

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, April 16, 2014

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on April 16, 2014 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Hornbuckle called the meeting to order at 4:40 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno
Student Trustee Kelly joined the meeting at 6:00 p.m.

Trustees Absent: None

1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04 Complaints and Charges to Be Heard in Open Session Pursuant to Employee's Request (Pursuant to *Government Code* Section 54957)

Board President Hornbuckle announced that Mr. Peter Kevin Parker, the employee in this matter, had asked that the complaints and charges relating to his employment with the District be heard in Open Session. Mr. Parker addressed the Board at this time.

1.05 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public)

The Board recessed to Closed Session at 4:55 p.m. to discuss the following:

a. Public Employee Discipline/Dismissal/Release
(Pursuant to *Government Code* Section 54957)

1.06 Reconvene to Open Session

The Board reconvened to Open Session at 5:05 p.m.

1.07 Report of Action in Closed Session (if any)

Ms. Julie Frazier-Mathews, Secretary of the Board, indicated that there was no report of action from Closed Session.

1.08 Consider Adoption of Resolution Constituting Statement of Decision to Dismiss
(Pursuant to *Education Code* Section 87672)

On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted unanimously to adopt the Resolution Constituting Statement of Decision to Dismiss.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Kelly
Abstain:	None

1.09 Public Comment (Items n Closed Session Agenda)

There were no requests to address the Board at this time.

1.10 Recess to Closed Session (Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public)

The Board recessed to Closed Session at 5:06 p.m. to discuss the following:

a. Conference with Labor Negotiator
(Pursuant to *Government Code* Section 54957.6)

District Negotiators: Mr. James Andrews, Human Resources Executive Director and Mr. Randy Erickson, Zampi, Determan and Erickson, LLP

Employee Groups:
Educational Administrators,
Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

b. Public Employee Discipline/Dismissal/Release
(Pursuant to *Government Code* Section 54957)

c. Public Employment (Pursuant to *Government Code 54957(b)(1)*)

1. Ratification of Special Assignments, Academic Staff
2. Ratification of Appointments of Substitutes, Academic Staff
3. Approval of Appointment of Full-time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators
Temporary Executive Dean Business Development and Entrepreneurship
6. Approval of Appointment of Classified Management
Director of Financial Aid
Manager, Contract Education, Program Development & Services
7. Approval of Appointment of Classified Staff
Accounting Analyst
Child Care Center Assistant
EOPS/CARE Specialist
Programmer
EOPS/Outreach Technician
8. Approval of Promotions and Transfers, Classified Staff
Student Services Coordinator
9. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
District Executive Coordinator, Board/Chancellor
District Energy Management Program Specialist
District Director, Board Operations/Secretary of the Board
District Director, Risk Services
District Workers Compensation and Labor Compliance Specialist
District Risk Services Coordinator
10. Ratification of Temporary Out of Class Assignments, Classified Staff
Staff Assistant
Staff Aide
Special Assignment
Executive Assistant to the President
Student Services Coordinator
Staff Assistant Sr.
11. Ratification of Short Term Hourly Staff
12. Ratification of Substitute, Classified Staff
13. Ratification of Student Workers

d. Public Employee Performance Evaluation
(Pursuant to *Government Code* Section 54957)

Position: District General Counsel

e. Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

URS Corporation vs. Coast Community College District, Arbitration
Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-2013-00219
Rikki Selby vs. Coast Community College District, Orange County Superior Court Case No. 30-2013-00630181
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento County Superior Court Case No. 34-2013-8000-1441
Homa Akhondzadeh-Myandoab vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2013-00644987
Coast Federation of Educators vs. Coast Community College District, Public Employment Relations Board Case No. LA-CE-5808-E
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior Court Case No. 34-2013-80001564
Coast Federation of Classified Employees vs. Coast Community College District, Public Relations Board Case No. LA-CE-5840-E
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665
Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No. 480-2014-00049
Sandra Basabe vs. Coast Community College District, California Department of Fair Employment and Housing Charge No. 85955-76737
Tracey Sanders vs. Coast Community College District, et al., California Department of Fair Employment and Housing Charge No. 132976-77304
Stephen Whitson vs. Coast Community College District, Orange County Superior Court Case No. 30-2014-00700920
Nicole Lloyd vs. Coast Community College District, EEOC Case No. 480-2014-00380
John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2014-00702990
Vidella Waller vs. Coast Community College District et al., Los Angeles County Superior Court Case No. BC504096

f. Conference with Legal Counsel: Anticipated Litigation
Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Two cases including the following:

Construction Delays at Golden West College
Dispute with Puente Hills Habitat Preservation Authority

g. Conference with Legal Counsel: Anticipated Litigation
Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9.

