

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, December 11, 2013

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on December 11, 2013 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Prinsky, Hornbuckle, Patterson, Moreno and Grant
Student Trustee Kelly joined the meeting at 6:00 p.m.
Trustees Absent: None

1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public)

The Board recessed to Closed Session at 4:01 p.m. to discuss the following:

a. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
6. Classified Management
 - Director, Marketing & Public Relations
 - Acting Director, Public Relations & Marketing
 - Director, College Foundations & Community Relations
7. Classified Staff
 - Instructional Associate-Biology & Physical Sciences
 - Military Course Assistant II
 - Accounting Assistant II
 - Child Development Specialist
8. Reclassification and Reorganization/Reassignment
9. Classified Temporary Assignments
 - Administrative Assistant to Vice President
 - Staff Assistant, Sr
 - Student Activities Assistant
 - Staff Assistant
 - Coordinator of Community Services
 - Admission & Records Specialist
 - Student Services Coordinator
 - Education & Grant Service Coordinator
 - Special Assignment
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

b. Conference with Labor Negotiator
(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Groups:

Educational Administrators,
Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

c. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Coast Federation of Classified Employees vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5682-E

URS Corporation vs. Coast Community College District, Arbitration

Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-2013-
00219

American Fire & Casualty Co. vs. Coast Community College District, Orange County
Superior Court Case No. 30-2013-00625449

Rikki Selby vs. Coast Community College District, Orange County Superior Court Case
No. 30-2013-00630181

City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento
County Superior Court Case No. 34-2013-8000-1441

Vidella Waller vs. Coast Community College District et al., Los Angeles County
Superior Court Case No. BC504096

Sandra Basabe vs. Coast Community College District et al., DFEH Case No. 85955-
39167

Homa Akhondzadeh-Myandoab vs. Coast Community College District et al., Orange
County Superior Court Case No. 30-2013-00644987

Coast Federation of Educators vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5808-E

Barbara A. Price vs. California Teachers Association et al., Orange County Superior
Court Case No. 30-2013-00646740

City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior Court
Case No. 34-2013-80001564

Coast Federation of Classified Employees vs. Coast Community College District,
Public Relations Board Case No. LA-CE-5840-E

City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No.34-
2013-80001665

Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2013-
0068364

Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No. 480-
2014-00049C

e. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9.

Three cases including the following:

Construction Delays at Golden West College
Dispute with Puente Hills Habitat Preservation Authority
Dispute with Kendall-Hunt Publishing Co.

f. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9.

Two Cases.

1.05 Reconvene Regular Meeting

The meeting was reconvened by Board President Prinsky at 6:06 p.m.

1.06 Pledge of Allegiance

Trustee Grant led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

Secretary of the Board, Ms. Julie Frazier-Mathews, reported the following action from Closed Session:

For **Item 1.04 a. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted unanimously to approve all personnel items as amended. (See Appendix pages 22-38)

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno and Grant
Noes:	None
Absent:	Student Trustee Kelly
Abstain:	None

For **Item 1.04 d. Conference with Legal Counsel, Existing Litigation, American Fire and Casualty Co. vs. Coast Community College District, Orange County Superior Court Case No. 30-2013-00625449**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted unanimously to approve the settlement agreement.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno and Grant
Noes:	None
Absent:	Student Trustee Kelly
Abstain:	None

For **Item 1.04 d. Conference with Legal Counsel, Existing Litigation, Kimlan Nguyen vs. Coast Community College District et al, EEOC Charge No. 480-2014-00049C**, on a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted unanimously to respond to the charge as necessary.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno and Grant
Noes:	None
Absent:	Student Trustee Kelly
Abstain:	None

1.08 Public Comment (Items on Open Session Agenda)

There were no requests to address the Board.

1.09 Presentations

Chancellor Jones recognized Trustees Prinsky, Hornbuckle and Patterson for their leadership this past year as Board President, Board Vice President and Board Clerk. Student Trustee Kelly also presented Trustee Prinsky with a ceremonial resolution on behalf of the District Student Council.

2.00 Organization of the Board

2.01 Board Officers Election

On a motion by Trustee Grant, seconded by Student Trustee Kelly, the Board voted to appoint Trustee Hornbuckle as Board President.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None

On a motion by Trustee Prinsky, seconded by Student Trustee Kelly, the Board voted to appoint Trustee Grant as Board Vice President.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	Trustee Grant

Trustee Moreno made a motion for Trustee Patterson to be Board Clerk. The vote failed due to no second.

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to appoint Trustee Moreno as Board Clerk.

Motion failed with the following vote:

Ayes: Trustees Patterson, Moreno and Kelly
Noes: Trustees Hornbuckle and Grant
Absent: None
Abstain: Trustee Prinsky

On a motion by Student Trustee Kelly, seconded by Trustee Hornbuckle, the Board voted to appoint Trustee Prinsky as Board Clerk.

Motion passed with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Grant, and Kelly
Noes: Trustees Patterson and Moreno
Absent: None
Abstain: None

2.02 Appointments to Board Committees, County Department of Education Groups and Other Assignments

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the following changes to Board Committees, County Department of Education Groups and Other Assignments:

a. Appointment to the Board of Trustees' Career Technical Education Committee

Members: Trustee David Grant, Term expires December 2014
Trustee Mary Hornbuckle, Term expires 2015

b. Appointment to the Board of Trustees' Land Development Committee

Members: Trustee David Grant, Term expires December 2014
Trustee Jim Moreno, Term expires December 2015

c. Appointment to the Board of Trustees' Personnel Committee

Members: Trustee Jerry Patterson, Term expires December 2014
Trustee Jim Moreno, Term expires December 2015

d. Appointment to Board of Trustees' Legislative Affairs Committee

Members: Trustee Jerry Patterson, Term expires December 2014
Trustee Lorraine Prinsky, Term expires December 2015

e. Appointment to Board of Trustees' Audit and Budget Committee

Members: Trustee Mary Hornbuckle, Term expires Decemver 2014
Trustee Jerry Patterson, Term expires December 2015

f. Appointment to Board of Trustees' Accreditation Committee

Members: Trustee Lorraine Prinsky, Term expires December 2014
Trustee Mary Hornbuckle, Term expires December 2015

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes: None
Absent: None
Abstain: None

g. Appointments of Trustee Representatives to Serve as Liaisons to District Auxiliary Organizations

Trustee Prinsky made a motion to keep the Trustee Liaisons to District Auxiliary Organizations the same as 2013. This motion was seconded by Trustee Patterson, who then withdrew his motion.

