

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Tuesday, September 2, 2014

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on September 2, 2014 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Hornbuckle called the meeting to order at 4:08 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno
Student Trustee Parkin joined the meeting at 6:00 p.m.

Trustees Absent: None

1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public)

It was announced that Item 1.04 f. had been pulled from the Closed Session agenda. The Board recessed to Closed Session at 4:09 p.m. to discuss the following:

a. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiators: Mr. James Andrews, Human Resources Executive Director
and Mr. Randy Erickson, Zampi, Determan and Erickson, LLP

Employee Groups:

Educational Administrators,

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

b. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

c. Public Employment (Pursuant to *Government Code* 54957(b) (1))

1. Ratification of Special Assignments, Academic Staff
2. Ratification of Appointment of Substitutes, Academic Staff
3. Approval of Appointment of Full Time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators
6. Approval of Appointment of Classified Management
7. Approval of Appointment of Classified Staff
 - Guidance Assistant
 - Instructional Associate – DSPS
 - Admissions and Records Technician II
 - Staff Aide, Enrollment Management
 - Medical Assistant
8. Approval of Promotions and Transfers, Classified Staff
9. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
10. Ratification of Temporary Out of Class Assignments, Classified Staff
 - Administrative Assistant to the Vice President
11. Ratification of Appointment of Short Term Hourly Staff
12. Ratification of Appointment of Substitute, Classified Staff

13. Ratification of Appointment of Student Workers

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

URS Corporation vs. Coast Community College District, Arbitration
Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-2013-00219
Rikki Selby vs. Coast Community College District, Orange County Superior Court Case No. 30-2013-00630181
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento County Superior Court Case No. 34-2013-8000-1441
Coast Federation of Educators vs. Coast Community College District, Public Employment Relations Board Case No. LA-CE-5808-E
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior Court Case No. 34-2013-80001564
Coast Federation of Classified Employees vs. Coast Community College District, Public Employment Relations Board Case No. LA-CE-5840-E
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665
Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No. 480- 2014-00049
Sandra Basabe vs. Coast Community College District, California Department of Fair Employment and Housing Charge No. 85955-76737
Tracey Sanders vs. Coast Community College District, et al., California Department of Fair Employment and Housing Charge No. 132976-77304
Stephen Whitson vs. Coast Community College District, Orange County Superior Court Case No. 30-2014-00700920
Nicole Lloyd vs. Coast Community College District, EEOC Case No. 480-2014-00380
John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2014-00714677
Coast Community College District et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-80001842
Parker vs. Coast Community College District, Office of Administrative Hearings Case No. 2014-060925
Coast Federation of Classified Employees vs. Coast Community College District, Orange County Superior Court Case No. 30-2014-00734416
Scott Hays vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2014-00734887

e. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Four cases including the following:

Construction Delays at Golden West College
Dispute with Puente Hills Habitat Preservation Authority
Copyright infringement claim by T.D. Reiner
Construction at Orange Coast College

1.05 Reconvene Regular Meeting

The meeting was reconvened by Board President Hornbuckle at 6:00 p.m.

1.06 Pledge of Allegiance

Trustee Hornbuckle led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

District Director/Secretary of the Board of Trustees, Ms. Julie Frazier-Mathews reported the following action from Closed Session:

For **Item 1.04 a. Conference with Labor Negotiator (Coast Federation of Educators/American Federation of Teachers (CFE/AFT))**, on a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted unanimously to approve the following MOUs as revised:

Golden West College Title III Activity Coordinator (English)
Golden West College Writing Center Coordinator
Golden West College Cosmetology/Esthetician Coordinator
Golden West College Student Learning Outcomes Coordinator (3 positions Fall 2014, 4 positions Spring 2015)
Golden West College Transfer/Career Center Coordinator
Golden West College Supplemental Instruction Academic Pathway Coordinator
Golden West College Basic Skills Coordinator
Golden West College Title III Activity Coordinator (Math)

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Parkin
Abstain:	None

For **Item 1.04 c. Public Employment**, on a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted unanimously to approve all personnel items. (See Appendix pages 23-31)

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Parkin
Abstain:	None

1.08 Public Comment

There were no requests to address the Board at this time.

2.00 Public Hearing

2.01 Public Hearing and Adoption of the 2014-2015 Final Budget for the Coast Community College District

Board President Hornbuckle opened the Public Hearing at 6:06 p.m. Vice Chancellor of Finance and Administrative Services, Mr. W. Andrew Dunn, presented the Final Budget to the Board covering the following:

- State - May Revision vs. Governor's Signed Budget
- Local – Tentative Budget vs. Final Budget
- FTES – Summary and Multi Year Projection
- Trend of Revenues and Expense
- Health Benefits Summary
- 50% Law Compliance
- Faculty Obligation Number (FON)
- Multi-Year UFG Projection
- Budget Allocation Model – Adjusted COLA
- Fund Balance
- Enrollment Metrics
- Summary of Recommended Action

Mr. Gregg Carr addressed the Board on behalf of CFE during Public Testimony. The Board discussed the presentation and Mr. Dunn answered Trustees' questions.

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted unanimously to close the Public Hearing at 7:32 p.m. and adopt the 2014-2015 Final Budget as presented.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

3.00 Informative Reports

3.01 Reports from Board Committees and Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings, and provided updates on committee activities and meetings.

3.02 DIS - Report on Student Success

Interim Chancellor Harris indicated that a report on Student Success would be forthcoming at the next Board Meeting.

