

# **Regular/Organizational Meeting**

## **Board of Trustees**

### **Coast Community College District**

#### **District Board Room**

**4:00 p.m. Closed Session, 6:00 p.m. Open Session**

**Wednesday, December 9, 2015**

## **MINUTES\***

A Regular/Organizational Meeting of the Board of Trustees of the Coast Community College District was held on December 9, 2015 in the Board Room at the District Office.

### **1.00 Preliminary Matters**

#### **1.01 Call to Order**

Board President Prinsky called the meeting to order at 4:00 p.m.

#### **1.02 Roll Call**

Trustees Present: Trustees Prinsky, Grant, Hornbuckle, Patterson and Moreno  
Student Trustee Cronk joined the meeting at 6:00 p.m.

Trustees Absent: None

#### **1.03 Public Comment (Closed Session - Items on Agenda)**

Mr. Christopher Boyle addressed the Board at this time regarding a student resolution.

#### **1.04 Recess to Closed Session**

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public)

The Board recessed to Closed Session at 4:07 p.m. to discuss the following:

**a. Public Employee Performance Evaluation**  
(Pursuant to *Government Code* Section 54957)

Position: District Director of the Office of the Board of Trustees/Secretary of the Board

**b. Conference with Labor Negotiator**  
(Pursuant to *Government Code* Section 54957.6)

District Negotiators: Dr. Cindy Vyskocil, Vice Chancellor Human Resources  
and Mr. Randy Erickson, Zampi, Determan and Erickson, LLP

Employee Groups:  
Educational Administrators,  
Coast Federation of Classified Employees (CFCE),  
Coast Community College Association-California Teachers  
Association/National Education Association (CCCA-CTA/NEA),  
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),  
Unrepresented Employees: Association of Confidential Employees (ACE),  
Unrepresented Employees: Coast District Management Association (CDMA)

**c. Public Employee Discipline/Dismissal/Release**  
(Pursuant to *Government Code* Section 54957)

**d. Public Employment** (Pursuant to *Government Code* 54957(b)(1))

1. Ratification of Special Assignments, Academic Staff
2. Ratification of Appointment of Substitutes, Academic Staff
3. Approval of Appointment of Full Time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators  
Dean, Counseling  
Director Career and Technical Education/Grant Development  
Acting Vice President Administrative Services  
  
Reappointment  
Dean
6. Approval of Appointment of Classified Management  
Employee/Employer Relations Coordinator  
Controller  
Assistant Director Maintenance and Operations  
Acting Manager, Facilities and Construction  
Acting Director, Campus Security and Emergency Management  
Interim Director, Campus Security and Emergency Management
7. Approval of Appointment of Classified Staff  
Graphic Designer  
Admissions & Records Technician  
Outreach Program Specialist  
Admissions & Records Technician II  
Allied Health Program Assistant  
Instructional Associate-Photo  
Staff Assistant Sr – Student Success & Support Programs

Staff Assistant Sr – Curriculum  
Administrative Assistant to the VP of Instruction  
Staff Specialist, Assessment Center  
Accounting Analyst – Student Accounts Receivable

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Staff  
Staff Assistant Sr  
Special Assignment  
Facilities Development Coordinator  
Administrative Assistant to the VP  
Instructional Associate
10. Ratification of Appointment of Short Term Hourly Staff
11. Ratification of Appointment of Substitute, Classified Staff
12. Ratification of Appointment of Student Workers.

**e. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "d-1" of Government Code Section 54956.9)

URS Corporation vs. Coast Community College District, Arbitration  
Rikki Selby vs. Coast Community College District, Orange County Superior Court Case No.  
30-2013-00630181  
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento County  
Superior Court Case No. 34-2013-8000-1441  
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior Court Case  
No. 34-2013-80001564  
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No.  
34-2013-80001665  
Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No.  
480- 2014-00049  
Stephen Whitson vs. Coast Community College District, Orange County Superior Court Case  
No. 30-2014-00700920  
Coast Community College District et al. vs. Commission on State Mandates, Sacramento  
County Superior Court Case No. 34-2014-80001842  
Scott Hays vs. Coast Community College District et al., Orange County Superior Court Case  
No. 30-2014-00734887  
Reginald Lewis vs. Coast Community College District et al., DFEH Case No. 359115-125003  
State of California et al. vs. Office Depot, Inc., Los Angeles County Superior Court Case No.  
BC410135  
Connie Judson vs. The Chicago School of Professional Psychology et al., Orange County  
Superior Court Case No. 30-2014-00756749  
Coast Federation of Classified Employees vs. Coast Community College District, Public  
Employee Relations Board Case No. LA-CE-6003-E  
Evangelina Ramirez vs. Coast Community College District, Orange County Superior Court  
Case No. 30-2015-00777176  
Coast Community College District vs. Coast Federation of Classified Employees, Public  
Employment Relations Board Case No. LA-UM-907-E  
Constance George vs. Coast Community College District, Department of Fair Employment  
and Housing Case No. 604515-169492



Jorge Ascencio vs. Coast Community College District, et al., Department of Fair Employment and Housing Case No. 525092-154013  
Heidi Mattingly-Viers vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00819631

**f. Conference with Legal Counsel: Anticipated Litigation**

Potential initiation of litigation pursuant to sub-section "d-4" of Government Code Section 54956.9. One case.

**g. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to *Government Code* Section 54956.9 (d)(2)

**1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Prinsky at 6:08 p.m.

**1.06 Pledge of Allegiance**

Trustee Grant led the Pledge of Allegiance.

**1.07 Report of Action in Closed Session**

District Director of the Office of the Board of Trustees/Secretary of the Board, Ms. Julie Frazier-Mathews reported the following action from Closed Session:

For **Item 1.04 b. Conference with Labor Negotiator (Coast Federation of Classified Employees CFCE)**, on a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted unanimously to approve three Memorandum of Understanding, #15-06 Promotion, #15-7 Movement on the Salary Schedule, and #15-8 Longevity Pay between Coast Community College District and Coast Federation of Classified Employees.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Cronk
Abstain:	None

For **Item 1.04 c. Public Employee Discipline/Dismissal/Release**, on a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted unanimously to not renew the employment agreement of a Dean and be placed on administrative leave through June 30, 2016.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Cronk
Abstain:	None



For **Item 1.04 d. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to approve all personnel items as amended, subsequent to approval of employment agreements as appropriate. (See Appendix pages 30-40)

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, and Moreno  
Noes: Trustee Patterson  
Absent: Student Trustee Cronk  
Abstain: None

For **Item 1.04 e. Conference with Legal Counsel: Existing Litigation (Coast Federation of Classified Employees vs. Coast Community College District, Public Employee Relations Board Case No. LA-CE-6003-E)**, on a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted unanimously to respond to the complaint.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson and Moreno  
Noes: None  
Absent: Student Trustee Cronk  
Abstain: None

For **Item 1.04 e. Conference with Legal Counsel: Existing Litigation (Heidi Mattingly-Viers vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00819631)**, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to respond to the lawsuit.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson and Moreno  
Noes: None  
Absent: Student Trustee Cronk  
Abstain: None

## **1.08 Public Comment**

Ms. Alexandra Rojas and Mr. Jim Hildreth addressed the Board.

