

Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, August 19, 2015

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on August 19, 2015 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 4:15 p.m.

1.02 Roll Call

Trustees Present: Trustees Prinsky, Grant, Hornbuckle, Moreno and Patterson
Student Trustee Cronk joined the meeting at 6:00 p.m.

Trustees Absent: None

1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public)

The Board recessed to Closed Session at 4:19 p.m. to discuss the following:

a. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiators: Dr. Cindy Vyskocil, Vice Chancellor Human Resources
and Mr. Randy Erickson, Zampi, Determan and Erickson, LLP

Employee Groups:

Educational Administrators,

Coast Federation of Classified Employees(CFCE),

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

b. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

c. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Ratification of Special Assignments, Academic Staff
2. Ratification of Appointment of Substitutes, Academic Staff
3. Approval of Appointment of Full Time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators
Director, EOPS/CalWORKS
6. Approval of Appointment of Classified Management
7. Approval of Appointment of Classified Staff
Course Assistant 2
Research Analyst, Sr
Instructional Lab Assistant/Biology
Staff Aide/EOPS
Staff Specialist/Assessment Center
Food Service Worker 1/Starbucks
Food Service Worker 1/Student Center
Project Support Specialist
Outreach Program Specialist
Student Financial Aid Coordinator
8. Approval of Reclassification and Reorganization/Reassignment
Support Services Associate-DSPS
District Director, HR, Employee Benefits, Policy & Development
District Director, HR & Employee/Employer Relations
District Director, HR & Recruitment/Employment Services
9. Ratification of Temporary Out of Class Assignments, Classified Staff
Special Assignment
Staff Assistant
Child Development Specialist
Coordinator of Community Services
Campus Security Officer Lead
Accounting Analyst

10. Ratification of Appointment of Short Term Hourly Staff
11. Ratification of Appointment of Substitute, Classified Staff
12. Ratification of Appointment of Student Workers

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of Government Code Section 54956.9)

URS Corporation vs. Coast Community College District, Arbitration
Rikki Selby vs. Coast Community College District, Orange County Superior Court Case No. 30-2013-00630181
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento County Superior Court Case No. 34-2013-8000-1441
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior Court Case No. 34-2013-80001564
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665
Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No. 480- 2014-00049
Stephen Whitson vs. Coast Community College District, Orange County Superior Court Case No. 30-2014-00700920
John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2014-00714677
Coast Community College District et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-80001842
Scott Hays vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2014-00734887
Reginald Lewis vs. Coast Community College District et al., DFEH Case No. 359115-125003
State of California et al. vs. Office Depot, Inc., Los Angeles County Superior Court Case No. BC410135
Connie Judson vs. The Chicago School of Professional Psychology et al., Orange County Superior Court Case No. 30-2014-00756749
Coast Federation of Classified Employees vs. Coast Community College District, Public Employee Relations Board Case No. LA-CE-6003-E
Evangelina Ramirez vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00777176
Coast Community College District vs. Coast Federation of Classified Employees, Public Employment Relations Board Case No. LA-UM-907-E
Constance George vs. Coast Community College District, Department of Fair Employment and Housing Case No. 604515-169492
Jorge Ascencio vs. Coast Community College District, et al., Department of Fair Employment and Housing Case No. 525092-154013

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Prinsky at 6:00 p.m.

1.06 Pledge of Allegiance

Trustee Patterson led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

District Director of the Office of the Board of Trustees/Secretary of the Board, Ms. Julie Frazier-Mathews reported the following action from Closed Session:

For **Item 1.04 b. Public Employee Discipline/Dismissal/Release**, on a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted unanimously to authorize a five day unpaid suspension for an instructional associate.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Moreno and Patterson
Noes: None
Absent: Student Trustee Cronk
Abstain: None

For **Item 1.04 c. Public Employment**, on a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted unanimously to approve all personnel items as amended. (See Appendix pages 13-21)

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Moreno and Patterson
Noes: None
Absent: Student Trustee Cronk
Abstain: None

For **Item 1.04 d. Conference with Legal Counsel: Existing Litigation (Constance George vs. Coast Community College District, Department of Fair Employment and Housing, Case No. 604515-169492)**, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted unanimously to respond to the complaint of discrimination.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Moreno and Patterson
Noes: None
Absent: Student Trustee Cronk
Abstain: None

For **Item 1.04 d. Conference with Legal Counsel: Existing Litigation (Jorge Ascencio vs. Coast Community College District et al, Department of Fair Employment and Housing, Case No. 525092-154013)**, on a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted unanimously to respond to the complaint of discrimination on behalf of both respondents.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Moreno and Patterson
Noes: None
Absent: Student Trustee Cronk
Abstain: None

1.08 Public Comment

Ms. Marilyn Kennedy addressed the Board at this time, on behalf of Mr. Lee Gordon of the Orange Coast College Academic Senate, regarding stabilization.