Two Cases.

1.11 Reconvene Regular Meeting

The meeting was reconvened by Board President Hornbuckle at 6:16 p.m.

1.12 Pledge of Allegiance

Trustee Prinsky led the Pledge of Allegiance.

1.13 Report of Action in Closed Session

Ms. Julie Frazier-Mathews reported the following action from Closed Session:

For **Item 1.10 c. Public Employment**, on a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted unanimously to approve all personnel items as amended. (See Appendix pages 16-22)

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Kelly
Abstain:	None

1.14 Public Comment

Ms. Phylisia Hassapis and Dr. Maria Lerna addressed the Board at this time.

1.15 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retiree with 10 or more years service to the Coast Community College District:

Faculty

Geoffrey Bellah, OCC, Instructor, retirement effective 5/26/14

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to accept this retirement.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

2.00 Public Hearings

2.01 Public Hearing – Coast Community College Association (CCA) – California Teachers Association/National Education Association Initial Proposal to Negotiate the Agreement between the CCA and the Coast Community College District

The Public Hearing was opened at 6:24 p.m. Executive Director of Human Resources, Mr. James Andrews, gave a brief report. As there was no public testimony or comments from the Board, the Public Hearing was closed at 6:25 p.m.

3.00 Informative Reports

3.01 Reports from Board Committees and Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings, and provided updates on committee activities and meetings.

3.02 Report on Student Success

The Chancellor provided a update to the Board on student success.

3.03 DIS – Internal Audit Quarterly Report

The Board reviewed the Internal Audit Quarterly Report for the period ending March 31, 2014 as submitted by Ms. Rachel Snell, Director of Internal Audit, who reported that she would bring the Internal Audit plan back to the Board for adoption at the June board meeting.

3.04 DIS – Quarterly Report on Measure M

Vice Chancellor of Administrative Services and Finance, Mr. W. Andrew Dunn, gave the Board an overview of the Measure M quarterly report that was recently presented to the Citizens' Oversight Committee. Mr. Dunn and Dr. Serban, Vice Chancellor of Educational Services and Technology, answered Trustees' questions.

3.05 DIS - Acknowledgement of the Initial Proposal from Coast Community College District to the Coast Colleges Association (CCA)

Mr. Andrews gave a brief overview of the proposal, indicating that it would be brought back to the May 7, 2014 Board Meeting for a Public Hearing. Mr. Dean Mancina corrected "Coast Colleges Association" to "Coast Community College Association."

4.00 Matters for Review, Discussion and/or Action

4.01 Board Meeting Dates

The Board reviewed the upcoming Board Meetings. Board President Hornbuckle indicated that the September 3rd meeting would include a budget study session.

4.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed the meetings and conferences of the ACCT, AACC, CCLC and CCCT.

4.03 Board Directives Log

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to make the following changes to the Monthly Board Directives Log:

Annual Reports Log: Item #6 Report on Full-Time Faculty Hiring due date changed to September 17, 2014

Monthly Reports Log: Item #1 Report on Community Education to be removed.
Item #2 Report on Measure M due date changed to July 16, 2014

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes: None
Absent: None
Abstain: None

4.04 DIS - Board Policies and Administrative Procedures for First Reading

The following Board Policies were brought to the Board for first reading, to be returned to the next Board Meeting for action, with the incorporation of General Counsel's comments as appropriate.

