

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, April 15, 2015

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on April 15, 2015 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 4:16 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Grant, Prinsky, Patterson and Moreno
Student Parkin joined the meeting at 6:00 p.m.

Trustees Absent: None

1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public)

The Board recessed to Closed Session at 4:18 p.m. to discuss the following:

a. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiators: Mr. James Andrews, Human Resources Executive Director
And Mr. Randy Erickson, Zampi, Determan and Erickson, LLP

Employee Groups:

Educational Administrators,
Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

b. Public Employee Discipline/Dismissal/Release (Pursuant to *Government Code* Section 54957)

c. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Ratification of Special Assignments, Academic Staff
2. Ratification of Appointment of Substitutes, Academic Staff
3. Approval of Appointment of Full Time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators
6. Approval of Appointment of Classified Management
Interim Director of Human Resources
7. Approval of Appointment of Classified Staff
Staff Specialist
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Staff
Special Assignment
Administrative Assistant to the Vice President
10. Ratification of Appointment of Professional Experts
11. Ratification of Appointment of Short Term Hourly Staff
12. Ratification of Appointment of Substitute, Classified Staff
13. Ratification of Appointment of Student Workers

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

URS Corporation vs. Coast Community College District, Arbitration
Rikki Selby vs. Coast Community College District, Orange County Superior Court
Case No. 30-2013-00630181

City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento County Superior Court Case No. 34-2013-8000-1441
Coast Federation of Educators vs. Coast Community College District, Public Employment Relations Board Case No. LA-CE-5808-E
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior Court Case No. 34-2013-80001564
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665
Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No. 480- 2014-00049
Stephen Whitson vs. Coast Community College District, Orange County Superior Court Case No. 30-2014-00700920
Nicole Lloyd vs. Coast Community College District, EEOC Case No. 480-2014-00380
Nicole Lloyd vs. Coast Community College District, EEOC Case No. 480-2014-03372
John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2014-00714677
Coast Community College District et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-80001842
Coast Federation of Classified Employees vs. Coast Community College District, Orange County Superior Court Case No. 30-2014-00734416
Scott Hays vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2014-00734887
Reginald Lewis vs. Coast Community College District et al., DFEH Case No. 359115-125003
David Hamilton vs. Coastline College Bookstore, Orange County Superior Court Case No. 30-2014-00699574
State of California et al. vs. Office Depot, Inc., Los Angeles County Superior Court Case No. BC410135
Coast Federation of Educators vs. Coast Community College District, Public Employment Relations Board Case No. LA-CE-5979-E
Connie Judson vs. The Chicago School of Professional Psychology et al., Orange County Superior Court Case No. 30-2014-00756749
Coast Federation of Classified Employees vs. Coast Community College District, Public Employee Relations Board Case No. LA-CE-6-003-E
Evangeline Ramirez vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00777176

e. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Five cases including the following:

Construction Delays at Golden West College
Dispute with Puente Hills Habitat Preservation Authority
Construction at Orange Coast College

f. Conference with Real Property Negotiator

(Pursuant to *Government Code* Section 54956.8)

District Negotiators: Dr. Richard Pagel and Mr. Brad Avery
Negotiating Party: Orange County Sanitation District
Purpose: To update negotiating parameters for price and terms of payment
Address: 1700-2000 West Coast Highway, Newport Beach, CA 92663

g. Public Employee Performance Evaluation
(Pursuant to *Government Code* Section 54957)

Position: Interim Chancellor

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Prinsky at 6:00 p.m. Chancellor Jones introduced Dr. Cindy Vyskocil, Vice Chancellor of Human Resources.

1.06 Pledge of Allegiance

Trustee Patterson led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

District Director of the Office of the Board of Trustees/Secretary of the Board, Ms. Julie Frazier-Mathews reported the following action from Closed Session:

For **Item 1.04 c. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted unanimously to approve all personnel items. (See Appendix pages 17-23)

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Parkin
Abstain:	None

Additionally, for **Item 1.04 d. Conference with Legal Counsel: Existing Litigation, Evangelina Ramirez vs. Coast Community College District**, Orange County Superior Court Case No. 30-2015-00777176, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted unanimously to defend the District.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Parkin
Abstain:	None

1.08 Public Comment

There were no requests to address the Board.

