

REGULAR MEETING/ORGANIZATIONAL MEETING **MINUTES***

Board of Trustees **Coast Community College District** **District Board Room**

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, December 13, 2017

A Regular Meeting/Organizational Meeting of the Board of Trustees of the Coast Community College District was held on December 13, 2017 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Grant called the meeting to order at 3:47 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno

Trustees Absent: Student Trustee Venegas

Student Trustee Venegas joined the meeting at 5:00 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

Ms. Lani Breen addressed the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session to discuss the following:

a. Public Employee Discipline/Dismissal/Release
(Pursuant to *Government Code* Section 54957)

b. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part-time Faculty
4. Approval of Appointment of Educational Administrators
Interim Dean, Student Services and Equity

Reappointment

Project Dir., Adult Edu Block Grant

5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
Outreach Specialist – CTE
Administrative Secretary
Administrative Assistant 1
Mail and Document Publications Specialist
Instructional Associate
A & R Tech II
Human Resource Analyst
Grounds and Landscape Specialist
7. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
Library Assistant
Administrative Secretary
8. Ratification of Temporary Out of Class Assignments, Classified Staff
Child Development Specialist
Café Specialist
Administrative Assistant to Vice President
Administrative Clerk
9. Ratification of Project-Specific Assignment, Classified Staff
Dir. Inst. Media, Design and Pro
Public Information and Marketing Coordinator
Accounting Assistant
Student Financial Aid Specialist
10. Ratification of Appointment of Short Term Hourly Staff
11. Ratification of Appointment of State Mandated Substitute, Classified Staff
12. Ratification of Medical Professional Hourly Personnel
13. Ratification of Appointment of Student Workers

c. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

City of Huntington Beach et al. vs. California Director of Finance et al., California Court of Appeal Case No. C076809

City of Fountain Valley et al. vs. Michael Cohen et al., California Court of Appeal Case No. C081661

City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665

Kimlan Nguyen vs. Coast Community College District et al., Equal Employment Opportunity Commission Charge No. 480- 2014-00049

Coast Community College District et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-80001842

Reginald Lewis vs. Coast Community College District et al., Department of Fair Employment and Housing Case No. 359115-125003

John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2014-00714677

Constance George vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2016-00865168

Emma Adams vs. Coast Community College District et al, Department of Fair Employment and Housing Case No. 758894-221724

Michelle Wang vs. Coast Community College District, Equal Employment Opportunity Commission Case No. 480-2017-01086

Coast Community College District vs. Robert McDougal, Orange County Superior Court Case No. 30-2017-00907612

Orange Coast College, Office for Civil Rights, Case No. 09-17-2403

Sue Primich vs. Coast Community College District, Department of Fair Employment and Housing Case No. 778850-255792

Ronald Pryor vs. Coast Community College District, Department of Fair Employment and Housing Case No. 826405-282725

Diana Sharp vs. Coast Community College District, Arbitration

Ailene Nguyen and Christine Nguyen vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2017-00939524

Joseph Woidzik vs. Coast Community College District, Orange County Superior Court Case No. 30-2017-00959150

d. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Three cases including claim by Mary Slavik, and threatened litigation by Kevin Shenkman and by William Hoang.

e. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9: Two cases.

f. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiators: John Tortarolo, Interim Vice Chancellor Human Resources, and Dr. John Weispfenning, Chancellor

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-A/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Grant at 5:00 p.m.

1.06 Pledge of Allegiance

Trustee Lorraine Prinsky led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 b. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the personnel items as amended. (See Appendix pages 27-36)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno

Noes: None

Absent: Student Trustee Venegas

Abstain: None

For **Item 1.04 c. Conference with Legal Counsel: Existing Litigation, Joseph Woidzik vs. Coast Community College District**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to respond to the lawsuit.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno

Noes: None

Absent: Student Trustee Venegas

Abstain: None

For **Item 1.04 d. Conference with Legal Counsel, Anticipated Litigation**, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the settlement with Mary Slavik.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno
Noes:	None
Absent:	Student Trustee Venegas
Abstain:	None

For **Item 1.04 f. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve two Memoranda of Understanding with CFCE regarding the Meal Periods and Professional Growth Leave Application.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, and Moreno
Noes:	None
Absent:	Student Trustee Venegas
Abstain:	None

For **Item 1.04 f. Conference with Labor Negotiator**, on the motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to ratify a Memorandum of Understanding with CFCE regarding Federation Release Time, a Memorandum of Understanding regarding Class Size, and tentative agreements with CFCE regarding Rights of the Federation, Evaluation of Faculty Members, Hours of Service, Working Conditions and Duties, Compensation, Paid Leaves, Due Process, Flex Days, Retirement, and Agreement Conditions and Duration.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, and Moreno
Noes:	None
Absent:	Student Trustee Venegas
Abstain:	None

1.08 Public Comment

Mr. Timothy Pham addressed the Board.

The Board moved the following three items forward in the agenda.

3.01 DIS – OCBC Turning Red Tape to Red Carpet Award Presentation

The Orange County Business Council presented a *Turning Red Tape to Red Carpet* Award to the Coast Community College District in the Sustainable and Green Development category for the Orange Coast College Recycling Center.