After discussion, on a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to make the following changes to the liaisons to District Auxiliary Organizations:

Coast Community College District Foundation - Trustee Jim Moreno
Orange Coast College Foundation - Trustee Jerry Patterson
Golden West College Foundation – Trustee Mary Hornbuckle
Coastline Community College Foundation - Trustee Lorraine Prinsky
Coast Community College Enterprise Corp – Trustee David Grant

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes: None
Absent: None
Abstain: None

h. Appointment of Trustee to Serve on the Nominating Committee to Orange County on School District Organization

i. Appointment of Trustee to Serve on the Orange County School Board's Political Action Group Effort (PAGE)

On a motion by Student Trustee Kelly, seconded by Trustee Hornbuckle, the Board voted to recommend the appointment of Trustee Moreno to the Nominating Committee to Orange County on School District Organization, and Trustee Patterson to the Orange County School Board's Political Action Group Effort.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes: None
Absent: None
Abstain: None

2.03 Recess for Reception

Board President Hornbuckle recessed the meeting for a short reception at 6:50 p.m.

3.00 Preliminary Matters Continued

3.01 Reconvene Meeting

The meeting was reconvened at 7:12 p.m.

3.02 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years service to the Coast Community College District:

Classified

Anh Auduong, DIS, Financial/Accounting Analyst, retirement effective December 31, 2013
Leopoldo De Leon, OCC, Maintenance Skilled, retirement effective December 31, 2013
David Schindler, OCC, Groundskeeper 3, retirement effective December 31, 2013

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to accept the retirements.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

4.00 Public Hearings

4.01 Public Hearing before the Board of Trustees Regarding Award of an Energy Conservation Contract(s)

The Public Hearing was opened at 7:14 p.m. Vice Chancellor of Administrative Services and Finance, Mr. W. Andrew Dunn, gave an overview to the Board regarding the award of an Energy Conservation Contracts. There were no requests from the public to address the Board. After discussion, Board President Hornbuckle closed the Public Hearing.

Board President Hornbuckle, with the consent of the full Board, moved the following items forward in the agenda:

Item 29.01 Energy Services Contract between Coast Community College District and Southland Industries for Golden West College Lighting Energy Efficiency Project, RFP No. 2023.

Item 29.02 Energy Services Contract between Coast Community College District and Lighting Technology Services Inc. for Coastline Community College Lighting Energy Efficiency Project, RFP #2023.

Item 29.03 Energy Services Contract between Coast Community College District and SmartWatt Energy Inc. for Orange Coast College Lighting Energy Efficiency Project RFP #2023.

Trustee Prinsky made a motion that was seconded by Trustee Patterson to approve **item 29.01**. Trustee Patterson then withdrew his second.

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to make a finding that the anticipated cost to the District for conservation services provided under these agreements would be less than the anticipated cost to the District of thermal, electrical or other energy that would have been consumed by the District in the absence of these purchases, for all three agenda items.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to approve **Items 29.01** Energy Services Contract between Coast Community College District and Southland Industries for Golden West College Lighting Energy Efficiency Project, RFP No. 2023, **Item 29.02** Energy Services Contract between Coast Community College District and Lighting Technology Services Inc. for Coastline Community College Lighting Energy Efficiency Project, RFP No. 2023, and **Item 29.03** Energy Services Contract between Coast Community College District and SmartWatt Energy Inc. for Orange Coast College Lighting Energy Efficiency Project, RFP No. 2023.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

5.00 Informative Reports

At this time, President Hornbuckle, with the consent of the Board, moved **Item 5.03** forward.

5.03 Reports from Presidents of Student Government Organizations

The following representatives provided reports to the Board on behalf of the student government organizations:

Ms. Sophia Sourivong, Coastline Community College
Ms. Rachel Gajardo, Orange Coast College
Mr. Mitchell Jimenez, Golden West College

5.01 Report from the Chancellor

Chancellor Jones provided a brief report to the Board.

5.02 Report from the Presidents

The following College President provided reports to the Board:

Dr. Lori Adrian, Coastline Community College
Mr. Wes Bryan, Golden West College
Dr. Dennis Harkins, Orange Coast College

5.04 Reports from Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Dr. Pedro Gutierrez, Coastline Community College
Dr. Pedro Gutierrez on behalf of Ms. Denise Cabanel-Bleuer, Orange Coast College
Mr. Greg Carr, Golden West College

5.05 Reports from Presidents of Employee Representative Groups

The following Presidents of Employee Representative Groups provided reports to the Board:

Ms. Ann Nicholson, Coast Federation of Classified Employees (CFCE)
Mr. Dean Mancina, Coast Federation of Educators/American Federation of Teachers (CFE/AFT) who introduced Dr. Jessica Alabi, OCC, under Faculty Spotlight

5.06 Reports from the Board of Trustees

Board members provided individual reports at this time.

5.07 Reports from Board Committees and Review of Board Committee Meeting Dates

Board members reviewed the dates of upcoming Board Committee meetings, and provided updates on committee activities and meetings.

5.08 DIS - Review of Quarterly Financial Status Report

Vice Chancellor of Administrative Services and Finance, Mr. W. Andrew Dunn, gave the Board an overview of the Quarterly Financial Status Report. Mr. Dunn and Vice Chancellor of Educational Services and Technology, Dr. Andreea Serban, answered Trustees' questions.

On a motion by Trustee Patterson, seconded by Student Trustee Kelly, the Board voted to receive and file the Quarterly Financial Status Report.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

5.09 DIS - Student Success

The Chancellor indicated that an update on student success would be forthcoming.

6.00 Matters for Review, Discussion and/or Action

6.01 Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for 2014.

6.02 Meetings and Conferences of the ACCT, CCLC and CCCT

The Board reviewed the meetings and conferences of the ACCT, CCLC and CCCT.

6.03 DIS - Board Directives Log

The Board reviewed and discussed the Board Directives Log and revised the due date on Item #1, Employee Bond Program, to January 15, 2014.

6.04 DIS - Consideration of Annual Pay Raise for the Board of Trustees

Trustee Patterson made a motion that the Board approve a 5% pay raise for itself. The motion failed due to no second. Trustee Prinsky indicated, however, that the Board's salary would be restored by 3%. Trustee Moreno declined the 3% reinstatement of pay.

6.05 DIS - Acceptance of the Coast Community College District External Auditor's Report for Fiscal Year 2012-2013

Ms. Peggy McBride and Mr. Usman Ilyas of Vasquez & Company LLP, gave a presentation to the Board for Fiscal Year 2012-2013. Trustees discussed the auditor's recommendations in the Letter of Comments to Management. Vice Chancellor of Administrative Services and Finance, Mr. W. Andrew Dunn, indicated that staff would be addressing the recommendations and corrective actions, and developing a plan of action that would be brought to the Board early next year for their review.

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board accepted the report for the 2012-2013 audit results and directed staff to take these results and recommendations, and move forward. He also requested that the terms of office for Trustees be corrected, and asked the Board President to prepare a letter to Vasquez & Co. thanking them for their work this past year.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted that a plan of action be developed to resolve the audit recommendations and corrective actions be added to the Board Directives Log with a due date of March 2014 for a progress report.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

6.06 DIS - Appointment to Citizens' Oversight Committee to Fill Vacant Position

On a motion by Student Trustee Kelly, seconded by Trustee Grant, the Board voted to appoint Brandon Alvarado to the Citizens Oversight Committee.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

6.07 DIS - Membership of Re-established Retirement Board

On a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to affirm the makeup for the Retirement Board as (1) Two Audit and Budget Board Committee members, (2) Vice Chancellor of Administrative Services, (3) Administrative Director of Fiscal Affairs, (4) Director of Internal Audit, (5) Faculty Member, and (6) Classified Member.

