

Regular Meeting
Board of Trustees
Coast Community College District

District Board Room

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, January 20, 2016

MINUTES*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on January 20, 2016 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Grant called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno
Student Trustee Cronk joined the meeting at 6:00 p.m.

Trustees Absent: None

1.03 Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public)

The Board recessed to Closed Session at 4:02 p.m. to discuss the following:

a. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiators: Dr. Cindy Vyskocil, Vice Chancellor Human Resources
and Mr. Randy Erickson, Zampi, Determan and Erickson, LLP

Employee Groups:

Educational Administrators,

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

b. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

b. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Ratification of Special Assignments, Academic Staff
2. Ratification of Appointment of Substitutes, Academic Staff
3. Approval of Appointment of Full Time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators
Interim Vice President, Student Services
Acting Dean, Arts & Science
6. Approval of Appointment of Classified Management
Employee/Employer Relations Coordinator
Director of Financial Aid
Interim Director of Human Resources
7. Approval of Appointment of Classified Staff
Student Financial Aid Coordinator
Instructional Associate - Bio/Chemistry
Instructional Associate – Computer Applications
Campus Security Officer
Staff Specialist – Assessment Center
Instructional Associate – Online/LMS
Athletic Eligibility and Compliance Technician
Executive Assistant to the President
District Recruitment Coordinator
Staff Assistant, Sr
Staff Specialist
Staff Aide

Student Financial Aid Coordinator
Student Financial Aid Specialist

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
Student Success & Support Program Specialist
Staff Assistant-Office of Instruction
Scholarship & Special Events Coordinator
Instructional Load & Pay Analyst
Human Resources Analyst
Staff Assistant, Sr
Dir of Community Education and Swap Meet Operations
Instructional Information Technician
9. Ratification of Temporary Out of Class Assignments, Classified Staff
CalWorks Staff Assistant, Sr
Special Assignment
Web Master
Admin Assistant to the Vice President
Allied Health Program Assistant
Coordinator of Community Services
Employee Employer Relations Coordinator
10. Ratification of Appointment of Short Term Hourly Staff
11. Ratification of Appointment of Substitute, Classified Staff
12. Ratification of Appointment of Student Workers

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of Government Code Section 54956.9)

URS Corporation vs. Coast Community College District, Arbitration
Rikki Selby vs. Coast Community College District, Orange County Superior Court Case No.
30-2013-00630181
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento County
Superior Court Case No. 34-2013-8000-1441
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior Court Case
No. 34-2013-80001564
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No.
34-2013-80001665
Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No.
480- 2014-00049
Stephen Whitson vs. Coast Community College District, Orange County Superior Court Case
No. 30-2014-00700920
Coast Community College District et al. vs. Commission on State Mandates, Sacramento
County Superior Court Case No. 34-2014-80001842
Scott Hays vs. Coast Community College District et al., Orange County Superior Court Case
No. 30-2014-00734887
Reginald Lewis vs. Coast Community College District et al., DFEH Case No. 359115-125003
State of California et al. vs. Office Depot, Inc., Los Angeles County Superior Court Case No.
BC410135

Connie Judson vs. The Chicago School of Professional Psychology et al., Orange County Superior Court Case No. 30-2014-00756749
Coast Federation of Classified Employees vs. Coast Community College District, Public Employee Relations Board Case No. LA-CE-6003-E
Evangelina Ramirez vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00777176
Coast Community College District vs. Coast Federation of Classified Employees, Public Employment Relations Board Case No. LA-UM-907-E
Constance George vs. Coast Community College District, Department of Fair Employment and Housing Case No. 604515-169492
Jorge Ascencio vs. Coast Community College District, et al., Department of Fair Employment and Housing Case No. 525092-154013
Heidi Mattingly-Viers vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00819631
John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2014-00714677

e. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section “d-4” of Government Code Section 54956.9. One case.

f. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to *Government Code* Section 54956.9 (d)(2). Three cases.

Claims by Linda Morin, Mary Sklar and Jasmine Perez

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Grant at 6:00 p.m.

1.06 Pledge of Allegiance

Student Trustee Cronk led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

District Director of the Office of the Board of Trustees/Secretary of the Board, Ms. Julie Frazier-Mathews reported the following action from Closed Session:

For **Item 1.04 c. Public Employment**, on a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve all personnel items as amended subject to approval of subsequent employment agreements as necessary. (See Appendix pages 17-31)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Cronk
Abstain:	None

For **Item 1.04 f. Conference with Legal Counsel, Anticipated Litigation**, Claim by Jasmine Perez, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to deny the claim.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Cronk
Abstain:	None

1.08 Public Comment

Mr. Jim Hildreth addressed the Board during Public Comment.

1.09 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years service to the Coast Community College District:

Miguel Canett, Swap Meet Supervisor, OCC, retirement effective December 30, 2015

Linda York, Counselor, GWC, retirement effective December 31, 2015

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to accept these retirements.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

2.00 Public Hearings

2.01 Notice of Public Hearing Before the Board of Trustees of the Coast Community College District Regarding Award of an Energy Conservation Contract(s) Pursuant to California Government Code Section 4217.12(a)

Board President Grant opened the Public Hearing at 6:10 p.m. Vice Chancellor of Finance and Administrative Services, Dr. Andy Dunn, provided a Staff Report and Trustees' comments and questions were addressed by Vice President Ms. Janet Houlihan, Director of Purchasing Mr. John Erikson and Ms. Krista Knapp, a representative of Enviser. There were no requests from the Public to address the Board. The Public Hearing was closed at 6:25 p.m.

