## **Regular Meeting**

# Board of Trustees Coast Community College District

District Board Room

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, March 5, 2014

#### MINUTES\*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on March 5, 2014 in the Board Room at the District Office.

#### 1.00 Preliminary Matters

#### 1.01 Call to Order

Board President Hornbuckle called the meeting to order at 4:00 p.m.

#### 1.02 Roll Call

Trustees Present:

Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno

Student Trustee Kelly joined the meeting at 6:00 p.m.

Trustees Absent:

None

#### 1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

#### 1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public)

The Board recessed to Closed Session at 4:03 p.m. to discuss the following:

### a. Public Employee Discipline/Dismissal/Release

(Pursuant to Government Code Section 54957)

#### **b.** Public Employment (Pursuant to Government Code 54957(b)(1))

- 1. Special Assignments, Academic Staff
- 2. Substitute Faculty
- 3. Full-time Faculty
- 4. Part-time Faculty
- 5. Educational Administrators
- 6. Classified Management
- 7. Classified Staff
  HR Professional Development Specialist
  Course Assistant 2
  Instructional Associate
- 8. Promotions and Transfers, Classified Staff Staff Aide
- 9. Reclassification and Reorganization/Reassignment
- 10. Temporary Out of Class Assignments, Classified Staff Military Contract Education Staff Aide Staff Assistant, Senior Military Contract Education Tech III Admissions and Records Specialist Special Assignment Education and Grant Service Coordinator
- 11. Short Term Hourly Staff
- 12. Substitute, Classified Staff
- 13. Student Workers

#### c. Conference with Labor Negotiator

(Pursuant to Government Code Section 54957.6)

District Negotiators: Mr. James Andrews, Human Resources Executive Director and Mr. Randy Erickson, Zampi, Determan and Erickson, LLP

Employee Groups:

Educational Administrators,

Coast Federation of Classified Employees(CFCE),

Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

#### d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of Government Code Section 54956.9)

URS Corporation vs. Coast Community College District, Arbitration

Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-2013-00219

Rikki Selby vs. Coast Community College District, Orange County Superior Court Case No. 30-2013-00630181

City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento County Superior Court Case No. 34-2013-8000-1441

Homa Akhondzadeh-Myandoab vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2013-00644987

Coast Federation of Educators vs. Coast Community College District, Public Employment Relations Board Case No. LA-CE-5808-E

Barbara A. Price vs. California Teachers Association et al., Orange County Superior Court Case No. 30-2013-00646740

City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior Court Case No. 34-2013-80001564

Coast Federation of Classified Employees vs. Coast Community College District, Public Relations Board Case No. LA-CE-5840-E

City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No.34-2013-80001665

Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No. 480-2014-00049

Sandra Basabe vs. Coast Community College District, California Department of Fair Employment and Housing Charge No. 85955-76737

Tracey Sanders vs. Coast Community College District, et al., California Department of Fair Employment and Housing Charge No. 132976-77304

Stephen Whitson vs. Coast Community College District, Orange County Superior Court Case No. 30-2014-00700920

Nicole Lloyd vs. Coast Community College District, EEOC Case No. 480-2014-00380 John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2074-00702990

Vidella Waller vs. Coast Community College District et al., Los Angeles County Superior Court Case No. BC504096

#### e. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9.

Three cases including the following:
Construction Delays at Golden West College
Dispute with Puente Hills Habitat Preservation Authority
Dispute with Kendall-Hunt Publishing Co.

#### f. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9.

Two Cases.

#### 1.05 Reconvene Regular Meeting

The meeting was reconvened by Board President Hornbuckle at 6:05 p.m.

#### 1.06 Pledge of Allegiance

Trustee Patterson led the Pledge of Allegiance.

#### 1.07 Report of Action in Closed Session

Secretary of the Board/District Director of the Office of the Board of Trustees, Ms. Julie Frazier-Mathews, reported the following action from Closed Session:

For **Item 1.04 b. Public Employment**, on a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted unanimously to ratify all personnel items as amended. (See Appendix pages 16-28)

Motion carried with the following vote:

Ayes:

Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno

Noes:

None

Absent:

Student Trustee Kelly

Abstain:

None

For Item 1.04 c. Conference with Labor Negotiator, Coast Federation of Educators/American Federation of Teachers (CFE/AFT), on a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted unanimously to approve the Memorandum of Understanding between Coast Community College District and Coast Federation of Educators/American Federation of Teachers (CFE/AFT) Local 1911 OCC Split Sabbatical Eve Luckring.

Motion carried with the following vote:

Aves:

Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno

Noes:

None

Absent:

Student Trustee Kelly

Abstain:

None

For Item 1.04 d. Conference with Legal Counsel: Existing Litigation, John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2074-00702990, on a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted unanimously to defend the respondents in this litigation.

Motion carried with the following vote:

Ayes:

Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno

Noes:

None

Absent:

Student Trustee Kelly

Abstain:

None

#### 1.08 Public Comment

There were no requests to address the Board at this time.

#### 2.00 Informative Reports

#### 2.01 Report from the Chancellor

Vice Chancellor of Administrative Services and Finance, Mr. W. Andrew Dunn, provided a brief report on behalf of the Chancellor.

