pursuant to the District's Standard Professional Services Agreement. Furthermore, the President of the Board of Trustees, or designee, was authorized to sign related documents, indicating approval by the Board of Trustees.

Fee for Security Master Plan	\$32,000
<u>Fee for Lighting Survey and Evaluation</u>	<u>\$17,500</u>
Total	\$49,500

Fiscal Impact: \$49,500 (Measure M – General Obligation Bond Funds)
 Master Plan Approved Project

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
 Noes: None
 Absent: None
 Abstain: None

20.03 OCC - Bid Tabulations and Award of Contract: Orange Coast College Interdisciplinary (IDC) Complex Project; Bid No. 2020, Phase III

On a motion by Trustee Patterson, seconded by Student Trustee Kelly, the Board voted to award to the lowest responsible bidder in Bid Package 3 – Earthwork & Demolition Rebid for the Orange Coast College Interdisciplinary Complex Project, Bid 2020 Bid Phase III. Furthermore the President of the Board of Trustees, or designee, was authorized to sign related documents, indicating approval by the Board of Trustees.

<u>Bid Package 3 – Earthwork & Site Demolition</u>	<u>Bid Amount</u>
Southern California Grading, Inc. 16291 Construction Circle East, Suite A Irvine, CA 92606	\$589,000
Heartland Grading Carlsbad, CA 92010	\$589,500
Cattrac Construction, Inc., Fontana, CA 92337	\$840,000
C.S. Legacy Construction, Inc. Chino, CA 91710	NO BID
GCI Construction, Inc. Costa Mesa, CA 92626	NO BID
Kemp Bros. Construction, Inc. Santa Fe Springs, CA 90670	NO BID
Premiere Engineering & Grading Contractors Anaheim, CA 92801	NO BID
West-Tech Contracting, Inc. Escondido, CA 92025	NO BID

Fiscal Impact: \$ 589,000 (Measure M – General Obligation Bond Funds)
Master Plan Approved Project
OCC Interdisciplinary (IDC) Complex

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes: None
Absent: None
Abstain: None

21.00 General Items of Business

21.01 DIS - Approval of Contractors for FY 2013-2014 Pursuant to District's Standard Annual Agreement for Contractor Services

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the following contractors for the performance of a variety of contractor services throughout the District. These contractors have or will complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District will obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price. The Board President, or designee, was authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees.

B & P Services Inc
771 Newton Way
Costa Mesa CA 92627

Home Run Software Services Inc.
11562 Chemical Lane
Huntington Beach CA 92649

Power Pro-Tech Services Inc.
377 Maitland Avenue #1010
Altamonte Springs FL 32701

CSI Electrical Contractors Inc.
10670 Fulton Wells Avenue
Santa Fe Springs CA 90670

Stanley Security Systems
514 South Lyon Street
Santa Ana CA 92701

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

22.00 Resolutions

22.01 DIS - Resolution #13-25 to Approve Local Hiring on Measure M Construction Projects

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Resolution #13-25 to approve Local Hiring on Measure M Construction Projects.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

23.00 Approval of Minutes

23.01 Approval of Minutes

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the minutes of the Regular/Study Session Meeting of August 7, 2013.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.00 Policy Implementation/Administrative Procedure Ratification

24.01 DIS - Opportunity for the Board of Trustees to Adopt Revised Board Policy 2715 Code of Ethics for Members of the Board of Trustees

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt revised Board Policy 2715, Code of Ethics for Members of the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.02 DIS - Opportunity for the Board of Trustees to Adopt Proposed Revisions to the Construction Contract General Conditions

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to adopt proposed revisions to the Construction Contract General Conditions.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

25.00 Close of Meeting

25.01 Public Comment (Items Not on Agenda)

There were no requests to address the Board.

25.02 Adjournment

There being no further business, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to adjourn the meeting at 8:48 p.m.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None


Secretary of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
A. Public Employment.....	13-24

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

Coastline College

CONTRACT EDUCATION – EBUS PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Shoro, Natasha	09/09/13	12/17/13	MTH	\$47.97

HIRING COMMITTEE FOR ART INSTRUCTOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bauman, Jane	07/01/13	08/31/13	EXM	\$43.55
Shelley, Karen	07/01/13	08/31/13	EXM	\$43.55
Torrini, Lynn	07/01/13	08/31/13	EXH	\$29.46

Late Justification: Paperwork was turned in late

GRANT CURRICULA – ESL GRANT FUNDS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Tsutsumida-Krampe, L.	09/05/13	12/31/13	EXM	\$43.55

GRANT COMPLIANCE – ESL

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Kuntzman, Linda	09/05/13	12/31/13	EXM	\$43.55

The following CCC Administrator, Full Time and Part Time Instructors to provide instructional opportunities for Navy Onshore and NCPACE for Military Contract Education during Fall Semester 2013.

