

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, November 20, 2013

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on November 20, 2013 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 4:01 p.m.

1.02 Roll Call

Trustees Present: Trustees Prinsky, Hornbuckle, Patterson, Moreno and Grant
Student Trustee Kelly joined the meeting at 6:00 p.m.
Trustees Absent: None

1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public)

The Board recessed to Closed Session at 4:04 p.m. to discuss the following:

a. Conference with Real Property Negotiator
(Pursuant to *Government Code* Section 54956.8)

District Negotiators: Dr. Richard Pagel and Mr. Jerry Marchbank
Negotiating Party: Orange County Fair and Events Center
Purpose: To establish negotiating parameters for price and terms of payment
Address: 88 Fair Drive, Costa Mesa, CA 92626

District Negotiators: Dr. Richard Pagel and Mr. Brad Avery
Negotiating Party: Orange County Sanitation District
Purpose: To establish negotiating parameters for price and terms of payment
Address: 1700-2000 West Coast Highway, Newport Beach, CA 92663

b. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
6. Classified Management
Director, Internal Audit
7. Classified Staff
Child Development Specialist
Skilled Maintenance (Locksmith)
8. Reclassification and Reorganization/Reassignment
Executive Director of Human Resources
9. Classified Temporary Assignments
Military Contract Educ Staff Aide
Military Contract Educ Tech III
Special Assignment
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

c. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Groups:

Educational Administrators,
Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

d. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

e. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Coast Federation of Classified Employees vs. Coast Community College District, Public Employment Relations Board Case No. LA-CE-5682-E
URS Corporation vs. Coast Community College District, Arbitration
Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-201300219
American Fire & Casualty Co. vs. Coast Community College District, Orange County Superior Court Case No. 30-2013-00625449
Rikki Selby vs. Coast Community College District, Orange County Superior Court Case No. 30-2013-00630181
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento County Superior Court Case No. 34-2013-8000-1441
Vidella Waller vs. Coast Community College District et al., Los Angeles County Superior Court Case No. BC504096
Sandra Basabe vs. Coast Community College District et al., DFEH Case No. 85955-39167
Homa Akhondzadeh-Myandoab vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2013-00644987
Coast Federation of Educators vs. Coast Community College District, Public Employment Relations Board Case No. LA-CE-5808-E
Barbara A. Price vs. California Teachers Association et al., Orange County Superior Court Case No. 30-2013-00646740
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior Court Case No. 34-2013-80001564
Coast Federation of Classified Employees vs. Coast Community College District, Public Relations Board Case No. LA-CE-5840-E
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665
Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2013- 0068364

f. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Three cases including the following:

Construction Delays at Golden West College
Dispute with Puente Hills Habitat Preservation Authority
Claim by James Williams

g. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9. Two Cases.

1.05 Reconvene Regular Meeting

The meeting was reconvened by Board President Prinsky at 6:05 p.m.

1.06 Pledge of Allegiance

Trustee Patterson led the Pledge of Allegiance.

1.07 Report of Action in Closed Session (if any)

Secretary of the Board, Ms. Julie Frazier-Mathews, reported the following action from Closed Session:

For **Item 1.04 b. Public Employment**, on a motion by Trustee Moreno seconded by Trustee Hornbuckle, the Board voted to approve all personnel items as amended. (See Appendix pages 22-28)

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno and Grant
Noes:	None
Absent:	Student Trustee Kelly
Abstain:	None

For **Item 1.04 f. Conference with Legal Counsel: Anticipated Litigation, Claim by James Williams**, on a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted unanimously to deny the claim.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno and Grant
Noes:	None
Absent:	Student Trustee Kelly
Abstain:	None

1.08 Public Comment (Items on Open Session Agenda)

Mr. Chris Bradley and Dr. Eduardo Arismendi-Pardi addressed the Board at this time.

2.00 Informative Reports

2.01 Reports from Board Committees and Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings, and provided updates on committee activities and meetings.

