

REGULAR MEETING MINUTES*

Board of Trustees

Coast Community College District

District Board Room

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, April 19, 2017

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on April 19, 2017 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Grant called the meeting to order at 3:45 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Prinsky, and Moreno.
Student Trustee Eichman joined the meeting at 5:00 p.m.

Trustees Absent: Trustee Patterson

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session at 3:47 p.m. to discuss the following:

a. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Two cases: Threat of federal civil rights litigation under 42 U.S.C. § 1983, and threatened litigation by Kevin Shenkman.

b. Conference with Real Property Negotiator (*Government Code* Section 54956.8)

Property: OCC Student Housing

District Negotiator: Matthew Bohannon, Brailsford & Dunlavey, Inc.

Under Negotiation: Lease Price and Terms of Payment

c. Public Employee Discipline/Dismissal/Release
(Pursuant to *Government Code* Section 54957)

d. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
Dean of Innovative Learning
5. Approval of Appointment of Classified Management
Payroll Services Manager
6. Approval of Appointment of Classified Staff
Student Success and Support Program – Admissions and Records Tech 1
Instructional Support Specialist
Military/Contract Educ Tech. Intermediate
7. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
8. Ratification of Temporary Out of Class Assignments, Classified Staff
Food Service Worker 3
9. Ratification of Project-Specific Assignment, Classified Staff
10. Ratification of Appointment of Short Term Hourly Staff
11. Ratification of Appointment of Substitute, Classified Staff
12. Ratification of Appointment of Student Workers

e. Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

City of Huntington Beach et al. vs. California Director of Finance et al.,
California Court of Appeal Case No. C076809
City of Fountain Valley et al. vs. Michael Cohen et al., California Court of Appeal
Case No. C081661
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case
No. 34-2013-80001665
Kimlan Nguyen vs. Coast Community College District et al., Equal Employment
Opportunity Commission Charge No. 480- 2014-00049
Coast Community College District et al. vs. Commission on State Mandates,
Sacramento County Superior Court Case No. 34-2014-80001842
Reginald Lewis vs. Coast Community College District et al., Department of Fair
Employment and Housing Case No. 359115-125003
Heidi Mattingly-Viers vs. Coast Community College District, Orange County
Superior Court Case No. 30-2015-00819631
John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-
2014-00714677
Linda Clark-Morin vs. Coast Community College District, Orange County Superior
Court Case No. 30-2016-00838-495
Mary Sklar vs. Coast Community College District, Orange County Superior Court
Case No. 30-2016-00838-399
Constance George vs. Coast Community College District et al., Orange County
Superior Court Case No. 30-2016-00865168
Emma Adams vs. Coast Community College District et al, Department of Fair
Employment and Housing Case No. 758894-221724
Andrea Napoleon vs. Coast Community College District, Orange County Superior
Court Case No. 30-2016-00875573
Coast Community College District vs. Coast Federation of Classified Employees,
Public Employment Relations Board, Unfair Practice Charge Case No. LA-
CO-1702-E
Michelle Wang vs. Coast Community College District, Equal Employment
Opportunity Commission Case No. 480-2017-01086
Ailene Nguyen vs. Coast Community College District, Department of Fair
Employment and Housing Case No. 779307-252919
Coast Community College District vs. Robert McDougal, Orange County Superior
Court Case No. 30-2017-00907612
Susan Winterbourne vs. Coast Community College District, Department of Fair
Employment and Housing Case No. 779307-252338

f. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Cindy Vyskocil, Vice Chancellor Human Resources

Employee Groups:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Grant at 5:00 p.m.

1.06 Pledge of Allegiance

Trustee Jim Moreno led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item. 1.04 c. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the public employment items as amended. (See Appendix pages #16-24)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, and Moreno
Noes:	None
Absent:	Trustee Patterson and Student Trustee Eichman
Abstain:	None

1.08 Public Comment

There were no requests to address the Board.

