

Regular Meeting
Board of Trustees
Coast Community College District

District Board Room

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, February 19, 2014

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on February 19, 2014 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Hornbuckle called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno
Student Trustee Kelly joined the meeting at 6:00 p.m.

Trustees Absent: None

1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public)

The Board recessed to Closed Session at 4:03 p.m. to discuss the following:

a. Conference with Real Property Negotiator (Pursuant to *Government Code* Section 54956.8)

District Negotiators: Dr. Richard Pagel and Mr. Jerry Marchbank
Negotiating Party: Orange County Fair and Events Center
Purpose: To establish negotiating parameters for price and terms of payment
Address: 88 Fair Drive, Costa Mesa, CA 92626

District Negotiators: Dr. Richard Pagel and Mr. Brad Avery
Negotiating Party: Orange County Sanitation District
Purpose: To establish negotiating parameters for price and terms of payment
Address: 1700-2000 West Coast Highway, Newport Beach, CA 92663

b. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Faculty Special Assignments
2. Substitute Faculty
3. Part-time Faculty
4. Classified Management
Acting Marketing Director
Senior Director, IT Infrastructure and Systems
5. Classified Staff
IT Infrastructure and Systems Technician
HR Professional Development Specialist
6. Reclassification and Reorganization/Reassignment
Division Area Special Assignment Administrative Coordinator
Division/Area Office Coordinator
7. Classified Temporary Assignments
Special Assignment
8. Hourly Staff
9. Student Workers

c. Conference with Labor Negotiator
(Pursuant to *Government Code* Section 54957.6)

District Negotiators: Mr. James Andrews, Human Resources Executive Director and
Mr. Randy Erickson, Zampi, Determan and Erickson, LLP

Employee Groups:
Educational Administrators,
Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

d. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

e. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Coast Federation of Classified Employees vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5682-E
URS Corporation vs. Coast Community College District, Arbitration
Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-2013-
00219
Rikki Selby vs. Coast Community College District, Orange County Superior Court Case
No. 30-2013-00630181
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento
County Superior Court Case No. 34-2013-8000-1441
Homa Akhondzadeh-Myandoab vs. Coast Community College District et al., Orange
County Superior Court Case No. 30-2013-00644987
Coast Federation of Educators vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5808-E
Barbara A. Price vs. California Teachers Association et al., Orange County Superior
Court Case No. 30-2013-00646740
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior Court
Case No. 34-2013-80001564
Coast Federation of Classified Employees vs. Coast Community College District,
Public Relations Board Case No. LA-CE-5840-E
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-
2013-80001665
Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No. 480-
2014-00049
State Farm Mutual Automobile Insurance Company vs. Coast Community College
District, Orange County Superior Court Case No. 30-2013-00690397
Sandra Basabe vs. Coast Community College District, California Department of Fair
Employment and Housing Charge No. 85955-76737
Tracey Sanders vs. Coast Community College District, et al., California Department
of Fair Employment and Housing Charge No. 132976-77304
Stephen Whitson vs. Coast Community College District, Orange County Superior Court
Case No. 30-2014-00700920
Nicole Lloyd vs. Coast Community College District, EEOC Case No. 480-2014-00380

f. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code*
Section 54956.9.

Three cases including the following:
Construction Delays at Golden West College
Dispute with Puente Hills Habitat Preservation Authority
Dispute with Kendall-Hunt Publishing Co.

g. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9.

Two Cases.

1.05 Reconvene Regular Meeting

The meeting was reconvened by Board President Hornbuckle at 6:07 p.m.

1.06 Pledge of Allegiance

Student Trustee Kelly led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

Secretary of the Board/District Director of the Office of the Board of Trustees, Ms. Julie Frazier-Mathews, reported the following action from Closed Session:

For **Item 1.04 b. Public Employment**, on a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted unanimously to ratify all personnel items as amended. (See Appendix pages 15-22)

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Kelly
Abstain:	None

For **Item 1.04 c. Conference with Labor Negotiator, Coast Federation of Educators/American Federation of Teachers (CFE/AFT)** on a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted unanimously to ratify the Memorandum of Understanding between Coast Community College District and the Coast Federation of Educators/American Federation of Teacher (CFE/AFT) Local 1911, the Coordinator Position.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Kelly
Abstain:	None

For **Item 1.04 e. Conference with Legal Counsel, Existing Litigation, Coast Federation of Classified Employees vs. Coast Community College District, Public Employment Relations Board Case No. LA-CE-5840-E**, on a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted unanimously to defend the District in this case.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno
Noes: None
Absent: Student Trustee Kelly
Abstain: None

