

Regular Meeting/Study Session

Board of Trustees

Coast Community College District

District Board Room

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, March 19, 2014

MINUTES*

A Regular Meeting/Study Session of the Board of Trustees of the Coast Community College District was held on March 19, 2014 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Hornbuckle called the meeting to order at 4:02 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno
Student Trustee Kelly joined the meeting at 6:00 p.m.

Trustees Absent: None

1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public)

The Board recessed to Closed Session at 4:04 p.m. to discuss the following:

- a. Public Employee Discipline/Dismissal/Release**
(Pursuant to *Government Code* Section 54957)

b. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Special Assignments, Academic Staff
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
Interim Dean, Counseling
6. Classified Management
7. Classified Staff
Contract Education Tech Intermediate
Groundskeeper II
Admissions and Records Tech II
Child Development Specialist
Food Service Worker
8. Promotions and Transfers, Classified Staff
9. Reclassification and Reorganization/Reassignment
10. Temporary Out of Class Assignments, Classified Staff
Special Assignment
Staff Assistant
Coordinator of Community Services
Administrative Assistant to the Vice President
11. Short Term Hourly Staff
12. Substitute, Classified Staff
13. Student Workers

c. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiators: Mr. James Andrews, Human Resources Executive Director and
Mr. Randy Erickson, Zampi, Determan and Erickson, LLP

Employee Groups:

Educational Administrators,
Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

URS Corporation vs. Coast Community College District, Arbitration

Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-2013-00219

Rikki Selby vs. Coast Community College District, Orange County Superior Court Case No. 30-2013-00630181

City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento County Superior Court Case No. 34-2013-8000-1441

Homa Akhondzadeh-Myandoab vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2013-00644987

Coast Federation of Educators vs. Coast Community College District, Public Employment Relations Board Case No. LA-CE-5808-E

City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior Court Case No. 34-2013-80001564

Coast Federation of Classified Employees vs. Coast Community College District, Public Relations Board Case No. LA-CE-5840-E

City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665

Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No. 480-2014-00049

Sandra Basabe vs. Coast Community College District, California Department of Fair Employment and Housing Charge No. 85955-76737

Tracey Sanders vs. Coast Community College District, et al., California Department of Fair Employment and Housing Charge No. 132976-77304

Stephen Whitson vs. Coast Community College District, Orange County Superior Court Case No. 30-2014-00700920

Nicole Lloyd vs. Coast Community College District, EEOC Case No. 480-2014-00380

John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2074-00702990

Vidella Waller vs. Coast Community College District et al., Los Angeles County Superior Court Case No. BC504096

e. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9.

Two cases including the following:

Construction Delays at Golden West College

Dispute with Puente Hills Habitat Preservation Authority

f. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9.

Two Cases.

1.05 Reconvene Regular Meeting

The meeting was reconvened by Board President Hornbuckle at 6:00 p.m.

1.06 Pledge of Allegiance

Trustee Grant led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

Secretary of the Board/District Director of Operations of the Board of Trustees, Ms. Julie Frazier-Mathews, reported the following action from Closed Session:

For **Item 1.04 b. Public Employment**, on a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted unanimously to ratify all personnel items as amended. (See Appendix pages 15-21)

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Kelly
Abstain:	None

1.08 Public Comment

There were no requests to address the Board at this time.

2.00 Budget Study Session

Vice Chancellor of Finance and Administrative Services, Mr. W. Andrew Dunn, gave a presentation to the Board on 2014-2015 Budget Development. The presentation included a Summary of the Governor's Budget Proposal, an FTES Summary/Simulated FTES Growth, Multi-Year UGF Projection, the Fund Balance, Faculty Obligation Number (FON), a Health Benefits Summary, Budget Development Calendar and a Study of Budget Allocation Model.