## **1.09 Acceptance of Retirements**

The Board expressed appreciation and congratulations to the following retiree with 10 or more years service to the Coast Community College District:

### **Classified**

Mary Nutt, GWC, Course Assistant 1, retirement effective November 30, 2015

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to accept this retirement.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Moreno, Patterson and Cronk
Noes:	None
Absent:	None
Abstain:	None

## **2.00 Organization of the Board**

### **2.01 Board Officer Elections**

#### **a. Election of Board President**

Trustee Patterson made a motion that was seconded by Student Trustee Cronk to elect Jim Moreno as Board President. The motion failed with the following vote:

Ayes:	Trustees Moreno, Patterson and Cronk
Noes:	Trustees Grant and Hornbuckle
Absent:	None
Abstain:	Trustee Prinsky

On a motion by Trustee Hornbuckle, seconded by Student Trustee Cronk, the Board voted to elect David Grant as Board President.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Hornbuckle, Moreno, Patterson and Cronk
Noes:	None
Absent:	None
Abstain:	Trustee Grant

#### **b. Election of Board Vice President**

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to elect Mary Hornbuckle as Board Vice President.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, and Cronk
Noes:	Trustees Moreno and Patterson
Absent:	None
Abstain:	None

#### **c. Election of Board Clerk**

Trustee Moreno made a motion that was seconded by Trustee Patterson to elect Trustee Patterson as Board Clerk. The motion failed with the following vote:

Ayes: Trustees Moreno and Cronk  
Noes: Trustees Grant, Patterson and Hornbuckle  
Absent: None  
Abstain: Trustee Prinsky

At the request of Trustee Patterson, the Board revoted on this motion. The motion failed with the following vote:

Ayes: Trustees Moreno, Patterson and Cronk  
Noes: Trustees Grant and Hornbuckle  
Absent: None  
Abstain: Trustee Prinsky

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to elect Lorraine Prinsky as Board Clerk. The motion carried with the following vote:

Ayes: Trustees Hornbuckle, Grant, Prinsky and Cronk  
Noes: Trustees Moreno and Patterson  
Absent: None  
Abstain: None

The Chancellor acknowledged Board President Prinsky, Board Vice President Grant and Board Clerk Hornbuckle for their service to the District during 2015.

**Item 3.01 Reports from the Presidents of Student Government Organizations** was moved forward in the agenda.

The following representatives of Student Government Organizations addressed the Board:

Ms. Naomi Lambert, Coastline Community College  
Ms. Riley Alexander, Orange Coast College

**Item 3.02 Faculty/Student/Program Highlight** was moved forward in the agenda. Ms. Claudia Lee, Dean of Enrollment Services, Ms. Jennifer Ortberg, Director of Admissions and Records, Ms. Adrienne Burton, Director of Financial Aid, and student Mr. Adam Swick highlighted Golden West College's Drop for Nonpayment Initiative.

## **2.02 Recess for Reception**

The Board recessed for a Reception at 7:01 p.m. and reconvened at 7:20 p.m.

## **3.00 Informative Reports**

### **3.01 Reports from the Presidents of Student Government Organizations**

This item was heard earlier in the meeting.

### **3.02 Faculty/Student/Program Highlight**

This item was heard earlier in the meeting.



### **3.03 DIS – Review of Quarterly Financial Status Report**

Vice Chancellor of Finance and Administrative Services, Dr. Andy Dunn, gave a brief overview of the Quarterly Financial Status Report, and responded to Trustees' questions.

### **3.04 DIS – Quarterly Reports on Measure M**

Vice Chancellor Dunn gave an overview of the Quarterly Report on Measure M.

### **3.05 GWC – Informational Review of Proposed College Projects**

Golden West College President Bryan gave an update to the Board on proposed college projects and responded to Trustees' questions. In consideration of Board Resolution 15-02 and RFP 2054, Golden West College would be proceeding with the development of the property with the most responsive bidder, Goals Soccer Centers. This development would provide the College and the community with new five-on-five and seven-on-seven soccer facility and improvements to our existing collegiate soccer field and softball fields. This joint-use agreement would allow the College to provide four sections of soccer (33.5 FTES) per semester, intramural activities for current students, afterschool programs for the Boys & Girls Club, additional opportunities for community outreach, and potential revenue for metered parking spaces. President Bryan indicated Golden West was working with General Counsel to outline the terms of the agreement, which they anticipated would be brought forward for approval at the January 2016 Board meeting. The agreement would generate revenue at an amount to be determined and benefits that value over \$300,000 annually.

Golden West College would formally initiate discussions with Junior Achievement of Southern California to conduct a three-to five-month feasibility study for the possible establishment of a Finance Park at Golden West College for Orange County 8<sup>th</sup> grade and 11-12<sup>th</sup> grade students to participate in life skills related to developing family financial competence. Through the study, a business plan and strategic objectives would be determined, a program advisory committee formed, a campaign structure developed and a potential location investigated. Upon completion of the feasibility study, an agreement would be developed in consultation with our District General Counsel.

## **4.00 Matters for Review, Discussion and/or Action**

### **4.01 Board Meeting Dates**

The Board reviewed upcoming meeting dates.

### **4.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed the meetings and conferences of the ACCT, AACC, CCLC and CCCT.

### **4.03 Board Directives Log**

The Board reviewed the Board Directives Log.

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to add an item to the Monthly Board Log for a Diversity and Equity Hiring Update in April 2016, and the due date for the annual report on Diversity to be revised to September 2016.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

#### **4.04 DIS – Board Policy for First Reading**

Board Policy 7110 Delegation of Authority, Human Resources, was reviewed for first reading and would be returned to the next agenda for action.

#### **4.05 DIS – Appointments to Auxiliary Organizations and County Department of Education Groups**

##### **a. Appointments of Trustee Representatives to Serve as Liaisons to District Auxiliary Organizations**

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to make the following changes to Trustee representation as liaisons to District Auxiliary Organizations for Calendar Year 2016:

Coast Community College District Foundation:	Trustee Lorraine Prinsky
Orange Coast College Foundation:	Trustee David Grant
Golden West College Foundation:	Trustee Jim Moreno
Coastline Community College Foundation:	Trustee Jerry Patterson
Coast Community College Enterprise Corp.	Trustee Mary Hornbuckle

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

##### **b. Appointment to Trustee to Serve on the Nominating Committee for Orange County on School District Organization**

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to appoint Trustee Prinsky to serve on the Nominating Committee for Orange County for Calendar Year 2016.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

**c. Appointment of Trustee to Serve on Orange County School Board's Political Action Group Effort (PAGE)**

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to appoint Trustee Hornbuckle to continue to serve on Orange County School Board's Political Action Group Effort (PAGE) for Calendar Year 2016.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

