

**Regular Meeting**  
**Board of Trustees**  
**Coast Community College District**  
**District Board Room**

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, November 4, 2015

**MINUTES\***

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on November 4, 2015 in the Board Room at the District Office.

**1.00 Preliminary Matters**

**1.01 Call to Order**

Board President Prinsky called the meeting to order at 4:00 p.m.

**1.02 Roll Call**

Trustees Present: Trustees Prinsky, Grant, Hornbuckle, Patterson and Moreno  
Student Trustee Cronk joined the meeting at 6:00 p.m.

Trustees Absent: None

**1.03 Public Comment (Closed Session - Items on Agenda)**

There were no requests to address the Board.

**1.04 Recess to Closed Session**

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public)

The Board recessed to Closed Session at 4:02 p.m. to discuss the following:

**a. Public Employee Performance Evaluation**  
(Pursuant to *Government Code* Section 54957)

Position: Interim Chancellor

**b. Conference with Labor Negotiator**  
(Pursuant to *Government Code* Section 54957.6)

District Negotiators: Dr. Cindy Vyskocil, Vice Chancellor Human Resources  
and Mr. Randy Erickson, Zampi, Determan and Erickson, LLP

Employee Groups:  
Educational Administrators,  
Coast Federation of Classified Employees (CFCE),  
Coast Community College Association-California Teachers  
Association/National Education Association (CCCA-CTA/NEA),  
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),  
Unrepresented Employees: Association of Confidential Employees (ACE),  
Unrepresented Employees: Coast District Management Association (CDMA)

**c. Public Employee Discipline/Dismissal/Release**  
(Pursuant to *Government Code* Section 54957)

**d. Public Employment** (Pursuant to *Government Code* 54957(b)(1))

1. Ratification of Special Assignments, Academic Staff
2. Ratification of Appointment of Substitutes, Academic Staff
3. Approval of Appointment of Full Time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators  
Dean, Library, Learning Resources and Distance Education
6. Approval of Appointment of Classified Management
7. Approval of Appointment of Classified Staff  
Webmaster – Programmer  
Student Financial Aid Specialist  
Student Financial Aid Specialist/BFAP  
Staff Specialist  
Immigration Technician  
Staff Aide, Academic Senate  
Staff Assistant
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff  
Special Events Coordinator/Receiving  
Compensation and Classification Analyst
9. Ratification of Temporary Out of Class Assignments, Classified Staff  
Child Development Specialist  
Admissions and Records Tech II  
Grounds Supervisor

10. Ratification of Appointment of Short Term Hourly Staff
11. Ratification of Appointment of Substitute, Classified Staff
12. Ratification of Appointment of Student Workers

**d. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "d-1" of Government Code Section 54956.9)

URS Corporation vs. Coast Community College District, Arbitration  
 Rikki Selby vs. Coast Community College District, Orange County Superior Court Case No. 30-2013-00630181  
 City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento County Superior Court Case No. 34-2013-8000-1441  
 City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior Court Case No. 34-2013-80001564  
 City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665  
 Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No. 480- 2014-00049  
 Coast Community College District et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-80001842  
 Scott Hays vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2014-00734887  
 Reginald Lewis vs. Coast Community College District et al., DFEH Case No. 359115-125003  
 State of California et al. vs. Office Depot, Inc., Los Angeles County Superior Court Case No. BC410135  
 Connie Judson vs. The Chicago School of Professional Psychology et al., Orange County Superior Court Case No. 30-2014-00756749  
 Coast Federation of Classified Employees vs. Coast Community College District, Public Employee Relations Board Case No. LA-CE-6003-E  
 Evangelina Ramirez vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00777176  
 Coast Community College District vs. Coast Federation of Classified Employees, Public Employment Relations Board Case No. LA-UM-907-E  
 Constance George vs. Coast Community College District, Department of Fair Employment and Housing Case No. 604515-169492  
 Jorge Ascencio vs. Coast Community College District, et al., Department of Fair Employment and Housing Case No. 525092-154013

**f. Conference with Legal Counsel: Anticipated Litigation**

Potential initiation of litigation pursuant to sub-section "d-4" of Government Code Section 54956.9. One case.