Approval of Standard Energy Services Contract between Coast Community College District and Enviser for Golden West College Recreation and Technology Center Fan Coil Project

Description of Services/Project: Removal and replacement of electric HVAC Fan Coils for Recreation and Technology Buildings to gas coils per Fan Coil Energy Report dated November 9, 2015, the current equipment was in poor condition. This project was funded by the 2015-2016 State Scheduled Maintenance Program. Government Code Sections 4217.10 through 4217.18 authorize public agencies, including community college districts and school districts to develop energy conservation, cogeneration and alternate energy supply source agreements without competitive bidding. Districts may enter into energy service contracts based on terms and conditions which the governing board determines is "in the best interest of the district," provided that such determination is made at a regularly scheduled public hearing in which public notice is given at least two weeks in advance pursuant to Government Code Section 4217.12 (a). Specifically, under GC 4217.12 the Board must find that "the anticipated cost to the District for conservation services provided under this agreement will be less than the anticipated cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of these purchases."

Overall System Investment:

Recreation Building #18:	\$ 652,000
Technology Building #19:	<u>\$ 616,000</u>
Total Investment:	\$1,194,824

Value Analysis:

Annual Utility Savings (Recreation Bldg. #18) : \$ 35,567
Annual Utility Savings (Technology Bldg. #19): \$ 6,322

Term: January 21, 2016– February 25, 2017

Fiscal Impact: \$1,194,824 (GWC 2015/2016 Scheduled Maintenance Funds)

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt the findings of the hearing, and approve the Standard Energy Services Contract with Enviser, having determined that the terms and conditions of the contract were in the best interest of the District.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

3.00 Informative Reports

3.01 Faculty/Student/Program Highlight

Ms. Dana Emerson, Dean at the Le-Jao Center, highlighted Coastline Community College's Civitas Program.

3.02 Reports from Presidents of Student Government Organizations

The following Presidents of Student Government Organizations provided reports to the Board:

Mr. Devin Smith, Orange Coast College

Mr. Quentin Cronk on behalf of Coastline Community College

3.03 DIS – Internal Audit Quarterly Report

Trustees reviewed the Internal Audit Quarterly Report. The Chancellor requested that any questions regarding the report be forwarded to him in the absence of Internal Audit Director, Ms. Rachel Snell.

3.04 DIS – Report on Priority Registration for Veterans

Vice Chancellor of Educational Services and Technology, Dr. Andreea Serban, gave an overview on Priority Registration for Veterans.

3.05 DIS – Update on Chancellor Search

Vice Chancellor of Human Resources, Dr. Cindy Vyskocil, provided an update on the Chancellor Search.

4.00 Matters for Review, Discussion and/or Action

4.01 Board Meeting Dates

The Board reviewed upcoming meeting dates.

4.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed the meetings and conferences of the ACCT, AACC, CCLC and CCCT.

4.03 Board Directives Log

The Board reviewed the Board Directives Log. After a recommendation from the Chancellor, on a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to reconvene the Audit and Budget, and Legislative Committees.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to appoint Trustees Moreno and Prinsky to serve on the Legislative Committee, and Trustees Hornbuckle and Patterson to serve on the Audit and Budget Committee, and to continue serving on the Retirement Board.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted for the Board President to work with the Chancellor to select dates for Accreditation and CTE to be topics for upcoming Study Sessions.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

It was recommended by Trustee Prinsky that the Legislative Committee provide a recommendation to the Board regarding the selection of a lobbyist.

4.04 DIS - Ratification of Tentative Agreement between Coast Community College District and the Coast Community College Association - California Teachers Association/National Education Association (CCA-CTA/NEA)

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to ratify the Tentative Agreement between Coast Community College District and the Coast Community College Association - California Teachers Association/National Education Association (CCA-CTA/NEA).

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

4.05 DIS – Board Policy for First Reading

Board Policy/Administrative Procedure 5070 and Board Policy 2210 were presented for first reading. Trustees discussed Board Policy 2210. These Board Policies and Administrative Procedures would be returned to the next agenda for action.

5.00 Consent Calendar (Items 6.01 – 21.01)

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

23.00 DISCUSSION CALENDAR

23.00 Approval of Standard Agreements in Excess of \$87,800

23.01 DIS - Approval of Revised Coast Community College District Standard Construction Management Agreement

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the revised District Standard Construction Management Agreement. This standard agreement would be placed on the District's Risk Services website for use.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

23.02 DIS - Approval of Change Order No 1 Standard Design Build Contract with Swinerton Builders for GWC

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve Change Order No 1 Standard Design Build Contract with Swinerton Builders. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees. On August 5, 2015 the Board of Trustees approved the standard Design Build Contract with Swinerton Builders for the GWC Criminal Justice Training Center for the amount of \$20,818,000. The original contract did not include design scope to specify and provide the installation of any furniture, fixtures, and equipment (FF&E). This change order in the amount of \$69,955 incorporated the FF&E, extended the contract completion date from October 27, 2017 to December 11, 2017, and corrected the standard retention percentage from 10% to 5 % as per California Senate Bill 293

Fiscal Impact: Increase of \$69,955, to original contract amount of \$20,818,000, revised contract total is \$20,887,955 (General Obligation Bond M Fund)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes: None
Absent: None
Abstain: None

24.00 Revenue Generating Agreements/Contracts Over \$87,800

24.01 DIS – Funded Programs

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve participation in the following funded program as outlined below:

Coastline Community College received funding from the California Department of Education (CDE) Workforce Investment Act, Title II: Adult Education and Family Literacy Act, English Literacy and Civics Education Program grant titled “**EL Civics and Section 231 English as a Second Language (ESL)**”.

