

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, May 20, 2015

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on May 20, 2015 in the Board Room at the District Office. Trustee Jerry Patterson participated in a portion of Closed Session until 5:55 p.m. by teleconference from 9185 Caladium Avenue, Fountain Valley, California.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Grant, Prinsky and Patterson
Student Parkin joined the meeting at 6:00 p.m.

Trustees Absent: Trustee Moreno

1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public)

The Board recessed to Closed Session at 4:05 p.m. to discuss the following:

a. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiators: Mr. Cindy Vyskocilo, Vice Chancellor Human Resources
and Mr. Randy Erickson, Zampi, Determan and Erickson, LLP

Employee Groups:

Educational Administrators,

Coast Federation of Classified Employees(CFCE),

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

b. Public Employee Discipline/Dismissal/Release (Pursuant to *Government Code* Section 54957)

c. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Ratification of Special Assignments, Academic Staff
2. Ratification of Appointment of Substitutes, Academic Staff
3. Approval of Appointment of Full Time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators
6. Approval of Appointment of Classified Management
Acting Administrative Director Human Resources
7. Approval of Appointment of Classified Staff
Receptionist, Student Services
Staff Assistant, Sr
EEO Recruitment Coordinator
Project Support Specialist
Child Development Specialist-Lab School
Disabled Student Media Access Specialist
Staff Assistant Sr.-Foster Youth/Guardian Scholar
Student Equity Veteran Specialist
Child Care Center Assistant-Lab School
Accounting Coordinator
Office Coordinator
Programmer
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Staff
Financial Aid Specialist
Special Assignment
10. Ratification of Appointment of Short Term Hourly Staff

12. Ratification of Appointment of Substitute, Classified Staff
13. Ratification of Appointment of Student Workers

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

URS Corporation vs. Coast Community College District, Arbitration
Rikki Selby vs. Coast Community College District, Orange County Superior Court
Case No. 30-2013-00630181
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento
County Superior Court Case No. 34-2013-8000-1441
Coast Federation of Educators vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5808-E
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior
Court Case No. 34-2013-80001564
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No.
34-2013-80001665
Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No.
480- 2014-00049
Kimlan T. Nguyen vs. Coast Community College District, Equal Employment
Opportunity Commission Charge No. 480-2015-01035
Stephen Whitson vs. Coast Community College District, Orange County Superior
Court Case No. 30-2014-00700920
Nicole Lloyd vs. Coast Community College District, EEOC Case No. 480-2014-00380
Nicole Lloyd vs. Coast Community College District, EEOC Case No. 480-2014-03372
John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-
2014-00714677
Coast Community College District et al. vs. Commission on State Mandates,
Sacramento County Superior Court Case No. 34-2014-80001842
Scott Hays vs. Coast Community College District et al., Orange County Superior
Court Case No. 30-2014-00734887
Reginald Lewis vs. Coast Community College District et al., DFEH Case No. 359115-
125003
State of California et al. vs. Office Depot, Inc., Los Angeles County Superior Court Case
No. BC410135
Coast Federation of Educators vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5979-E
Connie Judson vs. The Chicago School of Professional Psychology et al., Orange
County Superior Court Case No. 30-2014-00756749
Coast Federation of Classified Employees vs. Coast Community College District, Public
Employee Relations Board Case No. LA-CE-6-003-E
Evangalina Ramirez vs. Coast Community College District, Orange County Superior
Court Case No. 30-2015-00777176

e. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Four cases including the following:

Construction Delays at Golden West College
Construction at Orange Coast College

f. Public Employee Performance Evaluation
(Pursuant to *Government Code* Section 54957)

Position: Interim Chancellor

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Prinsky at 6:00 p.m.