For Item 1.04 e. Conference with Legal Counsel: Existing Litigation, State Farm Mutual Automobile Insurance Company vs. Coast Community College District, Orange County Superior Court Case No. 30-2013-00690397, on a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted unanimously to approve the Settlement Agreement.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno
Noes: None
Absent: Student Trustee Kelly
Abstain: None

For Item 1.04 e. Conference with Legal Counsel: Existing Litigation, Nicole Lloyd vs. Coast Community College District, EEOC Case No. 480-2014-00380, on a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted unanimously to respond to the charge of discrimination.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno
Noes: None
Absent: Student Trustee Kelly
Abstain: None

1.08 Public Comment

Dale Lendrum addressed the Board on two items that were not on the agenda: the Golden West College Student Grievance Procedure, and the American Cancer Society Relay for Life of Huntington Beach.

2.00 Informative Reports

2.01 Reports from Board Committees and Review of Board Committee Meeting Dates

Board members reviewed the dates of upcoming Board Committee meetings and provided updates on committee activities and meetings.

2.02 DIS - Status of Revisions of Existing Board Policies and Administrative Procedures or Creation of New Ones as Needed and Proposed Schedule for Revision over the Next Four Years Chapters 1 through 7

The Board reviewed the status of revisions of existing Board Policies and Administrative Procedures, or the creation of new ones as needed, and the proposed schedule for revision and update over the next four years for Chapters 1-7 pursuant to Board Policy/Administrative Procedure 2410 Board Policies and Administrative Procedures. Vice Chancellor of Educational Services and Technology, Dr. Andreea Serban, reported that 337 Board Policies and Administrative Procedures had been revised or created. One hundred and sixty of the old Board Policies had been combined, eliminated or deleted. Dr. Serban provided the following updates for each Chapter:

Chapter 1 District Mission – This was being discussed in conjunction with the development of the new Three-year District-wide Strategic Plan. The only other Board policy in this chapter had been revised and moved to Chapter 3, General Institution.

Chapter 2 Board of Trustees – The remaining Board Policies and Administrative Procedures that still needed to be revised or created would be submitted by Dr. Prinsky for first reading at the March 5th Board Meeting and for ratification at the March 19th meeting.

Chapter 3 General Institution - There had been a number of revisions and new Board Policies and Administrative Procedures created. There were a number of policies that currently did not have an accompanying Administrative Procedure, and these would be developed. As far as updating the existing policies and procedures, and creating those that were absolutely necessary, Chapter 3 was complete.

Chapter 4 Academic Affairs - There were approximately four Board Policies that needed to be updated. By April, all Board Policies and Administrative Procedures in this category would be completed.

Chapter 5 Student Services – There were only three or four remaining and these would be completed by April.

Chapter 6 Business and Fiscal Affairs - This chapter had been completed.

Chapter 7 Human Resources - This was the largest chapter, starting with approximately 180 Board Policies including approximately 60 that were from the 1980's and 1990's. Dr. Serban indicated that it was imperative they were all revised, hopefully before the Accreditation follow-up visit but if not, by the end of spring. She added that Human Resources was working diligently, however, some of these required negotiations.

Dr. Serban explained that the tentative schedule was to spread the current policies over a four year time span. Once the 60 Human Resources policies had been brought up to date, they would also be assigned a time for review in the next four years. Dr. Serban indicated that she believed that we had met the accreditation recommendation. Dr. Serban answered Trustees' questions and clarified the four year review schedule. A suggestion was made to post the review schedule on the website.

2.03 DIS - Annual Report from Coast Colleges' Foundation Directors

Ms. Mariam Khosravani, Executive Director of the Coastline Foundation, Mr. Bruce Berman Executive Director of the Golden West College Foundation, Mr. Doug Bennett, Executive Director of Orange Coast College, and Dr. Martha Parham, Executive Director of the Coast District Foundation presented annual reports to the Board.

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for 2014. It was noted that the May 28th Board Meeting would now take place on May 19th.

3.02 Meetings and Conferences of the ACCT, AACC, CCLC and CCCT

The Board reviewed the meetings and conferences of the ACCT, AACC, CCLC and CCCT.