Fiscal Impact: Coastline Community College to receive \$92,091 from July 1, 2015 through June 30, 2016 with a minimum of 25% match required.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes: None
Absent: None
Abstain: None

25.00 Approval of Non-Standard Agreements in Excess of \$87,800

25.01 GWC – Non-Standard Agreement with Center for Urban Education (CUE)

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Non-Standard Agreement with Center for Urban Education to serve as facilitator to implement the “campus readiness” coaching model to increase campus-wide equity awareness, for the term January 21 – December 31, 2016.

Fiscal Impact: NTE \$150,000 to be paid \$120,000 flat fee and NTE \$30,000 for space, mileage, meals, wifi and printing from Student Equity funds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes: None
Absent: None
Abstain: None

26.00 Ratification/Approval of General Items of Business

26.01 DIS – Approval of Employment Agreement (Nancy Jones)

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the employment agreement with Nancy Jones, CCC, to serve as Dean, commencing on July 1, 2016 and ending on June 30, 2018. Compensation to be \$142,605.00 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

26.02 DIS – Approval of Employment Agreement (Bruce Keeler)

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the employment Agreement with Bruce Keeler, CCC, to serve as Dean of Counseling, commencing on January 4, 2016 and ending on June 30, 2017. Compensation to be \$124,238.00 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

26.03 DIS – Approval of Employment Agreement (Lisa Knuppel)

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve employment Agreement with Lisa Knuppel, OCC, to serve as Director, Career and Technical Education/Grant Development, commencing on January 1, 2016 and ending on June 30, 2017. Compensation to be \$101,066.00 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

Trustee Moreno requested that Press Releases be prepared on the success of our CTE programs.

26.04 DIS - Bid Tabulations and Award of Contract For Orange Coast College North Campus 4160V and Communications Systems Improvement/Switch House I Project Bid No. 2068

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to award Bid No. 2068 to the lowest responsive and responsible bidder Minco Construction to increase the 4160V system load loop and construction of a new masonry Electrical Switch House I. A 1 MW photovoltaic project was under construction by SunPower that would require interconnection to the campus 4160V system. The Project was expected to commence in January 2016 and be completed by June 30, 2016. The President of the Board of Trustees, or designee, was authorized to sign any related documents indicating approval by the Board of Trustees.

Notices were published on October 16, 2015 and October 23, 2015. Seventeen prospective bidders attended the mandatory job walk on Tuesday November 3, 2015, and two bids were received and opened on November 18, 2015. Bid Results were as follows:

<u>Total Bid</u>	
Minco America Corporation	\$2,137,770
Db a Minco Construction	
522 E Airline Way	
Gardena, CA 90248	
 Mel Smith Electric, Inc	 \$3,120,000
Stanton, CA 90680	

Fiscal Impact: \$2,137,770 (Measure M Bond Funds)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

26.05 DIS - Approve Standard Construction Management Agreement with Kitchell CEM, Inc. for the Orange Coast College Recycling Center and Planetarium Project; RFP #2074

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to employ Kitchell, CEM Inc. to provide Construction Management Services for the new Orange Coast College Recycling Center and Planetarium Project. The President of the Board of Trustees, or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

The District issued RFP# 2074 on October 29, 2015, seeking qualified firms to provide construction management services during the pre-construction, bidding, construction, and post-construction phases of the Recycling Center, and Planetarium Projects. The plans for the Recycling Center and Planetarium were DSA approved. The hard cost construction budget for

the two projects was respectively \$5.4 million, and \$12.84 million which were to be publically bid and delivered via design-bid-build construction delivery.

Consistent with Public Contract Code 20122 and Government Code 6066, the District published this advertisement for two successive weeks in the Times Daily Pilot. Notices were published on October 29, 2015 and November 2, 2015 in the newspaper. In addition, the District sent a direct announcement to our internal notification list (compiled list of vendors who have requested such notification) and published the announcement on the District's website.

The District received 13 responses to the RFP. Based on the initial scoring, four finalists were invited to participate in the interview phase. Interviews were held on December 16, 2015. Upon conclusion of interviews, the committee, giving consideration to both the proposal and interview phases, unanimously recommended the following:

- | | |
|---|---------------------------|
| 1 | Kitchell CEM, Inc. |
| 2 | Gafcon |
| 3 | Bernards |
| 4 | CW Driver |
| 5 | Stantec |

The following respondents (alphabetical) were not selected as finalists for this project:
Abacus; BRG; BRJacobs; Cordoba; Lundgren; ProWest; Simlus

Goal/Purpose: Construction of a new Recycling Center and Planetarium, in accordance with the Vision 2020 Facilities Master Plan.

Comments: Cost for construction management services for each project as follows:

OCC Recycling Center Project	Basic Fee Amount:	\$322,869
	Reimbursable Allowance:	<u>\$ 5,000</u>
	Sub-Total:	\$327,869

OCC Planetarium Project	Basic Fee Amount:	\$770,131
	Reimbursable Allowance:	<u>\$ 10,000</u>
	Sub-Total:	\$780,131

Fiscal Impact: \$1,108,000 (Measure M - General Obligation Bond)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

27.00 Resolutions

27.01 Resolution #16-01 of the Board of Trustees to Establish Nonresident Tuition Fee, 2016-2017

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to adopt Resolution #16-01 establishing Nonresident Tuition Fee for 2016-2017.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson and Cronk
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

28.00 Policy Implementation/Administrative Procedure Ratification

28.01 DIS – Board Policy for Approval and Board Policy Deletion

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Board Policy 7110 Delegation of Authority, Human Resources, and delete Board Policy 7833 Tenure.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

29.00 Informative Reports

29.01 Report from the Chancellor

Chancellor Farrell had no report at this time.