1.06 Pledge of Allegiance

Trustee Prinsky led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

District Director of the Office of the Board of Trustees/Secretary of the Board, Ms. Julie Frazier-Mathews reported the following action from Closed Session:

For **Item 1.04 c. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted unanimously to approve all personnel items as amended. (See Appendix pages 18-25)

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle and Patterson
Noes:	None
Absent:	Trustees Moreno and Parkin
Abstain:	None

For **1.04 d. Conference with Legal Counsel: Existing Litigation, Coast Federation of Educators vs. Coast Community College District, Public Employment Relations Board Case No. LA-CE-5808E, and Coast Federation of Educators vs. Coast Community College District, Public Employment Relations Board Case No. LA-CE-5979E**, on a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to approve the settlement agreement.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle and Patterson
Noes:	None
Absent:	Trustees Moreno and Parkin
Abstain:	None

For **Item 1.04 a. Conference with Labor Negotiator, Coast Federation of Educators/American Federation of Teachers (CFE/AFT)**, on a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to approve the following MOUs:

- Memorandum of Understanding between Coast Community College District and Coast Federation of Educators/American Federation of Teachers (CFE/AFT) Local 1911, Revised Transfer

- Memorandum of Understanding between Coast Community College District and Coast Federation of Educators/American Federation of Teachers (CFE/AFT) Local 1911, Appeal Committee
- Memorandum of Understanding between Coast Community College District and Coast Federation of Educators/American Federation of Teachers (CFE/AFT) Local 1911, Federation Release Time
- Memorandum of Understanding between Coast Community College District and Coast Federation of Educators/American Federation of Teachers (CFE/AFT) Local 1911, Annual Workload Obligation
- Memorandum of Understanding between the Coast District and the Coast Federation of Educators, AFT Local 1911, Golden West College Transfer/Career Center Coordinator
- Memorandum of Understanding between the Coast District and the Coast Federation of Educators, AFT Local 1911, Golden West College Title III Activity Coordinator (Math)
- Memorandum of Understanding between the Coast District and the Coast Federation of Educators, AFT Local 1911, Golden West College, Title III Activity Coordinator (English)
- Memorandum of Understanding between the Coast District and the Coast Federation of Educators, AFT Local 1911, Golden West College, Supplemental Instruction (SI) Academic Pathway Coordinator
- Memorandum of Understanding between the Coast District and the Coast Federation of Educators, AFT Local 1911, Golden West College, Student Learning Outcomes (SLO) Coordinator
- Memorandum of Understanding between the Coast District and the Coast Federation of Educators, AFT Local 1911, Golden West College, Basic Skills Coordinator

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, and Hornbuckle
Noes:	None
Absent:	Trustees Patterson, Moreno and Parkin
Abstain:	None

Board President Prinsky also reported out from the 3:00 p.m. Special Meeting that the Board of Trustees and the Chancellor Search Committee had engaged in a national search for a Chancellor for the Coast Community College District. After conducting interviews with several candidates, she indicated that the Board had decided to end this search and start a new search in September. The Board planned to appoint an Interim Chancellor to lead the District until a new Chancellor could be named, and that an announcement about that appointment would be forthcoming.

Board President Prinsky also congratulated Vice Chancellor Andy Dunn on earning his Doctorate.

1.08 Public Comment

There were no requests to address the Board.

1.09 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retiree with 10 or more years service to the Coast Community College District:

Classified

Karl Tony Lyn, Business Analyst/Programmer, DIS, retirement effective May 29, 2015

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to accept this retirement.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle and Parkin
Noes:	None
Absent:	Trustees Patterson and Moreno
Abstain:	None

1.10 Ceremonial Resolution Honoring Golden West College Men's Swim Team

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to present a Ceremonial Resolution to Dean Albert Gasparian and Coach Scott Taylor on behalf of the Golden West College Men's Swim Team.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle and Parkin
Noes:	None
Absent:	Trustees Patterson and Moreno
Abstain:	None

1.11 Ceremonial Resolution Honoring Student Trustee Alex Parkin

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to present Mr. Parkin with a resolution honoring his many great works as Student Trustee in 2014-2015.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle and Parkin
Noes:	None
Absent:	Trustees Patterson and Moreno
Abstain:	None

2.00 Informative Reports

2.01 Faculty/Student/Program Highlights

Vice President of Instruction Kevin Ballinger, Professor Christina Amaral, Instructional Associate Rena Quinonez, and student David Kay highlighted the Orange Coast College Internship Academy.

- 2.02 Reports from Presidents of Student Government Organizations** was pulled from the agenda.

2.03 Quarterly Report on Measure M

Vice Chancellor of Finance and Administrative Services, Dr. Andy Dunn, gave an overview of Measure M, Labor Compliance and Local Hire Quarterly Reports, and responded to Trustees' questions.