#### 2.02 Reports from the Presidents

The following College Presidents provided reports to the Board:

Dr. Lori Adrian, Coastline Community College

Dr. Dennis Harkins, Orange Coast College

Mr. Wes Bryan, Golden West College

#### 2.03 Reports from Presidents of Student Government Organizations

The following representatives provided reports to the Board on behalf of the student government organizations:

Mr. Mitchell Jimenez, Golden West College

Ms. Rachel Gajardo, Orange Coast College

Mr. Tanner Kelly on behalf of Ms. Sophia Sourivong, Coastline Community College

#### 2.04 Reports from Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Dr. Pedro Gutierrez, Coastline Community College

Ms. Denise Cabanel-Bleuer, Orange Coast College

Mr. Gregg Carr, Golden West College

#### 2.05 Reports from Presidents of Employee Representative Groups

The following Presidents of Employee Representative Groups provided reports to the Board:

Ms. Katherine Steed, on behalf of Ms. Ann Nicholson, Coast Federation of Classified Employees (CFCE)

Mr. Bob Fey, Coast Federation of Educators/American Federation of Teachers (CFE/APT)

#### 2.06 Reports from the Board of Trustees

Board members provided individual reports at this time.

#### 2.07 Reports from Board Committees and Review of Board Committee Meeting Dates

Board members reviewed the dates of upcoming Board Committee Meetings, and provided updates on committee activities and meetings.

With agreement of the Board, Board President Hornbuckle moved forward Item 25.01 Resolution #14-03 in Support of Assembly Bill 1453 and in Favor of the Establishment of the Southern California State Veterans Cemetery.

Mr. Zeke Hernandez, President of the Santa Ana League of United Latin American Citizens (LULAC), addressed the Board on behalf of the Orange County Veterans Memorial Park Committee.

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve Resolution #14-03 in Support of Assembly Bill 1453 and in favor of the establishment of the Southern California State Veterans Cemetery, and to send a letter of support.

Motion carried with the following vote:

Aves:

Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly

Noes:

None

Absent:

None

Abstain:

None

#### 2.08 Review of Quarterly Financial Status Report

Vice Chancellor of Administrative Services and Finance, Mr. W. Andrew Dunn, gave an overview of the Quarterly Financial Status Report to the Board, who received and filed the report.

#### 2.09 Report on Student Success

Mr. Dunn gave a brief update on the process of hiring 15 replacement faculty and 8 new hires based on expected performance for next year. Priority registration was discussed and Trustee Patterson requested a report back to the Board regarding how priority registration was working.

#### 3.00 Matters for Review, Discussion and/or Action

#### 3.01 Board Meeting Dates

The Board reviewed the upcoming Board Meetings.

#### 3.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed the meetings and conferences of the ACCT, AACC, CCLC and CCCT.

#### 3.03 Board Directives Log

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to add an item to the Board Log for an update on priority registration on the July 2014 agenda.

Motion carried with the following vote:

Ayes:

Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly

Noes: Absent: None None

Abstain:

None

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to add an item to the Board Log for an update on adult education, including forming relationships with feeder high schools and grant applications on the April 2, 2014 Board Meeting Agenda.

Motion carried with the following vote:

Ayes:

Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly

Noes:

None

Absent:

None

Abstain:

None

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to add an item to the Board Log to receive a report from Administration and General Counsel regarding regulations and penalties of carrying weapons on the campus, for the April 16<sup>th</sup> Board Meeting.

Motion carried with the following vote:

Ayes:

Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly

Noes:

None

Absent:

None

Abstain:

None

#### 3.04 Review of Instructional Material Fees

The Board reviewed the Instructional Material Fees and directed them to be returned to the next meeting for approval.

#### 3.05 DIS - Board Policies and Administrative Procedures for First Reading

The following Board Policies and Administrative Procedure were brought to the Board for first reading.

#### Chapter 2. Board of Trustees

BP 2360 Minutes - review/revision

BP 2365 Recording – review/revision

BP 2410 Board Policies and Administrative Procedures - review/revision

BP 2431 CEO Selection - new

BP 2435 Evaluation of the Chancellor – review/revision

BP 2710 Conflict of Interest - review/revision

AP 2710 Conflict of Interest - new

BP 2716 Political Activity - new

BP 2717 Personal Use of Public Resources - new

BP 2720 Communication among Board Members - new

BP 2730 Board Member Health Benefits - new

BP 2740 Board Education - review/revision; combined BP 2740 New Trustee Orientation and

BP 2741 Board Education into one BP 2740 to align with CCLC structure and numbering

BP 2750 Board Member Absence from the State - new

BP 2901 Filing Qualification Statement for Trustee Candidate - review/revision

BP 2902 Governing Board Elections Procedure in Event of Tie Vote - review/revision

BP 2906 Presentation of Resolutions for Recognition Purposes - review/revision

#### **Chapter 4. Academic Affairs**

BP 4106 Nursing Programs - new

#### **Chapter 5. Student Services**

AP 5013 Students in the Military - revision (from prior BP 5013). This accompanies BP

5010 Admissions and Concurrent Enrollment

BP 5035 Withholding of Student Records – revision

AP 5035 Withholding of Student Records - new

BP 5052 Open Enrollment - new

AP 5052 Open Enrollment - new

BP 5120 Transfer Centers - revision

AP 5120 Transfer Centers - new

BP 5700 Athletics - revision

The Board discussed the Chapter 2 Board Policies and Administrative Procedures, and Trustee Prinsky clarified that she had reviewed these in her role as Board Clerk and that, after receiving some clarification from General Counsel, she would be incorporating his comments prior to the policies being returned for second reading.