**d. Appointment of Trustee to Serve on Orange County Legislative Task Force**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to appoint Trustee Patterson to continue to serve on the Orange County Legislative Task Force for Calendar Year 2016.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

**4.06 DIS – Discussion and Possible Action Regarding a Follow-Up Response to the Grand Jury**

After discussion, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to respond verbally that the salary stipend had been posted on the website.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

**5.00 Consent Calendar (Items 5.01 – 19.01)**

**Item 12.03 GWC – Institutional Memberships** was pulled for discussion.



On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to ratify the balance of the Consent Calendar with a correction to **Item 10.05, Standard Independent Contractor Agreement for Don Daves-Rougeaux** to correct the cost to \$10,000 per visit for four visits.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to ratify **Item 12.03 GWC Institutional Memberships**.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

## **20.00 DISCUSSION CALENDAR**

### **21.00 Approval of Standard Agreements in Excess of \$86,000**

#### **21.01 DIS - Approve Addendum No. 1 to Standard Professional Services Agreement with The Solis Group for Labor Compliance and Local Hire Monitoring and Reporting Services; Orange**

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve Addendum No. 1 to Standard Professional Services Agreement between the Solis Group and Coast Community College District for additional services to provide labor compliance and local hire monitoring services for the new Math, Business, Computing Center building (IDC Complex) (Project 15.2-OCC).

**Fiscal Impact:** \$10,372 Previous Contract Amount: \$134,836; New Contract Amount: \$145,208 (Measure M GOB Fund)

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, and Cronk  
Noes: Trustee Moreno  
Absent: None  
Abstain: None

**21.02 DIS - Approve Addendum No. 2 to Standard Architectural Services Agreement with HMC Architects for the Golden West College Mathematics and Science Building Project**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Addendum No. 2 to Standard Architectural Services Agreement between HMC Architects and the Coast Community College District for additional engineering services including quantifying all hazardous materials, assessing the storage and use of such materials, and a determination as to appropriate engineering controls for fire protection. Compensation was amended to include the following: Fire Engineering Fee Amount: \$7,080

**Fiscal Impact:** \$7,080 Previous Contract Amount: \$4,059,160; New Contract Amount: \$4,066,240 (GWC Measure M GOB Fund)

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

**21.03 DIS - Approve Standard Professional Services Agreement with C.E.M. Lab, Inc. for Material Testing and Inspection Services; Golden West College Public Safety Building Project**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the Standard Professional Services agreement with C.E.M. Lab, Inc. for Material Testing and Inspection Services at the Golden West College Public Safety Building Project. On May 7, 2014, the Board approved C.E.M. Lab, Inc. to perform geotechnical, material testing, and special inspection services for this project. There was a significant increase in the scope of this work due in large part to a change in the Division of State Architects (DSA) inspection procedures which required an increased level of field verification, unforeseen underground conditions, and the extended duration of this project.

This agreement represented a best estimate of the required scope through project completion. Actual costs to be billed on a time-and-materials basis as verified by the DSA Inspector of Record.

**Fixed Fee Amount:** \$105,940

**Contract Terms:** December 10, 2015 through June 30, 2016

**Fiscal Impact:** \$105,940 (Measure M General Obligation Bond Fund)

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None



**21.04 DIS - Approve Addendum No. 1 to Standard Architectural Services Agreement with Lionakis for the Orange Coast College Business Education Building 12, 13 and 14 Tenant Improvement**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve Addendum No. 1 to Standard Architectural Services Agreement between Lionakis and the Coast Community College District. On October 7, 2015, the Board of Trustees approved a Standard Architectural Services Agreement with Lionakis for improvements and reconfiguration of the Business Education Wing (buildings 12, 13, & 14) at Orange Coast College. These buildings would be reconfigured to serve as the college Multi-cultural Center, Honor's College, and shared conference space. This amendment would expand Lionakis' scope of work to include the planning and interior design of these spaces.

**Fiscal Impact:** \$3,130 Previous Contract Amount: \$160,200; New Contract Amount: \$163,330 (Measure M GOB Fund)

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

**21.05 OCC - Approve Standard Independent Contractor Agreement between InfoMagnus and Coast Community College District (Orange Coast College)**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Standard Independent Contractor Agreement between InfoMagnus and the Coast Community College District (Orange Coast College). InfoMagnus would develop and maintain a dashboard-based Student Equity Information System that would increase real-time access to student equity data (including outreach, enrollment process, and academic standing) to increase ease of access and intervention strategies for faculty and program staff working toward student success.

**Contract Terms:** December 10, 2015 through June 30, 2018

**Fiscal Impact:** Flat rate of \$314,300 to be funded from Student Equity Program

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None



## **22.00 Ratification/Approval of General Items of Business**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve **Items 22.01 through 22.51**, noting the revision to **Item 22.49** changing the ending date to June 30, 2017:

### **22.01 DIS - Approval of Amendment to Employment Agreement (Kevin Ballinger)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DL, Range 34 Step 15 (currently \$161,583) to Schedule DD Range 38 Step 5 (currently \$161,583) including longevity pay of \$9,000. All other terms and conditions of the Agreement remained the same.

### **22.02 DIS – Approval of Amendment to Employment Agreement (Robyn Brammer)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DD, Range 32 Step 7 (currently \$142,605) to Schedule DD Range 34 Step 6 (currently \$142,605). All other terms and conditions of the Agreement remained the same.

### **22.03 DIS - Approval of Amendment to Employment Agreement (Kristin Clark)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DL, Range 34 Step 15 (currently \$161,583) to Schedule DD Range 38 Step 5 (currently \$161,583) including longevity pay of \$9,000. All other terms and conditions of the Agreement remained the same.

### **22.04 DIS - Approval of Amendment to Employment Agreement (Jeffrey Courchaine)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DD, Range 32 Step 7 (currently \$142,605) to Schedule DD Range 34 Step 6 (currently \$142,605). All other terms and conditions of the Agreement remained the same.

### **22.05 DIS - Approval of Amendment to Employment Agreement (Dana Emerson)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DD, Range 32 Step 4 (currently \$115,976) to Schedule DD Range 34 Step 3 (currently \$115,976). All other terms and conditions of the Agreement remained the same.

### **22.06 DIS - Approval of Amendment to Employment Agreement (Albert Gasparian)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DL, Range 32 Step 9 (currently \$145,605) to Schedule DD Range 34 Step 6 (currently \$145,605) including longevity pay of \$3,000. All other terms and conditions of the Agreement remained the same.

### **22.07 DIS - Approval of Amendment to Employment Agreement (David Gatewood)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DD, Range 32 Step 7 (currently \$142,605) to Schedule DD Range 34 Step 6 (currently \$142,605). All other terms and conditions of the Agreement remained the same.

**22.08 DIS - Approval of Amendment to Employment Agreement (Tara Giblin)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DD, Range 32 Step 6 (currently \$133,118) to Schedule DD Range 34 Step 5 (currently \$133,118). All other terms and conditions of the Agreement remained the same.

