

# **REGULAR MEETING MINUTES\***

Board of Trustees

Coast Community College District

District Board Room

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, March 15, 2017

A Regular Meeting/Study Session of the Board of Trustees of the Coast Community College District was held on March 15, 2017 in the Board Room at the District Office.

## **1.00 Preliminary Matters**

### **1.01 Call to Order**

Board President Grant called the meeting to order at 3:45 p.m.

### **1.02 Roll Call**

Trustees Present: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno. Student Trustee Eichman joined the meeting at 5:00 p.m.

Trustees Absent: None

### **1.03 Public Comment (Items on Closed Session Agenda)**

There were no requests to address the Board.

### **1.04 Recess to Closed Session**

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session at 3:47 p.m. to discuss the following:

#### **a. Public Employee Performance Evaluation** (Pursuant to *Government Code* Section 54957)

Position: Chancellor

#### **b. Conference with Labor Negotiator**

(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Cindy Vyskocil, Vice Chancellor Human Resources  
Employee Groups:

Coast Federation of Classified Employees (CFCE),  
Coast Community College Association-California Teachers  
Association/National Education Association (CCCA-CTA/NEA),  
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),  
Unrepresented Employees: Association of Confidential Employees (ACE),  
Unrepresented Employees: Coast District Management Association (CDMA)

**c. Public Employee Discipline/Dismissal/Release**  
(Pursuant to *Government Code* Section 54957)

**d. Public Employment** (Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part-time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management  
Interim Manager of Maintenance and Operations
6. Approval of Appointment of Classified Staff  
Groundskeeper III  
EOPS/CAFYES Specialist  
Custodian  
Division Area Office Coordinator  
Accounting Assistant III  
Admissions and Records Tech II  
Staff Assistant Sr. – Student Life Coordinator  
Accounting Analyst
7. Approval of Reclassification and Reorganization/Reassignment, Classified  
Staff  
Student Financial Aid Assistant III  
Student Financial Aid Assistant II  
Student Financial Aid Specialist  
Financial Aid Systems Specialist  
Student Financial Aid Fiscal/Accounting Specialist  
Secretary Senior
8. Ratification of Temporary Out of Class Assignments, Classified Staff  
Admissions and Records Tech II

9. Ratification of Project-Specific Assignment, Classified Staff  
Manager, Student Services Outreach and Partnership  
Registered Nurse  
Military/Contract Education Program Coordinator
10. Ratification of Appointment of Short Term Hourly Staff
11. Ratification of Appointment of Substitute, Classified Staff
12. Ratification of Appointment of Student Workers

**e. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

City of Huntington Beach et al. vs. California Director of Finance et al., California Court of Appeal Case No. C076809  
 City of Fountain Valley et al. vs. Michael Cohen et al., California Court of Appeal Case No. C081661  
 City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665  
 Kimlan Nguyen vs. Coast Community College District et al., Equal Opportunity Commission Charge No. 480- 2014-00049  
 Coast Community College District et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-80001842  
 Reginald Lewis vs. Coast Community College District et al., Department of Fair Employment and Housing Case No. 359115-125003  
 Heidi Mattingly-Viers vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00819631  
 John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2014-00714677  
 Linda Clark-Morin vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00838-495  
 Mary Sklar vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00838-399  
 Constance George vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2016-00865168  
 Emma Adams vs. Coast Community College District et al, Department of Fair Employment and Housing Case No. 758894-221724  
 Andrea Napoleon vs. Coast Community College District, Orange County Superior Court Case No 30-2016-00875573  
 Coast Community College District vs. Coast Federation of Classified Employees, Public Employment Relations Board, Unfair Practice Charge LA-CO-1702-  
 Michelle Wang vs. Coast Community College District, Equal Employment Opportunity Commission Case No. 480-2017-01086  
 Ailene Nguyen vs. Coast Community College District, Department of Fair Employment and Housing Case No. 779307-252919

Christina Nguyen vs. Coastline Community College, Department of Fair  
Employment and Housing Case No. 819592-252445  
Coast Community College District vs. Robert McDougal, Orange County Superior  
Court Case No. 30-2017-00907612

**f. Conference with Legal Counsel: Anticipated Litigation**

Potential exposure to litigation pursuant to *Government Code* Section 54956.9 (d) (2). One case.