Trustee Patterson indicated he had concerns about Board Policy 2200 Board Duties and Responsibilities. As this policy was not on the agenda for review, it was recommended that it be returned to a future agenda for further discussion.

#### 4.00 CONSENT CALENDAR (Items 5.01 - 20.01)

At the request of Trustee Patterson, Item 10.04 Independent Contractor, ACCT Facilitator Dr. Pamila Fisher was pulled. Additionally, General Counsel requested that Items 10.06 Change Order No. 1 to Standard Contractor Agreement with Southern California Grading Inc. and Item 14.01 Ratification/Approval of Personnel Items be pulled for review.

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to ratify the balance of the Consent Calendar.

Motion carried with the following vote:

Ayes:

Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly

Noes:

None

Absent:

None

Abstain:

None

Item 10.04, Independent Contractor, ACCT Facilitator Dr. Pamila Fisher was discussed at length by the Board, and concerns were raised about the cost of the retreat, the agenda and the proposed facilitator.

Trustee Grant made a motion to continue with the retreat (advance) but not use this facilitator. Trustee Prinsky seconded the motion, but then withdrew her motion. Student Trustee Kelly then seconded Trustee Grant's motion. The motion was then revised to continue with the retreat (advance), use the agenda with additions as needed prior to the retreat, and to find a facilitator acceptable to all Board members.

Motion failed with the following vote:

Ayes: Noes: Trustees Grant, Moreno and Kelly Trustee Hornbuckle and Patterson

Absent:

None

Abstain:

Trustee Prinsky

Trustee Hornbuckle made a motion to ratify the Independent Contractor Agreement, that was seconded by Trustee Prinsky. Trustee Hornbuckle then withdrew her motion. Trustee Prinsky reminded the Board that having a retreat was part of the action plan of the Board Self Evaluation and necessary to give a mid-year evaluation of the Chancellor.

Trustee Grant made a motion that the retreat (advance) still be held on the 22<sup>nd</sup> and that another Trustee assist the Board President compile an agenda, and find a facilitator. The motion was seconded by Trustee Prinsky.

After further discussion, the motion passed with the following vote:

Ayes:

Trustees Hornbuckle, Grant, Prinsky, Moreno and Kelly

Noes:

None

Absent:

None

Abstain:

Trustee Patterson

Item 10.06 Change Order No. 1 to the Standard Contractor Agreement with Southern California Grading, Inc. was discussed. It was agreed that in the future the total contract price and the percentage the change order represents would be included as part of the agenda item.

On a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted to approve the Change Order No. 1 to the Standard Contractor Agreement with Southern California Grading, Inc.

Motion carried with the following vote:

Ayes:

Trustees Hornbuckle, Grant, Prinsky, Moreno and Kelly

Noes:

Trustee Patterson

Absent:

None

Abstain:

None

Item 14.01 Ratification/Approval of Personnel Items was discussed. On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to approve all personnel items with the understanding that the information requested would come back on the next agenda, specifically clarification of the hourly rate.

Motion carried with the following vote:

Ayes:

Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly

Noes:

None

Absent:

None None

Abstain: None

Board President Hornbuckle called a recess at 8:09 p.m.

The meeting was resumed at 8:18 p.m.

#### 21.00 DISCUSSION CALENDAR

#### 22.00 Ratification/Approval of Standard Agreements in Excess of \$84,100

#### 22.01 DIS - Ratification of Agreement between Vicenti, Lloyd and Stutzman, LLP

On a motion by Trustee Prinsky, seconded by Student Trustee Kelly, the Board voted to ratify the Standard Professional Services Agreement entered into between Vicenti, Lloyd and Stutzman LLP and the Coast Community College District for external audit services for three consecutive fiscal years 2014-2018.

Fiscal Impact: \$120,600 per fiscal year.

Motion carried with the following vote:

Ayes:

Trustees Hornbuckle, Grant, Prinsky, and Kelly

Noes:

Trustees Patterson and Moreno

Absent: Abstain: None None

#### 23.00 Ratification/Approval of Non-Standard Agreements in Excess of \$84,100

# 23.01 CCC – Approval of Amendment to the Non-Standard Professional Services Agreement between Butte-Glenn Community College District and the Coast Community College District

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to ratify the amendment to the Non-Standard Professional Services Agreement between Butte-Glenn Community College District on behalf of its sponsored program California Corporate College (CA CC) and the Coast Community College District.

Fiscal Impact: Expected revenue to District during term of Agreement \$168,564.75; paid upon receipt of invoices.

Motion carried with the following vote:

Ayes:

Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly

Noes:

None

Absent: Abstain:

None

#### 23.02 DIS - Non-Standard Professional Services Agreement Consulting on Energy and Environment, an Independent Consulting Firm via the Community College League of California's Solar Consulting Services Program

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to ratify the non-standard Professional Services Agreement Consulting on Energy and Environment, an Independent Consulting Firm via the Community College League of California's Solar Consulting Services Program.