2.04 Coast Community College District Water Usage Update

Vice Chancellor Dunn gave an update to the Board on Coast Community College District's water usage. The Board requested that the Chancellor follow up with a Water Usage Plan to be submitted to the Board for approval and uploaded to the District website.

2.05 Report on the Statewide Institutional Effectiveness Partnership Initiative

Vice Chancellor of Educational Services and Technology, Dr. Andreea Serban, gave an overview to the Board on the Statewide Institutional Effectiveness Partnership Initiative and the institutional effectiveness goals established by the District Office and each of the three colleges. These goals would be submitted to the State Chancellor's Office by June 15, 2015 as required by statute.

2.06 Report of Quarterly Financial Status Report

Vice Chancellor Dunn reviewed the Third Quarter Financial Status Report ending March 31, 2015 with the Board, and responded to Trustees' questions. The report contained the CCFS-311Q State Chancellor's Report, a General Fund Status Report, and Fund Balance Report for all funds. Vice Chancellor Dunn indicated he would provide the Board with clarification on Expenditure: Category 6100 Site Improvements Budget of \$522,000, Actual \$2,337.

2.07 Internal Audit Quarterly Report

Ms. Rachel Snell, Director of Internal Audit, provided a brief overview of the Internal Audit Quarterly Report.

3.00 Matters for Review, Discussion and/or Action

3.01 DIS – Legislative Bills for Board Consideration

Ms. Chelsea Vongehr from Townsend Public Affairs, provided an overview of Assembly Bill 13 (Chavez) Public Postsecondary Education: Community Colleges: Exemptions from Nonresident Tuition, Assembly Bill 393 (Hernandez, Roger) Veteran Resource Centers Grant Program, and Assembly Bill 421 (Calderon) Community Colleges: Veterans Counselor, and gave a brief update on General Advocacy: Adult Education.

On a motion by Student Trustee Parkin, seconded by Trustee Hornbuckle, the Board voted to send letters supporting all three Assembly Bills.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle and Parkin
Noes: None
Absent: Trustees Patterson and Moreno
Abstain: None

3.02 Board Meeting Dates

The Board reviewed upcoming meeting dates.

3.03 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed the meetings and conferences of the ACCT, AACC, CCLC and CCCT.

3.04 DIS – Board Directives Log

The Board reviewed the Board Directives Log. On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board approved the following changes:

Monthly Log:

Revise due date for Item #1 on Measure M to September 2, 2015.

Annual Log:

Remove Item #1 on water conservation, and add it to the Monthly Log to include a water usage plan. The Chancellor to select a due date.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle and Parkin
Noes: None
Absent: Trustees Patterson and Moreno
Abstain: None

3.05 DIS – Administrative Procedures for First Reading

The following Administrative Procedures were brought to the Board for first reading, to be returned to the June agenda for second reading.

Chapter 6. Business and Fiscal Affairs

AP 6200 Budget Preparation – revision

AP 6901 Position Control - new

3.06 Coast Community College District Retirement Board Progress Report and Recommendation

Vice Chancellor Dunn introduced Mr. Chuck Thompson, President/CEO of RPM Consultant Group, and Ms. Laura Wirick and Mr. Larry Witt, Meketa Investment Group Inc. who gave an overview of the Retirement Board Progress Report and Recommendation.

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve a plan to modify the investment risk exposure to 50% equity and 50% fixed investment platform from the District's current conservative investment platform of 40% equity and 60% fixed investment platform.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle and Parkin
Noes: None
Absent: Trustees Patterson and Moreno
Abstain: None

Board President Prinsky recessed the meeting at 7:41 p.m.

The meeting was reconvened at 7:50 p.m.

4.00 CONSENT CALENDAR (Items 4.01 - 18.01)

On a motion by Trustee Hornbuckle, seconded by Trustee Grant the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle and Parkin
Noes: None
Absent: Trustees Patterson and Moreno
Abstain: None

19.00 DISCUSSION CALENDAR

20.00 Approval of Standard Agreements in Excess of \$86,000

20.01 DIS – Approval of Amendment No. 2 to the Standard Independent Contractor Agreement with RPM Consultant Group and Coast Community College District

On a motion by Trustee Hornbuckle, seconded by Trustee Grant the Board voted to approve Amendment No. 2 to the Standard Independent Contractor Agreement with RPM Consultant Group and Coast Community College District to provide consulting services to assist the District in assessing its OPEB GASB 43 and 45 compliance.