Mr. Dean Mancina and Ms. Kathleen Reedy addressed the Board regarding this item. Trustee Patterson amended his motion, which was acceptable to Trustee Grant, to include a stipulation that the faculty member would be elected by CFE, and the classified member by CFCE.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

6.08 DIS - Board Policies and Administrative Procedures for First Reading

The following Board Policies and Administrative Procedures were brought to the Board for first reading:

Chapter 4

BP 4030 Academic Freedom – Revision

BP 4060 Delineation of Functions Agreements – Revision

BP 4100 Graduation Requirements for Degrees and Certificates – Revision

BP 4110 Honorary Degrees – Revision

Chapter 5

BP 5010 Admissions and Concurrent Enrollment – Revision

BP 5050 Student Success and Support Program – Revision

Chapter 7

BP 7600 Campus Safety

AP 7600 Campus Safety

Dr. Serban indicated she had read General Counsel's recommendations and agreed to provide an explanation of any recommendations that were not incorporated when the policies and administrative procedures were returned for approval. Trustee Moreno requested that Dr. Serban also notate if there was no applicable Administrative Procedure or if one was being worked on.

Board President Hornbuckle recessed the meeting for a 10 minute break.

The meeting was reconvened at 9:26 p.m.

7.00 CONSENT CALENDAR

On a motion by Trustee Kelly, seconded by Trustee Prinsky, the Board voted to approve the Consent Calendar with one change, to remove a duplicate class listed for Orange Coast College Art A242 Advanced Sculpture.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

28.00 DISCUSSION CALENDAR

29.00 Buildings and Grounds Approvals

Items **29.01, 29.02 and 29.03** were heard earlier in the meeting.

30.00 Non-Standard Agreements Over \$50,000

30.01 DIS - Non-Standard Independent Contractor Agreement, Chief Negotiator

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the non-standard independent contractor agreement between the Coast Community College District and Rex Randal Erickson, Law Firm of Zampi, Determan and Erickson, LLP to serve as Chief Negotiator for the District. The Board President, or designee, was authorized to sign the Amendment and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Hourly rate not to exceed \$135.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson and Kelly
Noes: Trustee Moreno
Absent: None
Abstain: None

31.00 Independent Contractors Over \$50,000

31.01 Authorization for Independent Contractors Over \$50,000

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve a revision to services for Christine Jeffreys to extend the dates of the agreement from December 18, 2013 to June 30, 2014. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes: None
Absent: None
Abstain: None

32.00 General Items of Business

32.01 CCC - Revised Employment Agreement, VP of Instruction

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the revised employment agreement, superceding the prior agreement, with Vincent Rodriguez, CCC, to serve as Vice President of Instruction commencing on July 1, 2014 and ending June 30, 2016. Compensation to be \$153,455 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any revised documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes: None
Absent: None
Abstain: None

32.02 DIS - Approval of Contractors for FY 2013-2014 Pursuant to District's Standard Annual Agreement for Contractor Services

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the following contractors for the performance of a variety of contractor services throughout the District, on an as needed basis, for FY 2013-2014. These contractors have or will complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District will obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price. The Board President, or designee was authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees.

Barkshire Laser Leveling Inc.
4007 Calle Mayo
San Clemente, CA 92673

Eberhard Equipment
2501 S. Harbor Blvd.
Santa Ana, CA 92704

Field Turf USA Inc.
7445 Cole-de-Liesse Road, Ste 200
Montreal, Quebec, H41 1G2 Canada

Jay's Designated Operator Services
13100 Melanie Lane #2
Westminster, CA 92883

Multivista
4132 Del Rey Avenue
Marina Del Rey, CA 90292

Sentinel Pest Management
27461 La Cabra
Mission Viejo, CA 92691

Alabout Fire
230 N. Crescent Way Suite N
Anaheim, CA 92801

Heritage Window Coverings
17902 Georgetown Lane
Huntington Beach, CA 92647

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

32.03 GWC - Golden West College's Articulation and Transfer Center Plan for 2013-14

On a motion by seconded by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve Golden West College's Articulation and Transfer Center Plan for 2013-14.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

32.04 GWC - Short-Term Study Abroad Programs

On a motion by Student Trustee Kelly, seconded by Trustee Patterson, the Board voted to approve the Golden West College Short Term Study Abroad Program in Digital Arts in Cambridge, UK, July 1 – August 5, 2015 Sean Clumace and Edeward Hansbury, part-time instructors to serve as faculty. All logistical arrangements will be handled by a service provider to be submitted for approval at a later date.

Fiscal Impact: No cost to the District. No replacement cost for faculty assigned to the program. All payments by trip participants for travel services shall be made to the service provider who shall account to CCCD for the total cost of the trip as well as the faculty's salary.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

32.05 OCC - Orange Coast College Harry & Grace Steele Children's Center Proposed Increase in Tuition Rates for Full Cost Families

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the tuition costs for full cost families (faculty, staff and community). The rate increase is 5% for all programs – infants, toddlers, young preschool and preschool. These tuition increases do not affect fully or partially subsidized families enrolled at the Children's Center. These are categorical funds.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

32.06 OCC - Authorization to Enter into a Standard Agreement with ACCENT Travel Contractor for a Summer 2014 Short-term Study Abroad Program in Madrid, Spain

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to authorize a standard travel contractor agreement to conduct a summer in Madrid, Spain Study Abroad Program. All logistical arrangements to be handled by ACCENT. Travel coordinator would provide all required insurance and students would be covered under individual policies for the duration of the trip. Adrienne Merlo, Orange Coast College, to serve as faculty.

Fiscal Impact: No replacement costs for faculty assigned to the program. All payments by trip participants for travel services to be made to the travel contractor. Travel contractor would account to CCCD for the total cost of the trip.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

33.00 Policy Implementation/Administrative Procedure Ratification

33.01 DIS - Opportunity for the Board of Trustees to Adopt Revised Board Policy 2905 General Counsel

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to approve Board Policy 2905 with a revision to the second paragraph to read "General Counsel may be invited to attend board committee meetings by their Chairs as needed."

Trustee Patterson made a motion to delete the word "assigned" and replace it with "all" in the first sentence, then withdrew his motion.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

33.02 DIS - Board Policies for Approval and Administrative Procedures for Ratification

The following board policies and administrative procedures were brought forward for review and approval/ratification by the Board.