1.09 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retiree with 10 or more years service to the Coast Community College District:

Faculty

Paul Asim, OCC, Dean, retirement effective July 1, 2015

On a motion by Trustee Moreno, seconded by Student Trustee Parkin, the Board voted to accept the retirement.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Parkin
Noes:	None
Absent:	None
Abstain:	None

2.00 Informative Reports

2.01 OCC – Faculty/Student/Program Highlights

Ms. Fran Faraz, Director of the Peace Studies Program, and students Jeremy Napial, Taylor Greene, Janet Chavarria, Rachel Towgood, A. J. Pitts, Chelsea Usher, Bree Brydenthal and Heather Saint, highlighted Golden West College's Peace Studies/Service Learning Programs.

2.02 DIS – Update on SB 854 – New Labor Code Requirements

Vice Chancellor of Finance and Administrative Services, Mr. Andy Dunn, gave an update on SB 854, New Labor Code Requirements, and responded to Trustees' questions.

2.03 Report on Diversity Hiring

Executive Director of Human Resources, Mr. James Andrews, provided an annual report on the status of Diversity in Hiring for the District, and responded to Trustees' questions. The request was made for a follow-up report to be provided during the next year, specifically addressing Hispanic faculty numbers.

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed upcoming meeting dates including a proposed Study Session topic of Stabilization/Growth for the August 5, 2015 Regular Meeting/Study Session.

3.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed the meetings and conferences of the ACCT, AACC, CCLC and CCCT.

3.03 DIS – Board Directives Log

The Board reviewed the Board Directives Log. On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board approved the following changes:

Annual Report: Item #1 Diversity Report was moved to the second meeting in April 2016. Additionally, an item was added for the Chancellor to provide a report on how the District and colleges are conserving water. The due date for this was set for May 20, 2015.

Monthly Report: A due date of August 5, 2015 was added to Item #2 Growth Stabilization Study Session.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Parkin
Noes: None
Absent: None
Abstain: None

4.00 CONSENT CALENDAR (Items 5.01 - 18.01)

The following items were pulled to be returned to a future agenda:

Item 9.04 GWC – Independent Contractor Agreement, Greet the Day and Item 9.05 AHMC Anaheim Regional Medical Center LP

Item 10.01 CCC – Non-Standard Memorandum of Understanding between United States Veterans Initiative and Coast Community College District and Item 10.02 DIS – Ratification of Non-Standard Consultant Agreement and Employee and Student Record Confidentiality and Non-Disclosure Agreement between D. Stafford & Associates and Coast Community College District were pulled for discussion

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the balance of the Consent Calendar.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Parkin
Noes: None
Absent: None
Abstain: None

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve **Item 10.01 CCC – Non-Standard Memorandum of Understanding between United States Veterans Initiative and Coast Community College District** with the removal of the paragraph on Page 4 of the Agreement “Authorization”

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Parkin
Noes: None
Absent: None
Abstain: None

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve **Item 10.025 DIS – Ratification of Non-Standard Consultant Agreement and Employee and Student Record Confidentiality and Non-Disclosure Agreement between D. Stafford & Associates and Coast Community College District** a. with the removal of the following verbiage on Page 4 of the Agreement “Compensation and Reimbursement of Expenses: Travel Expenses” Note: The air fare may be round trip or two way trip, starting and ending at different locations, depending on where Consultant(s) is coming from and going to following this assignment. The institution shall pay the hotel expenses in advance,

where possible.” Additionally, in the following paragraph “The college is contracting with D. Stafford & Associates, therefore, payment for professional fees and ~~travel expenses~~ will be made.....”

