

REGULAR MEETING MINUTES*

Board of Trustees

Coast Community College District

District Board Room

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, February 1, 2017

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on February 1, 2017 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Grant called the meeting to order at 3:45 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Prinsky, and Moreno.
Trustee Patterson joined the meeting by
teleconference. Student Trustee Eichman joined
the meeting at 5:00 p.m.

Trustees Absent: None

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session at 3:47 p.m. to discuss the following:

a. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Cindy Vyskocil, Vice Chancellor Human Resources

Employee Groups:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

b. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

c. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Approval of Appointment of Military Contract Education, Part Time and Full-time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators
6. Approval of Appointment of Classified Management
7. Approval of Appointment of Classified Staff
Outreach Specialist, Adult Education Block Grant

Extension of Temporary Appointment
EOPS/CARE Outreach Tech
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Staff
Staff Aide
10. Ratification of Project-Specific Assignment, Classified Staff
Staff Assistant
Accounting Assistant III
Student Financial Aid Assistant II
Administrative Assistant to the VP
Director, Instructional Media, Design, and Production
Staff Specialist
Accounting Technician

11. Ratification of Appointment of Short Term Hourly Staff
12. Ratification of Appointment of Substitute, Classified Staff
13. Ratification of Appointment of Student Workers

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

City of Huntington Beach et al. vs. California Director of Finance et al., California Court of Appeal Case No. C076809
City of Fountain Valley et al. vs. Michael Cohen et al., California Court of Appeal Case No. C081661
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665
Kimlan Nguyen vs. Coast Community College District et al., Equal Opportunity Commission Charge No. 480- 2014-00049
Coast Community College District et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-80001842
Reginald Lewis vs. Coast Community College District et al., Department of Fair Employment and Housing Case No. 359115-125003
Heidi Mattingly-Viers vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00819631
John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2014-00714677
Linda Clark-Morin vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00838-495
Mary Sklar vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00838-399
Constance George vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2016-00865168
Emma Adams vs. Coast Community College District et al, Department of Fair Employment and Housing Case No. 758894-221724
Andrea Napoleon vs. Coast Community College District, Orange County Superior Court Case No 30-2016-00875573
Coast Community College District vs. Coast Federation of Classified Employees, Public Employment Relations Board, Unfair Practice Charge

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Grant at 5:06 p.m.

1.06 Pledge of Allegiance

Student Trustee Stephanie Eichman led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item. 1.04 c. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve and ratify all personnel items. (See Appendix pages 12-22)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Eichman
Abstain:	None

1.08 Public Comment

Public Comment was postponed until later in the meeting.

1.09 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District:

William Allen, District, Financial Aid Due Diligence Technician, retirement effective April 6, 2017

Benjamin Honbo, OCC, Mechanic, retirement effective December 31, 2016

Annette Trujillo, District, Accounting Technician, retirement effective June 1, 2017

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to accept the retirements.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Moreno and Eichman
Noes:	None
Absent:	Trustee Patterson
Abstain:	None

2.00 Informative Reports I

2.01 Reports from the Presidents of Student Government Organizations

The following representatives of Student Government Organizations addressed the Board:

Mr. Juan Partida, Orange Coast College
Student Trustee Eichman on behalf of Mr. Javier Venegas, Golden West College and Mr. Humza Chohan, Coastline Community College

2.02 DIS – Next Issuance 2012 General Obligation Bonds, Series 2017D&E

Vice Chancellor of Finance and Administrative Services, Dr. Andy Dunn, and Ms. Laura Franke of PFM Financial Advisors provided an overview of the Next Issuance 2012 General Obligation Bonds, Series 2017E&E, and responded to Trustees' questions.