Chapter 5: Student Services

BP 5410 Associated Students Elections – new
BP 5420 Associated Students Finances – revision
BP 5510 Off-Campus Student Organizations – new

Chapter 6: Fiscal Affairs

BP 6200 Budget Preparation – revision

Chapter 7: Human Resources

AP 7240 Confidential Employees – revision

4.05 Community Services Considerations and Recommendations

Chancellor Jones gave a presentation to the Board on Community Services covering the following topics:

Definition and Regulations
ESL Offerings
Progression through the ESL Credit Sequence
Transition to Transfer-level English of Students Placed in Credit ESL Two-levels or One-level below Transfer level
Proposed Approach to Offering ESL Classes
Recommendations regarding Community Services and Utilization of Remaining \$185,000 Set Aside by the Board

Trustees shared their concern and frustration that this presentation was vague and it was directed that the Chancellor bring a plan back to the Board based on the original motion that was passed in June 2012. Dr. Linda Kuntzman and Ms. Phylisia Hassapis addressed the Board at this time. Chancellor Jones indicated that he would bring a plan with specific budget information back to the Board at the second meeting in May 2014.

5.00 CONSENT CALENDAR (Items 6.01 - 21.01)

Vice Chancellor Dunn provided clarification that **Item 12.02 OCC - Agreement with St. Mary's Medical Center and Coast Community College District** was a first amendment to an existing agreement, and that **Item 12.03 OCC - Agreement between 32nd District**

Agricultural Association and Coast Community College District was an agreement and a first amendment to the agreement. On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve and ratify all items in the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

22.00 DISCUSSION CALENDAR

23.00 Ratification/Approval of Standard Agreements in Excess of \$84,100

23.01 DIS – Ratification of Standard Professional Services Agreement with Hunt Design for Campus-wide Signage Master Planning Services at Golden West College

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to ratify the District's Standard Professional Services Agreement between Hunt Design and the Coast Community College District to develop a standardized campus-wide signage plan at Golden West College.

Fiscal Impact: \$145,000 (Measure M – General Obligation Bond Funds)

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno and Kelly
Noes:	Trustee Patterson
Absent:	None
Abstain:	None

23.02 GWC – Independent Contractor Agreement Over \$84,100

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve the agreement with Health Educational Consultants c/o Joyce Bowden for the term July 1, 2014 – June 30, 2015, to administer Certified Nurse Assistant Exams, hire, train and pay qualified testing staff.

Fiscal Impact: \$150,000 to be paid from RHORC RTC Trust Funds.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.00 Ratification/Approval of Non-Standard Agreements in Excess of \$84,100

24.01 CCC –Non-Standard Agreement between Chevron Products Company and Coast Community College District

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the Non-Standard Agreement between Chevron Products Company, El Segundo Plant and the Coast Community College District, for the term January 1 2014 – December 31, 2014 for Chevron's Service Order #0015145195.

Fiscal Impact: Expected revenue to District during term of agreement was \$25,0000 paid upon receipt of invoices.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

24.02 DIS – Approval of Augmentation of Cost of Professional Services between Tango Systems and the Coast Community College District

On a motion by Trustee Hornbuckle, seconded by Student Trustee Kelly, the Board voted to approve the additional amount for professional services between Tango Systems and the Coast Community College District for them to complete inForm's implementation.

Fiscal Review and Impact: \$171,840 from General Funds

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

Board President Hornbuckle recessed the meeting at 8:08 p.m.

The meeting was resumed at 8:16 p.m.

24.03 DIS – Ratification of a Non-Standard Agreement between ePlus and the Coast Community College District

On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to approve the Non-Standard Services Agreement between ePlus and the Coast Community College District for the term of February 14, 2014 and June 30, 2016.

Fiscal Review and Impact: \$132,692.03 from General Funds

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

25.00 Ratification/Approval of General Items of Business

25.01 CCC – Approval of Employment Agreement, Special Assignment, Dean, Military Contract Education Programs

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to approve the employment agreement with Joycelyn Groot, CCC to serve as Special Assignment, Temporary Executive Dean, Business, Development and Entrepreneurship, commencing on April 1, 2014 and ending March 31, 2015. Compensation to be \$148,634 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement, and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

25.02 DIS – Approval of Non-Standard Service Agreement between Barnes and Noble College Booksellers, LLC and the Coast Community College District, RFP #2025

On a motion by Student Trustee Kelly, seconded by Trustee Hornbuckle, the Board voted to approve the non-standard Service Agreement between Barnes and Noble College Booksellers LLC and the Coast Community College District for the term July 1, 2014 to June 30, 2019 unless terminated earlier pursuant to the agreement, to operate and provide services for the three bookstores of the District.