Threatened litigation by Orange Coast College student

**1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Grant at 5:00 p.m.

**1.06 Pledge of Allegiance**

Dr. Rich Pagel led the Pledge of Allegiance.

**1.07 Report of Action in Closed Session**

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item. 1.04 c. Public Employment**, on a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve all personnel items. (See Appendix pages #14-22)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Eichman
Abstain:	None

**1.08 Public Comment** was postponed until later in the meeting.

**1.09 Acceptance of Retirements**

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District:

Mark R. Goode, Director, Maintenance and Operations, OCC, retirement effective April 1, 2017

Marilyn Kelly, Instructor, OCC, retirement effective July 24, 2017

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to accept the retirements.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

## **2.00 Public Hearings**

### **2.01 DIS – Public Hearing on Adoption of Joint Proposal from Coast Community College District and Coast Federation of Educators, American Federation of Teachers Local 1911 Regarding Evaluation of Faculty Members**

Board President Grant opened the Public Hearing at 5:12 p.m. Vice Chancellor Vyskocil provided a brief staff report. There were no requests to address the Board.

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to adopt the Joint Initial Proposal from Coast Community College District and Coast Federation of Educators, AFT Local 1911 regarding Evaluation of Faculty Members.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

The Public Hearing was closed at 5:15 p.m.

## **3.00 Informative Reports**

### **3.01 DIS – Faculty/Student/Program Highlight** was pulled from the agenda at the request of staff.

### **3.02 DIS – Review of Quarterly Financial Status Report**

The Board had an opportunity to review the Quarterly Financial Status Report for Second Quarter ending December 31, 2016.

### **3.03 DIS – Internal Audit Quarterly Report**

Director of Internal Audit, Rachel Snell, provided an overview of the Quarterly Report, Peer Review Readiness and OCC Swap Meet #2 Follow-Up Audit.

### **3.04 DIS – Book Rental Programs and Availability of Books on Library Reserve**

Vice Chancellor of Educational Services and Technology, Dr. Andreea Serban, provided an overview of the Book Rental Programs and Availability of Books on Library Reserve.

### **1.08 Public Comment**

Britt Dowdy, Jeff Bigelow, Bob Tucker, Gilbert Davila, Dennis Ashendorf, Sabina Teodorescu, Rob Schneiderman, Ann Nicolson and Connie Marten addressed the Board.

### **3.05 DIS – Update on Orange Coast College Student Housing Development**

Dr. Rich Pagel, Michael Short of Servitas, Larry Frapwell of HPI, David Pintar of CW Driver, and Matt Bohannon and Monty Jarecke of Brailsford and Dunlavey provided an update to the Board on the OCC Student Housing Development, and responded to their questions.

### **4.00 Matters for Review, Discussion and/or Action continued**

#### **4.01 Board Meeting Dates**

The Board reviewed upcoming Board Meeting dates.

#### **4.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed upcoming meetings and conferences of the AACC, ACCT, CCLC and CCCT.

#### **4.03 Board Directives Log**

The Board reviewed the Board Directives Log.

## 5.00 Consent Calendar (Items 5.01 – 17.01)

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Consent Calendar as revised.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

## 18.00 Discussion Calendar

## 19.00 Revenue Generating Agreements/Contracts Over \$88,300

### 19.01 DIS – Funded Programs

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve participation in the following funded programs and/or projects be granted as outlined below. In addition, associated grant contracts, as applicable, were also approved.

**Coastline Community College** received a grant from the California Community Colleges Chancellor's Office titled "**California Cybersecurity Apprenticeship Project (CCAP)**." Coastline Community College is the lead educational agency and fiscal agent for the CCAP project, which focuses on the need for cybersecurity professionals to fill positions across the State of California for a variety of professional roles that exist in a stepped career pathway that leads to a position as a Cybersecurity Specialist/Technician.

**Fiscal Impact:** Coastline Community College would receive \$1,000,000 from January 18, 2017 through January 31, 2019. No matching funds required.