In November of 2012, the voters approved Measure M, a \$698 million General Obligation Bond Measure. The bond was first issued in the form of Series A (\$190 million in tax exempt bonds) and Series B (\$10 million in taxable bonds to begin to construct an endowment), both of which were issued by Board adoption of a resolution in May 2013. At the June 15, 2016 meeting of the Board of Trustees, the Board adopted a resolution to issue Series C of the bond, in the amount of \$30 million. This board agenda item informed the Board of the planned 2017D & E issuance in an amount not to exceed \$340 million. At a future Board meeting, documents to authorize this bond issuance would be submitted for approval by Board Resolution. The Board requested that a list of projects for each campus be provided prior to the February 15th Board Meeting.

1.08 Public Comment

Ms. Ann Nicholson, Ms. Connie Marten, Mr. Greg Carr, Ms. Cheryl Stewart, Ms. Ashley Bell, Mr. Quintin Powell, Ms. Jaima Bennett, Mr. Kevin Donahue (who read a statement on behalf of Mr. Dean Mancina), Mr. Daniel Mason, Mr. Brad Moore and Ms. Jane Hartley addressed the Board.

3.00 Matters for Review, Discussion and/or Action continued

3.01 Board Meeting Dates

The Board reviewed upcoming Board Meeting dates.

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to change the Study Session scheduled for March 15th to the March 1, 2017 Board Meeting, and to schedule the Annual Service Awards recognition to Wednesday, April 26, 2017.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

3.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming meetings and conferences of the AACC, ACCT, CCLC and CCCT.

3.03 Board Directives Log

The Board reviewed the Board Directives Log.

3.04 DIS – Board Policies for First Reading

The following Board Policies were brought to the Board for first reading, to be returned for action on the February 15, 2017 agenda.

Chapter 2. Board of Trustees

BP 2305 Annual Organizational Meeting - review, no recommended changes

BP 2310 Regular Meetings of the Board - revision

BP 2315 Closed Sessions - revision

BP 2320 Special and Emergency Meetings - revision

Trustees Moreno and Prinsky agreed to research a Board Policy regarding adjourning motions.

4.00 Consent Calendar

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Consent Calendar with Item 5.01 as revised.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None

18.00 Discussion Calendar

19.00 Ratification/Approval of General Items of Business

19.01 DIS - Approval of Educational Administrator Employment Agreement (Judy Cheng-Chen, GWC)

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Employment Agreement with Judy Cheng-Chen to serve as Director, Student Health Center at Golden West College commencing on February 6, 2017 and ending on June 30, 2018. Compensation to be \$108,268.00 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None

19.02 DIS – Approval of Amendment of Employment Agreement (Victoria Lugo, OCC)

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the amendment to the Employment Agreement with Victoria Lugo at Orange Coast College. Effective January 19, 2017 Section 5 of the Agreement was revised to extend the term end date from January 18, 2017 to February 28, 2017.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None

20.00 Resolutions

20.01 DIS – Resolution #17-02 of the Board of Trustees Authorizing Payment to Trustee Absent from Board Meetings

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #17-02 Authorizing Payment to Trustee Absent from Board Meetings.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

21.00 Policy Implementation/Administrative Procedure Ratification

21.01 DIS – Board Policies for Approval and Administrative Procedures for Ratification

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Board Policy 6904 and ratify Administrative Procedure 6904, Debt Issuance and Management.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Board Policy 5030 and ratify Administrative Procedure 5030, Fees.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the following Board Policies:

BP 2010 Board Membership
BP 2015 Student Member, Board of Trustees
BP 2100 Board Elections
BP 2105 Election of Student Member, Board of Trustees

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

22.00 Approval of Minutes

22.01 Approval of Minutes

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the minutes of the Special Meeting and Regular Meeting of January 18, 2017.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	Trustee Patterson

23.00 Informative Reports II

23.01 Report from the Chancellor

The Chancellor provided a report to the Board.