Fiscal Impact: None. The Guaranteed Minimum Commission of \$1,000,000 would be awarded to the District for the first year of this agreement.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

25.03 CCC – Destruction of Records

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to ratify the destruction of records as presented.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Kelly
Noes:	None
Absent:	None
Abstain:	None

25.04 DIS - Ratification of Contractors for FY 2013-2014 Pursuant to District's Standard Annual Agreement for Contractor Services

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board ratified the following contractors for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2013-2014. These contractors had or would complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District would obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor would send an invoice to the District based upon the agreed-upon price.

Cal-Louis
1782 Pitcaim Drive
Costa Mesa, CA 92628

McKinley Elevator
17611 Armstrong Avenue
Irvine, CA 92614

True South Renewables Inc.
5406 Bolsa Avenue
Huntington Beach, CA 92649

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson and Kelly
Noes:	None
Absent:	None
Abstain:	None

26.00 Resolutions

26.01 DIS - Resolution #14-09 to Increase Income and Expenditure Budget for 2013-14

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve Resolution #14-09 to Increase Income and Expenditure Budget for 2013-14.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson and Kelly
Noes:	None
Absent:	None
Abstain:	None

26.02 DIS - Resolution #14-10 to Approve Budget Transfers from September - December 2013

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to approve Resolution #14-10 Budget Transfers from September - December 2013.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson and Kelly
Noes: None
Absent: None
Abstain: None

26.03 DIS - Resolution #14-11 Authorizing Payment to Trustee Absent from Board Meetings

On a motion by Student Trustee Kelly, seconded by Trustee Grant, the Board voted to approve Resolution #14-11 authorizing payment to Trustee Patterson, who was absent from the Regular Board Meeting of April 2, 2014 and the Special Board Meeting of April 9, 2014.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson and Kelly
Noes: None
Absent: None
Abstain: None

27.00 Policy Implementation/Administrative Procedure Ratification

27.01 DIS – Chapters 4 and 5: Board Policies for Approval and Administrative Procedures for Ratification

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the following Board Policies and ratify the following Administrative Procedures, with an addition to AP 5015 as recommended by District General Counsel:

- (a) The factors evidencing non-residency, as enumerated in sub-section "f" of Section 54024 of Title 5 of the *California Code of Regulations*, including voting in another state, filing for divorce in another state, and attending an out-of-state college as a resident of that other state.
- (b) The residency qualifications of being a graduate of a California school operated by the U.S. Bureau of Indian Affairs, pursuant to *Education Code* Section 68077.
- (c) The residency qualification pertaining to being an agricultural worker, or being the child of an agriculture worker, pursuant to *Education Code* Section 68100."

Chapter 4. Academic Affairs

BP 4220 Standards of Scholarship – new

AP 4220 Standards of Scholarship – new

AP 4222 Remedial Coursework – revision (from former BP 4222). This AP is associated with BP 4220 Standards of Scholarship listed above

BP 4226 Multiple and Overlapping Enrollments – new

Chapter 5. Student Services

BP 5015 Residence Determination – revision

AP 5015 Residence Determination - new

BP 5020 Non-resident Tuition - revision

BP 5210 Communicable Disease – revision
BP 5901 Athletic Event Admission Fees - revision
BP 5902 Taking Positions on Issues - revision

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson and Kelly
Noes: None
Absent: None
Abstain: None

27.02 DIS – Chapter 2: Board Policy for Approval 2105 Election of Student Member, Board of Trustees

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve Board Policy 2105 Election of Student Member, Board of Trustees with the following changes:

On the second page, the second paragraph would read "A simple majority of the The District Student Council Selection Committee...". On the second page, the fourth paragraph would read "In the event that there is no quorum to select the new Student Trustee by the last District Student Council meeting in May, the recruitment and selection process will be repeated at the beginning of the fall semester."

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson and Kelly
Noes: None
Absent: None
Abstain: None

27.03 DIS - Revision to Administrative Procedure 7240 Confidential Employees

This item was pulled as it had been reviewed earlier in the meeting.

