

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, April 1, 2015

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on April 1, 2015 in the Board Room at the District Office. Trustee David Grant participated in this meeting by teleconference from 2205 Cliff Drive, Newport Beach, California from 6:00 p.m. to 7:10 p.m.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 4:02 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Prinsky, Grant, Patterson and Moreno
Trustee Grant and Student Parkin joined the meeting at 6:00 p.m.

Trustees Absent:

1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public)

It was announced that **Item 1.04 f. Conference with Real Property Negotiator** had been pulled from the Closed Session agenda. The Board recessed to Closed Session at 4:04 p.m. to discuss the following:

a. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiators: Mr. James Andrews, Human Resources Executive Director
and Mr. Randy Erickson, Zampi, Determan and Erickson, LLP

Employee Groups:

Educational Administrators,
Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

b. Public Employee Discipline/Dismissal/Release (Pursuant to *Government Code* Section 54957)

c. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Ratification of Special Assignments, Academic Staff
2. Ratification of Appointment of Substitutes, Academic Staff
3. Approval of Appointment of Full Time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators
Vice Chancellor of Human Resources
6. Approval of Appointment of Classified Management
Executive Director of Human Resources
Acting Administrative Director of Human Resources
7. Approval of Appointment of Classified Staff
EOPS/CARE Specialist
Executive Assistant to the Vice Chancellor
Guidance Assistant
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Staff
Special Assignment
Financial Aid Specialist
Registered Nurse, Lead
Staff Assistant
Disabled Student Media Access Specialist
Child Development Specialist
Coordinator of Community Services
Staff Aide
Exec Assistant to the Vice Chancellor
Staff Assistant, Senior

10. Ratification of Appointment of Professional Experts
11. Ratification of Appointment of Short Term Hourly Staff
12. Ratification of Appointment of Substitute, Classified Staff
13. Ratification of Appointment of Student Workers

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

URS Corporation vs. Coast Community College District, Arbitration
Rikki Selby vs. Coast Community College District, Orange County Superior Court
Case No. 30-2013-00630181
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento
County Superior Court Case No. 34-2013-8000-1441
Coast Federation of Educators vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5808-E
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior
Court Case No. 34-2013-80001564
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No.
34-2013-80001665
Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No.
480- 2014-00049
Stephen Whitson vs. Coast Community College District, Orange County Superior
Court Case No. 30-2014-00700920
Nicole Lloyd vs. Coast Community College District, EEOC Case No. 480-2014-00380
Nicole Lloyd vs. Coast Community College District, EEOC Case No. 480-2014-03372
John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-
2014-00714677
Coast Community College District et al. vs. Commission on State Mandates,
Sacramento County Superior Court Case No. 34-2014-80001842
Coast Federation of Classified Employees vs. Coast Community College District,
Orange County Superior Court Case No. 30-2014-00734416
Scott Hays vs. Coast Community College District et al., Orange County Superior
Court Case No. 30-2014-00734887
Reginald Lewis vs. Coast Community College District et al., DFEH Case No. 359115-
125003
David Hamilton vs. Coastline College Bookstore, Orange County Superior Court Case
No. 30-2014-00699574
State of California et al. vs. Office Depot, Inc., Los Angeles County Superior Court Case
No. BC410135
Coast Federation of Educators vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5979-E
Connie Judson vs. The Chicago School of Professional Psychology et al., Orange
County Superior Court Case No. 30-2014-00756749
Coast Federation of Classified Employees vs. Coast Community College District, Public
Employee Relations Board Case No. LA-CE-6-003-E

e. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Four cases including the following:

Construction Delays at Golden West College
Construction at Orange Coast College

g. Public Employee Performance Evaluation
(Pursuant to Government Code Section 54957)

Position: Interim Chancellor

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Prinsky at 6:00 p.m.