2.02 DIS - Update on District and Orange Coast College Land Development Opportunities

Vice Chancellor of Administrative Services and Finance, Mr. W. Andrew Dunn, gave the Board a brief update on the District and OCC Land Development Opportunities.

Mr. Jim Goodell of Public Private Ventures gave a presentation on Revenue Enhancement Program Phase I for the land at Orange Coast College and the District Site Parcel 1. Additionally, Mr. Paul Komer and Mr. Andrew Perez of Brailsford and Dunlavey addressed the Board regarding the proposed development opportunities at Orange Coast College.

2.03 DIS - Report on Long-Term Faculty Hiring Plan

Chancellor Andrew Jones provided the Board with an overview of the long-term faculty hiring plan. The Board discussed the hiring plan at length with the Chancellor, Vice Chancellor of Administrative Services, College Presidents and Academic Senate Presidents. Dr. Prinsky suggested revisiting Vision 2020 on faculty hiring for a mid-course correction. The Chancellor indicated he would continue to meet with the expanded District Consultation Council and report back to the Board in April 2014.

2.04 DIS - Report on Student Success

Chancellor Jones provided a memo to the Board. Trustees discussed at length his recommendations and requested that these be brought back on the December 11th agenda for action on the recommendations. The Chancellor indicated he would be working with the Academic Senates and constituency groups to move on the recommendations prior to bringing them back to the Board.

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed Board Meeting Dates.

3.02 Board Directives Log

The Board reviewed the Board Directives Log. On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to make the following changes:

Item #1 on the Monthly Report: Employee Bond Program - due date changed to December 11, 2013

Item #1 on the Annual Reports on Unfunded Retiree Liability - due date changed to October 14, 2014

Item #2 on the Annual Reports on International Education Programs - due date changed to November 2014.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

3.03 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming conferences of the AACC, ACCT, CCLC and CCCT.

Board President Prinsky recessed the meeting at 7:50 p.m.

The meeting was reconvened at 8:00 p.m.

3.04 DIS - Opportunity for the Board to Review Revised Board Policy 2905 General Counsel

Board President Prinsky opened the discussion by explaining that an ad hoc committee had been formed to look at options to reduce legal costs and review Board Policy 2905 General Counsel. She outlined proposed revisions to the policy. Trustee Prinsky also indicated that District General Counsel, Dr. Jack Lipton, had offered to hold a series of training sessions for District and college staff on contracts, human resources and other topics to decrease the need for legal review.

After in-depth discussion regarding proposed changes, Trustee Prinsky made a motion, seconded by Trustee Grant, to move Board Policy 2905 for second reading on the December 11, 2013 Board of Trustees' agenda with the following proposed changes:

The second sentence of the first paragraph to read "General Counsel though may advise the Chancellor and Board **of Trustees** of potential legal problems."

The second paragraph to read "The General Counsel provides legal services to the District as authorized by the Chancellor, **Board of Trustees acting as a whole**, Vice Chancellors, College Presidents, the District's Chief Human Resources Officer and Risk Manager, including legal advice, research, training and opinions to the Chancellor and Board of Trustees. The General Counsel works closely with the Board President, the Chancellor, **the Board Clerk**, the Board Secretary and other administrators designated by the Chancellor, and reports directly to the Chancellor and Board of Trustees."

The final sentence to read: "The General Counsel provides additional legal reports and advice as requested by the Chancellor or Board **of Trustees, acting as a whole.**"

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

3.05 DIS - Membership of Re-established Retirement Board

Mr. Dean Mancina, President of CFE, addressed the Board regarding faculty involvement. Vice Chancellor of Administrative Services and Finance, Mr. W. Andrew Dunn, outlined the Membership of Re-established Retirement Board, and Trustees discussed the make-up of the Retirement Board and the option of adding faculty and classified members to the Board.

