Special Meeting

Board of Trustees

Coast Community College District

Coastline Community College (Room 320)
1515 Monrovia Avenue, Newport Beach, CA 92663

10:00 a.m.

Wednesday, October 10, 2014

M I N U T E S*

A Special Meeting of the Board of Trustees of the Coast Community College District was held on October 10, 2014 at Coastline Community College located at 1515 Monrovia Avenue, Newport Beach, CA 92663.

1.01 Call to Order

Board President Hornbuckle called the meeting to order at 10:04 a.m.

1.02 Roll Call

Trustees Present:	Trustees Hornbuckle, Grant, Prinsky, and Moreno
	Trustee Patterson joined the meeting at 10:15 a.m.
Trustees Absent:	Student Trustee Parkin was excused

1.03 Opportunity for Public Comment

There were no requests to address the Board.

1.04 Board of Trustees' Retreat

a. Review and Discuss Standing Committees of the Board

A discussion took place between the Trustees and Chancellor Harris regarding the Board Standing Committees. A report on other California Community College Districts' Standing Committees that had been prepared earlier in the year by Ms. Julie Frazier-Mathews was reviewed and discussed. It was agreed that the committee structure be referred to the Chancellor to incorporate his ideas and recommendations back to the Board by the December 10, 2014 Board Meeting.

b. Review and Discuss Streamlining of Board Meetings

After discussion, it was agreed that the following changes would be made to stream-line board meetings:

- There would be a time limit on presentations of 15 minutes.
- The Informative Reports section at the beginning of the agenda would focus on reports from Presidents of Student Government Organizations and Student highlights. Staff reports would be heard at the end of the Board Meeting. The Chancellor reported that, starting at the next Board Meeting, the colleges would make student centered presentations on a rotating basis.
- The time limit on Public Comment would remain at 5 minutes per speaker, per topic.

These changes would be made on a temporary basis and re-evaluated in two months.

c. Review and Discuss Collective Bargaining Process Report

Discussion took place regarding the current collective bargaining process and how it could be improved.

d. Review and Discuss Governance Institute for Student Success (GISS) Update

The Board and Trustees discussed GISS and student success. It was decided to remove the Student Success Report from each Board agenda and have a report on a quarterly basis from the Chancellor. The Chancellor would also bring back to the Board a draft of his report to the State Chancellor's Office, due in February 2015, for their review and discussion as to whether this aligns with our student success goals, and whether the Board still wants to be involved in GISS.

e. Review and Discuss Accreditation Process Report

The accreditation process report was discussed. The Chancellor stated that in the situation at Golden West College with the Accreditation Warning it would be imperative that we show the visiting team that the issues had been addressed, and we have implemented plans to resolve them.

f. Review and Discuss Governance Structure Report

The governance structure and delegation of authority to the Chancellor were discussed, specifically the Board setting policy and the Chancellor overseeing the operations, and defining the line between policy and operations. Additionally, protocol for requests from the Board to the Chancellor was discussed.

The Board President recessed the meeting at 12:40 p.m.

The meeting was reconvened at 1:10 p.m.

g. Review and Discuss Chancellor's Update

Concerns were discussed regarding some students' inability to obtain the required assistance from the Financial Aid Office at Golden West College. This was being looked into by President Bryan and the Chancellor indicated a report would be forthcoming. Additionally, it

was requested that the Chancellor provide information to the Board regarding the Hispanic Serving Initiative and how much money is being channeled to serve Hispanic/Asian Pacific students.

The Chancellor reported one of his main goals would be improving morale. He reported that he had held meetings with classified employees and would be asking District employees to meet with their campus counterparts to build relationships, to find out how we can all work more effectively together.

h. Request from Trustee Patterson

The following topics were discussed:

- The Chancellor Search, specifically the process for interviewing finalists.
- The District's Full-time faculty hiring objectives. The Chancellor indicated that his report had already been prepared for the Board Meeting on October 15, 2014.
- Improving the efficiency of our District educational workings so that our colleges enhance each other, keeping student success at the forefront of our decisions.
- Reimaging the Measure M bond program timeline and funding in light of less State funding of projects. It was noted that an update on this item was scheduled for the November 15 Board Meeting.
- Topics for future Study Sessions were discussed.

i. Wrap-Up

The Chancellor thanked the Board for the opportunity to lead the retreat.

1.05 Adjournment

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to adjourn the meeting at 2:28 p.m.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, and Moreno
Noes:	None
Absent:	Student Trustee Parkin
Abstain:	None

Julie Frazier-Mathews
District Director of the Office of the Board of Trustees/Secretary of the Board

The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.