

REGULAR MEETING MINUTES*

Board of Trustees

Coast Community College District

District Board Room

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Tuesday, September 19, 2017

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on September 19, 2017 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Grant called the meeting to order at 3:47 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno

Trustees Absent: Student Trustee Venegas

Student Trustee Venegas joined the meeting at 5:00 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session to discuss the following:

a. Public Employee Discipline/Dismissal/Release (Pursuant to *Government Code* Section 54957)

b. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part-time Faculty

4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management
Director, Human Resources
6. Approval of Appointment of Classified Staff
Program Facilitator – Global Engagement Center
District Recruitment Coordinator
Typist Clerk, Intermediate
7. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
8. Ratification of Temporary Out of Class Assignments, Classified and Confidential Staff
Acting Dist. Director Board Operations/Secretary of the Board
Admissions and Records Tech II
Military/Contract Educ Tech III
Executive Assistant to the President
Staff Development Trainer
9. Ratification of Project-Specific Assignments, Classified Staff
Staff Assistant Facilities
IT Services Analyst
Student Financial Aid Assistant II
EOPS/Care/CAFYES and Foster Youth Specialist
Administrative Assistant to the Vice President
Office Assistant 1
10. Ratification of Appointment of Short Term Hourly Staff
11. Ratification of Appointment of Substitute, Classified Staff
12. Ratification of Appointment of Student Workers

c. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

City of Huntington Beach et al. vs. California Director of Finance et al., California Court of Appeal Case No. C076809
 City of Fountain Valley et al. vs. Michael Cohen et al., California Court of Appeal Case No. C081661
 City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665
 Kimlan Nguyen vs. Coast Community College District et al., Equal Employment Opportunity Commission Charge No. 480- 2014-00049
 Coast Community College District et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-80001842
 Reginald Lewis vs. Coast Community College District et al., Department of Fair Employment and Housing Case No. 359115-125003

Heidi Mattingly-Viers vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00819631
 John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2014-00714677
 Constance George vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2016-00865168
 Emma Adams vs. Coast Community College District et al., Department of Fair Employment and Housing Case No. 758894-221724
 F. W. Brady Development, Inc. vs. Construct 1 One Corp. et al., Orange County Superior Court Case No. 30-2016-00883380
 Michelle Wang vs. Coast Community College District, Equal Employment Opportunity Commission Case No. 480-2017-01086
 Coast Community College District vs. Robert McDougal, Orange County Superior Court Case No. 30-2017-00907612
 Orange Coast College, Office for Civil Rights Case No. 09-17-2403
 Sue Primich vs. Coast Community College District, Department of Fair Employment and Housing Case No. 778850-255792
 Coast Community College District vs. Coast Federation of Classified Employees, Public Employment Relations Board, Unfair Practice Charge Case No. LA-CO-1702-E
 Coast Federation of Classified Employees vs. Coast Community College District, Public Employment Relations Board Unfair Practice Charge Case No. LA-CE-6243-E
 Ronald Pryor vs. Coast Community College District, Department of Fair Employment and Housing Case No. 826405-282725
 Diana Sharp vs. Coast Community College District, Arbitration
 Ailene Nguyen and Christine Nguyen vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2017-00939524

d. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Two cases: threatened litigation by William Hoang and by Kevin Shenkman.

e. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Cindy Vyskocil, Vice Chancellor Human Resources

Employee Groups:

Coast Federation of Classified Employees (CFCE),
 Coast Community College Association-California Teachers
 Association/National Education Association (CCCA-CTA/NEA),
 Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
 Unrepresented Employees: Association of Confidential Employees (ACE),
 Unrepresented Employees: Coast District Management Association (CDMA)

f. Conference with Real Property Negotiator
(Pursuant to *Government Code* Section 54956.8)

Property: Orange Coast College Student Housing Development
District's Negotiators: Dr. Richard Pagel and Matthew Bohannon of Brailsford
and Dunlavey
Negotiating Party: Servitas Development, LLC
Under Negotiation: Price and terms of payment

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Grant at 5:03 p.m.