Part Time Instructors

McElhaney, Brian

District

CFE NEGOTIATION MEETINGS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Holliday, Ann	08/06/13	08/08/13	EXM	\$43.55
Johnson, Daniel	08/06/13	08/08/13	EXM	\$43.55
Kennedy, Marilyn	08/06/13	08/08/13	EXM	\$43.55
Norling, Marcella	08/06/13	08/08/13	EXM	\$43.55
Schneiderman, Robert	08/06/13	08/08/13	EXM	\$43.55

Late Justification: Paperwork turned in after meetings

Golden West College**COUNSELOR SEARCH COMMITTEE**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
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Dickerson, Karen	07/22/13	08/23/13	EXM	\$43.55
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Nguyen, Jimmy	07/22/13	08/23/13	EXM	\$43.55
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Late Justification: Constituent committee approved just prior to start of interview process

SEARCH COMMITTEE FOR INSTRUCTIONAL ASSOCIATE - BIOLOGY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
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Kelly, Darla	07/26/13	08/15/13	EXM	\$43.55
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Plaster, Nikki	07/26/13	08/15/13	EXM	\$43.55
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Late Justification: Constituent committee approved just prior to start of interview process

SEARCH COMMITTEE FOR INSTRUCTIONAL ASSOCIATE – AUTOMOTIVE TECH

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
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Kasabian, John	07/31/13	08/10/13	EXM	\$43.55
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Kramer, Bryan	07/31/13	08/10/13	EXM	\$43.55
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Russell, Michael	07/31/13	08/10/13	EXH	\$29.46
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Late Justification: Constituent committee approved just prior to start of interview process

Orange Coast College**OCC FMD ARTS PAVILION CURATOR**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
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Norris, Trevor	09/05/13	12/20/13	EXH	\$29.46
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INSTRUCTIONAL UNIT ASSISTANTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
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Savage, Jennifer	08/26/13	12/15/13	IUM	\$1514.00	Economics
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Late Justification: Missed earlier Board

ADMINISTRATOR OVERLOADS

The following Administrator, to counsel for the period **08/26/13 to 12/15/13** for CCC, GWC and OCC, payment to be \$72.000/hr (based on Col. IV, Step 6 placement on the CFE/AFT Local 1911 Faculty Unit Contract). This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE indicated below:

<u>Name</u>	<u>LHE</u>
Pham, Hue	1.000

COUNSELOR OVERLOADS

Overload assignments for the following evening counselors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **08/26/13 to 12/15/13** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC

<u>Name</u>	<u>Wkly/Hrs</u>
Sambrano, Michelle Y.	2.000
Terry, Russell A.	3.000

OCC

<u>Name</u>	<u>Wkly/Hrs</u>
Bagatourian, Linda	2.000
Barnes, Carol	1.000
Cuellar, Eric	1.000
Duong, Nghia	1.000
Figueroa, Benjamin	1.000
Guillen, Denia	1.000
Hogue, Steven	1.000
Icaro, Ruby	1.000
Jackson, Nicolette	1.000
Kirch, Stacy	1.000
Marron, Elias	1.000
Nguyen, Jessica	1.000
Traver, Maria	1.000
Schneiderman, Robert	1.000
Wickremesinghe, Manoj	3.000

FACULTY OVERLOAD

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **08/26/13 to 12/15/13** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

CCC

<u>Name</u>	<u>LHE</u>
Wild, Michelle	0.500

GWC

<u>Name</u>	<u>LHE</u>
Almy, James B.	6.010
Bailly, Jennifer N.	1.500
Bales, Bruce N.	0.190
Barrett, David	2.000
Barua, Dibakar	6.000
Bennett, Jaima L.	1.000
Best, Amanda	4.000
Bouzar, Pete	7.500
Bowlby, Margot R.	9.000
Boyer, Nancy G.	1.000
Brodie, Nannette D.	0.330
Brownell, Beverley P.	2.520
Broyles, Zhenghong Z.	3.520
	10.50