1.09 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retiree with 10 or more years service to the Coast Community College District:

Classified

Claire Kyllingstad, HR Specialist, GWC, retirement effective October 1, 2015

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to accept this retirement.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Moreno, Patterson and Cronk
Noes:	None
Absent:	None
Abstain:	None

2.00 Informative Reports

2.01 Faculty/Student/Program Highlight

Vice President of Student Services Dr. Kristin Clark, Dean of Student Services Dr. Kate Mueller and Associate Dean of Student Health Services Ms. Sylvia Worden provided a highlight of Orange Coast College's Behavioral Assessment Team.

At this time, **Item 25.00, the Growth, Stabilization and Enrollment Management Study Session** was moved forward in the agenda.

Vice Chancellor of Finance and Administrative Services Dr. Andy Dunn, and Vice Chancellor of Educational Services and Technology Dr. Andreea Serban, provided a presentation to the Board on Growth, Stabilization and Enrollment Management, and responded to Trustees' questions. This presentation covered the following:

Fiscal Management:

- Total Funded California Resident FTES
- System Funding Principles
- What if a District falls below its base?

Statewide Stabilization:

- The decision to enter into stabilization for 2014-2015
- How is this stabilization different from when we entered into stabilization in 2012-2013?
- What are the advantages of entering into stabilization for 2014-2015?
- What is the impact of consecutive years of growth in California Resident FTES?

Enrollment Management Considerations:

- Comprehensive Approach
- External versus Internal Factors
- Enrollment Management Functions
- Developing and implementing a sustainable enrollment management plan
- Keys to Enrollment Management Success
- Coast CA Resident FTES Projection 2015-16

Enrollment Management Task Force:
Proposed Membership
Resources to Task Force
Proposed Charge
Proposed Overall Deliverables –
 Outreach and marketing
 Student services
 Instruction

Mr. Bob Fey, Mr. Rob Schneiderman, Ms. Ann Holliday addressed the Board.

Discussion took place, and Chancellor Farrell, Dr. Dunn, Dr. Serban, Dr. Harkins and Mr. Bryan responded to questions. It was recommended that students be included in the Enrollment Management Task Force.

Trustee Moreno was excused from the meeting at 7:35 p.m.

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed upcoming meeting dates. It was discussed that the Board Self Evaluation scheduled for discussion at the October 21, 2015 meeting may be moved to another meeting.

3.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed the meetings and conferences of the ACCT, AACC, CCLC and CCCT.

3.03 Board Directives Log

The Board reviewed the Board Directives Log. On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to make the following changes to the Board Directives Log:

Monthly Log:

Item #1 Growth/Stabilization Study Session to be removed.

Item #2 Community Labor Agreement, due date revised to September 16, 2015

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson and Cronk
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

3.04 DIS – Annual Review of Board of Trustees Code of Ethics Policy, BP 2715

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to make the following proposed revisions to Board Policy 2715. Under *Trustee Standards of Practice* remove “That it always strives to differentiate between external and internal processes in the exercise of its authority.”

Under *Ethical Responsibilities*, Item #8 revise the last sentence to read" Maintain an atmosphere of civility in which controversial issues can be debated openly and fairly, protecting the dignity of individuals." This revised policy would be returned to the October 2, 2015 for a second reading.

Trustee Hornbuckle pointed out that some Boards in California were adding the Excellence in Trusteeship Program as a Trustee Standard of Practice, and commented that this could be considered by this Board at some time in the future.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson and Cronk
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

3.05 DIS – Board Policies and Administrative Procedures for First Reading

The following Board Policies and Administrative Procedures were reviewed, to be returned to the October 2, 2015 Board Meeting for final reading.