Fiscal Impact: \$0 (No cost to District)

Motion carried with the following vote:

Aves:

Trustees Hornbuckle, Grant, Prinsky, Moreno and Kelly

Noes:

Trustee Patterson

Absent:

None None

Abstain:

#### 24.00 Ratification/Approval of General Items of Business

#### 24.01 DIS – Authorization to Purchase Hewlett Packard Computers for Coastline Community College Phase II Using the Western States Contracting Alliance (WSCA) Master Price Agreement

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to grant authorization for the District to purchase Hewlett Packard computers using the WSCA Master Agreement and to issue related purchase orders, with the Boad of Trustees determining that this arrangement is in the District's best interest. The Board of Trustees was authorized to sign any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aves:

Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly

Noes:

None

Absent:

None

Abstain:

None

#### 24.02 DIS - Contractors for FY 2013-2014 Pursuant to District's Standard Annual Agreement for Contractor Services

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to ratify the following contractors for the performance of a variety of contractor services throughout the

District, on an as needed basis for FY 2013-2014. These contractors had or would complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District would obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractors would send an invoice to the District based upon the agreed-upon price.

Business Marketers Group Inc. 24720 N. Corporate Circle Sussex, WI 53089

California Arborist Company 14068 Lambert Road Whittier, CA 90605

Motion carried with the following vote:

Ayes:

Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly

Noes:

None

Absent:

None

Abstain:

None

#### 25.00 Resolutions

- 25.01 Resolution #14.03 in Support of Assembly Bill 1453 and in Favor of the Establishment of the Southern California State Veterans Cemetery was voted on earlier in the meeting.
- 26.00 Policy Implementation/Administrative Procedure Ratification

#### 26.01 DIS - Board Policies for Approval and Administrative Procedures for Ratification

On a motion by Trustee Grant, seconded by Student Trustee Kelly, the Board voted to approve the following Board Policies as amended and ratify the Administrative Procedures.

#### Chapter 5. Student Services

BP 5010 Admissions and Concurrent Enrollment - revision

#### Chapter 7. Human Resources

AP 7120B Recruitment and Selection for Management Expenses - revision

Motion carried with the following vote:

Ayes:

Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly

Noes:

None

Absent:

None

Abstain:

None

#### 26.02 DIS - Board Policies for Deletion

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to approve the deletion of the following Board Policies:

#### Chapter 4. Academic Affairs

BP 4107 Program Advisory Committee

#### **Chapter 5. Student Services**

BP 5904 Cumulative Records

Motion carried with the following vote:

Ayes:

Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly

Noes:

None

Absent: Abstain:

None None

#### 27.00 Approval of Minutes

#### 27.01 DIS – Approval of Minutes

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve the Minutes of the Special Meeting of February 5, 2014.

Motion carried with the following vote:

Ayes:

Trustees Hornbuckle, Grant, Prinsky, Patterson, and Moreno

Noes: Absent: None None

Abstain:

Student Trustee Kelly

On a motion by Trustee Patterson, seconded by Student Trustee Kelly, the Board voted to approve the Minutes of the Regular Meeting of February 5, 2014.

Motion carried with the following vote:

Ayes:

Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly

Noes:

None

Absent:

None

Abstain:

None

#### 28.00 Close of Meeting

On a motion by Trustee, seconded by Trustee, the Board voted to adjourn the meeting at 8:50 p.m. in memory of Mrs. Sara Karn, aunt of General Counsel.

Motion carried with the following vote:

Ayes:

Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly

Noes:

None

Absent:

None

Abstain:

None

Julie Frazier-Mathews

Secretary of the Board/District Director of the Office of the Board of Trustees

\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.

#### **APPENDIX**

	Pages
Public Employment	16-28

#### 1. Ratification of Approval for Special Assignments, Academic Staff

It is recommended that ratification be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

#### Coastline Community College

	L	<b>IBF</b>	RAR	IAN-	PART	TIME
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	<u>·</u>			
Name	Start Date	<u>End</u>	Pay Type	Pay Rate per
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		Date		Hr
				<u>, , , , , , , , , , , , , , , , , , , </u>
Rosen, Lugene	02/01/14	06/30/14	UNT	\$73.94
nosen, Lugene	02/01/14	00/00/14	CIVI	Ψ/0.54
Smith, Ward	02/10/14	06/30/14	UNT	\$69.66
Siriui, vvaiu	02/10/14	00/30/14	OIVI	φυσ.υυ

#### MONITOR SERVER INTERRUPTIONS

<u>Name</u>	Start Date	<u>End</u>	<u>Pay Type</u>	Pay Rate per
<del></del>		<u>Date</u>		<u>Hr</u>
Khambatta, Zubin	03/01/14	06/30/14	EXH	\$29.46

#### CONTRACT EDUCATION PROGRAMS SUPPORT

OCIVITIACI LIDO	OATION I ROGIN	NIVIO OOI I O	111	
Name	Start Date	<u>End</u>	Pay Type	Pay Rate per
<del></del>		<u>Date</u>		<u>Hr</u>
Yeh, Lauren	01/27/14	05/25/14	EXH	\$29.46