4.00 Matters for Review, Discussion and/or Action

4.01 Board Meeting Dates

The Board reviewed the upcoming Board Meetings. Friday, October 10, 2014 was added to the schedule for a Board Retreat, to be held in the Board Office Conference Room, tentatively from 9 a.m. to 2 p.m. Study Sessions were discussed; it was noted that the next study session was scheduled for October 15, 2014.

4.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed the meetings and conferences of the ACCT, AACC, CCLC and CCCT.

4.03 Board Directives Log

The Board reviewed the Board Directives Log. On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to add a **Report on the Capital Program**, specifically the two buildings at Orange Coast College, with a due date of November 5, 2014. Additionally, Item #1, **Discussion of Progress on the Board of Trustees' Goals** would be addressed later in the meeting and was, therefore, removed from the log.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

4.04 DIS – Opportunity for Review, Discussion and Possible Action on Progress on the Board of Trustees' Goals

The Board reviewed the progress on the Board of Trustees' goals, including three additional goals: improving student success, full time faculty hiring and employee morale and trust. The Board requested that Interim Chancellor Harris report back with information on follow-up GISS sessions.

5.00 CONSENT CALENDAR (Items 6.01 – 18.01)

Mr. Dunn requested **Item 6.02 Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences** – international travel items for Nathan Jensen (OCC) and Madjid Niroumand (OCC) be pulled for a separate vote.

The following items were pulled for discussion:

Item 9.03 DIS – Standard Independent Contractor Agreement between Coast Community College District and DynTek Services Inc. Fiscal Impact was revised to read "NTE \$32,000 to be paid from District Information Technology General Funds."

Item 9.05 DIS – Independent Contractor with Edward Scholtz. Payment Schedule/Compensation was revised to read "\$1300 per day for one day"

Item 10.04 OCC – Non-Standard Agreement between Coast Community College District and Children's Hospital of Los Angeles. Section 12 of the Agreement was revised to insert the word "unlawfully" after "discriminate".

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve the Consent Calendar as amended.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the international travel items for Nathan Jensen (OCC) and Madjid Niroumand (OCC).

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

19.00 DISCUSSION CALENDAR

20.00 Approval of Standard Agreements in Excess of \$84,100 (State Bid Limit)

20.01 DIS – Buildings and Grounds: Approval of Standard Architectural Services Agreement with Lionakis

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to approve the Standard Architectural Services Agreement between Lionakis and the Coast Community College District for services as set forth in the proposal dated August 21, 2014. Upon completion of the new Business, Math, and Computing Center, the existing functions contained in this building would be relocated to the new facility. This project was to re-purpose the estimated 15,000 square foot existing space to house reprographics, the campus mail room, and the student success center. In addition, this project would refurbish the existing loading dock and provide an improved landscape/plaza area on the North-side of the building to complement the newly constructed Business, Math, Computing Center. The design of this project was expected to commence immediately with construction anticipated to commence in Summer 2015.

Fiscal Impact: \$208,630 (Measure M General Obligation Bond Fund)

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

20.02 DIS - Approval of Addendum No. 1 Standard Professional Services Agreement with Dudek

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to approve Addendum No. 1 Standard Professional Services Agreement with Dudek. Pursuant to California Environmental Quality Act (CEQA) requirements, Orange Coast College published and received public comments regarding the Draft Vision 2020 Program Environmental Impact Report (EIR). Several comments were received requesting additional traffic impact studies largely related to the proposed joint-use parking structure, the Recycling Center expansion, and weekend traffic impacts associated with swap meet activities. This addendum would complete this additional work as set forth in the proposal dated August 21, 2014.

Fiscal Impact: Original Contract Amount: \$356,418; Increase Amount: \$25,500; (Increase of 7.2%) New Contract Amount: \$381,918 (Measure M GOB Fund)

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

21.00 Approval of Non-Standard Agreements in Excess of \$84,100 (State Bid Limit)

21.01 GWC – Approval of Non-Standard Letter of Agreement between Education Advisory Board (EAB) and Coast Community College District (Revision to Prior Action)

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to approve the Non-Standard Agreement between the Education Advisory Board and Coast Community College District for the term September 30, 2014 to September 29, 2018. The EAB platform and services would be used to improve the overall experience of applying to the College, enrolling in classes, and being prepared for the first day of instruction. The EAB platform would clarify the orientation process for students, and provide personalized advice on program selection and course scheduling, and help students access existing support services. The revision was the addition of "A Division of the Advisory Board Company" to contracting party name and add another source of funds. There was no change to the agreement. Prior Board Action July 6, 2014.

Revised Fiscal Impact: \$300,000 to be paid \$75,000 annually upon invoices from General funds and Grant funds.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

21.02 DIS – Authorization to Enter into a Non-Standard Retainer Agreement between Callahan and Blaine and the Coast Community College District

On a motion by Trustee Patterson, and seconded by Trustee Prinsky, the Board voted to retain the law firm of Callahan and Blaine to represent the District's interests in a lawsuit filed by Scott Hays. The legal costs would be based on the complexity of the issue and the amount of time involved to thoroughly represent the District and bring the case to resolution. Legal fees to be paid from funds budgeted for legal services. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes: None
Absent: None
Abstain: None

22.00 Ratification/Approval of General Items of Business

22.01 DIS – Approval of Changes in Signatories for Union Bank Accounts

On a motion by Trustee Prinsky, seconded by Trustee Patterson the Board voted to approve the changes for signatories to Union Bank accounts for the District due to significant changes in staffing that required changes of signatories for many District-wide bank accounts.