Chapter 3

BP 3600 Auxiliary Organizations

AP 3600 Auxiliary Organizations

BP 3900 Speech – Time, Place, Manner – Revision

AP 3900 Speech – Time, Place, Manner – New

Chapter 6

BP 6322 Employee Indemnity Bonds – New

AP 6322 Employee Indemnity Bonds – New

BP 6325 Payroll – New

AP 6325 Payroll – New

AP 6360 Contracts – Electronic Systems and Materials – New

AP 6365 Contracts – Accessibility of Information Technology – New

AP 6380 Vendors – New

BP 6400 Audits

BP 6700 Civic Center and Other Facilities – Revision

AP 6700 Civic Center and Other Facilities Use - New

BP 6934 Limited Authority to Settle Liability Claims – Revision

BP 6970 Environmental Responsibility – Revision

BP 6990 Removal of Barriers to the Disabled – Revision

Chapter 7

BP 7120 Recruitment and Selection - New

AP 7120 Recruitment and Selection - New

AP 7120A Recruitment and Selection for Executive Management Employees – new based on a current BP

AP 7120B Recruitment and Selection for Management Employees – new based on a current BP

AP 7120D Recruitment and Selection for Confidential Employees – new based on a current BP

AP 7120E Recruitment and Selection for Classified Employees – new, based on a current BP

BP 7125 Verification of Eligibility for Employment

AP 7125 Verification of Eligibility for Employment

BP 7130 Compensation

BP 7140 Collective Bargaining

BP 7150 Evaluation

AP 7150 Evaluation

BP 7160 Professional Development

AP 7160 Professional Development

BP 7216 Academic Employees Grievance Procedure for Contr. Decisions

BP 7233 Claims for Work Out of Classification

AP 7233 Claims for Work Out of Classification

BP 7234 Overtime

AP 7234 Overtime

BP 7330 Communicable Disease

AP 7330 Communicable Disease

BP 7336 Certification of Freedom from TB

AP 7336 Certification of Freedom from TB

BP 7337 Fingerprinting

AP 7337 Fingerprinting

BP 7341 Sabbaticals

AP 7341 Sabbaticals

BP 7342 Holidays

BP 7346 Employees called to Military Duty

BP 7350 Resignations

AP 7350 Resignations

Dr. Serban indicated that some policies had been pulled at the request of staff and would come back at a later time, specifically **Board Policy/Administrative Procedure 7160 Professional Development, 7260 Classified Supervisors and Managers, and 7350 Resignations.**

Mr. Bill Kerwin referred to Dr. Lipton's recommendations. He advised that **Board Policy and Administrative Procedure 3600 Auxiliary Organizations** were being reviewed by the colleges and it was noted that they would also be referred to the Enterprise Corporation for review of the proposed revisions.

In **Administrative Procedure 6360 Contracts**, the last sentence regarding a resolution would be removed, and there would be further review of Board Policy 6360.

In **Board Policy/Administrative Procedure 6700 Civic Center and Other Facilities**, under Application Process for Use, "to the Chancellor" would be replaced with "with the Chancellor."

In **Board Policy 6970 Environmental Responsibility** it was agreed to change the word "adopts" to "**establish** an Integrated Waste Management Program."

Mr. James Andrews indicated that they did, in fact, want to move forward with approval of a policy that had been pulled - **Board Policy/Administrative Procedure 7160 Professional Development**. He also added that Human Resources had included as many of General Counsel's recommendations as possible.

On a motion by Student Trustee Kelly, seconded by Trustee Grant, the Board voted to approve these Board Policies and ratify the Administrative Procedures with added revisions, excluding the policies/administrative procedures that were pulled.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to return **Board Policy 7310 Nepotism** to the Board with the next batch of policies after it has been further reviewed by staff.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

34.00 Resolutions

34.01 DIS - Resolution #13-32 of the Board of Trustees to Enter into an Agreement with Brian Gould, Music Instructor at Orange Coast College

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve Resolution #13-32 with Brian Gould, Music Instructor at Orange Coast College, contingent upon the Sabbatical Indemnity Bond Waiver being executed.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

35.00 Approval of Minutes

35.01 DIS - Approval of Minutes

On a motion by Trustee Kelly, seconded by Trustee Grant, the Board voted to approve the minutes of the Regular Meeting of October 2, 2013 and the Regular Meeting/Study Session of October 16, 2013, with two corrections:

On page 4 of the October 16th minutes, in the first paragraph, to revise the verbiage to read "compliance with the Accreditation requirement to review all policies regularly, and the Coast District's plan to have a four year review cycle".

For **Board Policy 2015 Student Member** to move the text of the proposed Administrative Procedure back into the policy.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	Trustee Prinsky

36.00 Close of Meeting

36.01 Public Comment (Items Not on the Agenda)

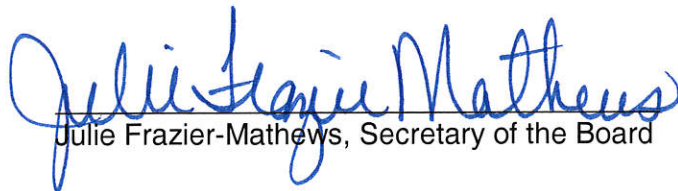
There were no requests to address the Board at this time.

36.02 Adjournment

On a motion by Student Trustee Kelly, seconded by Trustee Grant, the Board voted to adjourn the meeting at 10:47 p.m.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno, Grant and Kelly
Noes:	None
Absent:	None
Abstain:	None



Julie Frazier-Mathews, Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	22-38

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

Coastline College

ACADEMIC SENATE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chapman, Cheryl	01/27/14	05/25/14	ACS	\$29.46
Covert, Robert	01/27/14	05/25/14	ACS	\$29.46
Fry, Marilyn	01/27/14	05/25/14	ACS	\$29.46
Kabaji, Noha	01/27/14	05/25/14	ACS	\$29.46
Lovig, Margaret	01/27/14	05/25/14	ACS	\$29.46
McClure, Helen	01/27/14	05/25/14	ACS	\$29.46
Oelstrom, Jeanne	01/27/14	05/25/14	ACS	\$29.46
Shiring, Richard	01/27/14	05/25/14	ACS	\$29.46
Torrini, Lynn	01/27/14	05/25/14	ACS	\$29.46
Tran, Chau	01/27/14	05/25/14	ACS	\$29.46
Sakovich, Lauren	01/27/14	05/25/14	ACS	\$29.46

ACADEMIC SENATE RECORDING SECRETARY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Fry, Marilyn	01/27/14	05/25/14	ACS	\$1514.00

ACADEMIC SENATE CURRICULUM CO-CHAIR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Johnson, Daniel	01/27/14	05/25/14	ACS	\$1514.00
Lovig, Margaret	01/27/14	05/25/14	ACS	\$1514.00

ACADEMIC SENATE VICE PRESIDENT COMMITTEES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lockwood, Frederick	01/27/14	05/25/14	ACS	\$1514.00

ACADEMIC SENATE VICE PRESIDENT, LEGISLATIVE ISSUES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Warner, Michael	01/27/14	05/25/14	ACS	\$1514.00