**1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Prinsky at 6:10 p.m.

**1.06 Pledge of Allegiance**

Trustee Moreno led the Pledge of Allegiance.

**1.07 Report of Action in Closed Session**



District Director of the Office of the Board of Trustees/Secretary of the Board, Ms. Julie Frazier-Mathews reported the following action from Closed Session:

For **Item 1.04 b. Conference with Labor Negotiator (Coast Community College Association-California Teachers Association/National Education Association)**, on a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted unanimously to approve the Memorandum of Understanding between Coast Community College District and Coast Community College Association – California Teachers Association/National Education Association, Local 1152, for Military/Contract Education Salary Schedule BM.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Cronk
Abstain:	None

For **Item 1.04 d. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted unanimously to approve all personnel items as amended and subject to subsequent approval of employment agreement as appropriate. (See Appendix pages 14-20)

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Cronk
Abstain:	None

#### **1.08 Public Comment**

There were no requests to address the Board.

#### **1.09 Acceptance of Retirements**

The Board expressed appreciation and congratulations to the following retirees with 10 or more years service to the Coast Community College District:

##### **Classified**

Kahn Raddavong, DIS, Accounting Fiscal Specialist, retirement effective December 31, 2015

##### **Faculty**

Daniel Beard, OCC, Instructor, retirement effective December 14, 2015

Cheryl Jupiter, OCC, Counselor, retirement effective December 21, 2015

Marcia Rogers, OCC, Instructor, retirement effective December 14, 2015

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to accept these retirements.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Moreno, Patterson and Cronk
Noes:	None
Absent:	None
Abstain:	None

#### **1.10 Ceremonial Resolution in Support of the America's College Promise Act**

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to adopt a Ceremonial Resolution, as corrected, in support of the America's College Promise Act.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Moreno, Patterson and Cronk
Noes:	None
Absent:	None
Abstain:	None

#### **2.00 Informative Reports**

##### **2.01 Reports from the Presidents of Student Government Organizations**

The following Presidents of Student Government Organizations provided reports to the Board:

Student Trustee Quentin Cronk on behalf of Coastline Community College  
Ms. Melody Mulligan, Golden West College  
Mr. Devin Smith, Orange Coast College

#### **3.00 Board Self Evaluation**

##### **3.01 Board Self Evaluation**

Pursuant to Board Policy 2245, the Board of Trustees conducted a self-evaluation and requested District personnel participate in the evaluation process. Board President Prinsky opened the study session by providing background on this process. The Board then reviewed the results of the 2015 survey and the status of goals that had been set following the 2013 self-evaluation in order to identify accomplishments and areas of improvement since the last self-evaluation process, identify areas where improvement was needed, to devise a process and appropriate measures to address areas in which improvement was needed, and begin the process of developing goals and strategic plans for the Board and Chancellor for future years. Dr. Prinsky noted that employees' comments would be addressed, however, based on legal advice some comments which pertained to individual District employees had been deleted in order to protect employee privacy. The redacted comments had been considered by the Board, as appropriate, in Closed Session.

Discussion of Board Self Evaluation: Overall, Trustees expressed that the survey results showed they were moving in the right direction, with improvement in many areas. Trustees

expressed that they felt improvement had been made complying with laws, regulations and relying on board policy in making decisions. They felt that the recent Board Retreat had been helpful in their relationship with each other and their relationship with the Chancellor was moving in a positive direction. They did agree that, even though the Board had made some progress, there was still a need for them to focus more on future needs and the direction of the District.

Discussion of Board Evaluation by District Employees: It was noted that the questions on this evaluation were based on accreditation standards and it was agreed that on the next survey this should be clarified to provide employees with a better understanding of the questions. Trustees were encouraged by the number of employees who took the time to complete the survey and noted the comments regarding professionalism at meetings, and Chancellor turnover. Trustees expressed that they still needed to find a way to better communicate to employees on what they were doing, and what was happening at the District, and several options were discussed.