1.06 Pledge of Allegiance

Trustee Hornbuckle led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

District Director of the Office of the Board of Trustees/Secretary of the Board, Ms. Julie Frazier-Mathews reported the following action from Closed Session:

For Item 1.04 a. Conference with Labor Negotiator (Coast Federation of Educators/American Federation of Teachers (CFE/AFT)), on a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted 4-0-1 (with Trustee Grant being absent) to approve the Memorandum of Understanding between Coast Community College District and the CFE/AFT Local 1911 STRS Retirement.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson and Moreno
Noes:	None
Absent:	Trustee Grant and Student Trustee Parkin
Abstain:	None

For Item 1.04 b. Public Employee Discipline/Dismissal/Release, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted 4-0-1 (with Trustee Grant being absent) to ratify the probation separation of a Clerk Senior.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson and Moreno
Noes:	None
Absent:	Trustee Grant and Student Trustee Parkin
Abstain:	None

For Item 1.04 c. Public Employment, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted 4-0-1 (with Trustee Grant being absent) to approve all personnel items except three full-time faculty positions. (See Appendix pages 13-20)

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson and Moreno
Noes: None
Absent: Trustee Grant and Student Trustee Parkin
Abstain: None

For **Item 1.04 c. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted 4-0-1 (with Trustee Grant being absent) to approve the appointment of three full time faculty positions, those positions being OCC Instructor, Fashion and Program Coordinator in Fashion, OCC Instructor, Geology and OCC Instructor, Physical Anthropology, with salary placement to be determined by Staff at the direction of the Chancellor.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Patterson and Moreno
Noes: None
Absent: Trustee Grant and Student Trustee Parkin
Abstain: None

1.08 Public Comment

There were no requests to address the Board.

1.09 Acceptance of Retirement

The Board expressed appreciation and congratulations to the following retiree with 10 or more years service to the Coast Community College District:

David Ring, OCC, Instructor, retirement effective June 1, 2015

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to accept the retirements.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Parkin
Noes: None
Absent: None
Abstain: None

2.01 OCC – Faculty/Student/Program Highlights

Professor Karen Baker and student Allana Leigh presented Orange Coast College's Honor's Program/Societies Program.

2.02 Reports from the Presidents of Student Government Organizations

The following Presidents of Student Government Organizations addressed the Board:

Mr. Vong Nguyen, Coastline Community College
Ms. Grishma Patel, Orange Coast College

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed upcoming meeting dates to include proposed Board Study Topics.

3.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed the meetings and conferences of the ACCT, AACC, CCLC and CCCT.

3.03 DIS – Board Directives Log

The Board reviewed the Board Directives Log. On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to remove Item #2 Annual Report on MOOCs from the Annual Board Directives Log.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Parkin
Noes:	None
Absent:	None
Abstain:	None

3.04 DIS – Board Policies and Administrative Procedures for First Reading

The following Board Policies and Administrative Procedures listed below were reviewed for first reading with the exception of **AP 7120A Recruitment and Selection for Executive Management Employees** that was pulled for additional review by the Chancellor.

Chapter 5. Student Services

BP 5910 Sexual Misconduct - new

AP 5910 Sexual Misconduct - new

Chapter 3. General Institution

AP 3600 Auxiliary Organizations – revision

Chapter 6. Business and Fiscal Affairs

BP 6500 District Real Property - revision

Chapter 7. Human Resources

AP 7120A Recruitment and Selection for Executive Management Employees – revision

BP 7901 Lump Sum Vacation Payment Management – revision

The Board requested that a revision be made to **AP 5910 Sexual Misconduct, Section V Reporting Sexual Misconduct** for the verbiage to be revised to read “All Employees of the District are designated as mandatory reporters” and for this to be referred back to staff for further review. Additionally, it was requested that the sentence “This section is not intended to negate the mandatory reporting responsibilities required under California Welfare and Institutions Code Section 15630.” be moved to a separate paragraph.

The Board also requested that **AP 3600 Auxiliary Organizations** be referred back to Staff for further review. These policies and administrative procedures would be returned for second reading to a future agenda.