Carmel, Diana D.	
Chapman, Nina	9.000
Chu, Alice	1.750
Cosand, Keisha L.	1.750
Crescimanno, Annamaria	4.500
Dunham, John P.	3.130
Egan, Catherine P.	7.500
Galassi, Cecelia A.	1.750
Garcia, Gonzalo A.	2.000
Granados, Ryane N.	2.500
Green, Katherine B.	2.000
Hamilton, Christopher L.	6.000
Harelson, Karen R.	2.100
Hashimoto, Rumi	2.100
Hausey, Collette J.	5.830
Hils-Williams, Jacqueline	1.500
Hoang, Antony T.	5.000
Isonio, Steven A.	1.500
Johnson, Leilani A.	4.750
Kelly, Darla E.	3.000
Kirchen, Deanna M.	8.000
Lamantia, Mary L.	4.500
Lavarini, Theresa L.	1.000
Lawler, William M.	2.870
Lervold II, John D.	6.000
Levin, Noah M.	3.000
Lewis, Lindsay L.	5.000
Lloyd, Douglas B.	2.500
Lopez-Rodriguez, Americo	2.250
Marino, David R.	2.500
Marinotti, Eva N.	1.770
Mcclain, Sunshine B.	10.50
Miller, Stephen D.	2.000
Mitchell, Nicholas D.	5.250
Miyadi, Barbara A.	2.420
Moore, David W.	1.500
Pascoe, Kimberly A.	6.500
Pham, Diep N.	2.500
Pizano, Veronica B.	0.500
Potts, Eva F.	1.770
Quiros, Victor R.	1.500
Ramm Engle, Martha	8.470
Rangel, Amy C.	0.500
Restelli, Diane M.	1.770
Sekins, Denise L.	1.770
Shaughnessy, Michael R.	1.500
	3.000

Shiroishi, Elizabeth R.	
Sienkiewicz, Laurie	2.750
Stein, Konrad M.	8.250
Sykes, Elizabeth D.	6.250
Tarango, Abraham P.	3.000
Tayyar, Paul	0.500
Ternes, Linda M.	4.000
Thach, Amy	2.420
Tran, Tammie M.	0.500
Ullrich, Richard R.	3.250
Vail, Travis J.	1.250
Villarreal, Roberto	0.580
Wilcox, Jennifer M.	2.000
Wilkinson, Ronald C.	2.000
Wood, Rose A.	1.000

OCC

<u>Name</u>	<u>LHE</u>
Adan, Amina	3.000
Arismendi-Pardi, Eduardo	4.000
Bialecki, Michael	1.380
Faridi, Abbas	2.250
Livingston, Tab	3.000
Maekawa, Naoko	4.000

2. Substitute FacultyPart time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2013-14 academic year.

Orange Coast College

<u>Name</u>
Bandaruk, Theodore

3. Full time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

FacultyRevise Placement due to Evidence of Additional Education

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Erdkamp, Kevin	CCC	Instructor, Accounting	08/26/13	A-III-07*
Garcia, Eric	CCC	Counselor	07/01/13	Q-III-07**

*revise from A-II-07

**revise from Q-II-07

4. Part time FacultyFALL

Assignments during the period **08/26/13-12/15/13** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency. The items listed below have been submitted late for Board approval due to scheduling conflicts, last minute program requirements and student enrollments demands.

Coastline College

<u>Name</u>	<u>LHE</u>
Bai, Hannah	3.750
Chen, Eric	3.750
Hanley, John	4.750
Khambatta, Zubin	3.750
Pentek, Jozsef	7.500
Ramirez, Natalie	5.250
Roberson, Russell	6.250
Young, Martin	9.000

Golden West College

<u>Name</u>	<u>LHE</u>
Augugliaro, Mary	1.770
Baker, Frank A.	3.000
Bergman, Martha	4.000
Brockelman, Tracy	8.000
Buckels, Gary	3.750
Buehler, Jamie	4.000
Burgos, Carissa R.	4.000
Cadilli, Jolina	5.000
Calisher, Jennifer D.	6.000
Cobbs, Anthony	3.000
Fong, Nancy A.	3.000
Head, Sara	4.500
Hoberg, Megan L.	4.500
Marten, Connie A.	3.000
Moberly, Erik K.	3.000
Morales, Irma	2.440
Morgan, Rebecca M.	3.000
Moridi, Shawheen	3.000
Oberlin, Masumi A.	1.770
Oseguera, Robert	2.500
Palmer, Leslie D.	7.330
Patterson, Jack G.	8.000
Quaye, Kaleeka	5.330
Revilla, Candace L.	4.000
Schroeder, Adam B.	4.500
	4.000

Sharp, Steven	
Shirah, Melissa J.	5.000
Wagner, Summer	6.000
Wang, Su F.	8.000
Zach, Alicia M.	3.110