Development of Board Goals and Action Plans based on Evaluation Results: Trustees discussed developing new goals and action plans based on the evaluation results. The Board President indicated that these would be worked on and brought to the next Board Meeting to be formalized.

#### **4.00 Matters for Review, Discussion and/or Action**

##### **4.01 Board Meeting Dates**

The Board reviewed upcoming meeting dates.

##### **4.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed the meetings and conferences of the ACCT, AACC, CCLC and CCCT.

##### **4.03 Board Directives Log**

The Board reviewed the Board Directives Log. The due date for Annual report **Item #3 Review of Board Committees** was revised to November 18, 2015.

#### **5.00 Consent Calendar (Items 5.01 – 19.01)**

On a motion by Trustee Grant, seconded by Trustee Patterson, the Board voted to ratify the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

#### **20.00 DISCUSSION CALENDAR**



## **21.00 Approval of Standard Agreements in Excess of \$86,000**

### **21.01 DIS - Approve Addendum No. 1 to Standard Architectural Services Agreement with Lionakis for OCC Computing Center Re-Use Tenant Improvement and North Side Landscape Improvement**

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve Addendum No. 1 to Standard Architectural Services Agreement between Lionakis and the Coast Community College District. On June 23, 2014 a request for Programming and Architectural Services was issued for improvements to the John R. Clark Computing Center. The existing functions contained in this building had been relocated to the new Math, Business, and Computing Center and this project sought to repurpose the estimated 15,000 square foot existing space to house reprographics and "swing space" in preparation for the construction of the new Planetarium. The services were to be amended as follows: decrease to eliminate HVAC scope of work, to be completed with 2015/2016 Scheduled Maintenance Special Repairs Funding.

**Fiscal Impact:** -<\$94,950> Previous Contract Amount: \$208,630; New Contract Amount: \$113,680 (Measure M GOB Fund)

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

## **22.00 Approval of Non-Standard Agreements in Excess of \$86,000**

### **22.01 DIS - Authorization to Enter into a Non-Standard Retainer Agreement between Callahan and Blaine and the Coast Community College District**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Non-Standard Retainer Agreement with Callahan and Blaine to represent the District's interests in a personnel matter. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Funding Source:** Legal fees to be paid from funds budgeted for legal services.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

## **23.00 Ratification/Approval of General Items of Business**

**23.01 DIS - Authorization to Purchase Classroom Video Insight and Paging System Equipment from Digital Networks Group for Coastline Community College using California Multiple Award Schedule (CMAS) Master Price Agreement**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the District's purchase of classroom audio visual equipment for Coastline Community College using CMAS Master Price Agreement, having determined that this arrangement was in the District's best interest. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** \$363,350 (CCC Capital Outlay Funds)

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

**23.02 DIS - Approval of Sole Source Purchase for Building Keycard Access Systems from Infinite Security Solutions for Coastline College Le-Jao and Garden Grove Centers**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the District's purchase of building keycard access systems for Coastline Community College Le-Jao and Garden Grove Centers, having determined that this arrangement was in the District's best interest. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** \$236,570.78 (CCC Capital Outlay Funds)

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

**23.03 DIS - Approve Standard Construction Management Agreement with Sundt Construction, Inc. for the Golden West College Mathematics & Science Building Project; RFP #2067**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to employ Sundt Construction Inc. to provide Construction Management Services for Golden West College Mathematics & Science Building Project. It was further recommended that the Chancellor, or designee, be authorized to sign any related documents, indicating approval by the Board of Trustees. The District issued RFP# 2067 on September 11, 2015, seeking qualified firms to provide construction management services during the pre-construction, bidding, construction, and post-construction phases for a new 118,000 square foot (approx.) three-story facility consisting of science and computer labs, lecture rooms and a STEM center. The project was



currently in the early Design Development phase and scheduled to be submitted to DSA in February 2016. Construction was expected to commence in December 2016 and classes begin in the new facility in February of 2019. The total budget for this project was \$80.5M. The RFP was accessed by 596 prospective firms and the District received 12 responses to the RFP. Based on the initial scoring, four finalists were invited to participate in the interview phase. Interviews were held on October 21, 2015. Upon conclusion of interviews, the committee, giving consideration to both the proposal and interview phases, unanimously recommended the following:

	<b>Contractor</b>	<b>RFQ Score</b>	<b>Interview Ranking</b>
1	<b>Sundt</b>	<b>86.5</b>	<b>1</b>
2	CW Driver	81.0	2
3	Balfour Beatty	74.0	3
4	Rudolph & Sletten	72.8	4

The following respondents (alphabetical) were not selected as finalists for this project: Bernards; CCM; Kemp Brothers; Ledesma; McCarthy; ProWest; Swinerton; Tilden-Coil

**Fiscal Impact:** \$ 4,049,251.00 (Measure M - General Obligation Bond)  
Master Plan Approved Project  
GWC Math & Science Bldg.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

#### **23.04 DIS – Approval of Instructional Material Fees**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the instructional material fee revisions, deletions and/or new fees as presented, for inclusion in the curriculum.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

#### **24.00 Resolutions**

##### **24.01 Resolution #15-30 Adopting the Board of Trustees' Meeting Schedule for Calendar Year 2016**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #15-30 adopting the Board of Trustees' Meeting Schedule for Calendar Year 2016.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

#### **24.02 Resolution #15-32 Authorizing Payment to Trustee Absent from Board Meetings**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #15-32 authorizing payment to Trustee absent from Board Meetings.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

#### **25.00 Policy Implementation/Administrative Procedure Ratification**

##### **25.01 DIS – Board Policies for Approval and Administrative Procedures for Ratification**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the following Board Policies and ratify the following Administrative Procedures:

##### **Chapter 5. Student Services**

BP 5030 Fees – Revision

AP 5030 Fees – Revision

##### **Chapter 6. Business and Fiscal Affairs**

BP 6750 Parking and Traffic – Revision

AP 6750 Parking and Traffic – Revision

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

#### **26.00 Informative Reports II**

##### **26.01 Report from the Chancellor**

The Chancellor had no report.

## **26.02 Reports from the Presidents**

The following College Presidents provided reports to the Board:

Dr. Lori Adrian, Coastline Community College  
Dr. Dennis Harkins, Orange Coast College  
Mr. Wes Bryan, Golden West College

## **26.03 Reports from Academic Senate Presidents**

The following Academic Senate Presidents provided reports to the Board:

Ms. Martie Ramm Engle, Golden West College  
Ms. Margaret Lovig, Coastline Community College

## **26.04 Reports from Presidents of Employee Representative Groups**

The following Presidents of Employee Representative Groups provided reports to the Board:

Mr. Rob Schneiderman, Coast Federation of Educators/American Federation of Teachers (CFE/AFT)  
Ms. Ann Nicholson, Coast Federation of Classified Employees (CFCE)

## **26.05 Reports from the Board of Trustees**

Board members provided individual reports. Trustee Patterson requested that the Chancellor provide action plans and options to the Board to increase student success.

## **27.00 Approval of Minutes**

### **27.01 DIS – Approval of Minutes**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the minutes of the Regular Meeting of October 7, 2015 and Special Meeting of October 20, 2015.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno, and Cronk
Noes:	None
Absent:	None
Abstain:	None

## **29.00 Close of Meeting**

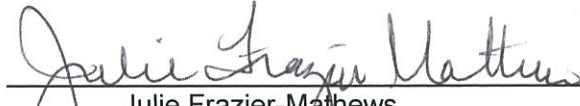
### **29.01 Adjournment**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adjourn the meeting at 8:08 p.m. in memory of Patrick Milligan.



Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

  
Julie Frazier-Mathews

District Director of the Office of the Board of Trustees/Secretary of the Board

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

**APPENDIX**

	Pages
Public Employment.....	14-20

## **CLOSED Session 11/04/15 Board Approved**

### **1. Ratification of Special Assignments, Academic Staff**

It is recommended that ratification be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: IUM = Full Time Certificated Department Chairman, IUH = Part Time Certificated Department Chairman, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, ACS = Academic Senate, MTM = Full Time Miscellaneous Teaching Rate, MTH = Part Time Miscellaneous Teaching Rate, MIL= Military/Contract Education Teaching Rate

#### **Coastline Community College**

##### **ACADEMIC SENATE TREASURER**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Lovig, Margaret	08/23/15	12/13/15	ACS	\$30.49

##### **CYBER PATRIOT PROJECT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
West, Tobi	07/21/15	12/31/15	EXM	\$45.07

##### **ACADEMIC SENATE RECORDING SECRETARY**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Fry, Marilyn	08/23/15	12/13/15	ACS	\$30.49

##### **ACADEMIC SENATE CURRICULUM CHAIR**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per LHE</u>
Johnson, Daniel	08/23/15	12/13/15	ACS	\$940.20

To provide instructional opportunities for Navy Onshore and NCPACE for Military Contract Education during the Spring semester.

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Student</u>
Dang, Mai	10/19/15	02/15/16	MIL	\$48.20
Ostrowski, Kenneth	10/07/15	11/18/15	MIL	\$48.20

### **2. Ratification of Appointment of Substitutes, Academic Staff**

#### **Part time Faculty Substitutes**

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$45.90/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2015-16 academic year.



Golden West College

Bruns, Katie  
Buehler, Jamie  
Hernandez Rios, Cassandra  
Jereb, Claudia  
Mittler, William  
Pham, Jacqueline  
Reyes, Lourdes

**3. Approval of Appointment of Full Time Faculty**

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
La, Bill	GWC	Counselor, DSPS	01/04/16	Q-II-03
Mucino, Patricia	OCC	Counselor	01/04/16	Q-II-01

Revision to Revise Start Date

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Rojas, Alexandria	OCC	Counselor, Student Equity/Veteran	11/16/15	Q-III-05

Revise from 11/09/15

**4. Ratification of Appointment of Part Time Faculty**

It is recommended that the following assignments be ratified:

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2015-16 school year for the period 10/09/15 to 12/13/15, not to exceed 498 hours:

Dudash, Adam

FALL

Assignments during the period **08/23/15-12/13/15** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Golden West College

<u>Name</u>	<u>LHE</u>
Hall, Angel	2.810
Kiser, Linda	1.600
Tran, Thi	5.780
Truong, Tien	1.500
Williams, Niama	4.000

## Orange Coast College

<u>Name</u>	<u>LHE</u>
Broberg, Scott	1.390
Caputo, Danilo	3.750
Davis, Alice	3.750
Shipley, Andrew	5.000

### **5. Approval of Appointment of Educational Administrators**

In accordance with Board policies and procedures, the following academic administrative staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed.

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Contract Dates</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Miranda, Alexis	GWC	Dean, Library, Learning Resources and Distance Educ	11/05/15 to 06/30/17	D-32-07	17-G-16

### **6. Approval of Appointment of Classified Management**

None.

### **7. Approval of Appointment of Classified Staff**

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Nguyen, James	OCC	Webmaster-Programmer	11/19/15	E-64-01	O-007-16
Varnier, Angela	OCC	Student Financial Aid Specialist	11/05/15	E-50-02	O-011-16
Bitar, Mirna	GWC	Immigration Tech (International Student Serv)	11/12/15	E-48-02	G-004-16
Fonseca, Patricia	GWC	Staff Aide, Academic Senate	11/05/15	E-48-5	G-008-16
Phan, Nikki	GWC	Staff Assistant (Career Center)	11/09/15	E-52-03	G-002-16

### **8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff**

#### Reassignment

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Grigsby, Don	OCC	Environmental Health & Safety Specialist E-58	Special Events Coordinator/Receiving Y-rated 58	11/05/15

## Reclassification

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Bell, Angela	DIST	Comp and Class Analyst E-60	Comp and Class Analyst J-60	10/08/15

## **9. Ratification of Temporary Out of Class Assignments, Classified Staff**

It is recommended that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Drake, Susan	OCC	Child Care Center Assist	Child Developmt Specialist	10/01/15	06/30/16*	E-41-01
Ramirez, Ismael	CCC	Adm & Records Tech I	Adm & Records Tech II	09/28/15	10/31/15	E-45-02
Ricks, Michael	OCC	Groundskeeper, Lead	Grounds Supervisor	11/01/15	01/31/16	G-12-05