Student Trustee Kelly made a motion to affirm the following make-up for the Retirement Board: (1) Audit/Budget Board Committee members, (2) Vice Chancellor of Administrative Services, (3) Administrative Director of Fiscal Affairs, (4) Director of Internal Audit, (5) a faculty representative appointed by the Academic Senates of all three colleges, (6) a classified representative appointed by the Classified Senates of all three colleges, (7) a faculty union representative and (8) a classified union representative. There was no second to this motion.

After further discussion by the Board, it was requested that this be brought back to the December 11th meeting for action.

4.00 CONSENT CALENDAR – (Items 5.01 – 22.01)

Student Trustee Kelly requested that his travel item to attend the CCLC Annual Convention be pulled from the agenda.

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the balance of the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

23.00 DISCUSSION CALENDER

24.00 General Items of Business

Trustee Prinsky made a motion that was seconded by Student Trustee Kelly to approve Items 24.01 through 24.21. Trustee Patterson made a substitute motion to approve the revised employment agreement with Jocelyn Groot as submitted at the meeting.

After discussion, Trustees Prinsky and Patterson withdrew their motions so that each employment agreement could be approved individually.

24.01 CCC - Employment Agreement, Dean, Military/Corporate and Community Projects

On a motion by Trustee Prinsky, seconded by Student Trustee Kelly, the Board voted to approve the employment agreement (as revised) with Joycelyn Groot, CCC, to serve as

Dean, Military/Corporate and Community Programs, commencing on July 1, 2014 and ending on June 30, 2015. Compensation to be \$143,811 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes: None
Absent: None
Abstain: None

24.02 CCC - Employment Agreement, Vice President, Administrative Services

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the employment agreement with Christine Nguyen, CCC, to serve as Vice President, Administrative Services, commencing on July 1, 2014 and ending on June 30, 2016.

Compensation to be \$153,455 annually, based on the appropriate step placement. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes: None
Absent: None
Abstain: None

24.03 CCC - Employment Agreement, Vice President, Instruction and Student Services

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve the employment agreement with Vincent Rodriguez, CCC, to serve as Vice President, Instruction and Student Services, commencing on July 1, 2014 and ending on June 30, 2016. Compensation to be \$153,455 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes: None
Absent: None
Abstain: None

24.04 CCC - Employment Agreement, Dean

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the employment agreement between Nancy Jones, CCC, to serve as Dean commencing on July 1, 2014 and ending on June 30, 2016. Compensation to be \$137,811

annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.05 DIS - Employment Agreement, Vice Chancellor Educational Services and Technology

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the employment agreement with Andreea Serban, District, to serve as Vice Chancellor of Educational Services and Technology, commencing on July 1, 2014 and ending on June 30, 2017. Compensation to be \$190,000 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.06 GWC - Employment Agreement, Coordinator, Criminal Justice Training Center

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the employment agreement with Steven Ames, GWC, to serve as Coordinator, Criminal Justice Training Center, commencing on July 1, 2014 and ending on June 30, 2016. Compensation to be \$79,435 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.07 GWC - Employment Agreement, Associate Dean/Director, Student Health Center

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the employment agreement with Robin Bachmann, GWC, to serve as Associate Dean/Director, Student Services, commencing on July 1, 2014 and ending on June 30, 2016. Compensation to be \$112,076 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.08 GWC - Employment Agreement, Dean

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the employment agreement of David Baird, GWC, to serve as Dean, commencing on July 1, 2014 and ending on June 30, 2016. Compensation to be \$146,811 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.09 GWC - Employment Agreement, Dean

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve the employment agreement with Ronald Lowenberg, GWC, to serve as Dean, commencing on July 1, 2014 and ending on June 30, 2016. Compensation to be \$140,811 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.10 GWC - Employment Agreement, Director, Accessibility Center for Education

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the employment agreement with Chad Bowman, GWC, to serve as Director, Accessibility Center for Education, commencing on July 1, 2014 and ending on June 30, 2016. Compensation to be \$91,156 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related document, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.11 OCC - Employment Agreement, Dean

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve the employment agreement with Paul Asim, OCC, to serve as Dean, commencing on July 1, 2014 and ending on June 30, 2016. Compensation to be \$140,811 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.12 OCC - Employment Agreement, Dean