Fiscal Impact: Previous Contract Amount \$55,800: Increase Amount \$35,500: New Contract Amount \$91,300 (District General Fund)

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle and Parkin
Noes: None
Absent: Trustees Patterson and Moreno
Abstain: None

20.02 DIS - Approval of Addendum No. 2 to Standard Architectural Services Agreement with Hill Partnership for Orange Coast College Facilities Master Plan Revisions

On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to approve Addendum No. 2 to Standard Architectural Services Agreement with Hill Partnership for Orange Coast College Facilities Master Plan Revisions for planning services related to the update and modification of the Orange Coast College Facilities Master Plan and as required to support the College and District in the current CEQA process.

Compensation amended as follows:

Services	\$35,000
Educational Planner Services x 1.1	\$22,000
Reimbursable Expenses	\$500
Total:	\$57,500

Fiscal Impact: Previous Contract Amount \$95,500; Increase Amount \$57,500; New Contract Amount \$153,000 (Measure M GOB Fund)

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle and Parkin
 Noes: None
 Absent: Trustees Patterson and Moreno
 Abstain: None

21.00 Revenue Generating Agreements/Contracts Over \$86,000

21.01 DIS – Funded Programs

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve participation in the following funded programs and/or projects be granted as outlined:

Golden West College: a **revision** to a grant from the California Community Colleges Chancellor's Office titled "**Orange County Deputy Sector Navigator for Health.**" The Deputy Sector Navigator facilitates collaboration in the health occupations sector, bringing together education and industry partners to achieve the goals of both Economic and Workforce Development Program (SB1402) and the Career Technical Education Pathways Program (SB1070).

Fiscal Impact: Golden West College to receive ~~\$200,000~~ **\$300,000** from July 1, 2014 to June 30, 2015 **December 31, 2015**. Matching funds of \$200,000 required, sources of funds are industry match for the New Graduate RN Transition program and revenue generated from projects.

Golden West College: a grant from the California Community Colleges Chancellor's Office titled "**Orange County Deputy Sector Navigator for Health.**" The Deputy Sector Navigator facilitates collaboration in the health occupations sector, bringing together education and industry partners to achieve the goals of both Economic and Workforce Development Program (SB1402) and the Career Technical Education Pathways Program (SB1070).

Fiscal Impact: Golden West College to receive \$200,000 from July 1, 2014 to June 30, 2015. Matching funds of \$200,000 are required, sources of funds are industry match for the New Graduate RN Transition program and revenue generated from projects.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle and Parkin
 Noes: None
 Absent: Trustees Patterson and Moreno
 Abstain: None

22.00 Ratification/Approval of General Items of Business

22.01 DIS - Bid Tabulations and Award of Contract to Advanced Cable Solutions for Golden West College Campus Backbone Cabling Bid No. 2048

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to approve the award to the lowest responsive and responsible bidder Advanced Cable Solutions, Bid No 2048. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign any related documents, indicating approval by the Board of Trustees.

Bid results as follows:

	<u>Base Bid</u>
Advanced Cable Solutions 12004 Vose Street North Hollywood, CA 91605	\$1,330,000
A & H Communications Irvine, CA	\$1,448,000
VCI Construction, Inc Upland, CA	\$1,607,417
Vector USA Torrance, CA	\$1,736,794.02
CSI Electrical Contractors Santa Fe Springs, CA	No Bid

Fiscal Impact: \$1,330,000 (General Obligation Bond Fund)

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle and Parkin
 Noes: None
 Absent: Trustees Patterson and Moreno
 Abstain: None

22.02 DIS – Authorization to Utilize CLIMATEC Building Technologies Group to Upgrade Campus Buildings HVAC Controls for Orange Coast College

On a motion by Trustee Hornbuckle and seconded by Student Trustee Parkin, the Board voted to authorize the District to purchase under GSA Contract GS-07F-0439X and CMAS Contract 3-12-70-2930A and to issue related purchase orders, having determined that this arrangement was in the District's best interest. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$2,525,000 (Measure M – General Obligation Bond Fund)
Master Plan Approved Project
OCC Energy Efficiency Upgrades

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle and Parkin
Noes: None
Absent: Trustees Patterson and Moreno
Abstain: None

22.03 DIS – Bid Tabulations and Award of Contract for Orange Coast College and Golden West College EV Charging Station Installation – Project Bid No. 2049

On a motion by Student Trustee Parkin, seconded by Trustee Hornbuckle, the Board voted to award Bid No. 2049 to the lowest responsive and responsible bidder MHS Construction, Inc., DBA: The Moss Company. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign any related documents, indicating approval by the Board of Trustees.

