

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

5:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, November 5, 2014

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on November 5, 2014 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Hornbuckle called the meeting to order at 5:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Grant, Prinsky and Patterson
Student Parkin joined the meeting at 6:00 p.m.

Trustees Absent: Trustee Moreno was excused

1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public)

It was announced that **Item 1.04 f. Conference with Real Property Negotiator** had been pulled from the Closed Session agenda. The Board recessed to Closed Session at 5:03 p.m. to discuss the following:

a. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiators: Mr. James Andrews, Human Resources Executive Director
and Mr. Randy Erickson, Zampi, Determan and Erickson, LLP

Employee Groups:

Educational Administrators,
Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

b. Public Employee Discipline/Dismissal/Release (Pursuant to *Government Code* Section 54957)

c. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Ratification of Special Assignments, Academic Staff
2. Ratification of Appointment of Substitutes, Academic Staff
3. Approval of Appointment of Full Time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators
Interim Dean, Library and Learning Resources
Dean, Instruction, Arts and Sciences
6. Approval of Appointment of Classified Management
Acting Custodial Supervisor
Interim Director of Personnel Services
7. Approval of Appointment of Classified Staff
Skilled Maintenance HVAC
Office Assistant 1
Staff Aide – Student Services
Division/Area Office Coordinator, Career and Technical Educ
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff and
Management and Educational Administrators
Executive Dean, Military Education, Corporate Training & Business Development
Manager, Business Development and Marketing
Manager, Instructional and Veterans Programs
Financial Aid Accounting/Fiscal Specialist
Secretary, Senior
9. Ratification of Temporary Out of Class Assignments, Classified Staff
Special Assignment
10. Ratification of Appointment of Professional Experts
11. Ratification of Appointment of Short Term Hourly Staff

12. Ratification of Appointment of Substitute, Classified Staff
13. Ratification of Appointment of Student Workers

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

URS Corporation vs. Coast Community College District, Arbitration
Rikki Selby vs. Coast Community College District, Orange County Superior Court
Case No. 30-2013-00630181
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento
County Superior Court Case No. 34-2013-8000-1441
Coast Federation of Educators vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5808-E
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior
Court Case No. 34-2013-80001564
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No.
34-2013-80001665
Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No.
480- 2014-00049
Tracey Sanders vs. Coast Community College District, et al., California Department
of Fair Employment and Housing Charge No. 132976-77304
Stephen Whitson vs. Coast Community College District, Orange County Superior
Court Case No. 30-2014-00700920
Nicole Lloyd vs. Coast Community College District, EEOC Case No. 480-2014-00380
Nicole Lloyd vs. Coast Community College District, EEOC Case No. 480-2014-03372
John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-
2014-00714677
Coast Community College District et al. vs. Commission on State Mandates,
Sacramento County Superior Court Case No. 34-2014-80001842
Coast Federation of Classified Employees vs. Coast Community College District,
Orange County Superior Court Case No. 30-2014-00734416
Scott Hays vs. Coast Community College District et al., Orange County Superior
Court Case No. 30-2014-00734887
Reginald Lewis vs. Coast Community College District et al., DFEH Case No. 359115-
125003
David Hamilton vs. Coastline College Bookstore, Orange County Superior Court Case
No. 30-2014-00699574
State of California et al. vs. Office Depot, Inc., Los Angeles County Superior Court Case
No. BC410135

e. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Four cases including the following:

Construction Delays at Golden West College
Dispute with Puente Hills Habitat Preservation Authority
Construction at Orange Coast College

1.05 Reconvene Regular Meeting

The meeting was reconvened by Board President Hornbuckle at 6:06 p.m.