3.02 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District:

Leeanne Hill, GWC, Administrative Assistant I, retirement effective
December 30, 2017

Ann Nicholson, OCC, Administrative Assistant II, retirement effective
December 31, 2017

Daniel Pegausch, OCC, Administrative Clerk, Sr., retirement effective
February 1, 2018

Hue Pham, OCC, Dean, retirement effective January 15, 2018

Sherrill Spencer, GWC, A&R Technician, Sr., retirement effective
December 30, 2017

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to accept the retirements.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Venegas
Noes:	None
Absent:	None
Abstain:	None

4.01 Reports from the Presidents of Student Government Organizations

The following Presidents of Student Government Organizations provided reports to the Board:

Carlos Bahena, Coastline Community College
Nuran Alteir, Golden West College
Leanna Gutierrez, Orange Coast College

2.00 Organizational Meeting of the Board of Trustees

2.01 Board Office Elections

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to elect Trustee Hornbuckle to serve as Board President.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Venegas
Noes:	None
Absent:	None
Abstain:	None

Trustee Moreno made a motion, seconded by Student Trustee Venegas, to elect Trustee Patterson to serve as Board Vice President.

Motion failed with the following vote:

Ayes:	Trustees Patterson, Moreno and Venegas
Noes:	Trustee Hornbuckle
Absent:	None
Abstain:	Trustees Grant and Prinsky

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to elect Trustee Prinsky to serve as Board Vice President.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Venegas
Noes:	None
Absent:	None
Abstain:	None

Trustee Moreno made a motion, seconded by Student Trustee Venegas, to elect Trustee Patterson to serve as Board Clerk.

Motion failed with the following vote:

Ayes:	Trustees Moreno, Patterson and Venegas
Noes:	Trustees Prinsky, Grant and Hornbuckle
Absent:	None
Abstain:	None

On a motion by Student Trustee Venegas, seconded by Trustee Patterson, the Board voted to elect Trustee Moreno to serve as Board Clerk.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Venegas
Noes:	None
Absent:	None
Abstain:	None

Chancellor Weispfenning thanked Trustees Grant, Hornbuckle and Prinsky for their leadership in 2017 as Board President, Board Vice President and Board Clerk.

The Board recessed the meeting at 6:00 p.m. The meeting was reconvened at 6:05 p.m.

3.00 Informative Reports

3.01 DIS – OCBC Turning Red Tape to Red Carpet Award Presentation was heard earlier in the meeting.

3.02 DIS – Acceptance of Retirements was heard earlier in the meeting.

4.01 Reports from the Presidents of Student Government Organizations was heard earlier in the meeting.

4.02 DIS – Review of Quarterly Financial Status Report

Section 58310 of Title 5 of the California Code of Regulations requires that the District file a Quarterly Financial Status Report (Form CCFS-311Q) with the State of Chancellor's Office each quarter. Vice Chancellor Dunn provided an overview of the First Quarter Financial Status Report ending September 30, 2017, and responded to Trustees' questions. The Report contained the CCFS-311Q State Chancellor's Report, a General Fund Status Report and Fund Balance Report for all funds.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None

4.03 DIS – Internal Audit Quarterly Report

Director of Internal Audit, Ms. Rachel Snell, provided a brief overview of the Internal Audit Quarterly Report.

4.04 DIS – Analysis from State Chancellor’s Office on Proposed Tax Revisions

Chancellor Weispfenning provided an analysis on the impact of the tax plan in response to a request made by the Board at the November 15, 2017 Board Meeting.

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board authorized a letter to be drafted, under the Board President’s signature, to the Orange County legislative representatives, with a copy to the other three college districts, pointing out the adverse aspects of the tax bill as proposed.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None

5.00 Matters for Review, Discussion and/or Action

5.01 DIS - Appointments of Trustee Representatives to Serve on District Committees, County Department of Education Groups and as Liaisons to District Auxiliary Organizations

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board appointed members to serve as liaisons to the following organizations for calendar year 2018:

a. Appointments of Trustee Representatives to Serve as Liaisons to District Auxiliary Organizations for Calendar Year 2018

Coast Community College District Foundation:	Trustee Jerry Patterson
Orange Coast College Foundation:	Trustee Mary Hornbuckle
Golden West College Foundation:	Trustee Lorraine Prinsky
Coastline Community College Foundation:	Trustee David Grant
Coast Community College Enterprise Corporation:	Trustee Jim Moreno

The Board Secretary was directed to notify the Executive Director of each auxiliary organization of the respective liaison appointment of the Board of Trustees.

b. Appointment of Trustee Lorraine Prinsky to continue to serve on the Nominating Committee for Orange County on School District Organization.

c. Appointment of Trustee Mary Hornbuckle to continue to serve on Orange County School Board’s Political Action Group Effort (PAGE).

d. Appointment of Trustee Jerry Patterson to continue to serve on the Orange County Legislative Task Force.

e. Appointment of Trustees Jim Moreno and Mary Hornbuckle to continue to serve on the Board of Trustees' Audit and Budget Committee.

f. Appointment of Trustees Jerry Patterson and Lorraine Prinsky to continue to serve on the Board of Trustees' Legislative Affairs Committee.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None

5.02 DIS - Consideration of Annual Pay Raise for the Board of Trustees

Trustee Moreno made a motion, seconded by Trustee Patterson, for the Board of Trustees to receive a 5% pay raise.