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the employment agreement with Kevin Ballinger, OCC, to serve as Dean, commencing on July, 2014 and ending on June 30, 2016. Compensation to be \$146,811 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.13 OCC - Employment Agreement, Dean

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the employment agreement with Douglas Benoit, OCC, to serve as Dean, commencing on July 1, 2014 and ending on June 30, 2016. Compensation to be \$137,811 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.14 OCC - Employment Agreement, Vice President, Student Services

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve the employment agreement between Kristin Clark, OCC, to serve as Vice President, Student Services, commencing on July 1, 2014 and ending on June 30, 2016. Compensation to be \$153,455 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.15 OCC - Employment Agreement, Director, Career Services

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the employment agreement with Cassell Lawson, OCC, to serve as Director, Career Services, commencing on July 1, 2014 and ending on June 30, 2016. Compensation to be \$112,076 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.16 OCC - Employment Agreement, Dean

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve the employment agreement with Michael Mandelkern, OCC, to serve as Dean, commencing on July 1, 2014 and ending on June 30, 2016. Compensation to be \$143,811 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.17 OCC - Approval of Employment Agreement, Dean

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the employment agreement with Madjid Niroumand, OCC, to serve as Dean, commencing on July 1, 2014 and ending on June 30, 2016. Compensation to be \$137,811 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.18 OCC - Employment Agreement, Dean of Kinesiology and Athletics

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the employment agreement with Michael Sutliff, OCC, to serve as Dean of Kinesiology and Athletics, commencing on July 1, 2014 and ending on June 30, 2016. Compensation to be \$137,811 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.19 OCC - Employment Agreement, Director of EOPS

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the employment agreement with Stephen Tamanaha, OCC, to serve as Director of EOPS, commencing on July 1, 2014 and ending on June 30, 2016. Compensation to be \$112,076 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes: None
Absent: None
Abstain: None

24.20 OCC - Employment Agreement, Vice President

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the employment agreement with John Weispfenning, OCC, to serve as Vice President, commencing on July 1, 2014 and ending on June 30, 2016. Compensation to be \$147,455 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes: None
Absent: None
Abstain: None

24.21 OCC - Employment Agreement, Associate Dean/Director, Student Health Center

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the employment agreement between Sylvia Worden, OCC, to serve as Associate Dean/Director, Student Health Center, commencing on July 1, 2014 and ending on June 30, 2016. Compensation to be \$115,076 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes: None
Absent: None
Abstain: None

24.22 OCC - Authorization to Conduct a Short-term Language Study Abroad Program in Madrid, Spain during Summer 2014

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve the Short-term Language Study Abroad Program in Madrid, Spain during Summer 2014. Orange Coast College part-time instructor Adrienne Merlo to serve as faculty. This program is a standard travel contractor agreement. All logistical arrangements to be handled by ACCENT (International Consortium for Academic Programs Abroad). No replacement costs for faculty assigned to program. All payments by trip participants for travel services to be made to the travel contractor. Travel contractor to account to CCCD for the total cost of the trip.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

25.00 Non-Standard Agreements

25.01 DIS - Authorization to Enter into a Non-Standard Client Services Agreement between the Coast Community College District and Marsh Risk and Insurance Services

On a motion by Trustee Hornbuckle, seconded by Student Trustee Kelly, the Board voted to approve the agreement for specialty insurance brokerage services. The Board President, or designee, was authorized to sign this agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$35,000 per year, for three years, subject to a cost of living related increase of 3% on each anniversary of the effective date as an annual service fee for specialized insurance services.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

26.00 Resolutions

26.01 DIS - Resolution #13-30 of the Board of Trustees to Close the Commercial Property Loophole

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to adopt Resolution #13-30 to close the Commercial Property Loophole.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	Trustee Hornbuckle

26.02 DIS - Resolution #13-31 Adopting the Board of Trustees' Meeting Schedule for Calendar Year 2014

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #13-31, the meeting schedule for Calendar Year 2014.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

27.00 DIS – Approval of Minutes

27.01 DIS - Approval of Minutes

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the minutes of the Special Meeting of September 18, 2013 and the Regular Meeting of September 18, 2013.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

28.00 Policy Implementation/Administrative Procedure Ratification

28.01 DIS – Board Policies for Approval and Administrative Procedures for Ratification

The following Board Policies and Administrative Procedures were brought for first reading on November 6, 2013. Revisions or changes suggested by Legal Counsel and/or members of the Board and other constituencies were incorporated as appropriate.