1.09 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District:

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to accept the retirements.

William Hall, OCC, Instructor, retirement effective May 29, 2017

Eleanor Katz, OCC, Instructor, retirement effective May 29, 2017

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Moreno and Eichman
Noes:	None
Absent:	Trustee Patterson
Abstain:	None

1.10 Board of Trustees' Resolution Honoring Pat Frohn and Hank Cochrane

The Board presented a resolution to Pat Frohn and Hank Cochrane in appreciation of their swift action in saving the life of student Javier Venegas.

2.00 Informative Reports

2.01 DIS – Faculty/Student/Program Highlight

Dr. Erin Craig highlighted Golden West College's Remedial Math Program.

Item 2.04 Annual Report on Measure M was moved forward. Evelyn Hart, Chair of the Citizens' Oversight Committee, presented the annual report on Measure M to the Board.

Item 2.05 Overview of Recent Bond Issuance was moved forward. Laura Franke of PFM, and Rod Carter of RBC, reported on the GO Bond Measure M, Series 2017 D & E, and responded to Trustees' questions.

2.02 DIS - Presentation of Proposal from the Coast Federation of Educators, American Federation of Teachers Local 1911 to the Coast Community College District to Reopen Sections 11.8 and 11.9 of the Collective Bargaining Agreement

In compliance with the Educational Employment Relations Act, and the current Coast Federation of Employees, American Federation of Teachers Local 1911 ("CFE") Collective Bargaining Agreement, CFE presented this proposal to the Coast Community College District to reopen Sections 11.8, Counselors and 11.9 Librarians/Tutorial Center Faculty of the current Collective Bargaining Agreement. A Public Hearing would be scheduled at the Regular Board Meeting on May 3, 2017, regarding the Board's consideration of the adoption of the CFE Proposal. No action was required at this time.

2.03 DIS - Report from President of Employee Representative Group

Ray Cotter, Stephen Barnes, Emily Friesen, Sigrid Wolf, Connie Marten, and Quintin Powell addressed the Board. Ann Nicholson, President of Coast Federation of Classified Employees (CFCE) gave a presentation to the Board on CFCE Negotiations Update.

2.04 DIS – Annual Report on Measure M was heard earlier in the meeting.

2.05 DIS – Overview of Recent Bond Issuance was heard earlier in the meeting.

The Board Meeting was recessed at 6:25 p.m., and reconvened at 6:30 p.m.

3.00 Matters for Review, Discussion and/or Action continued

3.01 Board Meeting Dates

The Board reviewed upcoming Board Meeting dates.

3.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming meetings and conferences of the AACC, ACCT, CCLC and CCCT.

3.03 DIS – Legislative Affairs Board Committee Recommendations

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the adoption of Resolution #17-11 in support of the JOBS Act, and Resolution #17-12 in support of the BRIDGE Act, and for the following letters of support to be sent from the Board of Trustees:

- JOBS Act (S.206) - Letter to Senator Tim Kaine
- BRIDGE Act (S.128/H.R. 496) - Letter to Senator Kamala Harris and Senator Dianne Feinstein
- Community College Baccalaureate Degree Program (S. 769) - Letter to Senator Jerry Hill

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Moreno and Eichman
Noes:	None
Absent:	Trustee Patterson
Abstain:	None

3.00 Matters for Review, Discussion and/or Action continued

3.04 Board Directives Log

The Board reviewed the Board Directives Log. The Chancellor recommended that he work with the Board Secretary to reorganize the Annual Board Log to alleviate the large number of reports scheduled for October and November.

4.00 Consent Calendar (Items 5.01 – 17.01)

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Moreno and Eichman
Noes: None
Absent: Trustee Patterson
Abstain: None

18.00 Discussion Calendar

19.00 Approval of Standard Agreements in Excess of \$88,300

19.01 GWC - Standard Agreement with Health Educational Consultants c/o Joyce Bowden

19.02 GWC - Standard Agreement with Envision Education c/o Wendy Deras

19.03 GWC - Standard Agreement with Alex Nino D. Lajada

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the following Standard Agreements:

Contracting Party: Health Educational Consultants c/o Joyce Bowden

Description of Services/Project: Coordinate and administer certified nurse assistant exams, hire, train and pay qualified testing staff.