1.06 Pledge of Allegiance

Trustee Prinsky led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

District Director of the Office of the Board of Trustees/Secretary of the Board, Ms. Julie Frazier-Mathews reported the following action from Closed Session:

For **Item 1.04 a. Conference with Labor Negotiator, Coast Federation of Educators/American Federation of Teachers (CFE/AFT)**, on a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted four in favor with Trustee Moreno being absent, to approve the Memorandum of Understanding between Coast Community College District and Coast Federation of Educators/American Federation of Teachers (CFE/AFT) Local 1911 Coordinator Position CCC Accreditation Facility Writer.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky and Patterson
Noes:	None
Absent:	Trustee Moreno and Student Trustee Parkin
Abstain:	None

For **Item 1.04 c. Public Employment**, on a motion by Trustee Prinsky, seconded by Trustee Patterson the Board voted four in favor with Trustee Moreno being absent, to approve all personnel items as amended. (See Appendix pages 14-23)

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky and Patterson
Noes:	None
Absent:	Trustee Moreno and Student Trustee Parkin
Abstain:	None

1.08 Public Comment

There were no requests to address the Board.

2.00 Informative Reports

2.01 CCC – Faculty/Student/Program Highlight

Coastline's Distance Learning Military Program was highlighted with a live conversation with Ms. Joycelyn Groot, Executive Dean of Military Education, Corporate Training and Business Development, and Active Duty Members stationed at Pearl Harbor.

2.02 Reports from Presidents of Employee Representative Groups

The following representatives of Student Government Organizations provided a report to the Board on behalf of the student government organizations:

Mr. Ivan Hermosillo, Golden West College
Ms. Grishma Patel, Orange Coast College

2.03 DIS – Annual Report District Information Technology

Dr. Andreea Serban, Vice Chancellor of Educational Services and Technology, introduced the IT Managers who gave a report to the Board regarding District Information Technology Accomplishments for 2013-14, and Major Projects for 2014-15.

2.04 DIS – Membership of the Retirement Board

Mr. W. Andrew Dunn, Vice Chancellor of Finance and Administrative Services, provided an update on the membership of the Retirement Board, to be returned on the next agenda for action.

2.05 CCC – 2014-15 Student Success and Support Program Plan (Credit Students)

Coastline Community College President Dr. Lori Adrian, introduced Co-Chairs of the Student Success Committee, Ms. Heidi Lockhart, Dean of Counseling, and Mr. Daniel Pittaway, Faculty Coordinator for Student Success who gave a brief overview of Coastline's 2014-15 Student Success and Support Program Plan, and responded to Trustees' questions. The plan was submitted to the California Community Colleges Chancellor's Office on October 17, 2014.

2.06 OCC – 2014-15 Student Success and Support Program Plan (Credit Students)

Orange Coast College President Dr. Dennis Harkins introduced Mr. Steve Tamanaha, Associate Dean of Student Success and Support Services, who gave a brief overview of Orange Coast College's 2014-15 Student Success and Support Program Plan, and responded to Trustees' questions. The plan was submitted to the California Community Colleges Chancellor's Office on October 17, 2015.

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed the upcoming Board Meetings.

3.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed the meetings and conferences of the ACCT, AACC, CCLC and CCCT.

3.03 Board Directives Log

The Board reviewed the Board Directives Log. It was noted that the first three items on the Monthly Log would be submitted to the November 19, 2014 agenda.

3.04 DIS – Board Policies and Administrative Procedures for First Reading

The following Board Policies and Administrative Procedures were submitted for first reading, to be returned to the next agenda for approval, with the inclusion of recommended revisions from Dr. Lipton as appropriate.

4.00 CONSENT CALENDAR (Items 5.01 - 19.01)

At the request of staff, the following items were pulled for discussion:

Item 9.03 DIS – Ratification of Approved New Non-Standard Licensing Agreement between Financial Partners Credit Union and the Coast Community College District

Item 9.04 DIS – Ratification of the Approved New Non-Standard Licensing Agreement between Southern California Gas Company and the Coast Community College District

The following revisions were made to Consent Calendar items:

Item 5.02 DIS – Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences, item for Elijah Venegas was pulled.

Item 10.01 DIS – Ratification of Amendment to Standard Independent Contractor Agreement. It was noted that this was ratification of an amendment to an existing Independent Contractor Agreement.

Item 10.02 DIS – Independent Contractor Agreement for Sabrina Salazar Wesley, Payment Schedule/Compensation: Addition of "NTE".