4.00 CONSENT CALENDAR (Items 5.01 - 18.01)

The following items were pulled:

Item 9.02 DIS – Ratification of Independent Contractor Agreement for Shaw HR Consulting, and Item 14.01 GWC – Staff Development for Student Retention Project

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the remainder of the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Grant, Patterson, Moreno and Parkin
Noes:	None
Absent:	None
Abstain:	None

On a motion by Trustee Moreno, seconded by Student Trustee Parkin, the Board voted to approve **Item 9.02 Ratification of Independent Contractor Agreement for Shaw HR Consulting** and **Item 14.01 GWC Staff Development for Student Retention Project**.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Grant, Patterson, Moreno and Parkin
Noes:	None
Absent:	None
Abstain:	None

19.00 DISCUSSION CALENDAR

19.01 Discussion Calendar

20.00 Ratification/Approval of General Items of Business

20.01 DIS – Approval of Employment Agreement for Vice Chancellor of Human Resources

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the employment agreement with Cindy Vyskocil to serve as Vice Chancellor of Human Resources, commencing on April 15, 2015 and ending on June 30, 2018. Compensation to be \$192,000.00, plus a doctoral stipend of \$2,000, for a total of \$194,000.00 annually, based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. Board President Prinsky introduced Dr. Vyskocil.

It was requested that the Doctoral Stipend for other Executive Administrators be brought to the next Board Meeting.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Grant, Patterson, Moreno and Parkin
Noes:	None
Absent:	None
Abstain:	None

20.02 DIS – Approval of Amended Interim Chancellor Employment Agreement

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Amended Employment Agreement for the Interim Chancellor with the following revisions:

#9 Replace “Stipend” with “Expenses”. Revise verbiage to read “In consideration of the need for Jones, as Interim Chancellor, to develop high-level community, business, and civic relationships, and also to cover the use of his automobile for business purposes, Jones shall be paid \$1,100 per month as reimbursements to cover these expenses.” The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Grant, Patterson, Moreno and Parkin
Noes:	None
Absent:	None
Abstain:	None

20.03 OCC – Authorization to Conduct two Short-Term Study Abroad Programs in Cambridge, UK, Summer of 2016

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve the following:

1. A standard travel contractor agreement to conduct a Study Abroad program in History in Cambridge, UK from July 5 – August 8, 2016. Brent Rudmann, full time professor, to serve as faculty. All logistical arrangements will be handled by a service provider to be submitted for approval at a later date.

2. A short-term language study abroad program in Cambridge, England - Two weeks to be determined in June - August, 2016. This program is a standard travel contractor agreement. All logistical arrangements will be handled by the service provider. Ulrike Green OCC Social Sciences Professor, to serve as faculty.

Fiscal Impact: No cost to the District. No replacement cost for faculty assigned to the program. All payments by trip participants for travel services shall be made to the service provider who shall account to CCCD for the total cost of the trip as well as the faculty's salary.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Grant, Patterson, Moreno and Parkin
Noes:	None
Absent:	None
Abstain:	None

21.00 Policy Implementation/Administrative Procedure Ratification

21.01 DIS – Board Policy 2431 Chancellor Selection

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the policy with the proposed language: "If there is a Chancellor Search that does not result in the selection of a new Chancellor, then the Board of Trustees, at its discretion, may conduct the subsequent Chancellor Search by adopting a motion to waive this policy and use a streamlined version of this procedure which complies with law. The Search Committee formed for the original search shall be incorporated into this process."

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Grant, Patterson, Moreno and Parkin
Noes:	None
Absent:	None
Abstain:	None

Trustee Prinsky presented the following updated procedure on the Chancellor Search Process:

1. CCSS consultants, including Tom Harris, will recruit and screen applicants using the job announcement, minimum and desired qualifications set by the previously constituted Search Committee.
2. The previously constituted Search Committee will interview these candidates on one day. The Search Committee will be asked to rate each individual candidate and provide any written comments on candidate strengths and weaknesses. These ratings will be provided to the Selection Committee (Board), Target date for interviews: Friday, April 24, 2015.
3. The Board will interview the same candidates the following day. Target date for interviews: Saturday, April 25, 2015.