**Golden West College** received a sub-grant from California State University (CSUF), Fullerton titled "**Project Raise: Regional Alliance in STEM Education**." As a sub-grantee of CSUF, Golden West College would attend the annual STEM conference to be held at CSUF on articulation and transfer efforts, identify two students to attend a summer research institute, and provide space for CSUF peer mentors.

**Fiscal Impact:** Golden West College would receive \$100,000 from October 1, 2016 to September 30, 2021. No matching funds required.

**Orange Coast College** received a sub-grant from California State University, Fullerton (CSUF) titled "**Project Raise: Regional Alliance in STEM Education.**" As a sub-grantee of CSUF, Orange Coast College STEM students would have the opportunity to engage in enrichment activities that would enhance their interest and capability for pursuing careers in science and math. Grant funds would be used to build STEM pathways; offer orientations, workshops, and classroom presentations; provide transfer workshops; allow student participation in a summer research program; stage a OCC faculty and student research symposium; and improve Math and Science Division marketing materials and web site.

**Fiscal Impact:** Orange Coast College would receive \$100,000 from October 1, 2016 to September 30, 2021. No matching funds required.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

## **20.00 Ratification/Approval of General Items of Business**

### **20.01 DIS - Election of Members to the California Community College Trustees (CCCT) Board of Directors**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to vote for the following nine candidates for election to the California Community College Trustees' Board of Directors:

John Leal, State Center CCD  
Stephen Blum, Ventura County CCD  
Laura Casas, Foothill-De Anza CCD  
Stephan Castellanos, San Joaquin Delta CCD  
Loren Steck, Monterey Peninsula CCD  
Adrienne Grey, West Valley-Mission CCD  
Andra Hoffman, Los Angeles CCD  
Pam Haynes, Los Rios CCD  
Jim Moreno, Coast CCD

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None



**20.02 DIS - Authorization to Purchase Field Turf from Fieldturf USA, Inc. for Orange Coast College Soccer Field using CMAS Master Price Agreement**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to authorize the District to purchase Field Turf for Orange Coast College Soccer Field using CMAS Master Price Agreement, having determined that this arrangement was in the District's best interest. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

CMAS Turf Pricing / Product # FTRV 57 as follows:

OCC Soccer Field:	\$ 947,962
CMAS Discount:	<\$185,092>
Total Purchase Amount:	\$762,870

**Fiscal Impact:** \$762,870 (OCC Capital Outlay Funds)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

**20.03 DIS - Approval of Standard Construction Management Agreement with C.W. Driver for the Orange Coast College Student Union Project; RFP #2102**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Standard Construction Management Agreement with C.W. Driver for the Orange Coast College Student Union Project.

The District issued RFP #2102 on January 26, 2017 seeking qualified firms to provide construction management services during the pre-construction, bidding, construction, and post-construction phases for a new 153,000 square foot (approx.) three-story facility consisting of Student Services, Food Services, Culinary Arts, Hospitality, Associate Student Government, Veteran's Resource Center, administrative, conference, and other support spaces. The project was currently in the early Design Development phase and was scheduled to be submitted to DSA in December 2017. Construction was expected to commence in May 2018 and the building occupied in summer 2020. The total budget for this project was \$64M.

Consistent with Government Code Section 6066, the District published this advertisement for two successive weeks in the Times Daily Pilot. Notices were published on January 5, 2017 and January 12, 2017 in the newspaper. In addition, the District sent a direct announcement to our internal notification list (compiled list of vendors whom have requested such notification) and published the announcement on the District's website. The District received 12 responses to the RFP. The Office of Purchasing established a selection committee to review and evaluate all respondents. The selection committee consisted of representatives from the District Facilities department, OCC Maintenance and Operations, the campus project management team, and the Architect of Record for this project. As stated in the RFP, respondents were evaluated and scored based on: (1) their relevant experience, (2) qualifications of the proposed team, (3) understanding and approach to managing this project, and (4) proposed cost. Based on the initial scoring, four finalists were invited to participate in the interview phase. Interviews were held on February 22, 2017. Upon conclusion of interviews, the committee, giving consideration to both the proposal and interview phases, unanimously recommends the selection of C.W. Driver.