The Trustees discussed the presentation and Mr. Dunn answered their questions. He expanded on the Budget Allocation Model and SB 361 Simulation Schematic by explaining that Mr. Roy Stutzman had done extensive research of 15 other multi-college districts who were using models that parallel the State's 361 model. Mr. Dunn indicated he felt this new model did not mix costs and expenses and provided a clearer, more transparent practice. He added that this was currently under study and review by Chancellor's Cabinet.

Mr. Dean Mancina addressed the Board sharing his concern that the cost comparisons for faculty did not accurately reflect the cost of hiring full-time faculty and suggested an average calculation be used.

Board President Hornbuckle thanked Mr. Dunn for his presentation and indicated that continuous dialogue would be present throughout the process, with the tentative budget coming to Board in June and the final budget in September.

3.00 Informative Reports

3.01 Reports from Board Committees and Review of Board Committee Meeting Dates

3.02 Report on Student Success

Dr. Andreea Serban, Vice Chancellor of Education and Technology, provided a brief update on priority registration, indicating that a full report would be given in July. It was requested that information showing that Coast is offering the courses students need to succeed be included in a future report.

3.03 DIS - Progress Report on the Audit Recommendations and Corrective Actions from Vasquez & Co.'s 2012-2013 Audit Report and Letter of Comment to Management

Mr. Dunn shared a letter that had been presented to the Board's Audit and Budget Committee on the six items that had been raised by Vasquez & Co. in their prior year audit. Mr. Dunn responded to Trustees' questions and comments.

3.04 DIS - Clarification Report Regarding Professional Experts

Mr. Dunn briefly explained that this report was in response to a request made at the last Board Meeting to provide information on the hourly rate for each of the positions brought forward for ratification. This information would be included in future agenda items and contracts

3.05 DIS - Status Update on Community Services and Contract Education at Coast Colleges

Dr. Serban and Dr. Dennis Harkins, President of Orange Coast College, provided an update in response to Item #2 on the Board Directives Log regarding what had taken place since June 20, 2012 when the Board approved setting aside \$200,000 from the Enterprise funds and directed the Chancellor to use these funds to jump-start self-sustaining new programs and courses, and enhance existing offerings delivered through Community Services, in particular, as well as through Contract Education.

After the update, the Board expressed concern that \$15,000 of the money had been spent for LERN to conduct a study and make recommendations, and the District Task Force had then made recommendations that contradicted the LERN recommendations. In addition, the remainder of the money was still unused and no updates or communication had been received regarding the possibility of needing to redirect the funds.

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to return this item to the April 16, 2014 agenda for an update and further discussion and possible action on the use of the remaining \$185,000.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

3.06 DIS - Report from MConsensus Regarding Banning Ranch Update

Ms. Marice White from MConsensus gave a presentation to the Board on the Newport Banning Ranch and answered Trustees' questions.

Board President Hornbuckle called a recess at 8:10 p.m.

The meeting was resumed at 8:18 p.m.

3.07 DIS - Report on Diversity in Hiring

Mr. James Andrews, Executive Director of Human Resources, gave a presentation to the Board on Diversity in Hiring.

4.00 Matters for Review, Discussion and/or Action

4.01 Board Meeting Dates

The Board reviewed the upcoming Board Meetings. Board President Hornbuckle announced the Accreditation visits were scheduled for April 8 (at the colleges) and April 9th (District).

4.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed the meetings and conferences of the ACCT, AACC, CCLC and CCCT.

4.03 Board Directives Log

On a motion by Trustee Prinsky, seconded by Student Trustee Kelly, the Board voted to add an item to the Board Log for the Board to discuss progress on their goals at the September 3, 2014 meeting. Additionally, the following changes were made:

Monthly Board Log:

Item #1 Audit Recommendations - to be removed.

Item #2 Community Education - revised due date of April 16, 2014.

Annual Board Log:

Item #1 Diversity Report - revised due date of March 2015.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly

Noes: None

Absent: None

Abstain: None

4.04 DIS - Chapter 2: Board Policies for First Reading

The following Board Policies were brought to the Board for first reading, to be returned to the next Board Meeting for action.