Chapter 6. Business and Fiscal Affairs

BP 6700 Civic Center and Other Facilities Use - revision

Chapter 7. Human Resources

AP 7120C Faculty Hiring – new. Combines and replaces current BPs 7816 and 7838. Upon ratification of AP 7120C, these BPs will be deleted.

BP 7901 Rights of Educational Administrators to Probationary Faculty Position– revision

AP 7901 Rights of Educational Administrators to Probationary Faculty Position - new

BP 7902 Faculty Service Areas, Minimum Qualifications and Equivalency – revision

AP 7902 Faculty Service Areas, Minimum Qualifications and Equivalency - new

3.06 DIS – Coast Community College District Workers' Compensation Self-Insured Open Claims – Annual Status Report

Vice Chancellor of Finance and Administrative Services, Dr. Andy Dunn and Mr. Bill Kerwin, Director of Risk Services, provided an overview of the status of the Coast Community College District's remaining self insured workers' compensation claims.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson and Cronk
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

The Board recessed the meeting at 8:00 p.m. and reconvened the meeting at 8:10 p.m.

4.00 Consent Calendar (Items 5.01 – 18.01)

On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson and Cronk
Noes: None
Absent: Trustee Moreno
Abstain: None

19.00 DISCUSSION CALENDAR

20.00 Approval of Standard Agreements in Excess of \$86,000

20.01 DIS - Approval of Standard Professional Services Agreement with Cumming Construction Management, Inc. for District Wide Facility Accessibility/ADA Transition Plans

On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to authorize the employment of Cummings Construction Management, Inc. for facility Accessibility/ADA Transition Plans for Orange Coast College, Golden West College, Coastline College and District Site, pursuant to the District's Standard Professional Services Agreement, with a correction to the Board item to reference §35.150(d). Furthermore it was recommended that the Board President, or designee, be authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson and Cronk
Noes: None
Absent: Trustee Moreno
Abstain: None

21.00 Approval of Non-Standard Agreements in Excess of \$86,000

21.01 CCC – Revision to Funding Source of Non-Standard Agreement with Civitas Learning, Inc.

This item was pulled at the request of the Chancellor because the Board had already approved the Agreement. It was noted that the funding source changed from General Funds to Ancillary and SSSP Funds.

22.00 Ratification/Approval of General Items of Business

22.01 CCC – Approval of Employment Agreement, (Julieta Mendez)

On a motion by Trustee Hornbuckle, seconded by Student Trustee Cronk, the Board voted to approve the Employment Agreement with Julieta Mendez, CCC, to serve as Director, EOPS/CalWORKS, commencing on September 2, 2015 and ending on June 30, 2017. Compensation to be \$101,066.00 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson and Cronk
 Noes: None
 Absent: Trustee Moreno
 Abstain: None

22.02 DIS – Bid Tabulations and Award of Contract for Golden West College Site HVA Piping for Student Services Project Bid No. 2062

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to award Bid No. 2062 to the lowest responsive and responsible bidder, Plumbing, Piping & Construction, Inc. to relocate site underground HVAC for the construction of the new Student Services Center. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign any related documents, indicating approval by the Board of Trustees.

Comments: Bid Results are as follows:

	<u>Total Bid</u>
Plumbing, Piping & Construction, Inc. 5950 Lakeshore Drive Cypress, CA 90630	\$486,972
Pro- Craft Construction, Inc. Redlands, CA 92373	\$580,000
Southland Industries Garden Grove, CA 92841	\$582,048
HPS Mechanical, Inc. Bakersfield, CA 93307	\$768,237
University Mechanical Engineering Contractors San Diego, CA 92111	Bid Withdrawn

Fiscal Impact: \$486,972 (GWC General Obligation Bond M Fund)

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson and Cronk
 Noes: None
 Absent: Trustee Moreno
 Abstain: None

22.03 DIS – Approval of Agreement with Search Consultant for Recruitment of Chancellor

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to hire the Association of Community College Trustees (ACCT) as Search Consultant for the recruitment of a Chancellor and approve the Agreement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson and Cronk
Noes: None
Absent: Trustee Moreno
Abstain: None

22.04 DIS – Approval of Template for Standard Employment Agreement for Temporary Faculty

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the template for the Standard Employment Agreement for Temporary Faculty.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson and Cronk
Noes: None
Absent: Trustee Moreno
Abstain: None

22.05 DIS – Approval of Dr. Andreea Serban as Official Representative to Coast Community College District to the Adult Education Consortium