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Parkin
 Noes: None
 Absent: None
 Abstain: None

19.00 DISCUSSION CALENDAR

20.00 Approval of Standard Agreements in Excess of \$86,000

20.01 DIS – Approval of Standard Professional Services Agreement with The Solis Group for Labor Compliance and Local Hire Monitoring and Reporting Services for Eight Measure M Bond Projects

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to employ the Solis Group for labor compliance and local hire monitoring and reporting services related to the Orange Coast College, Golden West College and Coastline College Measure M Bond Projects, pursuant to the District’s Standard Professional Services Agreement. Furthermore the Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Fees for Labor Compliance and Local Hire Services are as follows:

Project Name	Fee Amount
OCC Recycling Center	\$53,749
OCC Planetarium	\$68,957
OCC Maritime Academy Expansion	\$62,165
OCC PV/Parking Lot Improvement	\$25,799
GWC Public Safety	\$42,999
GWC Criminal Justice Training Center	\$83,198
GWC Student Services	\$95,948
CCC Le Jao Expansion	<u>\$43,199</u>
Total Fee Amount:	\$476,014

Fiscal Impact: \$476,014 (Measure M - General Obligation Bond Funds)
 Master Plan Approved Project

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Parkin
 Noes: None
 Absent: None
 Abstain: None

20.02 DIS - Approval of Standard Construction Management Agreement with Sundt Construction, Inc. for the Golden West College Student Services Center Project; RFP #2045

On a motion by Trustee Hornbuckle, seconded by Student Trustee Parkin, the Board voted to employ Sundt Construction Inc. to provide Construction Management Services for Golden West College Student Services Center Project. The Chancellor, or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$2,378,825 (Measure M - General Obligation Bond)
Master Plan Approved Project
GWC Student Services Center

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, and Parkin
Noes: Trustee Moreno
Absent: None
Abstain: None

21.00 Ratification/Approval of General Items of Business

21.01 DIS - Approval of Change Order No. 4; Orange Coast College Business, Math, Computing Complex (Interdisciplinary Complex Phase 1); Bid No. 2020

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Change Order No. 4, Orange Coast College Business, Math, Computing Complex, Bid No. 2020. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

Contractor: Johnson, Finch, & McClure Construction, Inc.
Package 12 – Drywall, Metal Studs & Insulation/Lath & Plaster
Change Order Amount: \$37,015

Additional material & labor for revised glazing, increase from 16ga to 12ga metal tracks, and additional glazing posts, per DSA field review.

Original Contract Amount: \$2,303,670
Total Change Orders: \$37,015 (1.582% Increase)

Contractor: Gould Electric, Inc.
Package 20 – Electrical, Fire Alarm, IT, AV, Security, Structured Cabling

Change Order Amount: \$69,595
Additional material & labor, at owners request, to provide two high voltage conduits for future use, provide Lutron lighting control panels, and provide conduits and pathways for security cameras.

Original Contract Amount: \$3,742,000
Total Change Orders: \$69,595 (1.826% Increase)

Fiscal Impact: \$106,610 (Measure M Bond Funds)
OCC Business, Math, Computing Complex (IDC)

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, and Parkin
Noes: None
Absent: None
Abstain: None

21.02 DIS – Authorization to Purchase Servers and Storage Hardware from Pricon Enterprise Technologies Utilizing WSCA Contract # B27164 Price Agreement

On a motion by Student Trustee Parkin and seconded by Trustee Prinsky, the Board voted to authorize the District to purchase servers and storage from Pricon Enterprise Technologies using WSCA Contract# B271642, having determined that this arrangement was in the District's best interest. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$334,351.10 from Measure M General Obligation Bond Fund (Golden West College IT Infrastructure) and Capital Fund

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, and Parkin
Noes: None
Absent: None
Abstain: None

21.03 DIS - Authorization to Purchase from ePlus Technology Network Equipment and Accessories Utilizing Cisco WSCA Contract # AR233 (14-19) and California PA # 7-14-70-04 Price Agreement

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to authorize the District to purchase network equipment and accessories from ePlus Technology Cisco WSCA Contract # AR233 (14-19) and California PA # 7-14-70-04 agreement, having determined that this arrangement was in the District's best interest. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$991,060.16 from Measure M General Obligation Bond Fund (Golden West College IT Infrastructure) and Capital Fund.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, and Parkin
Noes: None
Absent: None
Abstain: None

21.04 DIS - Authorization to Purchase for the Orange Coast College New Interdisciplinary Complex (IDC) 27 Apple iMac Computers Using the Western States Contracting Alliance (WSCA) Master Price Agreement Contract # B27158 and from Pricon Enterprise Technologies 34 HP EliteDesk 800 Desktops and 12 HP EliteBook 810 Laptops Utilizing WSCA Contract # B27164