ACCREDITATION REPORT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Pittaway, Daniel	08/26/13*	12/15/13	EXM	\$43.55

*Late Justification: Paperwork submitted late from department

ACQUIRED BRAIN INJURY PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Crowley, Erin	01/27/14	05/25/14	EXH	\$29.46
Ryan, Celeste	01/27/14	05/25/14	EXM	\$43.55

CAREER AND TECHNICAL EDUCATION CURRICULUM WORKSHOP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Ahmed, Shariq	12/12/13	12/31/13	EXH	\$29.46
Lopez, Ellen	12/12/13	12/31/13	EXH	\$29.46

COLLEGE CAREER NIGHT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chapman, Cheryl	12/12/13	12/31/13	EXH	\$29.46
Erdkamp, Kevin	12/12/13	12/31/13	EXM	\$43.55
Lockwood, Frederick	12/12/13	12/31/13	EXM	\$43.55
Smith Jones, Lisa	12/12/13	12/31/13	EXH	\$29.46

COUNSELING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Do, Anh	01/02/14	06/29/14	UNT	\$73.94
Lopez, Rachelle	01/02/14	06/29/14	UNT	\$65.55
McClure, Helen	01/02/14	06/29/14	UNT	\$73.94
Mims, Brian	01/02/14	06/29/14	UNT	\$73.94
Nguyen, Lien	01/02/14	06/29/14	UNT	\$73.94
Nguyen, Steve	01/02/14	06/29/14	UNT	\$73.94
Powell, Rita	01/02/14	06/29/14	UNT	\$73.94
Primich, Sue	01/02/14	06/29/14	UNT	\$73.94
Yaron, Sharon	01/02/14	06/29/14	UNT	\$73.94
Yeh, Lauren	01/02/14	06/29/14	UNT	\$73.94
Zuniga, Desiree	01/02/14	06/29/14	UNT	\$65.55

COUNSELING MEETINGS AND TRAININGS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chen, Donna	01/02/14	06/29/14	EXH	\$29.46
Do, Anh	01/02/14	06/29/14	EXH	\$29.46
Lopez, Rachelle	01/02/14	06/29/14	EXH	\$29.46
McClure, Helen	01/02/14	06/29/14	EXH	\$29.46
Mims, Brian	01/02/14	06/29/14	EXH	\$29.46
Miscione, Velvet	01/02/14	06/29/14	EXM	\$43.55
Nguyen, Lien	01/02/14	06/29/14	EXH	\$29.46
Nguyen, Steve	01/02/14	06/29/14	EXH	\$29.46
Powell, Rita	01/02/14	06/29/14	EXH	\$29.46
Primich, Sue	01/02/14	06/29/14	EXH	\$29.46
Yaron, Sharon	01/02/14	06/29/14	EXH	\$29.46
Yeh, Lauren	01/02/14	06/29/14	EXH	\$29.46
Zuniga, Desiree	01/02/14	06/29/14	EXH	\$29.46

CURRICULUM COMMITTEE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Boehler, Connie	01/27/14	05/25/14	EXH	\$29.46
Chapman, Cheryl	01/27/14	05/25/14	EXH	\$29.46
Fry, Marilyn	01/27/14	05/25/14	EXH	\$29.46
Kabaji, Noha	01/27/14	05/25/14	EXH	\$29.46
Lovig, Margaret	01/27/14	05/25/14	EXH	\$29.46
Oelstrom, Jeanne	01/27/14	05/25/14	EXH	\$29.46
Ryan, Mutsuno	01/27/14	05/25/14	EXH	\$29.46
Shiring, Richard	01/27/14	05/25/14	EXH	\$29.46
Torrini, Lynn	01/27/14	05/25/14	EXH	\$29.46
Tran, Chau	01/27/14	05/25/14	EXH	\$29.46
Watson, Katherine	01/27/14	05/25/14	EXH	\$29.46

PROGRAM REVIEW FOR STUDENT SUCCESS CENTER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Pittaway, Daniel	08/26/13*	12/15/13	IUM	\$1514.00
*Late Justification: Paperwork submitted late from department				

PROGRAM REVIEW – BUSINESS COMPUTING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chapman, Cheryl	01/27/14	05/25/14	IUH	\$1514.00

PROGRAM REVIEW – DGA

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Warner, Michael	01/27/14	05/25/14	IUM	\$1514.00

DEPARTMENT CHAIR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Bauman, Jane	01/27/14	05/25/14	IUM	\$1514.00	Visual & Perfor Arts
Berggren, Gayle	01/27/14	05/25/14	IUM	\$1514.00	Psychology
Chapman, Cheryl	01/27/14	05/25/14	IUH	\$1514.00	CTE
Fry, Marilyn	01/27/14	05/25/14	IUH	\$1514.00	English/Humanities
Gutierrez, Pedro	01/27/14	05/25/14	IUM	\$1514.00	Science
Lee, Lisa	01/27/14	05/25/14	IUM	\$1514.00	Social Sciences
Leighton, Kenneth	01/27/14	05/25/14	IUM	\$1514.00	English/Humanities
Lockwood, Frederick	01/27/14	05/25/14	IUM	\$1514.00	Bus/Mgmt&Superv
Miller, Rosemary	01/27/14	05/25/14	IUH	\$1514.00	International Lang
Sampson, Kevin	01/27/14	05/25/14	IUH	\$1514.00	Emergency Mgmt
Secord, Debra	01/27/14	05/25/14	IUM	\$1514.00	Gero/Health/PE
Warner, Michael	01/27/14	05/25/14	IUM	\$1514.00	CST/CIS/DGA
Yaron, Sharon	01/27/14	05/25/14	IUH	\$1514.00	Education

The following CCC, Full Time and Part Time Instructors to provide instructional opportunities for Navy Onshore and NCPACE for Military Contract Education during Spring Semester 2014.

Full Time Instructors

Gutierrez, Pedro
Johnson, Daniel

Lee, Lisa
 Lockwood, Frederick
 Secord, Debra
 Warwick, Randall

Part Time Instructors

Barnes, Ralph
 Basford, Sean
 Candelaria, Patricia
 Carlucci, Michael
 Curtis, Michael
 Dietrich, Phillip
 Freeman, William
 Go, Marianne
 Mann, Claire
 Matar, Fadi
 Menzing, Todd
 Najera, Michael
 Oelstrom, Jeanne
 Ondracek, Theodore
 Ostrowski, Kenneth
 Villalobos, Jose
 Walling, Dianne
 Windsor, Adrian

District

INTERNATIONAL STUDENT PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Satow, Jingfang	01/01/14	03/31/14	EXH	\$29.46

Golden West College

ASSESSMENT CENTER READER/EVALUATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Camacho, Daisy	11/18/13	01/25/14	EXH	\$29.46