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve Dr. Andreea Serban, Vice Chancellor of Educational Services and Technology, to serve as the official representative of Coast Community College District to our regional Adult Education Consortium.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, and Cronk
Noes: None
Absent: Trustee Moreno
Abstain: None

23.00 Policy Implementation/Administrative Procedure Ratification

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Board Policy 6400 Audits, and ratify Administrative Procedure 6400 Audits, with the following corrections:

The last sentence on the first page of the Administrative Procedure to read “It shall identify expenditures by source of funds and shall contain:

The first sentence on the second page of the Administrative Procedure to read: Final audit reports for the preceding fiscal year must be accepted by the Board.....”

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, and Cronk
Noes: None
Absent: Trustee Moreno
Abstain: None

24.00 Approval of Minutes

24.01 DIS – Approval of Minutes

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the minutes of the Special Meeting of August 5, 2015 and the Regular Meeting of August 5, 2015.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, and Cronk
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

25.00 Growth, Stabilization and Enrollment Management Study Session

The Study Session took place earlier in the meeting.

26.00 Close of Meeting

26.01 Adjournment

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to adjourn the meeting at 8:32 p.m.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson and Cronk
Noes:	None
Absent:	Trustee Moreno
Abstain:	None



Julie Frazier-Mathews

District Director of the Office of the Board of Trustees/Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	13-21

CLOSED Session 08/19/15 Board REVISED Approved**1. Ratification of Special Assignments, Academic Staff**

It is recommended that ratification be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: IUM = Full Time Certificated Department Chairman, IUH = Part Time Certificated Department Chairman, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, ACS = Academic Senate, MTM = Full Time Miscellaneous Teaching Rate, MTH = Part Time Miscellaneous Teaching Rate, MIL= Military/Contract Education Teaching Rate, SMM = Full Time Summer, SMH = Part Time Summer.

Coastline Community College**COUNSELING**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Montooth, Carisa	08/24/15	12/31/15	UNT	\$76.55

CONTRACT EDUCATION PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Lopez, Ellen	08/24/15	12/13/15	MTH	\$48.20
Matar, Fadi	08/24/15	12/13/15	MTH	\$48.20
Montooth, Carisa	08/24/15	12/31/15	EXH	\$30.49

GALLERY CURATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Lee, David	07/01/15	08/07/15	EXM	\$45.07

DEPARTMENT CHAIR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per LHE</u>	<u>Discipline</u>
Bauman, Jane	08/24/15	12/15/15	IUM	\$1567.00	Visual Perfor Arts
Benitez-Whitney, M.	08/24/15	12/15/15	IUH	\$1567.00	Contract Educ
Berggren, Gayle	08/24/15	12/15/15	IUM	\$1567.00	Psychology
Chapman, Cheryl	08/24/15	12/15/15	IUH	\$1567.00	CTE
Chard-Yaron, Sharon	08/24/15	12/15/15	IUH	\$1567.00	Education
Devine, David	08/24/15	12/15/15	IUM	\$1567.00	Science
Erdkamp, Kevin	08/24/15	12/15/15	IUM	\$1567.00	Accounting
Fry, Marilyn	08/24/15	12/15/15	IUH	\$1567.00	Humanities
Henry, Deborah	08/24/15	12/15/15	IUM	\$1567.00	Science
Johnson, Daniel	08/24/15	12/15/15	IUM	\$1567.00	Social Science
Lee, Lisa	08/24/15	12/15/15	IUM	\$1567.00	Mathematics
Leighton, Kenneth	08/24/15	12/15/15	IUM	\$1567.00	Humanities
Levenshus, Joshua	08/24/15	12/15/15	IUM	\$1567.00	Commun Studies
Lockwood, Frederick	08/24/15	12/15/15	IUM	\$1567.00	Business
Miller, Rosemary	08/24/15	12/15/15	IUH	\$1567.00	Languages
Sampson, Kevin	08/24/15	12/15/15	IUH	\$1567.00	Emerg Mgmt

Secord, Debra	08/24/15	12/15/15	IUM	\$1567.00	Geron, Hlth, Nutri CST, CIS, DGA
Warner, Michael	08/24/15	12/15/15	IUM	\$1567.00	

Golden West College**ALTERNATIVE METHODS PROJECT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Egan, Catherine	08/23/15	12/13/15	EXM	\$75.00
Green, Katherine	08/23/15	12/13/15	EXM	\$75.00