Coast Community College District Medical Claims
Account #7050000650

William Michael Stemler - CEO, Delta Health Systems
James Andrews - Administrative Director, Human Resources
W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Daniela Thompson - Administrative Director, Fiscal Affairs
Tom Harris - Interim Chancellor

Coastline Community College Bank Deposit
Account #7050000693

Loretta Adrian - President
W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Vince P Rodriguez - Vice President, Instruction and Student Services
Helen M Rothgeb - Director, Business Services
Christine Nguyen - Vice President, Administrative Services
Daniela Thompson - Administrative Director, Fiscal Affairs

Coast Community College District Federal Letter of Credit
Account #4559901100

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Tom Harris - Interim Chancellor
Daniela Thompson - Administrative Director, Fiscal Affairs
Andreea M. Serban - Vice Chancellor, Educational Services and Technology

Coastline Community College Contract Education

Account # 7050001118

Loretta Adrian - President
W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Vince P Rodriguez - Vice President, Instruction and Student Services
Helen M Rothgeb - Director, Business Services
Christine Nguyen - Vice President, Administrative Services
Daniela Thompson - Administrative Director, Fiscal Affairs

Coast Community College District State of California Grant Program

Account #4550141340

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Tom Harris - Interim Chancellor
Daniela Thompson - Administrative Director, Fiscal Affairs
Andreea M. Serban - Vice Chancellor, Educational Services and Technology

CDMA

Account #611831884

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Martha Parham - District Director, Public Affairs
Daniela Thompson - Administrative Director, Fiscal Affairs
Madjid Niroumand - Dean of Enrollment Services - Student Services

Golden West College Emergency Loan Program

Account #4550111913

J. Wesley Bryan - President
Janet Houlihan - Vice President, Administrative Services
Daniela Thompson - Administrative Director, Fiscal Affairs
Paul Wisner - Director, Fiscal Services
Omid Pourzanjani - Vice President of Instruction and Student Learning

Coastline Community College Money Market

Account #7050001932

Loretta Adrian - President
W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Vince P Rodriguez - Vice President, Instruction and Student Services
Helen M Rothgeb - Director, Business Services
Christine Nguyen - Vice President, Administrative Services
Daniela Thompson - Administrative Director, Fiscal Affairs

Coastline Community College EOP Grant Loans

Account #4559602545

Loretta Adrian - President
W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Vince P Rodriguez - Vice President, Instruction and Student Services
Helen M Rothgeb - Director, Business Services
Christine Nguyen - Vice President, Administrative Services
Daniela Thompson - Administrative Director, Fiscal Affairs

Golden West College Enterprise Swap Meet

Account #2740013575

J. Wesley Bryan - President
W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Janet Houlihan - Vice President, Administrative Services
Daniela Thompson - Administrative Director, Fiscal Affairs
Paul Wisner - Director, Fiscal Services
Omid Pourzanjani - Vice President of Instruction and Student Learning

Coast Community College District Financial Aid Disbursement

Account #2740023600

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Tom Harris - Interim Chancellor
Daniela Thompson - Administrative Director, Fiscal Affairs
Andreea M. Serban - Vice Chancellor, Educational Services and Technology

Orange Coast College Ancillary Fund

Account #610023703

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Dennis Harkins - President
Richard Pagel - Vice President, Administrative Services
Kristen Clark - Vice President, Student Services
Daniela Thompson - Administrative Director, Fiscal Affairs

Coast Community College District Student Refunds

Account #2740023767

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Tom Harris - Interim Chancellor
Daniela Thompson - Administrative Director, Fiscal Affairs
Andreea M. Serban - Vice Chancellor, Educational Services and Technology

Coast Community College District Credit Card Registration

Account #2740023775

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Tom Harris - Interim Chancellor
Daniela Thompson - Administrative Director, Fiscal Affairs
Andreea M. Serban - Vice Chancellor, Educational Services and Technology

Orange Coast College Foundation

Account #611834516

Douglas C. Bennett - Director, College Foundation
Dennis Harkins - President
Rush Hill - BOD Treasurer
Jeffrey Hyder - BOD Vice Chairman
A. Patrick Munoz - BOD Chairman
Richard Pagel - Vice President, Administrative Services

Orange Coast College Starbucks/Pavilion

Account #610075037

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Dennis Harkins - President
Richard Pagel - Vice President, Administrative Services
Kristen Clark - Vice President, Student Services
Daniela Thompson - Administrative Director, Fiscal Affairs

Coastline Community College Learning Systems

Account #2740015195

Loretta Adrian - President
W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Vince P Rodriguez - Vice President, Instruction and Student Services
Helen M Rothgeb - Director, Business Services
Christine Nguyen - Vice President, Administrative Services
Daniela Thompson - Administrative Director, Fiscal Affairs

Golden West College Associated Students/ Trust

Account #2740016000

J. Wesley Bryan - President
W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Janet Houlihan - Vice President, Administrative Services
Daniela Thompson - Administrative Director, Fiscal Affairs
Paul Wisner - Director, Fiscal Services
Omid Pourzanjani - Vice President of Instruction and Student Learning

Coast Community College District Federal Perkins Loan Program

Account #4554906635

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Tom Harris - Interim Chancellor
Daniela Thompson - Administrative Director, Fiscal Affairs
Andreea M. Serban - Vice Chancellor, Educational Services and Technology

Orange Coast College Associated Students

Account #610016987

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Dennis Harkins - President
Richard Pagel - Vice President, Administrative Services
Daniela Thompson - Administrative Director, Fiscal Affairs