On a motion by Trustee Hornbuckle, seconded by Student Trustee Parkin, the Board voted to authorize the District to purchase 27 iMac Desktops from Apple Store for Education using WSCA Contract # B27158, and from from Pricon Enterprise Technologies 34 HP EliteDesk 800 Desktops and 12 HP EliteBook 810 Laptops Utilizing WSCA Contract # B27164, having determined that this arrangement was in the District's best interest. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$98,615.76 = \$50,172.24 (iMac) + \$31,348.00 (HP Desktop) + \$15,095.52 (HP Laptop) + \$2,000 (contingency for miscellaneous items) from Measure M General Obligation Bond Fund (Orange Coast College IDC Building Project)

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

21.05 DIS - Authorization to Purchase Servers and Storage Hardware from Pricon Enterprise Technologies Utilizing WSCA Contract # B27164 and LG Zero Clients and Required Software Licenses and Accessories from CDW Government, LLC Utilizing National Joint Powers Alliance (NJPA) Contract # 100614

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to authorize the District to purchase servers and storage from Pricon Enterprise Technologies using WSCA Contract # B27164 and LG Zero Clients and associated software licenses and accessories from GDW Government, LLC using NJPA Contract # 100614, having determined that this arrangement was in the District's best interest. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$1,115,765.64 = \$787,934.84 (servers/storage) + \$322,830.80 (AppVolumes, LG clients, DVD, Surge protector) + \$5,000 (.5% contingency for miscellaneous items) from Measure M General Obligation Bond Fund (Orange Coast College IT Infrastructure)

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

21.06 OCC - Harry and Grace Steele Children's Center Approval to Increase the Tuition Rates for Full Cost Families

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the tuition rates for full cost families (students, faculty staff and community). The

rate of increase was 6% for all programs - infants, toddlers, young preschool and preschool. These tuition increases did not affect fully or partially subsidized student families enrolled at the Center. These were categorical funds.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, and Parkin
Noes:	None
Absent:	None
Abstain:	None

21.07 DIS - Amendment to Executive Educational Administrator Employment Agreement, Dr. Dennis Harkins

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to approve the amendment to the Employment Agreement with Dr. Dennis Harkins, OCC, effective July 1, 2014. Section 7 was revised to provide a \$2,000.00 annual stipend for possession of a doctoral degree.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Parkin
Noes:	None
Absent:	None
Abstain:	None

21.08 DIS - Amendment to Executive Educational Administrator Employment Agreement, Dr. Loretta Adrian

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve the amendment to the Employment Agreement with Dr. Loretta Adrian, CCC, effective July 1, 2014. Section 7 was revised to provide a \$2,000.00 annual stipend for possession of a doctoral degree.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Parkin
Noes:	None
Absent:	None
Abstain:	None

21.09 DIS - Amendment to Executive Educational Administrator Employment Agreement, Dr. Andreea Serban

On a motion by Student Trustee Parkin, seconded by Trustee Moreno, the Board voted to approve the amendment to the Employment Agreement with Dr. Andreea Serban, District, effective July 1, 2014. Section 7 was revised to provide a \$2,000.00 annual stipend for possession of a doctoral degree.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Parkin
Noes: None
Absent: None
Abstain: None

21.10 DIS – Review and Approval of Proposed Request for Qualifications/Proposals for Coast Community College District General Counsel

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the proposed Request for Qualifications/Proposals with the following amendments:

Page 4. Section 1.1 General Overview, second paragraph to read: “The District is governed by a locally elected, independent five member Board of Trustees, with each trustee serving the entire District.”

Page 4. Section 1.2 Purpose of Request for Qualifications, second paragraph to read: “The District shall receive responses to this RFP and may conduct individual interviews in order to select a firm which in the opinion of the District is best suited to perform General Counsel legal services for the District.”

Page 4. Section 1.3 Anticipated Statement of Qualifications Review Dates, the last box to read “Notice of Selection as General Counsel.”

Page 5. 1.5 Evaluation Criteria e. Delete the sentence “The District is a member of the Statewide Association of Community Colleges Joint Power Authority (SWAC JPA).”

Page 6. 3.1 Statement of Qualifications Format and Content, Section II Submission of Statement of Qualifications, IID to read “Company’s experience and qualifications for similar types of engagements; this summary must include your firm’s experience.”