Item 10.06 OCC – Independent Contractor Agreement with Douglas Sharp Yacht Design Inc., addition of verbiage: "Payment is to be made upon approval of invoices for work performed."

Item 13.01 DIS – Personnel, Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations, removal of Melissa Berta.

Item 12.03 GWC – Institutional Membership for Mapping Your Future. The term of membership was revised to September 1, 2014 – August 31, 2015.

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the remainder of the Consent Calendar as amended.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, and Parkin
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

Item 9.03 DIS – Ratification of Approved New Non-Standard Licensing Agreement between Financial Partners Credit Union and the Coast Community College District

After discussion, on a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to ratify the New Non-Standard Licensing Agreement between Financial Partners Credit Union and the Coast Community College District to install 5 microwave dishes and associated

equipment on the District-owned tower located at 16711 Skyline Drive, La Habra Heights, CA. FPCU agrees to pay a fee for \$1,500 per month for the period 11/6/2014 to 6/30/2017 with a possible one year extension. Additionally, a separate Letter of Understanding relative to specific safety rules and regulations would be developed.

Fiscal Impact: Expected Revenue to District is \$1,500/month to be paid on the first day of each month during the term of the agreement.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, and Parkin
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

Item 9.04 DIS – Ratification of the Approved New Non-Standard Lease Agreement between Southern California Gas Company and the Coast Community College District

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to ratify the new Non-Standard Lease Agreement between Southern California Gas Company and the Coast Community College District to continue utilization of previously installed equipment under a prior lease that expired and add one (1) 4-foot microwave dish to the northeast leg of the Tower; and one (1) 2-foot by 2-foot rack in the Building on the District owned tower located at 16711 Skyline Drive, La Habra Heights, CA. Additionally, a separate Letter of Understanding relative to specific safety rules and regulations would be developed.

Fiscal Impact: Expected Revenue to District is \$3,604.11/month (base rent) to be paid on the first day of each month during between November 6, 2014 through November 6, 2015. On the first anniversary of the Agreement Commencement Date (November 6, 2015) and on each anniversary of the Agreement Commencement Date thereafter during the Term of the Lease, the Base Rent shall be increased by an amount equal to three percent (3%) of the Rent during the previous year.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, and Parkin
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

Item 11.01 DIS – Non-Standard Professional Services Agreement between North Carolina State University and the Coast Community College District

On a motion by Student Trustee Parkin, seconded by Trustee Prinsky, the Board voted to ratify the Non-Standard Professional Services Agreement between North Carolina State University and the Coast Community College District, to provide professional services to administer the Personal Assessment of the Campus Environment (PACE) climate survey for college and District Office personnel, with the removal of "Not to Exceed" in Fiscal Impact.

Fiscal Impact: \$16,362.50 to be paid out of Campus Research and Development and District Office General Funds. District: \$4037.50, Orange Coast: \$4250.00, Golden West: \$4037.50, Coastline: \$4037.50

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, and Parkin
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

Board President Hornbuckle recessed the meeting at 8:00 p.m.

The meeting reconvened at 8:10 p.m.

20.00 DISCUSSION CALENDAR

21.00 Approval of Standard Agreements in Excess of \$84,100 (State Bid Limit)

21.01 DIS – Approve Addendum No. 1 for Standard Professional Services Agreement with Willdan Geotechnical for Material Testing and Inspection Services: Orange Coast College Interdisciplinary (IDC) Complex

On a motion by Trustee Prinsky, seconded by Student Trustee Parkin, the Board voted to authorize Addendum No.1 Willdan Geotechnical for Geotechnical Inspection and Materials Testing Services for additional materials testing for welding inspection and non-destructive testing (ultrasonic and map particle) of welds due to extended work hours (6 days per week, 10 hour days) on the Orange Coast College Interdisciplinary (IDC) Complex project as set forth in proposal dated October 14, 2014. Furthermore, it was recommended that the President of the Board of Trustees, or designee, be authorized to sign related documents, indicating approval by the Board of Trustees.

Estimated additional cost for Material Testing and Inspection Services: \$77,624. The Board previously approved the Standard Professional Services Agreement in the amount \$374,000. This addendum increases the total contract amount to \$451,624.

