

Regular Meeting

Board of Trustees

Coast Community College District

District Board Room

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, October 2, 2013

MINUTES*

A Regular Meeting/Budget Study Session of the Board of Trustees of the Coast Community College District was held on October 2, 2013 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board Vice President Hornbuckle called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Hornbuckle, Patterson, Moreno and Grant
Trustees Absent: Trustee Prinsky
Student Trustee Kelly joined the meeting at 6:00 p.m.

1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board regarding items on the Closed Session agenda.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session at 4.03 p.m. to discuss the following:

- a. **Public Employment** (Pursuant to *Government Code 54957(b)(1)*
Public Employment materials are available upon request from the Board of Trustees' Office

- 1. Faculty Special Assignments

2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
6. Classified Management
Director, Personnel Services
7. Classified Staff
Business Analyst Programmer
8. Reclassification and Reorganization/Reassignment
Educational Technology Designer
Educational Technology Specialist
Digital Media Production Analyst
Business Analyst Programmer
IT Applications Facilitator
Multimedia Specialist
Administrative Services Support Coordinator
9. Classified Temporary Assignments
Special Assignment
Student Activities Assistant
Admissions & Records Specialist
Student Services Coordinator
Staff Assistant, Sr.
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

b. Conference with Labor Negotiator
(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Groups:

Educational Administrators,

Coast Federation of Classified Employees(CFCE),

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

c. Public Employee Discipline/Dismissal/Release
(Pursuant to *Government Code* Section 54957)

d. Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Coast Community College Association vs. Coast Community College District,
Public Employment Relations Board Case No. LA-CE-5436-E
Coast Federation of Classified Employees vs. Coast Community College District,
Public Employment Relations Board Case No. LA-CE-5682-E
Vector Resources, Inc. vs. Coast Community College District, Orange County
Superior Court Case No. 30-2012-00600648
URS Corporation vs. Coast Community College District, Arbitration
Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-2013-
00219
American Fire & Casualty Co. vs. Coast Community College District, Orange
County Superior Court Case No. 30-2013-00625449
Rikki Selby vs. Coast Community College District, Orange County Superior Court
Case No. 30-2013-00630181
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento
County Superior Court Case No. 34-2013-8000-1441
Vidella Waller vs. Coast Community College District et al., Los Angeles County
Superior Court Case No. BC504096
Sandra Basabe vs. Coast Community College District et al., DFEH Case No.
85955-39167
Landmark Site Contractors vs. Coast Community College District, Orange County
Superior Court Case No. 30-2013-00638489
Homa Akhondzadeh-Myandoab vs. Coast Community College District et al.,
Orange County Superior Court Case No. 30-2013-00644987
Coast Federation of Educators vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5808-E
Barbara A. Price vs. California Teachers Association et al., Orange County
Superior Court Case No. 30-2013-00646740
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior
Court Case No. 34-2013-80001564
Coast Federation of Classified Employees vs. Coast Community College District,
Public Relations Board Case No. LA-CE-5840-E
Coast Community College District vs. John Merzweiler, Orange County Superior
Court Case No. 30-2013-00674136

e. Conference with Legal Counsel: Anticipated Litigation
Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Three cases including the following:

Construction Delays at Golden West College
Dispute with Puente Hills Habitat Preservation Authority
Threatened Litigation by Stephen Whitson

f. Conference with Legal Counsel: Anticipated Litigation
Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9. Two cases.

1.05 Reconvene Regular Meeting

Board Vice President Hornbuckle reconvened the meeting at 6:00 p.m.

1.06 Pledge of Allegiance

Trustee Moreno led the Pledge of Allegiance.

1.07 Report of Action in Closed Session (if any)

Ms. Frazier-Mathews, Secretary of the Board of Trustees, reported that For **Item 1.04 a. Public Employment**, on a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted four in favor (Trustee Prinsky being absent) to approve all personnel items. (See Appendix pages 12-21)

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Patterson, Moreno and Grant
Noes:	None
Absent:	Trustee Prinsky and Student Trustee Kelly
Abstain:	None

1.08 Public Comment (Items on Open Session Agenda)

There were no requests to address the Board on items on the Open Session agenda. However, the Board called Mr. Merzweiler at this time to address the Board on a non-agenda item regarding Golden West College.

2.00 Informative Reports

2.01 Report from the Chancellor

Dr. Andrew Jones, Chancellor, was absent.

