

# **REGULAR MEETING MINUTES\***

Board of Trustees

Coast Community College District

District Board Room

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, May 3, 2017

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on May 3, 2017 in the Board Room at the District Office.

## **1.00 Preliminary Matters**

### **1.01 Call to Order**

Board President Grant called the meeting to order at 3:45 p.m.

### **1.02 Roll Call**

Trustees Present: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno. Student Trustee Eichman joined the meeting at 5:00 p.m.

Trustees Absent: None

### **1.03 Public Comment (Items on Closed Session Agenda)**

There were no requests to address the Board.

### **1.04 Recess to Closed Session**

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session at 3:47 p.m. to discuss the following:

#### **a. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to sub-section "d-2" of Government Code Section 54956.9. Three cases: Threat of federal civil rights Litigation under 42 U.S.C. § 1983, threatened litigation by Kevin Shenkman, and threatened litigation by OCC student.

#### **b. Public Employee Discipline/Dismissal/Release**

(Pursuant to *Government Code* Section 54957)

**c. Public Employment** (Pursuant to *Government Code 54957(b)(1)*)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part-time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management  
District Director, Grants and Educational Services  
Manager, Benefits Plans Administration

Extension of Temporary Classified Management Positions  
Mgr, Enrollmt Serv & Progrm Oprtns  
Director, Marketing/Product Dev  
Mgr, Stu Ser Outrch & Prtnrship  
Dir, Instr Media, Design & Pro  
Project Dir, AANAPISI  
Manager, Instruct & Veterans  
SSSP Coordinator  
Director Strategies & Logistics  
Dir., eLearning App & Web Dev  
Project Director, SB1070 Grant  
Project Manager, Measure M  
SSSP Coordinator  
Student Equity Coordinator

6. Approval of Appointment of Classified Staff  
Human Resources Coordinator (EEO/Recruitment)  
Administrative Assistant to the Vice President  
Instructional Load and Pay Analyst

Extension of Temporary Classified Staff Positions  
Mil/Cont Educ Tech III  
Project Coordinator  
Instr Assoc Math Sci  
(Ancillary) Educ Tech Designer  
Stu Equity Veterans Spec  
Staff Specialist  
Cont Ed Course Asst1  
Guidance Assistant  
Staff Aide, Mil Con Tech Ed  
Foundation Staff Aide  
Mil/Cont Ed Program Coord.

Adm/Records Tech 2  
Mil/Cont Ed Tech III  
Ancillary Educ Tech Specialist  
Mil/Cont Ed Stf Aide  
Outreach Pgm Spec  
Dvlpmntl Disb Prg Ast  
Mil/Cont Educ Prg Coord  
Instr Assoc Basic Skills  
Research Analyst, Senior  
Mil/Cont Ed Tech  
Mil/Cont Ed Tech Int  
EOPS/CARE/CAFYES Specialist  
Student Fin Aid Spec  
Contract Edu Video Prod Coord  
Inst Assoc-Comp Appl  
Programmer  
IT Applications Facilitator  
Mil/Cont Ed Tech  
Instr Assoc SSSP  
Typist Clerk Interm  
Cont Ed Tech Int  
Mil/Cont Ed Tech, Intermediate  
Student Equity Financial Aid Specialist  
Mil/Cont Ed Tech Int  
Mil/Cont Ed Tech, Intermediate  
Staff Assistant  
Mil/Cont Educ Prg Coord  
(CE Military) Bus Analyst Prog  
Bookstore Operations Asst  
Student Fin Aid Specialist  
Financial Aid Spclst  
Mil/Cont Ed Tech, Intermediate  
Instr Assoc Math Sci  
(Ancillary) Bus Analyst Prog  
Instr Assoc Couns/Gdn  
Admissions & Records Tech III  
Guidance Assistant  
Mil/Cont Ed Tech Interm  
Staff Assistant, Sr  
Mil/Cont Ed Tech III  
Mil/Cont Ed Tech, Int  
Elec Media & Pub Proj Coord  
Staff Assistant

Special Progs Activities Asst.  
Mil/Prg Course Asst1  
Mil/Cont Ed Tech Int  
Adm/Records Tech 3  
Office Assistant 1  
Ancillary Ed Tech Designer  
Outreach Program Spec  
Staff Assistant  
Isd Staff Aide  
Fin Aid Acct/Fisc Spec  
Coun & Guidance Off Op Co  
Mil/Cont Ed Tech Int  
Ancillary Ed Tech Specialist  
Ancillary Ed Tech Designer  
Mil/Cont Ed Tech Int  
Research Analyst, Sr  
Grants & Fiscal Admin Specialist  
Outreach Prog Spec  
Staff Assistant, Sr- RHORC  
Student Financial Aid Assistant II  
Office Coordinator  
Typist Clerk, Interm - RHORC  
Staff Specialist  
Instructional Associate, Counseling  
Support Services Assoc - DSPS  
EOPS/CARE Specialist  
Office Coordinator  
Student Equity Veterans Spec  
Student Equity Spec  
Instructional Associate  
Student Fin Aid Assistant III  
Student Success & Support-Staff Asst, Sr  
Student Fin Aid Acct Fisc Spec  
CAFYES/EOPS Foster Youth Specialist  
Adm/Records Tech 2  
Student Retention Specialist  
Student Fin Aid Tech BFAP  
Project Support Spec Measure M  
CalWKS Staff Asst Sr  
Adm/Rec Tech 3  
Student Success & Support Test Tech  
Staff Aide, Measure M  
Matriculation Testing Technician  
Student Equity Specialist

Adm/Records Tech 2  
 Student Fin Aid Coordinator  
 Staff Asst Sr Foster Youth  
 Student Equity Foster Youth Specialist  
 Adm/Records Tech 2  
 Sr. Research Analyst  
 Instructional Program Asst  
 Matriculation Evaluator  
 Staff Aide  
 Staff Specialist

7. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
8. Ratification of Temporary Out of Class Assignments, Classified Staff  
 Military/Contract Educ Tech III  
 Student Financial Aid Accounting/Fiscal Specialist  
 Admissions and Records Tech III
9. Ratification of Project-Specific Assignment, Classified Staff  
 Staff Assistant Facilities  
 Manager, Student Service Outreach & Partnership  
 Student Financial Aid Assistant II  
 Administrative Assistant to the Vice President  
 Student Financial Aid Specialist  
 Division/Area Office Coordinator
10. Ratification of Appointment of Short Term Hourly Staff
11. Ratification of Appointment of Substitute, Classified Staff
12. Ratification of Appointment of Student Workers

**d. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

City of Huntington Beach et al. vs. California Director of Finance et al., California Court of Appeal Case No. C076809  
 City of Fountain Valley et al. vs. Michael Cohen et al., California Court of Appeal Case No. C081661  
 City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665  
 Kimlan Nguyen vs. Coast Community College District et al., Equal Opportunity Commission Charge No. 480- 2014-00049  
 Coast Community College District et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-80001842

Reginald Lewis vs. Coast Community College District et al., Department of Fair Employment and Housing Case No. 359115-125003  
Heidi Mattingly-Viers vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00819631  
John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2014-00714677  
Linda Clark-Morin vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00838-495  
Mary Sklar vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00838-399  
Constance George vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2016-00865168  
Emma Adams vs. Coast Community College District et al, Department of Fair Employment and Housing Case No. 758894-221724  
Andrea Napoleon vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00875573  
Coast Community College District vs. Coast Federation of Classified Employees, Public Employment Relations Board, Unfair Practice Charge LA-CO-1702-  
Michelle Wang vs. Coast Community College District, Equal Employment Opportunity Commission Case No. 480-2017-01086  
Coast Community College District vs. Robert McDougal, Orange County Superior Court Case No. 30-2017-00907612  
Office for Civil Rights vs. Coastline Community College, OCR Case No. 09-17-2063  
Sue Primich vs. Coast Community College District, Department of Fair Employment and Housing Case No. 778850-255792

**e. Conference with Labor Negotiator**  
(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Cindy Vyskocil, Vice Chancellor Human Resources

Employee Groups:  
Coast Federation of Classified Employees (CFCE),  
Coast Community College Association-California Teachers  
Association/National Education Association (CCCA-CTA/NEA),  
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),  
Unrepresented Employees: Association of Confidential Employees (ACE),  
Unrepresented Employees: Coast District Management Association (CDMA)

**1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Grant at 5:00 p.m.

**1.06 Pledge of Allegiance**

Juan Partida led the Pledge of Allegiance.

## 1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 c. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve all personnel items as amended. (See Appendix pages #21-40)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Eichman
Abstain:	None

For **Item 1.04 d. Conference with Legal Counsel: Existing Litigation**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to ratify the resolution agreement with the Office for Civil Rights.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Eichman
Abstain:	None

For **Item 1.04 d. Conference with Legal Counsel: Existing Litigation**, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to respond to the discrimination complaint of Sue Primich.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Eichman
Abstain:	None

For **Item 1.04 e. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to ratify three Memoranda of Understanding with CFE for Assessment and Improvement Coordinator, Position 1, Assessment and Improvement Coordinator, Position 2, and Coordinator Position, GWC Equity Evidence Team Member.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Eichman
Abstain:	None

#### **1.08 Public Comment**

There were no requests to address the Board.

#### **1.09 Acceptance of Retirements**

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District:

**Jorge Arroyo**, Skilled Maintenance, OCC, retirement effective July 1, 2017  
**Larry Baird**, Instructor, GWC, retirement effective May 26, 2017  
**Thomas Hersh**, Instructor, GWC, retirement effective May 26, 2017  
**Nancy Hill**, Executive Assistant to the Vice Chancellor Human Resources, DIST, retirement effective July 1, 2017

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to accept the retirements.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

#### **2.00 Public Hearing**

##### **2.01 DIS - Public Hearing on CFE's Bargaining Proposal on Sections 11.8 and 11.9 of Collective Bargaining Agreement**

Board President Grant opened the Public Hearing at 5:09 p.m. There were no requests to address the Board. The Public Hearing was closed at 5:10 p.m.

#### **3.00 Informative Reports**



### **3.01 Reports from the Presidents of Student Government Organizations**

The following Presidents of Student Government Organizations provided reports to the Board:

Juan Partida, ASG President, Orange Coast College

J. R. Santoro on behalf of the ASG President, Golden West College

### **3.02 DIS – Discussion of the District Strategic Financial Plan 2017-2020**

Vice Chancellor of Finance and Administrative Services, provided an overview of the District Strategic Financial Plan for 2017-2020, and responded to Trustees' questions. The Strategic Financial Plan for the Coast Community College District was intended to refine a framework for short and long range financial planning assumptions and recommendations. The purpose of the plan was to support the District's vision, mission and goals through identifying a means to effective stewardship of financial resources, ultimately fostering an environment focused on student success. This plan provided a snapshot into the current year's budget as well and established a set of planning, assumptions, and recommendations for budgeting through the next three years.

The District Consultation Council (DCC) Budget Subcommittee worked together to develop the District Strategic Financial Plan 2017-2020. Iterative drafts of the plan incorporate feedback from consultation with representatives of all constituencies. Similar to the presentation of Tentative Budget in June and recommendation of adoption of Final Budget in September, the intent of this item was to provide an overview of the plan, in draft form, for eventual adoption as the budget documents takes shape. The Board of Trustees would be presented with a recommendation for adoption of the Strategic Financial Plan at a future meeting.

### **4.00 Matters for Review, Discussion and/or Action continued**

#### **4.01 DIS – Appointment to Citizens' Oversight Committee to Fill Vacant Positions** was pulled by Staff.

#### **4.02 DIS – Board Legislative Affairs Committee Recommendations**

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to provide letters in support of restoration of the traditional Proposition 98 funding level for community colleges, and that additional funds be provided for community college base allocation. These letters to Senator Holly Mitchell and Assembly Member Philip Ting would be distributed to the Orange County legislative delegation and legislative budget committees.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

#### **4.03 Board Meeting Dates**

The Board reviewed upcoming Board Meeting dates.