1.06 Pledge of Allegiance

Student Trustee Venegas led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 b. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve and ratify the personnel items as corrected. (See Appendix pages 16-24)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno
Noes: None
Absent: Student Trustee Venegas
Abstain: None

For **Item 1.04 c. Conference with Legal Counsel: Existing Litigation**, on a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board ratified the Public Employment Relations Board Settlement Agreement with CFCE,

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno
Noes: None
Absent: Student Trustee Venegas
Abstain: None

For **Item 1.04 c. Conference with Legal Counsel: Existing Litigation**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board ratified the resolution agreement in the Office for Civil Rights case at Golden West College.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Venegas
Abstain:	None

1.08 Public Comment

There were no requests to address the Board.

1.09 Acceptance of Retirement

The Board expressed appreciation and congratulations to the following retiree with 10 or more years of service to the Coast Community College District:

Michael Taylor, OCC, Instructor, retirement effective December 17, 2017

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to accept the retirement.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Venegas
Noes:	None
Absent:	None
Abstain:	None

2.00 Informative Reports

2.01 DIS – Update on State Authorization Reciprocity Agreements (SARA)

Vice Chancellor of Educational Services and Technology, Dr. Andreea Serban, provided a brief update to the Board on SARA since the last report of May 17, 2017, reporting that California was now the only state that was not a member of SARA. She reported that at the last Board Legislative Affairs Committee Meeting strategies had been discussed, specifically working with Townsend Public Affairs in an attempt to work with our elected officials to the California State Senate and Assembly to seek support in introducing legislation.

2.02 CCC – Faculty/Student/Program Highlight

David M. Lee, Faculty, and Robin King, student, highlighted Coastline's Art Gallery integrated within the community.

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed upcoming Board Meeting dates.

3.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming meetings and conferences of the AACC, ACCT, CCLC and CCCT.

3.03 DIS – Semi Annual Report: Board Goals and Chancellor Action Plans

The Chancellor provided the third and final report on the status of the Board Goals for 2015-2017 and Chancellor's Action Plans, covering the period March – August 2017. The next semi-annual report the Board would receive would begin with the Chancellor's Action Plan for 2017-2019. The Board commended the Chancellor for the report and progress made.

3.04 DIS – Discussion of and Action on Approach and Timeline for Conducting the Board Self Evaluation

Per Board Policy 2745 the Board conducts a self-evaluation during fall of each odd numbered year. In accordance with the policy, the Board conducted its most recent self-evaluation in fall 2015. The self-evaluation consisted of:

- An online survey provided to all District employees
- An online survey provided to the Board members
- Discussion of the survey results
- Discussion of the status of the Board goals for 2013-15
- Discussion and establishment of new Board goals for 2015-17

The Board reviewed the survey instruments to be used for the self-evaluation to be conducted in fall 2017, and the recommended timeline which was as follows:

- Assuming the survey instruments remained the same as in 2015
 - deploy the online survey to all employees no later than September 25, 2017 with a deadline to complete of October 9, 2017

- deploy the online survey to all Board members no later than September 25, 2017 with a deadline to complete of October 9, 2017
- District Research, Planning and Institutional Effectiveness would prepare reports of survey results by October 18, 2017 and provide the reports to the Board Secretary
- Board would discuss survey results at the November 1, 2017 meeting and, if needed, continue discussion at the November 15, 2017 meeting
- Board would discuss the status of the Board goals for 2015-17 and consider establishing new Board goals for 2017-19 at the November 1, 2017 meeting and, if needed, continue discussion at the November 15, 2017 meeting

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to accept the recommended timeline, and for Trustee Prinsky and the Chancellor to work on additional language that would clarify the rationale for the questions that are taken from accreditation standards.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Venegas
Noes:	None
Absent:	None
Abstain:	None

3.05 DIS – Legislative Affairs Board Committee Recommendation

The Legislative Affairs Committee recommended that the Board approve the support letter requesting Governor Jerry Brown's signature on AB 19 (Santiago), which would establish the California College Promise. The program outlined in AB 19 would be administered by the Chancellor of the California Community Colleges and would distribute funding to each community college in order to aid students and waive the \$46 per unit fee for one academic year for first-time students who enroll full time.