Motion failed with the following vote:

Ayes:	Trustees Patterson, and Moreno
Noes:	Trustees Prinsky and Venegas
Absent:	None
Abstain:	Trustees Hornbuckle and Grant

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to approve an annual pay raise for the Board of Trustees of the current cost of living adjustment (COLA), not to exceed 5%.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Patterson, Grant and Venegas
Noes:	Trustee Prinsky
Absent:	None
Abstain:	None

The Board Clerk was directed to revise Board Policy 2725 to reflect the annual pay raise for the Board of Trustees to be the current COLA, not to exceed 5%.

5.04 Board Meeting Dates

The Board reviewed upcoming Board Meeting dates.

5.04 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming meetings and conferences of the AACC, ACCT, CCLC and CCCT.

5.05 DIS - Ratification of Appointment of Community Representative to Human Resources Vice Chancellor Search Committee

On a motion by Trustee Grant, seconded by Trustee Moreno, the Board voted to ratify the appointment of Mr. Susumu Yokoyama, a resident of Huntington Beach, to serve as community representative to the Human Resources Vice Chancellor Search Committee.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None

5.06 Board Directives Log

The Board reviewed the Board Directives Log, and directed that both items on the Monthly Log be removed as they had been addressed.

6.00 Consent Calendar (Items 7.01 – 20.01)

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None

21.00 Discussion Calendar

22.00 Approval of Standard Agreements in Excess of \$88,300

22.01 DIS – Amendment No. 1 to the Standard Independent Contractor Agreement with Dyntek Services, Inc

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve Amendment No. 1 to the Standard Independent Contractor Agreement with Dyntek Services, Inc.

On September 7, 2016 the Board approved Dyntek Services, Inc. to perform Project Management Services for the Banner Discovery Project that was expected to be completed by end of January 2017. On January 18, 2017, the Board approved an Amendment for the completion date of this Project to be extended from January 2017 to June 2017 as additional needs were realized. On March 1, 2017, the Board approved a Standard Independent Contractor (IC) Agreement with Dyntek to provide necessary professional services to assist in the Project Management portion of the Banner Discovery Project. Dyntek assisted the Coast Community College District (CCCD) with the initiation, planning, rollout, execution monitoring and control for the duration of this project. With the continued help of Dyntek, District IT was able to identify problems, prioritize and understand the feasibility of resolving these problems, and analyze the tangible business outcomes that would be achieved. As this project moved forward, there was a need to address the possibility that an Amendment to the Standard IC Agreement with Dyntek may be needed to request additional time due to any unforeseen scheduling difficulties.

At this time, there was a need to augment the approved Standard IC Agreement with Dyntek. Based upon the size and scope of the changes required in the Banner Transformation Project, it was in CCCD's best interest for Dyntek to continue their ongoing Project Management support. Dyntek's Project Management ensured that Ellucian exposed the true need for Banner Transformation including significant code modifications. They also ensured that Ellucian was held accountable on timelines and costs. Lastly, Dyntek provided consultation for Change Management, which included the necessary "Structures" that ensured ongoing transformational success.

As concerns continued to arise across almost every District-wide and College Campus Department, a full-time and dedicated Project Manager was necessary to help CCCD plan, organize and manage the entire transformation process. The existing Agreement needed to be amended for additional funds increasing the original cost by \$301,200 for a total cost of \$544,200 and an extension of the valid contract term dates from March 16, 2017-December 30, 2017 to March 16, 2017-December 31, 2018.

Fiscal Impact: Increase of \$301,200 to the original contract amount of \$243,000. New total contract amount was not to exceed \$544,200 and billed at a rate of \$150/hour using Capital Outlay Funds.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None

22.02 DIS - Amendment No. 1 to the Standard Professional Services Agreement with Willdan Geotechnical, a Division of Willdan Engineering

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve Standard Amendment No. 1 to the Standard Professional Services Agreement with Willdan Geotechnical, a Division of Willdan Engineering.

Willdan Geotechnical, a Division of Willdan Engineering, contracted for materials inspection services for the duration of the construction of the Orange Coast College Planetarium project. Additional materials inspection services are now being requested due to construction delays beyond the original estimated phase duration. This will require additional welding inspection and concrete inspection as well as non-destructive ultrasonic testing. Other services include additional supervision for quality assurance/quality control as well as other associated project management and office support for the duration of the project.

Term: April 08, 2016- June 30, 2019. There are no changes being made to the original contract terms.

Fiscal Impact: \$57,477. Original Contract Amount was \$151,017 bringing the new contract total to \$208,494. These funds are to be paid General Obligation Measure M Bond Funds designated for the Orange Coast College Planetarium.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None

23.00 Approval of Non-Standard Agreements in Excess of \$88,300

23.01 DIS – Non-Standard Proposal Agreement with Burlington English Inc.

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve the Non-Standard Proposal Agreement with Burlington English Inc.