Term: July 1, 2017 – June 30, 2018

Fiscal Impact: NTE \$150,000 sufficient to administer exams authorized under this contract. Compensation shall be based on the number of exams administered at the established rates of \$30 per manual exam, \$10 per written exam, \$15 per oral written exam, and \$25 test site reimbursement fee for exams administered at Grossmont Health Occupational Center in Santee from RHORC RTC Trust funds.

Contracting Party: Envision Education c/o Wendy Deras

Description of Services/Project: Coordinate and administer certified nurse assistant exams, hire, train and pay qualified testing staff.

Term: July 1, 2017 – June 30, 2018

Fiscal Impact: NTE \$150,000 sufficient to administer exams authorized under this contract. Compensation shall be based on the number of exams administered at the established rates of \$30 per manual exam, \$10 per written exam, \$15 per oral written exam from RHORC RTC Trust funds.

Contracting Party: Alex Nino D. Lajada

Description of Services/Project: Coordinate and administer certified nurse assistant exams, hire, train and pay qualified testing staff.

Term: July 1, 2017 – June 30, 2018

Fiscal Impact: NTE \$150,000 sufficient to administer exams authorized under this contract. Compensation shall be based on the number of exams administered at the established rates of \$30 per manual exam, \$10 per written exam, \$15 per oral written exam for RHORC RTC Trust funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Moreno and Eichman
Noes:	None
Absent:	Trustee Patterson
Abstain:	None

20.00 Revenue Generating Agreements/Contracts Over \$88,300

20.01 GWC - Non-Standard Agreement with County of Orange Health Care Agency

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Non-Standard Agreement with the County of Orange Health Care Agency to provide Crisis Intervention Training (CIT) to Law Enforcement officers to identify signs and symptoms of mental illness and to increase their competence in handling emergency situations involving mentally ill persons.

Term: July 1, 2017 – June 30, 2020

Fiscal Impact: Income of \$239,395 to be collected in monthly payments of \$19,949.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Moreno and Eichman
Noes:	None
Absent:	Trustee Patterson
Abstain:	None

21.00 Ratification/Approval of General Items of Business

21.01 DIS - Approval of Modification to the Temporary Support/Medical Professionals "PP" Salary Schedule, Effective May 18, 2017

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the modified PP salary schedule effective May 18, 2017.

Fiscal Review and Impact: \$0 for 2016-2017

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Moreno and Eichman
Noes:	None
Absent:	Trustee Patterson
Abstain:	None

21.02 DIS - Bid Tabulation and Award of Contract for Orange Coast College Steel Building Site Prep, Bid No. 2103

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to award Bid No. 2103 to Cornerstone Construction. The President of the Board of Trustees, or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

The grounds and maintenance equipment at Orange Coast College was stored outside. This project sought to construct a 100' x 50' covered structure to provide enclosed storage of equipment. This would reduce wear and tear on the equipment and extend the life of these costly equipment assets. Bid No. 2103 would award the site preparation, construction of a concrete slab, and anchorage for the structure. The building enclosure would be awarded under a separate agenda item.