#### District

#### INTERNATIONAL STUDENT PROGRAMS

<u>Name</u>	Start Date	<u>End</u>	<u>Pay Type</u>	Pay Rate per
		<u>Date</u>		<u>Hr</u>
Satow, Jinfang	04/01/14	06/30/14	EXH	\$29.46

#### Golden West College

#### HIGH SCHOOL OUTREACH EVENT-DIGITAL MEDIA

Name	Start Date	<u>End</u>	Pay Type	Pay Rate per
		<u>Date</u>		<u>Hr</u>
Friedman, Joshua	03/06/14	03/07/14	EXH	\$29.46
Glumace, Sean	03/06/14	03/07/14	EXH	\$29.46
Lustig, Steven	03/06/14	03/07/14	EXH	\$29.46
Wolzinger, Renah	03/06/14	03/07/14	EXH	\$29.46

#### HIGH SCHOOL OUTREACH EVENT-AUTO TECH PATHWAY

Name	Start Date	<u>End</u>	<u>Pay Type</u>	Pay Rate per
		<u>Date</u>		<u>Hr</u>
Desmond, Christiaan	03/06/14	05/31/14	EXH	\$29.46
Kasabian, John	03/06/14	06/15/14	EXM	\$43.55
Kelley, Paul	03/06/14	05/31/14	EXH	\$29.46

Kramer, Bryan Nosalek, Christopher Rolf, Joseph Russell, Michael	03/06/14 03/06/14 03/06/14 03/06/14	06/15/14 05/31/14 05/31/14 06/15/14	EXM EXH EXH EXM	\$43.55 \$29.46 \$29.46 \$43.55
MUSIC CONCERT PE Name	RFORMANCE Start Date	End Date	Pay Type	<u>Pay Rate per</u> Hr
Hausey, Collette	12/06/13	12/07/13	EXM	<del>\$4</del> 3.55
ASSESSMENT CENT				
<u>Name</u>	Start Date	<u>End</u> Date	<u>Pay Type</u>	<u>Pay Rate per</u> Hr
Moore, Sacha Tayyar, Paul	01/27/14 01/27/14	05/25/14 05/25/14	EXM EXM	\$43.55 \$43.55
MICROBIOLOGY LAB				
<u>Name</u>	Start Date	<u>End</u> Date	Pay Type	<u>Pay Rate per</u> Hr
Valinluck, Michael	01/27/14	05/25/14	EXH	\$29.46
BASIC SKILLS INITIA	ΓIVE PROJEC	Т		
<u>Name</u>	Start Date	End Data	<u>Pay Type</u>	Pay Rate per
Tyberg, John	02/01/14	<u>Date</u> 02/29/14	EXH	<u>Hr</u> \$29.46
Orange Coast College	<u>9</u>			
EOPS – PART TIME C	OUNSELING			
<u>Name</u>	Start Date	<u>End</u>	Pay Type	Pay Rate per
Lam, Mymy	01/02/14	<u>Date</u> 06/13/14	UNT	<u>Hr</u> \$65.55
Ogaz, Rebecca	01/02/14	06/13/14	UNT	\$73.94
Tran, Julie	01/02/14	06/13/14	UNT	\$73.94
			0111	\$75.94
LIBRARIAN – PART T	IME		0111	\$75. <del>94</del>
<u>LIBRARIAN – PART T</u> <u>Name</u>	ME Start Date	End Date	Pay Type	Pay Rate per
Name Goto, David	<u>Start Date</u> 01/27/14	<u>Date</u> 05/25/14	<u>Pay Type</u> UNT	Pay Rate per Hr \$61.88
<u>Name</u>	Start Date	<u>Date</u>	Pay Type	<u>Pay Rate per</u> <u>Hr</u>
Name Goto, David Smith, Ward CAREER TECHNOLO	Start Date 01/27/14 01/27/14 GY EDUCATIO	<u>Date</u> 05/25/14 05/25/14 DN – PART	Pay Type UNT UNT TIME COUN	Pay Rate per Hr \$61.88 \$65.55 ISELING
Name Goto, David Smith, Ward	Start Date 01/27/14 01/27/14	<u>Date</u> 05/25/14 05/25/14 <u>DN – PART</u> <u>End</u>	<u>Pay Type</u> UNT UNT	Pay Rate per Hr \$61.88 \$65.55 ISELING Pay Rate per
Name Goto, David Smith, Ward CAREER TECHNOLO	Start Date 01/27/14 01/27/14 GY EDUCATIO	<u>Date</u> 05/25/14 05/25/14 DN – PART	Pay Type UNT UNT TIME COUN	Pay Rate per Hr \$61.88 \$65.55 ISELING
Name Goto, David Smith, Ward  CAREER TECHNOLOM Name  La Bounty, Jennifer  HIRING COMMITTEE	Start Date  01/27/14  01/27/14  GY EDUCATION  Start Date  01/27/14  E-DIRECTOR	Date 05/25/14 05/25/14 ON – PART End Date 05/25/14	Pay Type UNT UNT TIME COUN Pay Type UNT	Pay Rate per Hr \$61.88 \$65.55  ISELING Pay Rate per Hr \$69.66
Name Goto, David Smith, Ward  CAREER TECHNOLOMAME La Bounty, Jennifer	Start Date  01/27/14  01/27/14  GY EDUCATION  Start Date  01/27/14	Date 05/25/14 05/25/14 0N – PART End Date 05/25/14	Pay Type UNT UNT TIME COUN Pay Type UNT	Pay Rate per Hr \$61.88 \$65.55  ISELING Pay Rate per Hr \$69.66