3.03 DIS - Board Directives Log

On a motion by Trustee Prinsky, seconded by Student Trustee Kelly, the Board voted to move Item #1 from the Board Log to the Annual Reports Log, to have an annual report the first meeting in November 2014 on Full-time Faculty Hiring including FON, the 50% Law, and plans for Faculty Hiring for 2015.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

The request was made for the Chancellor to review the need for the Board to make a finding that each Foundation is in good standing and place on the next agenda if necessary.

3.04 DIS - Board Policies and Administrative Procedures for First Reading

The following Administrative Procedure was brought to the Board for first reading.

Chapter 7. Human Resources

AP 7120B Recruitment and Selection for Management Employees - revision.

After review, this Administrative Procedure was referred for ratification at the next Board Meeting. There was a request that pages be numbered.

3.05 DIS - Report and Possible Action on Student Success and Full Time Faculty Hiring for 2014

Chancellor Jones provided an update on Governance Institute for Student Success and made a recommendation for approval of hiring of full-time faculty for the 2014-15 Academic Year, to continue with the current recruitment of 15, and to recruit an additional eight new full-time faculty, to be funded from 50% of anticipated growth monies. The College Presidents would determine the distribution, discipline and deployment of the additional new faculty members and present the recommendation to the Board. The remainder of the growth monies would be used to fund the non instructional costs related to attaining growth.

Chancellor Jones added that the District was committed to providing one-time funding to each college from reserve funds to cover the costs associated with unfunded growth development in the current year. Vice Chancellor of Administrative Services and Finance, Mr. W. Andrew Dunn, indicated that a resolution would be forthcoming to the Board, hopefully at the March 19th Board Meeting, to transfer the one time funds from the reserves. It was noted that the Board had set full-time faculty hiring as a priority linked to student success.

After discussion, on a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to accept the recommendation of the Chancellor.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

4.00 CONSENT CALENDAR (Items 5.01 - 14.01)

At the request of Trustee Patterson, **Item 9.05 Ratification of Amendment to Standard Independent Contractor Agreement between Roy Stutzman and the Coast Community College District** was pulled for discussion.

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to approve the balance of the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

After discussion, a motion was made by Student Trustee Kelly and seconded by Trustee Prinsky to ratify **Item 9.05 Ratification of Amendment to Standard Independent Contractor Agreement between Roy Stutzman and the Coast Community College District**.

After further discussion, Trustee Patterson made a motion that was seconded by Trustee Moreno for the Board to continue this item to the next Board Meeting so that it could come back with requested documentation, with an invitation to be made to Mr. Stutzman to attend the meeting.

Motion failed with the following vote:

Ayes:	Trustees Patterson and Moreno
Noes:	Trustees Hornbuckle, Grant, Prinsky and Kelly
Absent:	None
Abstain:	None

Board President Hornbuckle tabled the original motion and recessed the meeting at 8:06 p.m.

The meeting was reconvened at 8:15 p.m.

The Board continued review of **Item 9.05** at this time. Vice Chancellor Dunn provided copies of a letter from Mr. Stutzman dated December 26, 2013 and a copy of the amendment to the contract.

After discussion, the original motion made by Student Trustee Kelly and seconded by Trustee Prinsky to ratify **Item 9.05 Ratification of Amendment to Standard Independent Contractor Agreement between Roy Stutzman and the Coast Community College District** was approved by the Board with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky and Kelly
Noes:	Trustees Patterson and Moreno
Absent:	None
Abstain:	None

Board President Hornbuckle requested that Vice Chancellor Dunn provide additional information to the Board at the upcoming Study Session on the allocation model.

15.00 DISCUSSION CALENDAR

16.00 Ratification/Approval of Standard Agreements in Excess of \$84,100 (State Bid Limit)

16.01 DIS - Standard Professional Services Agreement with tBP Architecture, Golden West College Public Safety Building Project RFP #2024

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to approve the Standard Architectural Services Agreement between tBP Architecture, Inc. and the Coast Community College District to provide professional design services for a new Public Safety Building at Golden West College. In addition, the new building would accommodate the swap meet offices, include a new restroom facility to serve students and swap meet patrons, demolish the existing public safety structure, and construct a new campus entryway to serve the west-facing campus gateway.

Goal/Purpose: Design and construction of this master plan approved project, in accordance with the Vision 2020 Facilities Master Plan.