Fiscal Impact: \$77,624 (Measure M - General Obligation Bond Funds)
Master Plan Approved Project
OCC Interdisciplinary (IDC) Complex

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, and Parkin
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

22.00 Approval of Non Standard Agreements in Excess of \$84,100 (State Bid Limit)

22.01 DIS – Approval of Non-Standard Master Services Agreement and Statement of Work between Rapid 7, LLC and Coast Community College District to Conduct a Cyber Security Maturity Assessment

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the Non-Standard Master Services Agreement and Statement of Work between Rapid 7, LLC and Coast Community College District to conduct a Cyber Security Maturity Assessment.

Fiscal Impact: \$55,000 for conducting the Cyber Security Maturity Assessment and not to exceed \$30,000 for custom consulting to assist Coast Community College District in the development of security projects at an hourly rate of \$300 for a total not to exceed \$85,000 to be paid from District IT General Fund.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson, and Parkin
Noes: None
Absent: Trustee Moreno
Abstain: None

23.00 Revenue Generating Agreements/Contracts

23.01 CCC – Non-Standard Subcontract Agreement between Central Texas College District and the Coast Community College District

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the Non-Standard Subcontract Agreement between Central Texas College District and the Coast Community College District to serve as academic integrator in support of the Navy College Program for Afloat Education (NCPACE) government contract; generate revenue for the college.

Fiscal Impact: Anticipated net income in year 1 is \$1,600,000; no cost to District above income received.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky, Patterson, and Parkin
Noes: None
Absent: Trustee Moreno
Abstain: None

24.00 Ratification/Approval of General Items of Business

24.01 DIS – Ratification of Contractors for FY 2014-2015 Pursuant to District's Standard Annual Agreement for Contractor Services

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to ratify the following contractors for the performance of a variety of contractor services throughout the District, on an as-needed basis for FY 2014-2015.

Jack Vardiman Electrical Contractor
252 Gemini Avenue
Brea, CA 9281-3703

Hughes Electric
160 McCormick Avenue
Costa Mesa, CA 92626

Image 2000
7510 Hazeltine Avenue
Van Nuys, CA 91405

Hufcor Inc.
2380 E. Artesia Blvd.
Long Beach, CA 90805

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, and Parkin
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

24.02 DIS – Adoption of the District-wide Strategic Plan 2014-17

This item was pulled from the agenda, to be returned to the November 19, 2014 agenda. It was requested that a hiring plan be available for review prior to adoption of the District-wide Strategic Plan.

25.00 Policy Implementation/Administrative Procedure Ratification

25.01 DIS – Board Policies for Approval and Administrative Procedures for Ratification

On a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted to approve the following Board Policies, ratify the Administrative Procedures, and delete as appropriate:

Chapter 7. Human Resources

BP 7230 Classified Employees – revision. Renumbered and combined from current CCCD policies 7112 (adopted November 16, 1983), 7848 (revised August 5, 1998) and 7849 (revised September 12, 1996). Upon approval of BP 7230, prior BP 7112, BP 7848 and BP 7849 will be deleted.

BP 7260 Classified Managers - new

BP 7385 Payroll Deductions – revision. Renumbered and combined from CCCD Policies 7385 (adopted February 5, 2003), 7800 (revised April 4, 1985), 7810 (adopted January 22, 1986), 7811(adopted January 22, 1986), 7812 (adopted January 16, 1985), and 7825 (revised December 15, 2004). Upon approval of BP 7385, prior BPs 7385, 7800, 7810, 7811, 7812 and 7825 will be deleted.

AP 7385 Payroll Deductions – new

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, and Parkin
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

26.00 Approval of Minutes

On a motion by Trustee Prinsky, seconded by Student Trustee Parkin, the Board voted to approve the minutes of the Special Meeting of October 10, 2014 and the Regular Meeting of October 15, 2014.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Prinsky, Patterson, and Parkin
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

27.00 Informative Reports II

27.01 Report from the Chancellor

On behalf of Chancellor Harris, Dr. Serban gave a brief update on Full-time Faculty Obligation, Fall 2001-2014.