#### LIBRARY LECTURES

Name	Start Date	<u>End</u>	<u>Pay Type</u>	Pay Rate per
		<u>Date</u>		<u>Hr</u>
Smith, Ward	01/27/14	05/25/14	UNT	\$65.55
Sproat, Barbara	01/27/14	05/25/14	UNT	\$61.88

#### 2. Ratification for Appointment of Substitutes, Academic Staff

#### Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2013-14 academic year.

#### Coastline Community College

Davis, Georgette
McGeoch, Norma
Golden West College
Carter, Teryn
Foster, Ed

#### Orange Coast College

Haley, Michelle
Hanlon, Barbara
Hung, Emily
Khizhnyak, Aleksandra
Raskin, Debra
Scarfone, Patricia
Smith, Ward
Sproat, Barbara

#### 3. Ratification of Appointment of Full time Faculty

#### **Faculty Tenure-Track Advancement**

**A.** Advancement to Second-Year. Pursuant to Sections 87607 and 87608 of the *Education Code*, based upon a comprehensive evaluation by each faculty member's Tenure Review Committee, and upon a recommendation of the respective College President, the Chancellor recommends that the Board of Trustees enter into a one-year contract for the 2014-2015 academic year as a probationary faculty member, pursuant to Section 87608(b) of the *Education Code*, contingent upon the faculty member serving a complete college year, as defined in Sections 87605, 87468, or 87469 of the *Education Code*, for some of these employees, the recommendation may include a Program of Professional Improvement as recommended by the Tenure Review Committee.

<u>Last Name</u>	<u>First</u>	<u>L.oc</u>	<u>Discipline</u>
Bailly	Jennifer	GWC	Economics
Bonilla	Vanessa	GWC	Counselor
Ellis	Robert	occ	Marine Science
Erdkamp	Kevin	CCC	Accounting
Escobar	Dora	occ	Counselor
Garcia	Eric	CCC	Counselor

Lee	David	CCC	Art
Reagan	Evette	CCC	Special Education
Russell	Michael	GWC	Automotive Technology
Vu	Vivien	GWC	Counselor

**B.** Advancement to Third-Year. Pursuant to Sections 87607 and 87608.5 of the *Education Code*, based upon a comprehensive evaluation by each faculty member's Tenure Review Committee, and upon a recommendation of the respective College President, the Chancellor recommends that the Board of Trustees enter into a two-year contract for the 2014-2016 academic years as a probationary faculty member, pursuant to Section 87608.5(b) of the *Education Code*, contingent upon the faculty member serving a complete college year, as defined in Sections 87468 or 87469 of the *Education Code*, for some of these employees, the recommendation may include a Program of Professional Improvement as recommended by the Tenure Review committee.

Last NameFirstLocBarnesStephenCCCCervantesAurelianoOCCCrescimannoAnnamarieGWCDavisScottCCCDevineDavidCCCFuchsStevenOCCGoerrissenJanOCCHenryDeborahCCCHoltKellyOCCIcaro-BoiserRubyOCCJohnsonDouglasOCCKasabianJohnGWCKomendaVirginiaOCCLeCathy KimGWCLegacyDaraOCCLevinNoahGWCLevinNoahGWCLewisLindsayGWCMcClainSunshineGWCMeansLelandOCCPlumCarynOCCPrioleauKarenOCCQuinnChristopherOCCRacataianCristianGWCRiggioAlisonOCCTranTammieGWCWilcoxJennifierGWCZuidervaartGenevieveOCC	Discipline Paralegal Studies Manufacturing Technology Biological Sciences English Physics/Astronomy Architecture Biological Science Biological Science Biological Science Radiologic Technology-Prog Coord Counselor Accounting Automotive Technology English/Basic Skills/Gen Comp Librarian Respiratory Care-Prog Coord Speech Philosophy Mathematics History Sculpture Counselor Professional Mariner Prog Coord Geography Computer Science Respiratory Care-Clinical Coord World Languages Chemistry English/Basic Skills/Gen Comp
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**C. Award of Tenure.** Pursuant to Sections 87607 and 87609 of the *Education Code*, based upon a comprehensive evaluation by each faculty member's Tenure Review Committee, and upon a recommendation of the respective College President, the Chancellor recommends that the Board of Trustees award tenure, commencing at the 2014-2015 academic year, pursuant to Section 87609(b) of the *Education Code*, contingent upon the faculty member serving a complete college year, as defined in Sections 87468 or 87469 of the *Education Code*, for some of these employees, the recommendation may include a Program of Professional Improvement as recommended by the Tenure Review Committee.