29.02 Reports from the Presidents

The following College Presidents provided reports to the Board:

Dr. Dennis Harkins, Orange Coast College
Dr. Lori Adrian, Coastline Community College
Dr. Omid Pourzanjani on behalf of Mr. Wes Bryan, Golden West College

29.03 Reports from Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Ms. Martie Ramm-Engle, Golden West College
Ms. Ann Holliday, Coastline Community College

Mr. Lee Gordon, Orange Coast College

29.04 Reports from Presidents of Employee Representative Groups

Mr. Rob Schneiderman, representative of Coast Federation of Educators/American Federation of Teachers, provided a report to the Board.

29.05 Reports from the Board of Trustees

Board Members provided individual reports.

30.00 Approval of Minutes

30.01 DIS – Approval of Minutes

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the minutes of the Special Meeting and Regular Meeting of December 9, 2015.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

31.00 Close of Meeting

31.01 Adjournment

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to adjourn the meeting in memory of Mr. Manuel Perez at 7:59 p.m.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None



Julie Frazier-Mathews
District Director of the Office of the Board of Trustees/Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of*

Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.

APPENDIX

	Pages
Public Employment.....	17-31

CLOSED Session 01/20/16 Board Revised

1. Ratification of Special Assignments, Academic Staff

It is recommended that ratification be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: IUM = Full Time Certificated Department Chairman, IUH = Part Time Certificated Department Chairman, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, ACS = Academic Senate, MTM = Full Time Miscellaneous Teaching Rate, MTH = Part Time Miscellaneous Teaching Rate, MIL= Military/Contract Education Teaching Rate

Coastline Community College

ART DEPARTMENT LECTURE ARCHIVING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Pinto, Anthony	10/01/15	11/24/15	EXH	\$30.49

STAR PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Alves, Mitchell	09/25/15	11/06/15	EXM	\$45.07
Johnson, Erin	11/16/15	11/30/15	EXM	\$45.07
Leeper, Laura	11/16/15	11/30/15	EXH	\$30.49

To provide instructional opportunities for Navy Onshore and NCPACE for Military Contract Education during the Spring semester.

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Student</u>
Barnes, Ralph	01/04/16	06/30/16	MIL	\$27.54
Candelaria, Patricia	01/04/16	06/30/16	MIL	\$27.54
Carlucci, Michael	01/04/16	06/30/16	MIL	\$27.54
Curtis, Michael	01/04/16	06/30/16	MIL	\$27.54
Dietrich, Phillip	01/04/16	06/30/16	MIL	\$27.54
Freeman, William	01/04/16	06/30/16	MIL	\$27.54
Go, Marianne	01/04/16	06/30/16	MIL	\$27.54
Henry, Deborah	01/04/16	06/30/16	MIL	\$45.00
Lee, Lisa	01/04/16	06/30/16	MIL	\$45.00
Lockwood, Frederick	01/04/16	06/30/16	MIL	\$45.00
Mann, Claire	01/04/16	06/30/16	MIL	\$27.54
Matar, Dadi	01/04/16	06/30/16	MIL	\$27.54
Menzing, Todd	01/04/16	06/30/16	MIL	\$27.54
Oelstrom, Jeanne	01/04/16	06/30/16	MIL	\$27.54
Ondracek, Ted	01/04/16	06/30/16	MIL	\$27.54
Ostrowski, Kenneth	01/04/16	06/30/16	MIL	\$27.54
Secord, Debra	01/04/16	06/30/16	MIL	\$45.00
Villalobos, Jose	01/04/16	06/30/16	MIL	\$27.54
Walling, Dianne	01/04/16	06/30/16	MIL	\$27.54

Warwick, Randall	01/04/16	06/30/16	MIL	\$45.00
Windsor, Adrian	01/04/16	06/30/16	MIL	\$27.54

DEPARTMENT CHAIR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per LHE</u>	<u>Discipline</u>
Berggren, Gayle	01/30/16	05/29/16	IUM	\$1567.00	Psychology
Chapman, Cheryl	01/30/16	05/29/16	IUH	\$1567.00	CTE
Devine, David	01/30/16	05/29/16	IUM	\$1567.00	Science
Erdkamp, Kevin	01/30/16	05/29/16	IUM	\$1567.00	Accounting
Fry, Marilyn	01/30/16	05/29/16	IUH	\$1567.00	Eng/Hum
Henry, Deborah	01/30/16	05/29/16	IUM	\$1567.00	Science
Johnson, Daniel	01/30/16	05/29/16	IUM	\$1567.00	Soc Sci
Lee, David	01/30/16	05/29/16	IUM	\$1567.00	Vis/Perf Arts
Lee, Lisa	01/30/16	05/29/16	IUM	\$1567.00	Mathematics
Leighton, Kenneth	01/30/16	05/29/16	IUM	\$1567.00	Eng/Hum
Levenshus, Joshua	01/30/16	05/29/16	IUM	\$1567.00	Comm Stu
Lockwood, Frederick	01/30/16	05/29/16	IUM	\$1567.00	Bus/Econ
Miller, Rosemary	01/30/16	05/29/16	IUH	\$1567.00	Language
Sampson, Kevin	01/30/16	05/29/16	IUH	\$1567.00	Emerg Mgt
Secord, Debra	01/30/16	05/29/16	IUM	\$1567.00	Health/PE/Ger
Warner, Michael	01/30/16	05/29/16	IUM	\$1567.00	CIS/CST/DGA
Yaron, Sharon	01/30/16	05/29/16	IUH	\$1567.00	Education