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to waive Board Policy 2431 Chancellor Selection, and use the streamlined version of the procedure for this search.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Grant, Patterson, Moreno and Parkin
Noes:	None
Absent:	None
Abstain:	None

22.00 Informative Reports II

22.01 Report from the Chancellor

Chancellor Jones provided a report to the Board.

22.02 Reports from the Presidents

The following College Presidents provided reports to the Board:

Dr. Vince Rodriguez on behalf of Dr. Lori Adrian, Coastline Community College
Dr. Kristin Clark on behalf of Dr. Dennis Harkins, Orange Coast College
Mr. Wes Bryan, Golden West College

22.03 Reports from Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Ms. Ann Holliday, Coastline Community College
Ms. Martie Ramm Engle, Golden West College
Dr. Eduardo Arismendi-Pardi, Orange Coast College

22.04 Reports from Presidents of Employee Representative Groups

There were no reports from Presidents of Employee Representative Groups.

22.05 Reports from the Board of Trustees

Board members provided individual reports at this time.

28.00 Close of Meeting

28.01 Adjournment

On a motion by Trustee Hornbuckle, seconded by Student Trustee Parkin, the Board adjourned the meeting at 7:34 p.m.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Patterson, Moreno and Parkin
Noes:	None
Absent:	Trustee Grant
Abstain:	None



Julie Frazier-Mathews

District Director of the Office of the Board of Trustees/Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	13-20

CLOSED Session 04/01/15 Board REVISED approved**1. Ratification of Special Assignments, Academic Staff**

It is recommended that ratification be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: IUM = Full Time Certificated Department Chairman, IUH = Part Time Certificated Department Chairman, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate, MTM = Full Time Certificated Military Online, MTH = Part Time Certificated Military Online.

Coastline Community College**CYBER SECURITY**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Warner, Michael	03/19/15	06/30/15	EXM	\$44.61

CURRICULUM COMMITTEE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Khan, Mahbubur	01/31/15	05/31/15	EXH	\$30.18
Tran, Chau	01/31/15	05/31/15	EXH	\$30.18

To provide instructional opportunities for Navy Onshore and NCPACE for Military Contract Education during the Spring semester.

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Student</u>
Diaz-Brown, William	04/06/15	05/30/15	MTH	\$49.14

Golden West College**COUNSELING**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Nguyen, Jimmy	01/05/15	01/30/15	INT	\$85.55
Rosales, Alexandria	01/05/15	01/30/15	INT	\$63.44

Orange Coast College**PART TIME COUNSELING – CAREER EDUCATION**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Huynh, Jordan	01/31/15	05/31/15	UNT	\$63.44

MATH STUDY GROUP PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
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Maekawa, Naoko	03/15/15	05/31/15	EXM	\$44.61
Raskin, Debbie	03/15/15	05/31/15	EXH	\$30.18
Voicu, Mariana	03/15/15	05/31/15	EXM	\$44.61

THEATER PRODUCTIONS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Corley, Cynthia	03/15/15	05/20/15	EXM	\$44.61

2. Ratification of Appointment of Substitutes, Academic Staff**Part time Faculty Substitutes**

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$45.45/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2014-15 academic year.

Coastline Community College

Torrini, Lynn

Golden West College

Jereb, Claudia

Orange Coast College

Blasius, Mary

Do, Tu

Fletcher, Jonathan

Gillisen, Blade

Herman, Allen

Hoffman, Jack

Ketcham, Justin

Khizhnyak, Aleksandra

Nguyen, Pierre

Ninh, Joseph

Raskin, Debra

Reyes, Jesus

Silva, Francis

Silverman, Steven

Snyder, Lisa

Stewart, Sue Okuda

Taba, Khalil

Vaucher, Alexander

Yi, Paul

3. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service. Employment and payment for services will follow upon notification that

all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Becker, Lauren	OCC	Instructor, Fashion & Prog Coordinator in Fashion	08/23/15	TBD
Lloyd, Douglas	OCC	Instructor, Mathematics (transfer from GWC)	08/23/15	A-V-13
Schneider, Jim	OCC	Instructor, Geology	08/23/15	TBD
Montagne, Meredith	OCC	Instructor, Physical Anthropology	08/23/15	TBD