Chapter 2. Board of Trustees

BP 2010 Board Membership - revision

BP 2105 Election of Student Member, Board of Trustees

4.05 DIS - Chapter 5: Board Policy for First Reading

Chapter 5. Student Services

BP 5400 Associated Student Organizations – revision

Dr. Serban indicated this policy had already been discussed with the three Associated Student Organizations and would be returned to the next Board Meeting for action.

4.06 DIS - Review of Board Policy 2200 Board Duties and Responsibilities

A motion was made by Trustee Patterson, seconded by Trustee Prinsky to make the following changes and for the policy to come back to the next meeting for action by the Board.

5th bullet point: Delegate ~~power and~~ authority to the chief executive to effectively manage the operations of the District.

6th bullet point: Assure fiscal health and stability **of the District.**

15th bullet point: Conduct a **biennial** self evaluation exercise.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

5.00 CONSENT CALENDAR (Items 6.01 - 16.01)

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

17.00 DISCUSSION CALENDAR

18.00 Ratification/Approval of Standard Agreements in Excess of \$84,100

18.01 CCC - Approval of Employment Agreement, Interim Dean, Counseling

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the employment agreement with Romeo Obrador Garcia, CCC, to serve as Interim Dean, Counseling commencing on April 2, 2014 and ending July 31, 2014. Compensation to be \$112,076.00 payable in equal monthly payments. Salary for a service period less than the full academic year to be paid on a prorated basis, based on the number of work days worked, pursuant to there being 241 work days in a year. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

19.00 Ratification/Approval of Non-Standard Agreements in Excess of \$84,100

19.01 DIS - CCCT Board Election

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to vote for the following eight candidates:

1. Richard Watters, Ohlone CCD
2. Paul Gomez, Chaffey CCD
3. Pam Haynes, Los Rios CCD.
4. Jim Moreno, Coast CCD9.
5. Stephen P. Blum, Ventura CCD
6. Laura Casas, Foothill-DeAnza CCD
7. Stephan Castellanos, San Joaquin Delta CCD
8. Nancy C. Chadwick, Palomar CCD

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

19.02 DIS - Ratification of Contractors for FY 2013-2014 Pursuant to District's Standard Annual Agreement for Contractor Services

On a motion by Trustee Prinsky, seconded by Trustee Moreno the Board ratified the following contractors for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2013-2014. These contractors had or would complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District would obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price.

California Stage and Lighting Inc
W. Garry Avenue
Santa Ana, CA 92704

Geil Kilns
7201 Clay Avenue
Huntington Beach, CA 92648

California Arborist Company
14068 Lambert Road
Whittier CA 90605

Business Marketers Group Inc.
N56 W24720 Corporate Circle
Sussex, WI 53089

Troxell
16478 Beach Blvd # 379
Westminster, CA 92683

On Site LaserMedic Corp
21540 Prairie Street
Suite D
Chatsworth, CA 91311-5821

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

19.03 DIS - Authorization to Contract with American Modular Systems, Inc. for the Purchase of a Double Classroom for Orange Coast College Recycling Center Project

On a motion by Trustee Patterson, seconded by Trustee Prinsky the Board voted to authorize American Modular Systems, Inc. for the procurement and installation, utilizing the Biggs Unified School District contract pricing, and to issue related purchase orders, having determined that this arrangement was in the District's best interest. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

80' x32' Gen7 Double Classroom (2,560 sf)	\$606,036.00
DSA design and engineering	\$ 12,960.00
Energy Analysis	\$ 2,500.00
Allowance for Photo Voltaic System-roof	
mounded @\$5,680 per KW	<u>\$ 75,000.00</u>
Total with Tax	\$696,496.00

Fiscal Impact: \$696,496.00	(Measure M – General Obligation Bond Funds)
	Master Plan Approved Project
	OCC Recycling Center

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes: None
Absent: None
Abstain: None

19.04 DIS - Approval of Increase in Fee for the International Student Application to \$55 Effective Spring 2015

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board of Trustees approved the increase in the fee for the international student application to \$55/application effective Spring 2015.