23.02 Reports from the Presidents

The following College Presidents provided reports to the Board:

Dr. Lori Adrian, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Mr. Wes Bryan, Golden West College

23.03 Reports from Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Dr. Stephen Barnes, Coastline Community College
Ms. Jaima Bennett, Golden West College

23.04 Reports from Presidents of Employee Representative Groups

There were no reports from Employee Representative Groups.

23.05 Reports from the Board of Trustees

Trustees provided individual reports.

24.00 Close of Meeting

24.01 Public Comment

There were no requests to address the Board at this time.

24.02 Adjournment

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to adjourn the meeting at 7:00 p.m. in memory to Samuel Moreno.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None



Jane Burton
Interim Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	12-22

CLOSED Session 02/01/17 approved

1. Approval of Appointment of Full Time Faculty

None.

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2016-17 academic year.

Orange Coast College

Brunner, Janelle

Civen, Isobel

Gomez, Jaime

Gulu, Michelle

O'Grady, Jennifer

Pham, Thuy

Schachat, Carol

Walsh, Erin

3. Ratification of Appointment of Military Contract Education, Part Time and Full Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

SPRING "A" SESSION Onshore Program at Coastline College

Full Time Faculty Appointments during the period 04/03/17-05/28/17:

Curry, Fredrick	Philosophy
Davis, Scott	English
Johnson, Dan	History
Lee, Lisa	Mathematics
Lockwood, Frederick	Business
Marcus, Ted	Chemistry
Secord, Debbie	Health

Vu, Hao	Mathematics
Warner, Michael	Computer Services Technology
Warwick, Randall	Biology
West, Tobi	Computer Information Systems

Part Time Faculty Appointments during the period 04/03/17-05/28/17:

Aubry, Michael	Management & Supervision
Barnes, Ralph	Psychology
Benitez-Whitney, Melanie	Communication Studies
Bilbruck, Peggy	Business
Boehler, Connie	Physical Education
Breslaw, Cathy	Art
Brock, Marilyn V.	English
Campbell, Gregory	Computer Information Systems
Campbell, Lynda	Business
Candelaria, Pat	Spanish
Chao, Iris	English
Cratty, William	Music
Crowley, Debra	Business Computing
Curry, Fredrick	Philosophy
Doyle, John	Human Services
Everett, Michael	Mathematics
Feiner, Henri	Mathematics
Flores, Robert	Physical Education
Forbes, Junko	Mathematics
Freeman, William	History
Go, Marianne	Sociology
Godfrey, Don	Business Codes Technology
Henry, Charles	Business
Hoekstra, Thomas	Accounting

Irvin, Teresa	Emergency Management
Isbell, Don	Computer Services Technology
Jewell, Randall	Process Technology
Jones, Nancy	Computer Services Technology
Kabaji, Noha	English
Kami, Al	Computer Services Technology
Khan, Mahbubur	Physics
Leighton, Kenneth	English
Letterman, Bryce L.	Law
Levenshus, Joshua	Communication Studies
Livingston, Lisa	Accounting
Lopez, Ellen	Emergency Management
Marks, Karen	Human Services
Matar, Mike	Human Resource Management
Menzing, Todd	History
Motter, Karen	Business Computing
Murray, Tanya	Biology
Nguyen, Christina	Communication Studies
Nguyen, Linda	Mathematics
Ostrowski, Ken	Astronomy
Petri, Michael	Political Science
Rogoff, Meri	English
Ruppert, Kelly	Geology
Salvi, Lisa	Anthropology
Sampson, Kevin	Emergency Management
Schachat, Carol	Psychology
Schindelbeck, Judy	Foods & Nutrition
Secord, Debbie	Health
Smith Jones, Lisa	Accounting
Smith, Ron	Process Technology

Smith, Stacey	Economics
Villalobos, Jose	Mathematics
Vu, Hao-Nhien	Mathematics
Wahba, Remon	Biology
Walker, Heather	Art
Waller, Ellis	Gerontology
Windsor, Adrian	Humanities
Wooten, Darlene	Psychology

4. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

INTERSESSION

Appointments during the period **01/03/17-01/27/17:**

Coastline Community College

<u>Name</u>	<u>Discipline</u>
Chapman, Cheryl	Business
Do, Coco	Counseling
Mims, Brian	Counseling
Nguyen, Steve	Counseling
Ostrowski, Kenneth	Chemistry
Stubblefield, Katie	Special Educ

Golden West College

<u>Name</u>	<u>Discipline</u>
Baird, David	Counseling
Bonilla, Vanessa	Counseling
Dickerson, Karen	Counseling
Dumont, Stephanie	Counseling
Gonzalez-Brown, Matt	Counseling
Hinton, Karen	Counseling
Ho, Huong	Counseling
Jordan, Damien	Counseling

Nguyen, Jimmy	Counseling
Nguyen, Kathleen	Counseling
Olson, Tarin	Counseling
Rosales, Alexandria	Counseling
Tran, Phien	Counseling

Orange Coast College

<u>Name</u>	<u>Discipline</u>
Acosta, Ricardo	Counseling
Afshari, Maryam	SSSP Assessment
Blackmon, Brandon	Athletics
Choe, Thomas	Counseling
Gonzales, Joel	SSSP Assessment
Gulini, Jami	Counseling
Harrison, Monica	Athletics
Ho, Kristy	Counseling
Katayama, Valerie	Athletics
Lopez, Carl	Athletics
Pham, Hue	Counseling
Quinonez, Veronica	Counseling
Ridley, Gabrielle	Counseling
Tovar, Ana	Counseling
Tran, Julie	Counseling
Voss, Cynthia	Counseling

SPRING

Appointments during the period **01/30/17-05/28/17:**

Golden West College

<u>Name</u>	<u>Discipline</u>
Lozano-Sagusay, Jeannine	Counseling

Orange Coast College

<u>Name</u>	<u>Discipline</u>
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Amey, Anthony Counseling

Dieu, Jasmine Counseling

FALL

Appointments during the period **08/29/16-12/18/16:**

Orange Coast College

Name Discipline

McKinley, Lyndsey Counseling

5. Approval of Appointment of Educational Administrators

None.

6. Approval of Appointment of Classified Management

None.

7. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Campusano, Desire	GW C	Outreach Specialist, Adult Education Block Grant*	02/06/17	D-56-01	D-008-17

*This position may be extended, modified or eliminated based on changes from the funding source.

Extension of End Date for Temporary Position

The following GWC, Classified, temporary, specially funded, full time, 10 and 12 mo positions, extend end dates from 12/31/16 to 12/31/17. These positions may be extended, modified or eliminated based on changes from the funding source.

Vu, Bridget EOPS/CARE Outreach Tech

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

None.

9. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Ramirez, Ismael	CCC	Adm & Rec Tech II	Staff Aide	01/09/17	03/29/17	E-48-03

10. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Carrizo, Michael	GWC	Staff Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	12/31/16	03/31/17	E-52-05
Duhamel, Rachel	DIST	Acctg Asst III	Special project assignment that is not fixed and prescribed to the assigned position that exceeds five working days	01/01/17	06/30/17	E-46-03
Ellis, Jodi	GWC	Student Fin Aid Assistant I	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	11/01/16	02/28/17	E-42-05
Garvey, Judith	CCC	Dir, Instr Media, Design, & Pro	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	01/14/17	02/28/17	G-22-15
Grunbaum, Andrew	GWC	Student Fin Aid Assist II	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	11/01/16	02/28/17	E-44-03
Higgins, Minnie	GWC	Adm Asst to the VP	Special project assignment that is not fixed and prescribed to the assigned position that exceeds five working days	12/31/16	03/31/17	E-55-05
Lule, Andrea	DIST	Acctg Asst III	Special project assignment that is not fixed and prescribed to	01/01/17	06/30/17	E-46-05