#### **4.04 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed upcoming meetings and conferences of the AACC, ACCT, CCLC and CCCT.

#### **4.05 DIS – Board Policies and Administrative Procedures for First Reading**

The following Board Policies and Administrative Procedures were brought to the May 3, 2017 Board Meeting for first reading, and would be returned to the May 17<sup>th</sup> Board Meeting for approval/ratification.

##### **Chapter 2. Board of Trustees**

- BP 2350 Speakers at Board Meetings - revision
- BP 2410 Board Policies and Administrative Procedures - revision
- AP 2410 Board Policies and Administrative Procedures – revision
- BP 2430 Delegation of Authority to the CEO - revision
- AP 2430 Delegation of Authority to the CEO – revision
- BP 2904 Adjourning Motions - new

##### **Chapter 3. General Institution**

- BP 3515 Reporting of Crimes – revision
- AP 3515 Reporting of Crimes – revision
- BP 3520 Local Law Enforcement – revision
- AP 3520 Local Law Enforcement - revision

##### **Chapter 6. Fiscal Affairs**

- BP 6200 Budget Preparation - revision
- AP 6305 Reserves – revision

#### **4.06 Board Directives Log**

The Board reviewed the Board Directives Log. On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to accept the changes to the Annual Board Log proposed by the Chancellor.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

#### **5.00 Consent Calendar (Items 5.01 – 20.01)**

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

#### **21.00 Discussion Calendar**

#### **22.00 Approval of Non-Standard Agreements in Excess of \$88,300**

##### **22.01 DIS – Non-Standard Order Form with Blackboard**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Non-Standard Order Form with Blackboard.

Coast Community College District colleges selected Canvas as their Learning Management System with all three colleges being fully transitioned to Canvas by June 1, 2017. Golden West College and Orange Coast College have used Blackboard as their Learning Management System, and the current contract with Blackboard was due to end on June 30, 2017. This order form was to provide for archiving for a three-year period all courses and data that the two

colleges had in the hosted Blackboard environment as of June 30, 2017. The archive was necessary for auditing purposes and for faculty who may need to retrieve courses from Blackboard to move to Canvas after June 30, 2017. The archive would be hosted by Blackboard.

**Term:** June 30, 2017 – June 29, 2020

**Fiscal Impact:** \$104,000 to be paid from general funds as follows: \$38,000 for June 30, 2017-June 29, 2018, \$33,000 for June 30, 2018-June 29, 2019, and \$33,000 for June 30, 2019-June 29, 2020.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

**22.02 DIS - Approval of Non-Standard Agreement with Servitas Management Group, LLC for Pre-Development Services related to Orange Coast College Student Housing Project** was pulled by Staff. Trustees requested that an Executive Summary accompany this agenda item when it is returned to the next agenda.

## **23.00 Ratification/Approval of General Items of Business**

### **23.01 GWC – Renewal of Medical Insurance for International Students**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to renew Blue Cross medical insurance coverage for all international students for the 2017-2018 year through Ascension Benefits and Insurance Solutions (previously known as Renaissance Insurance Agency Inc.) at the rate of \$1,356 per year, payable by the student, at no cost to the college.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

**23.02 DIS – Approval of Educational Administrator Employment Agreement (Shelly Blair, CCC)**

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve the Employment Agreement with Shelly Blair to serve as Dean, Innovative Learning at Coastline College commencing on April 24, 2017 and ending on June 30, 2018. Compensation to be \$115,976.00 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees. The appointment of Shelly Blair, Dean, Innovative Learning was approved at the April 19, 2017 Board Meeting.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

**23.03 OCC – Authorization to Conduct a Short-Term Study Abroad in Cambridge, England**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to authorize a study abroad program in Cambridge, England from June 27 through August 1, 2018. Raymond Obstfeld, full-time Professor, to serve as faculty. All logistical arrangements would be handled by program service provider Reach Cambridge.

**Fiscal Impact:** NTE \$12,504. The cost was to be funded by the College and the course would generate FTE's.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

**23.04 DIS – Authorization to File Notice of Completion and Release Retention Funds**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to authorize the Chancellor or designee to file a Notice of Completion on the

following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion would be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

OCC – Solar Photovoltaic Electric Carport System, Bid No. 2046  
Contractor: SunPower Corp. Systems

OCC – Sports Complex and Theatre Energy Efficiency Project, Bid No. 2087  
Contractor: SmartWatt Energy, Inc.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

**23.05 DIS - Approval of SunPower Corp Systems, Change Order #1; Orange Coast College Solar Photovoltaic Electric Carport System, Bid No. 2046**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve Change Order; No. 1 for Orange Coast College Solar Photovoltaic Electric Carport System, Bid No. 2046, The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

On June 17, 2015, the Board authorized SunPower Corp. Systems, contract in the amount of \$4,086,714 for the Orange Coast College Solar Photovoltaic Electric Carport System. Changes were as follows:

SunPower Corp. Systems:

Final contract closeout and credit for unused allowance.

Change Order Amount: <\$91,684>

Original Contract Amount: \$4,086,714

Total Change Orders: <\$ 91,684> (2.24% Decrease)

**Fiscal Impact:** Decrease amount of <\$91,684>; previous contract amount \$4,086,714; revised contract total amount \$3,995,030 (OCC- Measure M Bond Funds)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman

Noes: None

Absent: None

Abstain: None

**23.06 DIS - Approval of EEO Fund Multiple Method Allocation Model Certification Form, 2016-17**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the EEO Fund Multiple Method Allocation Model Certification Form for 2016-17 that had been reviewed and approved by the CCCD EEO Advisory Committee on April 17, 2017. This form would be forwarded to the California Community College Chancellor's Office on or before June 1, 2017. The Multiple Method Allocation Model Certification illustrates the Coast Community College District's compliance with EEO requirements and progress in providing our students with the educational benefits of a diverse workforce. California Community College EEO funds would be allocated based upon the requirements of certifying the multiple methods.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman

Noes: None

Absent: None

Abstain: None

**23.07 DIS - Approval of Academic Calendars and Classified/Administrative Holidays for 2018-19, 2019-20 and 2020-21**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adopt the following Academic Calendars and Classified/Administrative Holiday Schedules for 2018-2019, 2019-2020 and 2020-2021, as presented.