Orange Coast College

<u>Name</u>	<u>LHE</u>
Banuelos, Marissa	3.000
Bass, Jenny	8.000
Calisher, Jennifer	4.000
Carbajal, Guillermo	1.125
Casey, Steven	4.063
Cervantes, Marley	5.500
Chrispens, Adriana	7.000
Cisco, Hilary	3.000
Cohen, Jill	3.000
Coronel, Jessica	3.000
Deering, Charles	6.500
Diaz, Albert	3.000
Fullmer, Stephen	7.515
Healy, Mitchell	1.500
Jorgensen, Brian	2.000
Kemmerer, Marcus	2.100
Kristjanson, David	6.250
Kuznetsov, Kira	3.000
Majidi, Afarin	8.000
Malinis, Bryan	9.000
Martinez, Rachel	3.240
Mays, Martin	5.688
McComb, James	3.000
Mesenhimer, Timothy	4.063
Ramirez, Jorge	4.000
Rocha Milatovic, Giselle	3.000
Romero, Maria Teresa	3.000
Seeley, Tiffany	6.000
Siemsen, Dana	5.000
Stuart, Andrew	8.000
Treglia, Jessica	4.000
Uhl, Scott	5.688
Vandervis, Melinda	3.000
Wang, Sufen	8.000
Young, John	6.915

5. Educational Administrator

None.

6. Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy</u> <u>#</u>
Ngo, Vincent	OCC	Dir, Financial Aid	09/05/13	G-24-03	O-019-14

7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

New Hires and Rehires

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy</u> <u>#</u>
Awolaye, Oluwaseyi	DIST	Budget Coordinator	09/05/13	E-54-04	D-006-14
Stiles, Leo	OCC	Recycling Center Assistant	09/05/13	E-42-01	O-021-14
Pirio, Jeanamarie	OCC	Adm & Records Tech II	09/05/13	E-45-01	O-001-14
Page, Elizabeth	OCC	Adm & Records Tech II	09/05/13	E-45-01	O-001-14

Promotions and Transfers

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy</u> <u>#</u>
Villalobos, Jessica	GWC	A & R Tech 2 (Matriculation)	08/22/13	E-45-05	G-008-14

Revise start date

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy</u> <u>#</u>
Ortega, Norma	OCC	Support Services Associate DSPS	08/23/13 *	E-45-01	O-018-14

*from 08/22/13

8. Reclassification and Reorganization/Reassignment

None.

9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Tran, Kathie	CCC	Student Fin Aid Coord	Special Assignment	09/01/13	11/30/13	E-54-05

Late Justification: Late notification of pending retirement of the Director of Financial Aid

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Daniel, Marion	CCC	Military Contract Edu Tech	Military Contract Edu Staff Aide	Extend from 08/31/13 to 11/30/13**	E-48-08
Guray, Minerva	CCC	Military Contract Edu Tech, Interm	Military Contract Edu Tech III	Extend from 08/31/13 to 11/30/13**	E-48-05
Hernandez, Laura	GWC	Staff Aide	Staff Assistant	Extend from 09/30/13 to 12/31/13	E-52-05
La, Bill	GWC	Instruc Assoc, Learnng Disabled	Disabled Studt Media Access Spec	Extend from 07/31/13 to 10/31/13*	E0-56-05
Lundrell, Candra	GWC	Staff Assistant, Sr	Coord, Community Services	Extend from 09/30/13 to 12/31/13	G-20-04
Mensah, Araba	CCC	Military Contract Edu Tech, Interm	Military Contract Edu Tech III	Extend from 08/31/13 to 11/30/13	E-48-05
Rose, Lynn	CCC	Military Contract Edu Tech	Special Assignment	Extend from 08/31/13 to 11/30/13**	E-44-05
Rusamiprasert, Laila	CCC	Staff Assistant-Spec Projects	Exec Assistant to the Pres	Extend from 06/30/13 to 09/30/13**	J-58-03
Swingle, Dejah	DIST	CTE Comty:Coll Grant Coord	Educ & Grant Service Coord	Extend from 08/31/13 to 12/31/13**	E-65-04
Vu, Tina	GWC	Student Fin Aid Tech	Special Assignment	Extend from 09/30/13 to 12/31/13	E-48-05

*Late Justification: Department emergency; to fill important vacancy due to medical leave

**Late Justification: Dept turned in the paperwork late

10. Short Term Hourly Staff

It is recommended that authorization be given for the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. **These assignments will vary in hours depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Adamo, Andrew	CCC	09/05/13	12/31/13	818030-847510	M,T,W,Th,F
Boscamp, Thomas	CCC	09/05/13	12/31/13	818030-847510	M,T,W,Th,F