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve and sign the letter and for it to be expedited to Governor Brown.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Venegas
Noes:	None
Absent:	None
Abstain:	None

3.06 Board Directives Log

The Board reviewed the Board Directives Log.

On a motion by Trustee Patterson/seconded by Trustee Moreno, the Board voted to add an item to the Monthly Board Log for review of AB 618 Local Agency Public Construction Act: Job Order Contracting: School Districts: Community College Districts. Trustee Patterson also suggested that a review of how the PLA was working for the Planetarium project be considered as an upcoming study session topic.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Venegas
Noes:	None
Absent:	None
Abstain:	None

45.00 Consent Calendar (Items 4.01 – 16.01)

401 Consent Items

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Consent Calendar as corrected.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Venegas
Noes:	None
Absent:	None
Abstain:	None

17.00 Discussion Calendar

18.00 Approval of Standard Agreements in Excess of \$88,300

18.01 DIS - Amendment No. 1 to Standard Architectural Services Agreement with Little Diversified Architectural Consulting for the Orange Coast College Aquatic Center, Adaptive P.E., Support Space Phase I Project, RFP 2093

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve Amendment No. 1 to the Architectural Services Agreement with Little Diversified Architectural Consulting for the Orange Coast College Aquatic Center, Adaptive P.E., Support Space Phase I Project. The District issued RFP# 2093 on

August 3, 2016, seeking qualified firms to provide architectural/engineering services in the pre-design, design, bidding, construction and post construction phases of the Aquatic Center, Adaptive P.E., and Support Space Phase I Project at Orange Coast College. Advertising and an extensive evaluation process following this solicitation ultimately concluded with, on January 18, 2017, the Board's approval of a Standard Architectural Services Agreement with Little Diversified Architectural Consulting. Since then, the original project plan was adjusted, resulting in the need to re-design the plans to exclude some original features and including a renovation of the existing locker rooms.

Term: January 19, 2017 through June 30, 2020. This amendment does not propose any changes to the original term date.

Fiscal Impact: \$150,225 additional funds to be paid using Measure M Bond Funds allocated towards the OCC Aquatic Center, Adaptive P.E., and Support Space Project. The original contracted amount was \$2,122,500, bringing the new contract amount to \$2,272,725.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Venegas
Noes:	None
Absent:	None
Abstain:	None

18.02 DIS - Amendment No. 1 to Standard Construction Management Agreement with Kitchell CEM for the Orange Coast College Recycling Center, RFP 2074

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve Amendment No. 1 to the Standard Construction Management Agreement with Kitchell CEM for Orange Coast College's Recycling Center Project.

The District issued RFP# 2074 on October 29, 2015, seeking qualified firms to provide construction management services during the pre-construction, bidding, construction, and post-construction phases of the Recycling Center Project at Orange Coast College. Advertising and an extensive evaluation process following this solicitation ultimately concluded with, on January 20, 2016, the Board's approval of a Standard Construction Management Agreement with Kitchell CEM. Since then, adverse weather delays, additional DSA approval for adjustments to the final project plans, and contractor delays resulted in an extended construction phase from an estimated 12 months to 14 months. Approval of Amendment No. 1 would compensate Kitchell CEM for an additional two months of project management services for the extended construction phase of the Orange Coast College Recycling Center Project.

Term: January 21, 2016 through December 30, 2019. This amendment does not propose any changes to the original term date.

Fiscal Impact: \$44,698 additional funds to be paid using Measure M Bond Funds allocated towards the OCC Recycling Center Project. The original contracted amount was \$327,869, bringing the new contract amount to \$372,567.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Venegas
Noes:	None
Absent:	None
Abstain:	None

19.00 Revenue Generating Agreements/Contracts Over \$88,300

19.01 DIS – Funded Programs

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve participation in the following funded programs and/or projects. In addition, associated contracts were approved.