4. Ratification of Appointment of Part Time Faculty

It is recommended that the following assignments be ratified:

SPRING

Assignments during the period **01/31/15-05/31/15** for Coastline Community College, Golden West College and Orange Coast College and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Golden West College

<u>Name</u>	<u>LHE</u>
Newman, Matthew	3.376
Roche, Michelle	3.000
Sanchez, Sandra	4.500
Taylor, Tyler	6.750
Tsai, Mike	6.750
Yingst, Adam	4.000

Orange Coast College

<u>Name</u>	<u>LHE</u>
Keller, Patrick	2.000
Mitchell, Michelelee	2.000

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2014-15 school year for the period 04/02/15 to 06/30/15, not to exceed 498 hours:

Allshouse, Kris
Dedmon, Ryan

5. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended for appointment for service during the period shown below. Employment and

payment for services will follow upon notification that all required documents have been completed and filed.

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Contract Dates</u>
Vyskocil, Cindy	DIST	Vice Chancellor of Human Resources	04/15/15 to 06/30/18

6. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

Reappointment of Temporary Classified Management

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Andrews, James	DIST	Executive Dir of Human Resources	04/01/15	04/15/15	G-34-07
Crane, Crystal	DIST	Acting Administrative Director of HR	04/01/15	04/30/15	G-32-05

7. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Heffelman, Tracy	OCC	EOPS/CARE Specialist	04/06/15	E-46-03	O-025-15
Olson, Lyndsey	DIST	Exec Asst to the Vice Chancellor - Confidential	04/02/15	J-58-01	D-003-15
Phan, Thuy	CCC	Guidance Assistant*	04/02/15*	E-42-02	C-036-15

*This position may be extended, modified or eliminated based on changes from the funding source.

**End date 06/30/15

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

None.

9. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Le,	DIST	Public Info & Mkting	Special	02/02/15	04/30/15	E-58-05

Phuonganh Varner, Angela	OCC	Coord Student Fin Aid Asst II	Assignment Fin Aid Specialist	03/11/15	06/11/15	E-50-02
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Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Donohue, Lori	GWC	Registrered Nurse	Registered Nurse, Lead	Extend from 03/31/15 to 06/30/15	E-62- 05
Hernandez, Laura	GWC	Staff Aide	Staff Assistant	Extend from 03/31/15 to 06/30/15	E-52- 05
Hong, Neil	OCC	Instr Associate- Comp Appl	Disabled Student Media Access Specialist	Extend from 10/28/14 to 06/30/15	E-56- 03
Kraemer, Emily	OCC	Child Care Center Asst	Child Dev Specialist	Extend from 08/01/14 to 05/31/15	E-41- 01
Lundell, Candra	GWC	Staff Assistant, Sr	Coordinator of Community Services	Extend from 03/31/15 to 06/30/15	G-20- 04
Onusz, Cindy	GWC	Secretary, Sr	Staff Aide	Extend from 03/31/15 to 06/30/15	E-48- 05
Olson, Lyndsey	DIST	Staff Aide	Exec Asst to the Vice Chancellor	Extend from 02/28/15 to 04/01/15	J-58-01
Sta Ana, Christine	GWC	HR Technician	Staff Assistant, Sr	Extend from 03/31/15 to 06/30/15	E-54- 01

10. Ratification of Appointment of Professional Experts

Orange Coast College

<u>Name</u>	<u>Duties/Project</u>
Means, Leland	To present for Community Education Bronze Casting Program for the period 01/05/15 to 06/30/15. Compensation to be \$50 per hour, NTE \$5,000.00.
Meza, William D.	To present for Community Education Orange Coast College Gospel Choir Program for the period 01/05/15 to 06/30/15. Compensation to be \$25.00 per hour, NTE \$5,000.00.
Rodriguez, Vincent D.	To coach with the Orange Coast College Men's Volleyball Team during the 2014-2015 academic year for the period 03/02/15 to 06/30/15. Compensation to be 71.84 per hour, NTE \$3,500.00.