CFE UNION BUSINESS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Hamilton, Christopher	08/23/15	12/13/15	EXM	\$45.07

COUNSELING – EOPS STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Ho, Huong	08/23/15	12/13/15	UNT	\$67.90

STUDENT EQUITY PLAN

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Baird, David	07/16/15	07/17/15	EXM	\$45.07
Bouzar, Pete	06/18/15	06/19/15	EXM	\$44.61
Bouzar, Pete	07/16/15	07/17/15	EXM	\$45.07
Dumont, Stephanie	07/16/15	07/17/15	EXM	\$45.07
Fong, Nancy	07/16/15	07/17/15	EXM	\$45.07
York, Linda	06/18/15	06/19/15	EXM	\$44.61

COUNSELING – ACADEMIC ADVISEMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Damico, Brandon	08/23/15	12/13/15	UNT	\$64.09
Nguyen, Diem Nancy	08/23/15	12/13/15	UNT	\$64.09
Nguyen, Kathleen	08/23/15	12/13/15	UNT	\$67.90

CRIMINAL JUSTICE ACADEMY- RECRUITS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Pham, Diep	07/20/15	07/21/15	MTM	\$101.28

DEPARTMENT CHAIR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per LHE</u>	<u>Discipline</u>
Reyna, Edward	08/10/15	12/13/15	IUM	\$1567.00	Cosmetology
Rivera, Alice	08/23/15	12/13/15	IUM	\$1567.00	Business
Watkins, Derrick	08/23/15	12/13/15	IUM	\$1537.00	Criminal Justice

DIGITAL ARTS CERTIFICATE PROGRAMS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Friedman, Joshua	08/23/15	12/13/15	EXH	\$30.49

ASSISTANT NURSING DIRECTOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Restelli, Diane	08/23/15	12/13/15	EXM	\$45.07

COSMETOLOGY COORDINATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Reyna, Edward	08/10/15	12/13/15	EXM	\$45.07

GREEN CHEMISTRY IMPROVEMENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Speakman, Teresa	08/23/15	12/13/15	EXM	\$75.00

Orange Coast College**SUMMER COUNSELING – CAREER EDUCATION**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Huynh, Jordan	06/01/15	06/30/15	SMH	\$63.44

HONORS COORDINATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Baker, Karen	06/17/15	08/21/15	EXM	\$44.62

COUNSELING – INTERNATIONAL STUDENT CENTER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Icaro, Ruby	08/01/15	08/21/15	SMM	\$75.97
Marron, Elias	08/01/15	08/21/15	SMM	\$108.17
Wickremesinghe, M.	08/01/15	08/21/15	SMM	\$100.31

ARTS PAVILLION PREPARATOR AND CURATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Radosevich, John	08/22/15	12/13/15	EXH	\$30.49

COMPUTERIZED ECONOMICS EXAM PROCTOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Mochizuki, Jon	07/25/15	08/01/15	EXH	\$30.49
Perez, Franklin	07/08/15	08/01/15	EXH	\$30.49
Schachat, Carol	07/08/15	08/01/15	EXH	\$30.49

2. Ratification of Appointment of Substitutes, Academic Staff

None.

3. Approval of Appointment of Full Time Faculty

None.

4. Ratification of Appointment of Part Time Faculty

It is recommended that the following assignments be ratified:

Assignments during the period **08/23/15-12/13/15** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Golden West College

<u>Name</u>	<u>LHE</u>
Ausmus, Brandon	7.200
Ausmus, Elisabeth	7.200
Dahl, Michael	9.600
Garcia Garcia, Fatima	5.800
Kamunde-Devonish, M.	4.800
Minassian, Eric	7.200
Moore, Sean	5.220
Parsa, Arya	6.900
Peterson, Charles	7.500
Phan, Vu Huyen	7.200
Quan, Stephanie	7.200
Rehm, David	9.000
Tucker, Mark	4.800

Orange Coast College

<u>Name</u>	<u>LHE</u>
Angotti, James	2.400
Beck, Karen	4.500
Clancy, Kristine	9.000
Connor, Lora	5.400
Erbas-White	7.800
Fenney, Zara	5.250
Geurin, Alyssa	8.000
Gomez, Jaime	9.000
Jackle, James	3.000
Jacob, Brian	8.000
Jensen, Ian	8.000
Laney, Marianne	3.000
Lopez, Alixandria	6.000
Ramon, Miguel	8.000
Schneiderman, Julia	6.000
Steffani, Monique	5.000
Ura, Masako	5.400
Zaun, Katharine	4.000

5. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed.