Notices were published on March 8, 2017 and March 15, 2017 in the newspaper. Seventeen perspective bidders attended the mandatory pre-bid job walk held Thursday March 16, 2017 at 10:00 A.M. Six bids were received and opened on March 27, 2017. Bid Results were received:

Cornerstone Construction 1627 W. 9th Street Upland, CA 91786	<u>Bid Amount</u> \$77,250
Kazoni Construction Huntington Beach, CA	\$89,514
Metro RF Services Ontario, CA	\$94,600
RT Contractor Garden Grove, CA	\$97,000
CHI Construction Anaheim, CA	\$97,980
MC Alyea Construction Riverside, CA	\$112,000

Fiscal Impact: \$77,250 (OCC - Capital Outlay/General Fund)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Moreno and Eichman
Noes:	None
Absent:	Trustee Patterson
Abstain:	None

21.03 DIS – Orange Coast College Planetarium Projection System

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to employ Spitz, Inc. for the sole source purchase and installation of the Orange Coast College Planetarium Projection System, having found that Spitz was a sole source provider pursuant to Public Contract Code Section 3400(c)(3), and having determined that this arrangement was in the District's best interest. The President of the Board of Trustees, or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees. Additionally, the Board approved Change Order No. 1 to M.S. Construction Management Group for the Orange Coast College Planetarium, Bid No. 2085; and approved the amendment to the Planetarium Construction Agreement.

The new Planetarium at Orange Coast College would house a state-of-the-art digital projection system. Through extensive research, site tours of other Planetariums, and deliberation amongst the campus stakeholders, the Digistar6 and NanoSeam projection system, manufactured by Spitz, Inc. was specified for installation at Orange Coast College. Spitz, Inc. is the manufacturer and sole source provider of this particular system. Furthermore, this highly specialized and technical system required installation by the manufacturer's specially trained installers and the warranty associated with the systems performance was contingent upon installation by these individuals.

Recognizing the uniqueness and criticality of this system, the District worked with the Planetarium contractor, MSCMG, and the LA/OC Building Trades Council to develop a solution that ultimately delivered the preferred projection system for the building and ensured seamless integration of the Planetarium experience. It was agreed by all parties that removing the Planetarium projection dome panels from MSCMG's scope of work, contracting Spitz, Inc. directly for the installation of the projection system and its associated components, and excluding this specialized scope of work from the Planetarium Construction Agreement would be in the best interest of the project.

Resolution of this matter required the following three actions:

A. Authorization of Purchase Order for the Sole Source Purchase and Installation of Planetarium Projection System with Spitz, Inc.: The total dollar amount for this purchase order would exceed the bid limit; however Spitz was the only manufacturer/installer of the specified projection system. Furthermore, the warranty of the associated components of the projection system, including the projection dome, would be invalidated if the system were to be disaggregated in a public bid.

Cost: \$1,578,562

B. Approval of Change Order No. 1 to M.S. Construction Management Group (MSCMG) for Orange Coast College Planetarium, Bid No. 2085: The General Contractor on this project, MS Construction, had intended to subcontract with Spitz, Inc. for the installation of the projection dome. With the Board's authorization it was proposed that the entire scope of work for the projection system be contracted directly with Spitz and that MS Construction provide the District a credit for the projection dome portion of work.

Credit: (\$464,307)

C. Approval of Amendment to the Planetarium Construction Agreement by and between the Coast Community College District and Los Angeles/Orange County Building and Construction Trades Council: The Los Angeles/Orange County Trade Council agreed to exempt this portion of the work from the Planetarium Construction Agreement (PCA) therefore allowing Spitz to serve as manufacturer/installer. This would not however relieve Spitz from all other contractual provisions including their obligation to comply with California prevailing wage law.

Cost: \$0

Fiscal Impact: \$1,114,255 (Measure M – General Obligation Bond Fund)
Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Moreno and Eichman
Noes:	None
Absent:	Trustee Patterson
Abstain:	None

21.04 DIS – Approval of Instructional Material Fees

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the instructional material fee revisions, deletions and/or new fees for inclusion in or deletion from the curriculum, as presented.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Moreno and Eichman
Noes: None
Absent: Trustee Patterson
Abstain: None

22.00 Policy Implementation/Administrative Procedure Ratification

22.01 DIS – Board Policies for Approval and Administrative Procedures for Ratification

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the following Board Policies, and ratify the following Administrative Procedures:

Chapter 4. Academic Affairs

BP 4040 Library and Learning Support Services – revision
BP 4110 Honorary Degrees – revision

Chapter 5. Student Services

BP 5220 Shower Facilities for Students – revision
AP 5220 Shower Facilities for Students – revision
BP 5700 Intercollegiate Athletics – new – replaces current BP 5701 Athletic Eligibility, recommended to be deleted, and BP 5702 Athletics – Rules for Eligibility, recommended to be deleted
BP 5901 Athletic Event Admission Fees – revision
BP 5902 Taking Positions on Issues – review, no recommended changes

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Moreno and Eichman
Noes: None
Absent: Trustee Patterson
Abstain: None

22.02 DIS – Board Policies Recommendation to be Deleted

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to delete the following Board Policies:

Chapter 5. Student Services

BP 5701 Athletic Eligibility - recommended to be deleted
BP 5702 Athletics – Rules for Eligibility - recommended to be deleted

These two Board Policies were obsolete. The new BP 5700 Intercollegiate Athletics met the requirement for such a Board Policy and replaced the two Board Policies being deleted.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Moreno and Eichman
Noes:	None
Absent:	Trustee Patterson
Abstain:	None

23.00 Approval of Minutes

23.01 Approval of Minutes

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the minutes of the Regular Meeting of April 5, 2017.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Moreno and Eichman
Noes:	None
Absent:	Trustee Patterson
Abstain:	None

24.00 Close of Meeting

24.01 Public Comment

There were no requests to address the Board.

24.02 Adjournment

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to adjourn the meeting at 6:42 p.m. in memory of Milton Gordon.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	Trustee Patterson
Abstain:	None



Jane Burton
Interim Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	16-24

CLOSED Session 04/19/17 Board Approved

1. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Boogar, Tyler	OCC	Instructor, Mathematics	08/25/17	A-IV-05	6-O-18
Lane, Andrea	OCC	Counselor, General	07/01/17	Q-I-01	16-O-18
Miranda, Pedro Luis	OCC	Counselor, Student Athlete	07/01/17	Q-I-01	17-O-18
Wang, Yilin	OCC	Instructor, Chemistry	08/25/17	A-I-01	13-O-18

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2016-17 academic year.

Coastline Community College

Friend, Rebecca

Golden West College

Castellanos, Ralph

Corfield, Daniel

Orange Coast College

Tripp, Erin

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

SPRING

Appointments during the period **01/30/17-05/28/17:**

Coastline Community College

<u>Name</u>	<u>Discipline</u>
Preciado, Anita	ESL

Orange Coast College

<u>Name</u>	<u>Discipline</u>
Marchioni, Rachel	Counseling
Moreno, Erich	Kinesiology/Coach
Sublett, Jamie	Counseling
Vidal, Jared	Counseling

SUMMER

Appointments during the period **06/12/17-08/18/17:**

Coastline Community College

<u>Name</u>	<u>Discipline</u>
Do, Coco	Counseling

Orange Coast College

<u>Name</u>	<u>Discipline</u>
Nguyen, Yvette	Counseling

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2016-17 school year for the period 07/01/16 to 06/30/17, not to exceed 498 hours:

Donahue, Christopher

4. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Contract Dates</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Blair, Shelly	CCC	Dean of Innovative Learning	04/24/17 to 06/30/18	D-34-03	3-C-18

5. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Bui, Vuong	DIST	Payroll Services Manager	05/01/17	G-24-03	D-019-17

6. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Arinaga, Luis	CCC	Student Success & Support Progm Adm & Rec Tech 1	04/20/17	E-42-01	C-019-17
Han, Annie	OCC	Instructional Support Specialist	04/20/17	E-50-05	O-048-17
Ward, Jason	CCC	Mil/Cont Ed Tech, Interm	04/20/17	E-45-02	C-013-17

7. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

None.

8. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Yung, Man	OCC	Food Service Worker 1	Food Service Worker 3	Extend from 02/28/17 to 05/31/17	E-33-04

9. Ratification of Project-Specific Assignment, Classified Staff

None.

10. Ratification of Appointment of Short Term Hourly Staff

It is recommended by the Vice Chancellor of Human Resources that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-

certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Buffett, Rachel	CCC	07/01/17	06/30/18	110001-849002	M,T,W,Th,F
Carrasco, Marriah	GWC	07/01/17	06/30/18	110001-379903	M,T,W,Th,F
Huynh, Ramy	GWC	03/10/17	06/30/17	124015-361717	M,T,W,Th,F
Neal, Chanelle	GWC	04/20/17	06/30/17	124403-349608	M,T,W,Th,F
Nguyen, Tiffany	CCC	07/01/17	06/30/18	124037-849302	M,T,W,Th,F
Sachs, Caleb	OCC	03/30/17	06/30/17	124155-145500	M,T,W,Th,F
Sieh, Chaely	OCC	03/10/17	06/30/17	124155-245500	M,T,W,Th,F
Simmons, Yuri	CCC	05/09/17	06/30/17	110001-847401	M,T,W,Th,F
Than, Sandy	GWC	03/10/17	06/30/17	124015-361717	M,T,W,Th,F
Tran, Anna	CCC	07/01/17	06/30/18	110001-849002	M,T,W,Th,F
Zeineddine, Mustafa	CCC	07/01/17	06/30/18	110001-849002	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Aguillon, Jessica	OCC	06/01/17	06/30/17	110030-204802	M,T,W,Th,F
Ahn, Sung	CCC	07/01/17	06/30/18	124007-856101	M,T,W,Th,F
Alcala, Rubia	CCC	07/01/17	06/30/18	124007-856101 124002-856201	M,T,W,Th,F
Alvela, Amber	OCC	03/13/17	06/30/17	110001-200201	M,T,W,Th,F
Balo, Melissa	CCC	07/01/17	06/30/18	124007-856101	M,T,W,Th,F
Bellino, Emelie	CCC	07/01/17	06/30/18	110001-849002	M,T,W,Th,F
Calderon, Juan		07/01/17	06/30/18	124007-856101	M,T,W,Th,F
Casas, Mark	CCC	07/01/17	06/30/18	124157-854502	M,T,W,Th,F
Causly, Elaine	CCC	07/01/17	06/30/18	124007-856101 124002-856201	M,T,W,Th,F
Chan, Jenny	CCC	07/01/17	06/30/18	110001-804801	M,T,W,Th,F
Chhabra, Devika	CCC	07/01/17	06/30/18	124007-856101 124002-856201	M,T,W,Th,F
Cohen, Robert	CCC	07/01/17	06/30/18	110001-801301	M,T,W,Th,F
Drake, Susan	OCC	06/01/17	06/30/17	110030-204802	M,T,W,Th,F
Eckhart, Sherry	CCC	07/01/17	06/30/18	110001-801301	M,T,W,Th,F

Estrada, Ignazio	CCC	07/01/17	06/30/18	124007-856101	M,T,W,Th,F
Gardner, Renee	CCC	07/01/17	06/30/18	124007-856101	M,T,W,Th,F
Hart, Kathy	OCC	06/01/17	06/30/17	110030-204802	M,T,W,Th,F
Jordan, Judith	OCC	06/01/17	06/30/17	110030-204802	M,T,W,Th,F
Kumar, Kunaal	OCC	06/01/17	06/30/17	110030-204802	M,T,W,Th,F
Le, Andrew	OCC	03/10/17	06/30/17	124038-256043	M,T,W,Th,F
Le, Anh Tuan	CCC	07/01/17	06/30/18	110001-804802	M,T,W,Th,F
Mancino, Raymond	CCC	07/01/17	06/30/18	110001-801301	M,T,W,Th,F
Mendoza, Juancarlos	CCC	07/01/17	06/30/18	124002-856201	M,T,W,Th,F
Monroe, Shevonda	CCC	07/01/17	06/30/18	124002-856201	M,T,W,Th,F
Montalvo, Monica	CCC	07/01/17	06/30/18	124007-856101	M,T,W,Th,F
Mullen-Quiroz, Helen	CCC	07/01/17	06/30/18	124007-856101	M,T,W,Th,F
				124002-856201	M,T,W,Th,F
Ngo, Alexander	CCC	07/01/17	06/30/18	124007-856101	M,T,W,Th,F
				124002-856201	
Nissenson, Lenaro	CCC	07/01/17	06/30/18	110001-801301	M,T,W,Th,F
Nomura, Mitchell	CCC	07/01/17	06/30/18	124007-856101	M,T,W,Th,F
				110001-801204	