<b>Rank</b>	<b>Contractor</b>
1	<b>CW Driver</b>
2	Sundt Construction
3	McCarthy Construction
4	Kitchell

The following respondents (alphabetical) were not selected as finalists for this project: Bernards; CCM; Cumming; Gilbane; Lundgren Management; Rudolph & Sletten; TELACU; Tilden-Coil

**Term:** March 16, 2017 – December 31, 2020

**Fiscal Impact:** \$4,095,727 (Measure M - General Obligation Bond)  
Master Plan Approved Project  
OCC Student Union

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

## **21.00 Resolutions**

### **21.01 DIS - Resolution #17-05 of the Board of Trustees of the Coast Community College District Authorizing Payment to Trustee Absent from Board Meeting**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve Resolution #17-05 authorizing payment to Trustee Patterson who was absent from the February 15, 2017 Board Meeting.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

### **21.02 DIS - Resolution #17-06 of the Board of Trustees of the Coast Community College District in Support of the State of California Joining the State Authorization Reciprocity Agreement**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve Resolution #17-06 in support of the State of California joining the State Authorization Reciprocity Agreement, and requested that copies of the resolution be sent to the State Chancellor and legislators in our area.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

## **22.00 Policy Implementation/Administrative Procedure Ratification**

### **22.01 DIS - Board Policies for Approval and Administrative Procedures for Ratification**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve/ratify the following Board Policies and Administrative Procedures:

## **Chapter 2. Board of Trustees**

BP 2900 District Student Council – revision

## **Chapter 3. General Institution**

BP 3050 Code of Professional Ethics for All District Employees – revision

AP 3050 Code of Professional Ethics for All District Employees – new

BP 3300 Inspection and Copying of Public Records – review, no recommended changes

AP 3300 Inspection and Copying of Public Records - revision

## **Chapter 4. Academic Affairs**

BP 4010 Academic Calendar – review, no recommended changes

AP 4010 Academic Calendar – revision

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

### **23.00 Approval of Minutes**

#### **23.01 Approval of Minutes**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the minutes of the Regular Meeting of February 15, 2017.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

### **24.00 Close of Meeting**

#### **24.01 Public Comment**

There were no requests to address the Board.

## 24.02 Adjournment

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to adjourn the meeting at 6:20 p.m. in memory of Gil Coerper.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

  
\_\_\_\_\_  
Jane Burton  
Interim Secretary of the Board

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

## ***APPENDIX***

	Pages
Public Employment.....	15-23

## **CLOSED Session 03/15/17 Board Approved**

### **1. Approval of Appointment of Full Time Faculty**

None.

### **2. Ratification of Appointment of Substitutes, Academic Staff**

#### Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2016-17 academic year.

#### Orange Coast College

Golden, Jill

Hesse, Lisa

Urata, Chad

### **3. Ratification of Appointment of Part Time Faculty**

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

#### SPRING

Appointments during the period **01/30/17-05/28/17**:

#### Coastline Community College

<u>Name</u>	<u>Discipline</u>
Cordovil, Heather	Physical Education (Adapted): Disabled Students
Lemus, Irving	Computer Services Technology
Stanojkovic, Alli	Special Education

#### Orange Coast College

<u>Name</u>	<u>Discipline</u>
Kass, Darcie	Early Childhood

### **4. Approval of Appointment of Educational Administrators**

None.

### **5. Approval of Appointment of Classified Management**

In accordance with Board policies and procedures, the following Classified Management Staff are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

#### Interim Position

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Clark, Randall	OCC	Interim Director of Maintenance & Operations	03/20/17	06/30/17	G-28- 03

#### **6. Approval of Appointment of Classified Staff**

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Cooper, Russell	OCC	Groundskeeper III	03/27/17	E-45-02	O-023-17
Crane, Michael	GW C	EOPS/CAFYES Specialist*	04/03/17	E-46-01	G-009-17
Cruz, Beatriz	OCC	Custodian	03/20/17	E-38-05	O-054-17
Lowrey, Shelley	OCC	Div Area Off Coordinator	03/16/17	E-49-01	O-008-17
Navarro, Guadalupe	CCC	Accounting Assistant III 19.5 hr wk	03/16/17	E-46-01	C-017-17
Niederhauser, Thomas	OCC	Groundskeeper III	03/16/17	E-45-05	O-050-17
Parks, Robin	OCC	Adm & Records Tech II *	03/27/17	E-45-01	O-015-17
Pham, Timothy	OCC	Staff Assist Sr-Student Life Coord	03/20/17	E-54-01	O-030-17
Woyshner, Caroline	DIST	Accounting Analyst	03/27/17	E-60-01	D-023-17

\* This position may be extended, modified or eliminated based on changes from the funding source.