<u>Last Name</u>	<u>First</u>	<u>Loc</u>	<u>Discipline</u>
Blake	Elizabeth	OCC	Dietetics
Cottrell	Lynne	OCC	Medical Assisting
Thach	Amy	GWC	Nursing

#### 4. Ratification for Appointment of Part Time Faculty

It is recommended that the following assignments be ratified:

#### **SPRING**

Assignments during the period **01/27/14-05/25/14** for Coastline Community College, Golden West College and Orange Coast College and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

#### Coastline Community College

<u>Name</u>	<u>LHE</u>
Can, Minh Anh	6.000
Le, Octavian	6.500

#### Golden West College

<u>Name</u>	<u>LHE</u>
Ardinger, Charles	4.000
Artemova, Alina	2.080
Dluzak, David	5.490
Graney, Kayla	3.000
Henderson, Heather	0.420
Keen, Phillip	1.250
Kim, Ellen	0.830
Lagomarsino, Anthony	3.000
Schroeder, Adam	9.000
Tuliper, Adam	5.250

#### Orange Coast College

<u>Name</u>	<u>LHE</u>
Anglin, Marie	10.00
Area, Sheryl	3.000
Armstrong, Robin	8.000
Attallah, Joseph	4.000
Aubin, Todd	1.625
Ayad, Nada	4.000
Bahti, Cynthia	9.000
Baker, Jared Van	8.250
Barta, Nichole	9.000
Bass, Jenny	8.000
Beale, Michael	5.868
Beichner, Brian	6.438
Beld, Sean	8.000
Bell III, John	9.000

Gray, Sarah Marie Gressier, Pamela Grooms, Mark E. Grossman, Sheila Guentz, Steven Gulu, Michelle Gustafson, Larry Habel, Lowell Haghighat, Shayma Hayes, Laird Harding Henry, Lorraine Hesse, Douglas Hietschold, Julia Hoffman, Gary Stephen Holguin, Kevin Lim Hopkins, Dustin E. Horton, Ana L. Hostetler, Sheila E. Houssels, Miriam E. Huang, Eleanor Ith, Phatana Ito, Manami Itzen, Jana Ivey, Marilyn Jean Jennings, Ian Johnson, Jarvis	8.000 8.000 3.000 9.000 4.063 3.000 3.750 9.000 6.500 1.000 8.000 9.565 7.000 2.853 8.000 5.000 9.000 5.000 2.250 9.000 5.000 1.000 6.000 8.125 3.000
Hopkins, Dustin E. Horton, Ana L. Hostetler, Sheila E. Houssels, Miriam E. Huang, Eleanor Ith, Phatana Ito, Manami Itzen, Jana Ivey, Marilyn Jean	8.000 5.000 9.000 5.000 2.250 9.000 5.000 1.000 6.000

Martinez, Rachel	4.117
McAlear, Ernin N.	9.000
McClure, Kristen D.	8.000
McComb, James	6.000
McDonald, Nicholas John	4.478
McFarr, Justin Jody	4.000
McGaughey Christen	4.000
McGhie, Rhonda	3.000
McHugh, Denise	4.000
Mealey, Ronald	2.000
Merlo, Adrienne	10.00
Meyer, Elisa	8.000
Michkelson, Barbara	3.125
Mora, Flory T.	10.00
Nelson, Louella M.	4.000
Nerad, Patrick	7.625
Nia, Halleh	9.000
Nix, Courtney	5.291
Noto, Cynthia	3.000
Odasso, Dave	9.000
O'Grady, Jennifer	8.000
-	
Ortega, John	1.625
Otwell, Charles	9.000
Oxenham, Gwendolyn	4.000
Paez, Gabriel	4.000
Palmer, Jeffrey	9.565
Panaro, Scott Michael	5.688
Panto, Danielle	8.000
Peters, Jennifer Lee	6.000
Pifer, Heather	3.000
Plisco, David M.	9.000
Podraza, Courtney	8.000
Poirier Ball, Leigh Ann	6.000
Pridomirski, Joanne	1.625
Prioleau, Paul	9.625
Quinonez, Dolores	1.833
Dodford Chirley I	
Radford, Shirley L.	4.250
Rafferty, Michael	0.263
Ramser, Dean	4.000
Reynolds, Michael	6.500
Riley, Kevin	4.625
Ritchie, Karen	9.000
Robinson, Karen	3.000
Romero, Maria	9.000
Rose, Brandon	3.000
Russell, Janet	9.000
Sahay, Vrunda	8.000
Sahebifard, Hanna	3.000
Salessi, Susana	5.000
Salim, Linda	5.500
Sapp, Daniel	4.875
Sarzynski, Kerri	1.500
Jaizynski, Keni	1.500

#### 5. Ratification of Appointment of Educational Administrators

None.

#### 6. Ratification of Appointment of Classified Management

None.

#### 7. Ratification of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	Start Dt	<u>Plcmt</u>	<u>Vacancy</u> #
Claudia Montoya- Andrews	occ	HR Professional Development Specialist	03/24/14	E-48-4	<sup>±</sup> O-038-14

Badger, Jo	OCC	Course Assistant 2 10 mo.	03/31/14	E-46-02	O-008-14
Nuzzolese- LaFlamme, Virginia	OCC	Instructional Associate (Success Center) 10 mo.	03/10/14	E-48-01	O-010-14

#### 8. Ratification of Approval for Promotions and Transfers, Classified Staff

It is recommended the following Promotion be ratified:

#### <u>Promotion</u>

<u>Name</u>	<u>LOC</u>	<u>Title</u>	Start Dt	<u>Plcmt</u>	<u>Vacancy</u>
					<u>#</u>
Franco, Patricia	GWC	Staff Aide, 10 mo.	03/10/14	E-48-02	G-021-14

# 9. Ratification of Approval of Reclassification and Reorganization/Reassignment, Classified Staff

None.