The Calendar Committee is a component of the District's Collective Bargaining Agreements, with constituent representation per Section 3.3 of the Coast Federation of Educators/American Federation of Teachers Local 1911 (CFE) Bargaining Agreement and Section 16.4 of the Coast Federation of Classified Employees (CFCE) Bargaining Agreement.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

#### **23.08 DIS – Approval of Instructional Material Fees**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the instructional material fee revisions, deletions and/or new fees for inclusion in or deletion from the curriculum.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

#### **23.09 DIS - Approval of Change Order No. 2 to Orange Coast College Recycling Center, Bid No. 2083**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve Change Order; No. 2 for Orange Coast College Recycling Center Bid No. 2083. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

On June 15, 2016, the Board awarded Bid No. 2083, in the amount of \$5,016,000, to M.S. Construction Management Group for the construction of the Orange Coast College Recycling Center. At the time of bid, details regarding the attachment of solar panels to the new structure had not been approved by the Division of State Architect and therefore were not included in the bid. Subsequent design and engineering efforts were required to finalize



the solar plans and \$100,000 was earmarked with the intent of completing this work at a later date. Based on the favorable pricing received from M.S. Construction, it was recommended that we include this work as a change order to their contract at this time.

Changes were as follows:

**Contractor: M.S. Construction Management Group**

Additional work to supply and install solar panels, related components, and racking system for a full operating system at the East and West point of service canopies at the new Recycling Center.

Change Order #2 Amount: \$ 74,802.49

Original Contract: \$ 5,016,000.00

Total Change Orders: \$ 177,009.49 (3.52% Increase)

**Fiscal Impact:** \$74,802.49 (OCC- Measure M Bond Funds)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

**23.10 DIS – Approval of Amendment Number 4 to the Standard Agreement with Strata Information Group (SIG)**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve Amendment #4 to the Standard Independent Contractor Agreement with Strata Information Group (SIG) which increased the total contract amount by \$17,000.

On June 17, 2015, the original agreement was ratified by the Board providing services for support in conjunction with the upgrade and migration of the Banner Operational Data Store (ODS) in the amount of \$42,500. On October 21, 2015, the Board approved Amendment #1 for an additional \$55,080 to the existing agreement that expanded the scope of work to include 264 additional hours of support/consulting time at \$170/hour plus travel expenses of \$10,200 bringing the total cost to \$97,580. On March 16, 2016, Amendment #2 was

Board approved for additional scopes of work including the extension of the term dates from June 30, 2016 to June 30, 2017 and an addition of \$75,140 representing 392 hours at \$170/hour to the total cost of the contract which would be \$175,720.00. On November 2, 2016, the Board approved Amendment #3 which changed the scope of work to include an additional 68 hours at \$170/hour of functional and technical consulting via webinar for Institutional Research Staff increasing the cost by \$11,560.00 for a total cost of \$187,280.00.

This amendment was to augment the scope of work due to unforeseen work with the ODS and the addition of the Education Advisor Board (EAB) project. The EAB Project was geared towards Student Success and assistance with on-boarding, academic planning and Student Education Planning (SEP). This was for an additional 100 hours at \$170/hour increasing the cost by \$17,000 for a total cost of \$204,280, as well as to extend the period of performance from June 30, 2017 to December 31, 2017.

**Fiscal Impact:** Not to exceed \$17,000 at \$170/hour to be paid using General Funds

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

## **24.00 Informative Reports II**

### **24.01 Report from the Chancellor**

The Chancellor provided a report to the Board.

### **24.02 Reports from the Presidents**

The following College Presidents provided reports to the Board:

Dr. Lori Adrian, Coastline Community College  
Dr. Dennis Harkins, Orange Coast College  
Wes Bryan, Golden West College

### **24.03 Reports from Academic Senate Presidents**

The following Academic Senate Presidents provided reports to the Board:

Dr. Stephen Barnes, Coastline Community College  
Jaima Bennett, Golden West College  
Lee Gordon, Orange Coast College

#### **24.04 Reports from Presidents of Employee Representative Groups**

The following Presidents of Employee Representative Groups provided reports to the Board:

Nate Banditelli, on behalf of Ann Nicholson, Coast Federation of Classified Employees (CFCE)  
Paul Wisner, Coast District Management Association (CDMA)

#### **24.05 Reports from the Board of Trustees**

Trustees provided individual reports.

#### **25.00 Close of Meeting**

##### **25.01 Public Comment**

There were no requests to address the Board.

##### **25.02 Adjournment**

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to adjourn the meeting at 6:04 p.m.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes:	None
Absent:	None
Abstain:	None

  
\_\_\_\_\_  
Jane Burton  
Interim Secretary of the Board

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

## ***APPENDIX***

	Pages
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## **CLOSED Session 05/03/17 Board Approved**

### **1. Approval of Appointment of Full Time Faculty**

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Alcala, Claudia	GWC	Counselor, General/CalWORKs	07/01/17	Q-I-01	1-G-18
Green, Ulrike	OCC	Instructor, Anthropology	08/25/17	A-I-01	9-O-18
Kerins, John	OCC	Instructor, Commercial Art (Illustration)	08/25/17	A-I-01	24-O-18
Ketcham, Chris	OCC	Instructor, Kinesiology-Head Men's/Women's Tennis Coach	08/25/17	A-I-01	5-O-18
Kirby, Gary	GWC	Instructor, Mathematics and Statistics	08/25/17	A-I-01	4-G-18
Mochizuki, Jon	OCC	Instructor, History	08/25/17	A-I-01	21-O-18
Pena, Maximino	OCC	Instructor, Construction Technology	08/25/17	A-I-01	14-O-18
Ruzi, Flavia	OCC	Instructor, English, Generalist	08/25/17	A-I-01	18-O-18
Stanton, Jordan	OCC	Instructor, History	08/25/17	A-I-01	7-O-18

#### Revision to Revise Placement

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Lane, Andrea	OCC	Counselor, General	07/01/17	Q-V-06	16-O-18

### **2. Ratification of Appointment of Substitutes, Academic Staff**

#### Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time

faculty daily miscellaneous teaching rate for services rendered during the 2016-17 academic year.