Orange Coast College Cafeteria

Account #610016995

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Dennis Harkins - President
Richard Pagel - Vice President, Administrative Services
Kristen Clark - Vice President, Student Services
Daniela Thompson - Administrative Director, Fiscal Affairs

Orange Coast College Co-Curricular Fund

Account #610017002

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Dennis Harkins - President
Richard Pagel - Vice President, Administrative Services
Kristen Clark - Vice President, Student Services
Daniela Thompson - Administrative Director, Fiscal Affairs

Orange Coast College

Account #610017029

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Tom Harris - Interim Chancellor
Daniela Thompson - Administrative Director, Fiscal Services
Andreea M. Serban - Vice Chancellor, Educational Services and Technology

Orange Coast College School of Sailing

Account #610017037

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Dennis Harkins - President
Richard Pagel - Vice President, Administrative Services
Kristen Clark - Vice President, Student Services
Daniela Thompson - Administrative Director, Fiscal Affairs

Orange Coast College Credit Card Registration

Account #610017045

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Dennis Harkins - President
Richard Pagel - Vice President, Administrative Services
Daniela Thompson - Administrative Director, Fiscal Affairs

Orange Coast College ASSOC Credit Card

Account #610017053

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Dennis Harkins - President
Richard Pagel - Vice President, Administrative Services
Daniela Thompson - Administrative Director, Fiscal Affairs

Coast Community College District Revolving Cash Fund

Account #4550137157

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Daniela Thompson - Administrative Director, Fiscal Affairs
James Andrews - Administrative Director, Human Resources
Andreea M. Serban - Vice Chancellor, Educational Services and Technology

Coast Community College District Cash Clearing

Account #4550137173

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Tom Harris - Interim Chancellor
Daniela Thompson - Administrative Director, Fiscal Affairs
James Andrews - Administrative Director, Human Resources
Andreea M. Serban - Vice Chancellor, Educational Services and Technology

Coast Community College District Cash Clearing

Account #4550137203

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Tom Harris - Interim Chancellor
Daniela Thompson - Administrative Director, Fiscal Affairs
James Andrews - Administrative Director, Human Resources
Andreea M. Serban - Vice Chancellor, Educational Services and Technology

Coastline Community College Student Advisory Co-Curricular

Account #4550137270

Loretta Adrian - President
W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Vince P Rodriguez - Vice President, Instruction and Student Services
Helen M Rothgeb - Director, Business Services
Christine Nguyen - Vice President, Administrative Services
Daniela Thompson - Administrative Director, Fiscal Affairs

Golden West College Community Services

Account #4550137319

J. Wesley Bryan - President

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services

Janet Houlihan - Vice President, Administrative Services

Daniela Thompson - Administrative Director, Fiscal Affairs

Paul Wisner - Director, Fiscal Services

Omid Pourzanjani - Vice President of Instruction and Student Learning

Coastline Community College Foundation

Account #4550137335

Loretta Adrian - President

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services

Vince P Rodriguez - Vice President, Instruction and Student Services

Helen M Rothgeb - Director, Business Services

Christine Nguyen - Vice President, Administrative Services

Daniela Thompson - Administrative Director, Fiscal Affairs

Golden West College Foundation

Account #4550137351

J. Wesley Bryan - President

Judy Elmore - BOD Chairman

Janet Houlihan - Vice President, Administrative Services

Steve Olmstead - BOD President

Paul Wisner - Director, Fiscal Services

Omid Pourzanjani - Vice President of Instruction and Student Learning

Bruce Berman - Director, College Foundation and Community Relations

Bern Baumgartner - Treasurer, Board of Directors

Coast Community College District Foundation

Account #4550137416

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services

Tom Harris - Interim Chancellor

Martha Parham - Executive Director

Daniela Thompson - Administrative Director, Fiscal Affairs

Golden West College Cash Clearing

Account #4550137432

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services

Tom Harris - Interim Chancellor

Daniela Thompson - Administrative Director, Fiscal Affairs

James Andrews - Administrative Director, Human Resources

Andreea M. Serban - Vice Chancellor, Educational Services and Technology

Golden West College Associated Students

Account #4550137459

J. Wesley Bryan - President

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services

Janet Houlihan - Vice President, Administrative Services

Daniela Thompson - Administrative Director, Fiscal Affairs

Paul Wisner - Director, Fiscal Services

Omid Pourzanjani - Vice President of Instruction and Student Learning

Coast Community College District Federal Financial Aid Special Account
Account #4559607504

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Tom Harris - Interim Chancellor
Daniela Thompson - Administrative Director, Fiscal Affairs
Andreea M. Serban - Vice Chancellor, Educational Services and Technology

Orange Coast College Petty Cash Fund
Account #610037984

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Dennis Harkins - President
Richard Pagel - Vice President, Administrative Services
Daniela Thompson - Administrative Director, Fiscal Affairs

Orange Coast College Enterprise Inc.
Account #610038107

W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Dennis Harkins - President
Richard Pagel - Vice President, Administrative Services
Daniela Thompson - Administrative Director, Fiscal Affairs

Coastline Community College Auxiliary Operations
Account #7050002645

Loretta Adrian - President
W. Andrew Dunn - Vice Chancellor, Finance & Administrative Services
Vince P Rodriguez - Vice President, Instruction and Student Services
Helen M Rothgeb - Director, Business Services
Christine Nguyen - Vice President, Administrative Services
Daniela Thompson - Administrative Director, Fiscal Affairs

Coast Community College District GWC Petty Cash Fund
Account #2740013702

J. Wesley Bryan - President
Janet Houlihan - Vice President, Administrative Services
Daniela Thompson - Administrative Director, Fiscal Affairs
Paul Wisner - Director, Fiscal Services
Omid Pourzanjani - Vice President of Instruction and Student Learning

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

22.02 DIS – Nomination of Trustee Jerry Patterson to Serve on the Association of Community College Trustees' Committee Service, Pacific Region

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to support Trustee Patterson's nomination to serve on the ACCT Committee Service in 2015.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

22.03 DIS – Ratification of Contractors for FY 2014-2015 Pursuant to District Standard Annual Agreement for Contractor Services

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to ratify contractors for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2014-2015. These contractors had or would complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District would obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor would send an invoice to the District based upon the agreed-upon price.