Late Justification: New instructor assignment for Spanish challenges

ASSESSMENT CENTER READER/EVALUATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Barrett, David	01/02/14	01/25/14	EXM	\$43.55
Barua, Dibakar	01/02/14	01/25/14	EXM	\$43.55
Boyer, Nancy	01/02/14	01/25/14	EXM	\$43.55
Camacho, Daisy	11/18/13*	01/25/14	EXH	\$29.46
Cosand, Keisha	01/02/14	01/25/14	EXM	\$43.55
Galassi, Cecelia	01/02/14	01/25/14	EXM	\$43.55
Granados, Ryane	01/02/14	01/25/14	EXM	\$43.55
Lavarini, Theresa	01/02/14	01/25/14	EXM	\$43.55
Lopez-Rodriguez, Americo	01/02/14	01/25/14	EXM	\$43.55
Moore, Sacha	01/02/14	01/25/14	EXM	\$43.55
Pizano, Veronica	01/02/14	01/25/14	EXM	\$43.55

Shiroishi, Elizabeth	01/02/14	01/25/14	EXM	\$43.55
Tarango, Abraham	01/02/14	01/25/14	EXM	\$43.55
Tayyar, Paul	01/02/14	01/25/14	EXM	\$43.55
Tran, Tammie	01/02/14	01/25/14	EXM	\$43.55
Ullrich, Richard	01/02/14	01/25/14	EXM	\$43.55

*Late Justification: Missed earlier Board

P.O.S.T. PROJECT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lazarus, Robert	01/02/14	01/25/14	EXH	\$43.55

Orange Coast College

MENTAL HEALTH GRANT FOR FOSTER YOUTH PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Alabi, Jessica	11/21/13*	01/24/14	EXM	\$43.56

*Late Justification: Department submitted late

FMD ARTS PAVILLION SPRING PREPARATION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Norris, Trevor	01/02/14	05/25/14	EXH	\$29.46

MEN'S BASKETBALL TEAM COACH

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Spencer, Steven	12/16/13	01/10/14	EXM	\$43.56

STUDENT OUTREACH EVENT – CTE TRANSITION GRANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Budwig, Eric	12/12/13	12/15/13	EXH	\$29.46
Cervantes, Aureliano	12/12/13	12/15/13	EXM	\$43.56
Lannom, Michael	12/12/13	12/15/13	EXH	\$29.46
Prioleau, Karen	12/12/13	12/15/13	EXM	\$43.56
Tran, Ben Binh	12/12/13	12/15/13	EXH	\$29.46

TRANSFER SUCCESS PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Ross, Clara	01/02/14	05/25/14	EXH	\$29.47

TUTOR ASSISTANT TRAINING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Yi, Paul	01/27/14	05/24/14	EXH	\$29.47

ADMINISTRATOR OVERLOADS

The following Administrators, to teach for the period **01/27/14 to 05/25/14** for CCC, GWC and OCC, payment to be \$72.000/hr (based on Col. IV, Step 6 placement on the CFE/AFT Local 1911

Faculty Unit Contract). This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE indicated below:

CCC

<u>Name</u>	<u>LHE</u>
Jones, Nancy	3.750
Nash, Robert	2.000

2. Substitute Faculty

Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2013-14 academic year.

Coastline College

McGeoch, Norma
Yue, Amy

Golden West College

Brenes, Erica
Krause, Alana

Orange Coast College

Beichner, Brian
Delgado, Adrian
Jones, Kristin
Sproat, Barbara
Turner, Travis

3. Full time Faculty

None.

4. Part time Faculty

INTERSESSION

Assignments during the period of **01/02/14-01/24/14:**

Golden West College

<u>Name</u>	<u>LHE</u>
Henderson, Heather	4.500
Menzing, Todd	6.000
Runyen, Amy	4.500
Vogel, Erica	6.000

Orange Coast College

<u>Name</u>	<u>LHE</u>
Arakaki, Christine	1.000

<i>Fetchko, Lisa</i>	<i>1.500</i>
<i>Grzeskowiak, Mark</i>	<i>1.750</i>
<i>Jennings, Ian</i>	<i>0.813</i>
<i>Ketcham, Christopher</i>	<i>0.813</i>
<i>Lazzara, Nunzio</i>	<i>1.500</i>
<i>Pringleau, Paul</i>	

SPRING

Assignments during the period **01/27/14-05/25/14** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Coastline College

<u>Name</u>	<u>LHE</u>
Adler, Roberta	8.625
Ahmed, Shariq	7.500
Allen, Stacey	3.000
Amito'elau, Sylvia	3.750
Anderson, Rachel	3.000
Aprile, Judy	4.125
Ardinger, Charles	9.000
Atallah, Joseph	4.625
Aubry, Michael	3.000
Backman, Jolene	5.250
Bai, Hannah	7.500
Baitoo, Hilda	7.500
Barnes, Ralph	8.500
Barrett, Debra	9.750
Belanger, Albert	5.000
Boddie, Richard	7.500
Boehler, Connie	9.000
Borcoman, Kelvin	7.500
Bouley, Harold	6.000
Brock, Marilyn	9.000
Calcanas, Christina	6.750
Campbell, Lynda	3.000
Cao, Thomas	10.00
Carlucci, Michael	6.000
Carpenter, Linda	6.000
Caterina, Amy	7.500
Cemo, James	3.000
Chabra, Shashi	4.126
Chambers, Malcolm	4.500
Chang, Yu	7.000
Chao, Iris	6.000
Chapa, Eric	4.750
Chapman, Cheryl	7.500
Chen, Eric	9.750
Cisneros, Mark	10.00
Clark, John	1.000
Cole, Maureen	9.000
Collins, Charles	2.250
Combs, Michelle	8.250
Covert, Robert	9.000

Cratty, William	4.500
Crawfish, Robert	6.750
Crowley, Debra	6.625
Crowley, Erin	9.002
Cummings, Megan	3.000
Curtis, Michael	7.000
Daniel, Marion	4.500
Dawes, Arthur	9.375
Del Carmen, George	3.000
Demchik, Lisa	7.500
Diaz-Brown, William	6.000
Dietrich, Phillip	6.000
Doyle, John	7.500
Dye, David	2.438
Eber, Lorie	9.000
Escobar, Amy	5.250
Everett, Michael	5.000
Farnham, Paul	4.000
Farrington, Brenda	3.000
Fauce, Steven	7.500
Feher, Katherine	6.500
Feiner, Henri	3.000
Fey, Robert	3.000
Flores, Robert	1.500
Forbes, Junko	6.000
Foreman, Jill	3.000
Franklin, Robert	3.000
Freeman, William	6.000
Fry, Marilyn	1.125
Fuller, David	4.750
Gabela, Jose	3.000
Gardea, Serena	9.000
Garvin, Timothy	6.000
Giancarlo, Jennifer	9.500
Gill, Tina	7.900
Glover, Christopher	4.000
Go, Marianne	3.000
Goodin, Mary	5.499
Gundy, Afaf	7.000
Hanley, John	7.750
Hart, John	4.500
Henry, Charles	3.000
Hester, Donald	7.500
Hill, Kevin	7.500
Hoekstra, Thomas	9.938
Hogan, Mikel	9.000
Hurst, Geoffrey	3.750
Idefonso, Nelson	3.000
Irvin, Teresa	6.000
Isbell, Donald	7.500
Jaber, Jihad	6.000
Jalalat, Jennifer	3.000
James, Scott	9.000
Jarvis, Justin	6.000