2.02 Reports from the Presidents

The following College Presidents provided reports to the Board:

Mr. Wes Bryan, President of Golden West College
Dr. Dennis Harkins, President of Orange Coast College
Dr. Vince Rodriguez on behalf of Dr. Lori Adrian, President of Coastline College

2.03 Reports from the Presidents of Student Government Organizations

The following representatives provided reports to the Board on behalf of the student government organizations:

Mr. Kevin Pham, Coastline Community College
Ms. Rachel Gajardo, Orange Coast College
Mr. Mitchell Jimenez, Golden West College

2.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Ms. Cheryl Stewart, on behalf of Dr. Pedro Gutierrez, Coastline Community College Academic Senate President.

Mr. Gregg Carr, Golden West College Academic Senate President.

Ms. Denise Cabanel-Bleuer, Orange Coast College Academic Senate President, who shared a resolution passed by the Senate regarding labor voting rights and privileges in District Governance Council.

2.05 Reports from the Presidents of Employee Representative Groups

The following Presidents of Employee Representative Groups provided reports to the Board:

Ms. Catherine Reedy on behalf of Ms. Ann Nicholson, Coast Federation of Classified Employees (CFCE).

Mr. Dean Mancina, Coast Federation of Educators/American Federation of Teachers (CFE/AFT).

Ms. Julia Clevenger, Association of Confidential Employees.

2.06 Reports from the Board of Trustees

Board members provided individual reports at this time. Trustee Patterson requested that Golden West President Bryan provide the Board with a confidential memo regarding Mr. Merzweiler's public comment prior to the next Board Meeting.

2.07 Reports from Board Committees and Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings, and provided updates on committee activities and meetings.

2.08 DIS - Report on Unfunded Retiree Liability

Vice Chancellor of Administrative Services and Finance, Mr. W. Andrew Dunn, provided a report to the Board on Unfunded Retiree Liability, and answered Trustees' questions. Mr. Mancina also addressed the Board as Chair of the Health Benefits Advisory Committee.

2.09 DIS - Report on the Coast Community College District Employee Bond Program

Vice Chancellor Dunn presented a report on the Employee Bond Program, which was discussed by Trustees.

Trustee Moreno made a motion that was seconded, and amended, by Trustee Patterson, that Staff review Board Policy 6403 Cashiering and Cash Handling Responsibilities and Guidelines, and return to the Board at a future meeting with a report containing recommendations on retaining bonding for those employees who handle funds or property, including the cost and details of the bonding process.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	Trustee Prinsky
Abstain:	None

2.10 DIS - Report on Measure C and Measure M

Vice Chancellor Dunn provided an overview of the report on Measure C and Measure M that had previously been presented at the Citizens' Oversight Committee, and responded to Trustee questions. Trustee Hornbuckle requested that the Board be provided with a roster of the Measure M Committee members.

2.11 DIS - Report from Trustee Patterson on ACCJC Warning to the Coast Community College District

Trustee Patterson presented a report to the Board regarding the ACCJC Warning to the Coast Community College District. After discussion, on a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to refer this report to the Accreditation Committee for their review, with a request to set an earlier date for the Accreditation Meeting (currently scheduled for November 12, 2013) so that this item could be returned to the November 6th Board Meeting for action by the full Board.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	Trustee Prinsky
Abstain:	None

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for 2013 and tentative Board Meeting Dates for 2014 as presented in the October 2, 2013 Agenda. It was noted there would be a special meeting set for review of policies and procedures late November/early December 2013.

3.02 Meetings and Conferences of the Association of Community College Trustees (ACCT), Association of Community College League (CCLC), and California Community College Trustees (CCCT)

The Board reviewed the meetings and conferences of the ACCT, CCLC and CCCT.

3.03 Board Directives Log

The Board reviewed and discussed the Board Directives Log. On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to make the following changes to the Board Log:

Item #2 Bond Program would be returned in November 2013.

Item #3 Measure C and Measure M, would be returned to the Board for a quarterly report.

Item #6 Adult Education, due date was changed to November 2013.

Item #2 International Education (Annual Reports) due date was changed to November 2013.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	Trustee Prinsky
Abstain:	None

3.04 DIS - Review of Instructional Material Fees

The Board reviewed the Instructional Material Fees and forwarded them for action at the November 6, 2013 Board Meeting.

CONSENT CALENDAR (Items 5.01-23.01)

Corrections were made to the following items:

Page 93, **Item 18.01 b. Authorization for Changes in Salary Schedules**, a revised attachment was provided.