Orange Coast College

Odasso, Dave

Paxton, Leland

Peters, Jennifer

Pham, Thuy

Plunkett, Angela

Schuster, Ann

**3. Ratification of Appointment of Part Time Faculty**

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

SUMMER

Appointments during the period **05/03/17-08/26/17:**

Orange Coast College

<u>Name</u>	<u>Discipline</u>
Acosta, Richardo	Counseling
Cerda, Jennika	Counseling

SPRING

Appointments during the period **01/30/17-05/28/17:**

Golden West College

<u>Name</u>	<u>Discipline</u>
Mortenson, Autumn	Dance
Sio, Maria	Coach

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2016-17 school year for the period 07/01/16 to 06/30/17, not to exceed 498 hours:

Name

Williams, Steve

Winchell, Tim

#### 4. Approval of Appointment of Educational Administrators

None.

#### 5. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Thai, Lisa	DIST	District Director, Grants and Educational Services	05/22/17	G-24-07	D-031-17

##### Lateral Transfer

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>
Marin, Monica	DIST	Manager, Benefits Plans Administration	03/01/17	G-24-07

##### Reappointments for Temporary Positions

The following temporary, specially funded, full time, CCC, classified managers, are recommended for reappointment commencing on July 1, 2017, with the understanding that these appointments are subject to change or discontinuation based on funding.

Capoccia-White, R.	Mgr, Enrollmt Serv & Progrm Oprtns
Dahnke, Lynne	Director, Marketing/Product Dev
De La Rosa, Jennifer	Mgr, Stu Ser Outrch & Prtnrship
Garvey, Judith	Dir, Instr Media, Design & Pro
Gutierrez, Rene	Project Dir, AANAPISI
Harrison, Nathaniel	Manager, Instruct & Veterans
Le, Mai	SSSP Coordinator
Scott, Michael	Director Strategies & Logistics
Thompson, David	Dir., eLearning App & Web Dev

The following temporary, specially funded, full time, DISTRICT, classified managers, are recommended for reappointment commencing on July 1, 2017, with the understanding that these appointments are subject to change or discontinuation based on funding.

Feger, Stephanie	Project Director, SB1070 Grant
Flint, Randall	Project Manager, Measure M

The following temporary, specially funded, full time, OCC, classified managers, are recommended for reappointment commencing on July 1, 2017, with the understanding that these appointments are subject to change or discontinuation based on funding.

Salazar, Felipe	SSSP Coordinator
Sandoval, Maricela	Student Equity Coordinator

## 6. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Armenta, Melany	OCC	Human Resources Coordinator (EEO/Recruitment)	05/17/17	E-54-04	O-032-17
Tran-Nguyen, Martha	CCC	Adm Assist to the Vice President	05/04/17	E-55-05	C-018-17

## Reappointments for Temporary Positions

The following temporary, specially funded, full time, CCC, classified employees are recommended for reappointment commencing on July 1, 2017, with the understanding that these appointments are subject to change or discontinuation based on funding.

Agag-Maxwell, Diana	Mil/Cont Educ Tech III
Aistrich, Darian	Project Coordinator
Akleh, Heba	Instr Assoc Math Sci
Amitoelau, Sylvia	(Ancillary) Educ Tech Designer
Boscamp, Thomas	Stu Equity Veterans Spec
Bottaro, Andrea	Staff Specialist
Bui, Kimberly	Cont Ed Course Asst1
Chu, John R.	Guidance Assistant
Clark, Wendy	Staff Aide, Mil Con Tech Ed
Coker, Paula	Foundation Staff Aide
Conlisk, Karen	Mil/Cont Ed Program Coord.
Cuevas, Manuel	Adm/Records Tech 2
Daniel, Marion	Mil/Cont Ed Tech III



Dixon, Robert	Ancillary Educ Tech Specialist
Drennen, Pamela	Mil/Cont Ed Stf Aide
Estrada, Sara	Outreach Pgm Spec
Genova, Lori	Dvlpmntl Disb Prg Ast
Goetz, Angela	Mil/Cont Educ Prg Coord
Golojuh, Josiah	Instr Assoc Basic Skills
Gonzalez, Shanon	Research Analyst, Senior
Guray, Minerva	Mil/Cont Ed Tech
Hayes, Laura	Mil/Cont Ed Tech Int
Hernandez Figueroa, Maria	EOPS/CARE/CAFYES Specialist
Ho, Charlene	Student Fin Aid Spec
Hulett, Marie	Contract Edu Video Prod Coord
Isbell, Anna	Inst Assoc-Comp Appl
Johnston, Christopher	Programmer
Jones, Kerry	IT Applications Facilitator
Jones, Shirley	Mil/Cont Ed Tech
Judd, Valda	Instr Assoc SSSP
Jugle, Elizabeth	Typist Clerk Interm
Kleppe, Vicky	Cont Ed Tech Int
Le, Jenny	Mil/Cont Ed Tech, Intermediate
Le, Ly	Student Equity Financial Aid Specialist
Lee, Amy	Mil/Cont Ed Tech Int
Martinez, Tannia	Mil/Cont Ed Tech, Intermediate
McCollom, Dorothy	Staff Assistant
Mensah, Araba	Mil/Cont Educ Prg Coord
Mihatov, Janell	(CE Military) Bus Analyst Prog
Montgomery, Jason	Bookstore Operations Asst
Moulton, Janette	Student Fin Aid Specialist
Ngo, Cecilia	Financial Aid Spclst