Jewell, Randall	7.500
Johnson, Jeffrey	4.000
Kelleher, Michael	7.750
Kelsey, David	9.000
Kerr, Jeffrey	7.500
Khan, Mahbubur	8.500
Kosbab, Tina	8.625
Kroll, Stephen	7.000
Leath-McRae, Jennifer	3.000
Lembke, Phyllis	4.500
Letterman, Bryce	6.500
Lieu, Thanhthuy	6.000
Livingston, Lisa	3.000
Long, Barbara	7.500
Lopez, Ellen	3.000
Lopez, Michelle	6.000
Lovig, Margaret	1.750
Lowther, Gene	3.000
Lui, Edward	3.750
Lustig, Steven	3.000
Magrann, Tracey	6.500
Mai, Maria	3.750
Marin, Iliana	3.000
Marks, Karen	3.000
Martinez, Patricia	1.500
Masters, Melinda	9.000
Matar, Fadi	9.000
McLaughlin, Marta	9.000
McLucas, Karen	4.500
McNamara, John	6.250
Menzing, Todd	4.500
Mihatov, Steven	3.750
Milner, Jeffrey	4.000
Milton, Noelle	4.000
Morehouse, Karen	3.000
Motter, Karen	5.625
Najera, Michael	7.500
Nguyen, David	5.000
Nguyen, Diem	4.000
Nguyen, Linda	7.000
Nguyen, Scott	6.500
Nichols, Kristen	9.000
Oase, Daniel	7.500
Oelstrom, Jeanne	7.000
Offenhauser, Tyler	3.000
Ondracek, Theodore	3.000
Osborne, Dwight	3.750
Ostrowski, Kenneth	3.250
Ozborn, Katherine	9.000
Palmer, Catherine	9.000
Pankhurst, Paul	4.000
Parent, Nancy	8.500
Pasino, James	6.002
Pecoraro, Michaelene	2.250

Pentek, Jozsef	7.500
Perez, Elena	4.500
Petropoulos, Mary	4.000
Pettit, Adam	4.500
Pourreza, Atousa	9.750
Priest, Michelle	5.250
Quast, Gerald	6.000
Reyes, Jesus	3.000
Riley, Kevin	3.750
Rives, Nicky	4.625
Roberson, Russell	6.250
Rogoff, Meri	9.000
Rosen, Lugene	9.000
Ruhle, James	2.250
Ruppert, Kelly	9.000
Ryan, Mutsuno	9.000
Sakovich, Lauren	9.000
Salvi, Lisa	9.000
Sampson, Kevin	3.000
Satow, Jingfang	10.00
Schachat, Carol	6.000
Schindelbeck, Judy	9.000
Shiring, Richard	9.000
Shoro, Natasha	4.500
Sicklick, John	3.750
Sidhu, Rajinder	6.500
Siefkes, Ashlie	6.000
Sliff, Robert	3.000
Smith, Ronald	3.000
Smith Jones, Lisa	6.938
Snetsinger, Peter	6.000
Stachelski, Barbara	3.000
Strauss-Thacker, Esther	9.000
Stubblefield, Katie	5.625
Sullivan, Mary	5.249
Syed, Amena	4.000
Syed, Erum	5.250
Talmage, Dorrie	4.500
Tangen, Kenneth	3.000
Taylor, Krista	2.125
Terry, Brenda	9.625
Torrini, Lynn	8.165
Tran, Chau	10.00
Tran, Dung	5.000
Tran, Timothy	7.000
Tyndal, Jason	6.000
Villalobos, Jose	7.500
Villena-Visi, Mandana	6.250
Wagner, Helene	3.000
Wahba, Remon	7.500
Walker, Heather	3.000
Waller, Ellis	6.000
Washington, Warren	4.500
Watson, Katherine	7.500

Watts, Susan	3.000
Wen, Edward	7.000
Whitson, Stephen	6.000
Windsor, Adrian	9.000
Xu, May	7.000
Yaron, Sharon	7.375
Yeh, Ning	3.666
Young, Martin	3.000

Golden West College

<u>Name</u>	<u>LHE</u>
Kelly, Paul	6.250
Montero, Sasha	4.500
Young, Martin	4.500

Orange Coast College

<u>Name</u>	<u>LHE</u>
Aman, Noura	1.563
Baker, Catharine	2.750
Basile, Carol	9.000
Bednarski, Christina	3.000
Bernier, Mark	6.000
Borton, Robert	3.000
Bresnock, Anne	6.000
Cemo, James	6.000
Chavez Jr., Hernando	7.500
Christian, Jessica	3.000
Cisco, Hilary	3.000
Davidson, Matthew	6.000
Douglas, Leslie	4.500
Dzida, Andrew	6.000
Egan, James	4.500
Evans, Tracy	7.500
Foster, Amy	7.500
Frohman, Deborah	6.000
Ghuloum, Adam	9.000
Go, Marianne	6.000
Godfrey, Scott	9.000
Gonzalez, Nathan	3.000
Gorsuch, Eric	6.000
Green, Ulrike	9.000
Grey, Gene	6.000
Gulu, Michelle	6.000
Higgins, Conor	8.000
Hoberg, Megan	3.000
Holland, Michael	6.000
Hollinden, Michael	7.130
Jones, Kristin	7.500
Kang, Hannah	3.000
Koontz, Jennifer	9.750
LaBounty, Jennifer	3.000
Lacy, David	8.000
Larson, Mary	3.000
Law, Jerry	7.500

Lee, Ho Jin	6.000
Lindleaf, Kenneth	7.500
Majors, Daniel	4.500
Mariahazy, Laszlo	3.000
Markle, Gwynn	6.000
McComb, James	4.500
McLaren, Shane	9.750
Monge, Michael	6.000

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2013-14 school year for the period 12/12/13 to 06/30/14, not to exceed 498 hours:

Park, Daniel

5. Educational Administrator

None.

6. Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

New Hires and Rehires

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Gutierrez, Juan F.	OCC	Dir, Marketing & Public Relations	01/02/14	G-28-07	O-015-14

Acting Director Assignment

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Term</u>	<u>Plcmt</u>
Hill, Elaine	CCC	Acting Dir, Public Relations & Marketing	12/09/13 to 06/30/14	G-28-03

Revision to Change Placement Based on Prior Earnings

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Berman, Bruce	GWC	Dir, College Foundation & Community Relations	10/01/13	G-28-07*	G-001-14

*from G-28-03

7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

New Hires and Rehires

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
TBA-Cancel	CCC	Instructional Associate-Bio & Phys Sciences	TBD	E-48	C-009-14
Helen Quach	CCC	Military Course Assistant II	1/1/14	E-45-05	C-010-14
Shannon MacGregor	OCC	Accounting Assistant II	1/7/14	E-44-01	O-029-14

Revision to Previous Board to Change Placement

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Aguillon, Jessica *from step 01	OCC	Child Development Specialist	11/21/13	E-41-02*	O-003-14

8. Reclassification and Reorganization/Reassignment

None.