Orange Coast College (OCC) received an amendment for the California Department of Education, Child Development Division grant titled, “**Harry & Grace Steele Children’s Center General Child Care & Development Program Grant (CCTR-6157 Amendment 02).**” The Children’s Center had received funds to subsidize childcare for low-income student-parents since 1978. OCC provides comprehensive child development services that include: quality childcare for student-parents enrolled at OCC, a food and nutrition program, parent enrichment and resource/referral services. This funding provided child care services for infants and toddlers of low-income students enrolled in a minimum of 6 units while attending OCC, Golden West College or Coastline Community College. *This amendment increased the value of a closed contract to allow OCC to receive reimbursement for a higher number of student-parents and children served during the 2016-2017 school year.*

Fiscal Impact: OCC received ~~\$222,892~~ \$263,892 from July 1, 2016 to June 30, 2017. No matching funds required.

Original Board Date: July 13, 2016

Board Date Amendment 1: December 14, 2016

Orange Coast College (OCC) received an amendment for the California Department of Education, Child Development Division grant titled, “**Harry & Grace Steele Children’s Center California State Preschool Program Grant (CSPP-6316 Amendment 02).**” The Children’s Center received funds to subsidize childcare

for low-income student-parents since 1978. OCC provides comprehensive child development services that include: quality childcare for student-parents enrolled at OCC, a food and nutrition program, parent enrichment and resource/referral services. This funding provided child care services for preschool children ages 3-5 years of low-income students enrolled in a minimum of 6 units while attending OCC, Golden West College or Coastline Community College. *This amendment increased the value of a closed contract to allow OCC to receive reimbursement for a higher number of student-parents and children served during the 2016-2017 school year.*

Fiscal Impact: OCC received \$148,064 \$210,064 from July 1, 2016 to June 30, 2017. No matching funds required.

Original Board Date: July 13, 2016

Board Date Amendment 1: December 14, 2016

Orange Coast College (OCC) received a renewal for the California Department of Education, Child Development Division grant titled, "**Harry & Grace Steele Children's Center General Child Care & Development Program Grant (CCTR-7159).**" The Children's Center received funds to subsidize childcare for low-income student-parents since 1978. OCC provides comprehensive child development services that include: quality childcare for student-parents enrolled at OCC, a food and nutrition program, parent enrichment and resource/referral services. This funding provided child care services for infants and toddlers of low-income students enrolled in a minimum of 6 units while attending OCC, Golden West College or Coastline Community College. The Board passed Resolution #17-17 to enter into an agreement with the California Department of Education, Child Development Division for the Harry & Grace Steele Children's Center General Child Care & Development Program Grant (CCTR-7159-00) at the June 21, 2017 Board meeting.

Fiscal Impact: OCC would receive \$222,892 from July 1, 2017 to June 30, 2018. No matching funds required.

Orange Coast College (OCC) received a renewal for the California Department of Education, Child Development Division grant titled, "**Harry & Grace Steele Children's Center California State Preschool Program Grant (CSPP-7338).**" The Children's Center had received funds to subsidize childcare for low-income student-parents since 1978. OCC provides comprehensive child development services that include: quality childcare for student-parents enrolled at OCC, a food and nutrition program, parent enrichment and resource/referral services. This funding provides child care services for preschool children ages 3-5 years of low-income students enrolled in a minimum of 6 units while attending OCC, Golden West College or Coastline Community College. The Board passed Resolution #17-16 to enter into an agreement with the California Department of Education, Child Development Division for the Harry & Grace Steele Children's Center California State Preschool Grant (CSPP-7338-00) at the June 21, 2017 Board meeting.

Fiscal Impact: OCC would receive \$148,064 from July 1, 2017 to June 30, 2018. No matching funds required.