27.02 Reports from the Presidents

The following College Presidents provided reports to the Board:

Dr. Lori Adrian, Coastline Community College.
Dr. Dennis Harkins, Orange Coast College
Mr. Wes Bryan, Golden West College

27.03 Reports from Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Ms. Martie Ramm Engle, Golden West College, who presented a resolution to increase numbers of additional full-time faculty hires on behalf of the Academic Senates at Coastline, Golden West and Orange Coast Colleges
Ms. Margaret Lovig on behalf of Ms. Ann Holliday, Coastline Community College
Dr. Eduardo Arismendi-Pardi, Orange Coast College,

27.04 Reports from Presidents of Employee Representative Groups

The following Presidents of Employee Representative Groups provided reports to the Board:

Ms. Katherine Steed, on behalf of Ms. Ann Nicholson, Coast Federation of Classified Employees (CFCE)
Mr. Gregg Carr, Coast Federation of Educators/American Federation of Teachers (CFE/AFT)
Dr. Madjid Niroumand, Coast District Management Association (CDMA)

27.05 Reports from the Board of Trustees

Board members provided individual reports at this time.

27.06 Reports from Board Committees and Review of Board Committee Dates

The Board reviewed the dates of the upcoming Board Committee meetings and provided updates on committee activities and meetings.

28.00 Close of Meeting

28.01 Adjournment

On a motion by Trustee Grant, seconded by Student Trustee Parkin, the Board adjourned the meeting at 8:50 p.m. in memory of Josephine Mora Ramirez.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Grant, Moreno, Prinsky, Patterson and Parkin
Noes:	None
Absent:	Trustee Moreno
Abstain:	None


Julie Frazier-Mathews

District Director of the Office of the Board of Trustees/Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	14-23

CLOSED Session 11/05/14 Board meeting Revised Approved**1. Ratification of Special Assignments, Academic Staff**

It is recommended that ratification be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate, MLM = Full time Certificated Military Online, MLH = Part Time Certificated Military Online.

Coastline Community College**INSTRUCTIONAL UNIT ASSISTANT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per LHE</u>	<u>Discipline</u>
Erdkamp, Kevin	08/24/14	12/14/14	IUM	\$1,551.00	Accounting
Pittaway, Daniel	08/24/14	12/14/14	IUM	\$1,551.00	Accreditation

CAREER AND TECHNICAL EDUCATION MEETING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Lockwood, Frederick	08/20/14	09/30/14	EXM	\$44.36

STUDENT PLACEMENT – CISCO ACADEMY SYSTEM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Lui, Edward	08/24/14	12/14/14	EXH	\$30.18

Golden West College**BASIC SKILLS INITIATIVE GRANT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Preciado, Colleene	07/01/14	08/21/14	EXH	\$30.18

COSMETOLOGY COORDINATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Reyna, Edward	08/11/14	12/14/14	EXM	\$44.61

INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per LHE</u>	<u>Discipline</u>
Carter, Warren	08/24/14	12/14/14	IUM	\$1,551.00	Computer Sci

Orange Coast College**INTERNSHIP ACADEMY**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Amaral, Christina	11/06/14	11/30/14	EXM	\$74.00
Bloomfield, Lisa	11/06/14	11/30/14	EXM	\$74.00
Broberg, Scott	11/06/14	11/30/14	EXH	\$75.77
Carrol, Kat	11/06/14	11/30/14	EXM	\$74.00
Gillissen, Blade	11/06/14	11/30/14	EXM	\$74.00
Golson, Rick	11/06/14	11/30/14	EXM	\$74.00
Gonzalez, Fernando	11/06/14	11/30/14	EXH	\$67.22
Lazarus, Bob	11/06/14	11/30/14	EXM	\$74.00
Prioleau, Karen	11/06/14	11/30/14	EXM	\$74.00
Quinonez, Rena	11/06/14	11/30/14	EXH	\$67.22
Sabori, Sibley	11/06/14	11/30/14	EXH	\$75.77
Simpson, Melissa	11/06/14	11/30/14	EXM	\$74.00
Tsutsumida, Damien	11/06/14	11/30/14	EXH	\$75.77

INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per LHE</u>	<u>Discipline</u>
Coaty, Patrick	08/24/14	12/14/14	IUM	\$1,551.00	Political Science
Cox, Steven	08/24/14	12/14/14	IUM	\$1,551.00	Digital Media Arts
Stuart, John	08/24/14	12/14/14	IUM	\$1,551.00	Technology

MUSICAL THEATER WORKSHOP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Hansen, Beth	10/15/14	11/08/14	EXH	\$30.18

OPERA MAGNIFICA WORKSHOP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Ali, Susan	02/01/15	02/23/15	EXH	\$30.18

PART TIME COUNSELOR – EOPS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Maldonado, Yolanda	10/20/14	12/14/14	UNT	\$75.77
Nguyen, Steve	10/20/14	12/14/14	UNT	\$75.77
Quinonez, Veronica	10/27/14	12/14/14	UNT	\$58.88

2. Ratification of Appointment of Substitutes, Academic Staff**Part time Faculty Substitutes**

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$45.445/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2014-15 academic year.

Golden West College
 Patapoff, Jessica
 Schroeder, Adam

Orange Coast College
 Rafferty, Jennifer

3. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

4. Ratification of Appointment of Part Time Faculty

It is recommended that the following assignments be ratified:

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2014-15 school year for the period 11/06/14 to 06/30/15, not to exceed 498 hours:

Alston, Anthony
 Lee, Barbara

FALL

Assignments during the period **08/24/14-12/14/14** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Coastline Community College

<u>Name</u>	<u>LHE</u>
Schachat, Carol	3.000
Syed, Erum	3.250

Golden West College

<u>Name</u>	<u>LHE</u>
Gil, Nicholas	4.000
Mitchell, Michele	4.000
Pham, Jacqueline	4.000
Ruatta, Stephen	2.390
Runyan, Stephen	6.750
Stead, Jennifer	4.000
Teague, Joshua	0.750

Orange Coast College

<u>Name</u>	<u>LHE</u>
Aube, Susan	4.000
Descalzo Jr., Miguel	3.000

Lee, Ho Jin	6.000
Lee, Marc Corey	3.000
Raskin, Debra	0.500
Simpkin, Philip	3.000

5. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed.

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Miranda, Alexis	GWC	Interim Dean, Library & Learning Resources	11/07/14	12/31/15	D-32-07+Doc

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>	<u>Plcmt</u>
Priest, Michelle	CCC	Dean, Instruction, Arts & Sciences	01/02/15	12-C-15	D-32-05+Doc

6. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Fonseca, Francisco	OCC	Acting Custodial Supervisor	11/06/14	06/30/15	G-12-07
Parra, Peter	OCC	Interim Director of Personnel Services	11/12/14	03/20/15	G-24-07

7. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Burridge, Dean	GW C	Skilled Maintenance HVAC	11/24/14	E-51-02	G-008-15
Ganzon, Arvine	CCC	Office Assistant 1 48.75% FTE	11/16/14	E-32-01	C-008-15
Mangrum, Leslie	CCC	Office Assistant 1 48.75% FTE	11/16/14	E-32-01	C-009-15
Ponce, Brenda	CCC	Office Assistant 1 48.75% FTE	11/16/14	E-32-01	C-010-15
Tran, Hannah	CCC	Office Assistant 1 48.75% FTE	11/16/14	E-32-01	C-011-15

Voluntary Lateral Transfer

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Eff Date</u>	<u>Plcmt</u>
Denunno, Maria	OCC	Staff Aide-Student Services	11/06/14	E-48-05

Wallace, Mary GW Division/Area Office Coordinator, Career & Tech 10/02/14 E-49-05
 C Ed

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff and Management, and Educational Administrators

It is recommended that the following changes for Classified Manager be approved:

Reorganization

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Dahnke, Lynn	CCC	Dir, Marketing/Prod Development G-26	Manager, Business Development and Marketing G-22	11/06/14
Harrison, Nathaniel	CCC	Coord, Contract Educ Instr Services G-18	Manager, Instructional & Veterans Programs G-22	11/06/14