In August 2014, the Board approved the purchase of 18 electric vehicle charging stations from ChargePoint. These units have been received by the District and this bid awards a contract for the installation of these units at Orange Coast College and Golden West College. (Units at Coastline and District locations would be installed under separate contracts.)

Electric vehicle charging stations to be located as follows:

- CCC: 2 units at Garden Grove Center; 2 units at Fountain Valley Center; 1 unit at Newport Beach Center;
- District: 2 units near North employee entrance;
- GWC: 3 units in North Golden West Street Lot;
- OCC: 2 units in North Adams Parking Lot (near Recycling Center); 2 units in Merrimac lot (near Early Childcare Lab); 2 units near Music Building; 2 units near Administration/Student Center.

Orange Coast College

Base Bid

**MSH Construction, Inc.
DBA: The Moss Company
15301 Connector Lane
Huntington Beach, CA 92649**

\$62,236

Dalke & Sons Construction, Inc. Riverside, CA	\$65,640
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<u>Golden West College</u>	<u>Base Bid</u>
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MSH Construction, Inc. DBA: The Moss Company 15301 Connector Lane Huntington Beach, CA 92649	\$36,114
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Dalke & Sons Construction, Inc. Riverside, CA	\$47,480
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Fiscal Impact: \$98,360 (General Obligation Bond Fund)

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle and Parkin
Noes:	None
Absent:	Trustees Patterson and Moreno
Abstain:	None

22.04 DIS – Authorization to Purchase Classroom and Office Furniture and Fixtures from Pivot for Orange Coast College IDC Building using the California Multiple Award Schedules (CMAS) and U.S. Communities Contract Pricing

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to authorize the District to purchase classroom and office furniture using the US Communities Contract and to issue related purchase orders, having determined that this arrangement was in the District's best interest. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

KI/ Krueger Commercial, Inc.:	CMAS Contract No. 4-09-71-0075B	\$ 3,191.27
SitOnIt Exemplis Corporation:	CMAS Contract No. 4-09-71-0092A	\$ 14,458.70
Workrite Ergonomic LLC:	CMAS Contract No. 4-12-71-0129A	\$ 19,001.44
Herman Miller:	U.S. Communities Contract No. 4400003403	\$698,975.08

Fiscal Impact: \$735,626.49 (Measure M – General Obligation Bond Fund)
Master Plan Approved Project
OCC IDC Building

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle and Parkin
Noes:	None
Absent:	Trustees Patterson and Moreno
Abstain:	None

22.05 DIS – Authorization to Purchase Classroom and Office Furniture and Fixtures from Virco for Orange Coast College IDC Building, using the Glendale Unified School District 2015 Contract Pricing

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to authorize the District to purchase classroom and office furniture using the Glendale Unified School District 2015 Contract and to issue related purchase orders, having determined that this arrangement was in the District's best interest. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$119,753.36 (Measure M – General Obligation Bond Fund)
Master Plan Approved Project
OCC IDC Building

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle and Parkin
Noes: None
Absent: Trustees Patterson and Moreno
Abstain: None

22.06 DIS – Ratification/Approval of District EEO Plan

On a motion by Trustee Hornbuckle, seconded by Student Trustee Parkin, the Board voted to adopt the District EEO Plan for submittal to the State Chancellor's Office. Trustee Hornbuckle requested clarification on Item XVI: Graduate Assumption Program of Loans for Education from Vice Chancellor of Human Resources, Dr. Cindy Vyskocil.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle and Parkin
Noes: None
Absent: Trustees Patterson and Moreno
Abstain: None