Palacios, Michael	CCC	07/01/17	06/30/18	124007-856101	M,T,W,Th,F
				124002-856201	
Pham, James	CCC	03/24/17	06/30/17	110001-804513	M,T,W,Th,F
Pham, Jessica	CCC	07/01/17	06/30/18	110001-804801	M,T,W,Th,F
				110001-804802	
Rusas, McKenna	CCC	07/01/17	06/30/18	124007-856101	M,T,W,Th,F
				124002-856201	
Ryan, Kayla	CCC	07/01/17	06/30/18	124002-856201	M,T,W,Th,F
Turner, Tracy	CCC	07/01/17	06/30/18	110001-801301	M,T,W,Th,F
Small, Ashley	CCC	07/01/17	06/30/18	124007-856101	M,T,W,Th,F
				124002-856201	
Stacks, Gladys	CCC	07/01/17	06/30/18	110001-849002	M,T,W,Th,F
Villalvazo, Elva	CCC	07/01/17	06/30/18	124002-856201	M,T,W,Th,F
Visone, Ciro	CCC	07/01/17	06/30/18	124007-856101	M,T,W,Th,F
Williams, Laura	CCC	07/01/17	06/30/18	124007-856101	M,T,W,Th,F
Yates, Jon	CCC	07/01/17	06/30/18	124002-856201	M,T,W,Th,F
Zukowsky, Rosa	CCC	07/01/17	06/30/18	124007-856101	M,T,W,Th,F

Hourly/Temporary/Professional (Non Faculty) to perform skilled technical duties such as athletic training duties, production of student newspaper, maintain online classes, provide real time captioning (in-class text) for deaf students or assist with associated student programs in one or more of the following campus departments and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Roberts, Alexander	GWC	03/23/17	12/20/17	813001-317117	M,T,W,Th,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Alvarez, Vicente	CCC	07/01/17	06/30/18	110001-885202	M,T,W,Th,F
Cuevas, Alex	CCC	07/01/17	06/30/18	110001-885202	M,T,W,Th,F
Herndon, Timothy	CCC	02/16/17	06/30/17	127007-885901	M,T,W,Th,F
Hoang, Toan	OCC	03/10/17	06/30/17	812020-205404	M,T,W,Th,F
Luzader, Christopher	CCC	02/16/17	06/30/17	127007-885901	M,T,W,Th,F
Sedan, Abeer	OCC	04/10/17	06/30/17	330003-259101	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Claudio, Brittany	GWC	07/01/17	06/30/18	127002-361404	M,T,W,Th,F
Nelson, McClain	OCC	02/06/17	06/30/17	120111-257582	M,T,W,Th,F

11. Ratification of Appointment of Substitute Classified

None.

12. Ratification of Appointment of Student Workers

It is recommended by the Vice Chancellor of Human Resources that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

Golden West College

Ayad, Mina

Corrales, Jesse

Keighan, Liam

Le, Trang

Nguyen, Phu

Nguyen, Vi

Orange Coast College

Higuera, Lambert

Nguyen, Hoang

Noakes, Hope

Rowan, Meagan

Torres, Aira

Usman, Fatima