PACIFIC CLINICS CONTRACT EDUCATION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Beck, Karen	02/01/16	05/29/16	MTH	\$48.20
Leeper, Laura	02/01/16	05/29/16	MTH	\$48.20
Scianni, Kevin	02/01/16	05/29/16	MTH	\$48.20

ACADEMIC SENATE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per LHE</u>
Fry, Marilyn	01/30/16	05/29/16	ASH	\$1567.00
Johnson, Daniel	01/30/16	05/29/16	ACS	\$1567.00
Loving, Margaret	01/30/16	05/29/16	ASH	\$1567.00

ABI & ADAPTIVE FITNESS PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Ryan, Celeste	01/30/16	05/29/16	EXM	\$45.07

ACCREDITATION REPORT WRITER/EDITOR STIPEND

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per LHE</u>
Pittaway, Daniel	01/30/16	05/29/16	EXM	\$1567.00

District

AB86 ADULT EDUCATION GRANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Ardinger, Charles	07/01/15	12/31/15	EXH	\$30.49
Denaro, Kamaeryn	07/01/15	12/31/15	EXH	\$30.49

Golden West College**HOSPITAL CLINICAL SITE ORIENTATION**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Daily Rate</u>
Potts, Eva	07/28/15	07/31/15	EXM	\$520.96
Sekins, Denise	08/14/15	08/20/15	EXM	\$587.09

ASSISTANT NURSING DIRECTOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Restelli, Diane	01/30/16	05/29/16	EXM	\$45.07

PATHWAY DAY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Burns, Stephen	11/19/15	11/20/15	EXH	\$30.49
Caldwell, Avery	11/19/15	11/20/15	EXM	\$45.07
Carter, Warren	11/19/15	11/20/15	EXM	\$45.07
Lustig, Steven	11/19/15	11/20/15	EXH	\$30.49
Newman, Matthew	11/19/15	11/20/15	EXH	\$30.49
Pham, Thien	11/19/15	11/20/15	EXH	\$30.49
Racataian, Cristian	11/19/15	11/20/15	EXH	\$30.49
Smallwood, Graham	11/19/15	11/20/15	EXH	\$30.49

COUNSELING - EOPS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Ho, Huong	01/04/16	01/29/16	INH	\$67.90
Ho, Huong	01/29/16	05/29/16	UNT	\$67.90
Gonzalez-Brown, M.	01/04/16	01/29/16	INH	\$59.48
Gonzalez-Brown, M.	01/30/16	05/29/16	UNT	\$59.48

COUNSELING – ACADEMIC ADVISEMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Acosta, Jorge	01/04/16	01/29/16	INH	\$67.88
Acosta, Jorge	01/29/16	05/29/16	UNT	\$67.88
Baird, David	01/04/16	01/29/16	INT	\$103.75

COACHING STIPENDS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Stipend</u>	<u>Discipline</u>
Henderson-Garlin, M.	01/30/16	05/29/16	EXM	\$4667.04	Track
Lawler, William	01/30/16	05/29/16	EXM	\$4667.04	Volleyball
Taylor, Scott	01/30/16	05/29/16	EXM	\$4667.04	Swimming
Villareal, Roberto	01/30/16	05/29/16	EXM	\$4667.04	Baseball

ACADEMIC PATHWAYS PROGRAMS SERVICES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Head, Sara	01/04/16	05/29/16	EXH	\$35.00

ACADEMIC ASSISTANCE - CALWORKS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Nguyen, Kathleen	01/30/16	05/29/16	UNT	\$67.90

CURRICULUM & INSTRUCTION COMMITTEE MEMBER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Judd, Frederick	02/01/16	04/30/16	EXH	\$35.00

PHOTOSHOP STAFF DEVELOPMENT WORKSHOP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Burns, Stephen	11/23/15	11/25/15	EXH	\$30.49

ILLUSTRATOR WORKSHOP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Caldwell, Avery	11/10/15	11/14/15	EXM	\$45.07

MATH ACTIVITIES IMPLEMENTATION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Craig, Erin	10/01/15	12/13/15	EXM	\$45.07

POLICE OFFICER'S STANDARDS & TRAINING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Lazarus, Robert	01/01/16	05/29/16	EXM	\$45.07

CYBERWATCH WEST CURRICULUM WORKSHOP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Warner, Michael	11/01/15	11/30/15	EXM	\$45.07
West, Tobi	11/01/15	11/30/15	EXM	\$45.07

ACADEMIC SENATE STIPEND

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per LHE</u>
Bouzar, Pete	01/30/16	05/29/16	EXM	\$1567.00

PEACE ACADEMY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Farazdahi, Farzane	01/30/16	05/29/16	EXH	\$35.00

CFE UNION BUSINESS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Hamilton, Christopher	01/30/16	05/29/16	EXM	\$45.07