Revision to Revise Start Date

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Contract Dates</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Mendez, Julieta	CCC	Dir, EOPS/CalWORKS	09/02/15* to 06/30/17	D-26-05	07-C-16

*Revise start date from 09/01/15

6. Approval of Appointment of Classified Management

None.

7. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Bush, Nathan	OCC	Course Assistant 2 10 mo 75% FTE	08/20/15	E-46-03	O-037-15
Valerius, Matthew	GW C	Research Analyst, Senior	10/19/15	E-65-03	G-022-15
Ladouceur, Karen	OCC	Course Assistant 2 10 mo 75% FTE	08/20/15	E-46-01	O-014-16
Bola, Mary	OCC	Staff Aide/EOPS (Voluntary transfer)	08/31/15	E-48-05	O-047-15
Vo, Tuan	OCC	Staff Specialist/Assessment Center (Voluntary transfer)	08/31/15	E-50-05	O-002-16
Garcia, Lourdes	OCC	Food Service Worker 1/Starbucks 10 mo	08/24/15	E-31-01	O-042-15
Martinez, Ana	OCC	Food Service Worker 1/Student Ctr 10 mo	08/24/15	E-31-01	O-039-15
Favis, Rachelle	OCC	Project Support Specialist	08/24/15	E-52-05	O-001-16

Revise Step Placement

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Estrada, Sara	CCC	Outreach Program Specialist	08/13/15	E-56-02*	C-050-15
Puangco, Katherine	OCC	Student Financial Aid Coordinator	09/21/15	E-54-04**	O-035-15

*Revise from step 01

**Revise from step 05

8. Approval of Reclassification and Reorganization/Reassignment

It is recommended that the following changes be ratified:

Reclassification

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Carroll, Kym	GWC	Office Coordinator E-42	Support Services Associate-DSPS E-45	07/01/15

Reorganization

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Andrews, James	DIST	Adm Dir Human Resources G-32	District Dir, HR, Employee Benefits, Policy & Development G-30 (Y-Rated)	08/20/15
Crane, Crystal	DIST	Dir of Personnel Services G-24	District Dir, Human Resources & Employee/Employer Relations G-30	08/20/15
O'Connor, Shannon	DIST	Mgr Recruitment/Staff Analysis G-24	District Dir, Human Resources & Recruitment/Employment Services G-30	08/20/15

9. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Francis, Kimberly	OCC	Staff Assistant, Sr	Special Assignment	07/01/15	09/30/15	E-54-05

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Hernandez, Laura	GW C	Staff Aide	Staff Assistant	Extend from 07/31/15 to 09/30/15	E-52-05
Kraemer, Emily	OCC	Child Care Ctr Assistant	Child Dev Specialist	Extend from 05/31/15 to 07/31/15	E-41-01
Lundell, Candra	GW C	Staff Assistant, Sr	Coord of Comm Services	Extend from 07/31/15 to 09/30/15	G-20-04
Montanez, Jesse	OCC	Campus Security Officer	Campus Security Officer Lead	Extend from 06/30/15 to 06/30/16*	E-43-05
Schulte, Rita	OCC	Accounting Specialist	Accounting Analyst	Extend from 06/30/15 to 09/30/15	E-52-05