Nguyen, Kimlan	Mil/Cont Ed Tech, Intermediate
Nguyen, Long	Instr Assoc Math Sci
Nguyen, Peter	(Ancillary) Bus Analyst Prog
Nguyen, Vu	Instr Assoc Couns/Gdn
O'Steen, Kelly	Admissions & Records Tech III
Phan, Thuy	Guidance Assistant
Phomprasack, Tracee	Mil/Cont Ed Tech Interm
Roberts-Winger, Lisa	Staff Assistant, Sr
Rogers, Stephani	Mil/Cont Ed Tech III
Rose, Lynn	Mil/Cont Ed Tech, Int
Sacket, Wendy	Elec Media & Pub Proj Coord
Salcedo, Veronica	Staff Assistant
Shore, Lisa	Special Progs Activities Asst.
Ta, Huong	Mil/Prg Course Asst1
Tran, Chau	Mil/Cont Ed Tech Int
Tran, Dustin	Adm/Records Tech 3
Tran, Hannah	Office Assistant 1
Tran, Toan	Ancillary Ed Tech Designer
Tran, Tom	Outreach Program Spec
Valle, Erica	Staff Assistant
Vaughan, Marie	Isd Staff Aide
Vu, Jenny	Fin Aid Acct/Fisc Spec
Vu, Thien	Coun & Guidance Off Op Co
Ward, Jason	Mil/Cont Ed Tech Int
Worden, Mark	Ancillary Ed Tech Specialist
Yanalunas, Margaret	Ancillary Ed Tech Designer
Zubia, Savannah	Mil/Cont Ed Tech Int

The following temporary, specially funded, full time, DISTRICT, classified employees are recommended for reappointment commencing on July 1, 2017, with the understanding that these appointments are subject to change or discontinuation based on funding.

Bishop, Christopher	Research Analyst, Sr
Do, Nghia M.	Grants & Fiscal Admin Specialist

The following temporary, specially funded, full time, GWC, classified employees are recommended for reappointment commencing on July 1, 2017, with the understanding that these appointments are subject to change or discontinuation based on funding.

Campusano, Desire	Outreach Prog Spec
Francis, Kimberly	Staff Assistant, Sr- RHORC
Grunbaum, Andrew	Student Financial Aid Assistant II
Hamilton, Alexis	Office Coordinator
Hime, Colleen	Typist Clerk, Interm - RHORC
Long, Mark	Staff Specialist
Nguyen, Vu	Instructional Associate, Counseling
Ortega, Norma	Support Services Assoc - DSPS
Perez, Lorena	EOPS/CARE Specialist
Truong, Katie	Office Coordinator

The following temporary, specially funded, full time, OCC, classified employees are recommended for reappointment commencing on July 1, 2017, with the understanding that these appointments are subject to change or discontinuation based on funding.

Adamo, Andrew	Student Equity Veterans Spec
Amescua, Juan	Student Equity Spec
Aube, Susan	Instructional Associate
Ayala, Vanessa	Student Fin Aid Assistant III
Bola, Mary	Student Success & Support-Staff Asst, Sr
Campbell, Rosalind	Student Fin Aid Acct Fisc Spec
Crouth, Cristina	CAFYES/EOPS Foster Youth Specialist
Deitrich, Jason	Adm/Records Tech 2
Dominguez, Heather	Student Retention Specialist
Flores, Noemi	Student Fin Aid Tech BFAP
Fonseca, Jr, Frank	Project Support Spec Measure M
Hay, Vickie	CalWKS Staff Asst Sr

Ippolito, Claire	Adm/Rec Tech 3
La Bounty, Kayla	Student Success & Support Test Tech
Lopez, Glory	Staff Aide, Measure M
Martinez, Vincent	Matriculation Testing Technician
Norman, Rachel	Student Equity Specialist
Parks, Robin	Adm/Records Tech 2
Puangco, Katherine	Student Fin Aid Coordinator
Ridley, Gabrielle	Staff Asst Sr Foster Youth
Rodgers, Martina	Student Equity Foster Youth Specialist
Rowden, Melissa	Adm/Records Tech 2
Segovia-Lopez, Daisy	Sr. Research Analyst
Stephenson, Thom	Instructional Program Asst
Sukaesih, Rini	Matriculation Evaluator
Tran, Emylie	Staff Aide
Vo, Tuan	Staff Specialist

#### **7. Approval of Reclassification and Reorganization/Reassignment, Classified Staff**

None.

#### **8. Ratification of Temporary Out of Class Assignments, Classified Staff**

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

##### Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Hayes, Laura	CCC	Mil/Contract Ed Tech Intermed	Mil/Contract Edu Tech III	Extend from 03/19/17 to 06/30/17	E-48-05
Ngo, Cecillia	CCC	Student Fin Aid Specialist	Student Fin Aid Acctg/Fiscal Spec	Extend from 03/14/17 to 06/15/17	E-52-04
Russell, Anita	CCC	Adm & Rec Tech II	Adm & Rec Tech III	Extend from 03/31/17 to 06/30/17	E-48-03

## 9. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Carrizo, Michael	GW C	Staff Assist- Facilities	Special project assignment that is not fixed and prescribed to the assigned position that exceeds five working days	03/31/17	04/30/17	E-52- 04
De La Rosa, Jennifer	CCC	Mgr, Student Serv Outreach & Partnership	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	01/01/17	06/30/17	G-22- 06
Grunbaum, Andrew	GW C	Student Fin Aid Assist II	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	03/16/17	06/30/17	E-44- 03
Higgins, Minnie	GW C	Adm Assist to the Vice Pres	Special project assignment that is not fixed and prescribed to the assigned position that exceeds five working days	03/31/17	04/30/17	E-55- 05
Moulton, Janette	CCC	Student Fin Aid Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	03/16/17	06/30/17	E-50- 05
Sadler, Beverly	CCC	Div/Area Office Coordin	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	01/03/17	06/30/17	E-49- 03