It is recommended that the following changes for Classified Staff be approved:

Reassignment

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Ho, Charlene	DIST	Financial Aid Tech-BFAP* E-48	Financial Aid Acctg/Fiscal Specialist E-52	11/01/14
Nguyen, Allen	GWC	Lab Instructional Assistant, English 10 mo 40% E-44	Secretary, Senior 10 mo 40% E-45	09/29/14

*BFAP- Board Financial Assistance Program

9. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Harrison, Nathaniel	CCC	Coord Contr Educ Instr Services	Special Assignment	Extend from 09/30/14 to 11/05/14	G-18-07

10. Ratification of Appointment of Professional Experts

It is recommended that the following professional experts be ratified:

Orange Coast College

<u>Name</u>	<u>Duties/Project</u>
Brown, William	To assist with coaching duties for the OCC Women's Volleyball team during the 2014-15 academic year, for the period 12/01/14 to 06/30/15. Compensation: hourly rate \$71.84, NTE \$1,500.00.
Delgado, Adrian	To assist with coaching duties for the OCC Women's Volleyball team during the 2014-15 academic year, for the period 12/01/14 to 6/30/15. Compensation: hourly rate \$71.84, NTE \$3,000.00.

11. Ratification of Appointment of Short Term Hourly Staff

It is recommended that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Bach, Annie	OCC	09/29/14	06/30/15	124010-259704	M,T,W,Th,F
Castillo, Edgar	OCC	09/10/14	06/30/15	110001-248501	M,T,W,Th,F
Hong, Stacy	OCC	10/13/14	06/30/15	110001-249501	M,T,W,Th,F
Myers, Ashley	OCC	10/06/14	06/30/15	110001-249501	M,T,W,Th,F
Nguy, David Chi	OCC	10/06/14	06/30/15	110001-249501	M,T,W,Th,F
O'Connell-Koch, Katie	OCC	10/07/14	06/30/15	110001-249002	M,T,W,Th,F
Smith, Twyla	OCC	10/13/14	06/30/15	110001-249501	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Ajmal, Hiba	OCC	11/03/14	06/30/15	812001-201592 110001-201591 124048-201591	M,T,W,Th,F
Cathcart, Trent	OCC	10/24/14	06/30/15	110001-247700	M,T,W,Th,F
Dietz, Kathleen	OCC	09/22/14	06/30/15	110001-201501	M,T,W,Th,F

Gerulewicz, Zuzanna	OCC	09/10/14	06/30/15	812035-210402	M,T,W,Th,F
Hanouch, Aziza	OCC	10/22/14	06/30/15	812001-201592 110001-201591 124048-201591	M,T,W,Th,F
Lee, Joseph	OCC	10/02/14	06/30/15	124005-256202	M,T,W,Th,F
Lo, Lawrence	OCC	10/20/14	06/30/15	812001-201592 110001-201591 124048-201591	M,T,W,Th,F
Moffatt, Kelen	OCC	08/07/14	06/30/15	110001-200701	M,T,W,Th,F
Pham, Mai	GWC	10/01/14	06/30/15	110001-311305	M,T,W,Th,F
Phuong, Jimmy Huang	CCC	09/18/14 10/01/14	09/30/14 06/30/15	120184-856601 120185-856601	M,T,W,Th,F
Ramirez, Ashley	OCC	09/10/14	06/30/15	812035-210402	M,T,W,Th,F
Schryer, Marc Jr.	OCC	10/17/14	06/30/15	812001-201592 110001-201591 124048-201591	M,T,W,Th,F
Smith, Daniel	OCC	09/10/14	06/30/15	812001-201592 110001-201591 124048-201591	M,T,W,Th,F
Ta, Ryan	OCC	11/03/14	06/30/15	812001-201592 110001-201591 124048-201591	M,T,W,Th,F
Tran, Amundson	OCC	10/20/14	06/30/15	812001-201592 110001-201591 124048-201591	M,T,W,Th,F
Tran, Kevin	OCC	09/10/14	06/30/15	812001-201592 124048-	M,T,W,Th,F