ELESCO
170 McCormick Avenue
Costa Mesa, CA 92626

C.W. Development Inc.
41745 Elm Street # 401
Murrietta, CA 92562

South Coast Fire Protection
1908 S El Camino Real
San Clemente, CA 92672

Platinum Property Service Inc.
1743 W. Lincoln Ave.
Anaheim, CA 92805

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

22.04 DIS - Authorization to Purchase Hewlett Packard Computers for Coastline Community College Phase IV using the Western States Contracting Alliance (WSCA) Master Price Agreement

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to authorize the District to purchase Hewlett Packard computers for classrooms, labs and faculty/staff offices campus-wide at Coastline Community College, to replace existing systems that are out of warranty and more than 7 years old, using the WSCA Master Agreement and to issue related purchase orders, having determined that this arrangement is in the District's best interest. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$115,000 (Measure M-General Obligation Bond Fund)

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

22.05 DIS - Buildings and Grounds: Ratification of Addendum No. 1 to Standard Agreements, for Cumming Construction Management, Inc. to Provide Bond Program Controls Integration and Optimization

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to ratify Addendum No. 1 to Standard Agreements for Cumming Construction Management, Inc. to provide bond program controls integration and optimization. On January 15, 2014 the Board of Trustees approved Cumming Construction Management, Inc. to assist in integrating the District's existing document control (Primavera) and financial (Banner) systems. In addition, Cumming had developed a process and procedure manual and various reporting tools to provide for increased efficiency and accountability of bond activity.

Through the initial development of this project, the District and its consultants recognized an opportunity for further improvements to the system, utilizing the District's intra-net (Navigator). Generally, this system would allow the District office, campuses, and agents (i.e. construction managers, DSA inspectors) to work on a common platform, further promoting efficiency, accuracy, and convenience. This addendum expanded the original project to include an additional scope of work, pursuant to the proposal dated July 11, 2014, as follows:

Additional development services to handle document content, internal and external facing sites, access point for automated reports, as well as other processes to integrate with Primavera Contract Management.

- Task 1 – Develop Metadata File Structure
- Task 2 – Public Facing Site
- Task 3 – Weekly Use Site
- Task 4 – Weekly Construction Report
- Task 5 – Contractor Pre-Qualification Site
- Task 6 – User Collaboration and Training

Fiscal Impact: Original Contract Amount: \$169,000; Increase Amount: \$48,500; (28.69% Increase) New Contract Amount: \$217,500 (Measure M GOB Fund)

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, and Parkin
Noes:	Trustee Moreno
Absent:	None
Abstain:	None

22.06 DIS – Authorization to Approve Salary Schedule Adjustments for 2014-2015

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve an 0.85% increase to the 2014-2015 salary schedules for unrepresented groups: Confidential (JJ), Educational Administrators (DD), Educational Administrator Longevity (DL), Classified Management (10 month) (GO), Classified Management (11 month) (GI), Classified Management Longevity (GL), and Classified Management (12 Month) (GG). This salary increase was consistent with the percentage increase received by the District from the State as the funded Cost of Living Adjustment (COLA) for 2014-2015.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

22.07 DIS – Approval to Amend Executive Employment Agreement, Vice Chancellor of Educational Services and Technology

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to approve the amendment to the Employment Agreement with Dr. Andreea Serban, District. Effective July 1, 2014 compensation to be \$192,983.00 annually based on the appropriate step placement. All other terms and conditions of the Agreement remained the same. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

22.08 OCC – Authorization to Conduct a Short Term Study Abroad Program in Cambridge, England during Summer 2015

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to authorize a short-term program in Cambridge, England during Summer 2014. The program is a standard travel contractor agreement. All logistical arrangements to be handled by travel contractor. Jarren Gonzales, Assistant Professor of Psychology, OCC, to serve as faculty. Psychology A100H/A100 and Psychology A110 to be taught. All logistical arrangements to be submitted for approval at a later date. All payments by trip participants for travel services to be made to the service provider. Service provider to account to CCCD for the total cost of the trip.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

23.00 Revenue-Generating Agreements/Contracts

23.01 GWC – Ratification of Amendment to Non-Standard Agreement with Commission on Peace Officers Standards and Training

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to ratify the Amendment to the Non-Standard Agreement entered into between POST-Peace Officer Standards and Training and the Coast Community College District for Training video:Case Law Today and Legal Update. This agreement was previously ratified by the Board at the May 19, 2014 Board Meeting and was submitted for ratification, as advised by Vice Chancellor of Educational Services and Technology, for changes made after the fact by POST.

Fiscal Impact: Generated income of \$343,093

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

23.02 CCC – Approval of Non-Standard Agreement between Newport-Mesa Unified School District and the Coast Community College District

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Non-Standard Agreement entered into between Newport-Mesa Unified School to support the Early College High School that was founded through collaboration between the College and NMUSD. The courses offered in the ECHS program would generate revenue to cover all cost for supporting student in the College program.