Trustee Patterson asked if the Board could receive information regarding the percentage of subsidized families under these programs.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Venegas
Noes:	None
Absent:	None
Abstain:	None

20.00 Approval of Non-Standard Agreements in Excess of \$88,300

20.01 DIS – Amendment No. 1 to the Non-Standard Pre-Development Agreement with Servitas

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve Amendment No. 1 to the Non-Standard Pre-Development Agreement with Servitas. On June 21, 2017, the Board of Trustees approved a Non-Standard Pre-Development Agreement with Servitas for the design and construction of the OCC Student Housing Project. Additional services were being requested to include design and engineering services for the relocation of existing tennis courts and the addition of supplemental parking areas.

Term: June 2017 -November 2018

Fiscal Impact: \$264,228. Upon execution of the development agreement, all pre-development costs would be funded by the development financier. In the event that the project was terminated prior to development the District could face this additional cost exposure.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Venegas
Noes:	None
Absent:	None
Abstain:	None

21.00 Ratification/Approval of General Items of Business

21.01 DIS – Approval of Educational Administrator Employment Agreement (Lisa Knuppel, OCC)

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Employment Agreement with Lisa Knuppel, setting forth the terms

of her employment. Compensation to be \$152,586.00 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. On September 6, 2017, the Board had approved the appointment of Lisa Knuppel to the position of Dean, Career & Technical Education/Career Services at Orange Coast College commencing on September 7, 2017 and ending on June 30, 2019.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Venegas
Noes:	None
Absent:	None
Abstain:	None

21.02 DIS – Approval of Educational Administrator Employment Agreement (Sara Head, OCC)

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Employment Agreement with Sara Head, setting forth the terms of her employment. Compensation to be \$102,643.00 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. On July 19, 2017, the Board approved the reappointment of Sara Head to the position of Project Director, Adult Block Education Grant at Orange Coast College commencing on July 1, 2017 and ending on June 30, 2018.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Venegas
Noes:	None
Absent:	None
Abstain:	None

21.03 DIS – Approval of the 2017/2018 Executive Level Salary Schedule/LL

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board approved the adoption of the revised LL salary schedule for executive compensation effective July 1, 2017. The Coast Community College District ranked fourth out of the five surrounding community college districts in Executive Pay. It was the intent of the District to be able to attract and retain the most qualified, innovative, and experienced executive level talent in the region. This salary schedule was not subject to automatic cost-of-living ("COLA") adjustments.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Venegas
Noes:	None
Absent:	None
Abstain:	None

22.00 Approval of Minutes

22.01 DIS – Minutes

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the minutes of the Special Meeting of August 29, 2017 and Regular Meeting of September 6, 2017.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Venegas
Noes:	None
Absent:	None
Abstain:	None

23.00 Close of Meeting

23.01 Public Comment


There were no requests to address the Board.

23.02 Adjournment

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to adjourn the meeting at 6:11 p.m in celebration of the life of Trustee Prinsky's mother.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Venegas
Noes:	None
Absent:	None
Abstain:	None



Jane Burton
Interim Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	16-24

CLOSED Session 09/19/17 Board Approved

1. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Wang, Yilin	OCC	Instructor, Chemistry	01/29/18*	A-V-05	13-O-18

*Revise start date from 08/25/17

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2017-18 academic year.

Coastline Community College

Giancarlo, Jennifer

Mattar, Mary Anne

Golden West College

Benjamin Hernandez

Orange Coast College

Laird, Joanna

Varela, Anita

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

The following **GWC Part-time Police Academy Instructors** to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the period 07/01/17 to 06/30/18, not to exceed 498 hours:

Langus, Matthew

Martinez, Austin

Vrooman, Dennis

Zuber, Teresa

4. Approval of Appointment of Educational Administrators

None.

5. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Morgan, Rebecca	OCC	Director, Human Resources	09/20/17	G-28-04	O-001-18

6. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Calderon, Gladys	OCC	Progr Facilitator-Global Engagement Center	09/20/17	E-60-01	O-010-18
Garcia, Oswald	DIST	District Recruitment Coordinator	10/02/17	E-56-05	D-011-18
Vu, Mary	CCC	Typist Clerk, Intermediate	09/20/17	E-36-01	C-005-18

7. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

None.

8. Ratification of Temporary Out of Class Assignments, Classified & Confidential Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Sprague Nancy	DIST	Exec Asst to the Chancellor	Acting Dist Dir Board Operations/Secty of the Bd	09/16/17	09/29/17	J-63-05+7.5%
Tran, Hannah	CCC	Office Asst I	Adm &Records Tech II	09/01/17	10/31/17	E-45-01

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
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Hayes, Laura	CCC	Mil/Contr Ed Tech Intermediate	Mil/Cont Ed Tech III	Extend from 08/28/17 to 11/30/17	E-48-05
Tran-Nguyen, Martha	CCC	Adm Asst to the Vice President	Exec Asst to the President	Extend from 08/31/17 to 09/30/17	J-58-04
Williams, Brandi	GWC	EEO/Recruitment Coordinator	Staff Develop Trainer	Extend from 09/30/17 to 12/31/17	E-58-05
Williams, Brandi	GWC	EEO/Recruitment Coordinator	Staff Develop Trainer	Extend from 12/31/17 to 03/31/18	E-58-05
Williams, Brandi	GWC	EEO/Recruitment Coordinator	Staff Develop Trainer	Extend from 03/31/18 to 06/30/18	E-58-05

9. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Carrizo, Michael	GWC	Staff Assistant Facilities	Special project assignment that is not fixed and prescribed to the assigned position that exceeds five working days	09/01/17	10/31/17	E-52-05
Cotter, Ray	OCC	IT Services Analyst	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	08/24/17	11/30/17	E-64-05
Grunbaum, Andrew	GWC	Student Fin Aid Asst II	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	07/01/17	09/30/17	E-44-04
Hernandez-Figueroa, Maria	CCC	EOPS/Care/CAFYES & Foster Youth Specialist	Temporary duties that are not fixed and prescribed to the assigned position	07/01/17	09/30/17	E-46-03

			that exceed five working days			
Hernandez-Figueroa, Maria	CCC	EOPS/Care/CAFYES & Foster Youth Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	10/01/17	12/31/17	E-46-03
Higgins, Minnie	GWC	Adm Assistant to the Vice President	Special project assignment that is not fixed and prescribed to the assigned position that exceeds five working days	09/01/17	10/31/17	E-55-05
Tran, Hannah Ngoc	CCC	Office Assistant I	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	08/01/17	08/31/17	E-32-04

10. Ratification of Appointment of Short Term Hourly Staff

It is recommended by the Vice Chancellor of Human Resources that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Beza, Brenda	GWC	08/28/17	07/09/18	124403-349602	M,T,W,Th,F
Davis, Kimberly	GWC	08/28/17	07/09/18	124403-349602	M,T,W,Th,F
Gomez, Nancy	OCC	08/10/17	07/09/18	124402-246000	M,T,W,Th,F

Lwin, Wai Wai	OCC	08/28/17	07/09/18	812001-201592	M,T,W,Th,F
				110001-201591	M,T,W,Th,F
Nguyen, Danny	OCC	09/06/17	07/09/18	124035-249301	M,T,W,Th,F
Nguyen, Evelyn	OCC	08/31/17	07/09/18	110001-260500	M,T,W,Th,F
Nguyen, Tuan Van	OCC	08/31/17	07/09/18	110001-260500	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Ardo, Joyce	OCC	07/01/17	07/09/18	110001-201503	M,T,W,Th,F
Bones, Renee	OCC	08/25/17	07/09/18	812035-212203	M,T,W,Th,F
Burke, Nathan	GWC	08/21/17	07/09/18	110001-361513	M,T,W,Th,F
DeVane, Natalie	OCC	09/10/17	07/09/18	124128-253800	M,T,W,Th,F
Diaz, Aura	OCC	07/01/17	07/09/18	812035-210202	M,T,W,Th,F
Gluskina, Larisa	GWC	07/01/17	07/09/18	110001-347301	M,T,W,Th,F
Le, Bryant	CCC	09/10/17	07/09/18	110001-804513	M,T,W,Th,F
Mai, Aileen	CCC	07/01/17	06/30/18	110001-804513	M,T,W,Th,F
Phan, Thi Minh Chau	DIST	09/11/17	07/09/18	124130-159501	M,T,W,Th,F
Vo, Justin	GWC	08/28/17	07/09/18	110001-347101	M,T,W,Th,F