				201591	
				110001-	
				201591	
Tran, Regina	OCC	09/10/14	06/30/15	812001-	M,T,W,Th,F
				201592	
				110001-	
				201591	
				124048-	
				201591	

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Bonhall, Rachel	OCC	10/20/14	06/30/15	330001-259101	M,T,W,Th,F
Dam, Thu	OCC	10/10/14	06/30/15	812020-205401	M,T,W,Th,F
Do, Vi Michelle	OCC	09/10/14	06/30/15	330001-259101	M,T,W,Th,F
Forguson, Brett	GWC	11/06/14	06/30/15	110001-385302	M,T,W,Th,F
Fukui, Crystal	OCC	07/01/14	06/30/15	812020-205401	M,T,W,Th,F
Galarza, Angelica	OCC	10/06/14	06/30/15	330001-259101	M,T,W,Th,F
Galindo, Patsy	OCC	10/06/14	06/30/15	330001-259101	M,T,W,Th,F
Gonzalez, Elizabeth	OCC	09/10/14	06/30/15	330001-259101	M,T,W,Th,F
Macneil, Megan	OCC	09/26/14	06/30/15	330001-259101	M,T,W,Th,F
Martinez, Hector	OCC	10/24/14	06/30/15	812020-205401	M,T,W,Th,F
Misay, Fredelyn	OCC	10/20/14	06/30/15	330001-259101	M,T,W,Th,F
Orozco, Artemio	OCC	11/01/14	06/30/15	812015-263750	Sat, Sun
Pham, Quan	OCC	09/10/14	06/30/15	812015-263750	M,T,W,Th,F
Rodriguez, Linda	OCC	09/10/14	06/30/15	330001-259101	M,T,W,Th,F
Soto, Stacey	OCC	10/20/14	06/30/15	330001-259101	M,T,W,Th,F
Vo, Cindy	OCC	09/10/14	06/30/15	330001-259101	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Archuleta, Isabel	OCC	10/13/14	06/30/15	110001-212100	M,T,W,Th,F
Chau Chloe, Bui	OCC	10/13/14	06/30/15	124044-259300	M,T,W,Th,F
Fenton, Gayle	GWC	11/06/14	06/30/15	813001-317116	M,T,W,Th,F
Gates, Stephanie	GWC	10/27/14	06/30/15	127002-361401	M,T,W,Th,F
Hibbard, Mark	GWC	09/03/14	09/16/14	110001-317301	M,T,W,Th,F
Katsuki, Anna	GWC	11/06/14	06/30/15	110001-348301	M,T,W,Th,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence, or to fill a vacancy during recruitment for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Hibbard, Mark	GWC	09/17/14	06/30/15	110001-317301	M,T,W,Th,F

12. Ratification of Appointment of Substitute Classified

It is recommended that the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses be ratified.

Orange Coast College
Pham, Duy Buu

13. Ratification of Appointment of Student Workers

It is recommended that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

District Office
Dang, Nhan
Nguyen, Hung
Nguyen, Linh
Vu, Tru

Golden West College
Corrales-Lozan, Jesse
Elsakka, Shareef

Krisfalusi, Chloe
Lazo, Daisy
Le, Thuy
Lozano, Eric
Montes, Argelia
Nguyen, Nguyen
Perez, Ana
Rodgers Jr., Kendall
Than, Sandy
Webb, Kaylonni

Orange Coast College
Alvarado Chino, Ana Luisa
Bevins, Joshua
Clark, Kent
Cruz, Esperanza
Davis, Nicholas
Grayson, Dasean
Hassan, Haneen
Le, Thao
Nguyen, Dung Phuong
Nguyen, Thanh Thuy
Nguyen, Thuong Thi
Nguyen, Toan
Nguyen, Van
Nichols, Andy
Oh, Yeh Suk
Perez, Maria
Pham, Tung
Rashidipoor, Azalia
Ramos, Tatiana
Richards, Erika
Serna, Ashley
Shaylor, Lacey
Soyinthisane, Tye
Stern, Harrison
Teimoury, Parmida
Tran, Linda
Tran, Nha
Yeomans, Thomas