Page 95, **Item 19.01 DIS - Independent Contractors Under \$10,000, Forsberg Consulting**, the rate of compensation was revised to read "Services are billed at \$110 an hour".

Page 95, **Item 19.01 DIS - Independent Contractors Over \$10,000, E. Bailey Consulting Inc.** was amended to include "Services are billed at \$75 per hour".

Item 14.03 GWC - Approval of Non-Standard Agreement between Sodexo America LLC and the Coast Community College District to Provide Management and Operations of Food Services at Golden West College was pulled for discussion.

On a motion by Trustee Grant, seconded by Trustee Patterson, the Board voted to approve the balance of the Consent Calendar as corrected.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	Trustee Prinsky
Abstain:	None

After discussion, on a motion by Student Trustee Kelly, seconded by Trustee Grant, the Board voted to approve **Item 14.03, Non-Standard Agreement between Sodexo America LLC and the Coast Community College District to Provide Management and Operations of Food Services at Golden West College.**

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Patterson, Grant and Kelly
Noes: None
Absent: Trustee Prinsky
Abstain: Trustee Moreno

DISCUSSION CALENDAR

24.00 Buildings and Grounds Approvals

24.01 Authorization to File Notice of Completion and Release Retention Funds

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to authorize the Chancellor or designee to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

OCC Acoustical Panel Project Bid No.: 2014
Contractor: Norse Corporation

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes: None
Absent: Trustee Prinsky
Abstain: None

24.02 DIS - Approval of Standard Professional Services Agreement with Willdan Geotechnical for Geotechnical Inspection Services; Orange Coast College Recycling Center

On a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to authorize the employment of Willdan Geotechnical for Geotechnical Inspection for the Orange Coast College Recycling Center pursuant to the District's Standard Professional Services Agreement. Furthermore it was recommended that the President of the Board of Trustees, or designee, be authorized to sign related documents, indicating approval by the Board of Trustees.

Estimated Cost for Geotechnical Investigation Services: \$12,000

Fiscal Impact: \$12,000 (Measure M - General Obligation Bond Funds)
Master Plan Approved Project
OCC Recycling Center

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes: None
Absent: Trustee Prinsky
Abstain: None

24.03 DIS - Authorization to Purchase District Technology Equipment from Trace3, Inc. for Endeavor Program using CMAS Contract CMAS 3-12-70-2247E

Trustee Moreno made a motion which was seconded by Trustee Grant, to approve the contract, however, withdrew his motion for discussion of the item. On a motion by Student Trustee Kelly, seconded by Trustee Hornbuckle, the Board voted to authorize the District to purchase networking equipment and implementation services from Trace3, Inc for the Project Endeavor Program and to issue related purchase orders, having determined that this arrangement was in the District's best interest. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$241,000 (Measure M-General Obligation Bond Fund)
Master Plan Approved Project
District - Upgrade Information Technology

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Grant and Kelly
Noes: Trustee Patterson
Absent: Trustee Prinsky
Abstain: None

25.00 General Items of Business

25.01 DIS - Approval of Contractors for FY 2013-2014 Pursuant to District's Standard Annual Agreement for Contractor Services

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the following contractors for the performance of a variety of contractor services throughout the District. These contractors would complete the District's Standard Annual Agreement for services, and the District would obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor would send an invoice to the District based upon the agreed-upon price. The Board President, or designee, was authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees.

California Stage and Lighting
3601 W. Garry Avenue
Santa Ana CA 92704

Pinnacle Landscaping
2200 S Fairview Rd
Santa Ana CA 92704

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	Trustee Prinsky
Abstain:	None

26.00 Approval of Minutes

26.01 DIS - Approval of Minutes

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the revised minutes of the Special Meeting of September 4, 2013 and the Regular Meeting/Budget Study Session of September 4, 2013.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	Trustee Prinsky
Abstain:	None

27.00 Close of Meeting

27.01 Public Comment (Items Not on Agenda)

There were no requests to address the Board at this time.