DEPARTMENT CHAIR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per LHE</u>	<u>Discipline</u>
Best, Amanda	01/30/16	05/29/16	IUM	\$1567.00	Visual Arts
Bouzar, Pete	01/30/16	05/29/16	IUM	\$1567.00	Mathematics
Boyer, Nancy	01/30/16	05/29/16	IUM	\$1567.00	ESL
Call, Gail	01/30/16	05/29/16	IUM	\$1567.00	Office Admn
Carter, Warren	01/30/16	05/29/16	IUM	\$1567.00	CBA/CA/DA
Chovan, Maria	01/30/16	05/29/16	IUM	\$1567.00	Social Sci
Davis, Julie	01/30/16	05/29/16	IUM	\$1567.00	Library
Hausey, Collette	01/30/16	05/29/16	IUM	\$1567.00	Music
Hinton, Karen	01/30/16	05/29/16	IUM	\$1567.00	Counseling
Johnson, Leilani	01/30/16	05/29/16	IUM	\$1567.00	P.E., Health
Kelly, Darla	01/30/16	05/29/16	IUM	\$1567.00	Physical Sci
Lavarini, Theresa	01/30/16	05/29/16	IUM	\$1567.00	English
Lopez-Rodriguez, A.	01/30/16	05/29/16	IUM	\$1567.00	World Lang
Moore, David	01/30/16	05/29/16	IUM	\$1567.00	Social Sci

WRITING & READING WORKSHOP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Bergman, Martha	11/19/15	11/20/15	EXM	\$45.07
Corfield, Daniel	11/10/15	11/11/15	EXH	\$30.49
Gianunzio, Jennifer	10/19/15	10/20/15	EXH	\$30.49
Hortua, Giovanni	10/15/15	10/16/15	EXH	\$30.49
Jereb, Claudia	10/14/15	10/15/15	EXH	\$30.49
Pham, Jacqueline	10/05/15	10/06/15	EXH	\$30.49
Tayyar, Paul	10/28/15	10/29/15	EXM	\$45.07

PART TIME LIBRARIAN

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Krause, Alana	01/30/16	05/29/16	UNT	\$76.55
Morales, Irma	01/30/16	05/29/16	UNT	\$76.55
Oberlin, Masumi	01/30/16	05/30/16	UNT	\$76.55

Palmer, Leslie	01/30/16	05/29/16	UNT	\$76.55
Schenk, Lauren	01/30/16	05/29/16	UNT	\$59.09
Vogel, Karen	01/30/16	05/29/16	UNT	\$59.09

COUNSELING - DSPS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Bon, Denise	01/04/16	05/29/16	UNT	\$76.55

DESIGN WORKSHOP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Carter, Warren	12/05/15	12/06/15	EXM	\$45.07
Pham, Thien	08/08/15	08/09/15	EXH	\$30.49
Pham, Thien	12/05/15	12/06/15	EXH	\$30.49

Orange Coast College

STUDENT EQUITY PROJECT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Baker, Raffaella	11/01/15	11/30/15	EXH	\$30.49
Kahn, Kathy	11/01/15	11/30/15	EXH	\$30.49

COUNSELING-INTERSESSION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Pham, Hue Thi	01/04/16	01/29/16	INH	\$86.83

PART-TIME COUNSELING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Acosta, Ricardo	01/30/16	05/29/16	UNT	\$59.50
Afshari, Maryam	01/30/16	05/29/16	UNT	\$64.11
Arellano, Christina	01/30/16	05/29/16	UNT	\$64.11
Choe, Thomas	01/30/16	05/29/16	UNT	\$59.50
Kulik, Christopher	01/30/16	05/29/16	UNT	\$64.11
Muir, Shannon	01/30/16	05/29/16	UNT	\$64.11
Quinonez, Veronica	01/30/16	05/29/16	UNT	\$64.11
Tovar, Ana	01/30/16	05/29/16	UNT	\$76.55
Tran, Julie	01/30/16	05/29/16	UNT	\$76.55
Tuan, Angela	01/30/16	05/29/16	UNT	\$64.11
Viera, Violeta	01/30/16	05/29/16	UNT	\$59.50
Voss, Cindy	01/30/16	05/29/16	UNT	\$59.50

2. Ratification of Appointment of Substitutes, Academic Staff

Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$45.90/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2015-16 academic year.

Coastline Community College

Pinto, Anthony
Torrini, Lynn

Golden West College

Krause, Alana
Morales, Irma
Oberlin, Masumi
Palmer, Leslie
Schenk, Lauren
Vogel, Karen

Orange Coast College

Baker, Raffaella
Barta, Nicole
Bullard, Barbara
Chan, Robert
Civen, Isobel
Do, Tu
Fournier, Elizabeth
Gressier, Pamela
Herman, Allen
Ith, Phatana
Lin, Chimin
Salim, Linda
Wolmer, Kimberly
Wilson, Audrey

3. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
Huynh, Jordan	CCC	Counselor	01/04/16	Q-V-07
Hurdle, Sylton	OCC	Instructor, Respiratory Care Dir of Clinical Education	01/30/16	A-V-07
Beichner, Brian	OCC	Instructor, Emergency Medical Services Prog	01/30/16	A-V-07

4. Ratification of Appointment of Part Time Faculty

It is recommended that the following assignments be ratified:

SPRING

Assignments during the period **01/30/16-05/29/16** for Coastline Community College, Golden West College and Orange Coast College and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Coastline Community College

<u>Name</u>	<u>LHE</u>
Boehler, Scott	6.000

Golden West College

<u>Name</u>	<u>LHE</u>
Densmore, Elizabeth	3.000
Green, Taylor	0.910
Heidelbaugh, Todd	7.020
Holoboski, Mark	4.800
Kowalchuk, Edward	4.500
Manneh, Nayla	5.800
Reyes, Eduardo	3.000
Rommero, Ja Net	6.000
Weiss, Tracey	2.000

FALL

Assignments during the period **08/23/15-12/13/15** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Golden West College

<u>Name</u>	<u>LHE</u>
Buckles, Gary	3.730
Taylor, Shawn	3.450

5. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed.