28.00 Approval of Minutes

28.01 Approval of Minutes

On a motion by Trustee Prinsky, seconded by Student Trustee Kelly, the Board voted to approve the minutes of the Regular Meeting of April 2, 2014

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson and Kelly
Noes: None
Absent: None
Abstain: None

29.00 Close of Meeting

29.01 Adjournment

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adjourn the meeting at 9:02 p.m. in memory of Dr. Prinsky's aunt, Estelle Jacobs, and those who lost their lives in the recent bus accident in Northern California: Michael Myvette, Mattison Haywood, Adrian Castro, Arthur Arzola, Marisa Serrato, Denise Gomez, Ismael Jimenez, Jennifer Bonilla, Tim Evans and Talalelei Lealao-Taiao.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson and Kelly
Noes:	None
Absent:	None
Abstain:	None



Julie Frazier-Mathews

Secretary of the Board/District Director of the Office of the Board of Trustees

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	16-22

CLOSED Session 04/16/14 Bd Approved2

1. Ratification of Special Assignments, Academic Staff

It is recommended that ratification be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate, MLM = Full Time Certificated Military Online Rate, MLH = Part Time Certificated Military Online Rate.

Coastline Community College**CURRICULUM DEVELOPMENT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Crowley, Debra	04/17/14	06/30/14	EXH	\$29.46

To provide instructional opportunities for Navy Onshore and NCPACE for Military Contract Education during the Spring semester.

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Student</u>
Barnes, Ralph	05/01/14	10/31/14	MLH	\$27.41
Basford, Sean	05/01/14	10/31/14	MLH	\$27.41
Candelaria, Patricia	05/01/14	10/31/14	MLH	\$27.41
Carlucci, Michael	05/01/14	10/31/14	MLH	\$27.41
Curtis, Michael	05/01/14	10/31/14	MLH	\$27.41
Davis, Scott	03/31/14	07/31/14	MLM	\$104.40
Dietrich, Phillip	05/01/14	10/31/14	MLH	\$27.41
Feldon, Fred	03/31/14	07/31/14	MLM	\$75.60
Freeman, William	05/01/14	10/31/14	MLH	\$27.41
Go, Marianne	05/01/14	10/31/14	MLH	\$27.41
Godfrey, Donald	01/27/14	07/31/14	MLH	\$47.97
Gutierrez, Pedro	03/31/14	07/31/14	MLM	\$75.60
Gutierrez, Pedro	05/01/14	10/31/14	MLM	\$43.20
Johnson, Daniel	03/31/14	07/31/14	MLM	\$75.60
Johnson, Daniel	05/01/14	10/31/14	MLM	\$43.20
Jones, Nancy	03/31/14	07/31/14	MLM	\$75.60
Lee, Lisa	03/31/14	07/31/14	MLM	\$75.60
Lee, Lisa	05/01/14	10/31/14	MLM	\$43.20
Leighton, Kenneth	03/31/14	07/31/14	MLM	\$104.40
Lockwood, Frederick	03/31/14	07/31/14	MLM	\$75.60
Lockwood, Frederick	05/01/14	10/31/14	MLM	\$43.20
Mann, Claire	05/01/14	10/31/14	MLH	\$27.41
Marcus, Ted	03/31/14	07/31/14	MLM	\$75.60
Matar, Fadi	05/01/14	10/31/14	MLH	\$27.41
Menzing, Todd	05/01/14	10/31/14	MLH	\$27.41
Najera, Michael	05/01/14	10/31/14	MLH	\$27.41
Oelstrom, Jeanne	05/01/14	10/31/14	MLH	\$27.41
Ondracek, Theodore	05/01/14	10/31/14	MLH	\$27.41
Ostrowski, Kenneth	05/01/14	10/31/14	MLH	\$27.41

Secord, Debra	03/31/14	07/31/14	MLM	\$75.60
Secord, Debra	05/01/14	10/31/14	MLM	\$43.20
Shelley, Karen	03/31/14	07/31/14	MLM	\$75.60
Villalobos, Jose	05/01/14	10/31/14	MLH	\$27.41
Walling, Dianne	05/01/14	10/31/14	MLH	\$27.41
Warner, Michael	03/31/14	07/31/14	MLM	\$75.60
Warwick, Randall	03/31/14	07/31/14	MLM	\$75.60
Warwick, Randall	05/01/14	10/31/14	MLM	\$27.41
Wild, Michelle	03/31/14	07/31/14	MLM	\$75.60
Windsor, Adrian	05/01/14	10/31/14	MLH	\$27.41