BPs and APs related to Delegation of Authority

- BP 2430 Delegation of Authority to CEO – revision
- AP 2430 Delegation of Authority – new
- BP 6100 Delegation of Authority – revision
- AP 6100 Delegation of Authority – new
- BP 6150 Designation of Authorized Signatures – revision
- AP 6150 Designation of Authorized Signatures – new
- BP 6340 Bids and Contracts – revision
- AP 6340 Bids and Contracts – new
- BP 6350 Contracts Relating to Construction – new
- AP 6350 Contracts Relating to Construction – new
- BP 6370 Contract for Independent Contractor or Professional Experts – new
- AP 6370 Contract for Independent Contractor or Professional Experts – new
- BP 7110 Delegation of Authority – new
- AP 7110 Delegation of Authority– new

Chapter 2. Board of Trustees

- BP 2510 Participation in Local Decision Making - revision
- AP 2510 Participation in Local Decision Making – new based on consolidating two existing BPs

Chapter 3. General Institution

BP 3310 Records Retention and Destruction - revision
AP 3310 Records Retention and Destruction - revision
BP 3410 Nondiscrimination - new
AP 3410 Nondiscrimination - new
BP 3420 Equal Employment Opportunity - revision
AP 3420 Equal Employment Opportunity - new
BP 3430 Prohibition of Harassment-revision
AP 3430 Prohibition of Harassment - new
BP 3435 Discrimination and Harassment Investigations
AP 3435 Discrimination and Harassment Investigations
BP 3440 Service Animals
AP 3440 Service Animals
BP 3500 Campus Safety
AP 3500 Campus Safety
BP 3501 Campus Security and Access
AP 3501 Campus Security and Access
BP 3505 Emergency Response Plan
AP 3505 Emergency Response Plan
BP 3515 Reporting Of Crimes
AP 3515 Reporting Of Crimes
BP 3516 Registered Sex Offender Information
AP 3516 Registered Sex Offender Information
BP 3518 Child Abuse Reporting
AP 3518 Child Abuse Reporting
BP 3520 Local Law Enforcement
AP 3520 Local Law Enforcement
BP 3530 Weapons Prohibited On Campus
AP 3530 Weapons Prohibited On Campus
BP 3540 Sexual and Other Assaults On Campus
AP 3540 Sexual and Other Assaults On Campus
BP 3550 Drug Free Environment and Drug Prevention Program - revision
BP 3560 Alcoholic Beverages
AP 3560 Alcoholic Beverages
BP 3710 Securing Of Copyright
AP 3710 Securing Of Copyright
BP 3750 Use Of Copyrighted Material
AP 3750 Use Of Copyrighted Material

Chapter 4. Academic Affairs

BP 4010 Academic Calendar – revision
AP 4010 Academic Calendar – new
BP 4020 Program Curriculum and Course Development – revision
AP 4020 Program, Curriculum, and Course Development – new
BP 4025 Philosophy and Criteria for Associate Degree and General Education - revision
BP 4050 Articulation – revision
AP 4050 Articulation – new
BP 4400 Community Services Program - revision
BP 4901 International and Multicultural Education – revision
AP 4901 International Students – new

Chapter 5. Student Services

BP 4250 Probation Disqualification and Readmission - revision
AP 4250 Probation Disqualification and Readmission - new
BP 5110 Counseling - revision
AP 5110 Counseling - new
BP 5150 Extended Opportunity Programs and Services - revision
AP 5150 Extended Opportunity Programs and Services - new