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Contract Dates</u>	<u>Plcmt</u>
Francus, Stanley	OCC	Interim VP, Student Services	01/21/16 to 06/30/16	D-38-05+ Doc
Halvorson, Mary	CCC	Acting Dean, Arts & Science 60%	01/21/16 to 06/30/16	D-34-06

6. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
McCutcheon, Crystal	DIST	Employee Employer Relations Coordinator	01/21/16	G-20-04	D-004-16
Bradfield, Tanisha	OCC	Director of Financial Aid	01/21/16	G-28-03	O-024-16

Interim Position

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>
Leat, Denise	OCC	Interim Director of Human Resources 60%	02/03/16	G-28-07

7. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Garcia, Andrea	GWC	Student Financial Aid Coordinator	02/08/16	E-54-05	G-010-16
Hill, Angelique	CCC	Instructional Associate - Bio/Chem	01/21/16	E-48-01	C-006-16
Isbell, Anna	CCC	Instructional Associate -Comp Applic*	01/21/16	E-48-02	C-005-16
Munoz, Sahira	CCC	Campus Security Officer, 48.75%	01/25/16	E-41-01	C-014-16
Nguyen, Henry	CCC	Campus Security Officer, 48.75%	01/25/16	E-41-01	C-015-16
Walker, David	CCC	Campus Security Officer, 48.75%	01/25/16	E-41-01	C-019-16
Long, Mark	GWC	Staff Specialist – Assessment Center	02/02/16	E-50-01	G-014-16
Ripeon, Ashley	OCC	Athletic Eligibility and Compliance Tech	02/01/16	E-48-02	O-029-16
Valle, Janet	OCC	Staff Assistant-Transfer Center	01/21/16	E-52-01	O-022-16
Nguyen, Thuy	OCC	Exec Assistant to the President	02/01/16	J-58-05	O-039-16

*Temporary, full time, specially funded position which may be extended modified or eliminated based on changes from the funding source.

Voluntary Transfer

Le, Phuonganh	DIST	District Recruitment Coordinator	01/21/16	E-56-05	D-009-16
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Revise Promotional Placements to at least 7 1/2% Increase per CFCE/CCCD MOU effective 12/10/15

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Old Plcmt</u>	<u>New Plcmt</u>
Alcala, Jenny	CCC	Staff Assistant, Sr	07/27/15	E-54-03	E-54-04
Grande, Therese	OCC	Staff Specialist	07/15/15	E-50-04	E-50-05
Grande, Therese	OCC	Staff Assistant, Sr	12/10/15	E-54-03	E-54-05
Nguyen, Thu	OCC	Staff Aide	09/17/15	E-48-01	E-48-02
Puangco, Katherine	OCC	Student Financial Aid Coordinator	09/21/15	E-54-04	E-54-05
Varner, Angela	OCC	Student Financial Aid Specialist	11/05/15	E-50-02	E-50-03

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended that the following changes for Classified Staff be ratified:

Reassignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Hill, Elaine	CCC	Telecourse Marketing Coordinator E-58	Student Success & Support Program Specialist E-58	01/01/16
Salcedo, Veronica	CCC	Staff Assistant-Coast Learning E-52	Staff Assistant-Office of Instruction E-52	01/01/16
Venegas, Valerie	GWC	Supr, Emergency Prep & Special Events G-16	Scholarship & Special Events Coordinator G-16	01/21/16

Reorganization

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Area, Sheryl	OCC	Adm Assistant to the VP E-55	Instructional Load & Pay Analyst E-60	01/21/16
DePretto, Diane	GWC	Campus HR Analyst E-58	Human Resource Analyst E-60	09/03/15
Hernandez, Laura	GWC	Staff Aide E-48	Staff Assistant, Sr E-54	01/21/16
Lundell, Candra	GWC	Staff Assistant, Sr E-54	Dir of Community Educ and Swap Meet Operations G-24	01/21/16

Reclassification

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Ferrero, Nathalie	OCC	Instructional Information Technician E-58	Instructional Information Technician E-60	01/21/16
Nibeel, Deborah	CCC	Campus HR Analyst E-58	Instructional Load & Pay Analyst E-60	01/21/16

Perdue, Brenda	CCC	Instructional Information Technician E-58	Instructional Information Technician E-60	01/21/16
Romeo, Erika	GWC	Instructional Information Technician E-58	Instructional Information Technician E-60	01/21/16

9. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Yoshida-Tan, Naomi	GWC	CalWorks Prg Office Spec Sr	CalWorks Staff Assistant, Sr	01/28/16	03/31/16	E-54-03

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Black, Lynn	DIST	Benefits Analyst	Special Assignment	Extend from 06/30/15 to 09/30/15	E-60-05
DePretto, Diane	GW C	HR Analyst	Special Assignment	Extend from 11/03/15 to 01/08/16	E-60-05
Dluzak, David	GW C	Graphic Designer	Web Master	Extend from 12/31/15 to 03/31/16	E-59-04
Hardy, Camella	OCC	Staff Aide	Admin Asst to the VicePresident	Extend from 10/31/15 to 12/31/15	E-55-03
Hernandez, Laura	GW C	Staff Aide	Staff Assistant	Extend from 12/31/15 to 01/20/16	E-52-05
Kopack, Margie	OCC	Div/Area Off Coord	Allied Hlth Prog Assistant	Extend from 11/30/15 to 02/29/16	E-52-05
Lundell, Candra	GW C	Staff Assistant, Sr	Coordinator of Community Serv	Extend from 12/31/15 to 01/20/16	G-20-04
McCutcheon, Crystal	DIST	District Recruitment Coordinator	Emp Employer Relations Coord	Extend from 11/30/15 to 01/20/16	G-20-04