23.00 Resolutions

23.01 Resolution #15-12 to Approve Budget Transfers from January – March 2015

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Resolution #15-12 to approve Budget Transfers from January – March 2015.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle and Parkin
Noes: None
Absent: Trustees Patterson and Moreno
Abstain: None

23.02 Resolution #15-13 to Increase Income and Expenditure Budget for 2014-2015

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Resolution #15-13 to Increase Income and Expenditure Budget for 2014-2015.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle and Parkin
Noes:	None
Absent:	Trustees Patterson and Moreno
Abstain:	None

24.00 Policy Implementation/Administrative Procedure Ratification

24.01 DIS – Adoption of Resolution #15-14 and Approval of Revisions to Appendix A, Board Policy 2712 Conflict of Interest Code

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to adopt Resolution #15-14 and approve revisions to Appendix A, Board Policy 2712 Conflict of Interest Code as amended.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle and Parkin
Noes:	None
Absent:	Trustees Patterson and Moreno
Abstain:	None

25.00 Approval of Minutes

25.01 DIS – Minutes

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the minutes of the Regular Meeting of April 15, 2015, Special Meeting of April 22, 2015, Special Meeting of April 25, 2015, Special Meeting of April 27, 2015, Special Meeting of May 4, 2015 and Special Meeting of May 5, 2015.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle and Parkin
Noes:	None
Absent:	Trustees Patterson and Moreno
Abstain:	None

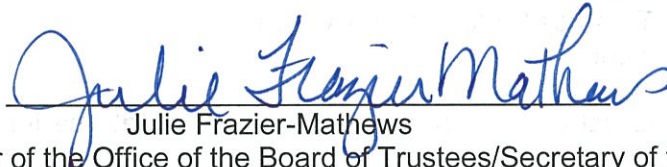
26.00 Close of Meeting

26.01 Adjournment

On a motion by Student Trustee Parkin, seconded by Trustee Hornbuckle, the Board voted to adjourn the meeting at 8:09 p.m.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle and Parkin
Noes:	None
Absent:	Trustees Patterson and Moreno
Abstain:	None

A handwritten signature in blue ink, reading "Julie Frazier-Mathews". The signature is written in a cursive, flowing style. Below the signature is a horizontal line, and the name "Julie Frazier-Mathews" is printed in a standard font.

District Director of the Office of the Board of Trustees/Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	18-25

CLOSED Session 05/20/15 Board REVISED APPROVED**1. Ratification of Special Assignments, Academic Staff**

It is recommended that ratification be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: IUM = Full Time Certificated Department Chairman, IUH = Part Time Certificated Department Chairman, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, ACS = Academic Senate, MTM = Full Time Miscellaneous Teaching Rate, MTH = Part Time Miscellaneous Teaching Rate, SMM = Full Time Certificated Summer Pay, SMH = Part Time Certificated Summer Pay

District**HIRING COMMITTEE FOR DIRECTOR OF HR & CHANCELLOR**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Oase, Daniel	03/02/15	04/24/15	EXH	\$30.18

Golden West College**ENROLLMENT GROWTH GRANT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Hils-Williams, J.	01/02/15	06/30/15	EXM	\$44.61

NURSING CURRICULUM DEVELOPMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Hils-Williams, J.	03/01/15	06/30/15	EXM	\$44.61

ROP ARTICULATION AGREEMENTS – CTE TRANSITIONS GRANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Hulbert IV, James	04/01/15	04/30/15	EXH	\$30.18
Jones, Barbara	04/01/15	04/30/15	EXM	\$44.61

FACULTY AWARENESS TRAINING WORKSHOP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Bergman, Martha	05/01/15	05/02/15	EXH	\$30.18
Brenes, Erica	05/01/15	05/02/15	EXM	\$44.61
Carr, Gregg	05/01/15	05/02/15	EXM	\$44.61
Craig, Erin	05/01/15	05/02/15	EXM	\$44.61
Duvall, Laura	05/01/15	05/02/15	EXM	\$44.61
Huynh, Dwan Oanh	05/01/15	05/02/15	EXH	\$30.18
Kirby Jr., Gary	05/01/15	05/02/15	EXM	\$44.61
Soto Ortiz, Luis	05/01/15	05/02/15	EXH	\$30.18