11. Ratification of Appointment of Short Term Hourly Staff

It is recommended that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and

special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds, 8+ indicates Ancillary Funds and 33+ Child Care.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Denning, Laurie	DIST	03/18/15	06/30/15	110001-160900	M,T,W,Th,F
Love, Cathy	OCC	03/10/15	06/30/15	124035-249304	M,T,W,Th,F
Mohammad, Shahood	GWC	03/19/15	06/30/15	110001-370701	M,T,W,Th,F
Nguyen, Tiffany	CCC	04/02/15	06/30/15	120100-859801	M,T,W,Th,F
Sadler, Beverly	CCC	03/16/15	03/27/15	110001-804501	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Arnhold, Alexandra	GWC	03/19/15	06/30/15	110001-347101	M,T,W,Th,F
Boeding, Joshua	OCC	02/01/15	06/30/15	110001-200300	M,T,W,Th,F
Clark, Andrea	CCC	03/09/15	06/30/15	124007-856101	M,T,W,Th,F
				124002-856201	M,T,W,Th,F
Huizar, Ingrid	GWC	04/01/15	06/30/15	110001-347101	M,T,W,Th,F
Persall, Brandon	GWC	04/01/15	06/30/15	110001-347101	M,T,W,Th,F
Sabate, Maria	GWC	03/18/15	06/30/15	110001-347101	M,T,W,Th,F
Williams, Laura	CCC	03/09/15	06/30/15	124007-856101	M,T,W,Th,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair

work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Barry, Lourdes	OCC	03/10/15	06/30/15	330001-259101	M,T,W,Th,F
Cabral, Carolos Enrique	OCC	01/01/15	06/30/15	812001-259102	M,T,W,Th,F
Letteriello, Stacey	OCC	03/10/15	06/30/15	330001-259101	M,T,W,Th,F
Moran, Jasslynn	OCC	03/10/15	06/30/15	330001-259101	M,T,W,Th,F
Rasoe, Catherine	OCC	03/18/15	06/30/15	330001-259101	M,T,W,Th,F
Smith, Amy Elizabeth	OCC	02/10/15	06/30/15	330001-259101	M,T,W,Th,F
Wiemann, Cory M.	OCC	03/10/15	06/30/15	812001-261605	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Lopez, Tashina	OCC	02/26/15	06/30/15	124005-256201	M,T,W,Th,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence, or to fill a vacancy during recruitment for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Rodriguez, Teresa Dela	OCC	03/11/15	06/11/15	124044-259300	M,T,W,Th,F
Sadler, Beverly	CCC	03/28/15	06/30/15	110001-804501	M,T,W,Th,F

12. Ratification of Appointment of Substitute Classified

None.

13. Medical Professional Hourly Personnel

It is recommended that the following hourly Medical Professional, on call, as needed to perform noncertificated services for classified employees to be ratified.

Golden West College

Lam, Brian

14. Ratification of Appointment of Student Workers

It is recommended that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

Coastline College

Carter, Cheryl

Farrow, Charity

Osuna Lopez, Juan

District

Vu, Khuong

Golden West College

Chau, Hiep

Nguyen, Ngan

Hatem, Georges

Reese, Samuel

Severn, Amanda

Orange Coast College

Ash, Paul

Dinh, Chinh

Mai, Sophie

Murata, Justin Makoto

Nguyen, Wendy Thao

Parkin, Alexander

Resa, Eli

Tran, Tai

Vega, Guadalupe

Vu, Vicky