The purpose of this Proposal Agreement was to acquire access to the products and services provided by Burlington English Inc. and licenses (seats) for students enrolled at members of the Coast Adult Education Consortium to utilize various modules available through this application, including specific tests.

Term: January 1, 2018 – December 31, 2020

Fiscal Impact: \$310,320 to be paid from the Adult Education Block Grant.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes: None
Absent: None
Abstain: None

23.02 DIS - Non-Standard Amendment No. 2 to Professional Services Agreement between Strata Information Group and Coast Community College District

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve Amendment No. 2 to the Non-Standard Agreement with Strata Information Group. Amendment No. 2 to Professional Services Agreement ("Amendment") amends the existing Professional Services Agreement ("Agreement"). Parties agree to extend the term only of the Agreement, for a period of three years, from the existing expiration date of September 5, 2017 to a new expiration date of September 5, 2020.

Term of Agreement: September 6, 2017 through September 5, 2020

Fiscal Impact: Not to exceed \$134,640

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes: None
Absent: None
Abstain: None

23.03 DIS - Non-Standard Agreements with Ellucian for Cloud Hosting Application

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the Services Order Form and the Order Form for Additional Cloud Software with Ellucian.

Using cloud-based hardware (commonly called "the Cloud") to host Coast Community College District's Banner and its related systems enabled the District to avoid the ongoing and growing need to purchase servers, memory and storage. It also allowed Coast to reduce ongoing associated Licensing costs. Additional significant benefits of shifting from an on premises data center to a cloud data center was an increased number of test environments, improved resiliency to disasters, and enhanced data and infrastructure security.

The selection of Ellucian as Coast's Cloud Hosting provider offered the District additional cost reductions and the opportunity for District IT to refocus on supporting students and staff rather than focusing primarily on system maintenance. The

Ellucian Cloud Application Hosting Services Agreement not only provided the necessary cloud infrastructure to support Banner and its related systems; the Agreement also transferred Banner system maintenance to Ellucian. This transition in workload would allow District IT staff to refocus on the primary function of supporting student, instructional and staff needs. Ellucian managed services provided system administration, which reduced the ongoing burden on our staff to support its basic operation. Leveraging Ellucian managed services freed our overburdened internal resources from these utility tasks/functions and enabled them to focus much more of their time on valuable capabilities that enhance our student experience.

Professional Services and significant internal resources were required for Coast to realize the benefits of Cloud and Application Hosting Services. Typically, commercially available systems were designed to incorporate best practices that streamline operations that are sometimes different than the institution's existing processes. To take full advantage of the features offered by this new EIS, Coast would need to learn to do some things differently. Ellucian's Professional Services would involve consultants and our subject matter experts within the Colleges and the District who would evaluate business processes and make recommendations regarding improvements and implementation.

Term: Upon Chancellor's Signature – 5 Year Term

Fiscal Impact: Impact of Cloud Application Hosting not to exceed \$920,400 annually, largely off-set by reductions in maintenance costs and other savings achieved by the Consortium. Fiscal Impact not to exceed \$782,752 for Professional Services for initial Banner Transformation readiness to a cloud-based data center. Both to be funded by Capital Outlay Funds.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None

24.00 Ratification/Approval of General Items of Business

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to approve Items 24.01 – 24.29:

24.01 DIS - Approval of Educational Administrator Employment Agreement (Kathryn Mueller, OCC)

The reappointment of the Education Administrator Employment Agreement with **Kathryn Mueller**, Orange Coast College, to serve as Dean, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$169,607.00 annually based on the appropriate step placement.

24.02 DIS - Approval of Interim Educational Administrator Employment Agreement (Mueller, Kathryn, CCC)

The appointment of **Kathryn Mueller** to the position of Interim Vice President, Student Services at Coastline Community College commencing on November 2, 2017 and ending on January 31, 2018. Compensation to be \$186,596.00 annually based on the appropriate step placement on a prorated basis.

24.03 DIS - Approval of Educational Administrator Employment Agreement (Shelly Blair, CCC)

The reappointment of the Education Administrator Employment Agreement with **Shelly Blair**, Coastline College, to serve as Dean, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$140,700.00 annually based on the appropriate step placement.

24.04 DIS - Approval of Educational Administrator Employment Agreement (Joycelyn Groot, CCC)

The reappointment of the Education Administrator Employment Agreement with **Joycelyn Groot**, Coastline College, to serve as Executive Dean, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$182,378.00 annually based on the appropriate step placement.

24.05 DIS - Approval of Educational Administrator Employment Agreement (Tommy Neal, CCC)

The reappointment of the Education Administrator Employment Agreement with **Tommy Neal**, Coastline College, to serve as Dean, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$152,167.00 annually based on the appropriate step placement.

24.06 DIS – Approval of Educational Administrator Employment Agreement (Aeron Zentner, CCC)

The reappointment of the Education Administrator Employment Agreement with **Aeron Zentner**, Coastline College, to serve as Director of Institutional Research and Planning, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$157,672.00 annually based on the appropriate step placement.