Fiscal Impact: \$2,300,000 in State Apportionment Revenue to the Coast District

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

23.03 DIS – Ratification of Approved Funded Programs

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to ratify the following funded programs.

Golden West College: A grant from College of the Canyons titles “**Distance Education Captioning and Transcription (DECT)**.” The purpose of this grant was to provide California Community Colleges with funding for live and asynchronous captioning and transcription as a means of enhancing the access of all students to distance education courses or courses that use online supplemental video materials.

Fiscal Impact: Golden West College will receive up to \$30,000 from July 1, 2014 through June 30, 2015. No matching funds are required.

Golden West College and Orange Coast College: An amendment to the California Community College Chancellor-funded California Community College grant titled "**Student Mental Health Program.**" This joint project supports prevention and early intervention strategies that address the mental health needs, and advances both collaboration between local community colleges and the county mental health office. Previous Board ratification date: July 16, 2014.

Fiscal Impact: Orange Coast College and Golden West College will receive ~~\$180,000~~ **\$195,000** from July 21, 2012 through ~~May 31, 2014~~ **June 30, 2015**. No matching funds required.

Orange Coast College: A renewal for the California Department of Education, Child Development Division grant titled, "**Harry & Grace Steele Children's Center California State Preschool Program Grant (CSPP-4312).**" This funding provides child care services for preschool children ages 3-5 years of low income students enrolled in a minimum of 6 units while attending Orange Coast College, Golden West College or Coastline Community College. A resolution was required as part of this grant and was included in the resolution pages.

Fiscal Impact: Orange Coast College will receive \$124,413 from July 1, 2014 to June 30, 2015. No matching funds required.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

24.00 Resolutions

24.01 Resolution #14-24 to Enter into an Agreement with the California Department of Education

On a motion by Trustee Prinsky, seconded by Student Trustee Parkin, the Board voted to approve Resolution #14-24 of the Coast Community College District to Enter into an Agreement with the California Department of Education, Child Development Division for the Harry and Grace Steele Children's Center, California State Pre-School Grant (CSPP-4312).

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

25.00 Policy Implementation/Administrative Procedure Ratification

25.01 DIS – Adoption of Revised Board Policy 2715 Board of Trustees Code of Ethics

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve revised **Board Policy 2715 Board of Trustees Code of Ethics**.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

25.00 Approval of Minutes

25.01 Approval of Minutes

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve the minutes of the Special Meeting of August 20, 2014, the Regular Meeting of August 20, 2014 and the Special Meeting of August 26, 2014.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, Moreno and Parkin
Noes:	None
Absent:	None
Abstain:	None

26.00 Close of Meeting

26.01 Adjournment

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board adjourned the meeting at 8:22 p.m.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Moreno, Patterson and Parkin
Noes:	None
Absent:	None
Abstain:	None


Julie Frazier-Mathews
District Director of the Office of the Board of Trustees/Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	23-31

CLOSED Session 09/02/14 Board Approved**1. Ratification of Special Assignments, Academic Staff**

It is recommended that ratification be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate, MLM = Full time Certificated Military Online, MLH = Part Time Certificated Military Online.

Coastline Community College**ACQUIRED BRAIN INJURY PROGRAM**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Ryan, Celeste	08/25/14	12/13/14	EXM	\$43.55

INTELLECTUAL DISABILITIES PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Reagan, Evette	08/25/14	12/12/14	EXM	\$43.55

To provide instructional opportunities for Navy Onshore and NCPACE for Military Contract Education during the Fall and Spring semester.

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Student</u>
Johnson, Daniel	11/01/14	05/31/15	MLM	\$75.60
Lockwood, Frederick	11/01/14	05/31/15	MLM	\$75.60

District Office**HIRING COMMITTEE**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Sykes, Elizabeth	08/20/14	08/24/14	EXM	\$43.55

Golden West College**TITLE III COURSE WORKSHOP**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Becker, Craig	08/05/14	08/07/14	EXH	\$29.46
Brenes, Erica	08/05/14	08/07/14	EXH	\$29.46
Chang, Wayne	08/05/14	08/07/14	EXH	\$29.46
Christie, Joan	08/05/14	08/07/14	EXM	\$43.55
Corfield, Daniel	08/05/14	08/07/14	EXH	\$29.46
Crescimanno, Anna	08/05/14	08/07/14	EXM	\$43.55

Cunningham, Chris	08/05/14	08/07/14	EXH	\$29.46
Farazpaghi, Farzane	08/05/14	08/07/14	EXH	\$29.46
Ferry, Michelle	08/05/14	08/07/14	EXH	\$29.46
Fong, Nancy	08/05/14	08/07/14	EXM	\$43.55
Franklin, Robert	08/05/14	08/07/14	EXH	\$29.46
Gibbs, Charles	08/05/14	08/07/14	EXH	\$29.46
Graney, Kayla	08/05/14	08/07/14	EXH	\$29.46
Harelson, Karen	08/05/14	08/07/14	EXM	\$43.55
Head, Sara	08/05/14	08/07/14	EXH	\$29.46
Jereb, Claudia	08/05/14	08/07/14	EXH	\$29.46
Kabaji, Noha	08/05/14	08/07/14	EXH	\$29.46
Mendoza, Jan	08/05/14	08/07/14	EXH	\$29.46
Mirbolooki, Mohammad	08/05/14	08/07/14	EXH	\$29.46
Nguyen, Hang	08/05/14	08/07/14	EXH	\$29.46
Rosales, Evangelina	08/05/14	08/07/14	EXM	\$43.55
Salazar, Yvonne	08/05/14	08/07/14	EXH	\$29.46
Smith, Jane	08/05/14	08/07/14	EXH	\$29.46
Sutherland, Corine	08/05/14	08/07/14	EXH	\$29.46
Tara, Myra	08/05/14	08/07/14	EXH	\$29.46
Tran, Phien	08/05/14	08/07/14	EXH	\$29.46
Walden Hurtgen, Leah	08/05/14	08/07/14	EXH	\$29.46
Watkins, Margaret	08/05/14	08/07/14	EXH	\$29.46
Whitney, Marisa	08/05/14	08/07/14	EXH	\$29.46