Chapter 6. Fiscal Affairs

BP 6250 Budget Management
AP 6250 Budget Management
BP 6310 Accounting
AP 6310 Accounting
BP 6315 Warrants
AP 6315 Warrants
BP 6320 Investments
BP 6330 Purchasing
AP 6330 Purchasing
BP 6333 Institutional Memberships
AP 6365 Contracts – Accessibility Of Information Technology (Rehabilitation Act, Section 508 Compliance)
AP 6380 Vendors
BP 6450 Wireless Or Cellular Telephone Use
AP 6450 Wireless And Cellular Telephone Use
BP 6500 Property Management
AP 6500 Property Management
BP 6520 Use & Security For District & Personal Property
AP 6520 Use & Security For District & Personal Property
BP 6530 District Vehicles
AP 6530 District Vehicles
BP 6535 Use Of District Equipment
AP 6535 Use Of District Equipment
BP 6540 Insurance And Authority To Settle Minor
AP 6540 Insurance And Authority To Settle Minor
BP 6550 Disposal Of District Property
AP 6550 Disposal Of Property
BP 6600 Capital Construction
AP 6600 Capital Construction
BP 6620 Naming Of Facilities And Properties
AP 6620 Naming Of Facilities And Properties
BP 6740 Citizens' Bond Oversight Committee
AP 6740 Citizens' Bond Oversight Committee
BP 6750 Parking And Traffic
AP 6750 Parking And Traffic
BP 6800 Occupational And Workplace Safety
AP 6800 Occupational And Workplace Safety
BP 6850 Hazardous Materials
AP 6850 Hazardous Materials
BP 6900 Bookstores
BP 6910 Housing

BP 6960 Identity Theft Prevention
AP 6960 Identity Theft Prevention

Chapter 7. Human Resources

BP 7240 Confidential Employees
AP 7240 Confidential Employees
BP 7270 Student Workers
AP 7270 Student Workers
BP 7365 Discipline and Dismissals-Classified Employees
AP 7365 Discipline and Dismissals-Classified Employees
BP 7400 Travel
AP 7400 Travel

Trustee Patterson made a motion, seconded by Student Trustee Kelly, that these policies be continued to the December 2nd Special Meeting, and for General Counsel's recommendations to be incorporated as much as possible prior to that meeting. Dr. Serban indicated that she would incorporate some of General Counsel's recommendations, however, some required further review and discussion by the Board. She also indicated she would make a note on the cover page to highlight any policies that incorporated his recommended changes.

It was then suggested that the Board approve all policies and administrative procedures where General Counsel had no legal concerns at this meeting. Student Trustee Kelly withdrew his second.

Trustee Moreno then seconded the motion, to incorporate General Counsel's recommendations as much as possible and for all of these policies and administrative procedures to be brought back to the December 2nd meeting.

Motion carried with the following vote:

Ayes:	Trustees Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	Trustees Prinsky and Hornbuckle

29.00 Close of Meeting

29.01 Public Comment (Items Not on the Agenda)

There were no requests to address the Board at this time.

29.02 Adjournment

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to adjourn the meeting at 10:04 p.m.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes: None
Absent: None
Abstain: None


Julie Frazier-Mathews, Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	<i>Pages</i>
Public Employment	22-28

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

Coastline College

CAREER AND TECHNICAL WORKSHOP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Baitoo, Hilda	11/21/13	12/30/13	EXH	\$29.46
Barnes, Stephen	11/21/13	12/30/13	EXM	\$43.55
Crowley, Debra	11/21/13	12/31/13	EXH	\$29.46
Lockwood, Frederick	11/21/13	12/30/13	EXM	\$43.55
Mai, Maria	11/21/13	12/30/13	EXH	\$29.46
Sampson, Kevin	11/21/13	12/30/13	EXH	\$29.46
Sicklick, John	11/21/13	12/30/13	EXH	\$29.46
Vu, Minh	11/21/13	12/30/13	EXH	\$29.46