**22.09 DIS - Approval of Amendment to Employment Agreement (Joycelyn Groot)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DL, Range 33 Step 15 (currently \$156,597) to Schedule DD Range 35 Step 6 (currently \$156,597) including longevity pay of \$9,000. All other terms and conditions of the Agreement remained the same.

**22.10 DIS - Approval of Amendment to Employment Agreement (Kevin Henson)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DD, Range 32 Step 7 (currently \$142,605) to Schedule DD Range 34 Step 6 (currently \$142,605). All other terms and conditions of the Agreement remained the same.

**22.11 DIS - Approval of Amendment to Employment Agreement (Janet Houlihan)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DL, Range 34 Step 15 (currently \$161,583) to Schedule DD Range 38 Step 5 (currently \$161,583) including longevity pay of \$9,000. All other terms and conditions of the Agreement remained the same.

**22.12 DIS - Approval of Amendment to Employment Agreement (David Hudson)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DL, Range 32 Step 15 (currently \$151,605) to Schedule DD Range 34 Step 6 (currently \$151,605) including longevity pay of \$9,000. All other terms and conditions of the Agreement remained the same.

**22.13 DIS - Approval of Amendment to Employment Agreement (Ron Johnson)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DD, Range 32 Step 7 (currently \$142,605) to Schedule DD Range 34 Step 6 (currently \$142,605). All other terms and conditions of the Agreement remained the same.

**22.14 DIS - Approval of Amendment to Employment Agreement (Nancy Jones)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DD, Range 32 Step 7 (currently \$142,605) to Schedule DD Range 34 Step 6 (currently \$142,605). All other terms and conditions of the Agreement remained the same.



**22.15 DIS - Approval of Amendment to Employment Agreement (Ron Lowenberg)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DL, Range 32 Step 12 (currently \$148,605) to Schedule DD Range 34 Step 6 (currently \$148,605) including longevity pay of \$6,000. All other terms and conditions of the Agreement remained the same.

**22.16 DIS - Approval of Amendment to Employment Agreement (Michael Mandelkern)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DL, Range 32 Step 15 (currently \$151,605) to Schedule DD Range 34 Step 6 (currently \$151,605) including longevity pay of \$9,000. All other terms and conditions of the Agreement remained the same.

**22.17 DIS - Approval of Amendment to Employment Agreement (Carla Martinez)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DD, Range 32 Step 6 (currently \$133,118) to Schedule DD Range 34 Step 5 (currently \$133,118). All other terms and conditions of the Agreement remained the same.

**22.18 DIS - Approval of Amendment to Employment Agreement (Jane McLaughlin)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DD, Range 32 Step 3 (currently \$108,268) to Schedule DD Range 34 Step 3 (currently \$115,976). All other terms and conditions of the Agreement remained the same.

**22.19 DIS - Approval of Amendment to Employment Agreement (Alexis Miranda)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DD, Range 32 Step 7 (currently \$142,605) to Schedule DD Range 34 Step 6 (currently \$142,605). All other terms and conditions of the Agreement remained the same.

**22.20 DIS - Approval of Amendment to Employment Agreement (Ross Miyashiro)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DD, Range 34 Step 7 (currently \$152,586) to Schedule DD Range 38 Step 5 (currently \$152,586). All other terms and conditions of the Agreement remained the same.

**22.21 DIS - Approval of Amendment to Employment Agreement (Kathryn Mueller)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DL, Range 32 Step 12 (currently \$148,605) to Schedule DD Range 34 Step 6 (currently \$148,608) including longevity pay of \$6,000. All other terms and conditions of the Agreement remained the same.



**22.22 DIS - Approval of Amendment to Employment Agreement (Christine Nguyen)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DL, Range 34 Step 15 (currently \$161,583) to Schedule DD Range 38 Step 5 (currently \$161,583) including longevity pay of \$9,000. All other terms and conditions of the Agreement remained the same.

**22.23 DIS - Approval of Amendment to Employment Agreement (Madjid Niroumand)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DL, Range 32 Step 9 (currently \$145,605) to Schedule DD Range 34 Step 6 (currently \$145,605) including longevity pay of \$3,000. All other terms and conditions of the Agreement remained the same.

**22.24 DIS - Approval of Amendment to Employment Agreement (Richard Pagel)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DL, Range 34 Step 15 (currently \$161,583) to Schedule DD Range 38 Step 5 (currently \$161,583) including longevity pay of \$9,000. All other terms and conditions of the Agreement remained the same.

**22.25 DIS - Approval of Amendment to Employment Agreement (Hue Pham)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DL, Range 32 Step 15 (currently \$151,605) to Schedule DD Range 34 Step 6 (currently \$151,605) including longevity pay of \$9,000. All other terms and conditions of the Agreement remained the same.

**22.26 DIS - Approval of Amendment to Employment Agreement (Omid Pourzanjani)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DD, Range 34 Step 7 (currently \$152,586) to Schedule DD Range 38 Step 5 (currently \$152,586). All other terms and conditions of the Agreement remained the same.

**22.27 DIS - Approval of Amendment to Employment Agreement (Michelle Priest)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DD, Range 32 Step 6 (currently \$133,118) to Schedule DD Range 34 Step 5 (currently \$133,118). All other terms and conditions of the Agreement remained the same.

**22.28 DIS - Approval of Amendment to Employment Agreement (Vincent Rodriguez)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DL, Range 34 Step 15 (currently \$161,583) to Schedule DD Range 38 Step 5 (currently \$161,583) including longevity pay of \$9,000. All other terms and conditions of the Agreement remained the same.

**22.29 DIS - Approval of Amendment to Employment Agreement (Claudia Saddul)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DD, Range 32 Step 7 (currently \$142,605) to Schedule DD Range 34 Step 6 (currently \$142,605). All other terms and conditions of the Agreement remained the same.

**22.30 DIS - Approval of Amendment to Employment Agreement (Daniel Shrader)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DD, Range 32 Step 7 (currently \$142,605) to Schedule DD Range 34 Step 6 (currently \$142,605). All other terms and conditions of the Agreement remained the same.

**22.31 DIS - Approval of Amendment to Employment Agreement (Michael Sutliff)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DD, Range 32 Step 7 (currently \$142,605) to Schedule DD Range 34 Step 6 (currently \$142,605). All other terms and conditions of the Agreement remained the same.

**22.32 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Kevin Ballinger)**

The reappointment of the Educational Administrator Employment Agreement with Kevin Ballinger, OCC, to serve as Vice President, commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$162,728 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**22.33 DIS - Approval of Reappointment of the Educational Administrator Employment Agreement (Robin Bachmann)**

The reappointment of the Educational Administrator Employment Agreement with Robin Bachmann, GWC to serve as Associate Dean/Director, Student Health Center, commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$118,976 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**22.34 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Chad Bowman)**

The reappointment of the Educational Administrator Employment Agreement with Chad Bowman, GWC, to serve as Director, Accessibility Center for Education, commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$108,268 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.