Page 8. 3.3 Request for Qualifications/Proposal (RFP) Submittals, the first sentence to read “When submitted Statements of Qualification/Proposals are opened, prices and other information shall not be made public unless the firm submitting the Statement of Qualifications/Proposal is selected by the District”

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, and Parkin
Noes: Trustee Moreno
Absent: None
Abstain: None

21.11 DIS - Review and Approval of Proposed Request for Qualifications/Proposals for Coast Community College District Legal Services

Trustee Hornbuckle made a motion, seconded by Trustee Prinsky, to approve the Proposed Request for Qualifications/Proposals for Coast Community College District Legal Services. Trustee Patterson made an amendment to the motion that was not accepted by Trustee Hornbuckle.

Trustee Patterson then made a motion to amend the motion, seconded by Trustee Moreno, to revise Item 1.1 General Overview, second paragraph to read "The District is governed by a locally elected, independent five member Board of Trustees, with each trustee serving the entire District", to move the review dates to August and September and to include General Counsel and a Trustee in the District Evaluation Team.

Motion failed with the following vote:

Ayes: Trustees Patterson, Moreno and Parkin
Noes: Trustees Prinsky, Grant and Hornbuckle
Absent: None
Abstain: None

Trustee Patterson then made a motion, seconded by Trustee Moreno, to table the item. The motion failed with the following vote:

Motion failed with the following vote:

Ayes: Trustees Patterson, Moreno and Parkin
Noes: Trustees Prinsky, Grant and Hornbuckle
Absent: None
Abstain: None

Trustee Hornbuckle modified her original motion, that was accepted by Dr. Prinsky, to revise the verbiage in Section 1.1 to read "The District is governed by a locally elected, independent five member Board of Trustees, with each trustee serving the entire District" and revising the dates in Section 1.3 to June instead of May and July instead of June.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Hornbuckle, Grant and Parkin
Noes: Trustees Patterson and Moreno
Absent: None
Abstain: None

The meeting was recessed at 8:50 p.m., and reconvened at 8:56 p.m.

21.12 DIS – Discussion and Possible Action on Whether to Open a Request for Qualifications (RFQ) for a Legislative Consultant

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to request the Chancellor to develop an RFQ for a legislative consultant for legislative advocacy, with one member of the Board of Trustees (Dr. Prinsky) to serve with the Chancellor.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, and Parkin
Noes: Trustees Patterson and Moreno
Absent: None
Abstain: None

22.00 Policy Implementation/Administrative Procedure Ratification

22.01 DIS – Board Policies for Approval and Administrative Procedures for Ratification

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Board Policies and ratify the Administrative Procedures listed below:

Chapter 3 General Institution

AP 3600 Auxiliary Organizations – revision

Chapter 6. Business and Fiscal Affairs

BP 6500 District Real Property – revision

Chapter 7. Human Resources

BP 7901 Lump Sum Vacation Payment Management – revision

BP 7955 Retirement – revision

AP 7955 Retirement - new

It was requested that the Chancellor provide the Board with clarification on the retirement groups, specifically who is eligible for PERS, STRS and PARS.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Parkin
Noes:	None
Absent:	None
Abstain:	None

23.00 Approval of Minutes

23.01 DIS – Minutes

On a motion by Student Trustee Parkin, seconded by Trustee Prinsky, the Board voted to approve the minutes of the Special Meetings of March 13, 2015 and March 18, 2015.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Parkin
Noes:	None
Absent:	None
Abstain:	None

24.00 Close of Meeting

24.01 Adjournment

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to adjourn the meeting at 9:36 p.m. in memory of former Trustee Armando Ruiz, Alma Fitch, Zach Cornwell and Connie Costa.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Parkin
Noes:	None
Absent:	None
Abstain:	None



Julie Frazier-Mathews

District Director of the Office of the Board of Trustees/Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	17-23

CLOSED Session 04/15/15 Board UPDATED Approved**1. Ratification of Special Assignments, Academic Staff**

It is recommended that ratification be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: IUM = Full Time Certificated Department Chairman, IUH = Part Time Certificated Department Chairman, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, ACS = Academic Senate, MTM = Full Time Military Teaching Rate, MTH = Part Time Military Teaching Rate.