			the assigned position that exceeds five working days			
Moore, Garland	GWC	Student Fin Aid Assist II	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	11/01/16	02/28/17	E-44-05
Plaia, Karen	DIST	Acctg Asst III	Special project assignment that is not fixed and prescribed to the assigned position that exceeds five working days	01/01/17	06/30/17	E-46-05
Quinonez, Rena	OCC	Staff Specialist	Special project assignment that is not fixed and prescribed to the assigned position that exceeds five working days	02/01/17	04/30/17	E-50-05
Tran, Karen	DIST	Acctg Tech	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	11/14/16	02/28/17	E-48-05

11. Ratification of Appointment of Short Term Hourly Staff

It is recommended by the Vice Chancellor of Human Resources that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Morales, Reynaldo	OCC	01/01/17	06/30/17	124035-249304	M,T,W,Th,F

Novasky, Donald	OCC	01/01/17	06/30/17	124035-249304	M,T,W,Th,F
Pham, An	OCC	01/01/17	06/30/17	124035-249304	M,T,W,Th,F
Sharma, Yuvika	OCC	01/01/17	06/30/17	124035-249304	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Casem, Christleen	CCC	01/11/17	06/30/17	110001-804513	M,T,W,Th,F
Castillo, Elizabeth	OCC	12/01/16	06/30/17	110001-201701	M,T,W,Th,F
Klein, Tom	GWC	01/12/17	06/30/17	110001-347101	M,T,W,Th,F
Kurhela, Anu	CCC	12/14/16	06/30/17	110001-804513	M,T,W,Th,F
Nguyen, Bryan	GWC	11/28/16	06/30/17	110001-347101	M,T,W,Th,F
Oregel, Alejandra	OCC	02/01/17	06/30/17	110001-234000	M,T,W,Th,F
Shucker, Alan	GWC	01/30/17	03/24/17	124028-356042	M,T,W,Th,F
Tran, Katherine	CCC	01/18/17	06/30/17	110001-804513	M,T,W,Th,F
Tran, Peter	CCC	01/18/17	06/30/17	110001-804513	M,T,W,Th,F

Hourly/Temporary/Professional (Non Faculty) to perform skilled technical duties such as athletic training duties, production of student newspaper, maintain online classes, provide real time captioning (in-class text) for deaf students or assist with associated student programs in one or more of the following campus departments and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Durfee, Nicolle	GWC	01/30/17	06/30/17	813010-389804	M,T,W,Th,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Brown, Sarah	OCC	01/10/17	06/30/17	812020-205401	M,T,W,Th,F
Elkins, Julia	OCC	01/10/17	06/30/17	812020-205401	M,T,W,Th,F
Hudson, William	OCC	01/19/17	06/30/17	127005-258900	M,T,W,Th,F
Nguyen, Kirsten	OCC	01/17/17	06/30/17	812010-266851	M,T,W,Th,F
Wagner, Timothy	OCC	01/10/17	06/30/17	812020-205401	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Auduong, Ahn	OCC	01/17/17	04/17/17	124044-259300	M,T,W,Th,F
Geraci, Jennifer	GWC	01/30/17	06/30/17	110001-347151	M,T,W,Th,F
Krueger, Courtney	OCC	08/01/16	06/30/17	110001-204201	M,T,W,Th,F
Lloyd, Jens	GWC	01/30/17	06/30/17	110001-347151	M,T,W,Th,F
Potter, Danyelle	OCC	01/30/17	05/28/17	110001-221201	M,T,W,Th,F

12. Ratification of Appointment of Substitute Classified

None.

13. Ratification of Appointment of Student Workers

It is recommended by the Vice Chancellor of Human Resources that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

Golden West College

Dang, Minh-Tri

Huynh, Jerry

Jackson, Justin

Orange Coast College

De Paula Barbosa Alves, Taciana

Hartman, David

Nguyen, Grace

Vandewalle, Megan