District**DIGITAL MEDIA ARTS PATHWAY DAY**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Chapman, Cheryl	04/17/14	06/30/14	EXH	\$29.46

Golden West College**COUNSELING-PART TIME**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Acosta, Jorge	04/17/14	06/30/14	UNT	\$57.44

Orange Coast College**RE-ENTRY CENTER - MATH**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Huynh, Jordan	04/17/14	05/25/14	EXH	\$44.55

INTERNSHIP ACADEMY - VTEA

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Amaral, Christina	04/01/14	04/30/14	EXM	\$72.00
Baker, Jared Van	04/17/14	04/30/14	EXH	\$61.89
Beard, Daniel	04/01/14	04/30/14	EXM	\$72.00
Broberg, Scott	04/17/14	04/30/14	EXH	\$73.94
Cooper, Barbara	04/01/14	04/30/14	EXM	\$72.00
Gillisen, Blade	04/01/14	04/30/14	EXM	\$72.00
Golson, Christopher	04/01/14	04/30/14	EXM	\$72.00
Gonzalez, Fernando	04/17/14	04/30/14	EXH	\$61.89
Hulstrom, Kirk	04/17/14	04/30/14	EXH	\$73.94
Lazarus, Robert	04/01/14	04/30/14	EXM	\$72.00
Ott, Torii	04/17/14	04/30/14	EXH	\$73.94
Prioleau, Karen	04/01/14	04/30/14	EXM	\$72.00
Sabori, Sibley	04/17/14	04/30/14	EXH	\$73.94
Simpson, Melissa	04/01/14	04/30/14	EXM	\$72.00
Tsutsumida, Damian	04/17/14	04/30/14	EXH	\$73.94
Young, Richard	04/01/14	04/30/14	EXM	\$72.00

GATEWAY TO ALLIED HEALTH DEVELOPMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
-------------	-------------------	-----------------	-----------------	------------------------

Cottrell, Lynne	04/07/14	04/30/14	EXM	\$43.55
Plum, Caryn	04/07/14	04/30/14	EXM	\$43.55

CLINICAL INSTRUCTOR ACADEMY DEVELOPMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Holt, Kelly	04/07/14	04/30/14	EXM	\$43.55

2. Ratification of Appointment of Substitutes, Academic Staff**Part time Faculty Substitutes**

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2013-14 academic year.

Coastline Community College

Torrini, Lynn

Yue, Amy

Golden West College

Moriarty, Kathleen

3. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Ryan Giffen	OCC	Instructor, Hotel, Travel & Tourism	08/24/14	AV-07

4. Ratification of Appointment of Part Time Faculty

It is recommended that the following assignments be ratified:

SPRING

Assignments during the period **01/27/14-05/25/14** for Golden West College and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Golden West College

<u>Name</u>	<u>LHE</u>
Boocock III, William	1.670
Hafner, Susan	0.830
Nguyen, Aileen	1.500

5. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed.

Temporary Special Assignment

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Groot, Joycelyn	CCC	Temporary Executive Dean, Business Development & Entrepreneurship	04/01/14	03/31/15	D-33-07

6. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Woodyard, Stephen	CCC	Director of Financial Aid	04/17/14	G-24-04	C-021-14
De La Rosa, Jennifer	CCC	Manager, Contract Education Program Development & Services	04/17/14	G-22-01	C-019-14

7. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Cromartie, Lanette	OCC	Accounting Analyst	04/28/14	E-60-03	O-040-14
Kramer, Emily	OCC	Child Care Center Assistant 10 mo	04/17/14	E-32-02	O-039-14
Heffelman, Tracy	GW C	EOPS/CARE Specialist	04/17/14	E-46-03	G-025-14
Lawson, Jesse	CCC	Programmer (Webmaster)	04/17/14	E-64-01	C-022-14
Vu, Bridget	GW C	EOPS/Outreach Technician 55% FTE	04/20/14	E-48-01	G-024-14

8. Approval of Promotions, Classified Staff

It is recommended the following Promotion and Transfer be ratified:

Promotion

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Morvice, Michael	OCC	Student Services Coordinator	04/17/14	E-60-05	O-031-14

9. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended that the following changes for Classified Staff be ratified:

Reorganization

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Burton, Jane	DIST	Staff Assistant, Sr - Confidential J-56	District Executive Coordinator, Board/Chancellor - Confidential J-58	04/17/14
Chauhan, Deepak	DIST	Environmental Health & Safety Specialist E-58	District Energy Management Program Specialist E-58	04/17/14
Frazier-Mathews, Julie	DIST	Secretary of the Board/District Dir of the Board of Trustees G-26	District Director of the Office of the Board of Trustees/Sec of the Board G-28	04/17/14
Kerwin, William	DIST	Risk Services Manager G-24	District Director, Risk Services G-28	04/17/14
Russell, Patricia	DIST	Worker's Compensation Specialist E-52	District Worker's Compensation and Labor Compliance Specialist E-56	04/17/14
Rymas, Colleen	DIST	Insurance Claim Specialist E-56	District Risk Services Coordinator E-58	04/17/14

10. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Alcala, Jesus	GWC	Immigration Tech	Staff Assistant	01/27/14	03/31/14	E-52-05
Onusz, Cindy	GWC	Secretary Sr	Staff Aide	01/27/14	03/31/14	E-48-05
Phan, Nikki	GWC	Secretary Sr	Staff Aide	01/27/14	03/31/14	E-48-05

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Alcala, Jesus	GW C	Immigration Tech	Staff Assistant	Extend from 03/31/14 to 06/30/14	E-52-05
Melby, Laurie	CCC	Dir, Telecourse Prog & Telemedia	Special Assignment	Extend from 04/30/14 to 07/31/14	GL-26-15
Mertz, Laila	CCC	Staff Assistant, Special Projects	Executive Assistant to the President	Extend from 03/31/14 to 06/30/14	J-58-03
Mesenbrink, Catherine	DIST	HR Analyst	Special Assignment	Extend from 04/30/14 to 07/31/14	E-60-05
Morvice, Michael	OCC	Staff Assistant Sr	Student Services Coordinator	Extend from 02/28/14 to 04/16/14	E-60-05
Onusz, Cindy	GW C	Secretary Sr	Staff Aide	Extend from 03/31/14 to 06/30/14	E-48-05

Phan, Nikki	GW C	Secretary Sr	Staff Aide	Extend from 03/31/14 to 06/30/14	E-48-05
Quinonez, Rena	OCC	Staff Specialist	Staff Assistant Sr	Extend from 01/31/14 to 04/30/14	E-54-05
Tran, Kathie	CCC	Student Financial Aid Coordinator	Special Assignment	Extend from 11/30/13 to 02/28/14	E-54-05
Tran, Kathie	CCC	Student Financial Aid Coordinator	Special Assignment	Extend from 02/28/14 to 05/31/14	E-54-05

11. Ratification of Short Term Hourly Staff

It is recommended that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Gomez, Gabrielle	CCC	04/17/14	06/30/14	120184-856601	M,T,W,Th,F
Hernandez, Antonia	GWC	04/17/14	06/30/14	124036-349303	M,T,W,Th,F
Richards, Jonathan	DIST	04/17/14	06/30/14	110001-181900	M,T,W,Th,F
Tran, Kien Trung	CCC	04/17/14	06/30/14	110001-849501	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Medina, David	OCC	04/17/14	06/30/14	812001-201592 110001-201591 124038-201591	M,T,W,Th,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Lagunas Torres, Jessica	OCC	03/05/14	06/30/14	812010-266851 812030-212702 812030-212706	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Abrahams, Thomas	GWC	04/17/14	06/09/14	120113-657503	M,T,W,Th,F
Gibian, Reid	GWC	04/17/14	06/30/14	813005-347502	M,T,W,Th,F

12. Ratification of Substitute Classified

None.

13. Ratification of Student Workers

It is recommended that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

Golden West College

Luu, Katherine
 Nguyen Tang, Phuc
 Sweeney, Dominic
 Thomsen, Bethany-Joy

Orange Coast College

Chu, Minhminh
 Le, Andrew
 Ngo, Long