\*On call as needed

## **10. Ratification of Appointment of Short Term Hourly Staff**

It is recommended that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Bell, Edith	CCC	10/01/15	06/30/16	120215-856602	M,T,W,Th,F
Fonua, Louise	CCC	10/01/15	06/30/16	120215-856602	M,T,W,Th,F
Huynh, Tuan Anh	GWC	10/10/15	06/30/16	813040-389803	M,T,W,Th,F
Karakesisoglu, Aris	CCC	11/05/15	06/30/16	110001-847401	M,T,W,Th,F
Mercado, Paul	CCC	10/26/15	02/01/16	110001-801201	M,T,W,Th,F



Nguyen, Kirsten Vy	OCC	09/10/15	06/30/16	110001-249504 812001-249504	M,T,W,Th,F
Romero, Maricela	CCC	11/05/15	06/30/16	110001-847401	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Cabrera, Juan	CCC	11/05/15	06/30/15	110001-804513	M,T,W,Th,F
Callahan, Delaney	OCC	10/19/15	06/30/16	812001-201592 110001-201591 124028-201591	M,T,W,Th,F
Carillo, Nicholas	CCC	10/19/15	06/30/16	110001-160900	M,T,W,Th,F
Gherghina, Mihai	OCC	09/01/15	06/30/16	110001-201501	M,T,W,Th,F
Ly, Christine	CCC	10/01/15	06/30/16	120215-856602	M,T,W,Th,F
Nguyen, Linda	OCC	10/12/15	06/30/16	110001-200201	M,T,W,Th,F
Sanchez, Jose	OCC	10/12/15	06/30/16	110001-201701	M,T,W,Th,F
Stubbs, Alyssa	GWC	11/05/15	06/30/15	110001-324104	M,T,W,Th,F
Tran, Nicole	OCC	10/10/15	06/30/16	812001-201592 110001-201591	M,T,W,Th,F
Trofimova, Alexandra	CCC	10/12/15	06/30/16	124002-856201	M,T,W,Th,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Aguilar Figueroa, Jose	OCC	10/10/15	06/30/16	812020-205401	M,T,W,Th,F

Barcenas, Pierre	OCC	10/12/15	06/30/16	127005-258900	M,T,W,Th,F
Cano, Carlos	CCC	10/29/15	06/30/16	110001-885100	M,T,W,Th,F
Carmona, Martha	OCC	09/11/15	06/30/16	812020-205404	M,T,W,Th,F
Dzida, Albert	CCC	11/05/15	06/30/16	110001-885100	M,T,W,Th,F
Harris, Robert	OCC	10/01/15	12/31/15	812010-266851 812030-212702 812030-212723	M,T,W,Th,F
Reinemann, Tina	OCC	09/22/15	06/30/16	330001-259101	M,T,W,Th,F
Weathersby, Brandon	GWC	09/20/15	09/21/15	813010-389803	Sun, M

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Francis, Kirk	GWC	11/05/15	06/30/16	813001-317107	M,T,W,Th,F
Tran, Dominique	GWC	10/10/15	06/30/15	124403-649507	M,T,W,Th,F

#### **11. Ratification of Appointment of Substitute Classified**

None.

#### **12. Ratification of Appointment of Student Workers**

It is recommended that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

##### Coastline College

Nguyen, Helen

##### Golden West College

Marquina Popoca, Leonard

Nguyen Vu, Khanh K.

##### Orange Coast College

Alsaihati, Taher

Carroll, Khalilah

Caughill, James

Davis, Chyna  
Donley, Erlyn  
Haddad, Michele  
Hernandez, Denisse  
Koch, Christiana  
Martinez, Daniela Isabel  
Morales, Esther  
Nahodil, Kamie  
Nguyen, Tran  
Pham, Thao Ngoc  
Tran, Edward  
Tran, Quan  
Truong, Tuyen  
Vu, My  
Waunch, Tina  
Woolsey, Chelsea