Comments:	Basic design fee:	\$148,200
	Reimbursable Expenses:	\$ 15,000

Term: February 20, 2014 – June 30, 2016

Fiscal Impact: \$163,200 (Measure M General Obligation Bond Fund)
Master Plan Approval Projects
GWC Campus Safety Building

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes: None
Absent: None
Abstain: None

17.00 Ratification/Approval of General Items of Business

17.01 CCC - Orange County Registrar of Voters to Place a Voting Poll at Coastline Community College

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to ratify the approval for the Registrar of Voters for the County of Orange to operate a voting poll at Coastline Community College Center on June 3, 2014, for the Statewide Direct Primary Election and on November 4, 2014, for the General Election. This voting poll would provide registered voters in this voting precinct with an opportunity to cast their ballots in the Coastline College Center building without disruption to ordinary District business.

Fiscal Impact: Voting Poll would be operated by the County Registrar of Voters at no cost to the College or District.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes: None
Absent: None
Abstain: None

17.02 DIS - Purchase of Hewlett Packard Computers for Coastline College using the Western States Contracting Alliance (WSCA) Master Price Agreement

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to (1) authorize the District to purchase Hewlett Packard computers using the WSCA Master Agreement and to issue related purchase orders, having determined that this arrangement was in the District's best interest. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$380,000 (Measure M-General Obligation Bond Fund)
Master Plan Approval Project
CCC Classroom Technology

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes: None
Absent: None
Abstain: None

17.03 DIS - Purchase of Campus Elevator and Related Services from ThyssenKrupp for Golden West College using the National Joint Powers Alliance (NJPA) Master Price Agreement

On a motion by Student Trustee Kelly, seconded by Trustee Prinsky, the Board voted to authorize the District to use the National Joint Powers Alliance (NJPA) Master Price Agreement for procurement and installation of elevators and elevator equipment at Golden West College, having determined that this arrangement was in the District's best interest. The President of the Board of Trustees, or designee, was authorized to sign any related documents.

Fiscal Impact: \$230,729 (Measure M-General Obligation Bond Fund)
Master Plan Approved Project
GWC Elevator Repair/Replacement

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes: None
Absent: None
Abstain: None

17.04 DIS - Contractors for FY 2013-2014 Pursuant to District's Standard Annual Agreement for Contractor Services

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to ratify the following contractor for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2013-2014. This contractor had or would complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District would obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor would send an invoice to the District based upon the agreed-upon price.

Epic Alarm
2166 W. Broadway #777
Anaheim, CA 92804

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes: None
Absent: None
Abstain: None

17.05 DIS - Adoption of Follow-up Reports to ACCJC, Orange Coast College, Golden West College and Coastline Community College

Dr. Lori Adrian, President of Coastline College, Mr. Wes Bryan, President of Golden West College, Dr. Dennis Harkins, President of Orange Coast College, and Dr. Andreea Serban, Vice Chancellor of Educational Services and Technology, provided a brief explanation to the Board of the changes that had been made to the February 5th draft documents. On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt the follow up reports to the ACCJC for Orange Coast College, Golden West College and Coastline Community College.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

18.00 Policy Implementation/Administrative Procedure Ratification

18.01 DIS - Board Policies for Approval and Administrative Procedures for Ratification

The following Board Policies and Administrative Procedures were brought to the February 5, 2014 Board of Trustees Meeting for first reading. Vice Chancellor Serban indicated that revisions or changes suggested by General Counsel and/or members of the Board and other constituencies had been incorporated, as appropriate.

Chapter 5. Student Services

AP 5050 - Student Success and Support Program – new. The associated BP 5050 was approved at the January 15, 2014 Board meeting.

BP 5055 – Enrollment Priorities – revision

AP 5055 – Enrollment Priorities – new

BP 5200 – Student Health Services – revision

AP 5200 – Student Health Services – new

BP 5205 – Student Accident Insurance – revision

AP 5205 – Student Accident Insurance - new

On a motion by Trustee Grant, seconded by Trustee Moreno, the Board voted to approve all Board Policies as amended and ratify the Administrative Procedures.