**22.35 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Beverly Brownell)**

The reappointment of the Educational Administrator Employment Agreement with Beverly Brownell, GWC, to serve as Associate Dean, School of Nursing, commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$115,976 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**22.36 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Robyn Brammer)**

The reappointment of the Educational Administrator Employment Agreement with Robyn Brammer, GWC, to serve as Dean of Counseling & Social Sciences, commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$152,586 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**22.37 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Ricky Hicks)**

The reappointment of the Educational Administrator Employment Agreement with Ricky Hicks, GWC, to serve as Coordinator, Criminal Justice Training Center, commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$82,199 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**22.38 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Tara Giblin)**

The reappointment of the Educational Administrator Employment Agreement with **Tara Giblin**, OCC, to serve as Dean, Math & Sciences, commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$142,605 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**22.39 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Olivia Martinez)**

The reappointment of the Educational Administrator Employment Agreement with Olivia Martinez, OCC, to serve as Director, DSPS, commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$101,066 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.



**22.40 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Michael Mandelkern)**

The reappointment of the Educational Administrator Employment Agreement with Michael Mandelkern, OCC, to serve as Dean, commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$152,586 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**22.41 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Ron Lowenberg)**

The reappointment of the Educational Administrator Employment Agreement with Ron Lowenberg, GWC, to serve as Dean, commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$152,586 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**22.42 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Madjid Niroumand)**

The reappointment of the Educational Administrator Employment Agreement with Madjid Niroumand, OCC, to serve as Dean, commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$152,586 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**22.43 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Christine Nguyen)**

The reappointment of the Educational Administrator Employment Agreement with Christine Nguyen, CCC, to serve as Vice President, Administrative Services commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$162,728 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**22.44 DIS - Approval of Amendment to Employment Agreement (Stephen Tamanaha)**

Effective January 1, 2016 Section 6 of the Agreement was revised to change the salary range from Salary Schedule DD, Range 32 Step 6 (currently \$133,118) to Schedule DD Range 34 Step 5 (currently \$133,118) plus longevity pay of \$3,000. All other terms and conditions of the Agreement remained the same.

**22.45 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Stephen Tamanaha)**

The reappointment of the Educational Administrator Employment Agreement with Stephen Tamanaha, OCC, to serve as Dean, Student Success and Support Services, commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$142,605 annually based on the

appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**22.46 DIS – Approval of Reappointment of Educational Administrator Employment Agreement (Derek Vergara)**

The reappointment of the Educational Administrator Employment Agreement with Derek Vergara, OCC, to serve as Associate Dean, Title IX & Student Relations, commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$115,976 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**22.47 DIS - DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Sylvia Worden)**

The reappointment of the Educational Administrator Employment Agreement with Sylvia Worden, OCC, to serve as Associate Dean/Director, Student Health Center, commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$95,181 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**22.48 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Aeron Zentner)**

The reappointment of the Educational Administrator Employment Agreement with Aeron Zentner, CCC, to serve as Administrative Director, Institutional Effectiveness & Planning, commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$142,605 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**22.49 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Michael Sutliff)**

The reappointment of the Educational Administrator Employment Agreement with Michael Sutliff, OCC, to serve as Dean, commencing on July 1, 2016 and ending on June 30, 2017. Compensation to be \$152,586 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**22.50 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Vincent Rodriguez)**

The reappointment of the Educational Administrator Employment Agreement with Vincent Rodriguez, CCC, to serve as Vice President of Instruction, commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$162,728 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.



**22.51 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Ross Miyashiro)**

The reappointment of the Educational Administrator Employment Agreement with Ross Miyashiro, CCC, to serve as Vice President, Student Services, commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$162,728 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

**22.52 DIS - Bid Tabulations and Award of Contract For Orange Coast College Computing Center Roof Rehabilitation Project Bid No. 2071**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to award Bid No. 2071 for Orange Coast College Computing Center Roof Rehabilitation Project to the lowest responsive and responsible bidder, Rite-Way Roof Corporation. The President of the Board of Trustees, or designee, was authorized to sign any related documents indicating approval by the Board of Trustees. This project was granted \$250,000 in State Scheduled Maintenance/Special Repairs funding.

**Comments:** Notices were published on October 29, 2015 and November 5, 2015. Nine prospective bidders attended the mandatory job walk on Monday November 6, 2015, and five bids were received and opened on November 13, 2015. Bid Results were as follows:

	<u>Total Bid</u>
<b>Rite-Way Roof Corporation</b> <b>15425 Arroe Route</b> <b>Fontana, CA 92335</b>	<b>\$279,860</b>
Letner Roofing Orange, CA	\$289,000
FC & Sons Roofing Bell Gardens, CA	\$333,993
Chapman Coast Roof Fullerton, CA	\$333,998
Best Contracting Gardena, CA	\$335,995

**Fiscal Impact:** \$279,860 (Scheduled Maintenance/Special Repairs and Capital Outlay Funds)



Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

**22.53 DIS - Authorization to Purchase Classroom Floor Covering for Coastline College Garden Grove Center using National Point Powers Alliance (NJPA) Acceptance and Award #022712-TFU**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to authorize the District to purchase classroom floor covering for Coastline Community College Garden Grove Center using NJPA Acceptance and Award #022712-TFY, having determined that this arrangement was in the District's best interest. The Board of Trustees President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** \$160,543.36 (CCC 2015/2016 Scheduled Maintenance/ Special Repairs Funds)

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

**22.54 OCC - Authorization to Purchase Two Hundred Hewlett Packard Notebook Computers for the Orange Coast College Student Loaner Program using the Western States Contracting Alliance (WSCA) Master Price Agreement Contract Number MNWNC-115 and NNNVP-133**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to authorize the District to purchase Hewlett Packard computers for the Orange Coast College Student Loaner Program using the WSCA Master Agreement and to issue related purchase orders, having determined that this arrangement is in the District's best interest. The Board President or designee was authorized to sign any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** \$135,865 (Student Equity Program Grant)

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

**22.55 DIS - Approve Change Order No. 8; Orange Coast College Mathematics, Business, and Computing Center (Interdisciplinary Complex Phase 1); Bid No. 2020**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Change Order No. 8, Orange Coast College Math, Business, Computing Center (MBCC), Bid No. 2020. The Board President, or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

In August 2013, the Board authorized contracts with nineteen prime contractors to construct the Orange Coast College MBCC. As a whole, the nineteen prime contracts totaled \$35,035,648 for the complete construction of this project. The project was completed and the college took occupancy of the building. The project team continued to work on making final adjustments to the building and close out the contracts for all trades on the project. This change order closed-out fourteen of the nineteen prime contractors. Changes were as follows:

Contractor: Inland Building Construction Co Package:1 – SWPPP, Site Maintenance and Temporary Facilities

Change Order Amount: <\$15,008>

*Final Contract Closeout* Credit for unused allowance.