CURRICULUM DEVELOPMENT WORKSHOP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chapman, Cheryl	11/21/13	12/30/13	EXH	\$29.46
Smith Jones, Lisa	11/21/13	12/31/13	EXH	\$29.46

SPANISH 180 TELECOURSE STUDENT HANDBOOK

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Alwehelby, Julie	11/21/13	12/30/13	EXH	\$29.46

ENGLISH 135 STUDENT HANDBOOK

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Strauss-Thacker, E.	11/21/13	12/30/13	EXH	\$29.46

EBUS PROGRAM, CHINA CAMPUS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Salvi, Lisa	11/18/13	01/05/14	MTH	\$47.97
Late Justification: Late paperwork from department				

District Office

DIGITAL MEDIA ARTS PATHWAY DAY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Baitoo, Hilda	11/21/13	11/30/13	EXH	\$29.46

Chapman, Cheryl	11/21/13	12/31/13	EXH	\$29.46
Terry, Brenda	11/21/13	11/30/13	EXH	\$29.46

Golden West College**WRITING CENTER TUTOR**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Burgos, Carissa	09/19/13	09/30/13	EXH	\$29.46
Jereb, Claudia	09/19/13	09/30/13	EXH	\$29.46
Kabaji, Noha	09/19/13	09/30/13	EXH	\$29.46

Late Justification: Clerical error, misplaced paperwork

Orange Coast College**STUDENT APPLICATIONS FOR UC CAMPUSES**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Ross, Clara	11/07/13	12/16/13	EXH	\$29.46
Tovar, Anna	11/07/13	12/16/13	EXH	\$29.46
Weber, Daniel	11/07/13	12/16/13	EXH	\$29.46

Late Justification: Misplaced paperwork

INTERNSHIP ACADEMY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Broberg, Scott	11/07/13	11/30/13	EXH	\$73.94
Tsutsumida, Damian	11/07/13	11/30/13	EXH	\$73.94

Late Justification: Missed earlier Board

COMPUTERIZED ECONOMICS EXAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Gulu, Michelle	10/02/13	10/04/13	EXH	\$29.46
Sanchez, Ivan	10/02/13	10/03/13	EXH	\$29.46
Seeley, Tiffany	10/03/13	10/04/13	EXH	\$29.46

Late Justification: Request for available proctor(s) on emergency basis

PILATES GUEST LECTURER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Place, Donna	11/21/13	11/22/13	EXH	\$29.46

ATHLETIC ALUMNI OUTREACH PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Thornton, Michael	01/27/14	05/25/14	EXH	\$29.46

SAILING CENTER ERGONOMIC & STRENGTH LAB

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Casey, Steven	01/27/14	05/25/14	EXH	\$29.46
Prioleau, Paul	01/27/14	05/25/14	EXH	\$29.46

ARTS PAVILLION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Norris, Trevor	11/21/13	12/15/13	EXH	\$29.46

FACULTY OVERLOAD

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **08/26/13 to 12/15/13** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC

<u>Name</u>	<u>LHE</u>
Wilkinson, Ronald	4.000

Late Justification: Clerical error, late paperwork

OCC

<u>Name</u>	<u>LHE</u>
Livingston, Tab	2.000

Late Justification: Paperwork received late from department

2. Substitute Faculty**Part time Faculty Substitutes**

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2013-14 academic year.

OCC

Blasius, Mary
De Jong-Pombo, Teresa
Reyes, Jesus

3. Part time Faculty**FALL**

Assignments during the period **08/26/13-12/15/13** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency. The items listed below have been submitted late for Board approval due to scheduling conflicts, last minute program requirements and student enrollment demands.