Hourly/Temporary/Professional (Non Faculty) to perform skilled technical duties such as athletic training duties, production of student newspaper, maintain online classes, provide real time

captioning (in-class text) for deaf students or assist with associated student programs in one or more of the following campus departments and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Chavez, Aaron	OCC	09/01/17	07/09/18	110001-212010	M,T,W,Th,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Cahn, Lisa	OCC	08/24/17	07/09/18	127005-258900	M,T,W,Th,F
Carrillo, Daniel	OCC	08/26/17	07/09/18	812015-263750	F, Sat., Sun.
Gamez, Kimberly	OCC	08/20/17	07/09/18	812020-205401	M,T,W,Th,F
Ha, Andrew	OCC	08/10/17	07/09/18	127005-258900	M,T,W,Th,F
Lane, Shadow	OCC	08/30/17	07/09/18	812001-261605	F, Sat., Sun.
Mohamed, Hala	OCC	08/30/17	07/09/18	330001-259101	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Auduong, Anh	OCC	10/01/17	07/09/18	124044-259300	M,T,W,Th,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence, or to fill a vacancy during recruitment for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Morales, Diana	GWC	08/24/17	07/09/18	110001-314102	M,T,W,Th,F
Tran, Nhi	GWC	08/24/17	07/09/18	110001-314102	M,T,W,Th,F

11. Ratification of Appointment of State Mandated Substitute Classified

None.

12. Ratification of Appointment of Student Workers

It is recommended by the Vice Chancellor of Human Resources that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

Coastline College

Bui, Damon

Carriker, Monika

Nguyen, Hung

Nguyen, Truong

Quach, Nethan

Tran, Nhi

Wickramtunga, Ishini

Golden West College

Alvarez, Luis

Bonilla, Aracelia

Fleckenstein, Cody

Fransisco, Meza

Gonzalez, Jose

Le, Trang

Ngo, Le

Ngo, Phuc

Nguyen, Amy

Nguyen, Danny

Nguyen, Lisa

Nguyen, Nguyet

Nguyen, Thanh

Steele, Xavion

Ta, Thomas

Tai, Chunshan

Tan, Mai

Tapia, Jasmine

Ton, Quynh

Villa, Jacqueline

Villegas, Karina

Zapien, Brenda

Orange Coast College

Bhat, Shwetank

Dailo, Lilani

Dang, Dat Cao

Doan, Thang

Gord, Linda

Hoang, Carol

Huerta, Christopher

Huynh, Linh

Ismail, Mohammed Ashraf

Jaramillo, Stephany

Jolivette, Areyon

Jung, Seon

Kent, Teara

Kordnavahshi, Peyman

Le, Ngoc

Le, Oanh Thuy Kieu

Luc, Minh

Martinez, Joseph

May, Melissa
Mazloun, Tala
Morales, Atziri
Morales, Esther
Nguyen, Andy
Nguyen, Dung H.
Nguyen, Joseph
Nguyen, Nancy
Nguyen, Nhu Chau To
Nguyen, Quynh Huong
Nguyen, Tram
Ramos, Max
Sanaz, Alae
Sharipova, Nozanin
Solano, Magally
Soliman, Mark
Sowles, Charles
Thompson, Aalayah
Tran, Katlyn
Tran, Ngoc Bao
Uong, Phu