Original Contract Amount: \$ \$843,000

Total Change Orders: <\$ 15,008> (1.78 % Decrease)

Contractor: Interpiping Contracting, Inc. Package: 4 – Site Utilities

Change Order Amount: \$7,731.00

*Final Contract Closeout*: Credit for unused allowance and storm drain revisions

Original Contract Amount: \$467,370

Total Change Orders: \$ 7,731 (1.65% Increase)

Contractor: Park West Landscaping, Inc. Package: 6 – landscape and Irrigation

Change Order Amount: <\$37,422.45>

*Final Contract Closeout* Credit for unused allowance.

Original Contract Amount: \$657,990

Total Change Orders: <\$ 37,422.45> (5.69% Decrease)

Contractor: Columbia Steel, Inc. Package:8 – Structural Steel & Metal Deck/Misc. Steel, Stairs & Railing

Change Order Amount: \$386,315 (1.2% Increase)

*Final Contract Closeout*. DSA structural engineers required additional steel reinforcement at the north and south stairwells, roof drains, and HVAC equipment. Additional steel supports and a stairwell had to be added to the roof access as a requirement of the updated Elevator Code for access to the elevator control rooms.

Original Contract Amount: \$4,512,848

Total Change Orders: \$ 427,067 (6.80% Increase)



Contractor: Johnson, Finch, & McClure Construction, Inc., Package: 12 – Drywall, Metal

Change Order Amount: \$27,898 (1.2% Increase)

*Final Contract Closeout.* Additional cost to install elevator enclosure framing and includes subsequent revisions to framing and credit for unused allowances

Original Contract Amount: \$2,302,670

Total Change Orders: \$ 166,569 (6.80% Increase)

Contractor: Millennium Fire Protection Corporation Package 17 – Fire Protection

Change Order Amount: \$15,410

*Final Contract Closeout.* Provide added sprinkler system to exterior walkways on the 2<sup>nd</sup> and 3<sup>rd</sup> floors and credit for used allowances

Original Contract Amount: \$318,950

Total Change Orders: \$ 15,410 (4.83% Increase)

Contractor: Inland Building Construction Co. Package 18 - Elevator

Change Order Amount: <\$3,387>

*Final Contract Closeout* Credit for unused allowance.

Original Contract Amount: \$298,900

Total Change Orders: <\$ 3,387> (1.13% Decrease)

**Original Project Contract Amount:** \$35,035,649

**Total Project Change Orders:** \$ 1,678,319.55 (4.79% Increase)

**Fiscal Impact:** \$381,536.55 (Measure M Bond Funds)

OCC Business, Math, Computing Complex (IDC)

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk

Noes: None

Absent: None

Abstain: None

**22.56 DIS - Bid Tabulations and Award of Contract For Orange Coast College Softball Field Fence Relocation Project Bid No. 2070**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to award Bid No. 2070 to the lowest responsive and responsible bidder Judge Netting, Inc. for the Orange Coast College Softball Field Fence Relocation Project. The President of the Board of Trustees, or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

**Comments:** Notices were published on October 23, 2015 and October 30, 2015. Mandatory job walk was held on Monday November 2, 2015 where five contractors attended, two bids were received and opened on November 9, 2015.

Bid Results were as follows:



	<u>Total Bid</u>
Judge Netting, Inc. 427 East 17 <sup>th</sup> Street #489 Costa Mesa, CA 92627	\$238,000
Gamma Builders, Inc Irvine, CA	\$337,340
Ace Fencing Co La Puente, CA	No bid
Quality Fence Paramount, CA	No bid
West Coast Netting Kingman, AZ	No bid

**Fiscal Impact:** \$238,000 (Measure M Bond Fund OCC Recycling Center Project)

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk  
 Noes: None  
 Absent: None  
 Abstain: None

**22.57 DIS - Opportunity for Review, Discussion and Possible Action on Board Policy 2210 Officers**

The Board discussed Board Policy 2210 Officers. On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to continue this policy to the first Board Retreat in 2016.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk  
 Noes: None  
 Absent: None  
 Abstain: None

**22.58 DIS - Approval of College Student Equity Plans 2015-16**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the 2015-2016 Student Equity Plans for Coastline Community College, Golden West College and Orange Coast College with the approval date being corrected in the reports from December 3 to December 9, 2015, and directed these reports be forwarded to the State. It was requested that each college come back to the Board at a future meeting with a brief presentation of their plan.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

### **23.00 Informative Reports**

#### **23.01 Report from the Chancellor**

Chancellor Farrell provided a brief report.

#### **23.02 Reports from the Presidents**

The following College Presidents provided reports to the Board:

Dr. Dennis Harkins, Orange Coast College  
Dr. Vince Rodriguez on behalf of Dr. Lori Adrian, Coastline Community College  
Mr. Wes Bryan, Golden West College

#### **23.03 Reports from Academic Senate Presidents**

The following Academic Senate Presidents provided reports to the Board:

Ms. Martie Ramm-Engle, Golden West College  
Ms. Margaret Lovig, Coastline Community College  
Mr. Lee Gordon, Orange Coast College

#### **23.04 Reports from Presidents of Employee Representative Groups**

Ms. Rozanne Capoccia-White, Coast District Management Association (CDMA) addressed the Board.

#### **23.05 Reports from the Board of Trustees**

Board Members provided individual reports.

### **24.00 Approval of Minutes**

#### **24.01 DIS – Approval of Minutes**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the minutes of the Special Meeting and Regular Meeting of November 18, 2015.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

## **25.00 Close of Meeting**

### **25.01 Adjournment**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to adjourn the meeting at 9:20 p.m. in memory of Rachel Perez, and the families and victims in San Bernardino.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None



Julie Frazier Mathews

District Director of the Office of the Board of Trustees/Secretary of the Board

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*



**APPENDIX**

	Pages
Public Employment.....	30-40

## **CLOSED Session 12/09/15 Board Approved**

### **1. Ratification of Special Assignments, Academic Staff**

It is recommended that ratification be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: IUM = Full Time Certificated Department Chairman, IUH = Part Time Certificated Department Chairman, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, ACS = Academic Senate, MTM = Full Time Miscellaneous Teaching Rate, MTH = Part Time Miscellaneous Teaching Rate, MIL= Military/Contract Education Teaching Rate, INM = Full Time Certificated Intersession, INH = Part Time Certificated Intersession.