*On call as needed

10. Ratification of Appointment of Short Term Hourly Staff

It is recommended that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and**

assigned duties. (Please note: Budget numbers 110+ are General Fund; 8+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Boscamp, Thomas	CCC	07/01/15	06/30/16	818030-847512	M,T,W,Th,F
Champion, Paula	CCC	08/06/15	08/31/15	110001-880001	M,T,W,Th,F
Chia, Alexander	CCC	08/06/15	06/30/16	110001-804513	M,T,W,Th,F
Choy, Jocelyn	CCC	08/06/15	06/30/16	110001-804513	M,T,W,Th,F
Enomoto, Laura	CCC	08/06/15	06/30/16	110001-804513	M,T,W,Th,F
Ho, Phuong B.	CCC	07/10/15	08/30/15	110001-804501	M,T,W,Th,F
Hughes, Geitan	CCC	08/06/15	06/30/16	110001-804513	M,T,W,Th,F
Mai, Son	CCC	07/01/15	08/30/15	110001-804501	M,T,W,Th,F
Morales, Margaret	GWC	08/10/15	06/30/16	110001-300002	M,T,W,Th,F
Pastis, Fannie	OCC	07/01/15	06/30/16	812025-240023	M,T,W,Th,F
Sharma, Yuvika	OCC	07/01/15	06/30/16	124035-249304	M,T,W,Th,F
Tang, Tracy	CCC	08/06/15	06/30/16	110001-804513	M,T,W,Th,F
Wong-Weinrieb, Karis	CCC	08/06/15	06/30/16	110001-804513	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Bruneni Pirasteh, Kaveh	OCC	07/01/15	06/30/16	110001-200300	M,T,W,Th,F
Bunte, Lina	OCC	08/24/15	06/30/16	110001-247700	M,T,W,Th,F
Moline, Ashley	OCC	07/01/15	06/30/16	110001-200201	M,T,W,Th,F
Nave, Daniel	OCC	08/24/15	06/30/16	812001-201592	M,T,W,Th,F

Nguyen, Huy	OCC	07/01/15	06/30/16	110001-201591 124028-201591	M,T,W,Th,F
Palmer, Thomas	OCC	07/01/15	06/30/16	110001-201503	M,T,W,Th,F
Pham, Linh Vu	OCC	07/01/15	06/30/16	110001-200300	M,T,W,Th,F
Robertson, Larah Ellen	CCC	08/24/15	06/30/16	110001-200300	M,T,W,Th,F
Taskiran, Hazal	OCC	08/01/15	06/30/16	124007-856101	M,T,W,Th,F
				812001-201592	M,T,W,Th,F
				110001-201591	
				124058-201591	
Tran, Grace	OCC	07/01/15	06/30/16	110001-201503	M,T,W,Th,F
Tran, Vincent	OCC	07/01/15	06/30/16	110001-200300	M,T,W,Th,F
Trofimova, Alexandra	CCC	06/15/15	06/30/16	124002-856201	M,T,W,Th,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Estrada, Amy	OCC	08/03/15	06/30/16	812020-205401	M,T,W,Th,F
Makley, Katherine	OCC	08/03/15	06/30/16	812020-205401	M,T,W,Th,F
Ngo, Jason	OCC	07/10/15	06/30/16	127005-258900	M,T,W,Th,F
Nguyen, Derek	OCC	07/10/15	06/30/16	127005-258900	M,T,W,Th,F
Nguyen, Son Minh	OCC	07/10/15	06/30/16	127005-258900	M,T,W,Th,F
Page, Zoie Rose	OCC	06/10/15	06/30/16	330001-259101	M,T,W,Th,F
Pham, Ada	OCC	07/01/15	06/30/16	330001-259101	M,T,W,Th,F
Quinn, Conner	OCC	06/01/15	06/30/16	812030-212702	M,T,W,Th,F
				812010-266851	
Tran, Phan Dzu	OCC	07/10/15	06/30/16	812020-205401	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus

Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Fenton, Gayle	GWC	07/01/15	06/30/16	124403-349507	M,T,W,Th,F
Kennedy, Mary	OCC	07/01/15	06/30/16	124005-256203	M,T,W,Th,F
Mesenheimer, Timothy	OCC	07/01/15	06/30/16	110001-212100	M,T,W,Th,F
Passman, Alan	GWC	08/20/15	06/30/16	110001-347151	M,T,W,Th,F
Quiroz, Jorge	OCC	07/01/15	06/30/16	124044-259300	M,T,W,Th,F
Stone, Sarah	OCC	07/01/15	06/30/16	124044-259300	M,T,W,Th,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence, or to fill a vacancy during recruitment for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Ward, Jason	CCC	08/03/15	09/25/15	818030-847523	M,T,W,Th,F

11. Ratification of Appointment of Substitute Classified

None.

12. Ratification of Appointment of Student Workers

It is recommended that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

Coastline College
Martinez, Rogelio
Vu, Andy

Orange Coast College
Dinh, Chinh Trung
Flores, Melissa
Luc, Minh
Ly, Phung
Ly, Teyler
Miranda, Luis
Nguyen, Anh
Sadek, Marina
Zubair, Abdullah