Fiscal Impact: Increased revenue to the colleges to support the operations of the International Student Programs related to review and processing of international student applications.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes: None
Absent: None
Abstain: None

19.05 DIS - Ratification/Approval of Material Fees

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the material fee revisions, deletions, and/or new fees as presented for inclusion in the curriculum.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes: None
Absent: None
Abstain: None

20.00 Resolutions

20.01 Resolution #14-05 to Celebrate the First Anniversary of the Mesa Water Reliability Facility

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to approve Resolution #14-05 to Celebrate the First Anniversary of the Mesa Water Reliability Facility.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes: None
Absent: None
Abstain: None

20.02 DIS - Resolution #14-06 to Approve Rainy Day Fund Budget Transfer for 2013-2014

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve Resolution #14-06, the Rainy Day Fund Budget Transfer for 2013-2014.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

21.00 Policy Implementation/Administrative Procedure Ratification

21.01 DIS - Chapters 4 and 5: Board Policies for Approval and Administrative Procedures for Ratification

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the following Board Policies and ratify the Administrative Procedures.

Chapter 4. Academic Affairs

BP 4106 Nursing Programs - new

Chapter 5. Student Services

AP 5013 Students in the Military – revision (from prior BP 5013). This accompanies BP 5010 Admissions and Concurrent Enrollment

BP 5052 Open Enrollment – revision

AP 5052 Open Enrollment – new

BP 5035 Withholding of Student Records – revision

AP 5035 Withholding of Student Records - new

BP 5120 Transfer Centers – revision

AP 5120 Transfer Centers - new

BP 5700 Athletics - revision

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

21.02 DIS – Chapter 2: Board Policies for Approval and Administrative Procedures for Ratification

Trustee Prinsky made a motion that was seconded by Student Trustee Kelly, to approve the following Board Policies and ratify the Administrative Procedures.

Chapter 2. Board of Trustees

BP 2360 Minutes - review/revision

BP 2365 Recording of Board Meetings - review/revision

BP 2410 Board Policies and Administrative Procedures - review/revision
AP 2410 Board Policies and Administrative Procedures - review/revision
BP 2431 Chancellor Selection - new
BP 2435 Evaluation of the Chancellor - review/revision
BP 2710 Conflict of Interest for Board Members - review/revision
AP 2710 Conflict of Interest - new
BP 2716 Political Activity - new
BP 2717 Personal Use of Public Resources - new
BP 2720 Communication among Board Members - new
BP 2730 Board Member Health Benefits - new
BP 2740 Board Education - review/revision; combined BP 2740 New Trustee Orientation and
BP 2741 Board Education into one BP 2740 to align with CCLC structure and numbering
BP 2750 Board Member Absence from the State - new
BP 2901 Filing Qualification Statement for Trustee Candidate - review/revision
BP 2902 Governing Board Elections Procedure in Event of Tie Vote - review/revision
BP 2906 Presentation of Resolutions for Recognition Purposes - review/revision

The Board Secretary requested that AP 2410 be removed from the Administrative Procedures to be ratified (as it was not the correct version), to be returned for ratification at the next meeting.

Trustee Patterson made a substitute motion to make a change to the sentence of the section "Drafting, Revising and Updating Board Policies" in Board Policy 2410 to read "...and the proposed new or revised board policy shall be submitted to the Board Secretary for inclusion on the Board Agenda after review by General Counsel" with removal of the following sentence. Trustee Grant seconded the amended motion.

Trustee Patterson withdrew his motion and made a motion to amend the original motion to read "...shall be submitted to the Board Secretary for inclusion on the Board Agenda after review by General Counsel" with deletion of the following sentence.

Trustee Patterson withdrew his motion and changed it to an amendment to the original motion to read "....shall be submitted to the Board Secretary for inclusion on the Board Agenda after legal review." Trustee Moreno seconded the amendment to the motion.