#### **Coastline Community College**

##### **COUNSELING 105 TELECOURSE ASSESSMENT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Lopez, Rachelle	11/09/15	06/30/16	EXH	\$30.49
Yeh, Lauren	11/09/15	06/30/16	EXH	\$30.49

##### **FACULTY/TUTOR TRAINING**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Huynh, Jordan	10/12/15	10/31/15	EXM	\$45.07

##### **DEPARTMENT CO-CHAIR**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per LHE</u>	<u>Discipline</u>
Garcia, Eric	08/23/15	12/13/15	IUM	\$1567.00	Counseling

#### **District Office**

##### **ADULT EDUCATIONAL GRANT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Blair, Jamie	07/01/15	12/31/15	EXM	\$45.70
Bouzar, Pete	07/01/15	12/31/15	EXM	\$45.70
Boyer, Nancy	07/01/15	12/31/15	EXM	\$45.70
Colvin, Diane	07/01/15	12/31/15	EXM	\$45.70
Cottrell, Lynne	07/01/15	12/31/15	EXM	\$45.70
Craig, Erin	07/01/15	12/31/15	EXM	\$45.70
Erdkamp, Kevin	07/01/15	12/31/15	EXM	\$45.70
Feldon, Fred	07/01/15	12/31/15	EXM	\$45.70
Hutchison, Richard	07/01/15	12/31/15	EXM	\$45.70
Komenda, Virginia	07/01/15	12/31/15	EXM	\$45.70
Kuntzman, Linda	07/01/15	12/31/15	EXM	\$45.70
Lee, Lisa	07/01/15	12/31/15	EXM	\$45.70
Lerma, Maria	07/01/15	12/31/15	EXM	\$45.70
Lockwood, Frederick	07/01/15	12/31/15	EXM	\$45.70



Nauta, Dale	07/01/15	12/31/15	EXM	\$45.70
Pullman, Lori	07/01/15	12/31/15	EXM	\$45.70
Ryan, Celeste	07/01/15	12/31/15	EXM	\$45.70
Voicu, Mariana	07/01/15	12/31/15	EXM	\$45.70

### **Golden West College**

#### **PART TIME COUNSELING**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Muir, Shannon	08/13/15	12/13/15	UNT	\$59.48
Rosales, Alexandria	08/23/15	12/13/15	UNT	\$67.89

#### **HIRING COMMITTEE REPRESENTATIVE**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Mancina, Dean	10/07/15	11/09/15	EXH	\$30.49

#### **ILLUSTRATOR WORKSHOP**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Caldwell, Avery	09/01/15	09/19/15	EXM	\$45.07

#### **YOUTUBE CHANNEL STAFF DEVELOPMENT WORKSHOP**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Carter, Warren	09/01/15	09/26/15	EXM	\$45.07

#### **PROFESSIONAL DEVELOPMENT WORKSHOPS**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Burns, Stephen	10/01/15	10/30/15	EXH	\$30.49
Carter, Warren	11/01/15	11/01/15	EXM	\$45.07
Pham, Thien	07/01/15	08/23/15	EXH	\$30.49

#### **CURRICULUM & INSTRUCTION COMMITTEE**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Judd, Frederick	09/01/15	12/13/15	EXH	\$30.49

#### **DESIGN WORKSHOP GRANT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Pham, Thien	10/24/15	10/30/15	EXH	\$30.49

#### **INDIVIDUALIZED STUDY**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Per Student Unit</u>
Jones, Barbara	09/14/15	10/30/15	EXM	\$36.05
Lustig, Steven	09/14/15	10/30/15	EXH	\$36.05
Reyna, Edward	09/14/15	10/30/15	EXM	\$36.05

#### COUNSELING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Hinton, Karen	01/04/16	01/29/16	INM	\$108.17
Nguyen, Kathleen	01/04/16	01/29/16	INH	\$67.90
York, Linda	01/04/16	01/29/16	INM	\$108.17

#### CALWORKS WORKSHOP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Razo, Maria	12/01/15	12/13/15	EXH	\$30.49

#### CALWORKS REGIONAL MEETING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
York, Linda	12/14/15	12/18/15	EXM	\$45.07

### **Orange Coast College**

#### STUDENT EQUITY PROJECT WORKSHOP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Alvarez, Maribel	10/01/15	10/30/15	EXH	\$30.49
Blasius, Mary	10/01/15	10/30/15	EXH	\$30.49

#### DIRECTOR CLINICAL EDUCATION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Russell, Janet	10/22/15	12/13/15	EXH	\$30.49

#### DEVELOPMENT & TRAINING FOR MEN'S SOCCER TEAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Ketcham, Christopher	11/16/15	12/31/15	EXH	\$30.49

#### INSTRUCTIONAL LIBRARY LECTURES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Moore, Shiloh	08/23/15	12/13/15	UNT	\$64.11



#### HIRING COMMITTEE REPRESENTATIVE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Isaac, Darryl	07/01/15	07/05/15	EXM	\$45.07
Maughan, Helen	06/01/15	06/30/15	EXM	\$45.07
Raskin, Debra	06/01/15	06/30/15	EXH	\$30.49
Simpson, Melissa	07/01/15	07/31/15	EXM	\$45.07

## **2. Ratification of Appointment of Substitutes, Academic Staff**

### Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$45.90/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2015-16 academic year.

#### Golden West College

Hamilton, Ian  
Moges, Rezenet  
Tran, Thi

#### Orange Coast College

Mitchelle, Michele  
Moore, Shiloh

## **3. Approval of Appointment of Full Time Faculty**

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Gotschall, Noriko	OCC	Counselor, International Center	01/04/16	Q-I-01

### Revision to Revise Placement Due to Additional Education and Experience

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Mucino, Patricia	OCC	Counselor	01/04/16	Q-III-06*

\*Revise from Q-II-01

## **4. Ratification of Appointment of Part Time Faculty**

It is recommended that the following assignments be ratified:

## SPRING

Assignments during the period **01/30/16-05/29/16** for Coastline Community College, Golden West College and Orange Coast College and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

### Coastline Community College

<u>Name</u>	<u>LHE</u>
Liu, Wanda	4.000

### Golden West College

<u>Name</u>	<u>LHE</u>
Jackson, Amberlea	9.300

### Orange Coast College

<u>Name</u>	<u>LHE</u>
Kikawa, Jonathan	5.480
Schwenkmeyer, Karen	3.000

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2015-16 school year for the period 11/01/15 to 06/30/16, not to exceed 498 hours:

Clark, Alaina

## FALL

Assignments during the period **08/23/15-12/13/15** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

### Coastline Community College

<u>Name</u>	<u>LHE</u>
Daniels, Marion	3.000

### Golden West College

<u>Name</u>	<u>LHE</u>
Johnson, Daniel	2.980

### Orange Coast College

<u>Name</u>	<u>LHE</u>
Russell, Janet	2.250



## 5. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed.

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Contract Dates</u>	<u>Plcmt</u>
Keeler, Bruce	CCC	Dean, Counseling	01/04/16 to 06/30/17	D-34-04
Knuppel, Lisa	OCC	Director Career & Tech Educ/Grant Development	01/06/16 to 06/30/17	D-26-05

### Acting Educational Administrator Appointment

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Contract Dates</u>	<u>Plcmt</u>
Marchbank, Earnest	OCC	Acting Vice Pres Administrative Services	01/01/16 to 02/29/16	Current Placement

### ADMINISTRATOR REAPPOINTMENT

The Coast Community College District employs 50 educational administrators. During this reappointment cycle, effective 07/01/16, the following administrator is recommended for reappointment.