24.07 DIS - Approval of Educational Administrator Employment Agreement (Christine Nguyen, CCC)

The reappointment of the Education Administrator Employment Agreement with **Christine Nguyen**, Coastline College, to serve as Vice President, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$191,261.00 annually based on the appropriate step placement.

24.08 DIS - Approval of Educational Administrator Employment Agreement (Vincent Rodriguez, CCC)

The reappointment of the Education Administrator Employment Agreement with **Vincent Rodriguez**, Coastline College, to serve as Vice President, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$191,261.00 annually based on the appropriate step placement.

24.09 DIS - Approval of Educational Administrator Employment Agreement (Chad Bowman, GWC)

The reappointment of the Education Administrator Employment Agreement with **Chad Bowman**, Golden West College, to serve as Director, Disabled Student Services, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$120,262.00 annually based on the appropriate step placement.

24.10 DIS - Approval of Educational Administrator Employment Agreement (Robyn Brammer, GWC)

The reappointment of the Education Administrator Employment Agreement with **Robyn Brammer**, Golden West College, to serve as Dean, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$169,607.00 annually based on the appropriate step placement.

24.11 DIS - Approval of Educational Administrator Employment Agreement (Ricky Hicks, GWC)

The reappointment of the Education Administrator Employment Agreement with **Ricky Hicks**, Golden West College, to serve as Criminal Justice Training Center Coordinator, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$91,073.00 annually based on the appropriate step placement.

24.12 DIS - Approval of Educational Administrator Employment Agreement (Ronald Lowenberg, GWC)

The reappointment of the Education Administrator Employment Agreement with **Ronald Lowenberg**, Golden West College, to serve as Dean, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$169,607.00 annually based on the appropriate step placement.

24.13 DIS - Approval of Educational Administrator Employment Agreement (Judy Cheng-Chen, GWC)

The reappointment of the Education Administrator Employment Agreement with **Judy Cheng-Chen**, Golden West College, to serve as Associate Dean/Director Student Health Center, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$127,623.00 annually based on the appropriate step placement.

24.14 DIS – Approval of Educational Administrator Employment Agreement (Larisa Sergeyeva, GWC)

The reappointment of the Education Administrator Employment Agreement with **Larisa Sergeyeva**, Golden West College, to serve as Project Director, Adult Education Block Grant, commencing on July 1, 2018 and ending on June 30, 2019. Compensation to be \$97,262.00 annually based on the appropriate step placement.

24.15 DIS – Approval of Educational Administrator Employment Agreement (Christopher Whiteside, GWC)

The reappointment of the Education Administrator Employment Agreement with **Christopher Whiteside**, Golden West College, to serve as Dean, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$169,607.00 annually based on the appropriate step placement.

24.16 DIS – Approval of Educational Administrator Employment Agreement (Claudia Saddul, GWC)

The reappointment of the Education Administrator Employment Agreement with **Claudia Saddul**, Golden West College, to serve as Vice President, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$186,596.00 annually based on the appropriate step placement.

24.17 DIS - Approval of Educational Administrator (Kevin Ballinger, OCC)

The reappointment of the Education Administrator Employment Agreement with **Kevin Ballinger**, Orange Coast College, to serve as Vice President, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$191,261.00 annually based on the appropriate step placement.

24.18 DIS - Approval of Educational Administrator Employment Agreement (Kelly Daly, OCC)

The reappointment of the Education Administrator Employment Agreement with **Kelly Daly**, Orange Coast College, to serve as Associate Dean/Director Student Health Center, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$121,546.00 annually based on the appropriate step placement.

24.19 DIS - Approval of Educational Administrator Employment Agreement (Tara Giblin, OCC)

The reappointment of the Education Administrator Employment Agreement with **Tara Giblin**, Orange Coast College, to serve as Dean, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$161,434.00 annually based on the appropriate step placement.

24.20 DIS - Approval of Educational Administrator Employment Agreement (Nathan Jensen, OCC)

The reappointment of the Education Administrator Employment Agreement with **Nathan Jensen**, Orange Coast College, to serve as Associate Dean, Global Engagement, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$135,395.00 annually based on the appropriate step placement.

24.21 DIS - Approval of Educational Administrator Employment Agreement (Michael Mandelkern, OCC)

The reappointment of the Education Administrator Employment Agreement with **Michael Mandelkern**, Orange Coast College, to serve as Dean, commencing on July 1, 2018 and ending on June 30, 2019. Compensation to be \$169,607.00 annually based on the appropriate step placement.

24.22 DIS - Approval of Educational Administrator Employment Agreement (Shannon Quihuiz, OCC)

The reappointment of the Education Administrator Employment Agreement with **Shannon Quihuiz**, Orange Coast College, to serve as Associate Dean, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$121,546.00 annually based on the appropriate step placement.

24.23 DIS – Approval of Educational Administrator Employment Agreement (Michael Sutliff, OCC)

The reappointment of the Education Administrator Employment Agreement with **Michael Sutliff**, Orange Coast College, to serve as Dean, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$169,607.00 annually based on the appropriate step placement.