Motion carried with the following vote:

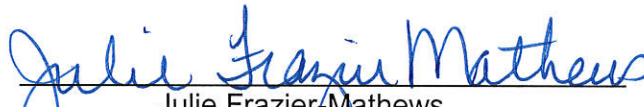
Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

19.00 Close of Meeting

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to adjourn the meeting at 8:45 p.m. in the memory of Shirley Temple Black.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None



Julie Frazier Mathews

Secretary of the Board/District Director of the Office of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	15-22

1. Ratification/Approval for Special Assignments, Academic Staff

It is recommended that the following Special Assignments be ratified:

ART GALLERY GUEST LECTURER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Fosmire, Edward	04/23/14	04/24/14	EXH	\$29.46

INSTRUCTIONAL UNIT ASSISTANTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per LHE</u>	<u>Discipline</u>
Jenkins, Nancy	01/27/14	06/30/14	IUM	\$1514.00	Counseling
Nguyen, Ailene	01/27/14	06/30/14	IUM	\$1514.00	Counseling

ADMINISTRATIVE SERVICES PLANNING COMMITTEE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Gutierrez, Pedro	01/21/14	01/22/14	EXM	\$43.55
Lockwood, Frederick	01/21/14	01/22/14	EXM	\$43.55

To provide instructional opportunities for Navy Onshore and NCPACE for Military Contract Education during the Spring semester.

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Kerwin, William	03/31/14	07/31/14	MTH	\$47.97

Golden West College**PUENTE PROJECT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Elizondo, Stephanie	08/26/13	12/15/13	EXH	\$29.46
	01/27/14	05/25/14	EXH	\$29.46

AUTO COORDINATOR (Per Article XI CFE Agreement)

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Kasabian, John	01/27/14	05/25/14	EXM	\$43.55

LIGHTING DESIGNER FOR THEATER PRODUCTION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Mumm, Robert	02/18/14	05/02/14	EXH	\$29.46

SCENIC DESIGNER FOR THEATER PRODUCTION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Mumm, Robert	02/18/14	05/02/14	EXH	\$29.46

Orange Coast College**PART-TIME COUNSELING - EOPS**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Huynh, Jordan	02/05/14	06/13/14	UNT	\$57.44
Ogaz, Rebecca	01/27/14	05/25/14	UNT	\$73.94

PART-TIME COUNSELING - CALWORKS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Codding, Heather	02/01/14	06/30/13	UNT	\$57.44

PHOTO GALLERY EXHIBITS CURATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Fletcher, Jonathan	02/20/14	05/30/14	EXH	\$29.47

PHOTO EQUIPMENT ACQUISITION, PURCHASE & MAINTENANCE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Gillisen, Blade	03/01/14	05/31/14	EXM	\$43.55

CAMERA AND EQUIPMENT REPAIR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Gillisen, Blade	02/20/14	03/25/14	EXM	\$43.55

INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>	<u>Discipline</u>
Desurra, Christopher	01/27/14	05/25/14	IUM	\$1514.00	Communications

2. Ratification/Approval for Appointment of Substitutes, Academic Staff**Part time Faculty Substitutes**

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2013-14 academic year.

Coastline Community College

Alweheiby, Julie
Barragan, Valeria
Davis, Loretta

Golden West College

Kim, Ellen
Sndedker, Mary

Orange Coast College

Bandaruk, Theodore
 Blasius, Mary
 Hansen, Beth
 Hoffman, Jack
 Hollinden, Michael
 Nguyen, Huy
 Raskin, Debra
 Reyes, Jesus
 Sanchez, Sandra
 Voicu, Mariana
 Yi, Paul

3. Ratification/Approval for Appointment of Part Time Faculty

It is recommended that the following assignments be ratified:

SPRING

Assignments during the period **01/27/14-05/25/14** for Coastline Community College, Golden West College and Orange Coast College and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Coastline Community College

<u>Name</u>	<u>LHE</u>
Caterina, Amy	3.750
Charles, Preston	3.000
Chen, Eric	3.750
Demchik, Lisa	3.000
McDermott, Sarah	3.000
Priest, Michelle	3.000
Sliff, Robert	4.500

Golden West College

<u>Name</u>	<u>LHE</u>
Anderson, Kelly	3.000
Anoina-Murray, Fe	5.000
Kim, Ellen	2.000
Schumacher, Jennifer	3.000

Orange Coast College

<u>Name</u>	<u>LHE</u>
Aquino, Jordan	3.000
Arakaki, Christine	3.000
Balding, Diane	8.362
Barton, Elizabeth	7.500
Becker, Lauren	4.000
Bishop, Dennis	6.000
Borkenhagen, Brian	7.375
Cambron, Javier	3.250
Carbajal, Guillermo	5.088