OCC

<u>Name</u>	<u>LHE</u>
Hellman, Amy	7.125
Herman, Allen	4.750

Quinn, Nicole 3.000

INTERSESSION

Assignment during the period of **01/02/14-01/24/14:**

Coastline College

<u>Name</u>	<u>LHE</u>
Chow, Brian	2.000
Diaz-Brown, William	3.000
Everett, Michael	3.000
Lieu, Thanhthuy	4.000
Perez, Elena	3.000
Pifer, Heather	3.000
Shoro, Natasha	3.000
Tyndal, Jason	3.000
Waller, Ellis	3.000

Orange Coast College

<u>Name</u>	<u>LHE</u>
Arakaki, Christine	1.000

4. Educational Administrator

None.

5. Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Rachel Snell	DIST	Director, Internal Audit	12-9-13	G-26-6	D-010-14

6. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

Promotion

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Aguillon, Jessica	OCC	Child Development Specialist 75%, 10 mo	11/21/13	E-41-01	O-003-14

Revision to Change Start Date for New Hire

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
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Dunsmore, GW Skilled Maintenance 11/12/13* E-51- G-010-14
 Robert C (Locksmith) 01
 *from 11/07/13

7. Reclassification and Reorganization/Reassignment

It is recommended that authorization be given for the following change for Classified Management:

Classified Management

Temporary Reassignment

Name	LOC	From	To	Term
Andrews, James	DIST	Adm Director of Human Resources G-32	Executive Director of Human Resources G-34	01/01/14 to 06/30/14*

*Temporary assignment to address short-term leadership, direction, and administration for District Human Resources programs and services.

8. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

Extension of End Dates for Out of Class Assignments

Name	LOC	From	To	Action	Plcmt
Daniel, Marion	CCC	Military Contract Edu Tech	Military Contract Edu Staff Aide	Extend from 11/30/13 to 02/28/14	E-48-05
Guray, Minerva	CCC	Military Contract Edu Tech, Interm	Military Contract Edu Tech III	Extend from 11/30/13 to 02/28/14	E-48-05
Mensah, Araba	CCC	Military Contract Edu Tech, Interm	Military Contract Edu Tech III	Extend from 11/30/13 to 02/28/14	E-48-05
Rose, Lynn	CCC	Military Contract Edu Tech	Special Assignment	Extend from 11/30/13 to 02/28/14	E-44-05

9. Short Term Hourly Staff

It is recommended that authorization be given for the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. **These assignments will vary in hours depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence,

maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Goode, Kathleen	OCC	09/26/13*	6/30/14	110001-249002	M,T,W,Th,F As assigned

*Shorthanded due to current degree works projects and readjustments of assignment

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Pizzarusso, Hope	GWC	11/07/13	12/31/13	124073-353224	M,T,W,Th,F As assigned

Late Justification: Late paperwork

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Lotfy, Walid	GWC	11/23/13	06/30/14	813015-381401 127006-385102	Sat, Sun
Pacheco, Mercedes	GWC	11/23/13	06/30/14	813015-381401 127006-385102	Sat, Sun
Staneart, David	GWC	11/23/13	06/30/14	813015-381401 127006-385102	Sat, Sun
Zecua, Rene	GWC	11/10/13*	06/30/14	813015-381401	Sat, Sun

*Late Justification: Missed earlier Board

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Harwell, Kasey	GWC	09/19/13*	06/30/14	110001-317301	M,T,W,Th,F
Nua, Melody	GWC	11/21/13	06/30/14	110001-317301	M,T,W,Th,F
Taylor, Tyler	GWC	11/21/13	06/30/14	110001-317301	M,T,W,Th,F As assigned

*Late Justification: Pending budget approval

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is **ill or on leave of absence, or to fill a vacancy during recruitment** for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Arreola, Steve B.	GWC	11/12/13	06/30/13	110001-324504	M,T,W,Th,F As assigned

Late Justification: Late paperwork from department

10. Substitute Classified

None.

11. Clinical Advisors/Summer

None.

12. Medical Professional Hourly Personnel

None.

13. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Golden West College

Dorsett, Emily E.

Freedman, Brittany

Mendoza, Aileen

Nguyen, Katherine

Nguyen, Yen H.

Orange Coast College

Huynh, Donna