## 10. Ratification of Appointment of Short Term Hourly Staff

It is recommended by the Vice Chancellor of Human Resources that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be

ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Beaumont, Janet	GWC	07/01/17	06/30/18	110001-349101	M,T,W,Th,F
Bramel, Samantha	OCC	07/01/17	06/30/18	110001-260500	M,T,W,Th,F
Bryant, Clarence	CCC	07/01/17	06/30/18	818030-847512	M,T,W,Th,F
Bui, Ivane	OCC	07/01/17	06/30/18	110001-260500	M,T,W,Th,F
Cao, Timmothy Van-Le	CCC	06/05/17	06/30/17	110001-849002	M,T,W,Th,F
Cardenas, Austin	OCC	07/01/17	06/30/18	110001-260500	M,T,W,Th,F
Castro, Jessica	OCC	07/01/17	06/30/18	110001-266851	M,T,W,Th,F
Castruita, Patricia	CCC	07/01/17	06/30/18	818030-847519	M,T,W,Th,F
Cazarez, Sonia	GWC	07/01/17	06/30/18	110001-349101	M,T,W,Th,F
Desengano, Nicklaus	CCC	07/01/17	06/30/18	818030-847515	M,T,W,Th,F
Desimone, Elizabeth	OCC	07/01/17	06/30/18	110001-260500	M,T,W,Th,F
Do, Luu	CCC	07/01/17	06/30/18	124044-859301	M,T,W,Th,F
Driggs, Dawn	CCC	07/01/17	06/30/18	818030-847515	M,T,W,Th,F
Driscoll, Jessica	OCC	07/01/17	06/30/18	110001-239921	M,T,W,Th,F

Durkee, Dolores	CCC	07/01/17	06/30/18	124044-859301	M,T,W,Th,F
Estabrooks, Elizabeth	OCC	07/01/17	06/30/18	110001-247001	M,T,W,Th,F
Mai, Ann	OCC	07/01/17	06/30/18	110001-260500	M,T,W,Th,F
Morales, Diana	GWC	04/17/17	06/30/17	110001-314102	M,T,W,Th,F
Munoz, Monique	CCC	07/01/17	06/30/18	818030-847517	M,T,W,Th,F
Nguyen, Trang	OCC	07/01/17	06/30/18	124035-249301	M,T,W,Th,F
Olivier, Kathleen	OCC	07/01/17	06/30/18	110001-260500	M,T,W,Th,F
Olvey, Kathy Thi	OCC	07/01/17	06/30/18	124130-159501	M,T,W,Th,F
Paig, Linda	CCC	07/01/17	06/30/18	818030-847517	M,T,W,Th,F
Rivera, Angelica	CCC	07/01/17	06/30/18	818030-847517	M,T,W,Th,F
Rivera, Joan	OCC	07/01/17	06/30/18	110001-247001	M,T,W,Th,F
Roberts, Corie	CCC	07/01/17	06/30/18	818030-847515	M,T,W,Th,F
Schirmer, Sarah	OCC	04/11/17	06/30/17	124044-259300	M,T,W,Th,F
Smith, Torrey	OCC	07/01/17	06/30/18	124035-249301	M,T,W,Th,F
Soria, Fiorella	CCC	07/01/17	06/30/18	124044-859301	M,T,W,Th,F
Surgenor, Kathleen	CCC	07/01/17	06/30/18	110001-870001	M,T,W,Th,F
Taylor, Asha	CCC	07/01/17	06/30/18	818030-847515	M,T,W,Th,F
Torres, Ryan	CCC	04/18/17	06/30/17	110001-847401	M,T,W,Th,F

Valdez, Carlos	CCC	07/01/17	06/30/18	818030-847515	M,T,W,Th,F
Vu, Krystal	CCC	07/01/17	06/30/18	818030-847515	M,T,W,Th,F
Vu, Mary	CCC	07/01/17	06/30/18	818030-847515	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Agustin, Janelle	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Al Teir, Salam	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Aproda, Valentina	CCC	07/10/17	06/30/18	110001-804513	M,T,W,Th,F
Au, Tam	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Cao, Annie	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Capili, Benedick	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Casem, Christleen	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Chang, Maryann	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Chen, Anna	OCC	07/01/17	06/30/18	110030-204802	M,T,W,Th,F
Chiu, Nicholas	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Danielsen, Marissa	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Do, Tuong-Anh	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F



Do, Vi Michelle	OCC	07/01/17	06/30/18	110030-204802	M,T,W,Th,F
Dollarhide, Terry	OCC	07/01/17	06/30/18	110001-234000	M,T,W,Th,F
Dubongco, Charmie	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Duong, Anh	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Duong, Tiffany	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Manriquez, Marco	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Medina La Rosa, Jorge	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Morrow, Mareena	CCC	07/01/17	06/30/18	124421-857634	M,T,W,Th,F
Nguyen, Ai-Nhi	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Nguyen, Carolynn	OCC	07/01/17	06/30/18	110001-234000	M,T,W,Th,F
Nguyen, Catherine	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Nguyen, Eric	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Nguyen, Hoang P.	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Nguyen, Hop	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Nguyen, Julie	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Nguyen, Khue	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Nguyen, Leyna	OCC	07/01/17	06/30/18	110001-234000	M,T,W,Th,F
Nguyen, Linda	OCC	07/01/17	06/30/18	110001-234000	M,T,W,Th,F

Nguyen, Matthew	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Nguyen, Ngoc Phuong	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Nguyen, Phi Oanh	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Nguyen, Phuong	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Nguyen, Steven	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Nguyen, Truc Tuyen	OCC	07/01/17	06/30/18	110001-234000	M,T,W,Th,F
Nguyen, Vi-Khanh	OCC	07/01/17	06/30/18	110001-234000	M,T,W,Th,F
Nguyen, Vincent	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Nong, Anthony	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Olewnik, Corrin	OCC	04/09/17	06/30/17	110001-210100	M,T,W,Th,F
Pakshir, Behrouz	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Peterka, James	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Pham, Hannah	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Phan, Jonathan	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Phuong, Nhuy	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Polanco, Erika	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Quach, Victor	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Quadri, Wahida	OCC	07/01/17	06/30/18	110030-204802	M,T,W,Th,F