#### **7. Approval of Reclassification and Reorganization/Reassignment, Classified Staff**

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

#### Reorganization

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Ayala, Vanessa	OCC	Student Fin Aid Asst II E-44	Student Fin Aid Asst III E-46	03/16/17
Ellis, Jodi	GWC	Student Fin Aid Asst I E-42	Student Fin Aid Asst II E-44	03/16/17
Flores, Noemi	OCC	Student Fin Aid Tech E-48	Student Fin Aid Specialist E-50	03/16/17



Luong, Yen	OCC	Student Fin Aid Tech E-48	Student Fin Aid Specialist E-50	03/16/17
Nguyen, Noc Diep	OCC	Student Fin Aid Tech E-48	Student Fin Aid Specialist E-50	03/16/17
Puangco, Katherine	OCC	Fin Aid Coordinator E-54	Fin Aid Systems Specialist E-54	03/16/17
Suarez, Kathy	OCC	Student Fin Aid Tech E-48	Student Fin Aid Specialist E-50	03/16/17
Varner, Angela	OCC	Student Fin Aid Specialist E-50	Student Fin Aid Fiscal/Acctg Specialist E-52	03/16/17
Vu, Tina	GWC	Student Fin Aid Tech E-48	Student Fin Aid Specialist E-50	03/16/17
Vu, Victoria	GWC	Student Fin Aid Tech E-48	Student Fin Aid Specialist E-50	03/16/17

#### Reclassification

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Apodaca, Angela	GWC	Comm Svcs Reg Tech 2 E-44	Secretary Senior E-45	01/19/17

#### **8. Ratification of Temporary Out of Class Assignments, Classified Staff**

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Tran, Hannah	CCC	Office Assist I	Adm & Rec Tech II	01/01/17	06/30/17	E-45-01

#### **9. Ratification of Project-Specific Assignment, Classified Staff**

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified

Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
DeLaRosa, Jennifer	CCC	Mgr, Student Serv Outreach & Partnership	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	01/01/17	03/31/17	G-22-06

Donohue, Lori	GW C	Registered Nurse	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	01/01/17	02/28/17	E-62-05
Mensah, Araba	CCC	Mil/Cont Ed Prog Coord	Special project assignment that is not fixed and prescribed to the assigned position that exceeds five working days	01/23/17	06/30/17	E-54-05

#### 10. Ratification of Appointment of Short Term Hourly Staff

It is recommended by the Vice Chancellor of Human Resources that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Bricca, Renza	OCC	03/02/17	06/30/17	110001-247001	M,T,W,Th,F
Olvey, Kathy	OCC	02/21/17	06/30/17	124130-159501	M,T,W,Th,F
Sablan, Barbara	GWC	01/19/17	06/30/17	110001-317301	M,T,W,Th,F
Sta Ana, Christine	DIST	03/01/17	06/30/17	110001-182000	M,T,W,Th,F
Tawil, Sara	OCC	02/21/17	06/30/17	110001-280003	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Alcala, Rubia	CCC	03/01/17	06/30/17	124007-856101	M,T,W,Th,F
Fantone, Calvin	OCC	01/30/17	06/30/17	124402-246000	M,T,W,Th,F
Flynn, Patrick	OCC	01/30/17	06/30/17	124402-246000	M,T,W,Th,F
Foley, Kevin	OCC	01/30/17	06/30/17	124402-246000	M,T,W,Th,F
Frederick, Keegan	OCC	01/23/17	06/30/17	124038-256043 124402-246000	M,T,W,Th,F
Galan, Edgar	OCC	01/30/17	06/30/17	124402-246000	M,T,W,Th,F
Gonzalez, Kevin	OCC	01/30/17	06/30/17	124402-246000	M,T,W,Th,F
Harvey, James	OCC	01/30/17	06/30/17	124402-246000	M,T,W,Th,F
Henry, Lorraine	OCC	01/30/17	06/30/17	124402-246000	M,T,W,Th,F
Khajavipour, Jordan	OCC	01/30/17	06/30/17	124402-246000	M,T,W,Th,F
Khalili, Brandon	OCC	02/16/17	06/09/17	110001-200300	M,T,W,Th,F
Kreun, Daniel	OCC	01/30/17	06/30/17	110001-221100	M,T,W,Th,F
Le, Kristine	CCC	02/13/17	06/30/17	124007-856101	M,T,W,Th,F
Lee, Jason	OCC	01/30/17	06/30/17	124402-246000	M,T,W,Th,F