27.02 Adjournment

There being no further business, on a motion by Trustee Grant, seconded by Trustee Moreno, the Board voted to adjourn the meeting at 8:51 p.m.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	Trustee Prinsky
Abstain:	None


Secretary of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
A. Public Employment.....	12-21

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

Coastline College

ABI AND ADAPTIVE FITNESS PROGRAM COORDINATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Ryan, Celeste	08/26/13	12/15/13	EXM	\$43.55

Late Justification: Assignment overlooked on load sheet

MILITARY CONTRACT EDUCATION PROGRAM ADMINISTRATIVE SUPPORT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Montooth, Carisa	01/02/14	05/25/14	EXH	\$29.46

PART TIME COUNSELING – MILITARY/CONTRACT EDUCATION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Montooth, Carisa	01/27/14	05/25/14	UNT	\$73.94

PART TIME COUNSELING – MILITARY/CONTRACT EDUCATION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Montooth, Carisa	01/02/14	01/24/14	INH	\$73.94

EBUS PROGRAM, CHINA CAMPUS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Shoro, Natasha	11/18/13	01/12/14	MTH	\$47.97

Golden West College

MICROBIOLOGY LAB SUPPORT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Valinluck, Michael	08/26/13	12/15/13	EXH	\$29.46

Late Justification: Assignment missed during Fall processing

POLICE POST CERTIFIED CONTRACT CLASSES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chauncey, Stephen	10/03/13	06/30/14	EXH	\$29.46
Pena, Richard	10/03/13	06/30/14	EXH	\$29.46

Orange Coast College**INSTRUCTIONAL UNIT ASSISTANTS**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Smith, Kevin	09/10/13	12/15/13	IUM	\$1514.00	Physical Education

Late Justification: Late Academic Senate elections

HEAD COACH – CROSS COUNTRY STIPEND

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Knox, John	11/01/13	11/30/13	EXM	\$43.56
Ochoa, Marco	11/01/13	11/30/13	EXM	\$43.56

HEAD COACH – WOMEN'S VOLLEYBALL STIPEND

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Cutenese, Charles	11/01/13	11/30/13	EXM	\$43.56

HEAD COACH – WOMEN'S WATER POLO STIPEND

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Iacopetti, Anthony	11/01/13	11/30/13	EXM	\$43.56

HEAD COACH – FOOTBALL STIPEND

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Smith, Carl	11/01/13	11/30/13	EXM	\$43.56

WOMEN'S & MEN'S SOCCER STIPEND

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Smith, Kevin	11/01/13	11/30/13	EXM	\$43.56

FOCUS DAY PERFORMANCE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Murdy, David	09/13/13	09/14/13	EXH	\$29.46

Late Justification: Decision to have live performance was made after Board deadline

PHOTO EQUIPMENT MAINTENANCE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Gillisen, Blade	09/20/13	12/15/13	EXM	\$43.56

Late Justification: Lost in campus mail

PART TIME COUNSELING - EOPS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lam, Mymy	08/24/13	12/15/13	UNT	\$65.50
Weber, Daniel	08/24/13	12/15/13	UNT	\$73.94

Late Justification: Replacement of a part time counselor

2. Substitute Faculty

Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2013-14 academic year.

Coastline College

Leath McRae, Jennifer

Golden West College

Corfield, Daniel

Salazar, Yvonne

Voogd, Vinita

3. Full time Faculty

None.

4. Part time Faculty

Summer Assignments

Assignments to be paid in accordance with the current salary part time faculty schedule and not to exceed 26.25 hours per week, based on an 8 week session.

Golden West College

For the period **06/17/13-08/10/13**

<u>Name</u>	<u>Wkly/Hrs</u>
Morgan, Rebecca	9.000
Late Justification: Misplaced paperwork	

FALL

Assignments during the period **08/26/13-12/15/13** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency. The items listed below have been submitted late for Board approval due to scheduling conflicts, last minute program requirements and student enrollments demands.

Coastline College

<u>Name</u>	<u>LHE</u>
Cervantes, Marley	4.500
Martinez, Patricia	1.500
Motter, Karen	1.875

Golden West College

<u>Name</u>	<u>LHE</u>
Armendaris, Francesca	1.500
Artemova, Alina	2.490
Boocock III, William	1.660
Brady, Kenneth	0.750
Chao, Iris	1.500
Corcoran, Sean	1.500
Corfield, Daniel	0.750
Hafner, Susan	0.830
Ho, Kristy	1.500
Munoz, Alex	5.000
Oberle, Heath	2.500
Storm, Barbara	3.000

Orange Coast College

<u>Name</u>	<u>LHE</u>
Durpee, Jonathan	5.000
Manhan, Nancy	6.000
Neal, Teresa	6.000

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2013-14 school year for the period 10/03/13 to 06/30/14, not to exceed 498 hours:

Nester, Eric

5. Educational Administrator

None.

6. Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy</u> <u>#</u>
TBA Deis, Dianna	OCC	Director, Personnel Services	TBD	G-24-04	O-016-14

7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

New Hires and Rehires

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
TBA Hurst, Geoff	DIST	Business Analyst Programmer	10/03/1 3	E-69- 02	D-007-14

8. Reclassification and Reorganization/Reassignment

It is recommended that authorization be given for the following changes for Classified Staff:

Reorganization/ReassignmentsClassified

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Amito'elau, Sylvia	CCC	(Ancillary) Educ Media Designer E-69	(Ancillary) Educ Tech Designer E-69	07/01/13
Dixon, Robert	CCC	(Ancillary) Instr Sys Dev Programmer E-65	(Ancillary) Educ Tech Specialist E-65	07/01/13
Hanna, John	GWC	Sys/Network Analyst II E-69	Dig Media Prod Analyst E-69	07/01/13
Keough, Janell	CCC	(Military/CE) Mil/Cont Ed App Proj Coor E-69	(CE/Military) Bus Analyst Programmer E-69	07/01/13
Jones, Kerry	CCC	(CE) Contr Ed App Prog Analyst Assist E-54	(CE/Military) IT Applications Facilitator E-60	07/01/13
Milunas, Joe	OCC	Web/Multi Programmer E-59	Educ Tech Specialist E-65	07/01/13
Schellingerhout, Hank	OCC	Photo/Spec Events Assist E-48 (50%) & Applic Prog Analyst Assist E-54 (50%)	Multimedia Specialist E-54	07/01/13
Stracner, Michael	OCC	Inform Sys Tech, Sr E-64	Adm Serv Support Coord E-64	07/01/13
Tran, Toan	CCC	ISD Multi Ana/Prog/Producer E-69	(Ancillary) Educ Tech Designer E-69	07/01/13
Vinh, Tho	CCC	(Ancillary) Web/Multi Programmer E-59	(Ancillary) IT Applications Facilitator E-60	07/01/13
Van Dorn, Julia	GWC	Multimedia Dev Specialist E-65	Educ Tech Specialist E-65	07/01/13
Worden, Mark	CCC	(Ancillary) Web/Multimedia Designer E-65	(Ancillary) Educ Tech Specialist E-65	07/01/13
Yanalunas, Meg	CCC	(Ancillary) Educ Media Designer E-69	(Ancillary) Educ Tech Designer E-69	07/01/13
Zaki, Sohair	CCC	(Ancillary) Applic Sys Analyst E-69	(Ancillary) Bus Analyst Programmer E-69	07/01/13

9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
De La Rosa, Jennifer	CCC	Mil Contract Educ Prg Coor	Special Assignment	Extend from 10/31/13 to 01/31/14	E-54-05
Hampton, April	OCC	Office Coord	Student Activities Asst	Extend from 09/30/13 to 12/31/13	E-44-05
Harrison, Nathaniel	CCC	Coord, Cont Educ Instruc Services	Special Assignment	Extend from 10/31/13 to 01/31/14	G-18-06
Hayes, Laura	CCC	Mil Contract Educ Tech, Interm	Special Assignment	Extend from 10/31/13 to 01/31/14	E-45-05
Montgomery, Cyndee	OCC	Staff Assistant	A & R Specialist	Extend from 09/30/13 to 01/31/14	E-58-04
Morvice, Michael	OCC	Staff Assistant, Sr	Student Svcs Coord	Extend from 08/31/13 to 12/31/13	E-60-04
Shaffer, Eva	OCC	Student Activities Asst	Staff Assistant, Sr	Extend from 08/31/13 to 12/31/13	E-54-02

10. Short Term Hourly Staff

It is recommended that authorization be given for the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. **These assignments will vary in hours depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Carrasco, Marriah	GWC	10/03/13	12/31/13	110001-379903	M,T,W,Th,F
Delgado, Adrian	OCC	09/09/13*	12/31/13	110001-212100	M,T,W,Th,F
Lopez, Johanna	GWC	10/03/13	12/31/13	124044-359301	M,T,W,Th,F
Nguyen, Paul	GWC	10/03/13	12/31/13	124044-359301	M,T,W,Th,F
Pham, Tien	GWC	10/03/13	12/31/13	124036-349303	M,T,W,Th,F
Sta Ana, Christine	DIST	10/01/13*	12/31/13	110001-	M,T,W,Th,F