PART TIME COUNSELOR – DISABLED STUDENT PROGRAMS & SERVICES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Patel, Palak P.	08/24/14	12/12/14	UNT	\$57.44

2. Ratification of Appointment of Substitutes, Academic Staff

Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2014-15 academic year.

Orange Coast College

Tsutsumida, Damian

3. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

Revision to Revise Salary Placement due to Presentation of Additional Education

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Emerson, Kevin	OCC	Instructor, Kinesiology & Head Coach - Football	07/01/14	A-V-07

Revise from A-IV-07

4. Ratification of Appointment of Part Time Faculty

It is recommended that the following assignments be ratified:

FALL

Assignments during the period **08/24/14-12/14/14** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Coastline Community College

<u>Name</u>	<u>LHE</u>
Ortiz, Julieta	3.000
Roche, Joanna	3.000
Schubel, Kathryn	2.250
Tanner, William	3.000
Williams, Curtis	2.250
Worley, Michelle	4.500

Golden West College

<u>Name</u>	<u>LHE</u>
Dalton, Natalie	4.330
De Los Rios, Katya	3.000
Endo, David	6.250
Flynn, Laura Ann	3.000
French-Maytubby, Kimberly	9.900
Geraci, Jennifer	4.000
Hovelsen, Chad	4.500
Iupati, Andrew	3.000
Kalaj, Linda	4.000
Kamiya, Kaoru	9.000
Kerr, Genai	2.000
Lacey, Darnell	2.250
Mays, Phyllis	4.500
Newman, Matthew	7.880
Ramos-Olivarez, Gloria	3.000
Redmon, Brydey	3.000
Reyes, Jorge	2.500
Smith, Sol	4.000
Soza, Karen	7.500

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2014-15 school year for the period 09/04/14 to 06/30/15, not to exceed 498 hours:

Warren, Robert J.

Orange Coast College

<u>Name</u>	<u>LHE</u>
Blackburn, Bonnie	4.000
Boone, Allison	3.000
Goldhammer, Elizabeth	4.000
Lopez, Carl	4.875
McKeachie, Ashley	4.876
Moore, Amanda	7.500
Park, Stacey	8.000
Peace, Jeff	2.040
Pomeroy, Diana	3.000
Ponce, Ernesto	3.250
Rivera, Evelyn	4.000
Tran, Khoa Duc	4.625
Tuan, Angela	2.000
Wright, Justin	5.250

5. Approval of Appointment of Educational Administrators

None.

6. Approval of Appointment of Classified Management

None.

7. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Auduong, Michelle	OCC	Medical Assistant 80%FTE 10 mo	09/03/14	E-39-05	O-002-15
Carr, Meredith	GWC	Staff Aide, Enrollment Management	09/08/14	E-48-01	G-004-15
Lopez, Gregory	GWC	Instructional Associate - DSPS	09/03/14	E-48-01	G-002-15
Nguyen, Kevin	CCC	Guidance Assistant, 48.75% FTE	09/08/14	E-42-01	C-005-15
Russell, Anita	CCC	Admissions & Records Tech II	09/03/14	E-45-01	C-004-15

8. Approval of Promotions and Transfers, Classified Staff

None.

9. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

None.

10. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Spoja, Carol	CCC	Staff Assistant, Sr	Adm Assistant to the Vice Pres	Extend end date 08/31/14 to 11/30/14	E-55-05

11. Ratification of Short Term Hourly Staff

It is recommended that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Castillo, Rosa	OCC	08/07/14	06/30/14	124035-249304	M,T,W,Th,F
Chester, Michael	OCC	07/31/14	06/30/15	110001-260500	M,T,W,Th,F
Cobb, Kyle	OCC	08/25/14	06/30/15	110001-249200	M,T,W,Th,F
Elghayati, Basant	OCC	07/31/14	06/30/15	110001-260500	M,T,W,Th,F
Guerrero, Gary	OCC	07/31/14	06/30/15	110001-260500	M,T,W,Th,F
Muir, Shannon	GWC	08/07/14	05/30/15	110001-348401	M,T,W,Th,F
Surgenor, Kathleen	CCC	07/01/14	06/30/15	110001-870001	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Baumgartner, Jacob	OCC	08/04/14	08/09/14	812010-266851	M,T,W,Th,F