Love, Sabrina	OCC	01/30/17	06/30/17	124402-246000	M,T,W,Th,F
Nguyen, Hop	CCC	02/24/17	06/30/17	110001-804513	M,T,W,Th,F
Pastrana, Ruby	OCC	03/02/17	06/30/17	124035-249302	M,T,W,Th,F
Phan, Trang	GWC	03/02/17	06/30/17	124036-349304	M,T,W,Th,F
Sinlao, Julius	CCC	01/27/17	06/30/17	110001-804513	M,T,W,Th,F
Taskiran, Hazal	OCC	01/30/17	06/30/17	124402-246000	M,T,W,Th,F
Tran, Dat	OCC	01/30/17	06/30/17	124402-246000	M,T,W,Th,F
Tu, Nina	OCC	01/30/17	06/30/17	124402-246000	M,T,W,Th,F
Twidwell, Robert	OCC	01/30/17	06/30/17	124402-246000	M,T,W,Th,F
Vu, Nga (Natalie)	OCC	01/30/17	06/30/17	124402-246000	M,T,W,Th,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Do, Phi Kim	OCC	02/24/17	06/30/17	127005-258900	M,T,W,Th,F
Escobedo, Emilio	OCC	02/23/17	06/30/17	127005-258900	M,T,W,Th,F
Verzatt, Lia	OCC	03/02/17	06/30/17	330003-259101	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
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Garcia, Mariela	GWC	01/30/17	06/30/17	124425-356044	M,T,W,Th,F
Ha My Tran, Maria	GWC	01/01/17	06/30/17	124403-349602	M,T,W,Th,F
Jaureguy, Christian	GWC	02/07/17	06/30/17	124403-349608	M,T,W,Th,F
Pleas, Aaron	OCC	02/27/17	06/30/17	110001-220102	M,T,W,Th,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence, or to fill a vacancy during recruitment for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Do, Luu	CCC	03/13/17	04/21/17	124044-859301	M,T,W,Th,F

#### **11. Ratification of Appointment of Substitute Classified**

None.

#### **12. Ratification of Appointment of Student Workers**

It is recommended by the Vice Chancellor of Human Resources that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

##### Coastline College

Sartore, Jenny

Vidaurri, Randall

##### Golden West College

Dang, Danny

Fendell, David

Gomez, Evelyn

Griffiths, Colin

Guzman, Ricardo

Harris, Antoinette

Hernandez, Ingrid

Hill, Joshua

Miller, Tara

Nguyen, Danny

Tran, Diana

Orange Coast College

Almutairi, Saud

Bo, Yihouy

Guillen, Karenne

Gusman Camacho, Alexi

Hache, Alizee

Hassan Zadeh, Amir

Ho, Uyen

Hoang, Dung

Huschke, Christopher

Jaffan, Bader

Jaramillo, Stephany

Jarjour, Tariq

Jones, Odysseus

Kever, Nadeem

Kohn, Adam

Kyaw, Ye (David)

La, Kieu

Larkin, Dylan

Le, Son

Le, Truong

Li, Goudong

Mathias, Richard

McReynolds, Luke

Mota Brito Qiu, Debora

Tran, Phat

Trapizonian, Viktoriia

Taver, Vadim

Wong, Jaime

Zar Afrooz, Faranak