				182000	
Tiger, Linda	GWC	09/16/13**	09/27/13	110001-	M,T,W,Th,F
				314102	

*Late Justification: Late paperwork

**Late Justification: To provide clerical support and assistance in P.E. during the recruitment of a vacancy

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Gernlewicz, Zuzanna	OCC	10/03/13	12/31/13	812035-210402	M,T,W,Th,F
Hwang, Samantha	CCC	10/03/13	12/31/13	120184-856601	M,T,W,Th,F
Le, Vy	GWC	10/03/13	12/31/13	110001-347101	M,T,W,Th,F
Nguyen, Stacy	CCC	10/03/13	12/31/13	120184-856601	M,T,W,Th,F

Hourly/Temporary/Professional (Non Faculty) to perform skilled technical duties such as athletic training duties, production of student newspaper, maintain online classes, provide real time captioning (in-class text) for deaf students or assist with associated student programs in one or more of the following campus departments and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Hannah, Youssef	OCC	09/10/13	12/31/13	110060-204001	M,T,W,Th
Hargreaves, Jonathan	OCC	09/10/13	12/31/13	110060-204001	M,T,W,Th

Late Justification: Department submitted late for Board deadline

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Alcala, Joey L.	OCC	09/10/13**	12/31/13	812020-205401	M,T,W,Th,F
Giovanni, Giana Di	OCC	09/09/13*	12/31/13	330001-259101	M,T,W,Th,F
Holiday, Brian	GWC	10/03/13	12/31/13	813015-381401	S,Su
Jimenez, Javier	GWC	10/03/13	12/31/13	813015-381401	S,Su
Joubert, Chloe	OCC	09/10/13**	12/31/13	812020-205403	M,T,W,Th,F

Mai, Ann Loan	OCC	09/09/13*	12/31/13	330001- 259101	M,T,W,Th,F
Montes, Jennifer	OCC	09/10/13**	12/31/13	812020- 205403	M,T,W,Th,F
Sanchez, Erik	OCC	09/22/13**	12/31/13	812020- 205401	M,T,W,Th,F

*Late Justification: Orientation completed after Board deadline

**Late Justification: Late submittal by department

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Dawes, Arthur	CCC	07/01/13*	12/31/13	110001- 880601	M,T,W,Th,F
Saldana, Fernando	GWC	10/03/13	12/31/13	813001- 317116	M,T,W,Th,F
Sirchia, Elizabeth	GWC	09/07/13*	12/31/13	813001- 317102	M,T,W,Th,F
Tara, Myra	GWC	10/03/13	12/31/13	813001- 317116	M,T,W,Th,F
Wills, Kacie	GWC	10/03/13	12/31/13	110001- 347151	M,T,W,Th,F

*Late Justification: Missed earlier Board

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

11. Substitute Classified

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to

perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

Golden West College

Wall, Susan

Tiger, Linda

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

None.

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Golden West College

Abdallah, Bayyinah
Abu-Samrah Salaymeh, Sumar
Alberts, Dylan
Andrews, David
Bonk, Mackenzie
Bui, Duy Minh
Carrasco, Marriah
Do, Kelly
Haile, Alula
Hawari, Aia Jamal
Hoang, Megan
Huesca, Beatriz
Kim, Duane
Lam, Cindy
Lam, Tom T.
Mai, Diana
Messer, Martin
Nelson, Dominique
Ngu, Amie
Ngu, Michael
Nguyen, Son
Nguyen, Yen
Rodriguez, Kira
Schell, Elizabeth

Orange Coast College

Anderson, Marie
Brittall, Elizabeth
Brown, Sandra
Chew, Genesis
Chu, Vuong
Cuff, Allison
Davidson, Jordan
Diaz, Abel
Ghyaz, Mohamed
Grams, Virginia
Hashemi, Adib
Heng, Stephanie
Hong, Suk
Lee, Christopher
Lord, Nicole
Ly, Phung
Macias, Karen
Ngo, Johnny
Nguy, Nghia
Nguyen, Linh

Nguyen, Toan
Nguyen, Trang
Nguyen, Tuan
Oparko, Paul
Pham, Tommy
Qaysia, Wafaa
Quiroz, Jorge
Rashidipoor, Azalia
Shaylor, Lacey
Tran, Y
Wasserman, Chelsea
Zubotov, Paulina