Benson, Jason	OCC	08/25/14	06/30/15	812001-201592	M,T,W,Th,F
				110001-201591	M,T,W,Th,F
				124048-201591	M,T,W,Th,F
Crum, Brianna	CCC	08/25/14	06/30/15	124007-856101	M,T,W,Th,F
Dougherty, Kristin	GWC	08/21/14	06/09/15	110001-314102	M,T,W,Th,F
Goode, Tobi	CCC	09/04/14	09/30/14	120184-856601	M,T,W,Th,F
Harrison, Rosemary	GWC	08/21/14	12/19/14	124073-353224	M,T,W,Th,F
Horner, Josiah	CCC	08/25/14	06/30/15	124007-856101	M,T,W,Th,F
				124002-853201	M,T,W,Th,F
Huynh, Kenneth	CCC	09/04/14	09/30/14	120184-856601	M,T,W,Th,F
Kim, Keong	CCC	08/21/14	06/30/15	124038-856041	M,T,W,Th,F
Le, Kristine	CCC	08/25/14	06/30/15	124007-856101	M,T,W,Th,F
				124002-856201	M,T,W,Th,F
Liu, Wanda	CCC	08/21/14	06/30/15	124038-856041	M,T,W,Th,F
Martinez, Miguel	CCC	09/04/14	06/30/15	124007-856101	M,T,W,Th,F
				124002-856201	M,T,W,Th,F
Pham, Anthony	CCC	08/21/14	06/30/15	124038-856041	M,T,W,Th,F
Saia, Patricia	OCC	09/04/14	06/30/15	812001-201592	M,T,W,Th,F
Schonken, Michael	CCC	08/21/14	06/30/15	124038-856041	M,T,W,Th,F
				110001-201591	M,T,W,Th,F
				124048-201591	M,T,W,Th,F
Tafesh, Peter	OCC	09/04/14	06/30/15	812001-201592	M,T,W,Th,F
				110001-201591	M,T,W,Th,F
				124048-201591	M,T,W,Th,F
Vu, Thomas	CCC	08/21/14	09/30/14	120184-856601	M,T,W,Th,F
Young, Robert	OCC	08/25/14	06/30/15	110001-234000	M,T,W,Th,F

Hourly/Temporary/Professional (Non Faculty) to perform skilled technical duties such as athletic training duties, production of student newspaper, maintain online classes, provide real time captioning (in-class text) for deaf students or assist with associated student programs in one or more of the following campus departments and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Kerr, Genai	GWC	09/03/14	06/30/15	813001-317104	M,T,W,Th,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Black, Briana	OCC	07/30/14	06/30/15	330001-259101	M,T,W,Th,F
Cobb, Rebecca	OCC	07/01/14	06/30/15	330001-259101	M,T,W,Th,F
De La Cruz, Stephanie	OCC	08/04/14	06/30/14	330001-259101	M,T,W,Th,F
Dickerson, Victoria	OCC	07/28/14	06/30/15	330001-259101	M,T,W,Th,F
Fabian, Juan	GWC	08/23/14	06/30/15	813015-381401	Sat, Sun
Lindholm, Krystle	OCC	07/01/14	06/30/15	330001-259101	M,T,W,Th,F
Lopez, Ruben	OCC	07/28/14	06/30/15	330001-259101	M,T,W,Th,F
Lopez, Rudy	GWC	08/23/14	06/30/15	813015-381401	Sat, Sun
Lu, Fernand Yeh	OCC	08/11/14	06/30/15	812020-205402	M,T,W,Th,F
Matua, Benjamin	GWC	08/23/14	06/30/15	813015-381401	Sat, Sun
Nguyen, Viet Quoc	OCC	08/21/14	06/30/15	127005-258900	M,T,W,Th,F
Pade, Julia Lauren	OCC	08/04/14	06/30/15	330001-259101	M,T,W,Th,F
Patrick, Jonathan	OCC	08/11/14	06/30/15	812020-205404	M,T,W,Th,F
Pham, Ada Nghidung	OCC	08/04/14	06/30/15	330001-259101	M,T,W,Th,F
Rubio, Esmeralda	OCC	07/01/14	06/30/15	330001-259101	M,T,W,Th,F
Sancen, Manuel	OCC	08/06/14	06/30/15	110001-285201	M,T,W,Th,F
				110001-285201	M,T,W,Th,F

Sisson, Leslie	OCC	08/04/14	06/30/15	330001- 259101	M,T,W,Th,F
Vang, Zeruiah	OCC	07/01/14	06/30/15	330001- 259101	M,T,W,Th,F
Vargas-Rendon, Sandy	OCC	08/11/14	06/30/15	812020- 205404	M,T,W,Th,F
Vasquez, Nallely	OCC	08/04/14	06/30/15	330001- 259101	M,T,W,Th,F
Vasquez, Patricia	OCC	08/04/14	06/30/15	330001- 259101	M,T,W,Th,F
Venegas, Eligah	OCC	07/01/14	06/30/15	330001- 259101	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Back, Diego	GWC	09/03/14	06/30/15	813001- 317114	M,T,W,Th,F
Dang, Peter	OCC	07/10/14	06/30/15	812025- 286305	M,T,W,Th,F
Fitzgerald, Erin	OCC	07/10/14	06/30/15	124035- 249304	M,T,W,Th,F
Hibbard, Mark	GWC	09/03/14	06/30/15	813001- 317116	M,T,W,Th,F
Rodriguez, Teresa	OCC	08/01/14	06/30/15	124044- 259300	M,T,W,Th,F

12. Ratification of Substitute Classified

None.

13. Ratification of Student Workers

It is recommended that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

District

Cruz, Edwin

Orange Coast College

Aguilar, Jose
 Castro, Jessica
 Chen, I-An
 De Berry, Ethan
 Ferreyra, Jennifer
 Ford, Naomi

Hasselle, Jason
Hernandez, Joshua
Hernandez, Nubia M.
Johnson, Tonya
Luu, John
Martinez, David
Ortiz, Maribel
Phan, Anh
Reeker, Laura
Reynoso, Irene
Russell, Ryan
Saunders, Summer