Trustee Prinsky and Trustee Grant accepted the amendment to the motion, and the Board voted to approve the Chapter 2 policies and ratify the Chapter 2 Administrative Procedures (with the exception of AP 2410) with the change to BP 2410 to read "...shall be submitted to the Board Secretary for inclusion on the Board Agenda after legal review."

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

22.00 Approval of Minutes

22.01 DIS – Approval of Minutes

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve the Minutes of the Special Meeting/Study Session of February 12, 2014 and the Regular Meeting of February 19, 2014.

Motion carried with the following vote:

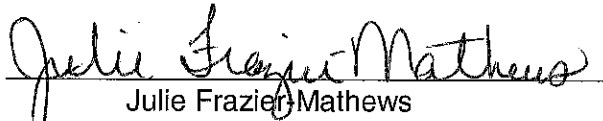
Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

23.00 Close of Meeting

On a motion by Trustee Moreno, seconded by Student Trustee Kelly, the Board voted to adjourn the meeting at 9:35 p.m. in memory of Eloise Diaz.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None



Julie Frazier Mathews

Secretary of the Board/District Director of the Office of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	15-21

1. Ratification of Approval for Special Assignments, Academic Staff

It is recommended that ratification be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

Coastline Community College**CONTRACT EDUCATION PROJECT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Borcoman, Kelvin	03/17/14	05/11/14	MTH	\$47.97
Zelaya, Jazmin	03/31/14	05/25/14	MTH	\$47.97

COUNSELING – PART TIME

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Nguyen, Steven	03/05/14	06/30/14	UNT	\$73.94

District**FILM/VIDEO PATHWAY DAY EVENT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Behr, Laura	03/20/14	04/30/14	EXM	\$43.55
Dono, Joshua	03/20/14	04/30/14	EXH	\$29.46
Hanlon, Anna	03/20/14	04/30/14	EXM	\$43.55

Golden West College**PUEENTE PROGRAM NORTHERN CALIFORNIA UNIVERSITY TOUR ADVISOR**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Elizondo, Stephanie	01/15/14	01/17/14	EXH	\$29.46
Fong, Nancy	01/15/14	01/17/14	EXH	\$29.46

COUNSELING – PART TIME

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Rosales, Alexandria	03/20/14	05/26/14	UNT	\$57.44

HIGH SCHOOL OUTREACH

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Baird, Larry L.	03/06/14	05/31/14	EXM	\$43.55
Burger, Alice V.	03/06/14	05/31/14	EXH	\$29.46
Call, Gail	03/06/14	05/31/14	EXM	\$43.55
Cantus, Jason	03/06/14	05/31/14	EXH	\$29.46
Carter, Warren S.	03/06/14	05/31/14	EXM	\$43.55