#### 10. Ratification of Approval for Temporary Out of Class Assignments, Classified Staff

It is recommended that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

Extension of End Dates for Out of Class Assignments

<u>Name</u> Daniel, Marion	LOC CCC	<u>From</u> Military Contract	<u>To</u> Military Contract	Action Extend from	<u>Plcmt</u> E-48-05
,		Edu Tech, Intermed	Edu Staff Aide	02/28/14 to 05/31/14	
Dupuy, Lisa	DIST	Staff Aide	Staff Assistant, Sr.	Extend from 03/31/14 to 06/30/14	E-54-04
Guray, Minerva	CCC	Military Contract Edu Tech, Intermed	Military Contract Edu Tech III	Extend from 02/28/14 to 05/31/14	E-48-05
Mensah, Araba	CCC	Military Contract Edu Tech, Intermed	Military Contract Edu Tech III	Extend from 02/28/14 to 05/31/14	E-48-05
Montgomery, Cyndee	OCC	Staff Assistant	Admissions & Records Specialist	Extend from 03/31/14 to 06/30/14	E-58-04
Rose, Lynn	CCC	Military Contract Edu Technician	Special Assignment	Extend from 02/28/14 to 05/31/14	E-44-05
Swingle, Dejah	DIST	CTE Comty: College Grant Coordinator	Edu & Grant Service Coordinator	Extend from 03/31/14 to 06/30/14	E-65-04

#### 11. Ratification of Approval for Short Term Hourly Staff

It is recommended that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	Start Date	End Date	<u>Funding</u>	<u>Days to</u>
				<u>Source</u>	<u>Work as</u>
					<u>Assigned</u>
Morales, Margaret	GWC	02/20/14	06/30/14	120201-	M,T,W,Th,F
				351001	

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	Start Date	End Date	Funding Source	<u>Days to</u> <u>Work as</u> <u>Assigned</u>
Galarrita, Mariam	occ	02/20/14	06/30/14	812001- 201592 110001- 201591 124038- 201591	M,T,W,Th,F
Kroeger, Roger	occ	01/27/14	06/30/14	812001- 201592 110001- 201591 124038- 201591	M,T,W,Th,F
Phan, Ngoc	occ	03/06/14	06/30/14	110001- 201501	M,T,W,Th,F
Szetela, Nicole	GWC	02/19/14	06/30/14	110001- 347101	M,T,W,Th,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	Start Date	End Date	<u>Funding</u>	Days to
				<u>Source</u>	Work as
					<u>Assigned</u>

Bhatka, Rupa	occ	01/27/14	06/30/14	330001- 259101	M,T,W,Th,F
Cobb, Rebecca	occ	01/10/14	06/30/14	330001- 259101	M,T,W,Th,F
Escobar, Carlos	CCC	03/06/14	06/30/14	110001- 885203	M,T,W,Th,F
Flores, Victor	occ	01/16/14	06/30/14	812020- 205402	M,T,W,Th,F
Garcia, Joseph	occ	02/20/14	06/30/14	812015- 263750	Sat, Sun
Lindholm, Krystle	occ	01/10/14	06/30/14	330001- 259101	M,T,W,Th,F
Lisnock, Melanie	occ	01/27/14	06/30/14	330001- 259101	M,T,W,Th,F
Moran, Jasslynn	occ	01/10/14	06/30/14	124030- 255800	M,T,W,Th,F
Riessen, Heather	occ	01/16/14	06/30/14	330001- 259101	M,T,W,Th,F
Rios, Eusebio	ccc	03/06/14	06/30/14	110001- 885203	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	LOC	Start Date	End Date	<u>Funding</u> <u>Source</u>	Days to Work as
Crayton, Maureen	occ	03/10/14	06/30/14	124005- 256203	<u>Assigned</u> M,T,W,Th,F
Reynolds, Laurie	GWC	02/20/14	06/30/14	813001- 324504	M,T,W,Th,F

# **12. Ratification of Approval for Substitute Classified** None.

#### 13. Ratification of Approval for Student Workers

It is recommended that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

#### Golden West College

Abu-Samrah Salaymeh, Amar Clark, Sommer A. Randall, Brittany Reames, Nicole Tran, Nhat

#### Orange Coast College

Anderson, Dustin Andres, Roger Beringer, Gregory Brown, Sandra

Bui, Ivane

Clark, Kent

Dang, Jason Dinh, Dong

Espinoza, Danny

Fong, Wan

Gonzalez, Julian

Jaimes, Michelle

Johnson, Robert

Lobo-Herrera, Scarlett

Martin, Miranda

Nguyen, Hien Dinh

Nguyen, Huy

Nguyen, Tan

Nguyen, Trang P.
Oosterhouse, Alexys

Oregel, Alejandra

Parkin, Alex

Wagner, Timothy