10. Ratification of Appointment of Short Term Hourly Staff

It is recommended that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement

between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Cao, Marian	OCC	11/30/15	06/30/16	124035-249304	M,T,W,Th,F
Cesena, MiaSarah	GWC	01/21/16	06/30/16	124136-349302	M,T,W,Th,F
Gomez, Nancy	OCC	12/10/15	06/30/16	110001-248501	M,T,W,Th,F
Hoang, Lisa	OCC	11/30/15	06/30/16	124035-249304	M,T,W,Th,F
Hoang, Ranier	GWC	12/10/15	06/30/16	124015-361717	M,T,W,Th,F
Kaufinger, Heidi	GWC	01/21/16	06/30/16	127006-385102	M,T,W,Th,F
Ly, Vivian	OCC	01/04/16	06/30/16	110001-249200	M,T,W,Th,F
Martinez, Rogelio	CCC	12/10/15	06/30/16	124418-849412	M,T,W,Th,F
Norris, Brenna	GWC	12/10/15	06/30/16	110001-307201 120120-357400	M,T,W,Th,F
Ohl, Kelsey	OCC	01/07/16	06/30/16	110001-249200	M,T,W,Th,F
Olivier, Kathleen	OCC	01/04/16	06/30/16	110001-260500	M,T,W,Th,F
Patterson, Taylor	CCC	01/04/16	06/30/16	124007-856104	M,T,W,Th,F
Quiche, Wendy	OCC	11/13/15	06/30/16	812001-261052	M,T,W,Th,F
Ritter, Breanna	GWC	01/10/16	06/30/16	110001-380201	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Do, Tuong Anh	CCC	01/21/16	06/30/16	110001-804513	M,T,W,Th,F
Kim, Do Hyung	OCC	11/10/15	06/30/16	812001-201592 110001-201591 124028-201591	M,T,W,Th,F
Lindsay, Spencer	GWC	01/21/16	06/30/16	110001-347101	M,T,W,Th,F
Mai, Aileen	CCC	01/21/16	06/30/16	110001-804513	M,T,W,Th,F
Malinao, Jonah	GWC	01/21/16	06/30/16	110001-347101	M,T,W,Th,F
Mayo, Darryl	CCC	01/21/16	06/30/16	110001-804513	M,T,W,Th,F
Nguyen, Pete	CCC	12/10/15	06/30/16	110001-804513	M,T,W,Th,F
Nguyen, Phuong	GWC	12/09/15	06/30/16	110001-347101	M,T,W,Th,F
Nunez, Karlina	CCC	12/10/15	06/30/16	110001-804513	M,T,W,Th,F
Orozco, Roberto Jr.	CCC	01/21/16	06/30/16	110001-804513	M,T,W,Th,F
Phan, Jonathan	CCC	12/10/15	06/30/16	110001-804513	M,T,W,Th,F
Stickel, Karl	OCC	10/28/15	06/30/16	110001-221100	M,T,W,Th,F
Strodel, Vanessa	OCC	01/29/16	06/30/16	812001-201592 110001-201591 124028-201591	M,T,W,Th,F
Tran, Kien	CCC	12/10/15	06/30/16	110001-804513	M,T,W,Th,F
Wagner, Timothy	OCC	01/05/16	06/30/16	812035-210802	M,T,W,Th,F
Wetrick, Amanda	CCC	12/10/15	06/30/16	110001-804513	M,T,W,Th,F
Yarnelson, Dorian	CCC	12/10/15	06/30/16	110001-804513	M,T,W,Th,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division

offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Delgado, Amado	OCC	11/30/15	06/30/16	110001-285201	M,T,W,Th,F
Diaz, Rene	GWC	12/05/15	06/30/16	813015-381402	M,T,W,Th,F
Kuroda, Kay	CCC	12/10/15	06/30/16	110001-885100	M,T,W,Th,F
Montoya, Megan	CCC	01/21/16	06/30/16	127007-885901	M,T,W,Th,F
Morones Ramirez, Oscar	OCC	11/30/15	06/30/16	110001-285201	M,T,W,Th,F
Tran, Don	OCC	12/11/15	06/30/16	127005-258900	M,T,W,Th,F
Zecua, Rene	GWC	12/15/15	06/30/16	813015-381402	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Marcin, Christine	OCC	10/29/15	06/30/16	120113-257585	M,T,W,Th,F
Utke, Alicia	GWC	01/04/16	06/30/16	813001-317112	M,T,W,Th,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence, or to fill a vacancy during recruitment for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Delgado, Phuong	OCC	02/01/16	06/30/16	110001-249200	M,T,W,Th,F
Valle, Janet	OCC	08/22/15	02/29/16	110001-248501	M,T,W,Th,F

11. Ratification of Appointment of Substitute Classified

None.

12. Ratification of Appointment of Student Workers

It is recommended that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

Coastline College

Conona, Patric
Miller, Tara
Ocampo, Mariana
Santos, Enrique

Golden West College

Batista, Bianca
Carriker, Monika
Cedeno, Genesis
Ho, Trang
Stoecker, Casey
Tapia, Rubi

Orange Coast College

Alexander, Lynne
Amado, Jay
Amiri, Maryam
Castelan, Jovani
Clayburn, Jerry
De La Cruz, Tanya
Dinh, Uyen
Higgins, Barbara
Maddox, Garrett
Magee, Mililani
Martinez Lucio, Daniela
Nakama, Ken
Santiago, Oscar
Taghavi, Daniel
Tran, Luan
Vega, Guadalupe