24.24 DIS – Approval of Educational Administrator Employment Agreement (Stephen Tamanaha, OCC)

The reappointment of the Education Administrator Employment Agreement with **Stephen Tamanaha**, Orange Coast College, to serve as Dean, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$161,434.00 annually based on the appropriate step placement.

24.25 DIS – Approval of Educational Administrator Employment Agreement (John Taylor, OCC)

The reappointment of the Education Administrator Employment Agreement with **John Taylor**, Orange Coast College, to serve as Dean, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$152,167.00 annually based on the appropriate step placement.

24.26 DIS – Approval of Educational Administrator Employment Agreement (Derek Vergara, OCC)

The reappointment of the Education Administrator Employment Agreement with **Derek Vergara**, Orange Coast College, to serve as Dean, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$156,732.00 annually based on the appropriate step placement.

24.27 DIS - Approval of Educational Administrator Employment Agreement (Sara Head, OCC)

The reappointment of the Education Administrator Employment Agreement with **Sara Head**, Orange Coast College, to serve as Project Director, Adult Education Block Grant, commencing on July 1, 2018 and ending on June 30, 2019. Compensation to be \$108,345.00 annually based on the appropriate step placement.

24.28 DIS - Approval of Educational Administrator Employment Agreement (Jason Kehler, OCC)

The reappointment of the Education Administrator Employment Agreement with **Jason Kehler**, Orange Coast College, to serve as Athletic Director, commencing on July 1, 2018 and ending on June 30, 2020. Compensation to be \$121,546.00 annually based on the appropriate step placement.

24.29 DIS-Approval of Interim Educational Administrator Employment Agreement (John Tortarolo, DIST)

The appointment of **John Tortarolo** to the position of Interim Vice Chancellor of Human Resources at District commencing on November 2, 2017 and ending on February 1, 2018. Compensation to be \$226,391.00 annually based on the appropriate step placement on a prorated basis.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None

24.30 OCC - Authorization to Conduct a Second Short-Term Study Abroad in Guerrero Negro Baja, Mexico

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve a second study abroad program in Guerrero Negro Baja, Mexico, from March 27 through March 30, 2018. Karen Baker, full-time Professor, to serve as faculty. All logistical arrangements to be handled by program service provider Andiamo Travel.

Fiscal Impact: NTE \$2,977. The cost was funded by the College and the course would generate FTE's.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None

24.31 DIS – Approval of Instructional Material Fees

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the instructional material fee revisions, deletions and/or new fees for inclusion in or deletion from the curriculum as presented.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None

24.32 DIS – Authorization to File Notice of Completion and Release Retention Funds

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to authorize the Chancellor, or designee, to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services and Finance, a Notice of Completion would be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor, or designee, was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

GWC– Security, Access, Surveillance Infrastructure Project, Bid No. 2064
Contractor: Climatec LLC

GWC- Math and Science Building Demolition and Abatement Project, Bid No. 2090
Phase 1, Package 2-Abatement and Demolition
Contractor: GGG Demolition

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None

24.33 DIS - Approval of Change Order No. 1 to the Standard Contractors Agreement with GGG Demolition Inc.

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve Change Order; No. 1 for Golden West College Math and Science Building Demolition and Abatement Project, Bid 2090 Phase I. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

Golden West College began work on the new construction of a 118,000, three story structural steel frame Math & Science Building. Phase I of this project included the abatement and demolition of the existing site to make way for this new construction. The Notice of Completion was also being filed and this phase of the project was in the process of financial closing.

Final contract closeout and credit for unused allowance.
Change Order Amount: <-\$36,694>

Original Contract Amount: \$796,000
Total Change Orders: <-\$36,694> (4.61% Decrease)

Term: August 9, 2016 - April 21, 2018

Fiscal Impact: Decrease amount of <-\$36,694>; previous contract amount \$796,000; revised contract total amount \$759,306 (GWC- Measure M Bond Funds)

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None

25.00 Resolutions

25.01 Resolution #17-38 Authorization to Purchase Computer Equipment for the Criminal Justice Training Center Project at Golden West College

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to adopt Resolution #17-38 authorizing the purchase of computer equipment for the Criminal Justice Training Center Project at Golden West College

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None

25.02 Resolution #17-39 Authorization to Purchase Audio Visual Equipment for the Criminal Justice Training Center Project at Golden West College

On a motion by Trustee Prinsky, seconded by Student Trustee Venegas, the Board voted to adopt Resolution #17-39 authorizing the purchase of audio visual equipment for the Criminal Justice Training Center Project at Golden West College.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None

25.03 Resolution #17-40 Authorization to Purchase Burden Carriers for Golden West College Maintenance & Operations Department

On a motion by Student Trustee Venegas, seconded by Trustee Patterson, the Board voted to adopt Resolution #17-40 authorizing the purchase of burden carriers for Golden West College Maintenance and Operations Department.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None

25.04 Resolution #17-41 Authorization to Purchase Network Equipment for the Student Services Center Project at Golden West College

On a motion by Trustee Moreno, seconded by Student Trustee Venegas, the Board voted to adopt the purchase of network equipment for the Student Services Center Project at Golden West College.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None

26.00 Approval of Minutes

26.01 Minutes

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve the minutes of the Regular Meeting of November 15, 2017.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None

27.00 Informative Reports II

27.01 Report from the Chancellor

The Chancellor provided a report to the Board.