COUNSELING – EOPS STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
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Ngo, Michelle	06/01/15	08/21/15	SMM	\$72.48
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DIGITAL MEDIA TRAINING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Pham, Thien	03/01/15	03/21/15	EXH	\$30.18

PART TIME COUNSELING - SUMMER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Ho, Huong X.	06/01/15	08/21/15	SMH	\$63.44

Orange Coast College**MATH PRE-PLACEMENT WORKSHOPS**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Maekawa, Naoko	02/01/15	05/31/15	EXM	\$44.61
Moore, Greg	02/01/15	05/31/15	EXM	\$44.61
Raskin, Debra	02/01/15	05/31/15	EXH	\$30.18

COMMUNITY EDUCATION "MIX IT UP" CLASS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Wolfson, Sandra	02/28/15	03/28/15	EXH	\$30.18

DANCE INJURY PREVENTION WORKSHOPS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Place, Donna	04/27/15	05/15/15	EXH	\$30.18

PART TIME COUNSELING - SUMMER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Afshari, Mariam	06/01/15	08/22/15	SMH	\$58.88

COMPUTERIZED ECONOMICS EXAM PROCTOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Chompff, Angela	04/29/15	04/30/15	EXH	\$30.18
Gulu, Michelle	04/29/15	04/30/15	EXH	\$30.18
Raskin, Debra	04/29/15	04/30/15	EXH	\$30.18
Shaikh, Munir	04/29/15	04/30/15	EXH	\$30.18
Simpkin, Philip	04/29/15	04/30/15	EXH	\$30.18

BASIC SKILLS MATH CONFIDENCE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Huynh, Jordan	04/10/15	05/25/15	MTH	\$45.55

2. Ratification of Appointment of Substitutes, Academic Staff

Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$45.45/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2014-15 academic year.

Golden West College

Hamilton, Ian

Pham, Jacqueline Nha

Orange Coast College

Ott, Torii

3. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Patel, Palak	GWC	Temporary Instructor, Learning Specialist, Counselor 2 semesters	07/01/15	Q-IV-07
Caldwell, Avery	GWC	Instructor, Digital Arts	08/23/15	A-V-07
Alemansour, Gita	GWC	Instructor, Learning Skills (Mathematics)	08/23/15	A-II-07
Khakbazan, Maryam	GWC	Instructor, Learning Skills (Mathematics)	08/23/15	A-V-08

Temporary Assignment for Spring 2015

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Assignment</u>	<u>Plcmt</u>
Roche, Michelle	GWC	Temp Instructor, Communications 70% FTE	03/16/15 to 05/31/15	A-II-05

Revise Salary Placement due to Presentation of Additional Education and/or Experience

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Paulding, Michael	OCC	Instructor, Computer Science	08/23/15	A-V-07+Doc

4. Ratification of Appointment of Part Time Faculty

It is recommended that the following assignments be ratified:

SPRING

Assignments during the period **01/31/15-05/31/15** for Coastline Community College, Golden West College and Orange Coast College and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Coastline Community College

<u>Name</u>	<u>LHE</u>
Oelstrom, Jeanne	6.000
Pecoraro, Michaelene	0.750

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2015-16 school year for the period 05/21/15 to 06/30/16, not to exceed 498 hours:

Elizondo, Marcos Alfred
Haddad, Angela Marie

SUMMER

Assignments during the period **06/15/15-08/07/15**:

Golden West College

<u>Name</u>	<u>LHE</u>
Schwarzrock, Ryan	4.500

Orange Coast College

<u>Name</u>	<u>LHE</u>
Makenna, Henry	2.000

5. Approval of Appointment of Educational Administrators

None.

6. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

Reappointment of Temporary Classified Management

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Crane, Crystal	DIST	Acting Administrative Director HR	05/01/15	06/30/15	G-32-05

7. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Martinez, Carlos	CCC	Receptionist, Student Services	06/01/15	E-38-01	C-034-15
Ornelas, Veronica	GWC	Staff Assistant, Sr	05/21/15	E-54-04	G-018-15
Williams, Brandi	GWC	EEO Recruitment Coordinator	06/08/15	E-54-05	G-014-15
Hong, Neil	OCC	Disabled Student Media Access Specialist	05/21/15	E-56-02	O-027-15
Ridley, Gabrielle	OCC	Staff Assistant Sr,-Foster Youth/Guardian Scholar	05/26/15	E-54-01	O-019-15
Hernandez, Saira	DIST	Accounting Coordinator	06/02/15	E-54-02	D-016-15
Humerian, Katie	DIST	Office Coordinator	05/20/15	E-42-01	D-012-15
James, Adam N.	DIST	Programmer	05/26/15	E-64-01	D-011-15

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

None.

9. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Varner, Angela	OCC	Student Fin Aid Assist II	Fin Aid Specialist	06/12/15	08/31/15	E-50-02

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Black, Lynn	DIST	Benefits Analyst	Special Assignment	Extend from 03/31/15 to 06/30/15	E-60-05

10. Ratification of Appointment of Short Term Hourly Staff

It is recommended that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence,

maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Ho, Anh V.	GWC	05/07/15	06/30/15	124015-361717	M,T,W,Th,F
Lindsay-Clinton, Macey	GWC	05/21/15	06/30/15	353251-639000	M,T,W,Th,F
Lucatero, Gustavo	CCC	05/10/15	06/30/15	818001-849510	M,T,W,Th,F
Serna, Ingrid	OCC	05/10/15	06/30/15	124010-259704	M,T,W,Th,F
Thai, Will Q.	GWC	05/07/15	06/30/15	124015-361717	M,T,W,Th,F
Valle, Janet	OCC	06/01/15	06/30/15	110001-248501	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Clayton, Marcus	OCC	05/04/15	06/30/15	812001-201592 110001-201591 124028-201591	M,T,W,Th,F
Ha, Michael	OCC	05/02/15	06/30/15	812035-210402	M,T,W,Th,F
Marston, Troy	OCC	04/15/15	06/30/15	812001-201592 110001-201591 124058-201591	M,T,W,Th,F
Selby, Chase	OCC	05/04/15	06/30/15	812001-201592 110001-201591 124028-201591	M,T,W,Th,F
Shaver, Vasiliki Tsibouris	OCC	05/04/15	06/30/15	812001-201592 110001-201591 124028-	M,T,W,Th,F

Truong, Le	CCC	04/30/15	06/30/15	201591 124007- 856101	M,T,W,Th,F
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Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>

facilities in one or more of the following
campus and/or division offices:
Instruction, Student Services, or
Campus Operations for the time frame
noted below.

Cao, Huy Nhat	OCC	04/27/15	06/30/15	127005-258900	M,T,W,Th,F
Ngo, Jason Quang	OCC	04/27/15	06/30/15	127005-258900	M,T,W,Th,F
Plascencia, Yanira	OCC	04/10/15	06/30/15	330001-259101	M,T,W,Th,F
Tully, Christopher	OCC	04/20/15	06/30/15	812030-212702	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Antonopoulos, Alicia	OCC	06/01/15	08/31/15	812025-240023	M,T,W,Th,F
Estrada, Jeffrey	GWC	05/01/15	06/30/15	813001-324504	M,T,W,Th,F
Gacad, Francis	GWC	05/01/15	06/30/15	813001-324504	M,T,W,Th,F
Pham, Jacquelyn	GWC	05/06/15	06/30/15	110001-347151	M,T,W,Th,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence, or to fill a vacancy during recruitment for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Pham, Duy	OCC	05/18/15	05/29/15	110001-200201	M,T,W,Th,F
Rahhal, Joud	OCC	04/20/15	05/15/15	110001-200201	M,T,W,Th,F

11. Ratification of Appointment of Substitute Classified

None.

12. Ratification of Appointment of Student Workers

It is recommended that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

Golden West College

Burton, Christina L.

Orange Coast College

Achille, Haddad
Bakhtiariadz, Mojtaba
Castelan, Jovani
Castro, Jessica
Hammouri, Nadine
Higginbotham, Rebecca
Ho, Tri Nhat
Joya-Diaz, Amanda Xan
Kim, Jonghan
Lam, Linda
Lobo-Herrera, Scarlett
Martinez, Esperanza
Ngo, Uyen
Nguyen, Janet
Nguyen, Nicholas
Padilla, Rodrigo
Rahoo, Kayla
Reese, Tina
Riddick, Robert
Rodriguez, Jesus
Solorsa, Jamie
Tran, Huong
Vahdati, Alireza