Garcia, Teresita	OCC	07/10/13*	12/31/13	110001- 249501	M,T,W,Th,F
Le, Phillip H.	OCC	07/18/13*	12/31/13	110001- 260000	M,T,W,Th,F
Murray, Leslie	CCC	09/05/13	12/31/13	818030- 820544	M,T,W,Th,F
Ono, Joann	GWC	09/05/13	12/31/13	110001- 381101 110001- 369201	M,T,W,Th,F
Phung, Janny	OCC	06/28/13*	12/31/13	110001- 260000	M,T,W,Th,F
Ratnaransy, Simon	OCC	08/26/13***	12/31/13	110001- 247001	M,T,W,Th,F,S
Russell, Jay	GWC	08/26/13**	12/31/13	110001- 324001 110001- 324001	M,T,W,Th,F,
Surgenor, Kathleen	CCC	08/22/13**	12/31/13	110001- 870001	M,T,W,Th,F
Wood, Natalie	OCC	08/26/13***	12/31/13	812010- 266851	M,T,W

*Late Justification: Missed earlier Board; paperwork late from dept

** Late Justification: Department emergency; to fill important vacancy due to medical leave

***Late Justification: New Hire orientation was not given until 08/08/13; missed Board deadline

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Carranza, Andrea	GWC	09/05/13	12/31/13	124006- 361515	M,T,W,Th,F
Cobos, Bernardo	OCC	08/26/13**	12/31/13	812001- 201592 110001- 201591 124038- 201591	M,T,W,Th,F
Kang, Cindy	CCC	08/26/13*	12/31/13	124007- 856101	M,T,W,Th,F
Lam, Duy	OCC	08/26/13**	12/31/13	110001- 234000	M,T,W,Th
Nguyen, Timothy	GWC	08/22/13***	09/19/13	110001- 304502	M,T,W,Th,F
Pham, Katherine	GWC	09/05/13	12/31/13	124006- 361515	M,T,W,Th,F
Pham, Michelle	CCC	09/05/13	12/31/13	120183- 856601	M,T,W,Th,F
Sanchez, Chelsea	GWC	09/05/13	12/31/13	110001- 347101	M,T,W,Th,F

Tiger, Linda	GWC	09/05/13	12/31/13	120184-856601 110001-301103	M,T,W,Th,F
Tran, Thi Nga Thi	CCC	09/05/13	12/31/13	120183-856601 120184-856601	M,T,W,Th,F

*Late Justification: Department emergency for coverage help

**Late Justification: New Hire orientation was not given until 08/08/13; missed Board deadline

***Late Justification: Paperwork turned in late from dept

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Starrs, Elizabeth	OCC	07/01/13	12/31/13	330001-259101	M,T,W,Th,F

Late Justification: Missed earlier Board date; paperwork late from dept

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Campbell, Rebecca	GWC	09/05/13	12/31/13	124006-361516	M,T,W,Th,F
Candelaria, Keith	OCC	08/16/13**	12/31/13	110001-212100	M,T,W,Th,F
Contreras, Rebecca	GWC	09/05/13	12/31/13	124052-343303 124006-361516	M,T,W,Th,F,S
Gonzalez, Julian	GWC	09/05/13	12/31/13	813001-317104	M,T,W,Th,F
Leischner, Dena	GWC	09/05/13	12/31/13	124052-343303 124006-361516	M,T,W,Th,F,S
Monzon-Healy, Rosa	OCC	08/21/13*	12/31/13	124005-256101	M,T,W,Th
Pettway, Alexis	OCC	08/16/13**	12/31/13	110001-212100	M,T,W,Th,F

*Late Justification: Department submitted late due to evaluation of start of semester needs

**Late Justification: Original hourly declined position

11. Substitute Classified

None.

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

None.

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Golden West College

Levinson, Alexander
Lund, Jonathan
Nguyen, Andy
Nguyen, Duyen
Nguyen, Huyen
Nguyen, Maggie
Nguyen, Tien

Orange Coast College

Barajas-Valladares, Olivia
Biabani Hassanabadi, Nazmehr
Brewer, Chapman
Chavez-Ramos, Selena
Ezra, Paul Das
Ghandehari Saati, Hossein
Hassan, Haneen
Hoang, Minh Luc
Horney, Dustin
Kia, Nagmeh
LaFountain, Stephen
Marakami, Satsuki
Nguyen, Tammy
Nguyen, Thao
Nguyen, Van Tri
Popelka, Desiree
Rubio Alcantar, Joseph
Salem, Saedi
Santamaria, Jaime