Quintanilla, Tanith	CCC	07/01/17	06/30/18	124421-857634	M,T,W,Th,F
Ragheb, Nancy	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Rendon, Ashley	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Ryan, Stephanie	OCC	07/01/17	06/30/18	110001-201900	M,T,W,Th,F
Stasiuk, Pedro	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Tang, Kristy	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Torres, Rene	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Tran, Katherine	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Tran, Peter	CCC	07/11/17	06/30/18	110001-804513	M,T,W,Th,F
Tran, Tony	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Truong, Alexander	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Truong, Le	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Valle, Christian	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Villarreal, Brenda	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Vu, Tam	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Vu, Thomas	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Vu, Trang	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Wetrick, Amanda	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F

				124421-857634	
Yamelson, Dorian	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Young, Robert	OCC	07/01/17	06/30/18	110001-234000	M,T,W,Th,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Alexandre, Zoe	OCC	04/17/17	06/30/17	330003-259101	M,T,W,Th,F
Altamirano, Christopher	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Avina, Osbaldo	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Ball, Donna	OCC	03/10/17	06/30/17	330003-259101	M,T,W,Th,F
Barriga, Andrew	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Barron, Ronald	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Chavez, Maria	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Delgado, Amado	OCC	07/01/17	06/30/18	812001-259102	M,T,W,Th,F
Diaz Alonso, Josefina	OCC	07/01/17	06/30/18	110001+285201	M,T,W,Th,F
Diaz, Rene	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Durbin, Joseph	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Gonzalez, Rolando	GWC	04/11/17	06/30/17	127006-385102 813015-381401	M,T,W,Th,F
Mendoza, Jonathan	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Merlino, Michael	GWC	04/22/17	06/30/17	127006-385102 813015-381401	M,T,W,Th,F
Mesa, Jarrett	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Mongkolsilapa, Charlie	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Morones Ramirez, Oscar	OCC	07/01/17	06/30/18	110001-285201	M,T,W,Th,F

Nava, Pablo	OCC	07/01/17	06/30/18	812001-259102	M,T,W,Th,F
Nelson, Myrna	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Ortega, Eric	OCC	07/01/17	06/30/18	812001-259102	M,T,W,Th,F
Ortega Gonzalez, Antonio	OCC	07/01/17	06/30/18	110001-285201	M,T,W,Th,F
Perez Mendez, Floriberto	OCC	07/01/17	06/30/18	812001-259102	M,T,W,Th,F
Pham, Hoa Van	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Pham, Ngoc C.	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Porter, Trent	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Ramirez, Francisco	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Raniag, Marcilliano	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Reyes, Nancy	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Richmond Jr, Kevin	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Rios, Eusebio	CCC	07/01/17	06/30/18	110001-885202	M,T,W,Th,F
Rodriguez, Karen	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Rosales, Maria	OCC	07/01/17	06/30/18	110001-285501	M,T,W,Th,F
Salinas, Manuel	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Sanchez, Erik	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Sanchez, Marco	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Schindler, David	OCC	07/01/17	06/30/18	812025-286305	M,T,W,Th,F
Serth, Pisoth	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Solis, Brian	GWC	04/12/17	06/30/18	127006-385102	M,T,W,Th,F
				813015-381401	
Tam, Carlo	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Taylor, Travis	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Torres, Eddie	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Torres, Jesus	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Trejo, Carlos	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Vizcaino, Hector	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F
Vo, Son Trung	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F

Vo, Vinh-Phu	OCC	04/17/17	06/30/17	127005-258900	M,T,W,Th,F
Zambada, Juan	GWC	07/01/17	06/30/18	813015-381401	M,T,W,Th,F

Hourly/Temporary/Skilled Crafts, to perform highly specialized, detailed tasks such as transporting, segregating and storing hazardous materials, constructing and rigging stage equipment, or design event lighting for stage productions supporting one or more campus departments and/or divisions: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Preciado, Stephanie	OCC	07/01/17	06/30/18	110001-269002	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Gaedig, Mary	GWC	07/01/17	06/30/18	127002-361404	M,T,W,Th,F
Gooding, Kimberly	OCC	04/10/17	06/30/17	124044-259300	M,T,W,Th,F
Nicholson, Gilroy	GWC	01/30/17	05/28/17	124425-356044	M,T,W,Th,F
Wall, Susan	GWC	07/01/17	06/30/18	110001-380001	M,T,W,Th,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence, or to fill a vacancy during recruitment for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Cruz, Edwin	DIST	01/18/17	03/31/17	110001-160900	M,T,W,Th,F

## 11. Ratification of Appointment of Substitute Classified

It is recommended by the Vice Chancellor of Human Resources that the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses be ratified.

## **12. Ratification of Medical Professional Hourly Personnel**

It is recommended that the following Medical Professional Hourly Personnel be ratified.

### Orange Coast College

Phelan, Elizabeth

### Golden West College

Hoang, Timothy

Kleinpeter, Christine

Lam, Brian

Young, Felicia

## **13. Ratification of Appointment of Student Workers**

It is recommended by the Vice Chancellor of Human Resources that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

### Golden West College

Altamirano, Diana

Chang, Bao

Hardin, Vanessa

Nguyen, Amy

Ortiz, Lizabeth

### Orange Coast College

Antonova, Daria

Cao, Tran

Castro, Marvin

Chavez, Jonathan

Coreto, Marchely

De Paula Barbosa Alves, Taciana

Gashikulina, Anzhelika

Huang, Sharon

Hung, Sheau (Shulammite)

Ice, Amanda

Le, Phuong Nhi Tran

Nguyen, Tram

Pham, Thien Cong

Tran, Tai

Vuong, Nha