Carey, Michael	1.000
Carter, John	9.988
Cavanagh, Robert	9.980
Conley, Michael	2.250
Conner, Catherine	8.000
Connor, Sean	9.000
Craig, Sandra	9.875
Dahl, Wendy	7.000
Deering, Charles	5.000
Dickens, Donna	10.00
Farrell, Daniel	3.000
Ford, James	8.750
Gibbs, Tim	3.000
Goffard, Christopher	3.000
Grandmont, Chantale	1.500
Groendyke, Jaclyn	3.000
Healy, Mitchell	3.000
Henderson, Karl	7.250
Hesse, Lisa	9.625
Holt, Lorinda	9.500
Itzen, William	7.000
Jackson, Mary	6.500
Johnson, Eric	3.250
Jones, Monik	1.750
Keefer, Michael	5.000
Kelly, James	3.000
Kemmerer, Marcus	5.250
Kerins, John	3.250
Kimball, Donald	7.000
Lannom, Michael	2.500
Larnard, Howard	3.000
Larson, Jacqueline	4.250
Lee, Patricia	4.625
Lee, Robin	5.250
Malone, Tyler	4.000
Mann, Nicole	3.500
McNeley, Sean	3.000
Molinaro, David	3.250
Moore, Carrie	3.000
Nguyen, Harry	3.000
Ottley, Rachelle	3.250
Paige, Monique	3.000
Pierce, Donna	6.000
Pugliese, William	5.250
Pullman, Lori	9.950
Rafferty, Jennifer	3.750
Rawlings, Andrew	3.750
Rehm Guenter	5.250
Reinemann, Christine	3.000

Rindge, Thomas	4.500
Sanders, Sharlele	1.500
Secor, Patricia	6.000
Siemens, Dana	5.000
Springett, Marion	4.000
Stebbins, John	3.500
Stickel, Karl	6.500
Tran, Ben Binh	7.500
Volmer, Kimberly	8.000
Woodward Jr., Gerald	4.000
Yates, Lisa	9.990
Zachwieja, Thomas	8.500

4. Ratification/Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Nhadira Johnson	CCC	Acting Marketing Director	2-20-14	G-28-01	C-031-14

5. Ratification/Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Mathew Marino	DIST	IT Infrastructure and Systems Technician	2-26-14	E-65-1	D-015-14
Kevin Masui	DIST	IT Infrastructure and Systems Technician	3-3-14	E-65-3	D-015-14

6. Ratification/Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended that the following changes for Classified Staff be ratified:

Reorganization/Reassignment

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Camody, Laurie	GWC	Staff Assistant E-52	Division Area Special Assignment Administrative Coordinator E-52	04/14/14
Schramm, Lim	GWC	Div Area Special Assign Admin Coordinator E-52	Division/Area Office Coordinator E-49	04/14/14

7. Ratification/Approval for Temporary Out of Class Assignments, Classified Staff

It is recommended that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Hayes, Laura	CCC	Military Contract Ed Tech, Intern	Special Assignment	Extend from 01/31/14 to 04/30/14	E-45-05
Melby, Laurie	CCC	Dir, Telecourse Prog & Telemedia	Special Assignment	Extend from 10/31/13 to 01/31/14	G-26-15
Melby, Laurie	CCC	Dir, Telecourse Prog & Telemedia	Special Assignment	Extend from 01/31/14 to 04/30/14	G-26-15
West, James	OCC	Registration Supervisor	Special Assignment	Extend from 03/31/14 to 06/30/14	G-15-07

8. Ratification/Approval for Short Term Hourly Staff

It is recommended that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Bonner, Natasha	GWC	02/20/14	06/30/14	124044-359301	M,T,W,Th,F
Kim, Duane	GWC	02/20/14	06/30/14	124044-359301	M,T,W,Th,F
Robinson, Gail	GWC	02/06/14	06/30/14	110001-349103	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Marston, Troy	OCC	02/20/14	06/30/14	812001-201592 110001-201591 124038-201591	M,T,W,Th,F
Vong, Laura	GWC	02/20/14	05/31/14	124073-353224	M,T,W,Th,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Zavala, Karla Zelaya	OCC	11/10/13	06/30/14	330001-259101	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Fife, Anna Maria	GWC	02/06/14	06/30/14	127002-361404	M,T,W,Th,F
Hernandez Rios, Casandra	GWC	02/20/14	06/30/14	110001-347151	M,T,W,Th,F
Krumm, Christine	GWC	02/20/14	06/30/14	110001-347151	M,T,W,Th,F

9. Ratification/Approval for Student Workers

It is recommended that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

Golden West College

Neal, Matthew

Nguyen, Ngan

Pena, Juan

Veatch, Kali

Vu, Tiffany

Williams, Savannah

Orange Coast College

Dimson, Matthew

Do, Sang Bao