Castro, William	03/06/14	05/31/14	EXH	\$29.46
Cavin, Andre	03/06/14	05/31/14	EXH	\$29.46
Chandra, Jyoti	03/06/14	05/31/14	EXH	\$29.46
Cohen, Herbert	03/06/14	05/31/14	EXH	\$29.46
Cunningham, C.	03/06/14	05/31/14	EXH	\$29.46
Desmond, Christaan	03/06/14	05/31/14	EXH	\$29.46
Friedman, Joshua	03/06/14	05/31/14	EXH	\$29.46
Gagne, Patrick	03/06/14	05/31/14	EXH	\$29.46
Glumace, Sean	03/06/14	05/31/14	EXH	\$29.46
Gomez-Holbrook, A.	03/06/14	05/31/14	EXH	\$29.46
Hansbury, Edward	03/06/14	05/31/14	EXH	\$29.46
Hersh, Thomas	03/06/14	05/31/14	EXM	\$43.55
Hostetter, Darren	03/06/14	05/31/14	EXH	\$29.46
Jones, Barbara	03/06/14	05/31/14	EXM	\$43.55
Kelley, Paul F.	03/06/14	05/31/14	EXH	\$29.46
Kramer, Bryan	03/06/14	05/31/14	EXM	\$43.55
Kubis, Jon-Michael	03/06/14	05/31/14	EXH	\$29.46
Liu, Shin	03/06/14	05/31/14	EXH	\$29.46
Lustig, Steven M.	03/06/14	05/31/14	EXH	\$29.46
Mushet, Linda	03/06/14	05/31/14	EXH	\$29.46
Nielsen, Donavan J.	03/06/14	05/31/14	EXM	\$43.55
Nosalek, Christopher	03/06/14	05/31/14	EXH	\$29.46
Racataian, Cristian	03/06/14	05/31/14	EXM	\$43.55
Rolf, Joseph P.	03/06/14	05/31/14	EXH	\$29.46
Russell, Michael L.	03/06/14	05/31/14	EXM	\$43.55
Schramm, Lim	03/06/14	05/31/14	EXH	\$29.46
Sineri, Loretta	03/06/14	05/31/14	EXH	\$29.46
Somoano, Miriam M.	03/06/14	05/31/14	EXH	\$29.46
Sykes, Elizabeth D.	03/06/14	05/31/14	EXM	\$43.55
Tuliper, Adam	03/06/14	05/31/14	EXH	\$29.46
Westerkamp, Robert C.	03/06/14	05/31/14	EXH	\$29.46
Wolzinger, Renah	03/06/14	05/31/14	EXH	\$29.46
Wight, Gregory E.	03/06/14	05/31/14	EXM	\$43.55
Zeighami, Farrid	03/06/14	05/31/14	EXH	\$29.46

Orange Coast College**COUNSELING-PART TIME**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Bahraini, Kaveh	03/06/14	05/25/14	UNT	\$57.44

DEGREE WORKS STUDENT EDUCATIONAL PLAN

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Barnes, Carol	03/01/14	05/25/14	EXM	\$72.00
Cuellar, Eric	03/01/14	05/25/14	EXM	\$72.00
Duong, Nghia V.	03/01/14	05/25/14	EXM	\$72.00
Escobar, Dora	03/01/14	05/25/14	EXM	\$72.00
Figueroa, Benjamin	03/01/14	05/25/14	EXM	\$72.00
Guillen, Alex	03/01/14	05/25/14	EXM	\$72.00
Guillen, Denia	03/01/14	05/25/14	EXM	\$72.00
Hogue, Steven	03/01/14	05/25/14	EXM	\$72.00

Icaro, Ruby	03/01/14	05/25/14	EXM	\$72.00
Kirch, Stacy	03/01/14	05/25/14	EXM	\$72.00
Marron, Elias	03/01/14	05/25/14	EXM	\$72.00
Nguyen, Jessica	03/01/14	05/25/14	EXM	\$72.00
Plum, Caryn	03/01/14	05/25/14	EXM	\$72.00
Schneiderman, Robert	03/01/14	05/25/14	EXM	\$72.00
Traver, Maria	03/01/14	05/25/14	EXM	\$72.00
Wickremesinghe, M.	03/01/14	05/25/14	EXM	\$72.00
Zhe, Robert	03/01/14	05/25/14	EXM	\$72.00

PHOTO GALLERY EXHIBITIONS CURATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Hesketh, John C.	04/06/14	05/30/14	EXH	\$29.47

2. Ratification for Appointment of Substitutes, Academic Staff**Part time Faculty Substitutes**

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2013-14 academic year.