27.02 Reports from the Presidents

The following College Presidents provided reports to the Board:

Dr. Lori Adrian, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

27.03 Reports from Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Dr. Stephen Barnes, Coastline Community College
Lee Gordon, Orange Coast College

27.04 Reports from Presidents of Employee Representative Groups

The following President of Employee Representative Groups provided a report to the Board:

Connie Marten, Coast Federation of Classified Employees (CFCE)

27.05 Reports from the Board of Trustees

Trustees provided individual reports.

28.00 Close of Meeting

28.01 Public Comment

There were no requests to address the Board.

28.02 Adjournment

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to adjourn the meeting at 7:05 p.m. in honor of Nancy Sprague's retirement, and in memory of Jaima Bennett's mother, Charles Straub and David Valenzuela.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Prinsky, Moreno, Patterson, Grant and Venegas
Noes:	None
Absent:	None
Abstain:	None



Jane Burton
Interim Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	27-36

CLOSED Session 12/13/17 Board Approved

1. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None.

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2017-18 academic year.

Coastline Community College

Niehaus, Rachel

Golden West College

Alemansour, Steve

Armendariz, Julie

Armstrong, David

Ausmus, Brandon

Ausmus, Elisabeth

Barsha, Anthony

Denaro, Kameryn

Deshano, Tina

Do, Mina

Hasenjager, Kelly

Hosea Jr., Timothy

Huynh, Tim

Jereb, Claudia

Manafi, Sima

Nguyen, Hang

Oveisi, Amirali

Schantz, Doris

Taylor, Shawn

Teague, Josh

Tucker, Mark

Tumbas, Nancy

Vu, Derrick

Orange Coast College

Butenko, Anton

Moniz, Pamela

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

INTERSESSION

Appointments during the period **01/02/18-01/26/18**.

Coastline Community College

Discipline

Raquel Michel-Jackson

Counselor

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the period 07/01/17 to 06/30/18, not to exceed 498 hours:

Atkinson, Bryan

Madrigal, Hector

Cheng, Audrey

4. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Contract Dates</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Rodriguez, Raul	CCC	Interim Dean, Student Services & Equity	01/16/18 to 04/16/18	DG-12-1	1-C-18

REAPPOINTMENTS

EDUCATIONAL ADMINISTRATOR REAPPOINTMENTS

The Coast Community College District employs educational administrators. During this reappointment cycle, effective 07/01/18, the following administrators are recommended for reappointment. These reappointments are subject to subsequent ratification of new employment agreements.

Name	Position	Placement	Doctoral Stipend	Site	Chancellor's Review	Reappointment Term
Head, Sara	Project Dir., Adult Ed Block Grant	DG-7-6		OCC	Yes	1 year

5. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

Revision to Revise Step Placement

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Whiteside, Sandra	DIST	Dir, Academic and User Support	11/16/17	DG-9-6*	D-015-18

*from step 4

6. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Clark, Jordan	OCC	Outreach Specialist-CTE	01/02/18	E-119-1	O-026-18
Delgado, Phuong	OCC	Admin Secretary	01/02/18	E-115-1	O-017-18
Nakama, Kaori	OCC	Admin Secretary	12/14/17	E-115-3	O-028-18
Osuna Wong, Elizabeth	DIST	Administrative Asst 1	01/02/18	E-117-1	D-017-18
Pino, Victor	OCC	Mail & Document Pub Spec	12/14/17	E-111-1	O-016-18
Suter, Sean	GWC	Instructional Associate	01/02/18	E-115-1	G-014-18
Tran, Hannah	CCC	A & R Tech II	12/14/17	E-114-1	C-015-18

Revision to Revise Start Date

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Even, Kristi	DIST	Accounting Coordinator	11/20/17*	E-118-1	D-019-18

*from 11/16/17

Revision to Revise Step Placement

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Ho, Phuong B	CCC	Typist Clerk, Intermediate	11/16/17	E-109-2*	C-008-18
Mungi, Subba	DIST	IT Business Process Analyst	11/16/17	E-125-6**	D-022-18

*from step 1

**from step 5

Revision to Revise Title and Step Placement

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Smith, Deana	OCC	Grounds & Landscape Specialist*	10/19/17	E-112-03	O-028-17

*from Groundskeeper 2 and Step 5

7. Approval of Reclassification and Reorganization/Reassignment, Transfer, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

Reclassification

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Lo, Wei-Lun	GWC	Library Clerk, Sr.	Library Assistant	11/01/17

Transfer

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Vasquez, Theresa	OCC	Division/Area Office Coordinator	Administrative Secretary	11/27/17

8. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Drake, Susan	OCC	Child Care Assistant	Child Dev. Specialist	07/01/17	06/30/18	E-113-2
Hulgren, Erin	OCC	Child Care Assistant	Child Dev. Specialist	07/01/17	06/30/18	E-113-2
Jordan, Judith	OCC	Child Care Assistant	Child Dev. Specialist	07/01/17	06/30/18	E-113-2
Martinez, Ana	OCC	Café Associate	Café Specialist	10/19/17	01/19/18	E-109-3
Penmetcha, Hemalalitha	OCC	Child Care Assistant	Child Dev. Specialist	07/01/17	06/30/18	E-113-2
Reyna, Carla	OCC	Admin Asst II	Adm Asst to VP	11/06/17	02/06/18	E-119-5
Tran, Hannah	CCC	Ofc Asst I	Admin Clerk	11/01/17	12/13/17	E-114-1

9. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Garvey, Judith	CCC	Dir, Inst Media, Design & Pro	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	11/01/17	01/31/18	DG-7-9
Lee, Amy	DIST	Pub Infrm & Marketing Coord	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	10/01/17	12/31/17	E-119-4
Navarro, Roxann	OCC	Accounting Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	08/07/17	02/09/18	E-113-6

Nguyen, Breanne	OCC	Accounting Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	08/07/17	02/09/18	E-113-6
Puangco, Katherine	OCC	Student Financial Aid Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	01/09/15	04/30/15	E-50-5

10. Ratification of Appointment of Short Term Hourly Staff

It is recommended by the Vice Chancellor of Human Resources that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Barragan, Jesus	CCC	11/29/17	07/09/18	124044-859301	M,T,W,Th,F
Cathcart, Micah	OCC	11/07/17	07/09/18	110001-247900	M,T,W,Th,F
Kopack, Margie	OCC	11/13/17	07/09/18	110001-204001	M,T,W,Th,F
Lopez, Mextli	OCC	11/16/17	12/31/17	124402-246000	M,T,W,Th,F
McNamara, Joelle	OCC	11/21/17	07/09/18	110001-247900	M,T,W,Th,F
Walker, Thomas	GWC	11/09/17	07/09/18	110001-349104	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Amar, Darinaa	CCC	11/17/17	07/09/18	110001-804513	M,T,W,Th,F
Brown, Abbey	OCC	11/15/17	09/08/18	812001-201592	M,T,W,Th,F
				110001-201591	
				124028-201591	
Cole, John	OCC	10/18/17	07/09/18	110001-210100	M,T,W,Th,F
Irwin, Melissa	OCC	11/28/17	07/09/18	812001-201592	M,T,W,Th,F
				110001-201591	
				124028-201591	
Long, Mary	OCC	11/06/17	07/09/18	812001-201592	M,T,W,Th,F
				110001-201591	
				124028-201591	
Nguyen, Peter (Vivi)	CCC	11/17/17	07/09/18	110001-804513	M,T,W,Th,F
Peukert, Amanda	OCC	11/17/17	07/09/18	812001-201592	M,T,W,Th,F
				110001-201591	
				124028-201591	

Tran, Luan	CCC	11/17/17	07/09/18	110001-804513	M,T,W,Th,F
------------	-----	----------	----------	---------------	------------

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Becerra, Christian	OCC	11/06/17	07/09/18	812020-205401	M,T,W,Th,F
Birdsall, Nicole	OCC	11/13/17	07/09/18	812020-205401	M,T,W,Th,F
Duckworth, Catheryne	OCC	11/07/17	07/09/18	330003-259101	M,T,W,Th,F
Hanna, Mervat	OCC	11/06/17	07/09/18	330001-259101	M,T,W,Th,F
King, Amber	OCC	11/06/17	07/09/18	330003-259101	M,T,W,Th,F
Lattimer, Megan	OCC	12/10/17	07/09/18	812020-205401	M,T,W,Th,F
Piampiano, Jamie	OCC	12/01/17	07/09/18	812020-205403	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Corrales, Shannon	OCC	01/02/18	07/09/18	110001-204204	M,T,W,Th,F
Eberhart, Laurie	OCC	11/27/17	07/09/18	812025-240023 812015-263750	M,T,W,Th,F
Gutierrez, Heather	OCC	01/02/18	07/09/18	110001-204204	M,T,W,Th,F
Kubart, Rachael	GWC	11/29/17	07/09/18	813001-324504	M,T,W,Th,F

McCloud, Gregory	OCC	01/02/18	07/09/18	110001- 204204	M,T,W,Th,F
McInally, Jack	GWC	09/30/17	07/09/17	813001- 317109	M,T,W,Th,F

11. Ratification of Appointment of State Mandated Substitute Classified

It is recommended by the Vice Chancellor of Human Resources that the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses be ratified.

None.

12. Ratification of Medical Professional Hourly Personnel

None.

13. Ratification of Appointment of Student Workers

It is recommended by the Vice Chancellor of Human Resources that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

Coastline College

Flores, Marisa

Hoerer, Johnathan

Mohamed, Husen

Nguyen, Anh

Golden West College

Brown, Adonias

Jasso, Stephanie

Keighan, Liam

Meraz, Steve

Perez-Hidrogo, Julisa

Rubio, Haidi

Orange Coast College

Adkins, Jagger

Askari, Sheher Bano

Badajoz, Severiano

Burroughs, Aries

Chandler, Marcqus

Dinh, Vy

Dyhr, Katherine

Johnson, Antonio

Pal, Socheata