Coastline Community College**MILITARY TRAINING, CURRICULUM & SLO ASSESSEMENT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Garcia, Michael	04/02/15	06/30/15	EXH	\$30.18

Golden West College**PUENTE PROJECT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Brenes, Erica	01/31/15	05/31/15	EXM	\$44.61

STAFF DEVELOPMENT TRAINING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Sykes, Elizabeth	03/06/15	03/13/15	EXM	\$44.61

WRITING CENTER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Brenes, Erica	01/31/15	05/31/15	EXM	\$44.61

NURSING PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Restelli, Diane	01/31/15	05/31/15	EXM	\$44.61

Orange Coast College**INTERNSHIP ACADEMY - VTEA**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Amaral, Christina	04/16/15	04/30/15	EXM	\$74.00
Cooper, Barbara	04/16/15	04/30/15	EXM	\$74.00
Cox, Steven	04/16/15	04/30/15	EXM	\$74.00
Ellis, Jeanette	04/16/15	04/30/15	EXM	\$74.00
Ernsberger, Gabriela	04/16/15	04/30/15	EXM	\$74.00
Gillisen, Blade	04/16/15	04/30/15	EXM	\$74.00
Gonzales, Jarren	04/16/15	04/30/15	EXM	\$74.00

O'Connor, Robin	04/16/15	04/30/15	EXM	\$74.00
Simpson, Melissa	04/16/15	04/30/15	EXM	\$74.00

KALEIDOSCOPE PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Myers, Kevin	12/18/14	12/18/14	EXM	\$44.61

PSYCHOLOGY EXAM PROCTOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Ghuloum, Adam	03/18/15	03/19/15	EXH	\$30.18
Mochizuki, Jon	03/18/15	03/19/15	EXH	\$30.18

INTERNSHIP ACADEMY – SPRING 15

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Broberg, Scott	04/15/15	04/30/15	UNT	\$75.77
Hulstrom, Kirk	04/15/15	04/30/15	UNT	\$75.77
Ott, Torii	04/15/15	04/30/15	UNT	\$75.77
Quinonez, Rena	04/15/15	04/30/15	UNT	\$67.22
Tsutsumida, Damian	04/15/15	04/30/15	UNT	\$75.77
Urie, Walter	04/15/15	04/30/15	UNT	\$75.77

2. Ratification of Appointment of Substitutes, Academic Staff**Part time Faculty Substitutes**

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$45.45/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2014-15 academic year.

Golden West College

Anderson, Jennifer
 Redfield, Michael
 Schenk, Lauren
 Swanson, Vikki
 Vogel, Karen

Orange Coast College

Barclay, Andrea
 Chan, Robert
 Doyle, Dana
 Grossman, Sheila
 Ith, Phatana
 Keller, Patrick
 McAlear, Erin
 McLaughlin, Jane
 Mitchell, Michelle
 Plunkett, Angela
 Pomeroy, Diana
 VanRy, Michael

3. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Fang, Jerome	OCC	Instructor, Astronomy	08/23/15	A-V-07+Doc
Henderson, Karl	OCC	Instructor, Manufacturing	08/23/15	A-I-07
Henderson-Garlin, Monique	GWC	Instructor, PE & Women's Cross Country and Track Coach	08/23/15	A-II-07
West, Tobi	CCC	Instructor, Computer Information Systems	08/23/15	A-V-07

Revisions to Revise Placement from TBD

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Montagne, Meredith	OCC	Instructor, Physical Anthropology	08/23/15	A-II-07
Schneider, Jim	OCC	Instructor, Geology	08/23/15	A-II-07

4. Ratification of Appointment of Part Time Faculty

It is recommended that the following assignments be ratified:

SPRING

Assignments during the period **01/31/15-05/31/15** for Coastline Community College, Golden West College and Orange Coast College and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Golden West College

<u>Name</u>	<u>LHE</u>
Boyd, Russell	4.000
DeLong, Tracy	1.500
Mariahazy, Laszlo	2.250

Orange Coast College

<u>Name</u>	<u>LHE</u>
Holt, Lorinda	0.500
Mata, Scott	2.250
Pomeroy, Diana	1.406
Smith, Timothy	2.250
Williams, Tokiya	1.438

SUMMER

Assignments during the period **06/15/15-08/07/15:**

Coastline Community College

<u>Name</u>	<u>LHE</u>
Adams, Emma	5.250

Rosales, Kimberly 6.500

Golden West College

Name LHE
Soto-Ortiz, Luis 4.750

5. Approval of Appointment of Educational Administrators

None.

6. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Contract Dates</u>	<u>Plcmt</u>
Benjamin, William	OCC	Interim Dir of Human Resources	04/13/15 to 06/30/15	G-24-07

7. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Brooks, Dorsie	GWC	Staff Specialist 10 month	04/16/15	E-50-03	G-017-15
Hou, Vicki	DIST	Program Support Specialist	05/04/15	E-60-01	D-010-15

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

None.

9. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Tran-Nguyen, Martha	CCC	Staff Assistant-Special Projects (Pres Office)	Special Assignment	04/07/15	08/07/15	E-52-03

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Spoja, Caroline	CCC	Staff Assistant Senior – Counsel	Administrative Assistant to VP	Extend from 02/28/15 to 04/07/15	E-55-05

10. Ratification of Appointment of Professional Experts

It is recommended that the following professional experts be ratified:

Professional Experts over \$10,000.00

Golden West College

<u>Name</u>	<u>Duties/Project</u>
LaPier, Devon	To assist the Summer Swim Program for the period 04/01/15 to 06/30/15. Compensation to be \$100.00 per hour, NTE \$11,500.00.

Other Professional Experts

Orange Coast College

<u>Name</u>	<u>Duties/Project</u>
Grandmont, Chantale	To serve as a presenter for Community Education Cake Bootcamp for the period 02/14/15 to 02/14/15. To be paid 50% of net profit, NTE \$5,000.00.
Harrison, Monica Diane	To provide coaching duties for the Softball Team during the 2014-15 academic year for the period 03/16/15 to 06/30/15. Compensation to be \$71.84 per hour, NTE \$1,000.00.
Lopez, Raya	To serve as a presenter for Community Education Sketchbook for the period 02/09/15 to 06/30/15. Compensation to be \$20.00 per hour, NTE \$5,000.00.
Nix, Courtney Marie	To provide coaching duties for the Softball Team during the 2014-15 academic year for the period 03/16/15 to 06/30/15. Compensation to be \$71.84 per hour, NTE \$1,000.00.
Persinger, Raymond M.	To serve as a presenter for Community Education Bronze Casting for the period 02/10/15 to 06/30/15. To be paid 50% of net profit, NTE \$5,000.00.

11. Ratification of Appointment of Short Term Hourly Staff

It is recommended that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Fahey, Dane	CCC	02/21/15	06/30/15	110001-847401	M,T,W,Th,F
Maldonado, Coleen	CCC	04/16/15	06/30/15	124408-849412	M,T,W,Th,F
Miksits, Jennifer	GWC	04/20/15	06/30/15	813010-389804	M,T,W,Th,F
Shalapsik, Danielle	GWC	04/16/15	06/30/15	124036-	M,T,W,Th,F

Tarwater, Lori	GWC	03/10/15	06/30/15	349303 124036-	M,T,W,Th,F
Wall, Susan	GWC	04/01/15	06/30/15	349303 110001- 300002	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Nguyen, NgocPhuong	CCC	06/15/15	06/30/15	124029- 856041	M,T,W,Th,F
Persall, Brandon	GWC	03/18/15	06/30/15	110001- 347101	M,T,W,Th,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Gutierrez Garcia, Carlo	OCC	03/18/15	06/30/15	330001- 259101	M,T,W,Th,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence, or to fill a vacancy during recruitment for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Wall, Susan	GWC	04/15/15	06/30/15	110001-300002	M,T,W,Th,F

12. Ratification of Appointment of Substitute Classified

None.

13. Ratification of Appointment of Student Workers

It is recommended that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

Golden West College
Carriker, Monika
Hernandez, Antonia

Maley, Dana
Murphy, Brandon
Ranslem, Cheyenne
Sampson, Alexis M.
Truong, My Linh H.

Orange Coast College

Dam, Quynh
Moline, Ashley