Coastline Community College

Ahlman, Mary
Charles, Preston
Mendoza, Jaime
Mohr, Cheryl

Golden West College

Chang, Wayne
Wade, Marcu

Orange Coast College

Goto, David
Scarfone, Patricia

3. Ratification of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

Reassignment

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Baird, David	GWC	Student Success Grants Coordinator/Counselor	03/20/14	Q-V-20 + Doc

4. Ratification for Appointment of Part Time Faculty

It is recommended that the following assignments be ratified:

SPRING

Assignments during the period **01/27/14-05/25/14** for Coastline Community College, Golden West College and Orange Coast College and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Coastline Community College

<u>Name</u>	<u>LHE</u>
Chapman, Cheryl	2.000

Golden West College

<u>Name</u>	<u>LHE</u>
Bock, Gretchen	4.500
Galarrita, Miriam	4.000
Hooshmand, Mitra	1.125
Johnson, Daniel	3.000
Kelly, Aaron	1.500
Mendoza, Robert	4.000
Narasimalu, Meerabai	6.660
Pierce, Cara	3.000

Orange Coast College

<u>Name</u>	<u>LHE</u>
Beichner, Brian	3.375
Bell, Addie	3.000
Rafferty, Jennifer	1.014

5. Ratification of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed.

Interim Assignment

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Garcia, Romeo	CCC	Interim Dean, Counseling	04/02/14	07/31/14	D-32-04

6. Ratification of Appointment of Classified Management

None.

7. Ratification of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Kleppe, Vicky	CCC	Contract Edu Tech Intern	03/20/14	E-45-02	C-027-14
Borland, Jeff P.	GWC	Groundskeeper II	04/07/14	E-43-01	G-016-14
Cuevas, Manuel	CCC	Admissions & Records Tech II	03/20/14	E-45-01	C-025-14
Dinsdale, Laura	OCC	Child Development Specialist 10 mo	03/20/14	E-41-01	O-041-14
Pham, Tino	OCC	Food Service Worker 11 mo	03/20/14	E-31-01	O-035-14
Ramos, Hector	OCC	Food Service Worker 10 mo	03/20/14	E-31-01	O-033-14

8. Ratification of Approval for Promotions and Transfers, Classified Staff

None.

9. Ratification of Approval of Reclassification and Reorganization/Reassignment, Classified Staff

None.

10. Ratification of Approval for Temporary Out of Class Assignments, Classified Staff

It is recommended that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Vaughan, Marie	CCC	ISD Staff Aide	Special Assignment	03/06/14	05/29/14	E-48-05

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Hernandez, Laura	GWC	Staff Aide	Staff Assistant	Extend from 03/31/14 to 06/30/14	E-52-05
Lundell, Candra	GWC	Staff Assistant, Sr	Coord of Community Services	Extend from 03/31/14 to 06/30/14	G-20-04
Spoja, Caroline	CCC	Staff Assistant, Sr	Adm Assistant to the Vice President	Extend from 02/28/14 to 05/31/14	E-55-05

11. Ratification of Approval for Short Term Hourly Staff

It is recommended that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified

employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Conrad, Bradley	GWC	03/20/14	06/30/14	124036-349303	M,T,W,Th,F
Le, Thuy	CCC	03/06/14	06/30/14	110001-849501	M,T,W,Th,F
McCarthy-Goode, K.	CCC	02/28/14	06/30/14	110001-885100	M,T,W,Th,F
Nomura, Mitchell	CCC	03/20/14	06/30/14	124007-856101	M,T,W,Th,F
Tran, Kien Trung	CCC	03/06/14	06/30/14	110001-849501	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Brown, Eboni Rene	CCC	02/11/14	06/30/14	124007-856101	M,T,W,Th,F
				124002-856201	
Zeilenga, Jeffrey	CCC	03/20/14	06/30/14	124038-856041	M,T,W,Th,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Aiello, John Anthony	CCC	03/20/14	06/30/14	110001-885202	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Adling, David	GWC	03/20/14	06/30/14	813001-317116	M,T,W,Th,F
Gaedig, Mary Ann	GWC	03/05/14	06/30/14	127002-361404	M,T,W,Th,F
Moss, Elizabeth	GWC	03/20/14	06/30/14	813001-317116	M,T,W,Th,F

12. Ratification of Approval for Substitute Classified

None.

13. Ratification of Approval for Student Workers

It is recommended that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

Golden West College

Nguyen, Luan

Witt, Robyn

Orange Coast College

Nguyen, Tammy