<b>Name</b>	<b>Position</b>	<b>Placement</b>	<b>Doctoral Stipend</b>	<b>Site</b>	<b>Chancellor's Review</b>	<b>Reappointment Term</b>
Jones, Nancy	Dean	D-32-07		CCC	x	2 years

Recommendations for reappointment are based on the following criteria:

- Review of goals and objectives
- Self-evaluation
- Peer/subordinate survey results
- Evaluate by administrator's supervisor

This administrator has completed the evaluation process, the results have been reviewed by the Chancellor, and the Chancellor recommends the reappointment listed above.

## 6. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
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Swart, Dana	DIST	Controller	01/11/16	G-30-07	D-005-16
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#### Acting Classified Management Assignment

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Assignment Dates</u>	<u>Plcmt</u>
Olufson, Janice	DIST	Acting Mgr, Facilities & Construction	01/01/16 to 02/29/16	G-22-04
Staneart, David	CCC	Acting Dir, Campus Security & Emergency Mgmt	11/01/15 to 12/31/15	G-24-03

#### Interim Assignment

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Staneart, David	CCC	Interim Dir, Campus Security & Emergency Mgmt	01/01/16	G-24-03

### **7. Approval of Appointment of Classified Staff**

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Morales, Luis	CCC	Graphic Designer	12/10/15	E-54-03	C-012-16
Ramirez, Ismael	CCC	Adm & Records Tech	12/10/15	E-45-02	C-011-16
Olague, Benjamin	GW	Outreach Program Specialist	01/04/16	E-56-01	G-009-16
Jacobi, Jami	OCC	Adm & Records Tech II	12/11/15	E-45-01	O-021-16
Aschenbrenner, Kim	OCC	Allied Health Program Assistant	01/04/16	E-52-02	O-028-16
Davis, James	OCC	Instructional Associate-Photo	01/11/16	E-48-01	O-031-16
Bola, Mary	OCC	Staff Assistant Sr – Student Success & Support Programs	12/10/15	E-54-03	O-023-16
Grande, Therese	OCC	Staff Assistant Sr – Curriculum	12/10/15	E-54-03	O-026-16
Fitzgerald, Erin	OCC	Admin Assistant to the VP of Instruction	12/10/15	E-55-01	O-030-16

#### Transfer

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>
Corcoran, Sean	GWC	Staff Specialist, Assessment Center	11/19/15	E-50-01
Smith, Travis	DIST	Acctg Analyst-Student Accts Receivable	01/04/16	E-60-03

### **8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff**



None.

## 9. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Grande, Therese	OCC	Staff Specialist	Staff Assistant Sr	11/16/15	12/18/15	E-54-03
Romero, Patricia	OCC	Accounting Fiscal Specialist	Special Assignment	11/01/15	01/30/16	E-52-05
Thissell, Lynne	DIST	Dist Facilities Support Coord	Facilities Development Coord	01/01/16	02/29/16	E-58-05

### Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Bell, Angela	DIST	Comp & Class Analyst	Special Assignment	Extend from 12/31/15 to 03/31/16	J-60-05
Hardy, Carmella	OCC	Staff Aide	Admin Asst to the VP	Extend from 10/31/15 to 01/31/16	E-55-03
Schulte, Rita	OCC	Accounting/Fiscal Specialist	Special Assignment	Extend from 09/30/15 to 12/31/15	E-52-05
Shimizu, Craig	OCC	Lab Instr Asst- Agr/Bio 10 mo	Instructional Associate	Extend from 08/17/15 to 12/31/15	E-48-04

## 10. Ratification of Appointment of Short Term Hourly Staff

It is recommended that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the

following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Acosta, Claudia	GWC	11/08/15	06/30/16	110001-307102	M,T,W,Th,F
Burton, Christina	GWC	12/10/15	06/30/16	124015-361717	M,T,W,Th,F
Chavis, James	GWC	11/10/15	06/30/16	124136-349302	M,T,W,Th,F
Cortez, Christy	OCC	01/25/16	06/30/16	110001-210100	M,T,W,Th,F
De Nicola, Christine	OCC	11/02/15	01/25/16	110001-204001	M,T,W,Th,F
Durkee, Dolores	CCC	11/16/15	06/30/16	124044-859301	M,T,W,Th,F
Le, Khang	OCC	11/01/15	06/30/16	110001-200110	M,T,W,Th,F
Naea, Jasmine	GWC	02/01/16	06/30/16	124031-348604 124031-348605 110001-348601 120151-354701	M,T,W,Th,F
Nguyen, Trang	OCC	10/26/15	06/30/16	124035-249301	M,T,W,Th,F
Norris, Brenna	GWC	12/10/15	06/30/16	110001-307201 120120-357400	M,T,W,Th,F M,T,W,Th,F
Pinner, Cheyenne	OCC	01/25/16	06/30/16	110001-210100	M,T,W,Th,F
Sanchez, Heather	GWC	11/19/15	06/30/16	110001-349501	M,T,W,Th,F
Shih, Kathy	CCC	12/10/15	06/30/16	818030-847512	M,T,W,Th,F
Tran, Nhi Thao	GWC	11/09/15	06/30/16	110001-370701	M,T,W,Th,F
Vo, Kristine A.	GWC	11/09/15	06/30/16	110001-370701	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.



<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Mack, Ricardo	OCC	11/01/15	06/30/16	110001-210100	M,T,W,Th,F
Ramirez, Danielle	OCC	11/09/15	06/30/16	110001-274100	M,T,W,Th,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Clark, Eric	OCC	11/10/15	06/30/16	127005-258900	M,T,W,Th,F
New, Haley	OCC	09/08/15	06/30/16	330001-259101	M,T,W,Th,F
Schindler, David	OCC	11/23/15	06/30/16	110001-285301	M,T,W,Th,F
Stephens, Michelle	OCC	09/23/15	06/30/16	330001-259101	M,T,W,Th,F
Thompson, Jerry	CCC	12/05/15	06/30/16	110001-885100	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
De Salva, Kathleen	DIST	12/10/15	06/30/16	110001-160600	M,T,W,Th,F
Lee, Jamaal	OCC	10/02/15	06/30/16	124402-246000	M,T,W,Th,F
Nguyen, Michael	GWC	01/04/16	06/30/16	813001-317107	M,T,W,Th,F
Pham, Thuy	OCC	10/01/15	06/30/16	124125-256511	M,T,W,Th,F
Tran, Duy	OCC	11/16/15	06/30/16	124005-256205	M,T,W,Th,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence, or to fill a vacancy during recruitment for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Muniz-Jimenez, Maria	OCC	10/28/15	06/30/16	812001-261055	M,T,W,Th,F

#### **11. Ratification of Appointment of Substitute Classified**

None.

#### **12. Ratification of Appointment of Student Workers**

It is recommended that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

##### Golden West College

Howell, Joshua  
 Nguyen, Ngan  
 Nicholson III, Gilroy  
 Pham, Kevin  
 Tran, Tinh Trung  
 Veasy, Jordan

##### Orange Coast College

Aviles, Angel  
 Dinh, Chinh  
 Harvey, Danielle  
 Higgins, Barbara  
 Hoffman, Samuel  
 Moran, Jasslynn  
 Nguyen, Dang  
 O'Neal, Dillan  
 Sowles, Charles