9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Spoja, Caroline	CCC	Staff Asst Sr	Admin Asst to VP	12/01/13	02/28/14	E-55-05

*Late Justification: Held up for signatures

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Dupuy, Lisa	DIST	Staff Aide	Staff Assistant, Sr	Extend from 12/31/13 to 03/31/14	E-54-04
Hampton, April	OCC	Office Coord	Student Activities Asst	Extend from 12/31/13 to 02/28/14	E-44-05
Hernandez, Laura	GWC	Staff Aide	Staff Assistant	Extend from 12/31/13 to 03/31/14	E-52-05
Lundell, Candra	GWC	Staff Assistant, Sr	Coord of Comm Services	Extend from 12/31/13 to 03/31/14	G-20-04
Montgomery, Cyndee	OCC	Staff Assistant	A & R Specialist	Extend from 12/31/13 to 03/31/14	E-58-04
Morvice, Michael	OCC	Staff Assistant, Sr	Student Svcs Coord	Extend from 12/31/13 to 02/28/14	E-60-04
Shaffer, Eva	OCC	Student Act Asst	Staff Assistant, Sr	Extend from 12/31/13 to 02/31/14	E-54-02
Swingle, Dejah	DIST	CTE Comty: Coll Grant Coord	Educ & Grant Service Coord	Extend from 12/31/13 to 03/31/14	E-65-04
West, James	OCC	Registration Supervisor	Special Assignment	Extend from 12/31/13 to 03/31/14	G-15-07

10. Short Term Hourly Staff

It is recommended that authorization be given for the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. **These assignments will vary in hours depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Ayala, Vanessa	OCC	11/20/13*	06/30/14	110001-260500	M,T,W,Th,F
Ha, Devon	OCC	12/12/13	06/30/14	127005-258900	M,T,Th
Henigan, Patrick	OCC	11/20/13*	06/30/14	110001-260500	M,T,W,Th,F
Hoa, Phuong	OCC	11/20/13*	06/30/14	110001-260500	M,T,W,Th,F
Holt, Hisayo	DIST	01/01/14	03/31/14	110001-160700	M,T,W,Th,F
Hughey, Chenoa	OCC	11/20/13*	06/30/14	110001-260500	M,T,W,Th,F
Hurst, Kyle	OCC	11/20/13*	06/30/14	110001-260500	M,T,W,Th,F
Le, Phillip	OCC	11/20/13*	06/30/14	110001-260500	M,T,W,Th,F
Lee, Amy	OCC	01/01/14	06/30/14	818030-820544	M,T,W,Th,F
Love, Cathy	OCC	11/20/13*	06/30/14	110001-260500	M,T,W,Th,F
Mack	OCC	11/20/13*	06/30/14	110001-260500	M,T,W,Th,F
Montgomery, Robert	OCC	11/20/13*	06/30/14	110001-260500	M,T,W,Th,F
Nguyen, Kevin	OCC	11/20/13*	06/30/14	110001-260500	M,T,W,Th,F
Nguyen, Phong	OCC	11/20/13*	06/30/14	110001-260500	M,T,W,Th,F
Phung, Janny	OCC	11/20/13*	06/30/14	110001-260500	M,T,W,Th,F
Ramirez, Ismael	OCC	11/20/13*	06/30/14	110001-260500	M,T,W,Th,F
Reyes, Rafael	OCC	11/20/13*	06/30/14	110001-260500	M,T,W,Th,F
StaAna, Christine	DIST	01/01/14	06/30/14	110001-182000	M,T,W,Th,F

Taylor, Asha	OCC	11/20/13*	06/30/14	110001- 260500	M,T,W,Th,F
Zablan, Fritzie	CCC	12/12/13	06/30/14	818030- 820541	M,T,W,Th,F

*Late Justification: Missed earlier Board

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Chae, Jong Seok	CCC	01/20/14	06/30/14	120184- 856601	M,T,W,Th,F
Hummel, Cassandra	CCC	01/20/14	06/30/14	124038- 856041	M,T,W,Th,F
Penmetcha, Hemalalitha	OCC	10/23/13*	06/30/14	110030- 204802	M,T,W,Th,F
Schonken, Michael	CCC	01/20/14	06/30/14	124038- 856041	M,T,W,Th,F
Stasiuk, Pedro	CCC	01/20/14	06/30/14	124038- 856041	M,T,W,Th,F

*Late Justification: Division submitted to Personnel Services

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Sanchez, Ramon	GWC	12/12/13	06/30/14	813015- 381401 127006- 381502	Sat, Sun
Silva, Janet	OCC	11/04/13*	06/30/14	330001- 259101	M,T,W,Th,F

*Late submittal from department

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Auduong, Michelle	OCC	01/01/14	06/30/14	127001- 261302	M,T,W,Th,F
Fuller, Amy	OCC	12/12/13	06/30/14	812010- 266851	M,T,W,Th,F
Henderson, Barbara	OCC	01/01/14	06/30/14	127001- 261302	M,T,W,Th,F
Hilts, Chelsey	GWC	12/12/13	05/31/14	127068- 361409	M,T,W,Th,F
Iglesias, Janice	OCC	10/10/13*	06/30/14	127066- 256066	M,T,W,Th,F

Neilson, Marian	OCC	01/01/14	06/30/14	127001-261302	M,T,W,Th,F
Nguyen, Kevin	GWC	12/12/13	06/30/14	124036-349304	M,T,W,Th,F
Syrengeles, Konstantina	OCC	11/17/13**	06/01/14	812035-212203	M,T,W,Th,F
White, Jeri	OCC	01/01/14	06/30/14	127001-261302	M,T,W,Th,F

*Late Justification: Department moving forward with this position as an hourly position

**Late Justification: Late submittal

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence, or to fill a vacancy during recruitment for the time frame noted below.

Name	LOC	Start Date	End Date	Funding Source	Days to Work
Russell, Anita	CCC	11/25/13*	01/02/14	110001-849002	M,T,W,Th,F
Russell, Jay	GWC	12/02/13	06/30/14	110001-301103	M,T,W,Th,F

*Late Justification: Missed earlier Board

11. Substitute Classified

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

None.

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

None.

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Coastline College

Nguyen, Ngoc Phuong Thi

Tang, Kristy

Golden West College

Espinosa, Maribel

Nguyen, Morris

Orange Coast College

Chu, Vuong

Coleman, Trenton

Miller, Brendan

Nguyen, Tuan

Richards, Erika

Tran, Hoa Nguyen

Trinh, Jennifer